

JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, AUGUST 13, 2024
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM

Meeting Items

5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

551.074 PERSONNEL MATTERS - CITY MANAGER
ANNUAL REVIEW

6:00 PM CALL TO ORDER

Mayor Randy Gorham 6:05 pm

Present: Mayor Randy Gorham, Mayor Pro tem Tim
McRae, Councilman Rob Gowin, Councilwoman Mindy
Gellock, Councilwoman Letitia Horace

INVOCATION

Pastor Robert Simpson of Beall Chapel Baptist Church.

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Randy Gorham led everyone in the pledges to the
United States and Texas flags.

SPECIAL PRESENTATION –

BUSINESS OF THE MONTH PRESENTED BY JEDCO
PRESIDENT SHANE PACE - ALL SMILES

JEDCO President Shane Pace presented Dr. Larry Folden,
Dr. Bradley Westbrook, and Dr. Charles Stocks of All Smiles
Dentistry with the award.

CITIZEN PARTICIPATION

No one came forward.

CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA
AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION

Councilwoman Mindy Gellock made a motion to approve the
consent agenda. Second, by Councilwoman Letitia Horace.
All voted "Aye."

MINUTES APPROVAL - JULY 9, 2024, REGULAR
COUNCIL MEETING; JULY 26, 2024, SPECIAL CALLED
COUNCIL MEETING; AUGUST 9, 2024, AGENDA AND
BUDGET WORKSHOP

JINGLE JOG ROUTE APPROVAL DECEMBER 14, 2024

APPROVE A STREET CLOSURE FOR THE ANNUAL
TRUNK OR TREAT EVENT MONDAY, OCTOBER 28,
2024, BEGINNING AT 3:45 PM

APPROVE A STREET CLOSURE FOR NATIONAL
NIGHT OUT ON OCTOBER 1, 2024

ANY ACTION OUT OF EXECUTIVE SESSION IF
NECESSARY

Mayor Pro tem Tim McRae made a motion to extend the city
manager's contract one year. Second, by Councilman Rob
Gowin. All voted "Aye."

QUARTERLY FINANCIAL REPORT AS PRESENTED BY
FINANCE DIRECTOR ROXANNA BRILEY

Finance director Roxanna Briley reviewed the financial
report with the council.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
MAKING AN APPOINTMENT TO THE LAKE
ADVISORY BOARD

City Manager James Hubbard told the council that the board
had been expanded from seven to nine members and that
there was currently one vacancy. Mr. Hubbard said the
members had to be lake residents and should be residents of
the city, but it is not required. Councilwoman Letitia Horace
nominated Dr. Kenya Etim to the board, and Mayor Randy
Gorham nominated Mr. Russ Gideon. Mayor Pro tem Tim
McRae made a motion to have the council vote on the
nominations by a show of hands. Second, by Councilwoman
Mindy Gellock. All voted "Aye." Mayor Randy Gorham
then asked for a show of hand for those voting for Dr. Etim.
Councilwoman Mindy Gellock, Councilwoman Letitia
Horace, and Councilman Rob Gowin all raised their hands to

DISCUSS AND CONSIDER ACTION PROPOSING A TAX RATE AND SETTING SEPTEMBER 10, 2024, AT 6:00 PM AS THE DATE AND TIME TO HOLD A PUBLIC HEARING ON THE PROPOSED TAX RATE AND BUDGET. TAKE AN INDIVIDUAL VOTE OF EACH COUNCIL MEMBER REGARDING THE PROPOSED TAX RATE

- A) DISCUSS AND CONSIDER CALLING A SPECIAL CITY COUNCIL MEETING FOR AUGUST 20, 2024, AT 5:15 PM FOR A PRESENTATION REGARDING TMRS BENEFITS
B) DISCUSS AND CONSIDER CALLING A SPECIAL CITY COUNCIL MEETING FOR AUGUST 20, 2024, AT 6:00 PM FOR THE CONSIDERATION OF THE ISSUANCE OF CERTIFICATES OF OBLIGATION

DISCUSS AND CONSIDER ACTION APPROVING THE 2024-2025 JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION BUDGET

DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING A CONTRACT FOR GRANT ADMINISTRATOR SERVICES FOR THE SEWER MAIN REPLACEMENT GRANT PROJECT

DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING A CONTRACT FOR ENGINEERING FOR THE SEWER MAIN REPLACEMENT GRANT PROJECT

DISCUSS AND CONSIDER POSSIBLE ACTION A CONTRACT WITH SHAUMBURG AND POLK FOR BIDDING INSPECTION SERVICES - HWY 175 UTILITIES

DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING THE "FOSTERING 5K" ROUTE

support Dr. Etim for the board. Mayor Randy Gorham then asked for a show of hands for those voting for Russ Gideon. Mayor Randy Gorham and Mayor Pro tem Tim McRae raised their hands to support Mr. Gideon. A 3-2 council vote appointed Dr. Etim to the board.

City Manager James Hubbard reviewed the budget with the council and those in attendance. Mr. Hubbard said the budget had been proposed with the tax rate remaining the same as last year at \$0.63763 per \$100 valuation, but that staff is requesting that the council propose a tax rate of \$0.66445 per \$100 valuation in case something comes up between tonight's meeting and the actual adoption of the tax rate and budget. Mr. Hubbard told the council they could always go down from the proposed rate but could not go up from the proposed rate. While reviewing the revenues in the budget, Councilwoman Letitia Horace asked Mr. Hubbard if there was a way to look at the sales tax revenue by industry to see what was pushing the increase in sales tax revenue this past June. Mr. Hubbard said that could be looked at. Councilwoman Mindy Gellock made a motion to propose a tax rate ceiling of .66445 and set September 10, 2024, at 6 pm as the date and time to hold a public hearing on the proposed tax rate and budget. Second, by Councilman Rob Gowin. Mayor Randy Gorham asked for a roll call vote.

Mayor Randy Gorham "Aye"
Mayor Pro tem Tim McRae "Aye"
Councilman Rob Gowin "Aye"
Councilwoman Letitia Horace "Aye"
Councilwoman Mindy Gellock "Aye"

City Manager James Hubbard told the council the 5:15 meeting was for representatives from the Texas Municipal Retirement System to update them on the non-repeating COLA option that staff would ask them to consider. Mr. Hubbard said the 6:00 pm meeting was to consider the issuance of certificates of obligation for the purchase of two fire trucks and other infrastructure projects. Councilwoman Mindy Gellock made a motion to call a special meeting for August 2, 2024, at 5:15. Second, by Mayor Pro tem Tim McRae. All voted "Aye." Councilwoman Letitia Horace made a motion to call a special meeting for August 20, 2024, at 6:00 pm to consider the issuance of certificates of obligation. Second, by Councilwoman Mindy Gellock. All voted "Aye."

JEDCO President Shane Pace came forward and reviewed the proposed budget with the council. Councilman Rob Gowin made a motion to approve the proposed JEDCO budget. Second, by Mayor Pro tem Tim McRae. All voted "Aye."

City Manager James Hubbard told the council they had authorized staff to apply for this grant in April 2023. Mr. Hubbard said this item is for the grant administration, and the following item is for the project engineering. Mr. Hubbard said this project will replace a sewer line near Sycamore Street and in Nichols Green Park to stop infiltration and inflow issues in these locations. Councilman Rob Gowin made a motion to approve the grant administration services contract. Second, by Councilwoman Mindy Gellock. All voted "Aye."

Councilwoman Mindy Gellock made a motion to approve the contract for engineering services. Second, by Councilman Rob Gowin. All voted "Aye."

City Manager James Hubbard said this is for the Hwy 175 utility relocation project. Mr. Hubbard told the council that Schaumburg and Polk had already engineered the project. However, because of the unknown timeline, they did not want to include the bidding and inspection services in the engineering services contract. Councilman Rob Gowin made a motion to approve the contract for bidding and inspection services. Second, by Mayor Pro tem Tim McRae. All voted "Aye."

This item was moved up in the agenda and followed the financial report.

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

City Manager James Hubbard told the council this was not a street closure but a rolling closure using off-duty police officers. Mr. Hubbard reviewed the proposed route with the council. Mayor Pro tem Tim McRae made a motion to approve the proposed route. Second, by Councilwoman Mindy Gellock. All voted "Aye."

None

City Manager James Hubbard recognized the first day of school. Mr. Hubbard said the boating access grant project would get underway. Mr. Hubbard said the buzzard mitigation project is ongoing. Mr. Hubbard said the demolition of the Elberta School was complete. Mr. Hubbard reviewed a list of roads currently under construction.

7:25 pm

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Clerk