



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, JANUARY 9, 2024
6:00 PM**

***5:15 PM CLOSED EXECUTIVE SESSION CITY HALL EXECUTIVE CONFERENCE ROOM**

**Randy Gorham, Mayor
Tim McRae, Mayor Pro-tem - –District 3
Letitia Horace - District 1
Mindy Gellock – District 2
Rob Gowin - District 4**

-
- 1. 5:15 PM CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:
A. 551.071 CONSULT CITY ATTORNEY
B. 551.072 REAL PROPERTY
C. 551.074 PERSONNEL MATTERS - MUNICIPAL COURT JUDGE PAUL MASCOT**
 - 2. CALL TO ORDER**
 - 3. INVOCATION**
 - 4. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
 - 5. SPECIAL PRESENTATION –
A. BUSINESS OF THE MONTH PRESENTED BY JEDCO PRESIDENT SHANE PACE - ALLIANCE TOWING**
 - 6. CITIZEN PARTICIPATION**
 - 7. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION
A. MINUTES APPROVAL - DECEMBER 12, 2023, CITY COUNCIL MEETING; JANUARY 4, 2023, AGENDA WORKSHOP**
 - 8. ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY**
 - 9. DISCUSS AND CONSIDER WITH POSSIBLE ACTION THE RE-APPOINTMENT OF JUDGE PAUL MASCOT AS MUNICIPAL COURT JUDGE**
 - 10. DISCUSS AND CONSIDER WITH POSSIBLE ACTION BOARD APPOINTMENTS AND RE-APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES - SEE EXHIBIT "A" IN THE MEETING PACKET**
 - 11. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AWARDDING A BID FOR THE 2024 ASPHALT CRACK SEAL PROJECT BID # 2023-603-2**
 - 12. DISCUSS AND CONSIDER WITH POSSIBLE ACTION RESOLUTION NO. 01-2024-01; A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD UNDER ELIGIBLE PROGRAMS, INCLUDING THE CLEAN WATER STATE REVOLVING FUND**
 - 13. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER AN INTERLOCAL AGREEMENT WITH JEDCO FOR THE PURPOSES OF PARK IMPROVEMENTS.**



THE CITY OF JACKSONVILLE

JANUARY 9, 2024

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- 14. OPEN FORUM FOR MAYOR AND COUNCIL**
- 15. CITY MANAGER REPORT**
- 16. ADJOURN**

Posted this the 5th day of January 2024.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Clerk

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided for those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>1/9/2024</u>	ITEM NUMBER:	<u>7.A.</u>
DEPARTMENT:	<u>Council and Board</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>December 12, 2023 City Council Meeting, January 4, 2023, Agenda Workshop</u>

EXECUTIVE SUMMARY:

These are the minutes for the December 12, 2023, City Council Meeting and the January 4, 2023, Agenda Workshop.

RECOMMENDED ACTION:

Approve the minutes.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves all the minutes for their meetings.

JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, DECEMBER 12, 2023
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM

Meeting Items

**5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:**

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

**551.087 DELIBERATIONS REGARDING ECONOMIC
DEVELOPMENT NEGOTIATIONS**

CALL TO ORDER

Mayor Randy Gorham 6:00 pm

**Present: Mayor Randy Gorham, Mayor Pro tem Tim
McRae, Councilman Rob Gowin, Councilwoman Mindy
Gellock, Councilwoman Letitia Horace**

INVOCATION

Reverend Omar Gonzales, Pastor of Templo Senda de Luz.

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

**Mayor Randy Gorham led everyone in the pledges to the
United States and Texas flags.**

SPECIAL PRESENTATION –

**BUSINESS OF THE MONTH PRESENTED BY JEDCO
PRESIDENT SHANE PACE - SADLER'S KITCHEN**

**JEDCO President Shane Pace presented Councilman Rob
Gowin, the owner of Sadler's Kitchen, with the business of
the month award.**

**PRESENTATION OF A CERTIFICATE OF
ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL
REPORTING FROM THE GOVERNMENT FINANCE
OFFICER'S ASSOCIATION TO FINANCE
DEPARTMENT - PRESENTED BY MAYOR RANDY
GORHAM**

**Mayor Randy Gorham presented Finance Director Roxanna
Briley with the award. Mrs. Briley said she wanted to
recognize Dianah Surber, in the finance department, for her
efforts heading up the audit this year.**

**A) DISCUSS AND CONSIDER WITH POSSIBLE ACTION
ACCEPTING A DONATION OF A PORTABLE
BUILDING FOR THE PUBLIC SAFETY COMPLEX
FROM DYERS PORTABLE BUILDINGS
B) RECOGNITION OF DYERS PORTABLE BUILDINGS
FOR THEIR DONATION**

**City Manager James Hubbard told council the owners of
Dyers Portable building had recently gone through the
citizen police academy. Mr. Hubbard said they were
donating a portable building to the police department.
Mayor Pro tem Tim McRae made a motion to accept the
donation. Second, by Council member Rob Gowin. All voted
"Aye".**

**Mayor Randy Gorham presented Wesley and Chad Dyer, of
Dyer Portable Buildings, with a certificate of appreciation for
their generous donation to the police department.**

CITIZEN PARTICIPATION

**Mr. Mike McEwen came forward to commend the city on the
work done downtown and the appearance of the downtown
area. Mr. McEwen suggested putting the physical address on
the notices for property being considered for a zone change.
Mr. McEwen suggested keeping Jacksonville in the name of
the golf course. Mr. McEwen requested more strict code
enforcement and a prohibition on vehicles parking in yards.
Mr. Raymond Franklin came forward to thank the city for
their PSA regarding the shooting of firearms in the air. Mr.
Franklin encouraged citizens, if they had concerns about
something, to write to the city and the police department.
Mr. Charles Flanders came forward to thank the city for the
3D printing training going on at the library. Mr. Flandes
said he would like more training opportunities for the
community. Mr. Flanders said while he understands keeping
yards clean with code enforcement, he encouraged the
council to watch out for too much overreach.
Mr. Steven Arrington came forward to request more patrols
along Pierce Dr. due to speeding vehicles.
Mr. Cedric Franklin came forward voicing his concern about
people shooting firearms in the air. Mr. Franklin said his
roof was hit by stray gun fire and received two bullet holes.**

**CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA**

**Councilman Rob Gowin made a motion to approve the
consent agenda. Second, by Mayor Pro tem Tim McRae. All
voted "Aye"**

AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION

MINUTES APPROVAL - NOVEMBER 9, 2023, AGENDA
WORKSHOP; NOVEMBER 14, 2023, CITY COUNCIL
MEETING; DECEMBER 7, 2023, AGENDA WORKSHOP

APPOINT RICHARD JOHNSON TO THE ACCESS
BOARD (MAYORAL)

ANY ACTION OUT OF EXECUTIVE SESSION IF
NECESSARY

A) SECOND READING OF A RESOLUTION IN SUPPORT
OF A JACKSONVILLE ECONOMIC DEVELOPMENT
CORPORATION PROJECT INVOLVING AN
EXPENDITURE BY JEDCO IN EXCESS OF \$10,000.00
FOR JEDCO’S PURCHASE FROM TODD RUSSELL
ENRIGHT, DBA, OF REAL PROPERTY LOCATED AT
308 S. MAIN STREET, JACKSONVILLE, TEXAS
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION
A RESOLUTION IN SUPPORT OF ECONOMIC
DEVELOPMENT INCENTIVES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN ORDINANCE MODIFYING SANITATION RATES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN ORDINANCE MODIFYING WATER AND
WASTEWATER RATES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
THE PURCHASE OF A BUDGETED DUMP TRUCK

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AUTHORIZING THE PURCHASE OF NEW AERATORS
FOR THE DOUBLE CREEK WWTP

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING THE PURCHASE OF A NEW PACKAGE
LIFT STATION FOR THE REPLACEMENT OF THE
CURRENT TREMONT LIFT STATION

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
MODIFICATIONS TO THE SCHAUMBURG AND POLK
ENGINEERING SERVICES CONTRACT FOR THE
CANADA STREET RENOVATIONS PROJECT

No action was taken.

JEDCO President Shane Pace reviewed the previously approved purchase of 300 S. Main. Mr Pace told the council this resolution was for support of the purchase of 308 S. Main, which is directly adjacent to and south of 300 S. Main. Mr. Pace said the purpose of the purchase was to control the building and get a suitable tenant for the area. Mr. Pace said there is a lease back to the existing owner of the building which is a three-year lease at a dollar per year. Mr. Pace read the resolution at 6:21 pm. Councilwoman Mindy Gellock made a motion to approve the resolution in support of the purchase of 308 S. Main. Second, by Councilwoman Letitia Horace. All voted "Aye"

City Manager James Hubbard told council that in October 2022 the city had entered into a contract extension with Republic Services. Mr. Hubbard said those negotiations included a 3% annual increase. Councilman Rob Gowin made a motion to approve the rate increase. Second, by Mayor Pro tem Tim McRae. All voted "Aye"

City Manager James Hubbard told council that these proposed rate increases came out of the New Gen Rate study. Mr. Hubbard said in order to keep up with production and infrastructure costs, rates would need to increase. Mr. Hubbard said the gradual increase in rates is easier for households to budget for than not raising rates for several years and then raising them all at once. Mr. Hubbard reviewed a portion of the rate study, the proposed rate changes and the impact the changes would have on households and businesses. Councilwoman Letitia Horace asked if these rates effect the water coops. Mr. Hubbard said those are negotiated as part of a separate contract. Councilwoman Letitia Horace made a motion to approve the proposed rate changes. Second, by Councilman Rob Gowin. All voted "Aye"

City Manager James Hubbard told council the city had sold three dump trucks and staff is recommending the purchase of a new dump truck. Councilman Rob Gowin made a motion to approve the purchase. Second, by Mayor Pro tem Tim McRae. All voted "Aye"

City Manager James Hubbard told council these aerators are for the sewer treatment plant. Mr. Hubbard said they came in under budget. Mayor Pro tem Tim McRae made a motion to approve the purchase. Second, by Councilwoman Letitia Horace. All voted "Aye"

City Manager James Hubbard told the council this item was to replace a 25-year-old lift station off of Tremont St. Councilman Rob Gowin made a motion to approve the purchase of the lift station. Second, by Mayor Pro tem Tim McRae. All voted "Aye"

City Manager James Hubbard told the council as part of the Canada St. renovation, an engineering services agreement had been approved by the council. Mr. Hubbard explained, this is for additional engineering to relocate a water line and some surveying near Hwy 69 to better understand what is needed for additional turn lanes and traffic lanes. Mr. Hubbard said the additional engineering would be \$28,000. Councilwoman Mindy Gellock made a motion to approve the modifications to the engineering services agreement for the additional engineering work. Second, Mayor Pro tem Tim McRae. All voted "Aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF JACKSONVILLE AND JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION FOR DEMOLITION SERVICES FOR THE FORMER BONNER PLACE NURSING HOME LOCATED AT 421 S. BONNER STREET

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

City Manager James Hubbard told council the city is partnering with JEDCO for the demolition of the former Bonner Place Nursing Home. Mr. Hubbard said the existing owner had abated the asbestos and JEDCO will pay for the demolition with the city reimbursing them \$65,000 in ARPA funds once complete. Councilman Rob Gowin made a motion to approve the interlocal agreement. Second, by Councilwoman Letitia Horace. All voted "Aye"

Councilwoman Letitia Horace read a prepared statement regarding the random gun fire in town. Her comments are recorded below.

Good evening. Tonight during the Citizen Participation segment of our meeting we heard from several residents concerned about the occurrence of random gun shots being fired inside the City Limits, and more specifically on the north end of town. I invited these residents, our neighbors, to the meeting tonight specifically to address this issue because it's an area of great concern to many of us. It became even more concerning when I learned not long ago, that one of my neighbors, who you heard from tonight, discovered that a bullet had penetrated the roof of her home. As was mentioned, this bullet didn't come from the homeowner's gun. In fact, they didn't know where it came from. But what they do know is that they're blessed. They're blessed that this stray bullet that fell from the sky only hit their roof and not one of them or one of their grandchildren. But this neighbor isn't the only one that's been affected by random gunfire. You heard others tonight express their concerns as well as the stress and anxiety this type of behavior causes. And so we are here tonight to say enough! Enough is enough! This isn't funny or cute! And it's certainly not cool. It's foolish! So stop it! Stop it before someone is hurt or, worse, killed.

So you might be wondering what we can do about this? For starters, we have worked with the City Staff to develop a PSA Campaign aimed at bringing awareness to this issue. I want to thank the City Staff for coming alongside us and helping us address this matter. To date, a PSA video has been released on the City's Facebook page, and a press release and editorial for the newspaper are coming soon. We are also looking at other ways of getting the word out while continuing to be vigilant around this matter. But the message must be clear, discharging a firearm inside the City Limits is dangerous AND illegal and if you're caught, charges can and will be filed. We know it won't be easy to catch the offenders, but with the JPD's help & the community's vigilance, we are confident that we will be able to drastically mitigate the ongoing occurrence of this behavior.

Now, I fully realize the ones that NEED to hear this message are likely not the ones listening and certainly aren't here tonight, but I'm hopeful! I'm hopeful that those of you that are here will also help spread the word! And if you see something, please say something! If you know someone that engages in this behavior, tell them to cut it out! We are tired of feeling like prisoners in our own neighborhoods and in our own homes. We are better than this. We deserve better than this! And we must demand better than this. Thank you!

Mayor Pro tem Tim McRae commended the city and Christus Mother Francis for the Jingle Jog fun run this past weekend.

City Manager James Hubbard said Jingle Jog this past weekend was a great success. Mr. Hubbard said the police department would be recognized for their first place finish in National Night Out in January. Mr. Hubbard said that demolition of the playground equipment at Buckner Park was complete and the installation of the new equipment should be completed in early 2024. Mr. Hubbard said the road improvement project would begin December 13. Mr. Hubbard repeated the concerns of firearms being shot in the air and urged that they stop.

6:56 pm

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Clerk

JACKSONVILLE CITY COUNCIL MEETING
THURSDAY, JANUARY 4, 2024
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM

Meeting Items

CALL TO ORDER	Mayor Randy Gorham 12:00 pm
INVOCATION	Mayor Randy Gorham
CITIZEN PARTICIPATION	No one came forward.
UPDATE ON THE LINCOLN PARK TRAIL PROJECT	City Manager James Hubbard told council the primary funding for the walking trail project would come from ARPA funds and sale of lake lots. Mr. Hubbard said he expects to have council take action on this item during the February meeting. Mr. Hubbard reviewed the timeline of the project from the inception to the current point. Mr. Hubbard reviewed the proposed trail route and the challenging elevation changes with the council. Mr. Hubbard told the council the estimated cost of the trail is \$335,000. Mr. Hubbard reviewed the breakdown of the \$250,000 of funding for the project with the council. Mr. Hubbard said the Fred Douglas Community Development Corporation has raised an additional \$40,000. Mr. Hubbard said JEDCO will be considering a grant match during their upcoming meeting. Councilwoman Letitia Horace said during a community meeting, citizens stated they were very interested in a walking trail in Lincoln Park.
2023 POLICE DEPARTMENT REPORT	Police Chief Joe Williams introduced the members of his command staff. Chief Williams reviewed the monthly report and the Unified Crime Report with the council. Chief Williams said while most jurisdictions have seen a double-digit increase in crime, Jacksonville has seen a 3.86% increase. Chief Williams said the police department took 19,000 calls last year. Councilwoman Letitia Horace suggested an education campaign in regard to code violations.
REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING 9TH DAY OF JANUARY, 2024 (SEE ATTACHED PROPOSED AGENDA) NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THE PROPOSED AGENDA BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY CLERK AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA	City Manager James Hubbard told the council the National Night Out award would be moved to March and a Texas Water Development Board resolution would be added to the agenda. Mr. Hubbard reviewed the agenda with the council. No action was taken on any item.
QUESTIONS, COMMENTS, DISCUSSION	None
ADJOURN	1:01 pm
	Randy Gorham, Mayor City of Jacksonville Greg Lowe, City Clerk



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>1/9/2024</u>	ITEM NUMBER:	<u>9.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

Per the city charter Article V Sec. 3, the city council shall appoint a magistrate of the municipal court known as the municipal judge. This appointment is for the term of two years. Judge Mascot's two-year term is almost up, and it is time for the council to consider his re-appointment as municipal court judge.

RECOMMENDED ACTION:

Council Decision.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☒	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The charter required the city council to appoint municipal court judges to two year terms.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>1/9/2024</u>	ITEM NUMBER:	<u>10.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>Exhibit A List of Appointments Jan 2024</u>

EXECUTIVE SUMMARY:

In an effort to streamline board appointments, last January staff began submitting all board and commission appointments to the city council in January. The attached list shows all re-appointments and new appointments to the boards and commissions.

RECOMMENDED ACTION:

Make a motion approving the re-appointments and appointments to our boards and commissions.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☒	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

Exhibit "A"			
Board	Appointment	Reappointment	Who Appoints
Lake Advisory Board		Barry Autry	Council
		Vickie Lough	Council
	Janet Stanovich		Council
Library Board		Linda Little	Council Approval
		Deanna Trotter	Council Approval
Museum Board	Judy Batton		Council Approval
		Jerry McDonald	Council Approval
Parks and recreation Board	Vacant		District 2
		Shanna Hanson	District 4
Keep Jacksonville Beautiful Board	Caroline Wilde		District 4
Planning and Zoning Board		Raymond Franklin (Filled an Unexpired Term)	District 1
		Becky Pavletich	District 3
		Brenda Stahelin	District 2
Board of adjustments		Bobby Harris	Mayoral
		Steve Berry	Mayoral
		Jason Wofford (Atlernate)	Mayoral



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	1/9/2024	ITEM NUMBER:	11.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	City of Jacksonville 2024-603-2 Proposal, Newspaper RFP Asphalt Crack Seal, City of Jacksonville 2024-603-2 Proposal

EXECUTIVE SUMMARY:

As part of the 2023-2024 city wide street improvement project, city staff recently sent out a request for proposal for an asphalt crack seal project. Bids were opened on December 19, 2023, at 2pm. The lone bidder for the project was Morton Enterprises with a bid of \$108,119. The staff is recommending the award of the project to Morton Enterprises.

RECOMMENDED ACTION:

Award the asphalt crack seal project to Morton Enterprises.

BID AND AWARD:

\$108,119 to Morton Enterprises.

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☒	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☒	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☒	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves all expenditures over \$50,000.

Section 5 PROPOSAL

Proposal for Construction Project to The City of Jacksonville, Texas

Date of Bid: 12/19/2023

The undersigned, as bidder, in compliance with CITY'S *Notice To Bidders* for construction of:

City of Jacksonville Bid Number: 2023-603-2
Project Name: 2024 Asphalt Crack Seal Project

for the City of Jacksonville, Cherokee County, Texas, declares that the only person or parties interested in this proposal as principals are those named herein, that this proposal is made without collusion with any other person, firm, or corporation, that he has carefully examined the form of contract, *Instructions to Bidders*, specifications, and the plans therein referred to, and has carefully examined the locations, conditions, and classes of materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the contract and specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth, for the following unit prices.

It is understood that the following quantities of work to be done at unit prices are approximate only, and are intended principally to serve as a guide in evaluating bids.

It is further agreed that the following quantities of work to be done at unit prices and materials to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased are to be performed at the unit prices set forth below except as provided for in the specifications.

It is further agreed that lump sum prices may be increased by change order to cover additional work ordered by the Engineer, but not when on the plans or required by the specifications, or in accordance with the *General Conditions* and *Special Conditions* and requirements. Similarly, they may be decreased to cover deletion of work so ordered.

It is further agreed that the unit and lump sum prices shall be shown in words and figures for each item listed in this proposal, and in the event of discrepancy, the words shall control, and should the bid price on any item be completely omitted, the proposal will be considered incomplete, and the proposal will be disqualified. It is understood and agreed that the work is to be completed in full either:

- 1) ☒ within sixty, (60) calendar days after the date specified in the written *Notice to Proceed*,
or
- 2) ☐ on or before the **mandatory completion date** of Enter mandatory completion date,
subject to such extensions of time as are provided by the *General Conditions*.

Accompanying this proposal is a ☒ **Bid Bond**, ☐ Certified Check, or ☐ Cashier's Check payable to the City of Jacksonville for:

AMOUNT: 5% GAB Dollars
and _____ Cents
\$ 5% GAB

The undersigned certifies that the bid prices contained in this proposal have been carefully checked and are submitted as correct and final.

Receipt is hereby acknowledged of the following addenda to the Contract Documents:

ADDENDUM NO. 1 _____	Received _____
ADDENDUM NO. 2 _____	Received _____
ADDENDUM NO. 3 _____	Received _____
ADDENDUM NO. 4 _____	Received _____
ADDENDUM NO. 5 _____	Received _____

Morton Enterprise
Bidder


Signature

Mark Morton
Printed Name

Owner
Title

1384 CR 1195
Street Address

Yantis, Tx 75497
City, State, Zip

903-348-1161
Telephone Number

12/19/2023
Date

Bid Item	Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount
712-A	32,000	LBS	Hot Crack Sealant, in place, as per plans and specifications, per pound, for, <i>Two</i> Dollars <i>Thirty</i> Cents	<i>\$ 2.30</i>	<i>\$ 73,600.00</i>
502	1	LS	Barricades, signs and traffic control, in place, as per plans and specifications, per lump sum, for, <i>Fourteen Thousand Five Hundred</i> Dollars <i>Zero</i> Cents	<i>\$ 14,519.00</i>	<i>\$ 14,519.00</i>
800	1	LS	Allowance for construction contingency, as per plans and specification, per lump sum, for <i>Twenty Thousand</i> Dollars <i>Zero</i> Cents	<i>\$ 20,000</i>	<i>\$ 20,000</i>

BID SUMMARY

TOTAL BID

and One Hundred Eight Thousand + One Hundred Nineteen Dollars
Zero Cents

\$ 108,119.00

NOTICE TO BIDDERS

Sealed bids addressed to the City of Jacksonville, Texas, will be received at City Hall, 315 S Ragsdale Street, Jacksonville, Texas 75766, Attention: City Manager, until 2:00 p.m., on Tuesday, December 19, 2023, and will be publicly opened immediately afterwards in the City Hall Executive Conference Room, 315 S Ragsdale Street, City Hall.

Submissions should include one (1) original and (3) copies of the proposal, along with one (1) digital copy, and should be returned in a sealed envelope bearing the following information on the outside of the submittal envelope: the name and address of the respondent, as well as “City of Jacksonville RFP # 2023-603-02; 2024 Asphalt Crack Seal Project.”

Sealed bids will be for furnishing all necessary materials, equipment, superintendence, and labor for construction of the following being improvements for the City of Jacksonville, Texas:

City of Jacksonville Bid Number: 2023-603-2
Project Name: 2024 Asphalt Crack Seal Project

The project includes: 32,000 pounds of Asphalt Pavement Crack Sealing using a hot crack seal for numerous streets in the City of Jacksonville. Total of approximately 35 lane miles (based on 12 foot lane width).

Forms of proposal, contract, bonds, insurance, plans and specifications may be obtained by contacting Chuck Samson at (903) 279-7822. Email requests must be sent to chucksamson@ymail.com.

A Pre-Bid Conference will be held on Monday, December 11, 2023 at 2:00 pm, located at 315 S Ragsdale Street, Jacksonville Texas, in the Executive Conference Room at City Hall. The Pre-Bid Conference is not mandatory. Questions concerning this project shall be directed to Chuck Samson, at (903) 279-7822.

Please Note: In accordance with House Bill 1295, for certain contracts entered on or after January 1, 2016, the successful bidder must submit a Certificate of Interested Parties (Form 1295) at the time the signed contract is submitted to the City. See Section 19, “Certificate of Interested Parties”.

City of Jacksonville, Texas
James Hubbard, City Manager

Publish: Jacksonville Daily Progress, Jacksonville, Texas

PUBLICATION DATES:

First (1st) Publication: Saturday, December 2, 2023
Second (2nd) Publication: Saturday, December 9, 2023

Section 5 PROPOSAL

Proposal for Construction Project to The City of Jacksonville, Texas

Date of Bid: 12/19/2023

The undersigned, as bidder, in compliance with CITY'S *Notice To Bidders* for construction of:

City of Jacksonville Bid Number: 2023-603-2
Project Name: 2024 Asphalt Crack Seal Project

for the City of Jacksonville, Cherokee County, Texas, declares that the only person or parties interested in this proposal as principals are those named herein, that this proposal is made without collusion with any other person, firm, or corporation, that he has carefully examined the form of contract, *Instructions to Bidders*, specifications, and the plans therein referred to, and has carefully examined the locations, conditions, and classes of materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the contract and specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth, for the following unit prices.

It is understood that the following quantities of work to be done at unit prices are approximate only, and are intended principally to serve as a guide in evaluating bids.

It is further agreed that the following quantities of work to be done at unit prices and materials to be furnished may be increased or decreased as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased are to be performed at the unit prices set forth below except as provided for in the specifications.

It is further agreed that lump sum prices may be increased by change order to cover additional work ordered by the Engineer, but not when on the plans or required by the specifications, or in accordance with the *General Conditions* and *Special Conditions* and requirements. Similarly, they may be decreased to cover deletion of work so ordered.

It is further agreed that the unit and lump sum prices shall be shown in words and figures for each item listed in this proposal, and in the event of discrepancy, the words shall control, and should the bid price on any item be completely omitted, the proposal will be considered incomplete, and the proposal will be disqualified. It is understood and agreed that the work is to be completed in full either:

- 1) ☒ within sixty, (60) calendar days after the date specified in the written *Notice to Proceed*,
or
- 2) ☐ on or before the **mandatory completion date** of Enter mandatory completion date,
subject to such extensions of time as are provided by the *General Conditions*.

Accompanying this proposal is a ☒ **Bid Bond**, ☐ Certified Check, or ☐ Cashier's Check payable to the City of Jacksonville for:

AMOUNT: 5% GAB Dollars
and _____ Cents
\$ 5% GAB

The undersigned certifies that the bid prices contained in this proposal have been carefully checked and are submitted as correct and final.

Receipt is hereby acknowledged of the following addenda to the Contract Documents:

ADDENDUM NO. 1 _____	Received _____
ADDENDUM NO. 2 _____	Received _____
ADDENDUM NO. 3 _____	Received _____
ADDENDUM NO. 4 _____	Received _____
ADDENDUM NO. 5 _____	Received _____

Morton Enterprise
Bidder


Signature

Mark Morton
Printed Name

Owner
Title

1384 CR 1195
Street Address

Yantis, Tx 75497
City, State, Zip

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BID SUMMARY

TOTAL BID

and One Hundred Eight Thousand + One Hundred Nineteen Dollars
Zero Cents

\$ 108,119.00



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	1/9/2024	ITEM NUMBER:	12.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	City of Jacksonville - TWDB Application Affidavit (DWSRF 2024)(10239484.4), City of Jacksonville - Certificate for Resolution (DWSRF 2024)(10244693.2), City of Jacksonville - Resolution Requesting Financial Assistance (DWSRF 2024)(10239459.4), CWPIF-SFY2023 - Jacksonville, JACKSONVILLE - PIF #15168, 2023.12.1 - Intent to Apply - PIF 15168, DWSRF-1

EXECUTIVE SUMMARY:

Previously, the staff submitted the Double Creek Waste Water Treatment Plant expansion and improvement project to the Texas Water Development Board (TWDB) to see if it qualified for application to the Clean Water State Revolving Fund (CWSRF). On November 29, 2023, the city received notice from TWDB that the project had qualified, and the city was invited to make an application for funding through the CWSRF. This resolution is requesting financial assistance from the The Texas Water Development Board under eligible programs, including the clean water state revolving fund and authorizing the application for the funds.

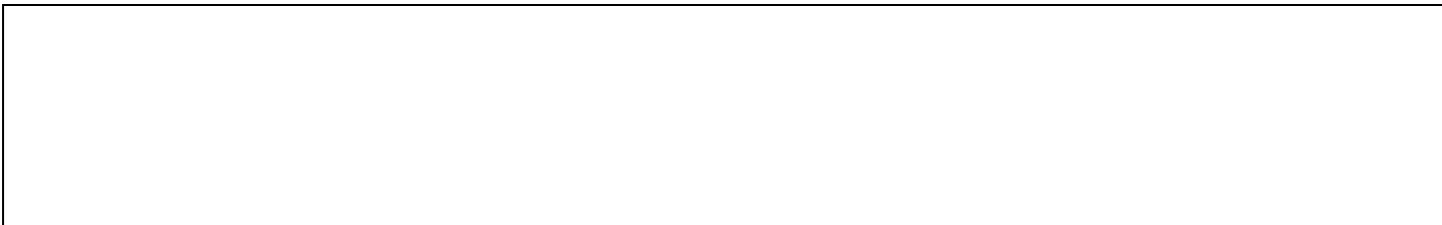
RECOMMENDED ACTION:

Approve the resolution.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☒	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council is required to authorize application for the funding before the application can be made.

APPLICATION AFFIDAVIT

THE STATE OF TEXAS §
COUNTY OF CHEROKEE §
CITY OF JACKSONVILLE §

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Randy Gorham, Mayor of the City of Jacksonville, Texas (the “City”), as the authorized representative of the City, who being by me duly sworn, upon oath says that:

1. the decision by the City to request financial assistance from the Texas Water Development Board was made in a public meeting held in accordance with the Open Meetings Act (Government Code, §551.001, et seq.) and after providing all such notice as required by such Act;
2. to the best of my knowledge and belief, the facts and information contained in the application to the Texas Water Development Board for financial assistance are true and correct;
3. the City has no litigation or other proceedings pending or threatened against it that would materially adversely affect its financial condition or ability to issue debt;
4. to the best of my knowledge and belief, the City has no pending, threatened, or outstanding judgments, orders, fines, penalties, taxes, assessments or other enforcement or compliance actions of any kind or nature by or from the Environmental Protection Agency, Texas Commission on Environmental Quality, Texas Comptroller, Texas Secretary of State, or any other federal, state or local government, except for the following: none;
5. the City warrants compliance with the representations made in the application in the event the Texas Water Development Board provides the financial assistance;
6. the City is or will become in compliance with all of its material contracts; and
7. the City will comply with all applicable federal laws, rules and regulations, the laws of the State of Texas, and all rules and regulations of the Texas Water Development Board.

[Execution Page Follows]

Executed this ____ day of January, 2024.

By: _____
Randy Gorham
Mayor
City of Jacksonville, Texas

SWORN TO AND SUBSCRIBED, BEFORE ME, by Randy Gorham, Mayor of the City
of Jacksonville, Texas, this 9th day of January, 2024.

(NOTARY SEAL)

Notary Public
STATE OF TEXAS

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
COUNTY OF CHEROKEE §
CITY OF JACKSONVILLE §

I, the undersigned City Clerk of the City of Jacksonville, Texas, hereby certify as follows:

1. The City Council of the City of Jacksonville, Texas, convened in a regular meeting on the 9th day of January, 2024, at the regular meeting place thereof, within said City, and the roll was called of the duly constituted officers and members of said City Council, to wit:

Randy Gorham	Mayor
Tim McRae	Mayor Pro-Tem/Council Member, District 3
Letitia Horace	Council Member, District 1
Mindy Gellock	Council Member, District 2
Rob Gowin	Council Member, District 4

and all of said persons were present, except the following absentee(s): _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

RESOLUTION NO. 01-2024-01

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE,
TEXAS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS
WATER DEVELOPMENT BOARD UNDER ELIGIBLE PROGRAMS,
INCLUDING THE CLEAN WATER STATE REVOLVING FUND

was duly introduced for the consideration of said City Council. It was then duly moved and seconded that said resolution be adopted; and, after due discussion, said motion, carrying with it the adoption of said resolution, prevailed and carried by the following vote:

_____ Member(s) of City Council shown present above voted "Aye".

_____ Member(s) of City Council shown present above voted "No".

2. A true, full and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that said resolution has been duly recorded in said City Council's minutes of said meeting; that the above and foregoing paragraph is a true, full and correct excerpt from said City Council's minutes of said meeting pertaining to the adoption of said resolution; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of said City Council as indicated therein; that each of the officers and members of said City Council was duly

and sufficiently notified officially and personally, in advance, of the date, hour, place and purpose of the aforesaid meeting, and that said resolution would be introduced and considered for adoption at said meeting, and each of said officers and members consented, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law; and that public notice of the date, hour, place and subject of said meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED this 9th day of January, 2024.

City Clerk
City of Jacksonville

RESOLUTION NO. 01-2024-01

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS
REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER
DEVELOPMENT BOARD UNDER ELIGIBLE PROGRAMS, INCLUDING THE
CLEAN WATER STATE REVOLVING FUND

THE STATE OF TEXAS §
COUNTY OF CHEROKEE §
CITY OF JACKSONVILLE §

WHEREAS, the City Council of the City of Jacksonville, Texas (the “City”) hereby finds and determines that there is a need for the City to apply for financial assistance from the Texas Water Development Board (the “TWDB”); and

WHEREAS, the City Council of the City desires to authorize the submission of an application for financial assistance to the TWDB under one or more programs for which it would be eligible to receive funding, including particularly the Clean Water State Revolving Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS, THAT:

Section 1. An application is hereby approved and authorized to be filed with the TWDB seeking financial assistance in an amount not to exceed \$11,895,000 to provide for eligible costs for improvements to the City’s sanitary sewer system, including the planning, acquisition, design and construction of improvements to the City’s Double Creek Wastewater Treatment Plant and an equalization basin, and the costs of issuance related to the financial assistance.

Section 2. James Hubbard, City Manager, and Randy Gorham, Mayor, are hereby designated the authorized representatives of the City for purposes of furnishing such information, executing such documents, and making such appearances as may be required in connection with the preparation and filing of such application for financial assistance and with complying with the rules of the TWDB.

Section 3. The following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City before any hearings held by the TWDB on such application, to-wit:

Financial Advisor

John Martin
Michael Martin
Hilltop Securities Inc.
717 N. Harwood St., Suite 3400
Dallas, TX 75201
214.859.9447

Bond Counsel

Jonathan K. Frels
Eryn Roberts
Bracewell LLP
711 Louisiana Street Suite 2300
Houston, TX 77002
713.221.1599

Engineer

Steve Wick, P.E.
Stokes & Associates, Inc.
205 S. Marshall
Henderson, Texas 75654
903.657.7558

PASSED AND APPROVED this 9th day of January, 2024.

Randy Gorham, Mayor,
City of Jacksonville, Texas

ATTEST:

Greg Lowe, City Clerk
City of Jacksonville, Texas

[SEAL]

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

If this is an update to a Project Information Form (PIF) submitted in a previous fiscal year, or to a project that has received funding for planning, acquisition, and/or design phases in a previous year, please complete the applicable project update form(s) located here: [Update Forms](#).

Section 1. GENERAL INFORMATION

Please indicate the State Fiscal Year (SFY) for this PIF:		For SFY 2022 IUP (Ends Aug. 31, 2022)	☐	For SFY 2023 IUP (Begins Sep. 1, 2022)	☒
Name of Entity (City, Town, County, District, Authority, System, Corporation, etc.)		County			
City of Jacksonville		Cherokee			
Name of Project (Provide a brief name for this project.)		Proposed Total Project Costs (Section 12, Line L)			
Double Creek WWTP Upgrade & Expansion		\$11,345,000			
Entity Contact Information		Engineering Firm Contact Information			
		Name of Firm	Stokes & Associates, Inc.		
Contact Person	Mr. James Hubbard	Contact Person	Steve Wick, P.E.		
Title &	City Manager	Title &	Project Engineer		
Mailing Address	315 S. Ragsdale St., Jacksonville, TX 75766	Mailing Address	205 S. Marshall, Henderson, TX 75654		
Phone Number	(903) 586-3510	Phone Number	(903) 657-7558		
Email Address	James.Hubbard@jacksonvilletx.org	Email Address	steve@stokesandassociates.com		

Section 2. SERVICE AREA INFORMATION

Attach and submit a map of the entity's current and, if applicable, proposed service area. The map of the service area must be overlaid by a map of the census boundaries in the service area.

To determine population served indicate the number of people who reside within the service area of, or receive wholesale or retail water service from, the entity based on the most recent data available from the most recent [American Community 5-year Estimates](#) or the most recent ACS 5-year data found in [Census Data Search \(WRD-284\)](#).

For an **unincorporated area** (e.g., a county, district, river authority, system, or corporation), provide a table that 1) identifies the number of household connections within each block group that covers the entity's service area and 2) prorates the population accordingly. See example table in [Census Data Search \(WRD-284\)](#).

Population Served	14,790	Total Household Connections	5,529
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Section 3. Project Category (check all that apply)

Publicly Owned Treatment Works (POTW)—Treatment and/or Collection: Treatment projects may include, but not be limited to, construction or rehabilitation of a Wastewater Treatment Plant (WWTP); expansion of the hydraulic capacity at a WWTP; expansion of the solids treatment and handling portion of a WWTP; or construction of facilities, including linework, to enable reuse of reclaimed wastewater or stormwater for irrigation or other purposes. Collection projects may include, but not be limited to, construction or rehabilitation of collection systems; installation or rehabilitation of transmission, trunk, or relief lines; construction, rehabilitation, or replacement of lift stations; installation of diversion sewers; or stormwater treatment and/or control.	☒
Nonpoint Source Pollution Control (NPS): NPS pollution control projects control sources of water pollution that do not enter water from a point source, including pollution generally resulting from land runoff, precipitation, atmospheric deposition, drainage, seepage, or hydrologic modification. This may also involve stormwater projects.	☐
Estuary Management: Estuary management includes conservation and/or management projects that impact a national estuary.	☐

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Section 4. PROJECT DESCRIPTION

In the space below, briefly describe the proposed project and any innovative or alternative technology to be used. If the project is a regional project, include all the names of the communities involved or (WWTP) service areas altered. If the project is a nonpoint source pollution control or estuary management project, identify the water body or estuary, respectively that will benefit from the project. If the proposed project is the result of a disaster, describe any public health or water quality problems consequent to the disaster that will be addressed by the proposed project. Add additional sheets as necessary.

The proposed project consists of the upgrade and expansion of the City's Double Creek WWTP to increase capacity and will also include an equalization basin for excess flows. The plant has exceeded the 90% flow limit for over the last three (3) years and has been cited by the TCEQ and is also under enforcement for collection system overflows. The City closed an existing wastewater treatment plant several years ago and has not replaced the lost capacity from that plant closure.

Emergency Relief. If the entity is requesting Emergency Relief funding, please provide a description of circumstances that justify the disaster recovery assistance, and a timeline of expected project activity.

N/A

Section 5. RATING CRITERIA FOR POTW PROJECTS

- **Publicly Owned Treatment Works Projects:** Fill out **Section 5.**
- **Nonpoint Source Pollution Control Projects:** Proceed to **Section 6.**
- **Estuary Management Projects:** Proceed to **Section 7.**

A.	Enforcement Action Is the work required by a schedule that is imposed by court order, Environmental Protection Agency (EPA) administrative order, Texas Commission on Environmental Quality (TCEQ) Notice of Enforcement or Agreed Order, or participation in the TCEQ's SSO Initiative? If "Yes," attach a copy of the order or SSO plan.	Yes ☒	No ☐
B.	Unserved Area 1. Does the project involve extending service (centralized or alternative system) to populated areas of an existing developed community that are not served by a centralized collection system? 2. Has a public health official found that a nuisance dangerous to public health and safety exists resulting from water supply and sanitation problems in the area to be served by the project? If "Yes," attach a letter from a Designated Agent licensed by the TCEQ or a registered sanitarian from the Texas Department of State Health Services that documents the nuisance.	Yes ☐ ☐	No ☒ ☒
	If the proposed project is providing service to areas currently using on-site sewage facilities (OSSF), please provide the number of on-site systems to be removed from service.	N/A	
C.	Watershed Protection Plan Is a water body impacted by the proposed project listed in a Watershed Protection Plan that is under development or has been accepted by the TCEQ or Texas State Soil and Water Conservation Board (TSSWCB)? If "Yes," attach the cover page, table of contents, and highlighted page(s) from the plan that clearly identify(ies) the water body and how the project will implement an element of the plan.	Yes ☐	No ☒
D.	Innovative and Alternative 1. Will the project include innovative or alternative collection or treatment technology, as defined below? • Alternative Technology Proven wastewater management techniques that provide for the reclaiming and reuse of water, productively recycle wastewater constituents, or recover energy. Specifically, alternative technology includes land application of effluent and sludge, aquifer recharge, aquaculture, direct reuse, horticulture, revegetation of disturbed land, containment ponds, sludge composting and drying prior to land application, self-sustaining incineration, methane recovery, individual and onsite systems, and small diameter pressure and vacuum sewers and small diameter gravity sewers carrying partially or fully treated wastewater. • Innovative Technology Nonconventional methods of treatment, such as rock reed, root zone, ponding, irrigation, or other technologies, which represent a significant advance in the state of the art.	Yes ☐	No ☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Section 5. RATING CRITERIA FOR POTW PROJECTS (Continued)			
	2. For stormwater projects required under an NPDES permit, will the proposed project treat or minimize urban stormwater pollution discharges using any of the following innovative approaches: decentralized or distributed stormwater controls; low impact development technologies and nonstructural approaches; stream buffers; wetland restoration and enhancement; actions to minimize the quantity of and direct connections to impervious surfaces; or soil, vegetation, or other permeable materials? Note: Stormwater projects that are not specifically part of a NPDES permit may be considered NPS projects.	☐	☐
E.	More Stringent Effluent Limits Does the project involve more stringent permit limitations? This can include conversion to a no-discharge or partial reuse facility to avoid a higher level of treatment. If “Yes,” attach a copy of the new discharge permit or a letter from the TCEQ stating the new limits.	Yes ☐	No ☒
F.	Regional Projects 1. Does the project result in removing one or more existing WWTPs from service, thereby reducing the number of plant outfalls? (Note – the Double Creek WWTP Expansion will replace the capacity of the City’s second plant that was closed several years ago) 2. Is the project a trunk sewer that will convey wastewater from a plant that will be removed from service to an existing treatment plant? 3. Is the project a trunk sewer to an existing or developing area that will convey wastewater to an existing WWTP, thereby avoiding the construction of a separate treatment facility? 4. Will the project expand an existing regional facility to receive flow from another community rather than create or continue use of a separate wastewater treatment facility? If “Yes” to any of the above questions, attach a map showing the existing service area along with the proposed expanded or altered service areas resulting from this project.	Yes ☒	No ☐
G.	Demand Reduction Will a majority of the funds being requested for the project be used to implement measures to reduce the demand for publically-owned treatment works capacity through water conservation, efficiency, or reuse? If yes, please explain below.	Yes ☐	No ☒
H.	Planning Assistance (for qualified non-profit entities only holding a Federal tax-exempt status) Will a majority of the funds being requested from the CWSRF be used to assist owners and operators of small and medium publically-owned treatment works to either (a) plan, develop, and obtain financing for eligible CWSRF projects, including planning, design, and associated pre-construction activities; or (b) assist such treatment works in achieving compliance with the Federal Water Pollution Control Act? If yes, please explain below.	Yes ☐	No ☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Section 5. RATING CRITERIA FOR POTW PROJECT (Continued)

I.	Wastewater Treatment Plant Parameters	Yes	No																																																									
1.	Does the project result in abandoning or relieving a WWTP and diverting flow to another facility? If "Yes," complete Questions I.2 and I.3. If "No," complete only Question I.2.	☒	☐																																																									
2.	Provide the following data for the facility to be abandoned or relieved of flow, or the plant serving the project.																																																											
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Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)
Project Information Form (PIF)

Section 6. RATING CRITERIA FOR NPS PROJECTS

This section should only be completed for Nonpoint Source Pollution Control Projects. For eligibility criteria, please refer to the Project Information Form Guidance. N/A		Yes	No
A.	Public Health Threat Has a public health official found that a nuisance dangerous to public health and safety exists resulting from water supply and sanitation problems in the area to be served by the proposed project? If “Yes,” attach a letter from a Designated Agent licensed by the TCEQ or a registered sanitarian from the Texas Department of State Health Services that documents the nuisance.	☐	☐
B.	Groundwater Threat Does a threat exist to an aquifer or groundwater that may be impacted by the proposed project? If “Yes,” attach any studies or other documentation needed to show that a threat exists.	☐	☐
C.	Watershed Protection Plan Is a water body impacted by the proposed project listed in a Watershed Protection Plan that is under development or has been accepted by the TCEQ or TSSWCB? If “Yes,” attach the cover page, table of contents, and highlighted page(s) from the plan that clearly identify(ies) the water body and how the project will implement an element of the plan.	☐	☐
D.	Impaired Water Body The proposed project impacts a water body that does not meet applicable water quality standards. (refer to water bodies listed as Category 4a, 5a, 5b, or 5c in the latest Watershed Action Planning Strategy Table at www.tceq.texas.gov/assets/public/waterquality/wap/wap_allbasins.pdf). Projects impacting water bodies with TMDL Implementation Plans (TMDL/I-Plans) will be awarded additional points.	☐	☐
	If entity answered “Yes”, to D. , identify the discharge segment impacted by the proposed project.		
E.	Low Impact Development Does the project include stream bank restoration or contain elements of Low Impact Development, such as vegetated filter strips, bio-retention, rain gardens, or porous pavement?	☐	☐
Reminder: Submit information that documents that the project meets the NPS eligibility criteria.			
Proceed to Section 8.			

Section 7. RATING CRITERIA FOR ESTUARY MANAGEMENT PROJECTS

This section should only be completed for Estuary Management projects. All estuary management projects must be consistent with the management plan of either the Coastal Bend Bays & Estuaries Program (cbbep.org) or the Galveston Bay Estuary Program (gbep.state.tx.us).			
Is the proposed project consistent with one or more of the following objectives?		Yes	No
A.	Restore, protect, and enhance coastal natural resources?	☐	☐
B.	Improve water quality?	☐	☐
C.	Enhance public access?	☐	☐
D.	Improve onshore infrastructure and environmental management?	☐	☐
E.	Mitigate erosion and stabilize shorelines?	☐	☐
F.	Educate the public on the importance of coastal natural resources?	☐	☐
Reminder: Submit information that documents that the project meets the estuary management eligibility criteria.			

Texas Water Development Board (TWDB)
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Section 8. ADDITIONAL RATING CRITERIA

Stormwater Reduction	Yes	No
Will a majority of the funds being requested from the CWSRF be used to implement innovative approaches to manage, reduce, treat, or recapture stormwater or subsurface drainage water? If yes, please explain.	☐	☒

Reuse and Recycling	Yes	No
Will a majority of the funds being requested from the CWSRF be used to implement reuse or recycling wastewater, stormwater, or subsurface drainage water? If yes, please explain below.	☐	☒

The proposed Double Creek WWTP expansion will include provisions / equipment to provide for water reuse. Recycled effluent will be utilized for the fine screen wash system, washdown of the clarifiers and for the belt filter press wash system. Although funds will be allocated for this water reuse system, they will not constitute the “majority” of project funds.

Section 9. RATING CRITERIA FOR ALL PROJECTS—EFFECTIVE MANAGEMENT

A.	Asset Management	Yes	No
	1. a. In the past 5 years, has an asset management plan been adopted by the entity’s governing body that incorporates an inventory of all assets, an assessment of the criticality and condition of the assets, a prioritization of capital projects needed, and a budget? If “Yes,” attach 1) the cover page and table of contents of the entity’s adopted or approved asset management plan and 2) the highlighted pages from the plan that clearly identify each of the above-referenced elements. Note: A Capital Improvement Plan (CIP) alone does not constitute an asset management plan.	☐	☒
	b. If “No” to Question A.1.a., is the entity planning to prepare an asset management plan as part of the proposed project? If so, include language in the Project Description (Section 4) that states this.	☐	☒
	Assistance with establishing an asset management plan is offered through TCEQ’s Financial, Managerial, and Technical (FMT) contract. Contact TCEQ, at 512-239-4691 or fmt@tceq.texas.gov to schedule a meeting.		
	2. Has asset management training been administered to the entity’s governing body and employees? If “Yes,” attach the following information for each trainee: name, title/position, date of training, course name, and name of organization that conducted the training.	☐	☒
B.	Water Conservation	Yes	No
	Does the proposed project address specific targets, goals, or measures in a water conservation or drought contingency plan that has been adopted by the entity’s governing body within the past 5 years?	☐	☒
	If “Yes,” 1) list the targets, goals, or measures to be supported; and 2) describe how they will be addressed by the proposed project;		
	AND 3) attach the cover page, table of contents, and highlighted pages from the plan that clearly identify the project-related targets, goals, or measures. - For questions regarding water conservation plans, contact wcpteam@twdb.texas.gov or 512-463-7988, or visit the Municipal Water Conservation Plans web page at www.twdb.texas.gov/conservation/municipal/plans/index.asp. - Information on drought contingency planning can be found online at https://www.tceq.texas.gov/permitting/water_rights/wr_technical-resources/contingency.html. Note: Entities seeking financial assistance in excess of \$500,000 must submit a water conservation plan during the application phase.		

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

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Section 9. RATING CRITERIA FOR ALL PROJECTS—EFFECTIVE MANAGEMENT (Continued).

C.	Energy Efficiency	Yes	No
	Does the proposed project address specific goals in a system-wide or plant-wide energy assessment, audit, or optimization study that has been conducted within the past three years? If “Yes,” attach the highlighted pages from the energy assessment, audit, or optimization study that clearly identify the goals to be addressed by the project.	☐	☒
D.	Implementation of Water Plans	Yes	No
	Does the proposed project implement elements contained in a state or regional water plan, integrated water resource management plan, regional facility plan, regionalization or consolidation plan, finalized Economically Distressed Areas Program (EDAP) facility plan, or a total maximum daily loads (TMDL) implementation plan?	☐	☒
	If “Yes,” 1) list the plan name and sponsor; 2) list the elements of the plan to be implemented; and, 3) attach the cover page, table of contents, and highlighted pages featuring the relevant information from the plan that clearly identify the elements to be implemented.		

Section 10. GREEN PROJECT INFORMATION

For assistance in responding to this section, see the CWSRF Green Project Guidance (TWDB-0161) available online at http://www.twdb.texas.gov/financial/instructions/doc/TWDB-0161.pdf .		Yes	No
A.	Does the proposed project contain, either partially or completely, green elements as defined by the Green Project Information Worksheets?	☒	☐
If “No,” proceed to Section 11.			
B.	Enter the estimated cost of the green portion of the proposed project.	\$25,000	
C.	Describe and justify in the space below the green elements of the proposed project. Add additional sheets as necessary. If available, attach a green business case.		
The green project elements are for water efficiency at the wastewater treatment plant. This work will include the installation of an effluent reuse system (pumps and piping) that will be utilized for water reuse. Recycled effluent will be utilized for the fine screen wash system, washdown of the clarifiers and for the belt filter press wash system.			

Section 11. REFINANCING

CWSRF funds may be used to refinance projects that have been completed utilizing other funding sources outside of the TWDB.		
	Yes	No
Will CWSRF funds be used to refinance existing debt related to this project and received from a source other than the TWDB?	☐	☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

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Section 12. READINESS TO PROCEED TO CONSTRUCTION

A. Permitting	Yes	No
Have permits necessary for construction been acquired; in particular, TCEQ wastewater discharge permit for wastewater treatment plant construction or wastewater reuse authorization (if applicable)? - If "Yes," please provide the permit name(s) in the space below. - If "No," identify in the space below each federal, state, or local permit, license, or other authorizations needed for the project to proceed to construction and the status of each.	☐	☒
A major TCEQ permit amendment will be required to increase the wastewater flow from 2.90 MGD to 5.80 MGD		
B. Land Acquisition	Yes	No
Have all land acquisitions and easements necessary to complete the project been obtained?	☐	☒
If "No," please explain in the space below and provide an anticipated completion date.	Completion Date (mm/dd/yyyy) August 2022	
The City is beginning the process to obtain additional property that is adjacent to the existing Double Creek WWTP for the plant expansion and proposed equalization basin.		
C. Design	Yes	No
1. Have you completed the design process including full development of plans and specifications? (If "No," proceed to Question 2. If Yes , proceed to Section D).	☐	☒
2. Has design work progressed beyond preliminary design? If so, please provide the completion date. Completed preliminary design documents must consist of the following: - Design criteria, preliminary drawings, outline of specifications, written descriptions of the project, and updated opinion of probable cost. - Project sites are plotted on site maps, the site has been surveyed, geotechnical analysis of site is complete, facility sizing is complete, and process schematics are complete. - For rehab projects, the above is complete, meaning the details as to what linework portions and what plant components are to be rehabbed are well defined.	☐	☒
	Completion Date (mm/dd/yyyy)	
3. Will design work be initiated after the TWDB releases design funds for this project?	☒	☐

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Section 12. READINESS TO PROCEED TO CONSTRUCTION (Continued).				
D. Environmental Review			Yes	No
Only provide information to ONE of the following questions:	Have you received a Finding of No Significant Impact (FNSI), Categorical Exclusion (CE), a Record of Decision (ROD), or an environmental determination prepared by another entity in compliance with the National Environmental Policy Act (NEPA) for this project? For projects that may qualify for a FNSI, please review 31 TAC §375.64 ; or that require a CE, review 31 TAC §375.63 ; or that require a ROD, review 31 TAC §375.69 ; or that have a determination by another entity, review 31 TAC §375.71 .		☐	☒
	If "Yes," provide Issuer (Agency) and date of issuance(s):	Issuer	Date of Issuance (mm/dd/yyyy)	
	If an environmental finding has not been issued, does your project meet the criteria to receive Categorical Exclusion as defined by 31 TAC §375.62 ?		☐	☐
	Can you submit an environmental report with the completed financial assistance application that documents coordination with agencies has proceeded sufficiently to determine that no major issues remain?		☒	☐
	Will the environmental review be initiated after the TWDB releases planning funds for this project?		☐	☒
E. Construction Phase (Estimated start date for first contract and estimated completion date for last contract)			Start Date (mm/dd/yyyy) 09/01/2023	Completion Date (mm/dd/yyyy) 09/01/2025
F. Project Bidding and Contracts			Yes	No
Will the proposed project be ready to advertise for construction bids immediately following a funding commitment for construction costs?			☒	☐
If you are seeking reimbursement for eligible planning and/or design costs, was the work performed in compliance with applicable state law and federal crosscutters, including procurement following Disadvantaged Business Enterprise (DBE) requirements (as applicable for the specific programs)? For more information on DBE, please visit www.twdb.texas.gov/financial/programs/DBE/index.asp .			☒	☐
How many months will it take to close the financial assistance after receiving a funding commitment? Projects deemed ready to proceed to construction must be able to expend Clean Water State Revolving Funds quickly after receiving a funding commitment.			☐ N/A	
			3 Months	

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Section 13. ESTIMATED COSTS

Cost Category		(a) Planning	(b) Acquisition	(c) Design	(d) Construction	(e) Total (a)+(b)+(c)+(d)
Check the phase(s) for which CWSRF funding is desired.		☐	☒	☒	☒	
A.	POTW Project: Treatment Project		\$200,000		\$8,450,000	\$8,650,000
B.	POTW Project: Collection Project					
C.	NPS Project					
D.	Estuary Management Project					
E.	Engineering			\$760,000	\$200,000	\$960,000
F.	General, Legal, Financial		\$75,000	\$195,000		\$270,000
G.	Contingency				\$845,000	\$845,000
H.	Other (Describe cost) Topo / Property Surveying Geotechnical Investigation Environmental Resident Project Representative Loan Origination Fee**			\$75,000 \$30,000 \$75,000 \$240,000**	\$200,000	\$620,000
I.	Subtotal (Add Lines A–H)		\$275,000	\$1,375,000	\$9,695,000	\$11,345,000
J.	Financing from Local Funds					
K.	Financing from Other Sources					
L.	Total, SRF-Funded Amount (Subtract Lines J and K from Line I)		\$275,000	\$1,375,000	\$9,695,000	\$11,345,000

Note: A loan origination fee will be applied to any committed loan amount. (** - included above)

One-Time Commitment ☒

Section 14. AUTHORIZATION AND SIGNATURE

James Hubbard, Jacksonville City Manager	(903) 586-3510
Printed Name and Title of Entity's Authorized Representative	Telephone Number
	03/03/2022
Signature of Entity's Authorized Representative	Date (mm/dd/yyyy)
If the grand total (Section 13, Line P) is less than or equal to \$100,000 , include: • Statement establishing the basis for the project cost. • Signature of system operator.	If the grand total (Section 13, Line P) is greater than \$100,000 , include: • Seal of registered Professional Engineer. • Signature of registered Professional Engineer.
	 3/3/22

This form must be completed in full to be considered for rating and inclusion in the CWSRF Program (see CWSRF Use Plan, 40P). Incomplete forms may prevent projects from being rated.

For questions, contact: Issa McDaniel, (512) 463-1706, issa.mcdaniel@twdb.texas.gov



BOUNDARY	AMHI	AVERAGE HOUSEHOLD SIZE	CURRENT POPULATION	UNEMPLOYMNT RATE	TOTAL HOUSEHOLD CONNECTIONS
CENSUS TRACT 9505, BLOCK GROUP 1, CHEROKEE COUNTY	\$31,563.00	3.04	1684	9.22%	554
CENSUS TRACT 9505, BLOCK GROUP 2, CHEROKEE COUNTY	\$38,370.00	3.2	2208	5.58%	690
CENSUS TRACT 9504, BLOCK GROUP 1, CHEROKEE COUNTY	\$32,188.00	2.99	643	3.26%	215
CENSUS TRACT 9504, BLOCK GROUP 2, CHEROKEE COUNTY	\$35,357.00	3.01	1282	12.01%	426
CENSUS TRACT 9506, BLOCK GROUP 1, CHEROKEE COUNTY	\$57,457.00	1.76	1342	8.30%	763
CENSUS TRACT 9506, BLOCK GROUP 2, CHEROKEE COUNTY	\$43,971.00	2.15	1420	4.81%	661
CENSUS TRACT 9506, BLOCK GROUP 3, CHEROKEE COUNTY	\$35,104.00	2.54	1164	2.81%	458
CENSUS TRACT 9506, BLOCK GROUP 4, CHEROKEE COUNTY	\$51,216.00	2.83	2011	1.99%	711
CENSUS TRACT 9507, BLOCK GROUP 1, CHEROKEE COUNTY	—	2.6	902	9.22%	347
CENSUS TRACT 9507, BLOCK GROUP 2, CHEROKEE COUNTY	\$43,703.00	3.19	1764	5.58%	553
CENSUS TRACT 9507, BLOCK GROUP 3, CHEROKEE COUNTY	\$57,872.00	2.74	1501	8.54%	548

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Bobby Janecka, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

September 10, 2021

Mr. Randall Chandler
Director of Community & Public Services
City of Jacksonville
315 South Ragsdale Street
Jacksonville, Texas 75766

Re: City of Jacksonville - TPDES Permit No. WQ0010693003, EPA ID No. TX0100587
(CN600613608; RN101613180)

Dear Mr. Chandler:

Thank you for the renewal application for the referenced permit received on May 20, 2021. The application is currently under technical review, and the following issue must be addressed before the application is considered technically complete. **Please address the below item as soon as possible, but no later than COB Friday, September 17, 2021**, to complete the review of the application in a timely manner.

The operational requirements of the existing permit specify that **whenever flow measurements for any domestic sewage treatment facility reach 75 percent of the permitted daily average or annual average flow for three consecutive months, the permittee must initiate engineering and financial planning for expansion and/or upgrading the domestic wastewater treatment and/or collection facilities.** Whenever the flow reaches 90 percent of the permitted daily average flow or annual average flow for three consecutive months, the permittee shall obtain necessary authorization from the Commission to commence construction of the necessary additional treatment and/or collection facilities. **In the case of a domestic wastewater facility which reaches 75 percent of the permitted daily average or annual flow for three consecutive months, and the planned population to be served or the quantity of waste produced is not expected to exceed the design limitations of the treatment facility, the permittee shall submit an engineering report supporting this claim to the Executive Director of the Commission.**

P.O. Box 13087 • Austin, Texas 78711-3087 • 512-239-1000 • tceq.texas.gov

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If in the judgment of the Executive Director the population to be served will not cause permit noncompliance, then the requirement of this section may be waived. To be effective, any waiver must be in writing and signed by the Director of the Enforcement Division (MC 169) of the Commission, and such waiver of these requirements will be reviewed upon expiration of the existing permit; **however, any such waiver shall not be interpreted as condoning or excusing any violation of any permit parameter** (See Operational Requirement 8.a on Page 14 of the existing permit and Rule § 305.126 of Title 30 of the Texas Administrative Code).

The City of Jacksonville's Double Creek Wastewater Treatment Facility (WWTF) is currently authorized to discharge treated domestic wastewater at a volume not to exceed an annual average flow of 2.90 million gallons per day (MGD). However, according to the Environmental Protection Agency's Integrated Compliance Information System (ICIS) database, the WWTF has reached 75% and/or 90% of the permitted daily flow for the following periods for the monitoring period of June 2019 to June 2021.

Monitoring Period End Date	Daily Average Flow (MGD)	Annual Average Flow Limit (MGD)	Percent of Permitted Flow
6/30/2019	3.563	2.90	122.86
7/31/2019	2.705	2.90	93.28
1/31/2020	2.311	2.90	79.69
2/29/2020	3.665	2.90	126.38
3/31/2020	4.648	2.90	160.28
4/30/2020	4.504	2.90	155.31
5/31/2020	3.048	2.90	105.10
6/30/2020	2.202	2.90	75.93
7/31/2020	2.382	2.90	82.14
9/30/2020	3.061	2.90	105.55
12/31/2020	2.46	2.90	84.83
1/31/2021	4.088	2.90	140.97
2/28/2021	3.384	2.90	116.69
3/31/2021	4.285	2.90	147.76
4/30/2021	3.931	2.90	135.55
5/31/2021	5.152	2.90	177.66
6/30/2021	3.724	2.90	128.41

Please indicate the steps that the City of Jacksonville is taking to address the requirements for planning and expansion according to the rules and permit operational requirement.

Mr. Randall Chandler

Page 3

Provide any studies or other information that might be useful to address the increased flows.

If you have any questions regarding the waiver requirement under Title 30 TAC § 305.126(a), please contact Ms. Harley Hobson at (512) 239-1337.

If you have any other comments or questions, please contact me at (512) 239-4608 or if by correspondence, include MC 148 in the letterhead address following my name.

Sincerely,



Deba Dutta, P.E.,
Municipal Permits Team
Wastewater Permitting Section (MC 148)
Water Quality Division
Texas Commission on Environmental Quality

cc: Mr. Steven B Wick, P.E., Senior Engineer, Stokes & Associates, Inc., P.O. Box 1114
Henderson, Texas 75652.



September 17, 2021

Deba Dutta, P.E.
Texas Commission on Environmental Quality
Water Quality Division (MC 148)
Municipal Permits Team
P.O. Box 13087
Austin, Texas 78711-3087

Re: **City of Jacksonville, Cherokee County, Texas**
TPDES Permit Renewal - WQ0010693-003
Double Creek Wastewater Treatment Facility
Discharge Volume Response

Dear Deba:

The City is in receipt of your letter dated September 10, 2021, requesting that they address the requirements for planning and expansion of the Double Creek Wastewater Treatment Plant based on the flow volumes tabulated in the letter. The City acknowledges the flows, as outlined, exceed the permitted annual average flow limit.

The City knows that an expansion of the wastewater treatment facility is inevitable and is currently in the process of moving this project forward. The City will be applying to the Texas Water Development Board (TWDB) for financial assistance during the next application cycle. The City will submit a Project Information Form (PIF) in late February 2022 to have this project included in the 2023 Clean Water State Revolving Fund intended use plan.

Prior to the PIF submission, our firm will be meeting with City staff to obtain all relevant data on the plant so that a preliminary engineering report can be prepared. Based on this information, detailed project costs will be developed for use in the PIF submittal and for long range financial planning to pay for these capital improvements.

The time frame for design and construction of the plant expansion is estimated to take a minimum of three years to complete. We estimate one year for funding, one year for design plans, regulatory approvals and for the issuance of a major permit amendment. Construction is estimated to take at least a year, so a three year time frame is to be expected.

On a related note, the City is about to undertake a large capital improvements project on the wastewater collection system to address inflows and infiltration. For the past two years, the City has applied for TWDB funding for these improvements. The City was just notified on September 9, 2021, that they have been invited by the TWDB to submit the formal application to receive funding for this work. It is anticipated that this work will have a direct impact on the volume of wastewater treated at the plant.

Deba Dutta, P.E.
Page 2
September 17, 2021

The City respectfully requests that this information will be sufficient to allow the existing permit application to proceed. If you have any questions or need additional information, please do not hesitate to contact me. I may be reached by mail at the address located at the bottom of the page, by phone at (903) 657-7558 or by email at steve@stokesandassociates.com.

Sincerely,



Steve Wick, P.E.

cc: Mr. James Hubbard, City Manager, City of Jacksonville
Mr. Randall Chandler, Director of Community & Public Services, City of Jacksonville

See next sheet for TCEQ flow requirements

FACT SHEET AND EXECUTIVE DIRECTOR'S PRELIMINARY DECISION

For draft Texas Pollutant Discharge Elimination System (TPDES) Permit No. WQ0010693003, EPA I.D. No. TX0100587, to discharge to water in the state.

Issuing Office: Texas Commission on Environmental Quality
P.O. Box 13087
Austin, Texas 78711-3087

Applicant: City of Jacksonville
315 South Ragsdale Street
Jacksonville, Texas 75766

Prepared By: Deba Dutta, P.E.
Municipal Permits Team
Wastewater Permitting Section (MC 148)
Water Quality Division
(512) 239-4608

Date: 10/26/2021

Permit Action: Renewal

1. EXECUTIVE DIRECTOR RECOMMENDATION

The Executive Director has made a preliminary decision that this permit, if issued, meets all statutory and regulatory requirements. The draft permit includes an expiration date of **five years from the date of issuance**.

2. APPLICANT ACTIVITY

The applicant has applied to the Texas Commission on Environmental Quality (TCEQ) for a renewal of the existing permit that authorizes the discharge of treated domestic wastewater at an annual average flow not to exceed 2.90 million gallons per day (MGD). The existing wastewater treatment facility serves the City of Jacksonville.

3. FACILITY AND DISCHARGE LOCATION

The plant site is located at 232 County Road 1411, in the City of Jacksonville, Cherokee County, Texas 75766.

Outfall Location:

Outfall Number	Latitude	Longitude
001	31.933554 N	95.203331 W

The treated effluent is discharged to Ragsdale Creek, thence to Keys Creek, thence to Mud Creek, thence to Angelina River Above Sam Rayburn Reservoir in Segment No. 0611 of the Neches River Basin. The unclassified receiving water uses are intermediate aquatic life use for Ragsdale Creek and high aquatic life use for Keys Creek. The

designated uses for Segment No. 0611 are primary contact recreation, public water supply, and high aquatic life use.

4. TREATMENT PROCESS DESCRIPTION AND SEWAGE SLUDGE DISPOSAL

The Double Creek Wastewater Treatment Facility is an activated sludge process plant operated in the extended aeration mode. Treatment units include a lift station, a bar screen, an oxidation ditch, two final clarifiers, a parshall flume, a sludge holding tank, a belt filter press, a chlorine contact chamber, and a dechlorination chamber. The facility is in operation.

Sludge generated from the treatment facility is hauled by a registered transporter and disposed of at a TCEQ-permitted landfill, Royal Oaks Landfill, Permit No. 1614A, in Cherokee County. The draft permit also authorizes the disposal of sludge at a TCEQ-authorized land application site, co-disposal landfill, wastewater treatment facility, or facility that further processes sludge.

5. INDUSTRIAL WASTE CONTRIBUTION

The draft permit includes pretreatment requirements that are appropriate for a facility of this size and complexity. The facility receives industrial wastewater.

6. SUMMARY OF SELF-REPORTED EFFLUENT ANALYSES

The following is a summary of the applicant's effluent monitoring data for the period June 2019 through June 2021. The average of Daily Average value is computed by the averaging of all 30-day average values for the reporting period for each parameter: flow, five-day carbonaceous biochemical oxygen demand (CBOD₅), total suspended solids (TSS), ammonia nitrogen (NH₃-N), and total dissolved Solids (TDS). The average of Daily Average value for *Escherichia coli* (*E. coli*) in colony-forming units (CFU) or most probable number (MPN) per 100 ml is calculated via geometric mean.

<u>Parameter</u>	<u>Average of Daily Avg</u>
Flow, MGD	2.99*
CBOD ₅ , mg/l	3.07
TSS, mg/l	3.07
NH ₃ -N, mg/l	
March-October	0.48
November-February	0.40
<i>E. coli</i> , CFU or MPN per 100 ml	2.38
TDS	313.72

*A review of the Environmental Protection Agency's Integrated Compliance Information System (ICIS) database indicates that the Double Creek WWTP has exceeded 75% and/or 90% of the permitted daily flow for three or more consecutive months. The permittee was notified via letter dated September 10, 2021, that the operational requirements of the existing permit specify that whenever flow measurements for any domestic sewage treatment facility reach 75 percent of the permitted daily average flow for three consecutive months, the permittee must initiate engineering and financial planning for expansion and/or upgrading the domestic wastewater treatment and/or collection facilities. Whenever the flow reaches 90 percent of the permitted daily average

flow for three consecutive months, the permittee shall obtain necessary authorization from the Commission to commence construction of the necessary additional treatment and/or collection facilities (see Operational Requirement 8.a on page 14 of the existing permit and 30 TAC § 305.126). A response to this notification letter was received on September 17, 2021, which indicated the City of Jacksonville will be applying to the Texas Water Development Board for financial assistance during the next application cycle. The City will submit a Project Implementation Form in late February 2022 to have this project included in the 2023 Clean Water State Revolving Fund intended use plan.

7. ~~DRAFT PERMIT CONDITIONS AND MONITORING REQUIREMENTS~~

The effluent limitations and monitoring requirements for those parameters that are limited in the draft permit are as follows:

A. EFFLUENT LIMITATIONS AND MONITORING REQUIREMENTS

The annual average flow of effluent shall not exceed 2.90 MGD, nor shall the average discharge during any two-hour period (2-hour peak) exceed 4,028 gallons per minute (gpm).

<u>Parameter</u>	<u>30-Day Average</u>		<u>7-Day</u>	<u>Daily</u>
	<u>mg/l</u>	<u>lbs/day</u>	<u>Average</u> <u>mg/l</u>	<u>Maximum</u> <u>mg/l</u>
CBOD ₅	10	242	15	25
TSS	15	363	25	40
NH ₃ -N				
Mar.-Oct.	2.0	48	5	10
Nov. -Feb.	5.0	121	7	10
DO (minimum)				
Mar.-Oct.	6.0	N/A	N/A	N/A
Nov. -Feb.	4.0	N/A	N/A	N/A
<i>E. coli</i> , CFU or MPN per 100 ml	126	N/A	N/A	399

Lethal Whole Effluent Toxicity (WET) limit 95% (Parameter 51710)

<i>Ceriodaphnia dubia</i> (3-brood chronic NOEC ¹)	95%	95%
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¹ The NOEC is defined as the greatest effluent dilution at which no significant effect is demonstrated. A significant effect is defined as a statistically significant difference between a specified effluent dilution and the control for toxicity (lethal or sublethal effects, whichever is specified).

The pH shall not be less than 6.0 standard units nor greater than 9.0 standard units and shall be monitored once per week by grab sample. There shall be no discharge of floating solids or visible foam in other than trace amounts and no discharge of visible oil.

The effluent shall contain a chlorine residual of at least 1.0 mg/l after a detention time of at least 20 minutes (based on peak flow) and shall be monitored daily by grab sample. The permittee shall dechlorinate the chlorinated effluent to less than 0.1 mg/l chlorine residual and shall monitor chlorine residual daily by grab

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Bobby Janecka, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

November 4, 2020

The Honorable Dick Stone
Mayor of Jacksonville
315 South Ragsdale Street
Jacksonville, Texas 75766

Re: Proposed Agreed Order
City of Jacksonville; RN101613180; TPDES Permit No. WQ0010693003
Docket No. 2019-1569-MWD-E; Enforcement Case No. 58116
FOR SETTLEMENT PURPOSES ONLY

Dear Mayor Stone:

The Executive Director of the Texas Commission on Environmental Quality ("Commission" or "TCEQ") is pursuing an enforcement action against the City of Jacksonville for violations of the Texas Water Code and Commission Rules. These violations were discovered during investigations conducted on May 17, 2019 through May 30, 2019 and October 18, 2019 through October 31, 2019, and documented in letters dated July 26, 2019 and January 10, 2020, from the TCEQ Tyler Regional Office.

Please find enclosed a proposed agreed order which we have prepared in an attempt to expedite this enforcement action. The order assesses an administrative penalty of \$56,575, identifies the violations that we are addressing, and identifies specific technical requirements necessary to resolve them.

If you have any questions regarding this matter, we are available to discuss them in a conference in Waco or over the telephone. If we reach agreement in a timely manner, the TCEQ will then proceed with the remaining procedural steps to settle this matter. These steps include publishing notice of the proposed order in the *Texas Register*, and scheduling the matter for approval by the Commission. We believe that handling this matter expeditiously could save the City of Jacksonville and the TCEQ a significant amount of time, as well as the expense associated with litigation.

Enclosed for your convenience is a return envelope. If you agree with the order as proposed, please sign and return the original order **and** the penalty payment (check payable to "TCEQ" and referencing City of Jacksonville, Docket No. 2019-1569-MWD-E) to:

The Honorable Dick Stone
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November 4, 2020

Financial Administration Division, Revenue Operations Section
Attention: Cashier's Office, MC 214
Texas Commission on Environmental Quality
P.O. Box 13088
Austin, Texas 78711-3088

Should you believe you are unable to pay the proposed administrative penalty, you may claim financial inability to pay part or all of the penalty amount. Please contact us immediately to obtain a list of financial disclosure documents that must be submitted within 30 days of the receipt of this letter. These documents, once properly completed and submitted, will be thoroughly reviewed to determine if we agree with the claim of financial inability. Please be aware that if financial inability is proven to the satisfaction of staff, discussions pertaining to the penalty amount adjustment will focus only on deferral and not on waiver of the penalty amount.

You may be able to perform or contribute to a Supplemental Environmental Project ("SEP"), which is a project that benefits the environment, to offset a portion of your penalty. **If you are interested in performing an SEP, you must agree to the penalty amount and submit an SEP proposal within 30 days of receipt of this proposed order.** If you are a local government you may have additional SEP options available to assist you with coming into compliance or remediating the harm caused by the violations. A local government is defined as a school district, county, municipality, junior college district, river authority, water district or other special district or other political subdivision created under the constitution or a statute of this state.

For additional information about the types of SEPs available and eligibility criteria, please go to the TCEQ's web site link at <http://www.tceq.texas.gov/legal/sep/> or contact the Enforcement Coordinator listed below.

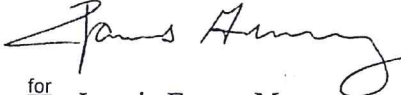
Please note that any agreements we reach are subject to final approval in accordance with 30 TEX. ADMIN. CODE § 70.10(a).

If we cannot reach a settlement of this enforcement action or you do not wish to participate in this expedited process, we will proceed with enforcement under the Commission's Enforcement Rules, 30 TEX. ADMIN. CODE ch. 70. Specifically, if the signed order and penalty are not mailed and postmarked within 60 days from the date of this letter, your case will be forwarded to the Litigation Division and this settlement offer will no longer be available. The enforcement process described in 30 TEX. ADMIN. CODE ch. 70 requires the staff to prepare and issue an Executive Director's Preliminary Report and Petition to the Commission. If you would like to obtain a copy of 30 TEX. ADMIN. CODE ch. 70, or any other TCEQ rules, the rules themselves and the agency brochure entitled *Obtaining TCEQ Rules* (GI-032) are located on our agency website at <http://www.tceq.texas.gov> for your reference. If you would like a hard copy of this brochure mailed to you, you may call and request one from the Central Office Publications Ordering Team at (512) 239-0028.

The Honorable Dick Stone
Page 3
November 4, 2020

For any questions or comments about this matter or to arrange a meeting, please contact Mr. Christopher Moreno of my staff at (254) 761-3038.

Sincerely,

A handwritten signature in black ink, appearing to read "Laurie Eaves", written over a horizontal line.

for

Laurie Eaves, Manager
Enforcement Division
Texas Commission on Environmental Quality

LE/cm

Enclosures: Proposed Agreed Order, Return Envelope, Unauthorized Discharge violation table, Penalty Calculation Worksheet, Site Compliance History

cc: Mr. Randall Chandler, Director of Community and Public Services, City of Jacksonville,
1220 South Bolton, Jacksonville, Texas 75766

The Honorable Dick Stone
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November 4, 2020

bcc: Manager, Water Section, Tyler Regional Office
Mr. Christopher Moreno, Coordinator, Enforcement Division, R-9
Central Records, MC 213, Building E, 1st Floor
MWD_WQ0010693003_CP_20201104_Proposed Agreed Order
Enforcement Division Electronic Reader File

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



**IN THE MATTER OF AN
ENFORCEMENT ACTION
CONCERNING
CITY OF JACKSONVILLE
RN101613180**

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§
§
§
§

**BEFORE THE
TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY**

AGREED ORDER DOCKET NO. 2019-1569-MWD-E

On _____, the Texas Commission on Environmental Quality ("the Commission" or "TCEQ") considered this agreement of the parties, resolving an enforcement action regarding the City of Jacksonville (the "Respondent") under the authority of TEX. WATER CODE chs. 7 and 26. The Executive Director of the TCEQ, through the Enforcement Division, and the Respondent presented this Order to the Commission.

The Respondent understands that it has certain procedural rights at certain points in the enforcement process, including the right to formal notice of violations, notice of an evidentiary hearing, the right to an evidentiary hearing, and a right to appeal. By entering into this Order, the Respondent agrees to waive all notice and procedural rights.

It is further understood and agreed that this Order represents the complete and fully-integrated agreement of the parties. The provisions of this Order are deemed severable and, if a court of competent jurisdiction or other appropriate authority deems any provision of this Order unenforceable, the remaining provisions shall be valid and enforceable. The duties and responsibilities imposed by this Order are binding upon the Respondent.

The Commission makes the following Findings of Fact and Conclusions of Law:

I. FINDINGS OF FACT

1. The Respondent owns and operates a wastewater treatment facility located at 232 County Road 1411, in Cherokee County, Texas with an associated wastewater collection system (the "Facility"). The Facility is near or adjacent to water in the state as defined in TEX. WATER CODE § 26.001(5).
2. During an investigation conducted on May 17, 2019 through May 30, 2019, an investigator documented that the Respondent:
 - a. Did not prevent unauthorized discharges of untreated wastewater into or adjacent to any water in the state, as shown in the unauthorized discharge table below:

Date	Amount Discharged (gallons)	Description	Corrective Action
May 10, 2019	>100,000	Inflow and Infiltration caused an overflow from a manhole located on South Boulton Street.	Hired a professional engineering firm to evaluate the collection system. The affected area was cleaned and disinfected with high test hypochlorite ("HTH").
May 17, 2019	100,000	Inflow and Infiltration caused an overflow from two manholes on Medi Vac Road.	The affected area was disinfected with HTH.
May 17, 2019	100,000	Inflow and Infiltration caused an overflow from a manhole on the southeast corner of Fuller Street at South Bolton.	The affected area was disinfected with HTH.
May 17, 2019	50,000	Inflow and Infiltration caused an overflow from two service line cleanouts located at the Creekside Village Apartments onto a driveway then onto South Bolton Street.	The affected area was disinfected with HTH.
May 19, 2019	100,000	Inflow and Infiltration caused an overflow at the Lake Shore Lift Station and into an adjacent creek.	Sampling was conducted along the creek near Sunnydale and in Lake Jacksonville and the affected area was disinfected with HTH.
May 19, 2019	>100,000	Inflow and Infiltration caused an overflow from the collection system located on East Rusk Street.	Bolted the manhole lid and the affected area was disinfected with HTH.
May 30, 2019	>100,000	Inflow and Infiltration caused an overflow from a manhole adjacent to Ragsdale Creek.	Bolted the manhole lid and the affected area was disinfected with HTH.

- b. Did not report four unauthorized discharges from the collection system to the Tyler Regional Office and the notification for the unauthorized discharge that occurred on May 10, 2019 was not submitted timely.
3. During an investigation conducted on October 18, 2019 through October 31, 2019, an investigator documented that on October 13, 2019, approximately 100,000 gallons of untreated wastewater discharged from a manhole located approximately 1.6 miles southeast of the intersection of Texas State Highway 204 and Texas State Highway Loop 456 and discharged into an impoundment located on an unnamed tributary of Ragsdale Creek, killing approximately 500 fish.

4. The Executive Director recognizes that the Respondent:
 - a. Ceased, cleaned, and disinfected the unauthorized discharges that occurred on May 10, 2019, May 17, 2019, May 19, 2019, and May 30, 2019;
 - b. On May 18, 2019, submitted a written notification for the unauthorized discharge that occurred on May 10, 2019;
 - c. On May 19, 2020 and May 30, 2019, the manhole lids located on East Rusk Street and adjacent to Ragsdale Creek were bolted; and
 - d. By December 6, 2019, ceased the unauthorized discharge of untreated wastewater that occurred at an impoundment located on an unnamed tributary of Ragsdale Creek, which resulted in a fish kill, removed a blockage from an 18-inch sewer main line, contained the discharge in the impoundment by pumping contaminated water back into the collection system to reduce the water level below the impoundment's overflow structure and capping drain lines, removed and properly disposed of the dead fish, disinfected the affected areas, installed water cannons to recirculate the water and provide aeration to the impoundment, monitored the water quality, and provided public notice.

II. CONCLUSIONS OF LAW

1. As evidenced by Finding of Fact No. 1, the Respondent is subject to the jurisdiction of the TCEQ pursuant to TEX. WATER CODE ch. 26 and the rules of the TCEQ.
2. As evidenced by Finding of Fact Nos. 2.a and 3, the Respondent failed to prevent unauthorized discharges of untreated wastewater into or adjacent to any water in the state, in violation of 30 TEX. ADMIN. CODE § 305.125(1) and (4), TEX. WATER CODE § 26.121(a)(1), and Texas Pollutant Discharge Elimination System ("TPDES") Permit No. WQ0010693003, Permit Conditions No. 2.g.
3. As evidenced by Finding of Fact No. 2.b, the Respondent failed to report unauthorized discharges orally to the Regional Office within 24 hours of becoming aware of the noncompliance, and in writing to the Regional Office and the Enforcement Division within five working days of becoming aware of the noncompliance, in violation of 30 TEX. ADMIN. CODE § 305.125(1) and (9)(A), and TPDES Permit No. WQ0010693003, Monitoring and Reporting Requirements No. 7.b.i.
4. Pursuant to TEX. WATER CODE § 7.051, the TCEQ has the authority to assess an administrative penalty against the Respondent for violations of state statutes within the TCEQ's jurisdiction, for violations of rules adopted under such statutes, or for violations of orders or permits issued under such statutes.
5. An administrative penalty in the amount of \$56,575 is justified by the facts recited in this Order, and considered in light of the factors set forth in TEX. WATER CODE § 7.053. The Respondent paid the \$56,575 penalty.

III. ORDERING PROVISIONS

NOW, THEREFORE, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ORDERS that:

1. The Respondent is assessed a penalty as set forth in Conclusion of Law No. 5 for violations of state statutes and rules of the TCEQ. The payment of this penalty and the Respondent's compliance with all the requirements set forth in this Order resolve only the matters set forth by this Order in this action. The Commission shall not be constrained in any manner from requiring corrective actions or penalties for violations that are not raised here. Penalty payments shall be made payable to "TCEQ" and shall be sent with the notation "Re: City of Jacksonville, Docket No. 2019-1569-MWD-E" to:

Financial Administration Division, Revenue Operations Section
Attention: Cashier's Office, MC 214
Texas Commission on Environmental Quality
P.O. Box 13088
Austin, Texas 78711-3088

2. The Respondent shall undertake the following technical requirements:
 - a. Within 30 days after the effective date of this Order:
 - i. Develop and implement procedures and conduct employee training to report any unauthorized discharge to the Regional Office within 24 hours of becoming aware, and in writing to the TCEQ within five working days of becoming aware; and
 - ii. Submit noncompliance notifications to the TCEQ of the unauthorized discharges that occurred on May 17, 2019 and May 30, 2019.
 - b. Within 45 days after the effective date of this Order, submit written certification of compliance with Ordering Provision Nos. 2.a.i and 2.a.ii, in accordance with Ordering Provision No. 2.d below.
 - c. Within 60 days after the effective date of this Order, conduct an engineering evaluation of the collection system to determine the cause of and necessary corrective actions designed to prevent or minimize the unauthorized discharge of untreated wastewater from the collection system. The evaluation shall be prepared by a Texas registered professional engineer and shall include a plan and schedule for the completion of necessary corrective actions within 270 days after the effective date of this Order.
 - d. Within 285 days after the effective date of this Order, submit written certification, and include detailed supporting documentation including photographs, receipts, and/or other records to demonstrate compliance with

Ordering Provision No. 2.c. The certification shall be signed by the Respondent and shall include the following certification language:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

The certification shall be submitted to:

Order Compliance Team
Enforcement Division, MC 149A
Texas Commission on Environmental Quality
P.O. Box 13087
Austin, Texas 78711-3087

with a copy to:

Water Section Manager
Tyler Regional Office
Texas Commission on Environmental Quality
2916 Teague Drive
Tyler, Texas 75701-3734

3. All relief not expressly granted in this Order is denied.
4. The duties and provisions imposed by this Order shall apply to and be binding upon the Respondent. The Respondent is ordered to give notice of this Order to personnel who maintain day-to-day control over the Facility operations referenced in this Order.
5. If the Respondent fails to comply with any of the Ordering Provisions in this Order within the prescribed schedules, and that failure is caused solely by an act of God, war, strike, riot, or other catastrophe, the Respondent's failure to comply is not a violation of this Order. The Respondent shall have the burden of establishing to the Executive Director's satisfaction that such an event has occurred. The Respondent shall notify the Executive Director within seven days after the Respondent becomes aware of a delaying event and shall take all reasonable measures to mitigate and minimize any delay.
6. The Executive Director may grant an extension of any deadline in this Order or in any plan, report, or other document submitted pursuant to this Order, upon a written and substantiated showing of good cause. All requests for extensions by the Respondent shall be made in writing to the Executive Director. Extensions are not effective until the Respondent receives written approval from the Executive Director. The determination

of what constitutes good cause rests solely with the Executive Director. Extension requests shall be sent to the Order Compliance Team at the address listed above.

7. The Executive Director may, without further notice or hearing, refer this matter to the Office of the Attorney General of the State of Texas ("OAG") for further enforcement proceedings if the Executive Director determines that the Respondent has not complied with one or more of the terms in this Order.
8. This Order shall terminate five years from its effective date or upon compliance with all the terms and conditions set forth in this Order, whichever is later.
9. This Order, issued by the Commission, shall not be admissible against the Respondent in a civil proceeding, unless the proceeding is brought by the OAG to: (1) enforce the terms of this Order; or (2) pursue violations of a statute within the Commission's jurisdiction, or of a rule adopted or an order or permit issued by the Commission under such a statute.
10. This Order may be executed in separate and multiple counterparts, which together shall constitute a single instrument. Any page of this Order may be copied, scanned, digitized, converted to electronic portable document format ("pdf"), or otherwise reproduced and may be transmitted by digital or electronic transmission, including but not limited to facsimile transmission and electronic mail. Any signature affixed to this Order shall constitute an original signature for all purposes and may be used, filed, substituted, or issued for any purpose for which an original signature could be used. The term "signature" shall include manual signatures and true and accurate reproductions of manual signatures created, executed, endorsed, adopted, or authorized by the person or persons to whom the signatures are attributable. Signatures may be copied or reproduced digitally, electronically, by photocopying, engraving, imprinting, lithographing, electronic mail, facsimile transmission, stamping, or any other means or process which the Executive Director deems acceptable. In this paragraph exclusively, the terms: electronic transmission, owner, person, writing, and written, shall have the meanings assigned to them under TEX. BUS. ORG. CODE § 1.002.
11. The effective date of this Order is the date it is signed by the Commission. A copy of this fully executed Order shall be provided to each of the parties.

SIGNATURE PAGE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

For the Commission

Date

For the Executive Director

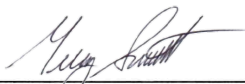
Date

I, the undersigned, have read and understand the attached Order. I am authorized to agree to the attached Order, and I do agree to the terms and conditions specified therein. I further acknowledge that the TCEQ, in accepting payment for the penalty amount, is materially relying on such representation.

I also understand that failure to comply with the Ordering Provisions, if any, in this Order and/or failure to timely pay the penalty amount, may result in:

- A negative impact on compliance history;
- Greater scrutiny of any permit applications submitted;
- Referral of this case to the Attorney General's Office for contempt, injunctive relief, additional penalties, and/or attorney fees, or to a collection agency;
- Increased penalties in any future enforcement actions;
- Automatic referral to the Attorney General's Office of any future enforcement actions; and
- TCEQ seeking other relief as authorized by law.

In addition, any falsification of any compliance documents may result in criminal prosecution.



Signature

May 25, 2021
Date

Greg Smith
Name (Printed or typed)
Authorized Representative of
City of Jacksonville

City Manager
Title

☐ *If mailing address has changed, please check this box and provide the new address below:*

Instructions: Send the original, signed Order with penalty payment to the Financial Administration Division, Revenue Operations Section at the address in Ordering Provision 1 of this Order.

City of Jacksonville
 TPDES Permit No. WQ0010693003
 Docket No. 2019-1569-MWD-E

Unauthorized Discharge Table			
Date	Amount Discharged (gallons)	Description	Corrective Action
May 10, 2019	>100,000	Inflow and Infiltration caused an overflow from a manhole located on South Boulton Street.	Hired a professional engineering firm to evaluate the collection system. The affected area was cleaned and disinfected with High Test Hypochlorite ("HTH").
May 17, 2019	100,000	Inflow and Infiltration caused an overflow from two manholes on Medi Vac Road.	The affected area was disinfected with HTH.
May 17, 2019	100,000	Inflow and Infiltration caused an overflow from a manhole on the southeast corner of Fuller Street at South Bolton.	The affected area was disinfected with HTH.
May 17, 2019	50,000	Inflow and Infiltration caused an overflow from two service line cleanouts located at the Creekside Village Apartments onto a driveway then onto South Bolton Street.	The affected area was disinfected with HTH.
May 19, 2019	>100,000	Inflow and Infiltration caused an overflow at the Lake Shore Lift Station and into an adjacent creek.	Sampling was conducted along the creek near Sunnydale and in Lake Jacksonville and the affected area was disinfected with HTH.
May 19, 2019	> 100,000	Inflow and Infiltration caused an overflow from the collection system located on East Rusk Street.	Bolted the manhole lid and the affected area was disinfected with HTH.
May 30, 2019	100,000	Inflow and Infiltration caused an overflow from a manhole adjacent to Ragsdale Creek.	Bolted the manhole lid and the affected area was disinfected with HTH.

Official Electronic mail sent via email. No hard copy to follow.

November 29, 2023

Mr. James Hubbard
City Manager
City of Jacksonville
james.hubbard@jacksonvilletx.org

**Re: State Fiscal Year 2024 Clean Water State Revolving Fund (CWSRF)
Application Invitation**

Dear Mr. Hubbard:

Congratulations! We are pleased to notify you that the City of Jacksonville is hereby invited to submit an application for funding through the Texas Water Development Board's (TWDB) Clean Water State Revolving Fund.

Your project is listed in the Intended Use Plan (IUP) as being eligible to receive funding as shown below:

Project Description	Double Creek WWTP Upgrade & Expansion
Eligible Phases	Planning Acquisition Design & Construction
Project Information Form Number	15168
Eligible Project Cost	\$ 11,895,000

The maximum loan/bond commitment amount a project may receive under the SFY 2024 IUP is \$59 million. The maximum amount of principal forgiveness that may be committed to a project under the SFY2024 IUP from all funding options is \$10 million.

Principal Forgiveness Eligibility

Your project has been identified as eligible for principal forgiveness. This eligibility is subject to funding availability and the amount, depending on the funding option, may be dependent on others who may elect to apply. Final principal forgiveness eligibility is determined following a detailed review of the full application budget and will be

documented in a Funding Determination Letter prior to the Board taking formal action on the funding request.

Asset Management Funding Option

If you indicated in your PIF that you will be preparing an asset management plan as part of your project, you may be eligible for up to \$100,000 in loan funding with an interest rate of 0% to prepare the plan under the CWSRF Program. Please ensure you mention the asset management plan in your project scope and include funds for these activities in your application budget, if interested.

Required Documentation and Deadlines

To be considered for funding under the SFY 2024 CWSRF Program, please follow the requirements stated below:

- (1) **You must submit your Intent to Apply form to CWSRF@twdb.texas.gov by 5:00 P.M., CST on December 28, 2023.** If you fail to fully complete and submit the Intent to Apply Form by the deadline, your project will not be considered for funding. This will allow the TWDB to invite in rank order additional projects on the lists if an invited entity does not wish to pursue SRF funding for their project at this time.
- (2) **If you intend to apply, your complete application must be received by TWDB no later than 5:00 P.M., CST on January 29, 2024.** Applications will not be accepted after the deadline. We encourage you to submit your application before the deadline, which will allow us to begin a review of your application earlier. Application materials, such as, submittal instructions, guidance documents, frequently asked questions, and a link to our online application portal may be found on our website at www.twdb.texas.gov/financial/applications/.
- (3) **A pre-application meeting is required** for all CWSRF projects to ensure that the applicant and the corresponding TWDB staff discuss the project and ask initial questions prior to the application being submitted.

If you submit an Intent to Apply, please contact Ms. Diana Sanchez by phone at 512-475-1554 or by e-mail at Diana.Sanchez@twdb.texas.gov to schedule a pre-application meeting with [WSI-RWPD-Team 4](#). She will be able to assist you with scheduling a meeting prior to your submission of the application.

To assist you in being successful, please take note of the following tips and reminders which are based on TWDB's experience reviewing prior SRF applications:

- Applicants that will be requesting a SRF loan will most likely be selling bonds to the TWDB. As such, a financial advisor and bond counsel will be required. We highly encourage you to engage these consultants prior to submitting the application and follow the [DBE requirements](#) (equivalency only) if you seek to fund their work using SRF monies.

- Be sure any changes to the project amount are reflected in both the Intent to Apply Form and the application budget.
- For bond purposes only, TWDB SRF loan amounts must be rounded up to the nearest \$5,000. Please round up any loan numbers in the application budget and confirm the dollar amounts with your TWDB project team before passing resolutions to minimize adjustment during the review period.

We look forward to working with the City of Jacksonville on its SRF project and are committed to providing excellent customer service and prompt responses to any questions as you complete your application. Should you have any questions or concerns, please contact Heather O'Keefe, Team Lead SRF General Activities, by phone at (512) 475-1835 or by email at CWSRF@twdb.texas.gov.

Sincerely,



Marvin Cole-Chaney
Director, Program Administration and Reporting
Water Supply and Infrastructure

Attachment: SFY 2024 CWSRF Intent to Apply Form

cc: Steve Wick, P.E., , Stokes & Associates: steve@stokesandassociates.com
Nancy Richards, Team Manager: WSI-RWPD-Team4@twdb.texas.gov

Clean Water State Revolving Fund State Fiscal Year 2024 Intent to Apply

Instructions

Please indicate your intention to apply for funding from the Clean Water State Revolving Fund (CWSRF) in the amount listed in the CWSRF SFY 2024 IUP.

Deadline to submit your Intent to Apply is December 28, 2023. Submit this document as an attachment to CWSRF@TWDB.TEXAS.GOV.

Failure to return this form by the deadline will be considered as no intention to apply and your project will not be considered for funding.

General Information

PIF #: 15168

Entity (Applicant) Name: City of Jacksonville

Project Name: Double Creek WWTP Upgrade and Expansion

Intent to Apply

Entity intends to submit an application for this project: ☒ Yes ☐ No

Requested funding amount appearing in SFY 2024 CWSRF Intended Use Plan is confirmed: ☒ Yes ☐ No

If "No" above, please explain in the space provided below. Please note that due to limited program capacity, only decreases in requested funding amount may be considered. TWDB staff may contact you to follow up on any requested adjustments:

Click or tap here to enter text.



Signature

James Hubbard

Printed

City Manager

Title

James.Hubbard@JacksonvilleTX.org

Email Address



Drinking Water State Revolving Fund (DWSRF)

The DWSRF assists communities by providing low-cost financing for a wide range of water projects that facilitate compliance with drinking water standards. Streamlining the program provides year-round funding as projects are included in the DWSRF Intended Use Plan.

Eligible Applicants

- Publicly and privately owned water systems
- Nonprofit water supply corporations
- Nonprofit, non-community public water systems

Eligible Projects

Planning, design, acquisition, and construction to:

- Correct water system deficiencies
- Upgrade or replace water systems
- Consolidate systems
- Purchase capacity
- Purchase other systems
- Implement green projects
- Implement source water protection projects

Benefits and Terms

- Below-market fixed interest rates (subsidized interest rates based on participant's existing credit rating)
- Principal forgiveness for qualifying disadvantaged, small/rural disadvantaged, green, very small systems, and urgent need projects
- Up to 30-year repayment period
- There is no maximum eligible commitment amount for a project under the SFY 2023 Intended Use Plan (IUP) however, the total funding available by category is limited. Please refer to future IUPs to determine the maximum funding per project.

Program Requirements

- Loan origination fee
- Projects must be consistent with the current state water plan
- Projects must be listed in the current DWSRF Intended Use Plan
- Entities receiving assistance greater than \$500,000 must adopt a water conservation and drought contingency plan
- Davis-Bacon wage rate requirements
- American Iron and Steel (AIS) requirements
- Build America Buy America (BABA) requirements
- National Environmental Policy Act (NEPA)-type environmental review
- Review of legislative requirements regarding water loss threshold limits
- For equivalency projects only: Disadvantaged Business Enterprise program

For specific questions on the program, please contact

DWSRF@twdb.texas.gov.

Detailed information on the program is also available at

www.twdb.texas.gov/financial/programs/DWSRF.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	1/9/2024	ITEM NUMBER:	15.
DEPARTMENT:	Council and Board	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	Nov 2023 Financial Report, Police Dept. Report Dec 2023, JFD Monthly Report_Dec.2023, PCS Report Dec 2023, Library Report December 2023, Museum Report December 23

EXECUTIVE SUMMARY:

The reports following this council agenda report are the monthly departmental reports and are part of the monthly city manager's report required by the charter.

RECOMMENDED ACTION:

No action required.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The city charter required the city manager to provide the council with a monthly report.

DELIBERATELY BETTER.



OVERVIEW

November 30th marks the end of the second period of the FY24 budget year. Therefore, the year-to-date budget percentage for budgetary comparison is 16.7%.

As of November 30th, 2023 general & utility fund combined revenue is \$4,317,694. This amount is greater than budgeted expectations at 18.1% of the annual budgeted amount. FY 2024 revenue is increased \$305,008, or 7.6%, over FY 2023.

General & utility fund combined expenditures of \$2,610,882 are less than revenue received. This amount is also less than budgeted expectations at 9.0% of the annual budgeted amount. FY 2024 expenditures are increased \$39,548, or 1.5%, over FY 2023.

YEAR TO DATE (YTD) ACTIVITY

- ↑ Property Taxes are 26.3% of the Y-T-D projection
- ↕ Sales Taxes are 15.6% of the Y-T-D projection
- ↑ Sanitation Fees are 16.7% of the Y-T-D projection
- ↑ EMS/Ambulance Service Fees are 17.3% of the Y-T-D projection
- ↕ Water Sales are 14.9% of the Y-T-D projection
- ↕ Sewer Sales are 13.9% of the Y-T-D projection

COMPARISON TO LAST YEAR

- ↑ Property Taxes are 111.7% of prior year
- ↕ Sales Taxes are 91.1% of prior year
- ↑ Sanitation Fees are 112.9% of prior year
- ↑ EMS/Ambulance Service Fees are 139.0% of prior year
- ↕ Water Sales are 96.8% of prior year
- ↑ Sewer Sales are 124.0% of prior year

GENERAL FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	November 2023				Year-To-Date				Annual			Prior Year		
	Signal	Actual	Projected	%	Signal	Actual	Projected	%	Actual	Projected	%	Actual	Projected	%
Taxes		\$ 1,184,113	\$ 714,179	165.8%		\$ 1,872,460	\$ 1,428,359	131.1%	\$ 1,872,460	\$ 8,570,153	21.8%	\$ 1,789,124	\$ 8,113,397	22.1%
Franchise Fees		106,088	114,000	93.1%		313,577	228,000	137.5%	313,577	1,368,000	22.9%	304,280	1,330,000	22.9%
Intergovernmental Revenue		-	4,167	0.0%		-	8,333	0.0%	-	50,000	0.0%	23,351	358,419	6.5%
Fines & Forfeiture		41,643	41,904	99.4%		98,754	83,808	117.8%	98,754	502,850	19.6%	61,704	488,492	12.6%
License & Permits		3,314	5,756	57.6%		9,188	11,512	79.8%	9,188	69,074	13.3%	4,292	48,358	8.9%
Fees & Charges For Services		180,560	208,822	86.5%		379,828	417,644	90.9%	379,828	2,505,865	15.2%	332,718	2,530,813	13.1%
Investment Income		29,243	27,220	107.4%		57,236	54,440	105.1%	57,236	326,638	17.5%	44,111	253,277	17.4%
Miscellaneous Receipts		151,631	14,630	1036.5%		159,209	29,259	544.1%	159,209	175,555	90.7%	51,392	214,093	24.0%
Transfers In		127,675	127,675	100.0%		255,351	255,351	100.0%	255,351	1,532,105	16.7%	333,953	2,003,716	16.7%
Total Revenues		\$ 1,824,268	\$ 1,258,353	145.0%		\$ 3,145,602	\$ 2,516,707	125.0%	\$ 3,145,602	\$ 15,100,240	20.8%	\$ 2,944,924	\$ 15,340,565	19.2%

YEAR-TO-DATE OVERVIEW

November 30th, 2023 marks the end of the second period of the FY24 budget year. General fund non-property tax revenue of \$1,828,273 is \$146,388 greater than projected. Total revenue, including property taxes, is \$628,895 greater than projected and is increased 6.8% over last fiscal year.

PROPERTY TAXES

Tax collection of \$1,317,329 ended the period \$482,507 greater than projected and is increased \$137,783, or 11.7%, over last fiscal year.

SALES TAXES

Through November 30th \$555,131 of sales tax revenue has been received. Receipts are \$(38,406) less than projected and are decreased \$(54,448) from last fiscal year.

FRANCHISE FEES

Year-to-date franchise fees total \$313,577. Receipts are \$85,577 greater than projected and are increased 3.1%, or \$9,297, over last fiscal year.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue is comprised of local, county, state, and federal grants and reimbursements received by the city. Through November 30th, 2023 no intergovernmental revenue has been received.

MUNICIPAL COURT

Revenue of \$98,754 ended the period \$14,946 greater than projected. Collections are increased \$37,051 over fiscal year 2023.

LICENSES & PERMITS

Revenue of \$9,188 is \$(2,324) less than the year-to-date projection but is increased \$4,897 over FY 2023 receipts.

FEES & CHARGES FOR SERVICES

Fees & charges for services revenue year-to-date is \$379,828, which is \$(37,816) less than the year-to-date projection but is increased \$47,110, or 14.2%, over last fiscal year's receipts. This category is primarily made up of sanitation fees, EMS/ambulance service fees, and Lake Jacksonville leases.

INVESTMENT INCOME

Revenue of \$57,236 is \$2,796 greater than the year-to-date projection. Interest received on the city's investments is increased \$13,125 over FY 2023.

MISCELLANEOUS RECEIPTS

As of November 30th \$159,209 of miscellaneous revenue was received. Collections are \$129,949 greater than the year-to-date projection and are increased \$107,816 over prior year. Unbudgeted sale of capital property this period, \$130k, explains the variance to budget and prior year.

TRANSFERS IN

Monthly transfers reimburse the general fund for the transferring fund's share of general, administrative, and other applicable expenses.

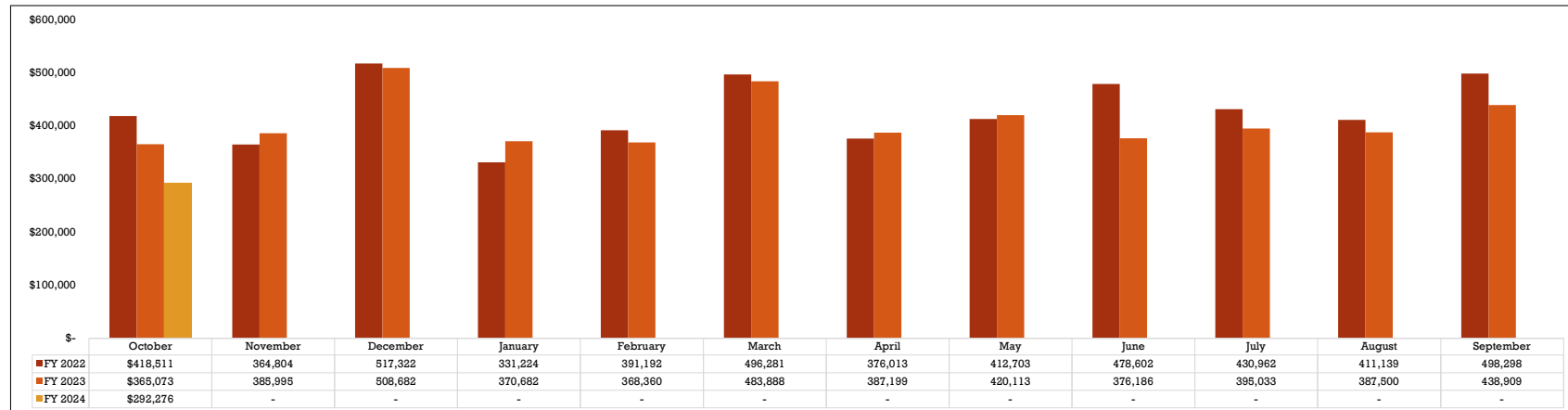
Total FY 2024 Transfers to General Fund:

- Water/Wastewater Utility \$1,472,014
- Hotel/Motel Occ Tax 52,551
- Court Security 7,540



Sales Tax History: Fiscal Years 2022 - 2024

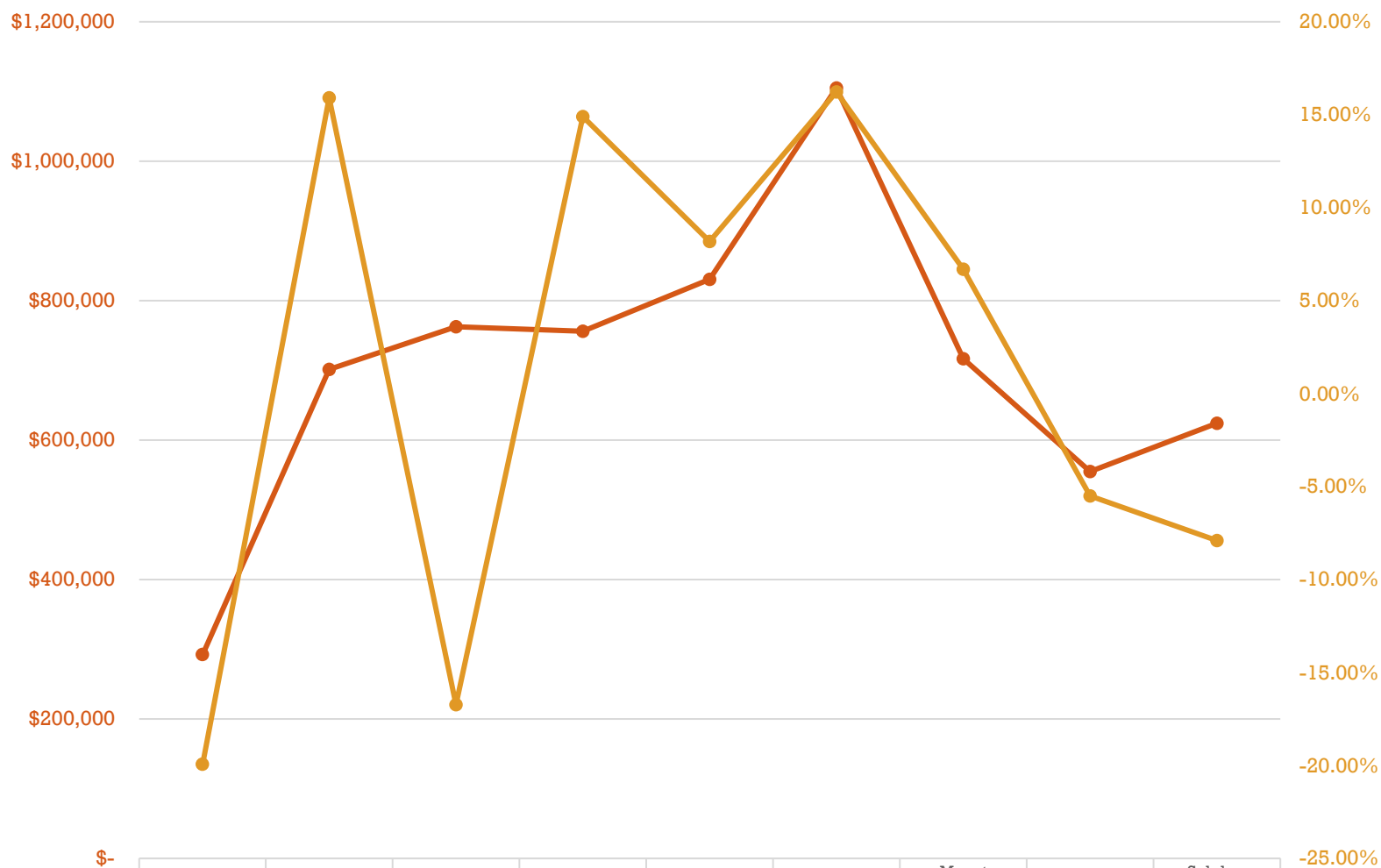
FY 2022					FY 2023					FY 2024				
	CITY	JEDCO	TOTAL			CITY	JEDCO	TOTAL			CITY	JEDCO	TOTAL	
	66.67%	33.33%	100.00%	CUMULATIVE TOTAL		66.67%	33.33%	100.00%	CUMULATIVE TOTAL		66.67%	33.33%	100.00%	CUMULATIVE TOTAL
October	\$ 279,008	\$ 139,504	\$ 418,511	\$ 418,511	October	\$ 243,382	\$ 121,691	\$ 365,073	\$ 365,073	October	\$ 194,851	\$ 97,425	\$ 292,276	\$ 292,276
November	243,203	121,601	364,804	783,316	November	257,330	128,665	385,995	751,068	November	-	-	-	292,276
December	344,882	172,441	517,322	1,300,638	December	339,121	169,561	508,682	1,259,750	December	-	-	-	292,276
January	220,816	110,408	331,224	1,631,863	January	247,121	123,561	370,682	1,630,432	January	-	-	-	292,276
February	260,794	130,397	391,192	2,023,054	February	245,573	122,787	368,360	1,998,791	February	-	-	-	292,276
March	330,854	165,427	496,281	2,519,335	March	322,592	161,296	483,888	2,482,679	March	-	-	-	292,276
April	250,676	125,338	376,013	2,895,348	April	258,133	129,066	387,199	2,869,878	April	-	-	-	292,276
May	275,135	137,568	412,703	3,308,051	May	280,075	140,038	420,113	3,289,991	May	-	-	-	292,276
June	319,068	159,534	478,602	3,786,653	June	250,791	125,395	376,186	3,666,177	June	-	-	-	292,276
July	287,308	143,654	430,962	4,217,615	July	263,355	131,678	395,033	4,061,210	July	-	-	-	292,276
August	274,093	137,046	411,139	4,628,754	August	258,334	129,167	387,500	4,448,710	August	-	-	-	292,276
September	332,198	166,099	498,298	5,127,052	September	292,606	146,303	438,909	4,887,620	September	-	-	-	292,276
	#####	\$1,709,017	\$5,127,052			\$3,258,413	\$1,629,207	\$4,887,620			\$ 194,851	\$ 97,425	\$ 292,276	





City of Jacksonville, Texas
Financial Statement
As of November 30, 2023

Sales Tax FY 2024 - October - Period 1





Comparator Cities Calendar Year 2023-2024 Sales Tax Comparison % Δ

	Jacksonville			Athens	Corsicana	Henderson	Kilgore	Marshall	Mount Pleasant	Palestine	Sulphur Springs	Weighted Average
	2024 - 2021	2024 - 2022	2024 - 2023	2024 - 2023								
	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month
Oct-23	29.1%	13.3%	-5.7%	6.0%	1.4%	5.1%	3.1%	14.2%	8.1%	14.6%	-0.8%	5.7%
Nov-23	16.7%	3.6%	-11.9%	8.5%	-15.1%	0.9%	16.5%	-2.7%	-5.4%	0.6%	-0.2%	-1.1%
Dec-23	-2.9%	-30.2%	-19.9%	15.9%	-16.7%	14.9%	8.2%	16.2%	6.7%	-5.5%	-7.9%	2.3%
Jan-24												
Feb-24												
Mar-24												
Apr-24												
May-24												
Jun-24												
Jul-24												
Aug-24												
Sep-24												
	2024 - 2021	2024 - 2022	2024 - 2023	2024 - 2023								
	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD
Oct-23	29.1%	13.3%	-5.7%	6.0%	1.4%	5.1%	3.1%	14.2%	8.1%	14.6%	-0.8%	5.7%
Nov-23	22.2%	7.9%	-9.1%	7.3%	-7.8%	2.8%	9.8%	4.6%	0.9%	7.2%	-0.5%	2.0%
Dec-23	14.5%	-5.5%	-12.2%	9.8%	-10.9%	6.5%	9.3%	8.1%	2.7%	3.3%	-2.8%	2.1%
Jan-24												
Feb-24												
Mar-24												
Apr-24												
May-24												
Jun-24												
Jul-24												
Aug-24												
Sep-24												

"Month" is month in which revenue is received.



GENERAL FUND EXPENDITURES

Department	November 2023			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 176,682	\$ 273,040	64.7%	\$ 163,470	\$ 366,635	44.6%
Administration	78,079	936,155	8.3%	77,347	710,949	10.9%
I.T.	19,091	233,023	8.2%	94,391	261,977	36.0%
Communications	15,502	50,485	30.7%	13,903	68,033	20.4%
H.R.	22,766	219,103	10.4%	20,935	194,177	10.8%
Finance	71,911	490,090	14.7%	64,664	401,679	16.1%
Municipal Court	23,261	203,294	11.4%	27,344	239,275	11.4%
Police	444,909	3,616,763	12.3%	384,530	3,398,284	11.3%
Dispatch	51,616	458,051	11.3%	39,719	333,090	11.9%
Code Enforcement	23,084	261,553	8.8%	20,904	211,290	9.9%
Animal Services	24,322	278,436	8.7%	24,042	272,014	8.8%
Fire & EMS	367,004	3,646,628	10.1%	395,436	3,797,738	10.4%
Public & Community Services	9,505	122,693	7.7%	9,923	100,342	9.9%
Development Services	21,660	303,244	7.1%	23,793	319,796	7.4%
Traffic & Lighting	13,422	293,243	4.6%	15,920	295,790	5.4%
Streets	51,932	842,135	6.2%	46,532	718,104	6.5%
Sanitation	84,157	1,008,099	8.3%	80,376	1,017,355	7.9%
Library	62,641	440,588	14.2%	44,658	406,778	11.0%
Texana Museum	4,061	44,507	9.1%	3,469	36,922	9.4%
Parks	41,153	795,713	5.2%	57,431	674,810	8.5%
Recreation	1,547	167,043	0.9%	6,565	155,037	4.2%
Cemetery	17,035	168,569	10.1%	15,135	177,504	8.5%
Lake	3,024	131,984	2.3%	4,121	138,449	3.0%
Total Expenditures	\$ 1,628,363	\$ 14,984,439	10.9%	\$ 1,634,606	\$ 14,296,028	11.4%

YEAR-TO-DATE OVERVIEW

November 30th, 2023, marks the end of the second period of the FY 2024 budget year. The year-to-date budget percentage for budgetary comparison is therefore 16.7%. Total general fund expenditures of \$1,628,363 are below budgetary expectations at 10.9% expended.

NON-DEPARTMENT

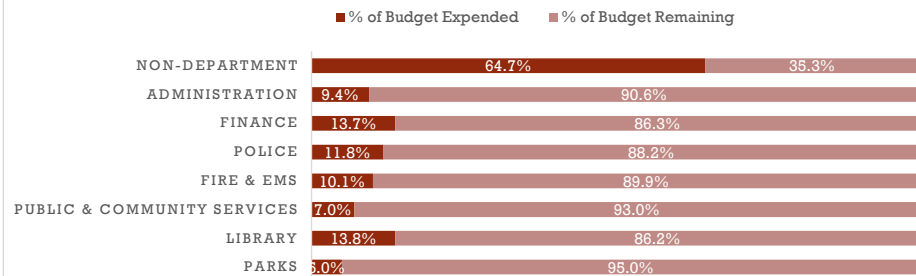
Non-Department expenditures, currently at 64.7% of budgeted expectations, represent the annual payment for our property, plants, and equipment liability insurance.

COMMUNICATIONS

Communications department expenditures, currently at 30.7% of budgeted expectations, represent the payment, in full, of annual software costs.

All other departments finished the period either at or below budgeted expectations.

BUDGET COMPARISON





UTILITY FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	November 2023					Year-To-Date					Annual				Prior Year			
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%	
Taxes		\$ -	\$ -	0.0%			\$ -	\$ -	0.0%		\$ -	\$ -	0.0%		\$ -	\$ -	0.0%	
Franchise Fees		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Intergovernmental Revenue		-	75,000	0.0%			-	150,000	0.0%		-	900,000	0.0%		-	-	0.0%	
Fines & Forfeiture		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
License & Permits		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Fees & Charges For Services		522,444	629,220	83.0%			1,101,127	1,258,440	87.5%		1,101,127	7,550,640	14.6%		1,024,508	6,610,300	15.5%	
Investment Income		34,209	20,344	168.2%			68,611	40,689	168.6%		68,611	244,132	28.1%		31,239	249,249	12.5%	
Miscellaneous Receipts		-	1,729	0.0%			2,354	3,458	68.1%		2,354	20,750	11.3%		12,015	114,565	10.5%	
Transfers In		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Total Revenues		\$ 556,654	\$ 726,294	76.6%			\$ 1,172,092	\$ 1,482,587	80.7%		\$ 1,172,092	\$ 8,715,522	13.4%		\$ 1,067,763	\$ 6,974,114	15.3%	

YEAR-TO-DATE OVERVIEW

Total utility fund revenue of \$1,172,092 ended November \$(280,495) less than the monthly projection but \$104,330 greater than prior year collections.

WATER SALES

Revenue totaling \$600,897 is \$(70,765) less than the year-to-date projection. Water sales, through November 30th, are down about (3.2)% when compared to FY 2023.

For the month of November, the city billed out 60,569,797 gallons of water. This amount is (24.8)% less than gallons billed November 2022. Year-to-date, the city has billed out 138,990,793 gallons. This amount is 81.9% of FY 2023 year-to-date billing.

SEWER CHARGES

Revenue of \$458,060 is \$(90,517) less than the monthly projection. However, billing is up about 24.0%, or \$88,531, when compared to November 2022. Sanitary sewer billings are driven by water consumption.

OTHER CHARGES FOR SERVICE

Revenue of \$7,652 ended November \$619 greater than projected. This revenue source is primarily driven by charges for tap fees (the cost of connecting a home or business to the city's water and sewer systems).

FINES AND FORFEITURES

Revenue (penalties assessed on past due utility bills) of \$34,517 ended November \$3,351 greater than the year-to-date projection. Late payment penalty revenue is driven by payment timing and the size of the past due balance.

INVESTMENT INCOME

Interest earnings of \$68,611 finished the month up about 68.6% over the projection and \$37,372 greater than prior year receipts. This is related to earnings on the TWDB project funds.

MISCELLANEOUS RECEIPTS

Miscellaneous revenue includes revenue from sources not classified elsewhere, such as sale of items not normally held for resale, collections, and recoveries.



UTILITY FUND EXPENDITURES

	November 2023			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Department						
Non-Department	\$ 509,959	\$ 7,758,715	6.6%	\$ 496,067	\$ 8,247,733	6.0%
Administration						
Communications	3,054	28,055	10.9%	3,025	26,674	11.3%
Finance						
Utility Billing	118,234	592,030	20.0%	49,148	622,104	7.9%
Public & Community Services						
Water Production	47,594	814,443	5.8%	55,328	775,603	7.1%
Water Distribution	43,458	969,076	4.5%	74,498	968,190	7.7%
Wastewater Collection	52,905	1,489,370	3.6%	68,142	525,102	13.0%
Wastewater Treatment	103,205	870,301	11.9%	83,614	812,888	10.3%
Total Expenditures	\$ 982,519	\$ 13,911,949	7.1%	\$ 936,728	\$ 12,993,776	7.2%

OVERVIEW

November 30th, 2023, marks the end of the second period FY 2024 budget year. The year-to-date budget percentage for budgetary comparison is therefore 16.7%. Year to date expenditures total \$982,519, or 7.1%, of the budget.

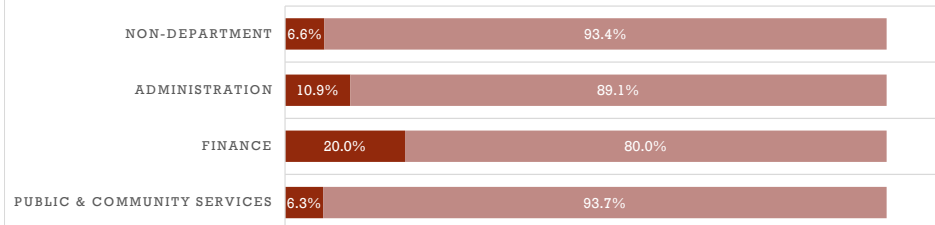
UTILITY BILLING

The utility billing department finished the period ahead of budget, at 20.0% expended. The increase is related to purchase of AMI meters and parts for inventory, and annual payment of software related to the smart meters.

All other departments finished the period either at or below budgeted expectations.

BUDGET COMPARISON

■ % of Budget Expended ■ % of Budget Remaining





City of Jacksonville, Texas
Financial Statement
As of November 30, 2023

Department	Account ID	Capital Project	FY 2024 Budget	Y-T-D Activity
Administration	103-100-01-58880-037	Roof at former City Hall ARPA Funded	\$ 80,000	\$ -
Administration Total			80,000	-
Civic Center	120-102-05-58880-000	Civic Center (Engineering)	96,030	-
Civic Center	120-102-05-58880-000	Civic Center (Construction/Maintenance)	550,000	-
Civic Center	120-102-05-58880-000	Civic Center (Other)	40,714	-
Civic Center Total			686,744	-
Police	104-400-02-58883-000	Police vehicles	279,000	-
Police Total			279,000	-
Fire / EMS	103-500-02-58880-000	Fire Station 2 Remodel	200,000	-
Fire / EMS	104-500-02-58883-000	Ambulance	265,750	-
Fire / EMS Total			465,750	-
Public & Community Services	103-600-01-58881-037	Back-up Generator City Hall & PCS ARPA Funded	50,000	-
Public & Community Services Total			50,000	-
Development Services	103-601-01-55805-037	Demolition ARPA Funded	192,222	-
Development Services Total			192,222	-
Streets & Infrastructure	103-603-03-52710-000	Streets Projects- not yet identified	111,615	-
Streets & Infrastructure	103-603-03-52710-000	Allocation for Street Improvement Projects	100,000	-
Streets & Infrastructure	103-603-03-52710-000	Additional Streets Proposed for 2024 Overlay and Seal Coat (under review)	855,937	-
Streets & Infrastructure	103-603-03-52710-000	2024 Overlay & Seal Coat	369,383	-
Streets & Infrastructure	103-603-03-52710-000	Street Reconstruction Project	863,933	-
Streets & Infrastructure	103-603-03-52710-000	Canada Street Improvement Project	2,400,000	-
Streets & Infrastructure	103-603-03-52710-000	Hwy. 79 @ Brookside Creek & roadway	56,000	-
Streets & Infrastructure	103-603-03-52710-000	Forest Trail & Meadow Hill Creek Wall Repair	37,000	-
Streets & Infrastructure	103-603-03-55812-037	Street Reconstruction Project (Engineering)	150,000	-
Streets & Infrastructure	103-603-03-55812-037	Canada Street Improvement Project (Engineering)	350,000	-
Streets & Infrastructure	104-603-03-58881-000	Side by Side	21,918	-
Streets & Infrastructure	104-603-03-58881-000	6-8 yd. Dump Truck	160,000	-
Streets & Infrastructure Total			5,475,786	-
Library	103-700-04-58880-037	Library Facade Project- ARPA Funded	100,000	-
Library Total			100,000	-
Parks	103-800-04-58880-037	Batting Cage Storage Area (partnership with JBSA)- ARPA Funded	20,000	-
Parks	103-800-04-58884-037	Lincoln Park- ARPA Funded	100,000	-
Parks	103-800-04-58884-044	Lincoln Park- Sale of Lake Lots Funded	150,000	-
Parks	103-800-04-58884-037	Hazel Tilton Park- ARPA Funded	90,000	-
Parks	103-800-04-58884-044	Hazel Tilton Park- Sale of Lake Lots Funded	310,865	-
Parks	104-800-04-58881-000	Kubota RTX 900 side by side & sprayer	20,365	-
Parks	104-800-04-58881-000	Toro 4000 w/ cab 10ft mower	116,124	-
Parks	110-800-04-58884-041	Buckner Park Improvements	117,000	-
Parks Total			924,354	-



City of Jacksonville, Texas
Financial Statement
As of November 30, 2023

Department	Account ID	Capital Project	FY 2024 Budget	Y-T-D Activity
Cemetery	103-802-04-55824-037	Tree removal (cemeteries) ARPA Funded	100,000	13,700
Cemetery Total			100,000	13,700
Lake Jacksonville	103-803-04-58884-000	Lake Jacksonville replacement of damaged picnic tables, BBQ pits, and litter receptacles	30,000	-
Lake Jacksonville	103-803-04-58884-000	New camp host RV pad/ 20x20 camp office	47,500	-
Lake Jacksonville	103-803-04-58884-037	Lake Jacksonville Hut repairs ARPA Funded (YR. 1)	50,000	-
Lake Jacksonville	110-803-04-55812-011	Concession Park Ramp (Study/Design)	41,500	-
Lake Jacksonville	110-803-04-58884-011	Concession Park Ramp (Construction/Maintenance)	1,500,000	-
Lake Jacksonville Total			1,669,000	-
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Study/Design)	165,000	23,288
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Engineering)	105,000	-
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Land/Right-of-way)	150,000	-
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Construction/Maintenance)	4,485,500	-
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Contingency)	250,780	-
Non Department	201-000-06-52712-000	South Bolton Trunk Main and Lake Shore Lift Station (Other)	175,184	-
Non Department Total			5,331,464	23,288
Water Production	201-609-06-52714-000	Water Well Concrete Pad Sites for Ton Cylinders	12,000	-
Water Production	201-609-06-52714-000	Replace Booster Pump at Water Well #5	58,111	-
Water Production	201-609-06-58880-000	Cleaning of Drying Beds at Surface Water Treatment Plant	30,000	-
Water Production	201-609-06-58881-000	Chlorinator change over	58,303	-
Water Production Total			158,414	-
Water Distribution	201-610-06-52712-000	US Hwy 175 Utility relocation	500,000	1,498
Water Distribution	201-610-06-52712-000	Fire Hydrant Replacement Program- ARPA Funded	400,000	-
Water Distribution	201-610-06-52712-000	Loop 456 and Timberline Water Main Replacement	50,000	-
Water Distribution Total			950,000	1,498
Wastewater Collection	201-611-06-52702-000	Live Oak Apartments/Sunnydale St. Supplemental Environmental Project (SEP) Lift station	250,000	-
Wastewater Collection	201-611-06-58881-000	Bobcat E42 R2-Series Compact Excavator	75,000	71,868
Wastewater Collection Total			325,000	71,868
Wastewater Treatment	201-612-06-52702-000	Woodside LS Upgrade	38,515	-
Wastewater Treatment	201-612-06-52702-000	Tremont Lift Station (Construction/Maintenance)	12,000	-
Wastewater Treatment	201-612-06-52702-000	Tremont Lift Station (Equipment/Vehicle/Furnishings)	65,000	-
Wastewater Treatment	201-612-06-52711-000	Aeration Upgrade (Yr. 1 for 4)	88,000	-
Wastewater Treatment	201-612-06-58881-000	SCADA for Double Creek WWTP	50,000	-
Wastewater Treatment Total			253,515	-
Grand Total			\$ 17,041,249	\$ 110,354



FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2023	Revenue	Expense	Ending Fund Balance 11/30/2023	Target Fund Balance	Over / (Under) Target Fund Balance
101 GENERAL FUND	\$ 4,498,986.66	\$ 3,135,911.19	\$ 1,623,865.07	\$ 6,011,032.78	\$ 2,996,887.81	\$ 3,014,144.97
DESIGNATED DONATIONS- STATE OF THE CITY DONATIONS	1,020.00	-	-	1,020.00		
DESIGNATED DONATIONS- POLICE DONATIONS	19,811.15	3,907.50	4,079.82	19,638.83		
DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	4,835.35	3,306.53	270.62	7,871.26		
DESIGNATED DONATIONS- FIRE/EMS DONATIONS	(1,995.00)	157.50	-	(1,837.50)		
DESIGNATED DONATIONS- PARKS & REC DONATIONS	2,152.00	-	-	2,152.00		
DESIGNATED DONATIONS- LIBRARY DONATIONS	7,311.22	115.25	-	7,426.47		
DESIGNATED DONATIONS- LIBRARY NWSPR DGTZTN	21,960.00	-	-	21,960.00		
DESIGNATED DONATIONS- MUSEUM DONATIONS	8,041.13	304.05	147.57	8,197.61		
DESIGNATED DONATIONS- MUSEUM RENOVATION	-	1,900.00	-	1,900.00		
102 DEBT SERVICE FUND	278,216.34	579,206.51	825.00	856,597.85	211,101.71	645,496.14
103 CAPITAL PROJECTS FUND (GENERAL)	6,182,651.13	55,402.33	99,291.11	6,138,762.35		
104 VEHICLE / EQUIPMENT REPLACEMENT FUND	1,399,535.97	11,404.64	-	1,410,940.61		
110 GRANT FUND	389,541.87	83,333.34	126.76	472,748.45		
Total Major Governmental Funds	12,812,067.82	3,874,948.84	1,728,605.95	14,958,410.71		
111 HOTEL / MOTEL OCCUPANCY TAX FUND	717,834.49	77,041.42	129,402.87	665,473.04		
112 COURT TECHNOLOGY FUND	-	(22,943.01)	-	(22,943.01)		
113 COURT SECURITY FUND	151,868.53	3,569.54	1,256.66	154,181.41		
114 COURT CHILD SAFETY TRUST FUND	12,440.42	480.28	-	12,920.70		
115 POLICE STATE FORFEITURE FUND	12,567.05	102.95	-	12,670.00		
116 POLICE FEDERAL FORFEITURE FUND	6,705.07	54.94	-	6,760.01		
119 WAR MEMORIAL FUND	10,394.55	85.18	-	10,479.73		
120 VENUE PROJECT FUND	358,110.67	133,906.17	43,452.61	448,564.23		
Total Nonmajor Governmental Funds	1,269,920.78	192,297.47	174,112.14	1,288,106.11		
201 WATER & WASTEWATER UTILITY FUND	9,023,965.67	1,172,092.10	982,519.28	9,213,538.49	3,430,343.58	5,783,194.91
Total Enterprise Funds	9,023,965.67	1,172,092.10	982,519.28	9,213,538.49		
301 BEAUTIFICATION FUND	22,789.84	1,660.51	3,978.05	20,472.30		
Total Fiduciary Fund	22,789.84	1,660.51	3,978.05	20,472.30		
Grand Total- All Funds	\$ 23,128,744.11	\$ 5,240,998.92	\$ 2,889,215.42	\$ 25,480,527.61		



City of Jacksonville, Texas
Financial Statement
As of November 30, 2023

		Original	Current Total	M-T-D	Y-T-D	% of	Budget	Prior Year	INC/(DEC)
		Total Budget	Budget	Activity	Activity	Budget	Remaining	Y-T-D	Prior Year
101 -GENERAL FUND- DETAIL									
REVENUE									
41-TAXES									
101-41400	AD VALOREM TAX- CURRENT	\$ 4,898,701	\$ 4,898,701	\$ 862,050	\$ 1,270,892	25.9%	\$ 3,627,809	\$ 1,152,212	\$ 118,680
101-41401	AD VALOREM TAX- PRIOR	95,868	95,868	20,262	34,752	36.2%	61,116	20,457	14,295
101-41402	AD VALOREM TAX- PENALTY & INTEREST	72,500	72,500	6,944	11,685	16.1%	60,815	6,877	4,808
101-41403	AD VALOREM TAX- MISCELLANEOUS	9,800	9,800	-	-	0.0%	9,800	-	-
101-41404	SALES TAX	3,539,673	3,539,673	292,606	550,940	15.6%	2,988,733	606,291	(55,352)
101-41405	SALES TAX- TIMELY FILING DISCOUNT	550	550	48	96	17.5%	454	85	11
101-41406	MIXED BEVERAGE TAX	21,000	21,000	2,203	4,095	19.5%	16,905	3,202	893
101-41408	PROPERTY TAX REBATE	(67,939)	(67,939)	-	-	0.0%	(67,939)	-	-
*** REVENUE CATEGORY TOTALS ***		8,570,153	8,570,153	1,184,113	1,872,460	21.8%	6,697,694	1,789,124	83,335
42-FRANCHISE FEES									
101-42410	ROW RENTAL FEES- ELECTRICITY	526,000	526,000	-	162,359	30.9%	363,641	163,848	(1,488)
101-42411	ROW RENTAL FEES- GAS UTILITIES	200,000	200,000	22,408	22,408	11.2%	177,592	25,820	(3,411)
101-42412	ROW RENTAL FEES- TELECOM	17,000	17,000	4,145	4,182	24.6%	12,818	4,377	(194)
101-42413	ROW RENTAL FEES- CABLE TV	95,000	95,000	24,809	24,809	26.1%	70,191	25,536	(727)
101-42414	SANITATION FRANCHISE FEES	110,000	110,000	20,349	30,456	27.7%	79,544	9,222	21,234
101-42415	LANDFILL CONTRACT FEES	420,000	420,000	34,377	69,361	16.5%	350,639	75,477	(6,116)
*** REVENUE CATEGORY TOTALS ***		1,368,000	1,368,000	106,088	313,577	22.9%	1,054,423	304,280	9,297
43-INTERGOVERNMENTAL REVENUE									
101-43426	JEDCO FINANCING	50,000	50,000	-	-	0.0%	50,000	-	-
101-43427	MISCELLANEOUS GRANT REVENUE	-	-	-	-	0.0%	-	23,351	(23,351)
*** REVENUE CATEGORY TOTALS ***		50,000	50,000	-	-	0.0%	50,000	23,351	(23,351)
44-FINES & FORFEITURE									
101-44440	MUNICIPAL COURT- ADMINISTRATION FEES	240,000	240,000	19,166	48,493	20.2%	191,507	31,439	17,054
101-44444	MUNICIPAL COURT- FINES	250,000	250,000	21,493	47,831	19.1%	202,169	28,659	19,172
101-44445	MUNICIPAL COURT- JUDICIAL ADMIN FUND	600	600	31	49	8.2%	551	102	(53)
101-44446	MUNICIPAL COURT- JURY FUND	250	250	19	47	18.6%	203	29	17
101-44447	MUNICIPAL COURT- TRUANCY PREVENTION & DIVERSION	12,000	12,000	935	2,334	19.5%	9,666	1,474	860
*** REVENUE CATEGORY TOTALS ***		502,850	502,850	41,643	98,754	19.6%	404,096	61,704	37,051
45-LICENSE & PERMITS									
101-45450	BEER & WINE PERMIT-OFF PREMISE	300	300	-	30	10.0%	270	-	30
101-45451	BUILDING PERMITS	48,274	48,274	2,041	5,492	11.4%	42,782	2,105	3,387
101-45452	DEMOLITION PERMITS	1,600	1,600	100	300	18.8%	1,300	100	200
101-45453	ELECTRICAL PERMITS & LICENSES	7,500	7,500	538	959	12.8%	6,541	842	117
101-45454	EXCAVATION PERMITS	750	750	25	100	13.3%	650	100	-
101-45455	HEALTH PERMITS	-	-	-	-	0.0%	-	-	-
101-45456	HOUSE MOVING PERMITS	150	150	-	-	0.0%	150	-	-
101-45457	MECHANICAL PERMITS	1,000	1,000	75	135	13.5%	865	116	19
101-45458	OUTDOOR BURNING PERMITS	1,200	1,200	100	400	33.3%	800	-	400
101-45459	PLAT PERMITS	350	350	-	-	0.0%	350	44	(44)
101-45460	PLUMBING & GAS PERMITS	5,500	5,500	285	1,372	24.9%	4,128	835	537
101-45461	SIGN PERMITS	1,500	1,500	150	325	21.7%	1,175	-	325
101-45462	SPRINKLER SYSTEM PERMITS	350	350	-	-	0.0%	350	75	(75)
101-45463	SYSTEMS/MISCELLANEOUS PERMITS	-	-	-	-	0.0%	-	-	-
101-45464	VARIANCE PERMITS	-	-	-	-	0.0%	-	-	-
101-45465	VENDOR PERMITS	200	200	-	-	0.0%	200	-	-
101-45466	ZONING PERMITS	400	400	-	75	18.8%	325	75	-
*** REVENUE CATEGORY TOTALS ***		69,074	69,074	3,314	9,188	13.3%	59,886	4,292	4,897



City of Jacksonville, Texas
Financial Statement
As of November 30, 2023

		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D	INC/(DEC) Prior Year
46-FEES & CHARGES FOR SERVICES									
101-46470	AMBULANCE FEES	715,000	715,000	54,454	123,339	17.3%	591,661	88,750	34,589
101-46471	AMBULANCE MEMBERSHIP FEES	26,650	26,650	2,136	4,274	16.0%	22,376	4,330	(56)
101-46472	ACCOUNT TRANSFER FEES	6,000	6,000	400	1,000	16.7%	5,000	400	600
101-46473	LAKE LOT LEASE FEES	90,000	90,000	400	1,000	1.1%	89,000	400	600
101-46474	FUEL PUMP SALES	100,000	100,000	424	1,656	1.7%	98,344	1,786	(130)
101-46475	CAMPGROUND RENTAL FEES	82,000	82,000	1,705	5,170	6.3%	76,830	8,230	(3,060)
101-46477	SANITATION FEES	1,401,876	1,401,876	116,590	233,645	16.7%	1,168,232	206,898	26,746
101-46478	GARBAGE CAN RENTAL FEES	-	-	-	12	0.0%	(12)	3,334	(3,322)
101-46479	SPECIAL PICK UP FEES	20,000	20,000	1,270	3,275	16.4%	16,725	2,605	670
101-46493	POLICE DEPT FEES	2,500	2,500	144	162	6.5%	2,338	102	61
101-46494	ANIMAL SERVICES FEES	14,000	14,000	255	1,045	7.5%	12,955	3,386	(2,341)
101-46496	CEMETERY LOT SALES	25,550	25,550	1,200	3,230	12.6%	22,320	450	2,780
101-46497	INDUSTRIAL PARK RENTAL	3,089	3,089	-	-	0.0%	3,089	10,000	(10,000)
101-46498	LIBRARY FEES	12,000	12,000	1,582	2,021	16.8%	9,979	2,047	(25)
101-46500	RENTAL FEES	7,200	7,200	-	-	0.0%	7,200	-	-
*** REVENUE CATEGORY TOTALS ***		2,505,865	2,505,865	180,560	379,828	15.2%	2,126,037	332,718	47,110
47-INVESTMENT INCOME									
101-47510	INTEREST INCOME	350,000	350,000	29,243	57,236	16.4%	292,764	44,111	13,125
101-47511	UNREALIZED GAIN/LOSS ON INVESTMENTS	(23,362)	(23,362)	-	-	0.0%	(23,362)	-	-
*** REVENUE CATEGORY TOTALS ***		326,638	326,638	29,243	57,236	17.5%	269,402	44,111	13,125
48-MISCELLANEOUS RECEIPTS									
101-48515	MISCELLANEOUS REVENUE	20,000	20,000	19	471	2.4%	19,529	5,724	(5,254)
101-48516	PRIOR YEARS REIMBURSEMENTS	-	-	-	-	0.0%	-	-	-
101-48517	REBATES & DISCOUNTS	20,000	20,000	5,173	11,774	58.9%	8,226	9,571	2,203
101-48518	INSURANCE PROCEEDS	59,200	59,200	6,900	6,900	11.7%	52,300	-	6,900
101-48522	SALE OF CAPITAL EQUIPMENT	20,534	20,534	-	-	0.0%	20,534	41,067	(41,067)
101-48523	SALE OF CAPITAL PROPERTY	-	-	130,373	130,373	0.0%	(130,373)	-	130,373
101-48525	SALE OF CAPITAL VEHICLES	10,821	10,821	-	-	0.0%	10,821	4,056	(4,056)
101-48528	CASH OVER/SHORT	-	-	-	-	0.0%	-	-	-
101-48532	DESIGNATED DONATIONS- STATE OF THE CITY DONATIONS	-	-	-	-	0.0%	-	-	-
101-48533	DESIGNATED DONATIONS- CRIME PREVENTION DONATIONS	-	-	-	-	0.0%	-	(152)	152
101-48534	DESIGNATED DONATIONS- POLICE DONATIONS	15,000	15,000	3,908	3,908	26.1%	11,093	(1,880)	5,787
101-48535	DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	10,000	10,000	2,797	3,307	33.1%	6,693	120	3,187
101-48536	DESIGNATED DONATIONS- FIRE/EMS DONATIONS	10,000	10,000	158	158	1.6%	9,843	-	158
101-48537	DESIGNATED DONATIONS- PARKS & REC DONATIONS	1,000	1,000	-	-	0.0%	1,000	-	-
101-48538	DESIGNATED DONATIONS- LAKE JACKSONVILLE DONATIONS	-	-	-	-	0.0%	-	-	-
101-48539	DESIGNATED DONATIONS- LIBRARY DONATIONS	4,000	4,000	100	115	2.9%	3,885	15	100
101-48540	DESIGNATED DONATIONS- MUSEUM DONATIONS	4,000	4,000	304	304	7.6%	3,696	481	(177)
101-48544	DESIGNATED DONATIONS- SESQUICENTENNIAL	-	-	-	-	0.0%	-	(7,611)	7,611
101-48545	DESIGNATED DONATIONS- SANITATION	1,000	1,000	-	-	0.0%	1,000	-	-
101-48546	DESIGNATED DONATIONS- MUSEUM RENOVATION	-	-	1,900	1,900	0.0%	(1,900)	-	1,900
*** REVENUE CATEGORY TOTALS ***		175,555	175,555	151,631	159,209	90.7%	16,346	51,392	107,816
49-TRANSFERS IN									
101-49552	TRANSFER FROM COURT SECURITY FUND	7,540	7,540	628	1,257	16.7%	6,283	1,257	(0)
101-49553	TRANSFER FROM UTILITY FUND	1,472,014	1,472,014	122,668	245,336	16.7%	1,226,678	258,679	(13,343)
101-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	52,551	52,551	4,379	8,759	16.7%	43,793	7,351	1,408
101-49555	TRANSFER FROM GRANT FUND	-	-	-	-	0.0%	-	66,667	(66,667)
*** REVENUE CATEGORY TOTALS ***		1,532,105	1,532,105	127,675	255,351	16.7%	1,276,754	333,953	(78,602)
*** TOTAL REVENUE ***		15,100,240	15,100,240	1,824,268	3,145,602	20.8%	11,954,638	2,944,924	200,678

**10 -GENERAL FUND- DETAIL
EXPENSE**



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51-EMPLOYEE SERVICES									
101-51600	SUPERVISION	1,213,058	1,213,058	89,256	126,456	10.4%	1,086,602	130,071	(3,615)
101-51601	OPERATIONAL	5,196,969	5,196,969	378,262	547,581	10.5%	4,649,388	507,295	40,286
101-51602	PERMANENT PART-TIME	189,564	189,564	9,146	14,286	7.5%	175,278	11,415	2,871
101-51604	SEASONAL PART-TIME POOL	59,786	59,786	-	-	0.0%	59,786	-	-
101-51605	SEASONAL PART-TIME SUMMER	-	-	-	-	0.0%	-	-	-
101-51607	OVERTIME- TRANSFER TRUCK	-	-	-	-	0.0%	-	6,031	(6,031)
101-51609	FIELD TRAINING OFFICER STIPEND	14,727	14,727	1,565	2,271	15.4%	12,456	1,375	896
101-51610	HR STIPEND	-	-	-	-	0.0%	-	-	-
101-51611	K9 CARE STIPEND	7,060	7,060	542	793	11.2%	6,267	812	(19)
101-51612	ON CALL STIPEND	7,300	7,300	560	788	10.8%	6,513	665	123
101-51613	BI-LINGUAL PAY	28,800	28,800	2,400	3,514	12.2%	25,286	3,375	139
101-51614	CERTIFICATION PAY	123,297	123,297	10,088	14,632	11.9%	108,665	14,950	(318)
101-51615	DIFFERENTIAL PAY	23,100	23,100	5,250	6,469	28.0%	16,631	2,275	4,194
101-51616	EDUCATION PAY	34,800	34,800	3,400	4,839	13.9%	29,961	3,725	1,114
101-51617	LONGEVITY PAY	37,082	37,082	2,732	3,987	10.8%	33,095	4,282	(295)
101-51618	SALARY PREMIUM PAY	-	-	-	-	0.0%	-	-	-
101-51620	AUTO ALLOWANCE	14,000	14,000	1,092	1,092	7.8%	12,908	1,092	-
101-51621	CELL PHONE ALLOWANCE	4,800	4,800	395	395	8.2%	4,405	395	-
101-51622	CLOTHING ALLOWANCE	4,000	4,000	3,500	3,500	87.5%	500	4,000	(500)
101-51623	OVERTIME- CALL-OUT	-	-	-	-	0.0%	-	3,077	(3,077)
101-51624	OVERTIME- COURT	-	-	-	-	0.0%	-	1,736	(1,736)
101-51625	OVERTIME- FIRE PREVENTION	-	-	-	-	0.0%	-	1,810	(1,810)
101-51626	OVERTIME- HOLIDAY WORKED	-	-	-	-	0.0%	-	-	-
101-51627	OVERTIME-INCREASED MANPOWER	-	-	-	-	0.0%	-	158	(158)
101-51628	OVERTIME- LAKE PUBLIC SAFETY	-	-	-	-	0.0%	-	-	-
101-51629	OVERTIME	656,655	656,655	48,133	81,872	12.5%	574,783	8,581	73,291
101-51630	OVERTIME- TRAINING	-	-	-	-	0.0%	-	3,657	(3,657)
101-51632	OVERTIME- SCHEDULED (MANDATED)	-	-	-	-	0.0%	-	32,653	(32,653)
101-51633	OVERTIME- SHIFT COVERAGE	-	-	-	-	0.0%	-	13,402	(13,402)
101-51634	OVERTIME- SPECIAL EVENTS	-	-	-	-	0.0%	-	4,035	(4,035)
101-51635	OVERTIME- TOMATO BOWL	-	-	-	-	0.0%	-	-	-
101-51636	OVERTIME- TRAFFIC STEP	-	-	-	-	0.0%	-	211	(211)
101-51638	FICA	580,766	580,766	41,019	59,914	10.3%	520,852	56,120	3,794
101-51639	DENTAL INSURANCE	36,162	36,162	2,737	3,979	11.0%	32,183	4,002	(23)
101-51640	HEALTH INSURANCE	667,472	667,472	50,913	74,998	11.2%	592,474	74,043	954
101-51641	LIFE INSURANCE	2,022	2,022	1,041	1,890	93.5%	132	218	1,672
101-51642	TMRS	773,991	773,991	55,779	81,365	10.5%	692,626	80,074	1,291
101-51643	WORKER'S COMPENSATION	177,863	177,863	12,015	17,872	10.0%	159,991	21,272	(3,400)
101-51644	CONTRA WAGE EXPENSE	(60,951)	(60,951)	-	-	0.0%	(60,951)	-	-
101-51645	UNEMPLOYMENT	-	-	-	-	0.0%	-	4,101	(4,101)
101-51646	CONTRACT LABOR	235,405	235,405	9,827	22,327	9.5%	213,079	16,673	5,653
101-51647	BENEFIT ADMINISTRATION	4,518	4,518	146	215	4.7%	4,304	171	44
101-51648	EMPLOYEE TESTING	7,225	7,225	-	-	0.0%	7,225	537	(537)
101-51649	OTHER EMPLOYEE COSTS	16,670	16,670	-	-	0.0%	16,670	1,803	(1,803)
101-51650	RECRUITING & RETENTION	2,400	2,400	375	375	15.6%	2,025	-	375
101-51652	VOLUNTEER FIRE PENSION	2,600	2,600	-	-	0.0%	2,600	-	-
*** EXPENSE CATEGORY TOTALS ***		10,061,141	10,061,141	730,170	1,075,406	10.7%	8,985,735	1,020,090	55,317
52-MAINTENANCE									
101-52700	R/M BUILDINGS & STRUCTURES	130,615	130,615	9,968	11,899	9.1%	118,716	8,531	3,368
101-52701	R/M EQUIPMENT & MACHINERY	139,028	139,028	13,195	17,201	12.4%	121,827	32,947	(15,747)
101-52705	R/M MOTOR VEHICLES	100,097	100,097	7,864	8,709	8.7%	91,388	5,012	3,698
101-52706	R/M OFFICE EQUIPMENT	700	700	-	-	0.0%	700	-	-
101-52707	R/M PARKS	109,225	109,225	7,588	7,627	7.0%	101,598	14,047	(6,419)
101-52708	R/M RADIO COMMUNICATION	6,500	6,500	540	596	9.2%	5,904	4	591
101-52709	R/M SIDEWALKS CULVERTS BRIDGES	25,000	25,000	5,150	6,250	25.0%	18,750	1,650	4,600
101-52710	R/M STREETS & ALLEYS	300,000	300,000	893	893	0.3%	299,107	1,202	(309)
101-52715	DAMAGES & CLAIMS	57,100	57,100	2,977	6,455	11.3%	50,645	3,000	3,455



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*** EXPENSE CATEGORY TOTALS ***		868,265	868,265	48,175	59,630	6.9%	808,634	66,393	(6,762)
53-UTILITIES									
101-53730	ELECTRICITY	330,143	330,143	12,341	12,342	3.7%	317,801	16,596	(4,254)
101-53731	NATURAL GAS	28,150	28,150	868	868	3.1%	27,282	1,085	(217)
101-53732	PHONE/CABLE/INTERNET	166,426	166,426	10,107	18,083	10.9%	148,342	31,451	(13,367)
101-53733	WATER/SEWER & GARBAGE	70,232	70,232	3,245	3,245	4.6%	66,987	5,755	(2,510)
*** EXPENSE CATEGORY TOTALS ***		594,951	594,951	26,561	34,539	5.8%	560,412	54,887	(20,349)
54-SUPPLIES									
101-54740	AMBULANCE SUPPLIES	48,000	48,000	3,340	5,426	11.3%	42,574	3,932	1,494
101-54741	ANIMAL CARE SUPPLIES	6,000	6,000	432	474	7.9%	5,526	208	266
101-54742	ANIMAL FOOD	5,000	5,000	159	159	3.2%	4,841	-	159
101-54743	BOOK SUPPLIES	6,010	6,010	689	875	14.6%	5,135	-	875
101-54744	BOTANICAL SUPPLIES	2,500	2,500	-	-	0.0%	2,500	2,624	(2,624)
101-54745	CASH OVER/SHORT	-	-	(40)	(40)	0.0%	40	65	(105)
101-54746	CHEMICAL SUPPLIES	51,600	51,600	1,303	1,303	2.5%	50,297	793	510
101-54749	FIRE ARM TRAINING SUPPLIES	9,000	9,000	-	-	0.0%	9,000	161	(161)
101-54750	FIRE FIGHTING FOAM	1,155	1,155	-	-	0.0%	1,155	-	-
101-54751	FIRE HOSE SUPPLIES	5,200	5,200	-	-	0.0%	5,200	4,161	(4,161)
101-54752	FOOD	21,566	21,566	2,425	3,307	15.3%	18,259	2,192	1,115
101-54755	INVESTIGATION SUPPLIES	3,920	3,920	527	527	13.4%	3,393	494	32
101-54756	JANITORIAL SUPPLIES	27,827	27,827	1,431	2,103	7.6%	25,724	4,784	(2,681)
101-54757	K-9 CARE SUPPLIES	10,600	10,600	140	162	1.5%	10,438	326	(164)
101-54762	MINOR TOOLS & EQUIPMENT	47,582	47,582	3,457	3,858	8.1%	43,724	8,377	(4,519)
101-54763	MISCELLANEOUS SUPPLIES	18,313	18,313	483	542	3.0%	17,771	234	308
101-54764	MOTOR VEHICLE FUEL	233,785	233,785	-	-	0.0%	233,785	32	(32)
101-54765	OFFICE EQUIP/FURNITURE/FIXTR	4,329	4,329	1,861	1,861	43.0%	2,468	183	1,677
101-54766	OFFICE SUPPLIES	25,263	25,263	1,523	2,722	10.8%	22,541	2,775	(83)
101-54767	OXYGEN SUPPLIES	6,575	6,575	993	993	15.1%	5,582	798	196
101-54768	PLAQUES & AWARDS	2,500	2,500	269	269	10.8%	2,231	2,910	(2,641)
101-54769	POSTAGE	13,164	13,164	670	1,507	11.4%	11,657	1,116	391
101-54770	PRINTING SUPPLIES	10,646	10,646	-	531	5.0%	10,115	281	250
101-54771	PROGRAMMING SUPPLIES	3,873	3,873	497	497	12.8%	3,376	40	487
101-54772	PROTECTIVE CLOTHING	3,900	3,900	-	-	0.0%	3,900	-	-
101-54773	PUBLIC EDUCATION SUPPLIES	3,400	3,400	-	-	0.0%	3,400	-	-
101-54774	RECREATION SUPPLIES	2,048	2,048	-	-	0.0%	2,048	70	(70)
101-54775	RESALE GASOLINE	76,798	76,798	-	-	0.0%	76,798	30	(30)
101-54776	SAFETY EQUIPMENT	5,000	5,000	-	-	0.0%	5,000	-	-
101-54777	STREET SIGN SUPPLIES	24,000	24,000	-	-	0.0%	24,000	151	(151)
101-54778	TECHNOLOGY SUPPLIES	8,818	8,818	302	2,723	30.9%	6,095	8	2,715
101-54779	WEARING APPAREL	74,854	74,854	5,831	6,646	8.9%	68,208	10,150	(3,504)
101-54781	DESIGNATED DONATIONS	45,000	45,000	1,914	4,498	10.0%	40,502	-	4,498
*** EXPENSE CATEGORY TOTALS ***		808,226	808,226	28,205	40,944	5.1%	767,282	46,894	(5,950)
55-SERVICES									
101-55800	ACCOUNTING & AUDITING	25,650	25,650	-	-	0.0%	25,650	-	-
101-55801	APPRAISAL DISTRICT	155,623	155,623	-	32,968	21.2%	122,655	30,990	1,978
101-55802	BAD DEBT EXPENSE	16,500	16,500	-	-	0.0%	16,500	-	-
101-55803	BANKING FEES	600	600	-	-	0.0%	600	-	-
101-55804	BILLING & COLLECTION SERVICES	133,416	133,416	4,649	18,405	13.8%	115,011	15,079	3,326
101-55805	CONSTRUCTION CONTRACTS	100,000	100,000	-	-	0.0%	100,000	-	-
101-55806	CONSULTING SERVICES	16,652	16,652	1,667	1,667	10.0%	14,985	1,667	-
101-55807	CONTINGENCY	250,000	250,000	-	-	0.0%	250,000	-	-
101-55809	CREDIT CARD PROCESSING FEES	29,402	29,402	4,531	4,531	15.4%	24,871	1,628	2,903
101-55810	ELECTION COSTS	13,000	13,000	-	-	0.0%	13,000	-	-
101-55812	ENGINEERING SERVICES	15,500	15,500	-	-	0.0%	15,500	-	-
101-55813	FEES & PERMITS	195	195	-	-	0.0%	195	-	-
101-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	176,937	176,937	-	197,003	111.3%	(20,066)	172,815	24,188
101-55816	IT SUPPORT	-	-	-	-	0.0%	-	60,000	(60,000)



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101-55817	JANITORIAL SERVICES	2,000	2,000	-	-	0.0%	2,000	-	-
101-55819	LEASE/RENTAL OF EQUIPMENT	40,949	40,949	125	525	1.3%	40,424	3,725	(3,200)
101-55820	LEASE/RENTAL OF PROPERTY	6,000	6,000	-	-	0.0%	6,000	1,000	(1,000)
101-55821	LEGAL ADVERTISING	17,293	17,293	-	3,118	18.0%	14,175	3,409	(291)
101-55822	LEGAL SERVICES	500	500	-	-	0.0%	500	526	(526)
101-55824	MISCELLANEOUS SERVICES	32,040	32,040	131	11,805	36.8%	20,235	2,684	9,121
101-55826	PUBLIC COMMUNICATION	2,118	2,118	435	435	20.5%	1,683	275	160
101-55828	SOFTWARE	154,234	154,234	35,602	52,005	33.7%	102,229	73,353	(21,348)
101-55829	SPECIAL SERVICES	-	-	-	-	0.0%	-	-	-
101-55830	SUPPORT OF COMMUNITY SERVICES	5,000	5,000	-	-	0.0%	5,000	500	(500)
101-55833	VETERINARY SERVICES	10,000	10,000	120	120	1.2%	9,880	-	120
101-55834	SOLID WASTE & SLUDGE DISPOSAL	925,000	925,000	79,559	81,341	8.8%	843,659	73,225	8,116
*** EXPENSE CATEGORY TOTALS ***		2,128,608	2,128,608	126,820	403,923	19.0%	1,724,685	440,875	(36,952)
56-TRAVEL & EDUCATION EXPENDITURES									
101-56851	MEMBERSHIP DUES	30,010	30,010	3,213	3,815	12.7%	26,195	4,702	(887)
101-56852	TRAINING EXPENSES	83,961	83,961	12,615	14,105	16.8%	69,856	5,866	8,239
101-56853	TRAVEL & LODGING EXPENSES	51,597	51,597	6,171	10,831	21.0%	40,766	7,149	3,683
*** EXPENSE CATEGORY TOTALS ***		165,568	165,568	21,998	28,751	17.4%	136,817	17,716	11,035
57-DEBT SERVICE									
101-57862	CAPITAL LEASE INTEREST	13,322	13,322	-	-	0.0%	13,322	-	-
101-57863	CAPITAL LEASE PRINCIPAL	223,758	223,758	-	-	0.0%	223,758	-	-
*** EXPENSE CATEGORY TOTALS ***		237,080	237,080	-	-	0.0%	237,080	-	-
58-CAPITAL EXPENDITURES									
101-58880	CAPITAL BUILDINGS & STRUCTURES	-	-	-	-	0.0%	-	-	-
101-58881	CAPITAL MACHINERY & EQUIPMENT	55,240	55,240	-	-	0.0%	55,240	-	-
101-58882	CAPITAL MISCELLANEOUS	13,720	13,720	-	-	0.0%	13,720	-	-
101-58883	CAPITAL MOTOR VEHICLES	-	-	-	-	0.0%	-	2,521	(2,521)
101-58887	LIBRARY BOOKS & MATERIALS	42,000	42,000	1,489	9,021	21.5%	32,979	4,602	4,419
101-58891	CAPITAL PROPERTY	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***		110,960	110,960	1,489	9,021	8.1%	101,939	7,122	1,898
59 - TRANSFERS OUT									
101-59902	TRANSFER TO GEN CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	-	-
101-59906	TRANSFER TO BEAUTIFICATION FUND	6,000	6,000	500	1,000	16.7%	5,000	1,000	-
101-59909	TRANSFER TO COURT TECHNOLOGY FUND	3,641	3,641	-	(24,851)	-682.5%	28,492	(20,371)	(4,479)
101-59911	TRANSFER TO VEHICLE / EQUIPMENT REPLACEMENT FUND	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***		9,641	9,641	500	(23,851)	-247.4%	33,492	(19,371)	(4,479)
*** TOTAL EXPENSE ***		\$ 14,984,439	\$ 14,984,439	\$ 983,918	\$ 1,628,363	10.9%	\$ 13,356,076	\$ 1,634,606	\$ (6,243)
102 -DEBT SERVICE FUND- DETAIL									
REVENUE									
102-41400	AD VALOREM TAX- CURRENT	\$ 1,509,811	\$ 1,509,811	\$ 265,684	\$ 391,690	25.9%	\$ 1,118,121	\$ 385,097	\$ 6,593
102-41401	AD VALOREM TAX- PRIOR	24,540	24,540	6,835	11,759	47.9%	12,781	6,602	5,157
102-41402	AD VALOREM TAX- PENALTY & INTEREST	25,000	25,000	2,426	4,172	16.7%	20,828	2,406	1,766
102-47510	INTEREST INCOME	43,000	43,000	3,311	5,362	12.5%	37,638	2,898	2,464
102-47511	UNREALIZED GAIN/LOSS ON INVESTMENTS	(566)	(566)	-	-	0.0%	(566)	-	-
102-48529	CERTIFICATES OF OBLIGATION ISSUED	-	-	-	-	0.0%	-	-	-
102-48531	PREMIUM ON DEBT ISSUANCE	-	-	-	-	0.0%	-	-	-
102-48543	ACCRUED INTEREST	-	-	-	-	0.0%	-	-	-
102-49553	TRANSFER FROM UTILITY FUND	844,872	844,872	70,406	140,812	16.7%	704,060	145,777	(4,955)
102-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	-	-	-	-	0.0%	-	27,658	(27,658)



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102-49561	TRANSFER FROM VENUE PROJECT FUND	152,478	152,478	12,707	25,413	16.7%	127,065	-	25,413
	*** TOTAL REVENUE ***	2,599,135	2,599,135	361,369	579,207	22.3%	2,019,928	570,438	8,769
102 -DEBT SERVICE FUND- DETAIL EXPENSE									
102-55803	BANKING FEES	-	-	-	-	0.0%	-	-	-
102-57861	BOND ISSUANCE COST	-	-	-	-	0.0%	-	-	-
102-57864	CONTINUING DISCLOSURE	3,500	3,500	-	-	0.0%	3,500	-	-
102-57865	DEBT SERVICE INTEREST	821,152	821,152	-	-	0.0%	821,152	-	-
102-57866	DEBT SERVICE PRINCIPAL	1,709,000	1,709,000	-	-	0.0%	1,709,000	-	-
102-57867	PAYING AGENT FEES	2,650	2,650	825	825	31.1%	1,825	750	75
102-59902	TRANSFER TO GEN CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	-	-
102-59904	TRANSFER TO WATER & WASTEWATER UTILITY FUND	-	-	-	-	0.0%	-	-	-
	*** TOTAL EXPENSE ***	\$ 2,536,302	\$ 2,536,302	\$ 825	\$ 825	0.0%	\$ 2,535,477	\$ 750	\$ 75
103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL REVENUE									
103-43420	DEPT OF JUSTICE GRANT REVENUE	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -
103-43427	MISCELLANEOUS GRANT REVENUE	1,292,222	1,292,222	-	2,258	0.2%	1,289,964	-	2,258
103-47510	INTEREST INCOME	123,301	123,301	26,027	53,145	43.1%	70,156	28,108	25,037
103-47511	UNREALIZED GAIN/LOSS ON INVESTMENTS	(4,241)	(4,241)	-	-	0.0%	(4,241)	-	-
103-48515	MISCELLANEOUS REVENUE	-	-	-	-	0.0%	-	-	-
103-48523	SALE OF CAPITAL PROPERTY	-	-	-	-	0.0%	-	-	-
103-48525	SALE OF CAPITAL VEHICLES	-	-	-	-	0.0%	-	-	-
103-48530	OTHER FINANCING SOURCES	-	-	-	-	0.0%	-	-	-
103-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	-	-
103-49560	TRANSFER FROM DEBT SERVICE FUND	-	-	-	-	0.0%	-	-	-
	*** TOTAL REVENUE ***	1,411,282	1,411,282	26,027	55,402	3.9%	1,355,880	28,108	27,295
103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL EXPENSE									
103-52710	R/M STREETS & ALLEYS	4,793,869	4,793,869	-	-	0.0%	4,793,869	-	-
103-54762	MINOR TOOLS & EQUIPMENT	-	-	-	-	0.0%	-	-	-
103-55803	BANKING FEES	-	-	-	-	0.0%	-	20	(20)
103-55805	CONSTRUCTION CONTRACTS	192,222	192,222	-	-	0.0%	192,222	-	-
103-55812	ENGINEERING SERVICES	500,000	500,000	-	-	0.0%	500,000	-	-
103-55824	MISCELLANEOUS SERVICES	100,000	100,000	13,700	13,700	13.7%	86,300	-	13,700
103-57862	CAPITAL LEASE INTEREST	-	-	-	-	0.0%	-	3,708	(3,708)
103-57863	CAPITAL LEASE PRINCIPAL	-	-	-	-	0.0%	-	-	-
103-58880	CAPITAL BUILDINGS & STRUCTURES	400,000	400,000	-	-	0.0%	400,000	-	-
103-58881	CAPITAL MACHINERY & EQUIPMENT	50,000	50,000	-	2,258	4.5%	47,742	48,128	(45,871)
103-58882	CAPITAL MISCELLANEOUS	-	-	-	-	0.0%	-	-	-
103-58883	CAPITAL MOTOR VEHICLES	-	-	-	-	0.0%	-	-	-
103-58884	CAPITAL PARK IMPROVEMENTS	778,365	778,365	-	-	0.0%	778,365	-	-
103-59900	TRANSFER TO GENERAL FUND	-	-	-	-	0.0%	-	-	-
103-59903	TRANSFER TO GRANT FUND	500,000	500,000	41,667	83,333	16.7%	416,667	106,523	(23,189)
103-59911	TRANSFER TO VEHICLE / EQUIPMENT REPLACEMENT FUND	-	-	-	-	0.0%	-	-	-
	*** TOTAL EXPENSE ***	\$ 7,314,456	\$ 7,314,456	\$ 55,367	\$ 99,291	1.4%	\$ 7,215,165	\$ 158,379	\$ (59,088)
104 -VEHICLE & EQUIPMENT REPLACEMENT FUND - DETAIL REVENUE									
104-47510	INTEREST INCOME	\$ 50,000	\$ 50,000	\$ 5,501	\$ 11,405	22.8%	\$ 38,595	\$ -	\$ 11,405
104-47511	UNREALIZED GAIN/LOSS ON INVESTMENTS	-	-	-	-	0.0%	-	-	-



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104-48525	SALE OF CAPITAL VEHICLES	65,000	65,000	-	-	0.0%	65,000	-	-
104-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	-	-
104-49556	TRANSFER FROM GEN CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	-	-
*** TOTAL REVENUE ***		115,000	115,000	5,501	11,405	9.9%	103,595	-	11,405
104 - VEHICLE & EQUIPMENT REPLACEMENT FUND - DETAIL EXPENSE									
104-58881	CAPITAL MACHINERY & EQUIPMENT	318,407	318,407	-	-	0.0%	318,407	-	-
104-58883	CAPITAL MOTOR VEHICLES	624,750	624,750	-	-	0.0%	624,750	-	-
*** TOTAL EXPENSE ***		\$ 943,157	\$ 943,157	\$ -	\$ -	0.0%	\$ 943,157	\$ -	\$ -
Fund: 110 - GRANT FUND- DETAIL REVENUE									
110-43420	DEPT OF JUSTICE GRANT REVENUE	\$ 53,421	\$ 53,421	\$ -	\$ -	0.0%	\$ 53,421	\$ 450	\$ (450)
110-43421	TX DEPT OF STATE HEALTH SERVICES GRANT REVENUE	8,250	8,250	-	-	0.0%	8,250	-	-
110-43425	TX STATE LIB & ARC COMMISS GRANT REVENUE	7,610	7,610	-	-	0.0%	7,610	-	-
110-43427	MISCELLANEOUS GRANT REVENUE	-	-	-	-	0.0%	-	-	-
110-43431	TXDOT GRANT REVENUE	9,000	9,000	-	-	0.0%	9,000	-	-
110-43433	TX PARKS & WILDLIFE GRANT REVENUE	756,040	756,040	-	-	0.0%	756,040	-	-
110-43435	TX DEPT OF AGRICULTURE GRANT REVENUE	-	-	-	-	0.0%	-	59,800	(59,800)
110-49556	TRANSFER FROM GEN CAPITAL PROJECTS FUND	500,000	500,000	41,667	83,333	16.7%	416,667	106,523	(23,189)
*** TOTAL REVENUE ***		1,334,321	1,334,321	41,667	83,333	6.2%	1,250,988	166,773	(83,439)
Fund: 110 - GRANT FUND- DETAIL EXPENSE									
110-51600	SUPERVISION	-	-	-	-	0.0%	-	-	-
110-51601	OPERATIONAL	51,951	51,951	-	-	0.0%	51,951	-	-
110-51629	OVERTIME	9,000	9,000	-	-	0.0%	9,000	-	-
110-51636	OVERTIME- TRAFFIC STEP	-	-	-	-	0.0%	-	-	-
110-53732	PHONE/CABLE/INTERNET	6,480	6,480	-	-	0.0%	6,480	-	-
110-54740	AMBULANCE SUPPLIES	8,250	8,250	-	-	0.0%	8,250	-	-
110-54743	BOOK SUPPLIES	-	-	-	-	0.0%	-	-	-
110-54760	LIBRARY SUPPLIES	-	-	-	136	0.0%	(136)	-	136
110-54765	OFFICE EQUIP/FURNITURE/FIXTR	-	-	-	-	0.0%	-	-	-
110-54771	PROGRAMMING SUPPLIES	1,130	1,130	-	-	0.0%	1,130	-	-
110-54778	TECHNOLOGY SUPPLIES	-	-	-	-	0.0%	-	-	-
110-54779	WEARING APPAREL	1,470	1,470	-	-	0.0%	1,470	-	-
110-55812	ENGINEERING SERVICES	41,500	41,500	-	-	0.0%	41,500	12,125	(12,125)
110-55814	GRANT ADMINISTRATION	-	-	-	-	0.0%	-	-	-
110-55821	LEGAL ADVERTISING	-	-	-	-	0.0%	-	-	-
110-55824	MISCELLANEOUS SERVICES	-	-	-	-	0.0%	-	-	-
110-56852	TRAINING EXPENSES	-	-	-	-	0.0%	-	-	-
110-58884	CAPITAL PARK IMPROVEMENTS	1,617,150	1,617,150	-	-	0.0%	1,617,150	-	-
110-58885	CAPITAL SDWLKS/CLVRTS/BRDCS	-	-	-	-	0.0%	-	151,236	(151,236)
110-58887	LIBRARY BOOKS & MATERIALS	-	-	-	(9)	0.0%	9	-	(9)
110-59900	TRANSFER TO GENERAL FUND	-	-	-	-	0.0%	-	66,667	(66,667)
*** TOTAL EXPENSE ***		\$ 1,736,931	\$ 1,736,931	\$ -	\$ 127	0.0%	\$ 1,736,804	\$ 230,028	\$ (229,901)
201 - WATER & WASTEWATER UTILITY FUND- DETAIL REVENUE									
201-43426	JEDCO FINANCING	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -
201-43427	MISCELLANEOUS GRANT REVENUE	900,000	900,000	-	-	0.0%	900,000	-	-
201-46472	ACCOUNT TRANSFER FEES	3,000	3,000	100	100	3.3%	2,900	350	(250)



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201-46480	WATER SALES	4,029,975	4,029,975	275,086	600,897	14.9%	3,429,078	620,964	(20,066)
201-46481	WATER TAP FEES	6,000	6,000	250	250	4.2%	5,750	500	(250)
201-46482	SEWER SALES	3,291,465	3,291,465	224,758	458,060	13.9%	2,833,405	369,529	88,531
201-46483	SEWER TAP FEES	7,500	7,500	500	1,000	13.3%	6,500	500	500
201-46484	PENALTIES	185,000	185,000	17,938	34,187	18.5%	150,813	29,929	4,258
201-46486	RECONNECT FEES	100	100	-	-	0.0%	100	36	(36)
201-46488	METER TAMPERING FEES	600	600	-	-	0.0%	600	110	(110)
201-46489	NSF CHECK FEES	2,000	2,000	120	330	16.5%	1,670	390	(60)
201-46491	SERVICE APPLICATION FEES	13,000	13,000	1,175	2,285	17.6%	10,715	2,200	85
201-46501	METER PURCHASE FEE	12,000	12,000	1,017	1,017	8.5%	10,983	-	1,017
201-46504	WATER BORE FEES	-	-	1,500	3,000	0.0%	(3,000)	-	3,000
201-47510	INTEREST INCOME	250,000	250,000	34,209	68,611	27.4%	181,389	31,239	37,372
201-47511	UNREALIZED GAIN/LOSS ON INVESTMENTS	(5,868)	(5,868)	-	-	0.0%	(5,868)	-	-
201-48515	MISCELLANEOUS REVENUE	1,500	1,500	-	-	0.0%	1,500	1,003	(1,003)
201-48517	REBATES & DISCOUNTS	4,000	4,000	-	2,354	58.9%	1,646	2,153	202
201-48518	INSURANCE PROCEEDS	15,250	15,250	-	-	0.0%	15,250	-	-
201-48522	SALE OF CAPITAL EQUIPMENT	-	-	-	-	0.0%	-	8,860	(8,860)
201-49557	TRANSFER FROM UT CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	-	-
*** TOTAL REVENUE ***		8,715,522	8,715,522	556,654	1,172,092	13.4%	7,543,430	1,067,763	104,330

**201 - WATER & WASTEWATER UTILITY FUND- DETAIL
EXPENSE**

51-EMPLOYEE SERVICES

201-51600	SUPERVISION	147,869	147,869	11,375	16,656	11.3%	131,213	16,229	427
201-51601	OPERATIONAL	781,501	781,501	60,399	87,784	11.2%	693,717	88,244	(460)
201-51612	ON CALL STIPEND	9,125	9,125	140	205	2.2%	8,920	600	(395)
201-51613	BI-LINGUAL PAY	1,800	1,800	150	220	12.2%	1,580	225	(5)
201-51614	CERTIFICATION PAY	6,900	6,900	625	915	13.3%	5,985	863	53
201-51616	EDUCATION PAY	3,900	3,900	325	476	12.2%	3,424	938	(462)
201-51617	LONGEVITY PAY	11,122	11,122	897	1,312	11.8%	9,810	1,294	18
201-51618	SALARY PREMIUM PAY	-	-	-	-	0.0%	-	-	-
201-51620	AUTO ALLOWANCE	2,001	2,001	167	167	8.3%	1,834	167	-
201-51621	CELL PHONE ALLOWANCE	2,100	2,100	175	175	8.3%	1,925	175	-
201-51623	OVERTIME- CALL-OUT	-	-	-	-	0.0%	-	8,697	(8,697)
201-51626	OVERTIME- HOLIDAY WORKED	-	-	-	-	0.0%	-	1,226	(1,226)
201-51629	OVERTIME	189,721	189,721	7,181	14,185	7.5%	175,536	5,532	8,653
201-51632	OVERTIME- SCHEDULED (MANDATED)	-	-	-	-	0.0%	-	8,012	(8,012)
201-51638	FICA	88,447	88,447	6,090	9,130	10.3%	79,317	9,972	(842)
201-51639	DENTAL INSURANCE	6,466	6,466	544	800	12.4%	5,666	786	14
201-51640	HEALTH INSURANCE	104,851	104,851	8,923	13,165	12.6%	91,686	12,043	1,122
201-51641	LIFE INSURANCE	366	366	216	399	108.9%	(33)	45	354
201-51642	TMRS	122,897	122,897	8,372	12,552	10.2%	110,345	14,265	(1,713)
201-51643	WORKER'S COMPENSATION	23,096	23,096	1,323	2,034	8.8%	21,062	2,555	(521)
201-51644	CONTRA WAGE EXPENSE	-	-	-	-	0.0%	-	-	-
201-51645	UNEMPLOYMENT	-	-	-	-	0.0%	-	-	-
201-51646	CONTRACT LABOR	4,800	4,800	-	-	0.0%	4,800	715	(715)
201-51653	OPEB EXPENSE	-	-	-	-	0.0%	-	-	-
201-51654	PENSION EXPENSE	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***		1,506,962	1,506,962	106,901	160,175	10.6%	1,346,787	172,582	(12,407)

52-MAINTENANCE

201-52700	R/M BUILDINGS & STRUCTURES	165,501	165,501	8,293	8,627	5.2%	156,874	3,839	4,788
201-52701	R/M EQUIPMENT & MACHINERY	57,364	57,364	4,097	4,787	8.3%	52,577	7,800	(3,013)
201-52702	R/M LIFT STATIONS	470,000	470,000	-	3,123	0.7%	466,877	6,527	(3,405)
201-52703	R/M METERS TAPS SVC CONNECTS	100,000	100,000	25,011	25,011	25.0%	74,989	22,968	2,044
201-52704	R/M MISCELLANEOUS	-	-	-	-	0.0%	-	108	(108)
201-52705	R/M MOTOR VEHICLES	6,110	6,110	128	128	2.1%	5,982	128	(0)
201-52706	R/M OFFICE EQUIPMENT	-	-	-	-	0.0%	-	-	-



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201-52710	R/M STREETS & ALLEYS	45,000	45,000	2,693	2,693	6.0%	42,307	1,373	1,320
201-52711	R/M WASTEWATER PLANTS	160,000	160,000	5,202	6,384	4.0%	153,616	-	6,384
201-52712	R/M WATER & WASTEWATER MAINS	6,494,214	6,494,214	31,100	35,257	0.5%	6,458,957	17,627	17,630
201-52713	R/M WATER STORAGE TANKS	30,000	30,000	-	-	0.0%	30,000	-	-
201-52714	R/M WATER WELLS	140,460	140,460	-	-	0.0%	140,460	388	(388)
201-52715	DAMAGES & CLAIMS	15,250	15,250	1,065	1,360	8.9%	13,890	-	1,360
*** EXPENSE CATEGORY TOTALS ***		7,683,899	7,683,899	77,589	87,370	1.1%	7,596,529	60,758	26,612
53-UTILITIES									
201-53730	ELECTRICITY	525,000	525,000	19,884	19,884	3.8%	505,116	28,064	(8,180)
201-53731	NATURAL GAS	606	606	51	51	8.4%	555	56	(5)
201-53732	PHONE/CABLE/INTERNET	18,431	18,431	654	973	5.3%	17,459	2,973	(2,001)
201-53733	WATER/SEWER & GARBAGE	42,600	42,600	2,963	2,963	7.0%	39,637	2,451	512
*** EXPENSE CATEGORY TOTALS ***		586,637	586,637	23,552	23,870	4.1%	562,767	33,545	(9,674)
54-SUPPLIES									
201-54745	CASH OVER/SHORT	-	-	(4)	(24)	0.0%	24	(4)	(20)
201-54746	CHEMICAL SUPPLIES	307,075	307,075	10,093	13,378	4.4%	293,697	30,400	(17,023)
201-54752	FOOD	2,800	2,800	247	247	8.8%	2,554	145	102
201-54753	GROUNDWATER PURCHASES	35,000	35,000	-	-	0.0%	35,000	-	-
201-54756	JANITORIAL SUPPLIES	5,550	5,550	30	245	4.4%	5,305	674	(430)
201-54758	LAB EQUIPMENT & SUPPLIES	8,865	8,865	737	737	8.3%	8,128	-	737
201-54762	MINOR TOOLS & EQUIPMENT	21,726	21,726	830	1,013	4.7%	20,713	1,066	(54)
201-54763	MISCELLANEOUS SUPPLIES	4,395	4,395	153	276	6.3%	4,120	72	204
201-54764	MOTOR VEHICLE FUEL	58,215	58,215	100	150	0.3%	58,065	3,123	(2,973)
201-54765	OFFICE EQUIP/FURNITURE/FIXTR	532	532	-	-	0.0%	532	-	-
201-54766	OFFICE SUPPLIES	3,974	3,974	95	852	21.4%	3,122	242	610
201-54768	PLAQUES & AWARDS	867	867	-	-	0.0%	867	-	-
201-54769	POSTAGE	658	658	14	37	5.6%	621	78	(41)
201-54778	TECHNOLOGY SUPPLIES	61,240	61,240	-	-	0.0%	61,240	-	-
201-54779	WEARING APPAREL	17,076	17,076	1,496	1,969	11.5%	15,107	1,124	845
*** EXPENSE CATEGORY TOTALS ***		527,972	527,972	13,790	18,878	3.6%	509,094	36,921	(18,043)
55-SERVICES									
201-55800	ACCOUNTING & AUDITING	17,100	17,100	-	-	0.0%	17,100	-	-
201-55802	BAD DEBT EXPENSE	-	-	-	-	0.0%	-	-	-
201-55803	BANKING FEES	840	840	30	83	9.8%	758	-	83
201-55804	BILLING & COLLECTION SERVICES	50,000	50,000	-	-	0.0%	50,000	5,512	(5,512)
201-55809	CREDIT CARD PROCESSING FEES	113,440	113,440	6,787	6,787	6.0%	106,653	5,314	1,473
201-55811	ELECTRONIC PAYMENT- UB CREDITS	24,240	24,240	2,128	4,233	17.5%	20,007	8,084	(3,851)
201-55812	ENGINEERING SERVICES	56,508	56,508	3,978	3,978	7.0%	52,530	-	3,978
201-55813	FEES & PERMITS	38,000	38,000	18,973	18,973	49.9%	19,027	34,002	(15,028)
201-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	91,226	91,226	-	100,441	110.1%	(9,215)	91,107	9,334
201-55818	LAB SERVICES	168,044	168,044	11,145	11,145	6.6%	156,899	4,648	6,497
201-55819	LEASE/RENTAL OF EQUIPMENT	34,904	34,904	-	-	0.0%	34,904	80	(80)
201-55821	LEGAL ADVERTISING	1,050	1,050	-	-	0.0%	1,050	-	-
201-55824	MISCELLANEOUS SERVICES	30,199	30,199	900	980	3.2%	29,218	3,424	(2,444)
201-55826	PUBLIC COMMUNICATION	5,000	5,000	-	-	0.0%	5,000	3,164	(3,164)
201-55828	SOFTWARE	3,646	3,646	63,128	63,128	1731.6%	(59,483)	-	63,128
201-55829	SPECIAL SERVICES	-	-	-	-	0.0%	-	-	-
201-55834	SOLID WASTE & SLUDGE DISPOSAL	200,000	200,000	18,607	24,349	12.2%	175,651	16,061	8,288
*** EXPENSE CATEGORY TOTALS ***		834,196	834,196	125,676	234,097	28.1%	600,099	171,397	62,700
56-TRAVEL & EDUCATION EXPENDITURES									
201-56851	MEMBERSHIP DUES	627	627	-	-	0.0%	627	-	-
201-56852	TRAINING EXPENSES	13,989	13,989	114	114	0.8%	13,875	222	(108)
201-56853	TRAVEL & LODGING EXPENSES	2,995	2,995	-	-	0.0%	2,995	-	-



City of Jacksonville, Texas
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	Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D	INC/(DEC) Prior Year
*** EXPENSE CATEGORY TOTALS ***								
	17,611	17,611	114	114	0.6%	17,497	222	(108)
57-DEBT SERVICE								
201-57861 BOND ISSUANCE COST	-	-	-	-	0.0%	-	-	-
201-57862 CAPITAL LEASE INTEREST	4,991	4,991	-	-	0.0%	4,991	3,074	(3,074)
201-57863 CAPITAL LEASE PRINCIPAL	154,592	154,592	-	-	0.0%	154,592	53,775	(53,775)
201-57865 DEBT SERVICE INTEREST	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***								
	159,583	159,583	-	-	0.0%	159,583	56,849	(56,849)
58-CAPITAL EXPENDITURES								
201-58880 CAPITAL BUILDINGS & STRUCTURES	45,250	45,250	-	-	0.0%	45,250	-	-
201-58881 CAPITAL MACHINERY & EQUIPMENT	232,955	232,955	71,868	71,868	30.9%	161,087	-	71,868
201-58890 DEPRECIATION EXPENSE	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***								
	278,205	278,205	71,868	71,868	25.8%	206,336	-	71,868
59-TRANSFERS OUT								
201-59900 TRANSFER TO GENERAL FUND	1,472,014	1,472,014	122,668	245,336	16.7%	1,226,678	258,679	(13,343)
201-59901 TRANSFER TO DEBT SERVICE FUND	844,871	844,871	70,406	140,812	16.7%	704,059	145,777	(4,965)
201-59905 TRANSFER TO UT CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	-	-
*** EXPENSE CATEGORY TOTALS ***								
	2,316,885	2,316,885	193,074	386,148	16.7%	1,930,738	404,455	(18,308)
*** TOTAL EXPENSE ***								
	\$ 13,911,949	\$ 13,911,949	\$ 612,564	\$ 982,519	7.1%	\$ 12,929,430	\$ 936,728	\$ 45,791
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL								
REVENUE								
203-43427 MISCELLANEOUS GRANT REVENUE	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -
203-47510 INTEREST INCOME	-	-	-	-	0.0%	-	4,704	(4,704)
203-47511 UNREALIZED GAIN/LOSS ON INVESTMENTS	-	-	-	-	0.0%	-	-	-
203-48515 MISCELLANEOUS REVENUE	-	-	-	-	0.0%	-	-	-
203-48518 INSURANCE PROCEEDS	-	-	-	-	0.0%	-	-	-
203-48525 SALE OF CAPITAL VEHICLES	-	-	-	-	0.0%	-	-	-
203-48527 GAIN/LOSS DISPOSAL-FIXED ASSET	-	-	-	-	0.0%	-	-	-
203-49553 TRANSFER FROM UTILITY FUND	-	-	-	-	0.0%	-	-	-
*** TOTAL REVENUE ***								
	-	-	-	-	0.0%	-	4,704	(4,704)
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL								
EXPENSE								
203-52700 R/M BUILDINGS & STRUCTURES	-	-	-	-	0.0%	-	-	-
203-52702 R/M LIFT STATIONS	-	-	-	-	0.0%	-	-	-
203-52711 R/M WASTEWATER PLANTS	-	-	-	-	0.0%	-	-	-
203-52712 R/M WATER & WASTEWATER MAINS	-	-	-	-	0.0%	-	-	-
203-52713 R/M WATER STORAGE TANKS	-	-	-	-	0.0%	-	-	-
203-52714 R/M WATER WELLS	-	-	-	-	0.0%	-	-	-
203-55803 BANKING FEES	-	-	-	-	0.0%	-	-	-
203-55812 ENGINEERING SERVICES	-	-	-	-	0.0%	-	20,756	(20,756)
203-55824 MISCELLANEOUS SERVICES	-	-	-	-	0.0%	-	-	-
203-58880 CAPITAL BUILDINGS & STRUCTURES	-	-	-	-	0.0%	-	-	-
203-58881 CAPITAL MACHINERY & EQUIPMENT	-	-	-	-	0.0%	-	-	-
203-58882 CAPITAL MISCELLANEOUS	-	-	-	-	0.0%	-	-	-
203-58883 CAPITAL MOTOR VEHICLES	-	-	-	-	0.0%	-	-	-
203-58889 WATER SYSTEM IMPROVEMENTS	-	-	-	-	0.0%	-	-	-
203-59904 WATER SYSTEM IMPROVEMENTS	-	-	-	-	0.0%	-	-	-
*** TOTAL EXPENSE ***								
	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 20,756	\$ (20,756)



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NON MAJOR FUNDS SUMMARY

	111 HOTEL/MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND
Beginning Fund Balance	\$ 786,379	\$ -	\$ 151,869	\$ 12,440	\$ 12,567
<u>REVENUE</u>					
TAXES	70,918	-	-	-	-
FRANCHISE FEES	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-
FINES & FORFEITURE	-	1,908	2,318	376	-
LICENSE & PERMITS	-	-	-	-	-
FEES & CHARGES FOR SERVICES	180	-	-	-	-
INVESTMENT INCOME	5,943	-	1,252	104	103
MISCELLANEOUS RECEIPTS	1	-	-	-	-
TRANSFERS IN	-	(24,851)	-	-	-
Total	77,041	(22,943)	3,570	480	103
<u>EXPENSE</u>					
EMPLOYEE SERVICES	3,053	-	-	-	-
MAINTENANCE	37	-	-	-	-
UTILITIES	299	-	-	-	-
SUPPLIES	2,480	-	-	-	-
SERVICES	4,889	-	-	-	-
TRAVEL & EDUCATION EXPENDITURES	250	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-	-
TRANSFERS OUT	118,395	-	1,257	-	-
Total	129,403	-	1,257	-	-
Surplus (Deficit)	(52,361)	(22,943)	2,313	480	103
Ending Fund Balance	\$ 734,017	\$ (22,943)	\$ 154,181	\$ 12,921	\$ 12,670



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NON MAJOR FUNDS SUMMARY					Keep Jacksonville Beautiful
	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	120 VENUE PROJECT FUND	TOTAL	301 BEAUTIFICATION FUND
Beginning Fund Balance	\$ 6,705	\$ 10,395	\$ 370,605	\$ 1,350,959	\$ 22,790
<u>REVENUE</u>					
TAXES	-	-	20,193	91,111	-
FRANCHISE FEES	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-
FINES & FORFEITURE	-	-	-	4,602	-
LICENSE & PERMITS	-	-	-	-	-
FEES & CHARGES FOR SERVICES	-	-	-	180	-
INVESTMENT INCOME	55	85	4,074	11,615	176
MISCELLANEOUS RECEIPTS	-	-	3	4	484
TRANSFERS IN	-	-	109,636	84,786	1,000
Total	55	85	133,906	192,297	1,661
<u>EXPENSE</u>					
EMPLOYEE SERVICES	-	-	7,619	10,672	-
MAINTENANCE	-	-	524	562	-
UTILITIES	-	-	1,296	1,595	-
SUPPLIES	-	-	3,768	6,248	3,978
SERVICES	-	-	4,833	9,721	-
TRAVEL & EDUCATION EXPENDITURES	-	-	-	250	-
DEBT SERVICE	-	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-	-
TRANSFERS OUT	-	-	25,413	145,065	-
Total	-	-	43,453	174,112	3,978
Surplus (Deficit)	55	85	90,454	18,185	(2,318)
Ending Fund Balance	\$ 6,760	\$ 10,480	\$ 461,058	\$ 1,369,144	\$ 20,472



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Summary of Cash and Investment Activity				
	Par Value	Book Value	Market Value	Ratio Market-to-Book Value
Beginning Balances				
Cash	\$ 6,650,592.21	\$ 6,650,592.21	\$ 6,650,592.21	100.00%
Investments	17,645,059.23	17,645,059.23	17,645,059.23	100.00%
Total	24,295,651.44	24,295,651.44	24,295,651.44	100.00%
Activity				
Cash	258,977.01	258,977.01	258,977.01	
Investments				
Net Accretion & Amortization				
Purchases	995,847.71	995,847.71	995,847.71	
Maturities/Calls	-	-	-	
Changes to Market Value	-	-	(48,197.30)	
Net Monthly Activity	1,254,824.72	1,254,824.72	1,206,627.42	
Ending Balances				
Cash	6,909,569.22	6,909,569.22	6,909,569.22	100.00%
Investments	18,640,906.94	18,640,906.94	18,592,709.64	99.74%
Total	\$ 25,550,476.16	\$ 25,550,476.16	\$ 25,502,278.86	99.81%



City of Jacksonville, Texas
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Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
N/A	N/A	N/A	Cash In Prosperity Bank	\$1,301		\$ 100.000	0.150%	\$ 1,301	\$ 1,301	\$ 1,301	\$ -	1
N/A	N/A	N/A	Cash In Austin Bank	1,133,027		100.000	5.360%	1,133,027	1,133,027	1,133,027	-	1
N/A	N/A	N/A	Cash In BOK Financial	5,775,241		100.000	5.100%	5,775,241	5,775,241	5,775,241	-	1
N/A	N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	59,310		100.000	4.470%	59,310	59,310	59,310	-	1
N/A	N/A	N/A	LOGIC	2,199,957		100.000	5.560%	2,199,957	2,199,957	2,199,957	-	1
N/A	N/A	N/A	TexSTAR	1,807,776		100.000	5.331%	1,807,776	1,807,776	1,807,776	-	1
N/A	N/A	N/A	TexasDAILY	1,807,830		100.000	5.370%	1,807,830	1,807,830	1,807,830	-	1
N/A	N/A	N/A	Lone Star	1,807,805		100.000	5.350%	1,807,805	1,807,805	1,807,805	-	1
N/A	N/A	N/A	Texas FIT	6,671,230		100.000	5.280%	6,671,230	6,671,230	6,671,230	-	1
12/16/2022	12/18/2023	052392CK1	CD - Austin Telco Fed Cr Un Tex Sh	249,000		100.000	5.090%	249,000	249,000	249,005	5	18
03/07/2023	3/7/2024	3715LER7	CD - First Technology Fed Cr Un San Jose Ca	249,000		100.000	5.150%	249,000	249,000	248,833	(167)	98
3/4/2022	3/15/2024	39573LCX4	CD - Greenstate Cr Un North Liberty Iowa	249,000		100.000	1.610%	249,000	249,000	246,286	(2,714)	106
3/14/2022	3/18/2024	PER200JA8	CD - Comenity Bank Wilmington De	200,000		100.000	1.630%	200,000	200,000	195,292	(4,708)	109
9/8/2023	3/18/2024	48714LCZ0	CD - Kearny Bk New Jersey	249,000		100.000	5.400%	249,000	249,000	248,978	(22)	109
3/24/2023	3/25/2024	39981MAC6	CD - Grow Finl Fed Cr Un Tampa Fla	249,000		100.000	5.350%	249,000	249,000	248,925	(75)	116
4/6/2022	4/8/2024	14042TFB8	CD - Capital One Bk Usa Natl Assn Glen Allen Va	112,000		100.000	2.220%	112,000	112,000	110,731	(1,269)	130
4/21/2022	4/22/2024	02007GPS6	CD - Ally Bk Sandy Utah	249,000		100.000	2.420%	249,000	249,000	246,074	(2,926)	144
10/31/2022	4/30/2024	91334AAA1	CD - United Heritage Cr Un Austin Tex	249,000		100.000	4.660%	249,000	249,000	248,233	(767)	152
5/30/2023	5/30/2024	37892MAG9	CD - Global Fed Cr Un Anchorage Alask	248,000		100.000	5.300%	248,000	248,000	247,911	(89)	182
12/16/2022	6/17/2024	98138MAZ3	CD - Workers Fed Cr Un Littleton Ma Sh	249,000		100.000	5.050%	249,000	249,000	248,534	(466)	200
6/21/2023	6/20/2024	68584JAC3	CD - Oregon Cmnty Cr Un	249,000		100.000	5.440%	249,000	249,000	249,067	67	203
6/29/2022	7/1/2024	05961SNS9	CD - Banc Calif NA Irvine Ca	249,000		100.000	3.240%	249,000	249,000	245,820	(3,180)	214
8/25/2023	8/23/2024	20825WCK4	CD - Connexus Cr Un Wausau Wis	249,000		100.000	5.540%	249,000	249,000	249,129	129	267
9/14/2023	9/20/2024	15643VAC6	CD - Centris Fed Cr Un Omaha Neb	241,000		100.000	5.730%	241,000	241,000	241,480	480	295
1/31/2022	1/31/2025	70962LBA9	CD - Pentagon Federal Cr Un Tysons Corner Va	249,000		100.000	1.310%	249,000	249,000	237,053	(11,947)	428
2/23/2022	3/3/2025	02589ABM3	CD - American Express Natl Bk	248,000		100.000	1.880%	248,000	248,000	237,001	(10,999)	459
2/15/2022	2/14/2025	3133ENPG9	US Agency- Federal Farm Credit Bank	250,000		100.000	1.810%	250,000	250,000	240,450	(9,550)	442



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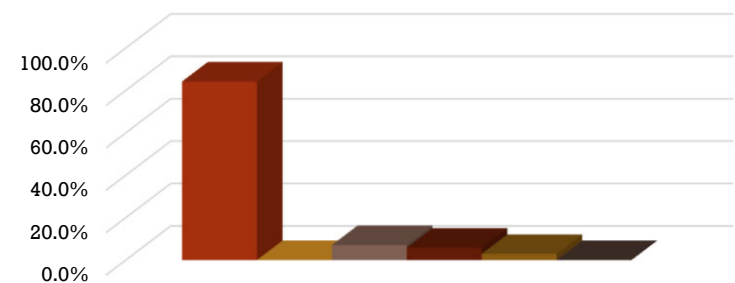
Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
Totals/Weighted Average				\$ 25,550,476			5.048%	\$25,550,476	\$25,550,476	\$ 25,502,279	\$ (48,197)	36
Benchmark - 8-week Treasury Bill Rates Coupon Equivalent							5.400%					



Summary of Cash and Investment Activity

Distribution by Maturity

	Par Value	Percent
1 to 30 days	\$21,512,476	84.2%
31 to 90 days	-	0.0%
91 to 180 days	1,806,000	7.1%
181 days to 1 year	1,485,000	5.8%
1 to 2 years	747,000	2.9%
More than 2 years	-	0.0%
	<u>\$25,550,476</u>	<u>100.0%</u>

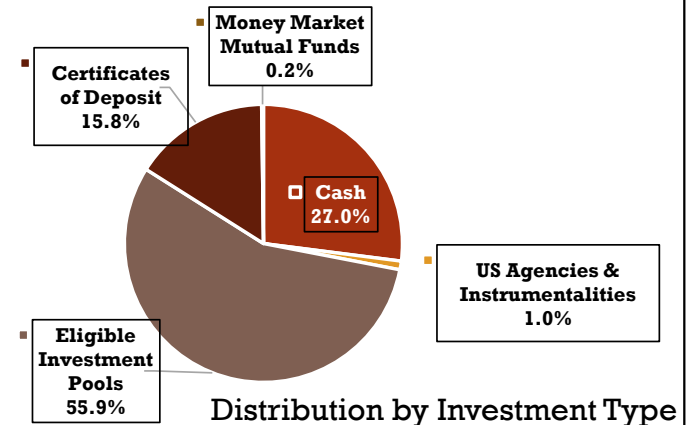


Distribution by Maturity

■ 1 to 30 days
 ■ 31 to 90 days
 ■ 91 to 180 days
■ 181 days to 1 year
 ■ 1 to 2 years
 ■ More than 2 years

Distribution by Investment Type

	Book Value	Percent
Cash	\$6,909,569	27.0%
US Agencies & Instrumentalities	250,000	1.0%
Eligible Investment Pools	14,294,597	55.9%
Certificates of Deposit	4,037,000	15.8%
US Treasury Bills / Notes / Bonds	-	0.0%
Money Market Mutual Funds	59,310	0.2%
Repurchase Agreements	-	0.0%
	<u>\$25,550,476</u>	<u>100.0%</u>



Distribution by Investment Type



Summary of Cash and Investment Activity

Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	Money Market Mutual Funds	\$ 48,315	\$ 48,315	\$ 48,315	\$ 59,310	\$ 59,310	\$ 59,310
N/A	N/A	LOGIC	Investment Pool	2,106,223	2,106,223	2,106,223	2,199,957	2,199,957	2,199,957
N/A	N/A	TexSTAR	Investment Pool	1,715,535	1,715,535	1,715,535	1,807,776	1,807,776	1,807,776
N/A	N/A	Texas Range	Investment Pool	1,715,638	1,715,638	1,715,638	1,807,830	1,807,830	1,807,830
N/A	N/A	Lone Star	Investment Pool	1,715,544	1,715,544	1,715,544	1,807,805	1,807,805	1,807,805
N/A	N/A	Texas FIT	Investment Pool	6,056,804	6,056,804	6,056,804	6,671,230	6,671,230	6,671,230
12/16/2022	12/18/2023	CD - Austin Telco Fed Cr Un Tex Sh	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,005
03/07/2023	3/7/2024	CD - First Technology Fed Cr Un San Jose Ca	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,833
3/4/2022	3/15/2024	CD - Greenstate Cr Un North Liberty Iowa	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	246,286
3/14/2022	3/18/2024	CD - Comenity Bank Wilmington De	Certificate of Deposit	200,000	200,000	200,000	200,000	200,000	195,292
9/8/2023	3/18/2024	CD - Kearny Bk New Jersey	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,978
3/24/2023	3/25/2024	CD - Grow Finl Fed Cr Un Tampa Fla	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,925
4/6/2022	4/8/2024	CD - Capital One Bk Usa Natl Assn Glen Allen Va	Certificate of Deposit	112,000	112,000	112,000	112,000	112,000	110,731
4/21/2022	4/22/2024	CD - Ally Bk Sandy Utah	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	246,074
10/31/2022	4/30/2024	CD - United Heritage Cr Un Austin Tex	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,233
5/30/2023	5/30/2024	CD - Global Fed Cr Un Anchorage Alask	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	247,911
12/16/2022	6/17/2024	CD - Workers Fed Cr Un Littleton Ma Sh	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,534
6/21/2023	6/20/2024	CD - Oregon Cmnty Cr Un	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,067
6/29/2022	7/1/2024	CD - Banc Calif NA Irvine Ca	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	245,820
8/25/2023	8/23/2024	CD - Connexus Cr Un Wausau Wis	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,129
9/14/2023	9/20/2024	CD - Centris Fed Cr Un Omaha Neb	Certificate of Deposit	241,000	241,000	241,000	241,000	241,000	241,480
1/31/2022	1/31/2025	CD - Pentagon Federal Cr Un Tysons Corner Va	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	237,053
2/23/2022	3/3/2025	CD - American Express Natl Bk	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	237,001
2/15/2022	2/14/2025	US Agency- Federal Farm Credit Bank	Certificate of Deposit	250,000	250,000	250,000	250,000	250,000	240,450



Summary of Cash and Investment Activity									
Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
Total of Investments				17,645,059	17,645,059	17,645,059	18,640,907	18,640,907	18,592,710
Cash					6,650,592	6,650,592		6,909,569	6,909,569
Total Investments & Cash					<u>\$ 24,295,651</u>	<u>\$ 24,295,651</u>		<u>\$ 25,550,476</u>	<u>\$ 25,502,279</u>



City of Jacksonville, Texas
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Cash and Investment Distribution by Fund										
Transaction Information		101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	104 VEHICLE / EQUIPMENT REPLACEMENT FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND
Description	Security Type									
LOGIC	Investment Pool	\$ 625,110	\$ 106,152	\$ 160,347	\$ 176,375	\$ 311,075	\$ 89,205	\$ (2,871)	\$ 19,378	\$ 1,624
TexSTAR	Investment Pool	624,994	106,132	160,317	176,342	311,018	89,188	(2,871)	19,374	1,623
TexasDAILY	Investment Pool	625,013	106,135	160,322	176,347	311,027	89,191	(2,871)	19,375	1,623
Lone Star	Investment Pool	625,005	106,134	160,320	176,345	311,023	89,190	(2,871)	19,374	1,623
Texas FIT	Investment Pool	624,656	106,075	5,024,663	176,246	310,849	89,140	(2,869)	19,364	1,623
FNC	Money Market Mutual Funds	20,505	3,482	5,260	5,786	10,204	2,926	(94)	636	53
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	1,482,126	251,684	380,180	418,181	737,554	211,503	(6,808)	45,944	3,850
Total of Investments		4,627,410	785,795	6,051,409	1,305,622	2,302,750	660,342	(21,254)	143,444	12,020
Cash		392,166	66,595	100,595	110,650	195,155	55,963	(1,801)	12,157	1,019
Total Investments & Cash		5,019,576	852,390	6,152,004	1,416,272	2,497,905	716,305	(23,056)	155,601	13,038

Transaction Information		115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	120 VENUE PROJECT FUND	201 WATER & WASTEWATER UTILITY FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Description	Security Type								
LOGIC	Investment Pool	1,592	850	1,317	400,965	302,028	2,547	4,264	2,199,957
TexSTAR	Investment Pool	1,592	850	1,317	9,117	301,972	2,547	4,263	1,807,776
TexasDAILY	Investment Pool	1,592	850	1,317	9,117	301,981	2,547	4,263	1,807,830
Lone Star	Investment Pool	1,592	850	1,317	9,117	301,977	2,547	4,263	1,807,805
Texas FIT	Investment Pool	1,591	849	1,316	9,112	301,808	2,545	4,261	6,671,230
FNC	Money Market Mutual Funds	52	28	43	299	9,907	84	140	59,310
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	3,775	2,015	3,123	21,620	716,102	6,039	10,109	4,287,000
Total of Investments		11,787	6,290	9,752	459,348	2,235,775	18,856	31,563	18,640,907
Cash		999	533	826	5,721	5,964,720	1,598	2,675	6,909,569
Total Investments & Cash		\$ 12,786	\$ 6,824	\$ 10,578	\$ 465,068	\$ 8,200,494	\$ 20,454	\$ 34,237	\$ 25,550,476.16



Summary of Cash and Investment Activity

Summary of Investment Earnings

Description	101 GENERAL FUND	102 DEBT SERVICE FUND	104 VEHICLE / EQUIPMENT REPLACEMENT FUND	103 CAPITAL PROJECTS FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND
Bank Interest	\$ 1,458.56	\$ 247.68	\$ 374.13	\$ 411.53	\$ 725.83	\$ 208.14	\$ (6.70)	\$ 45.21	\$ 3.79
LOGIC	2,804.12	476.18	719.28	791.18	1,395.42	400.15	(12.88)	86.92	7.28
TexSTAR	2,688.23	456.50	689.56	758.48	1,337.75	383.62	(12.35)	83.33	6.98
TexasDAILY	2,706.94	459.67	694.36	763.76	1,347.06	386.29	(12.43)	83.91	7.03
Lone Star	2,698.32	458.21	692.15	761.33	1,342.77	385.06	(12.39)	83.64	7.01
Texas FIT	2,349.81	399.03	21,628.16	663.00	1,169.34	335.32	(10.79)	72.84	6.10
FNC Money Market Mutual Funds	66.04	11.22	16.94	18.63	32.87	9.42	(0.30)	2.05	0.17
FNC Brokered CD's, US Agencies	4,725.29	802.42	1,212.08	1,333.24	2,351.46	674.31	(21.70)	146.48	12.27
Total	19,497.31	3,310.90		5,501.16	9,702.50	2,782.31	(89.55)	604.39	50.64

Summary of Investment Earnings

Description	115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	120 VENUE PROJECT FUND	201 WATER & WASTEWATER UTILITY FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Bank Interest	3.72	1.98	3.07	21.28	25,493.65	5.94	9.95	29,007.76
LOGIC	7.14	3.81	5.91	1,823.39	1,354.84	11.43	19.13	9,893.31
TexSTAR	6.85	3.65	5.67	39.21	1,298.84	10.95	18.34	7,775.63
TexasDAILY	6.89	3.68	5.70	39.49	1,307.88	11.03	18.46	7,829.72
Lone Star	6.87	3.67	5.69	39.36	1,303.72	11.00	18.40	7,804.80
Texas FIT	5.99	3.19	4.95	34.28	1,135.33	9.58	16.03	27,822.15
FNC Money Market Mutual Funds	0.17	0.09	0.14	0.96	31.91	0.27	0.45	191.03
FNC Brokered CD's, US Agencies	12.04	6.42	9.96	68.93	2,283.07	19.25	32.23	13,667.75
Total	\$ 49.66	\$ 26.50	\$ 41.09	\$ 2,066.91	\$ 34,209.23	\$ 79.45	\$ 132.99	\$ 103,992.15

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policies and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Roxanna Briley

Roxanna Briley
Finance Director



JACKSONVILLE POLICE DEPARTMENT

MONTHLY REPORT December 2023

POPULATION DATA		
January-22	14,923	
January-23	14,193	
Annual Growth	-730	-4.89%

PART 1 UCR CRIMES

Offense Category	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Murder	0	0	No Change	*NC	2	0.14	1	0.07	1	100.00
Rape	0	0	No Change	*NC	8	0.56	9	0.60	-1	-11.11
Robbery	3	0	3	*NC	5	0.35	5	0.34	No Change	0.00
Individual	2	0	2	*NC	2	0.14	1	0.07	1	100.00
Business	1	0	1	*NC	3	0.21	4	0.27	-1	-25.00
Assaults	24	6	18	300.00	267	18.81	276	18.49	-9	-3.26
Aggravated	5	0	5	*NC	59	4.16	67	4.49	-8	-11.94
Other Assaults	19	6	13	216.67	208	14.66	209	14.01	-1	-0.48
Burglary	9	3	6	200.00	54	3.80	79	5.29	-25	-31.65
Habitation	2	1	1	100.00	18	1.27	32	2.14	-14	-43.75
Building	7	2	5	250.00	36	2.54	47	3.15	-11	-23.40
Theft	16	18	-2	-11.11	268	18.88	224	15.01	44	19.64
Burglary Vehicle	0	0	No Change	*NC	9	0.63	17	1.14	-8	-47.06
Burglary Coin-Op Machine	0	0	No Change	*NC	0	0.00	0	0.00	No Change	*NC
Thefts	16	18	-2	-11.11	259	18.25	207	13.87	52	25.12
Motor Vehicle Theft	6	2	4	200.00	42	2.96	37	2.48	5	13.51
TOTAL OFFENSES	58	29	29	100.00	646	45.52	622	41.68	24	3.86

TRAFFIC ACCIDENT SUMMARY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Motor Vehicle Accidents	38	29	9	31.03	360	25.36	338	22.65	22	6.51
Injury Accidents	20	10	10	100.00	116	8.17	95	6.37	21	22.11
Number Transported	14	12	2	16.67	99	6.98	92	6.16	7	7.61
Fatality Accidents	0	0	No Change	*NC	1	0.07	4	0.27	-3	-75.00
Fatalities	0	0	No Change	*NC	1	0.07	4	0.27	-3	-75.00

PATROL & TRAFFIC DIVISIONS ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Calls for Service	1,489	1,601	-112	-7.00	19,094	1345.31	22,160	1484.96	-3066	-13.84
Citations	254	276	-22	-7.97	3,730	262.81	2,289	153.39	1441	62.95
Offense Reports	143	105	38	36.19	1,695	119.43	1,759	-2409.59	-64	-3.64
Response Time Avg. Emergency	7.51	5.30	2.21	41.70	6.15		7.22		-1.07	-14.82
Response Time Avg. Non-Emer.	4.98	4.84	0.14	2.89	7.29		11.13		-3.84	-34.50

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
NCIC/TCIC Entries	425	428	-3	-0.70	4,527	318.96	312	20.91	4215	1350.96
911 Calls - Total	403	303	100	33.00	4,291	302.33	6,460	432.89	-2169	-33.58
911 Calls - Police	230	180	50	27.78	2,506	176.57	2,786	186.69	-280	-10.05
911 Calls - Fire	82	45	37	82.22	808	56.93	779	52.20	29	3.72
911 Calls - EMS	188	133	55	41.35	1,781	125.48	1,769	118.54	12	0.68

CRIMINAL INVESTIGATION DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Cases Assigned	8	58	-50	-86.21	706	49.74	893	59.84	-187	-20.94
Cases Cleared	10	45	-35	-77.78	657	46.29	739	49.52	-82	-11.10
Cases Filed (Misdemeanor)	27	29	-2	-6.90	549	38.68	404	27.07	145	35.89
Cases Filed (Felony)	22	17	5	29.41	396	27.90	372	24.93	24	6.45
Cases Filed (Juvenile)	0	0	No Change	*NC	14	0.99	23	1.62	-9	-39.13

ARRESTS

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
DWI Arrest	9	14	-5	-35.71	117	8.24	72	4.82	45	62.50
Adult Arrests	55	74	-19	-25.68	687	48.40	632	42.35	55	8.70
City Warrant Cleared	88	68	20	29.41	1272	89.62	306	20.51	966	315.69
Drug Related Arrests	34	33	1	3.03	319	22.48	252	16.89	67	26.59
Juvenile Arrests	1	0	1	*NC	12	0.85	31	2.08	-19	-61.29

POLICE PERSONNEL

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
TCOLE Training Hours	64	1,614	(1,550)	-96.03	7,359	518.50	4,136	277.16	3223	77.93
Community Meetings	3	14	-11	-78.57	132	9.30	96	6.43	36	37.50
Lake Patrol Hours	0	0	No Change	*NC	148	10.43	117	7.84	31	26.50
Volunteer Hours	27	48	-21	-43.75	550	38.75	472	31.63	78	16.53
Volunteer Security Checks	72	111	-39	-35.14	1,340	94.41	952	63.79	388	40.76
Open Records Requests	134	130	4	3.08	1,970	138.80	1151	77.13	819	71.16
Special Events	1	0	1	*NC	13	0.92	18	1.21	-5	-27.78

CODE ENFORCEMENT ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Inspections - Trash	34	13	21	162	292	20.57	265	17.76	27	10.2
- Junk Vehicles	6	5	1	20	80	5.64	56	3.75	24	42.9
- Grass/Weeds	38	13	25	192	299	21.07	242	16.22	57	23.6
- Illegal Signs	138	42	96	229	607	42.77	385	25.80	222	57.7
- Unsafe Conditions	0	0	No Change	*NC	7	0.49	16	1.07	-9	-56.3
- Vendors	0	0	No Change	*NC	14	0.99	10	0.67	4	40.0
- Other	6	2	4	200	55	3.88	55	3.69	No Change	0.0
Resolved - Trash	31	9	22	244	217	15.29	163	10.92	54	33.1
- Junk Vehicles	6	4	2	50	75	5.28	29	1.94	46	158.6
- Grass/Weeds	30	8	22	275	212	14.94	142	9.52	70	49.3
- Illegal Signs	138	42	96	229	606	42.70	383	25.67	223	58.2
- Unsafe Conditions	0	0	No Change	*NC	7	0.49	13	0.87	-6	-46.2
- Vendors	0	0	No Change	*NC	14	0.99	10	0.67	4	40.0
- Other	5	2	3	150	51	3.59	54	3.62	-3	-5.6

ANIMAL SERVICES ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2023	2023 Per 1000/capita	YTD 2022	2022 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Dogs - Intake	24	21	3	14	312	21.98	412	27.61	-100	-24.3
Dogs - Adopted / Rescued	11	14	-3	-21	168	-230.14	219	14.68	-51	-23.3
Dogs - Reclaimed by Owner	4	1	3	300	71	5.00	73	4.89	-2	-2.7
Cats - Intake	7	14	-7	-50	126	8.88	160	10.72	-34	-21.3
Cats - Adopted / Rescued	7	5	2	40	110	7.75	95	6.37	15	15.8
Cats - Reclaimed by Owner	0	0	No Change	*NC	0	0.00	2	0.13	-2	-100.0
Calls for Service Total	88	115	-27	-23	1412	99.49	1368	91.67	44	3.2
Barking Dogs	0	0	No Change	*NC	8	0.56	15	1.01	-7	-46.7
Loose Animals	58	94	-36	-38	1103	77.71	877	58.77	226	25.8
Other Wildlife - Livestock	5	5	No Change	0	60	4.23	47	3.15	13	27.7
Value of Donated Materials	\$200	\$300	-100	-33	\$4,770	336.08	\$4,344	291.09	\$426	9.8
Volunteer Hours	88	22	66	300	353	24.87	631	42.28	-278	-44.1
Community Service Hours	259	224	35	16	2,233	157.33	3,677	246.40	-1444	-39.3



MONTHLY REPORT



December - 2023

EMPLOYEE SPOTLIGHT

MILESTONE PINS

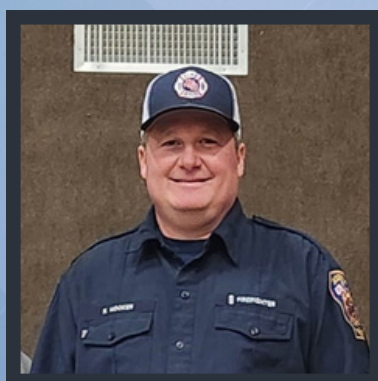
-December-



David Glidewell
25 years with the
City of Jacksonville



Dan Parsons
20 years with the
City of Jacksonville



Nick Hooker
15 years with the
City of Jacksonville



Jordan Osborne
5 years with the
City of Jacksonville



EMPLOYEE SPOTLIGHT

ANNIVERSARIES

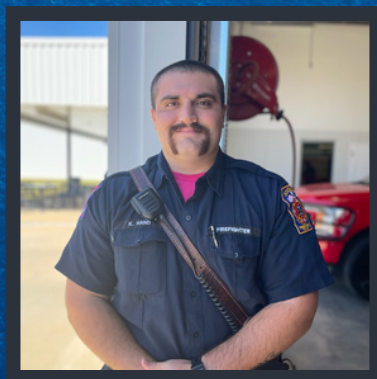
-December-



Alicia Whetsell
24 years with the
City of Jacksonville



Geoff Marshall
9 years with the
City of Jacksonville



Kooper Hand
2 years with the
City of Jacksonville



BIRTHDAYS

- December -



Araceli Hoffpauir



Mike Terry



Happy Holidays!

FROM THE JFD

20
CHRISTMAS
23



FIRE

COMPARISON

2022 - 2023

JACKSONVILLE FIRE DEPARTMENT			
Incident Survey - Worksheet			
January 1, 2023 - December 31, 2023 @ 23:59			
Residential Structures Fires		Other Fires and incidents	
Private Dwellings	5	Highway Vehicles	6
Apartments	0	Other Vehicles	1
Hotels and Motels	0	Non-Structure / Non-Vehi	2
All Other Residential	0	Brush / Grass / Wildland	8
Total:	5	Rubbish / Dumpsters	6
		All Other Fires	4
		Total:	27
Other Type Fires		Total For Fires (All Types):	
Public Assembly	0		
Schools and Colleges	0		
Health Care / Penal	0		
Stores and Offices	0		
Industry / Utility	0		
Storage in Structures	2		
Other Structures	0		
Total:	2		
Total For Structure Fires (All Types):	7		
Total For All Incidents:		1019	
	Confined	Nonconfined	
Residential Fires:	1	4	
Structure Fires:	1	6	
False Alarm Responses:		62	
Malicious / Mischievous False Call:	1		
System Malfunction:	14		
Unintentional:	38		
Other False Alarms:	9		

2022 JACKSONVILLE FIRE DEPARTMENT			
Incident Survey - Worksheet			
January 1, 2022 - December 31, 2022 @ 23:59			
Residential Structures Fires		Other Fires and incidents	
Private Dwellings	8	Highway Vehicles	3
Apartments	1	Other Vehicles	1
Hotels and Motels	1	Non-Structure / Non-Vehi	4
All Other Residential	3	Brush / Grass / Wildland	8
Total:	13	Rubbish / Dumpsters	5
		All Other Fires	0
		Total:	21
Other Type Fires		Total For Fires (All Types):	
Public Assembly	1		
Schools and Colleges	0		
Health Care / Penal	0		
Stores and Offices	0		
Industry / Utility	0		
Storage in Structures	1		
Other Structures	1		
Total:	3		
Total For Structure Fires (All Types):	16		
Total For All Incidents:		780	
	Confined	Nonconfined	
Residential Fires:	1	12	
Structure Fires:	1	15	
False Alarm Responses:		59	
Malicious / Mischievous False Call:	1		
System Malfunction:	2		
Unintentional:	48		
Other False Alarms:	8		



COMMUNITY CONNECTIONS

-December 2023-



JINGLE JOG 2023

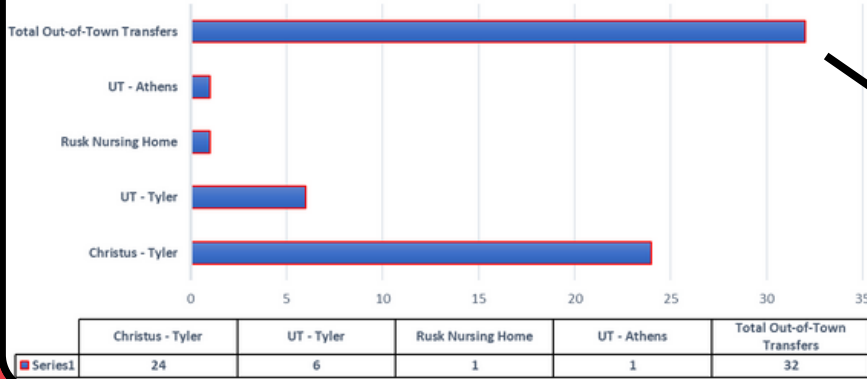
EMS STATS

DECEMBER 2023

284



Out-of-Town Transfers



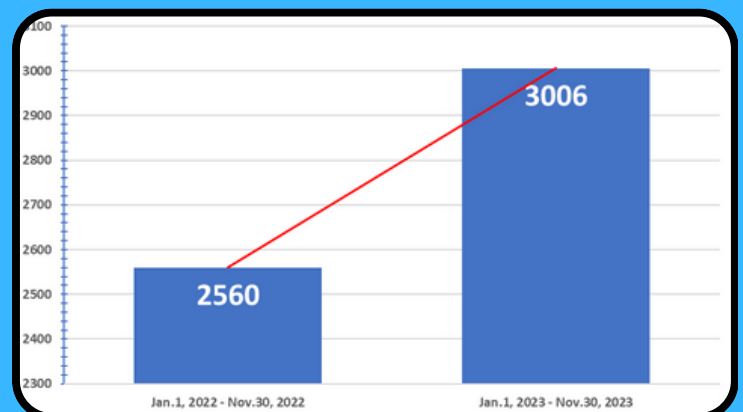
OUT-OF-TOWN TRIPS

32

YEAR-TO-DATE COMPS 2022 - 2023

TOTAL EMS CALL VOLUME
JANUARY 1 - DECEMBER 31

3,006

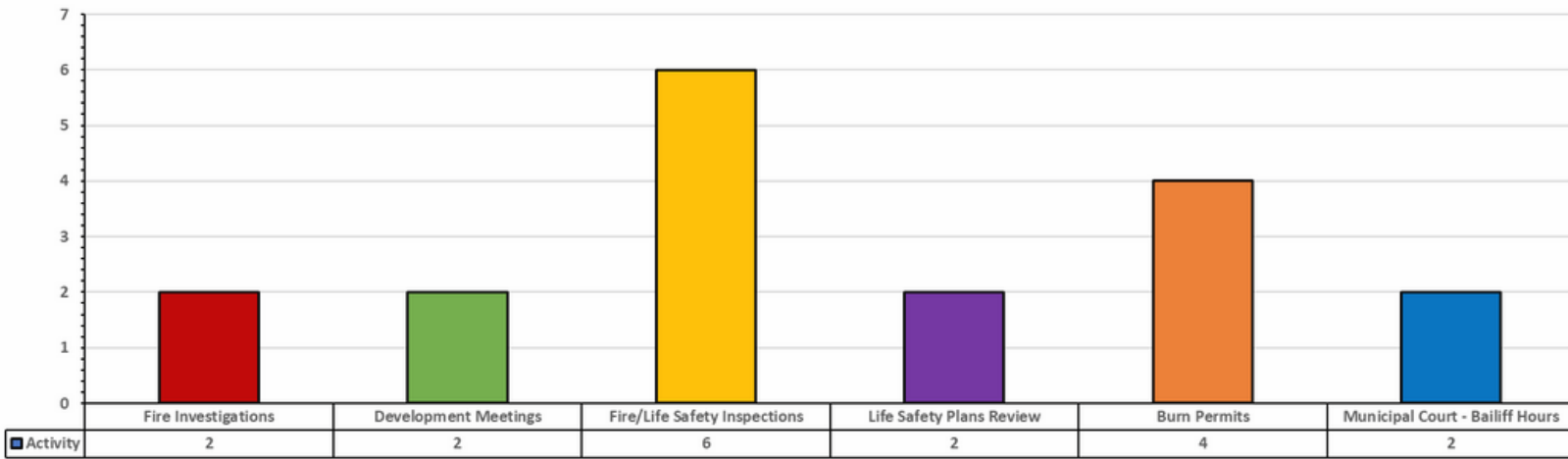


Page 113 of 132 **2,560** → **3,006**



FIRE PREVENTION

-Community Risk Reduction-



Put a **FREEZE** on Winter Holiday Fires

It's fun to decorate for the winter holidays, but holiday decorations can increase your risk for a home fire. As you deck the halls this season, be fire smart.

Almost half of the home decoration fires in December are started by candles.

Think about using battery-operated flameless candles.

Christmas is the peak day for candle fires.

Keep candles at least 12 inches away from anything that burns.

A dry Christmas tree can burn very hot and very fast.

More than 1 in every 5 Christmas tree fires were caused by a heat source too close to the tree.

Read manufacturer's instructions for the number of light strands to connect.

Make sure your tree is at least 3 feet away from heat sources like fireplaces, radiators, space heaters, candles or heat vents. Also, make sure your tree does not block exits.

Get rid of your tree after Christmas or when it is dry.





Contact Us



903-586-7131



fireadmin@jacksonvilletx.org



911 S. Bolton St.
Jacksonville, TX 75766





Community & Public Services Reported Concerns



Monthly Report

December-23

Gov Pilot Work Orders

Building

CONCERN

Building

Illegal Use of Occupancy

Misc. - Issue Internal Use

General

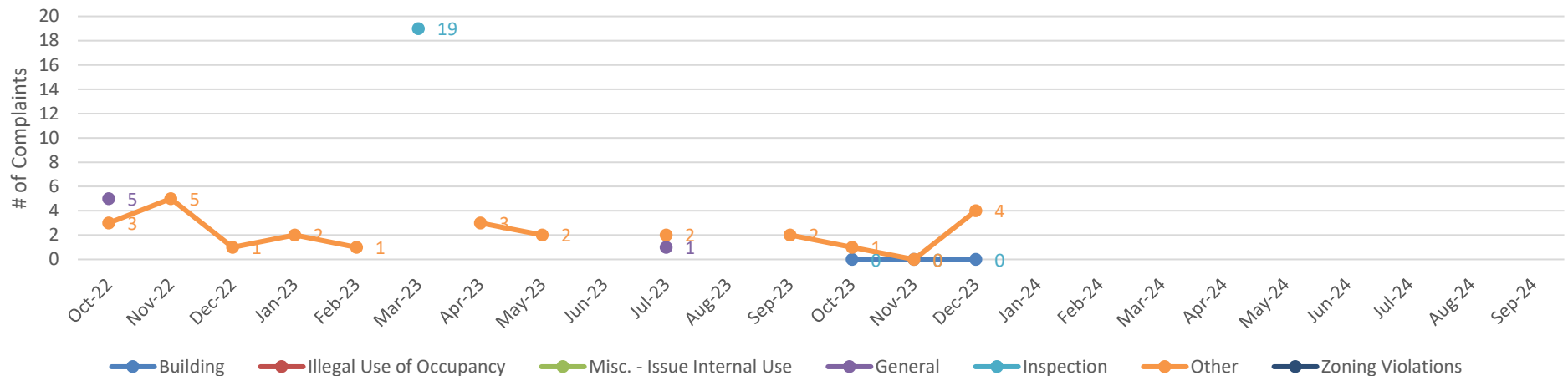
Inspection

Other

Zoning Violations

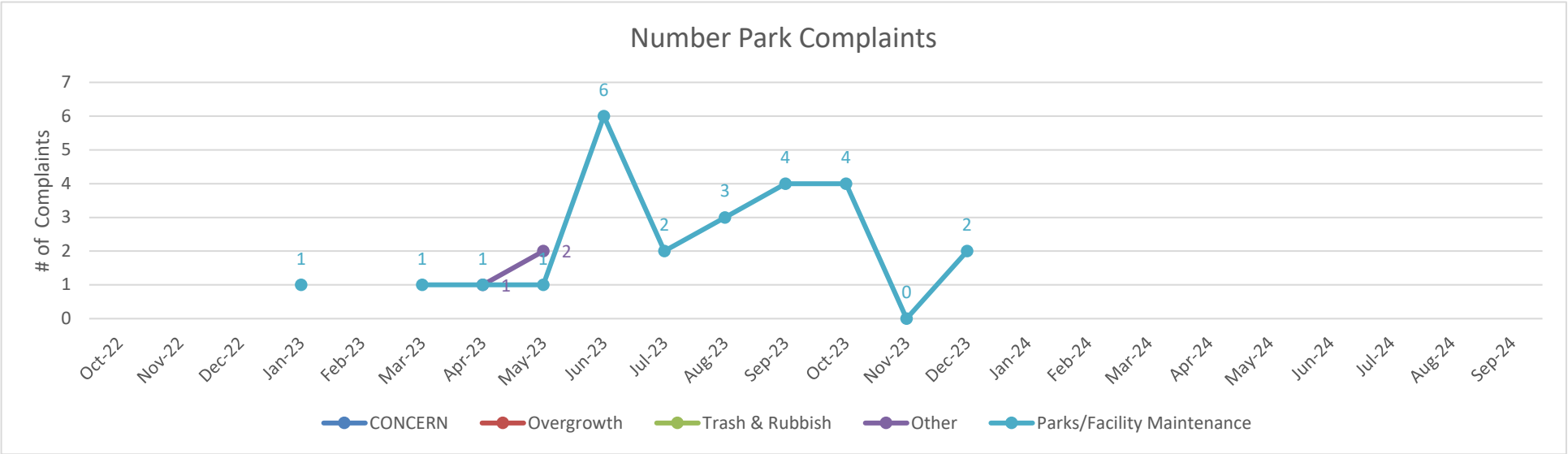
Dec-23	Oct. 1 - YTD	Notes:
0	0	
0	0	
0	0	
0	0	
0	0	
4	5	
0	0	

Number Building Complaints



Parks
CONCERN
Overgrowth
Trash & Rubbish
Other
Parks/Facility Maintenance

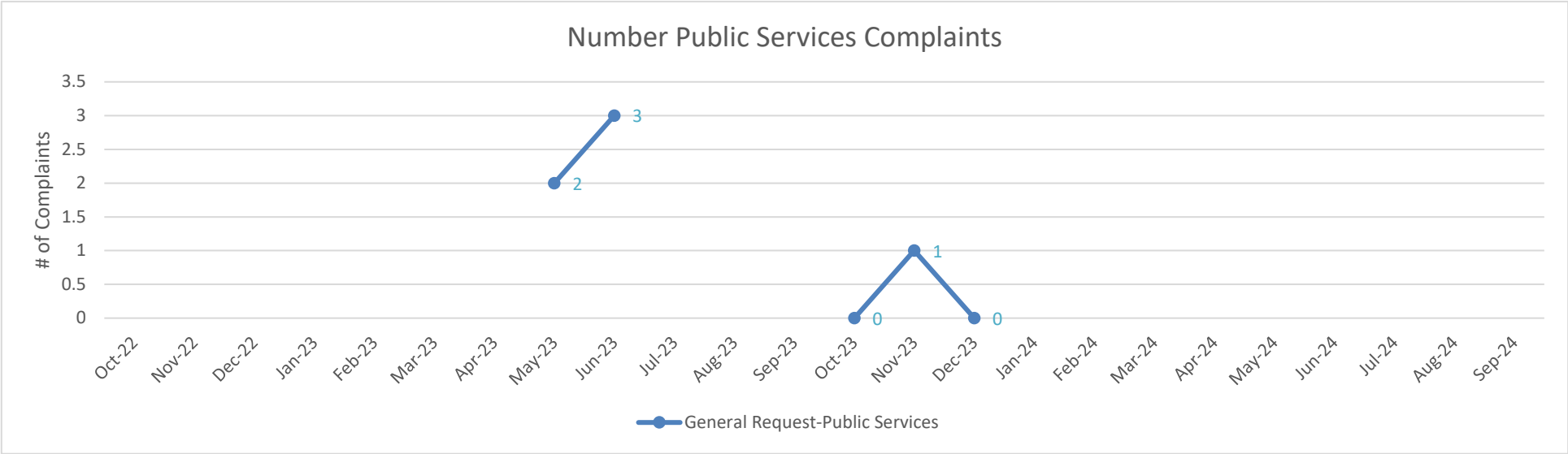
Dec-23	Oct. 1 - YTD	Notes:
0	0	
0	0	
0	0	
2	6	



Public Services

CONCERN
General Request-Public Services

Dec-23	Oct. 1 - YTD	Notes:
0	1	



Sanitation

CONCERN

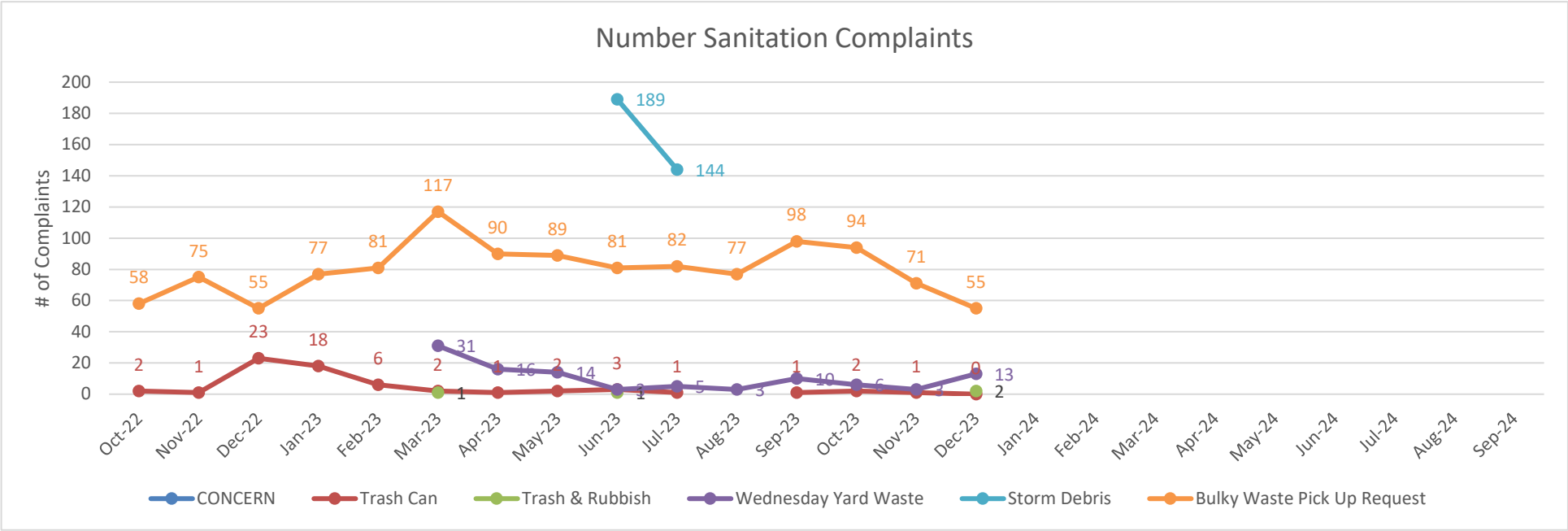
Trash Can

Trash & Rubbish

Wednesday Yard Waste

Bulky Waste Pick Up Request

Dec-23	Oct. 1 - YTD	Notes:
0	3	
2	2	
13	22	
55	220	



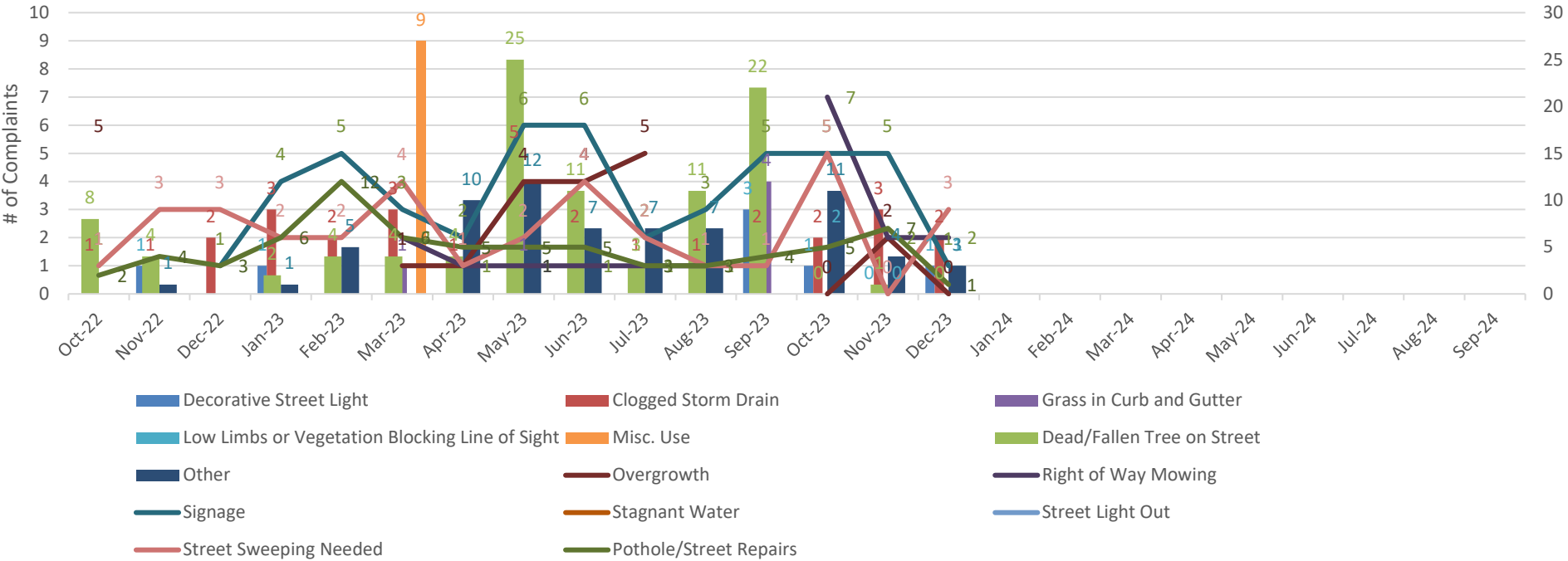
Streets

CONCERN

- Decorative Street Light
- Clogged Storm Drain
- Dead/Fallen Tree on Street
- Grass in Curb and Gutter
- Low Limbs or Vegetation Blocking Line of Sight
- Misc. Use
- Other
- Overgrowth
- Pothole/Street Repairs
- Right of Way Mowing
- Signage
- Stagnant Water
- Street Light Out
- Street Sweeping Needed

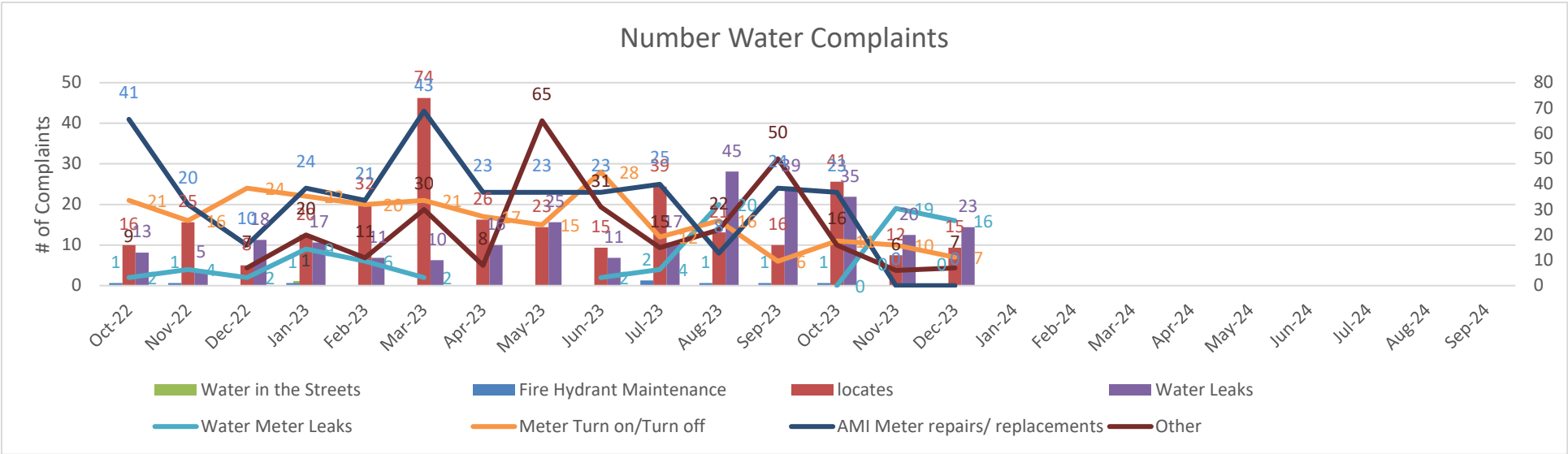
Dec-23	Oct. 1 - YTD	Notes:
1	2	
2	7	
0	1	
0	0	
1	3	
0	0	
3	18	
0	2	
1	13	
2	11	
1	11	
0	0	
0	0	
3	8	

Number Street Complaints



Water
CONCERN
Fire Hydrant Maintenance
locates
Water in the Streets
Water Leaks
Water Meter Leaks
Meter Turn on/Turn off
AMI Meter repairs/ replacements
Other

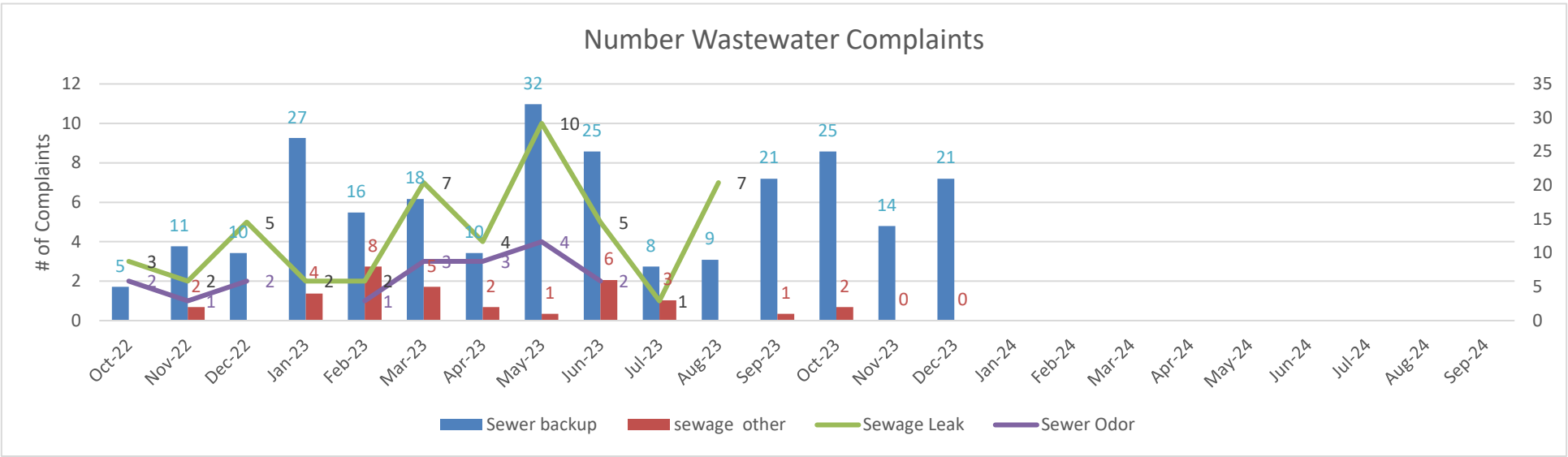
Dec-23	Oct. 1 - YTD	Notes:
0	1	
15	68	
0	0	
23	78	
16	35	
7	28	
0	23	
7	29	



Wastewater Collection

CONCERN
Sewer backup
sewage other
Sewage Leak
Sewer Odor

Dec-23	Oct. 1 - YTD	Notes:
21	60	
0	2	
0	0	
0	0	



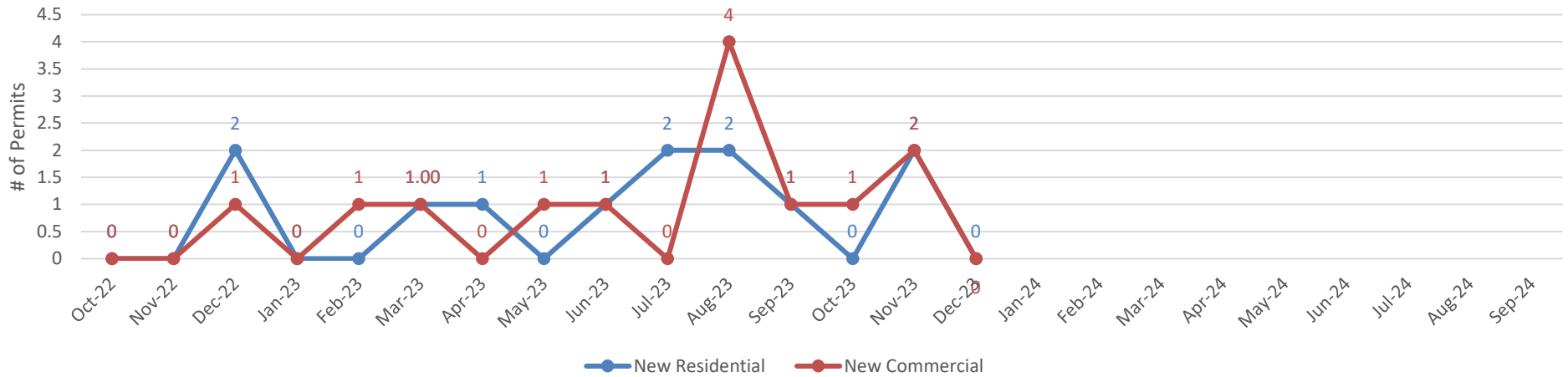
Gov Pilot Totals

179

659

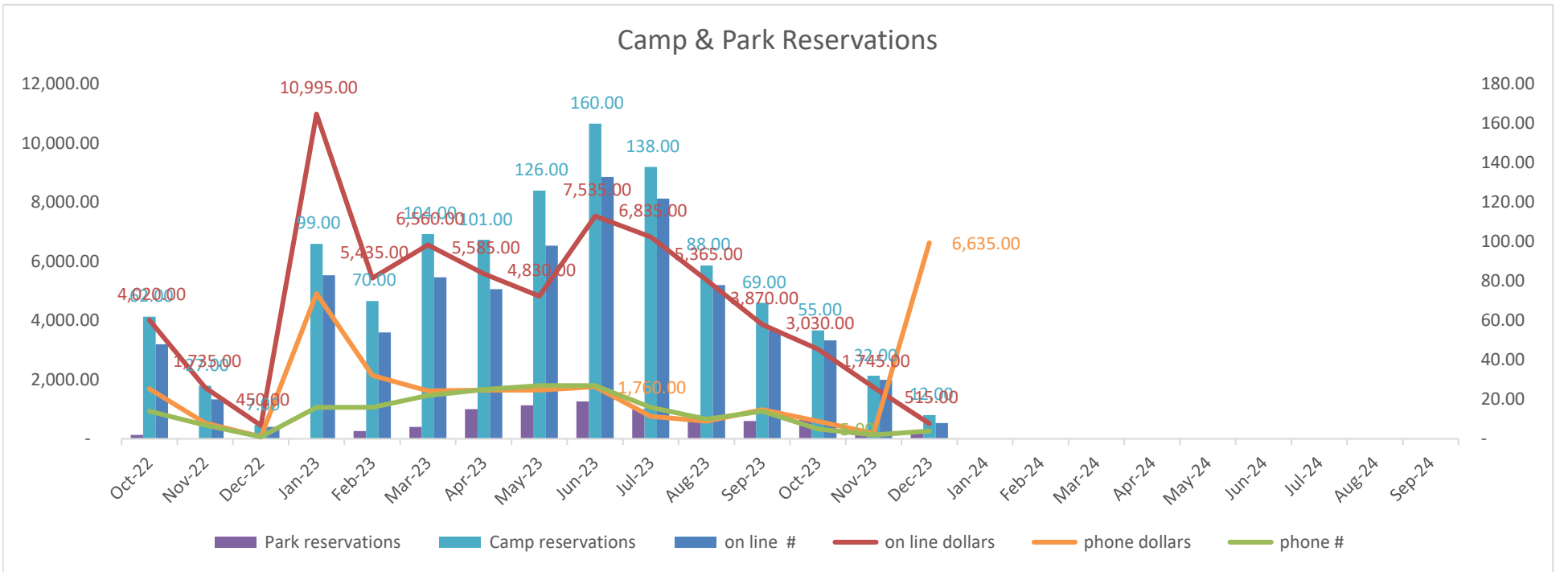
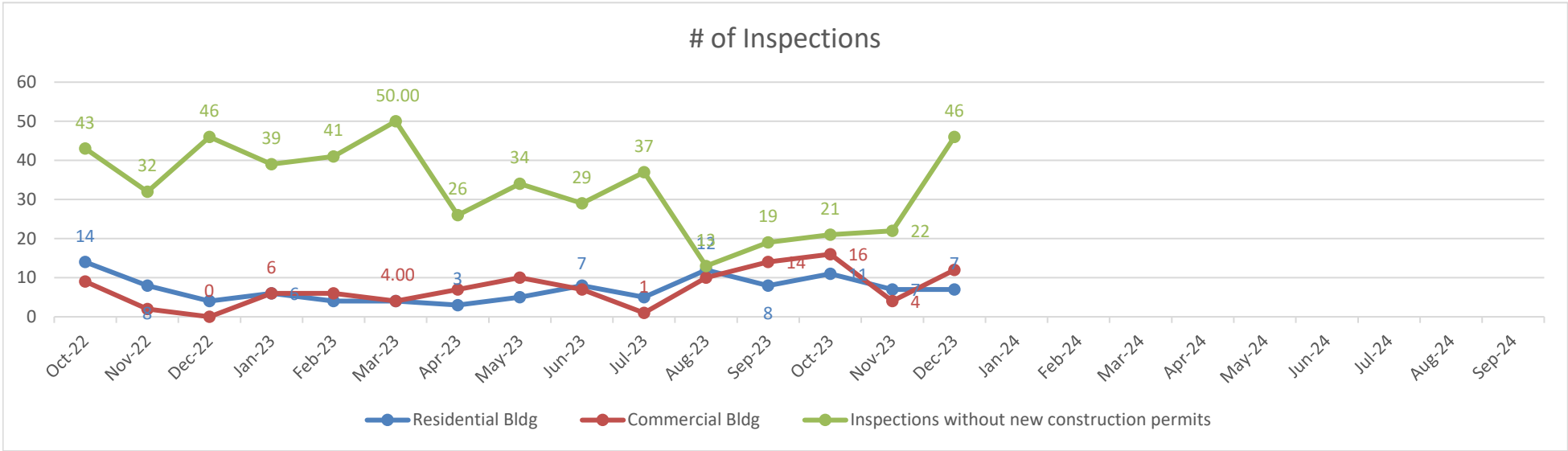
Building Department

Number Building Permits Issued



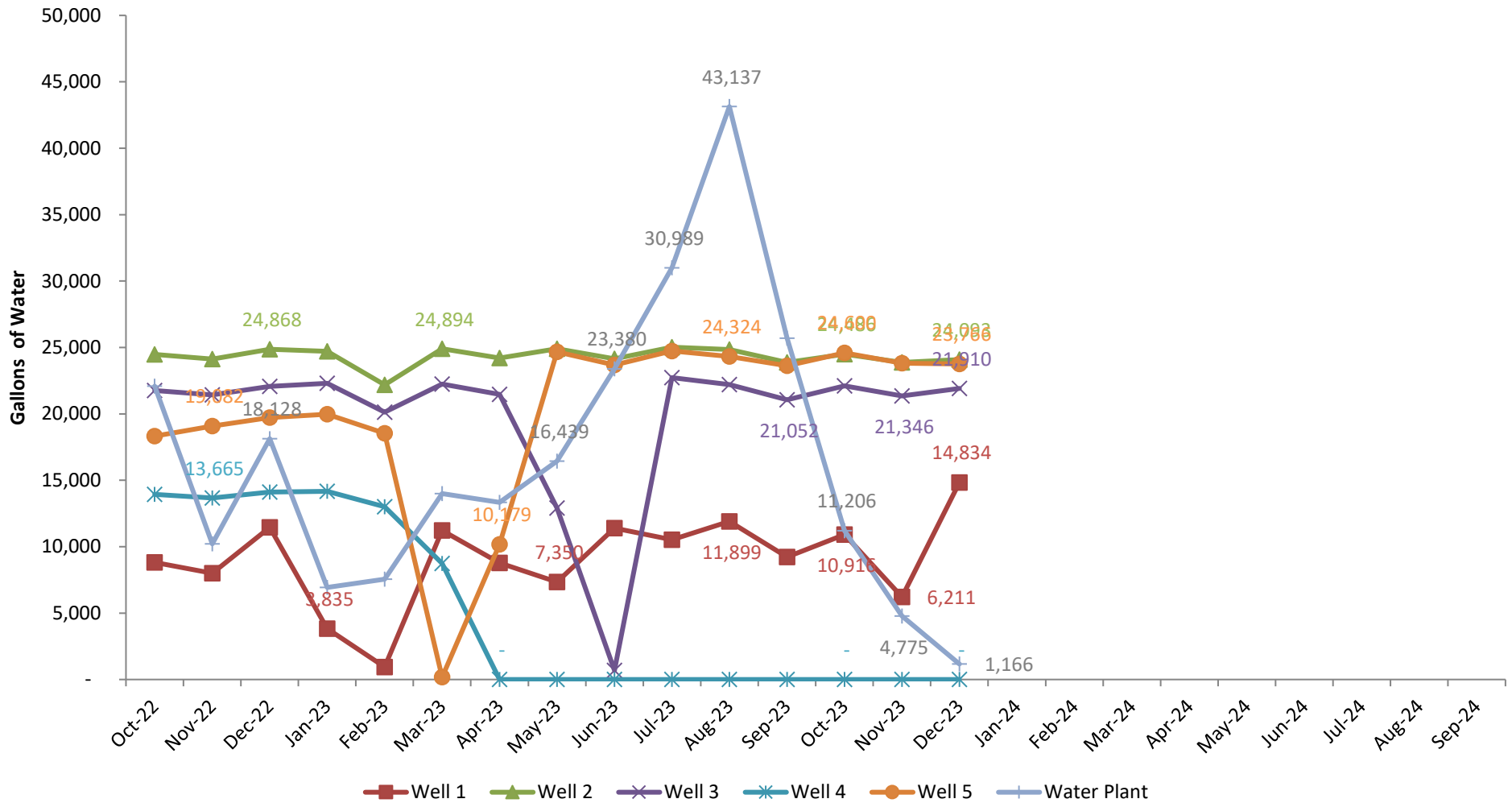
Construction Value of Permit Dollars





Water Production Department

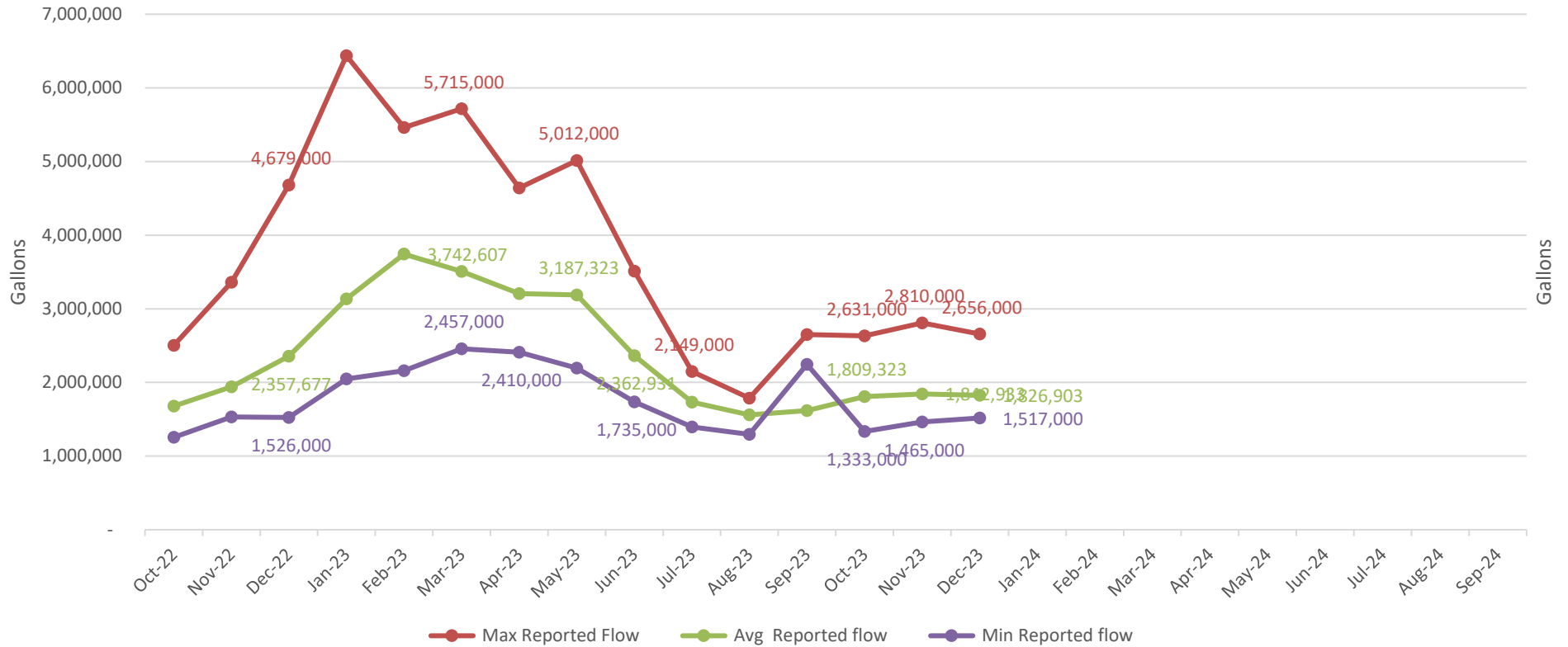
Monthly Water Production

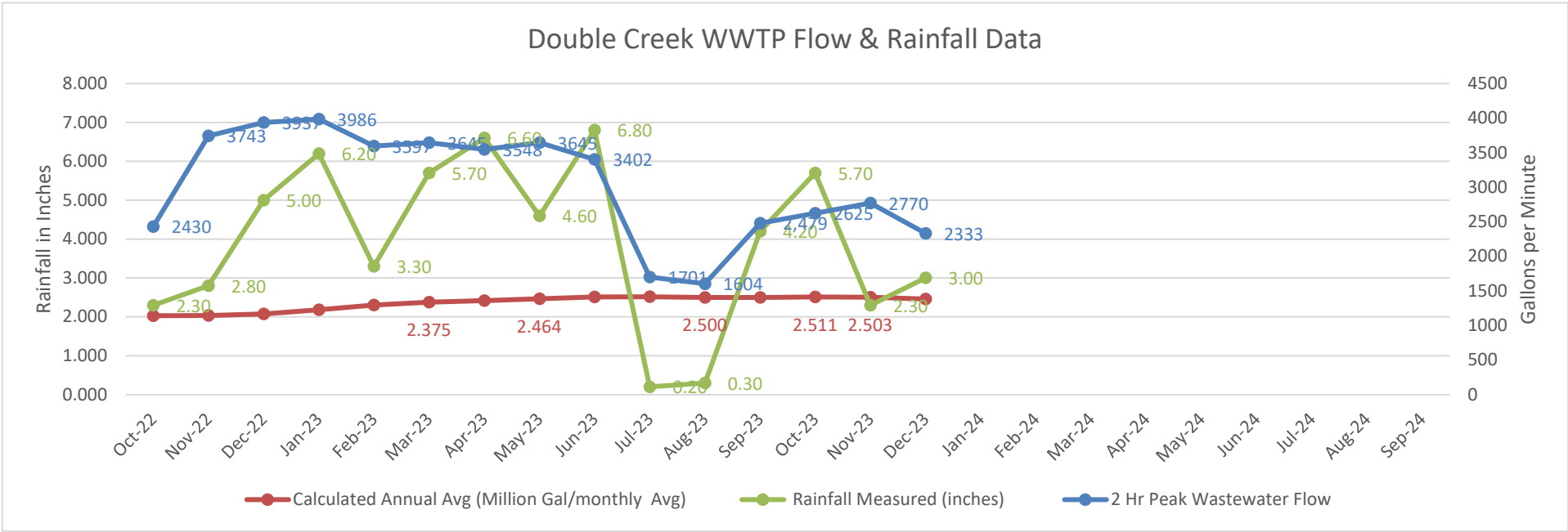


** information from Water Plant Daily Production Logs

Wastewater Treatment Department

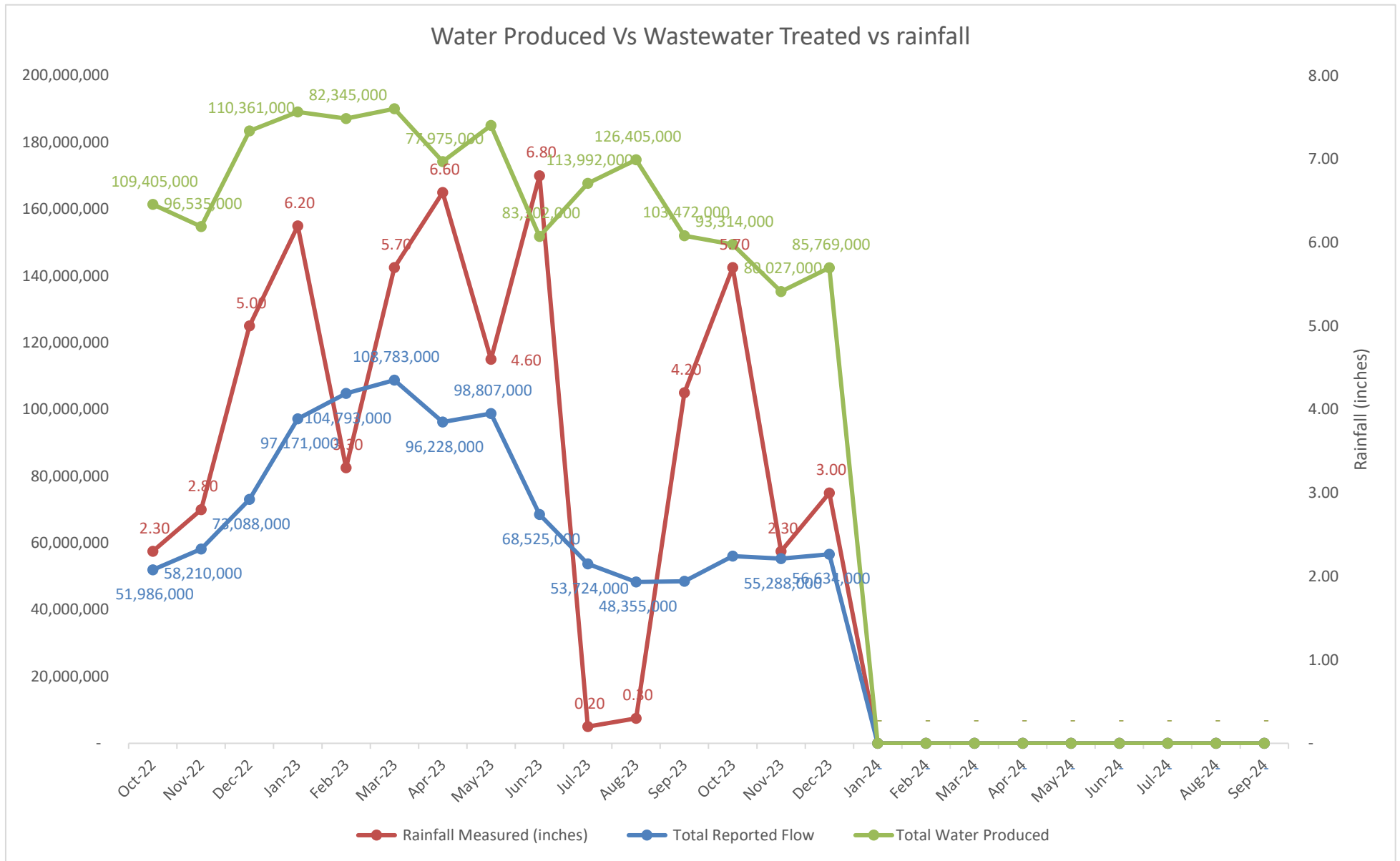
Double Creek WWTP reported Flows





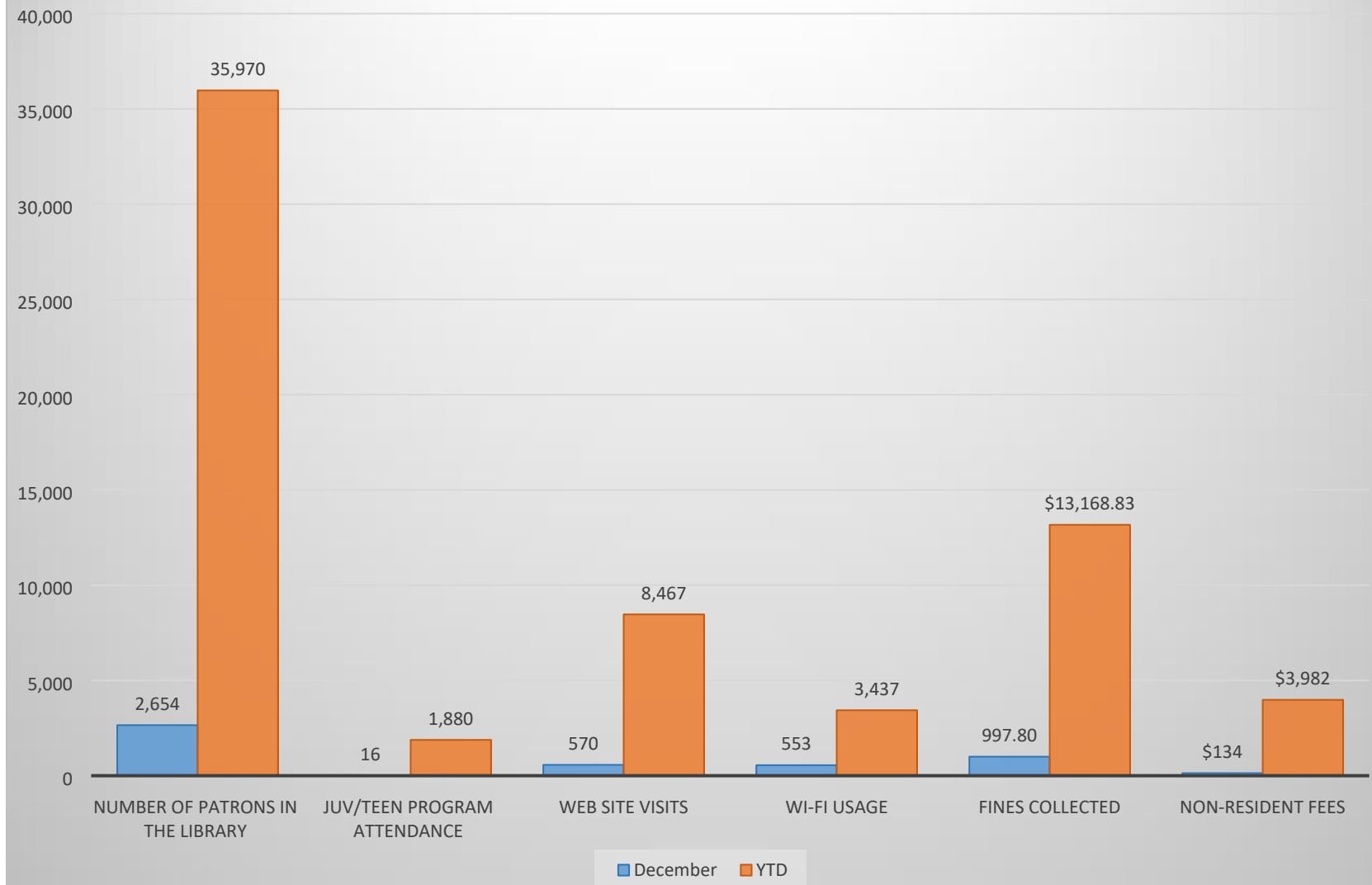
** information from WasteWater Plant Daily Log Reports

Water Vs Wastewater Treatment Comparison



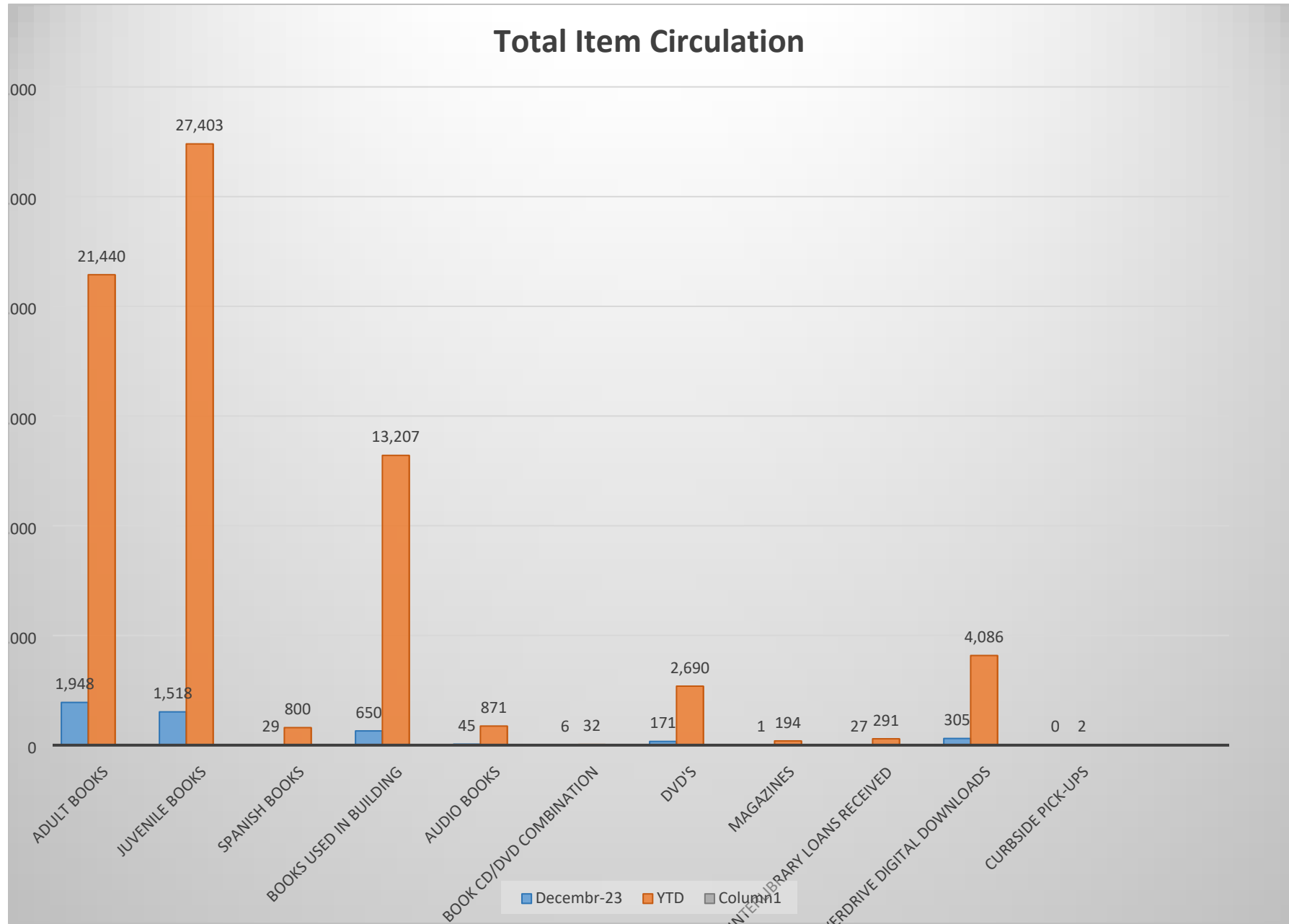
CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
December 2023

STATISTICAL DATA



CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
December 2023

Total Item Circulation



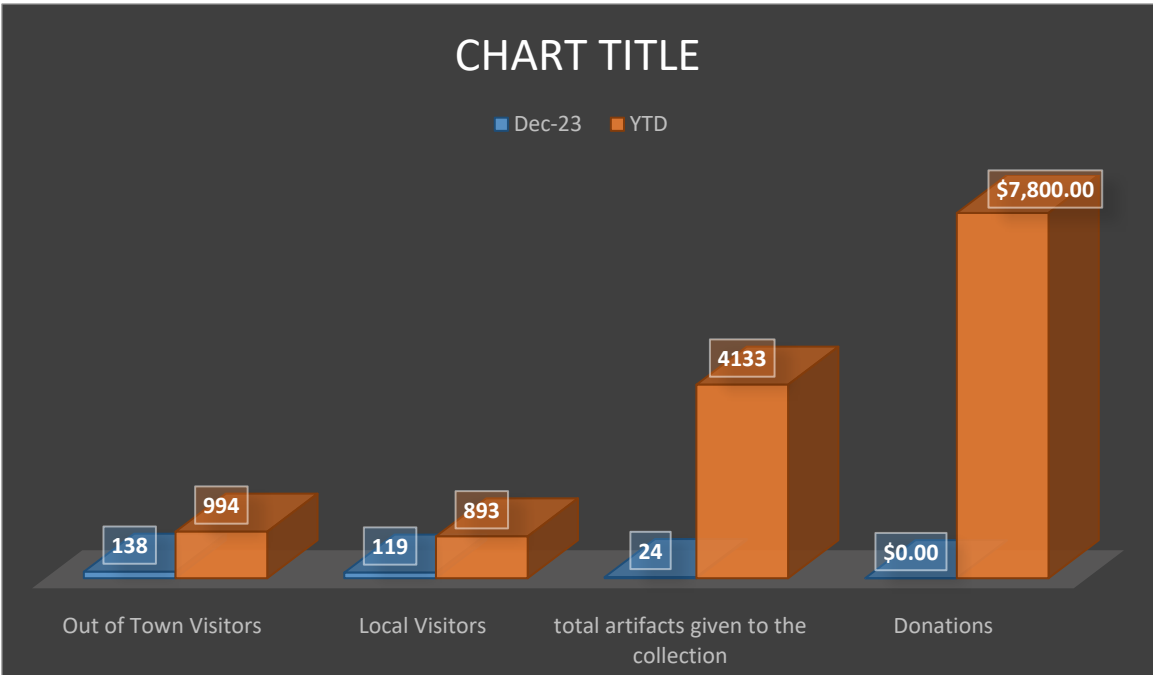
**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
December 2023**

Items provided to other libraries through Interlibrary Loan: 24 monthly / YTD 300 total.

Book and DVD gifts to the library for the month of December: 84 items / YTD 599 items.

The data for this report was gathered on December 29, 2023.

CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
December 2023



December 2023 total museum visitors - 257

Artifacts loaned for December = 350

Special Events for December - 3