

JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 12, 2023
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM

Meeting Items

**5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:**

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

**551.074 PERSONNEL MATTERS - CITY MANAGER
ANNUAL REVIEW / NEW FIRE CHIEF**

CALL TO ORDER

Mayor Randy Gorham 6:03 pm

**Present: Mayor Randy Gorham, Mayor Pro tem Tim
McRae, Councilman Rob Gowin, Councilwoman Mindy
Gellock, Councilwoman Letitia Horace**

INVOCATION

Mayor Randy Gorham

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

**Mayor Randy Gorham led everyone in the pledges to the
United States and Texas flags.**

SPECIAL PRESENTATION –

NATIONAL NIGHT OUT PROCLAMATION

**Mayor Randy Gorham presented Police Chief Joe Williams
and several members of the police department with a
proclamation declaring Tuesday, October 3, 2023 as National
Night Out in Jacksonville.**

**BUSINESS OF THE MONTH PRESENTED BY JEDCO
PRESIDENT SHANE PACE - WESTBROOK CAR CARE
CENTER**

**JEDCO Administrative Assistant, Sherri McDonald,
presented Mr. Kent Westbrook with the business of month
award. Mr. Westbrook thanked everyone for the
recognition.**

**RECOGNIZE MR. ROBERT HABERLE'S SIX YEARS OF
SERVICE TO THE JACKSONVILLE ECONOMIC
DEVELOPMENT BOARD - PRESENTED BY MAYOR
RANDY GORHAM**

**Mayor Randy Gorham presented Dr. Robert Haberle with a
plaque in recognition of his six years of service to the
Jacksonville Economic Development Board.**

CITIZEN PARTICIPATION

No one came forward.

**CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA
AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION**

**Councilman Rob Gowin made a motion to approve the
consent agenda. Second, by Mayor Pro tem Tim McRae. All
voted "Aye"**

**MINUTES APPROVAL - AUGUST 8, 2023 CITY
COUNCIL MEETING; SEPTEMBER 7, 2023 AGENDA
WORKSHOP**

**APPROVE THE STREE CLOSURE FOR THE
CHRISTMAS PARADE**

**APPROVE THE STREET CLOSURE FOR NATIONAL
NIGHT OUT**

APPROVE PROPOSED JINGLE JOG ROUTE

**DECLARE A SAFE FROM THE FINANCE
DEPARTMENT AS SURPLUS AND AUTHORIZE STAFF
TO AUCTION IT OFF**

**DECLARE SEVERAL COMPUTERS AND I.T. RELATED
ITEMS AS SURPLUS AND AUTHORIZE STAFF TO
HAVE THEM RECYCLED**

**APPROVE A RESOLUTION MODIFYING THE
VANISHING TEXANA MUSEUM BYLAWS TO HAVE
THE BOARD MEET AS NEEDED AS OPPOSED TO
MONTHLY**

APPROVE AN ORDINANCE ADOPTING THE CHANGES TO THE CITY CHARTER APPROVED IN THE NOVEMBER 2022 ELECTION

APPROVE CLOSING FUND 203 - UTILITY CAPITAL PROJECTS FUND, ESTABLISH FUND 104 - VEHICLE/EQUIPMENT REPLACEMENT FUND

ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY

- A) SECOND READING OF A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES
- B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION AUTHORIZING THE APPLICATION FOR A SOLID WASTE GRANT THROUGH EAST TEXAS COUNCIL OF GOVERNMENTS IN SUPPPORT OF A COMMUNITY WIDE CLEAN UP DAY

- A) PUBLIC HEARING TO HEAR AND RECEIVE CITIZEN INPUT REGARDING THE PROPOSED 2023-2024 BUDGET
- B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE ADOPTING THE 2023-2024 BUDGET - TAKE A RECORDED VOTE OF EACH COUNCIL MEMBER

- A) PUBLIC HEARING TO HEAR AND RECEIVE CITIZEN INPUT REGARDING THE PROPOSED TAX RATE OF .63799
- B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING AN ORDINANCE ADOPTING A TAX RATE OF .63763 PER \$100 VALUE-TAKE A RECORDED VOTE OF EACH COUNCIL MEMBER

Councilwoman Mindy Gellock made a motion to authorize the city manager to auction off lots 2, 3 & 4 of the Summit Subdivision and Lot 1 Blk C of the Lake Springs Subdivision. Second, by Councilman Rob Gowin. All voted "Aye"
Councilwoman Mindy Gellock made a motion to renew the city manager's contract. Second, by Mayor Pro tem Tim McRae. All voted "Aye"

City Manager James Hubbard reviewed the grant program that this resolution is in support of and the historical accomplishments of the program with the council. 6:19 pm Mr. Hubbard read the resolution aloud. Councilwoman Letitia Horace made a motion to approve the resolution. Second, by Councilwoman Mindy Gellock. All voted "Aye"

City Manager James Hubbard reviewed some of the past grants the city has received and told council this grant would be used in support of a community wide cleanup day in March of 2024. Councilman Rob Gowin made a motion to approve the resolution in support of the application for the solid waste grant. Second, Mayor Pro tem Tim McRae. All voted "Aye"

City Manager James Hubbard reviewed the vision, "Deliberately Better", with the council. Mr. Hubbard also brought up the strategy map, and said this was part of the budget planning process. Mr. Hubbard reviewed the assessed values of the property rolls and the average value of a home in Jacksonville with the council. Mr. Hubbard reviewed some new positions and expenditures with the council. Mr. Hubbard also reviewed the increase in sales tax with the council. Mayor Randy Gorham opened the public hearing on the budget at 6:30 pm. Mr. Charles Flanders of 1018 Cr 1511 came forward to speak. Mr. Flanders' comments were not directly related to the subject of the hearing, which was the 2023-2024 proposed budget, and would have been more suited to the citizen participation portion of the meeting. Mr. Flanders expressed concerns regarding the issue of stray dogs in town. Mr. Flanders pointed out that while the tax rate was reduced, the appraised values were increasing, so property taxes are increasing. Mr. Flanders asked who the auditor was and could he meet with them. City Manager James Hubbard told Mr. Flanders the audit was online on the city website for his review. Mayor Randy Gorham closed the public hearing at 6:34 pm. Mayor Pro tem Tim McRae made a motion to approve the ordinance adopting the 2023-2024 budget as presented by the staff. Second, by Councilwoman Mindy Gellock. A recorded vote by each member was taken and a record of that vote is below:

Councilman Rob Gowin "Aye"
Mayor Pro tem Tim McRae "Aye"
Mayor Randy Gorham "Aye"
Councilwoman Letitia Horace "Aye"
Councilwoman Mindy Gellock "Aye"

Mayor Randy Gorham opened the public hearing on the proposed tax rate at 6:35 pm. No one came forward. Mayor Pro tem Tim McRae made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.6376, which is effectively a 4.25% increase in the tax rate. Second, by Councilwoman Letitia Horace. A recorded vote by each member was taken and a record of that vote is below:

Councilman Rob Gowin "Aye"
Mayor Pro tem Tim McRae "Aye"
Mayor Randy Gorham "Aye"
Councilwoman Letitia Horace "Aye"
Councilwoman Mindy Gellock "Aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
THE APPROVAL OF THE CONSTRUCTION
CONTRACTS WITH SCI CONSTRUCTION FOR
RENOVATION OF THE CIVIC CENTER

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING A CONTRACT WITH JDS FOR I.T.
SERVICES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AWARDING THE COMMUNITY AND PUBLIC
SERVICES DEPARTMENT UNIFORM CONTRACT FOR
2024

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

City Manager James Hubbard reviewed the proposed "not to exceed" amount with the council. Mr. Hubbard said the contractor was starting September 18th with a completion date of December 31. Mr. Hubbard introduced Mr. Brad Tump, with SCI Construction. Councilwoman Mindy Gellock made a motion to approve the contract with SCI. Second, by Councilman Rob Gowin. All voted "Aye"

City Manager James Hubbard told the council the city has used both the City of Tyler and JDS for internet technology services. Mr. Hubbard said the city has received great value using the City of Tyler, but staff is recommending transitioning to JDS as our lone I.T service company. Mr. Hubbard told the council the contract was \$75,000 for the year. Councilwoman Letitia Horace made a motion to approve the contract for I.T. services with JDS. Second, by Councilwoman Mindy Gellock. All voted "Aye"

City Manager James Hubbard told council the current contract is with Centas and is \$15,000 per year. Mr. Hubbard said the contract staff is seeking approval for is with Unifirst, and it is \$10,000 per year. Councilman Rob Gowin made a motion to award the uniform contract to Unifirst. Second, by Mayor Pro tem Tim McRae. All voted "Aye"

Councilwoman Letitia Horace thanked the council and staff for the new retaining wall and lighting in Lincoln Park. Mrs. Horace reminded everyone of the community clean up day on Saturday, September 30, and encouraged everyone to sign up to help or to donate.

City Manager James Hubbard reminded everyone of the National Night Out coming on Tuesday, October 3rd. Mr. Hubbard said the fire safety camp was a success. Mr. Hubbard reviewed the monthly yard waste days and regulations with everyone.

6:47 pm

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Clerk