



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, SEPTEMBER 13, 2022
6:00 PM**

Randy Gorham, Mayor
Rob Gowin, Mayor Pro-tem - District 4
Hubert Robinson - District 1
Mindy Gellock - District 2
Tim McRae - District 3

- 1. 6:00 PM CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
- 4. SPECIAL PRESENTATION –**
 - A. NATIONAL NIGHT OUT PROCLAMATION PRESENTED BY MAYOR RANDY GORHAM**
 - B. CONSTITUTION WEEK PROCLAMATION READ BY MAYOR RANDY GORHAM**
- 5. CITIZEN PARTICIPATION**
- 6. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION**
 - A. MINUTES APPROVAL - AUGUST 5, 2022 BUDGET/AGENDA WORKSHOP; AUGUST 9, 2022 CITY COUNCIL MEETING; SEPTEMBER 8, 2022 AGENDA WORKSHOP**
 - B. APPROVE THE STREET CLOSURE FOR TRUNK OR TREAT AS REQUESTED BY THE CHAMBER OF COMMERCE**
 - C. APPROVE THE STREET CLOSURE FOR THE CHRISTMAS PARADE AS REQUESTED BY THE CHAMBER OF COMMERCE**
 - D. APPROVE THE STREET CLOSURE FOR NATIONAL NIGHT OUT**
 - E. APPROVE THE STREET CLOSING FOR THE SESQUICENTENIAL CELEBRATION**
 - F. APPROVE A STREET CLOSURE FOR NEIGHBOR'S COFFEE 5K**
 - G. APPROVE MOVING THE OCTOBER AGENDA WORKSHOP TO TUESDAY, OCTOBER 4 AT 12 PM**
- 7. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO IMPLEMENT THE RESULTS OF THE STUDY**
- 8. PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT ON THE PROPOSED 2022-2023 BUDGET**
- 9. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE ADOPTING THE 2022-2023 BUDGET- TAKE A RECORDED VOTE OF EACH COUNCIL MEMBER**
- 10. PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT ON THE PROPOSED .68162 TAX RATE**
- 11. DISCUSS AND CONSIDER WITH POSSIBLE ACTION ADOPTING A TAX RATE OF .68065 PER \$100 VALUE - TAKE A RECORDED VOTE OF EACH COUNCIL MEMBER**



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12. **A) PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ZONE CHANGE OF 16.847 ACRES OF ABSTRACT 41, BLOCK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY; THE WEST 2.672 ACRES OF SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO C (MULTI FAMILY LOW DENSITY); THE REMAINING 14.175 ACRES FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO A (SINGLE FAMILY) TO ALLOW FOR THE DEVELOPMENT OF A NEW SUBDIVISION.**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING THE REQUESTED ZONE CHANGE
13. **A) PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ANNEXATION OF THE NEW EVENT CENTER LOCATED ON 3.04 ACRES OF LAND IN BLOCK 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRAND, ABSTRACT NO. 41 CHEROKEE COUNTY, TEXAS.**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AND ORDINANCE APPROVING THE REQUESTED ANNEXATION
14. **A) PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ANNEXATION OF 144.29 ACRES OF LAND WHICH SERVES AS THE CITY LANDFILL.**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE APPROVING THE REQUESTED ANNEXATION
15. **A) PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ANNEXATION OF THE GOLF COURSE, WHICH CONSISTS OF THE FOLLOWING TRACTS: TRACT ONE: BEING 78.74 ACRES OF LAND IN BLOCK NO. 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT NO. 41, CHEROKEE COUNTY, TEXAS; TRACT TWO: BEING 82.79 ACRES OF LAND IN LYING PARTLY IN BLOCK NO. 22, BLOCK NO. 23, & BLOCK NO. 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT NO. 41, CHEROKEE COUNTY, TEXAS**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING THE REQUESTED ANNEXATION
16. **A) PUBLIC HEARING - HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ANNEXATION OF 69.04 ACRES OF LAND IN BLOCK NO. 17 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT NO. 41 , CHEROKEE COUNTY, TEXAS, LOCATED AT THE SOUTHEAST CORNER OF HWY 69 AND LOOP 456**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE ACCEPTING THE REQUESTED ANNEXATION
17. **A) SECOND READING OF A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES**
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES
18. **DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING THE 2022-2023 JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION BUDGET**
19. **DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING A RESOLUTION ADDING A LIST OF ACTION ITEMS AND RISK ASSESSMENT PRIORITIES TO THE CHEROKEE COUNTY HAZARD MITIGATION ACTION PLAN IN RELATION TO THE GRANT APPLICATION FOR THE NEW EQUALIZATION BASIN AT THE WASTEWATER TREATMENT PLANT**
20. **DISCUSS AND CONSIDER WITH POSSIBLE ACTION AWARDDING THE DESIGN PROJECT FOR THE REMODEL OF THE NEW EVENT CENTER**



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21. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A GRANT FROM THE TEXAS PARKS AND WILDLIFE TO CONSTRUCT A WALKING TRAIL AT LINCOLN PARK AND TO ENGAGE SCHAUMBURG & POLK, INC. FOR GRANT ADMINISTRATION.
22. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR UTILITY INFRASTRUCTURE IMPROVEMENTS TO INCLUDE REPLACING A SEWER LINE AND LIFT STATION AND AUTHORIZING THE CITY MANAGER TO ENGAGE TRAYLOR AND ASSOCIATES. FOR GRANT ADMINISTRATION.
23. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION FOR A SOLID WASTE GRANT FROM THE EAST TEXAS COUNCIL OF GOVERNMENTS
24. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A REQUESTED REPLAT OF LOTS 35 R & 36 R OAK POINT SUBDIVISION, LAKE JACKSONVILLE, TEXAS
25. DISCUSS AND CONSIDER WITH POSSIBLE ACTION ACCEPTING A DONATION FROM THE JACKSONVILLE SOCCER ASSOCIATION FOR IMPROVEMENTS AT THE ATHLETIC COMPLEX
26. APPROVE A WORKORDER WITH STOKES AND ASSOCIATES FOR CANADA AND KIRKWOOD STREET / SEWER IMPROVEMENT PROJECT
27. DISCUSS AND CONSIDER WITH POSSIBLE ACTION ACCEPTING A BID OF \$222,000 FOR LOT 7 BLK D LAKE SHORE SUBDIVISION
28. DISCUSS AND CONSIDER WITH POSSIBLE ACTION EXPANDING THE PURPOSE OF THE VANISHING TEXANA MUSEUM BOARD
29. OPEN FORUM FOR MAYOR AND COUNCIL
30. CITY MANAGER REPORT
31. CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:
 - A. 551.071 CONSULT CITY ATTORNEY
 - B. 551.072 REAL PROPERTY
 - C. 551.076 PERSONNEL MATTERS
 - CITY MANAGER ANNUAL REVIEW
 - CITY ATTORNEY
 - POLICE CHIEF
32. ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY
33. ADJOURN

Posted this the 9th day of September 2022.

5:00 PM



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CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Clerk

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided for those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	6.A.
DEPARTMENT:	Council and Board	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	August 5, 2022 Budget-Agenda Workshop, August 9, 2022 Regular Council Meeting, September 8, 2022 Agenda Workshop

EXECUTIVE SUMMARY:

These are the minutes for the August 5, 2022 Budget/Agenda Workshop; August 9, 2022 City Council meeting and the September 8, 2022 agenda workshop.

RECOMMENDED ACTION:

Approve the minutes.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

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POLICY/GOAL CONSIDERATION:

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LEGAL:

The council approves the minutes of their meetings.

JACKSONVILLE CITY COUNCIL MEETING
FRIDAY, AUGUST 5, 2022
BUDGET/AGENDA WORKSHOP
JACKSONVILLE PUBLIC SAFETY COMPLEX
EMERGENCY OPERATIONS CENTER
911 S. BOLTON
10:00 AM

Meeting Items

CALL TO ORDER

Mayor Randy Gorham 10:00 am

Present: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Councilman Tim McRae, Councilwoman Mindy Gellock

Absent: Councilman Hubert Robinson

INVOCATION

Mayor Randy Gorham

CITIZEN PARTICIPATION

No one came forward.

DISCUSSION REGARDING CIVIC CENTER FUNDING OPTIONS AND CONSIDERATION WITH POSSIBLE ACTION OF A RESOLUTION NOTIFYING THE COMPTROLLER OF THE VENUE PROJECT THAT WOULD INCLUDE A NEW VENUE TAX RESULTING IN A 2% INCREASE TO THE HOTEL OCCUPANCY TAX

City Manager James Hubbard explained to council this resolution is giving notice to the state comptroller that the city intends to increase the Hotel Occupancy Tax by 2%. The comptroller will then approve it or deny it. Councilman Tim McRae made a motion to approve the resolution. Second, by Mindy Gellock. All voted "Aye" 4-0

REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING TUESDAY, AUGUST 9, 2022 (SEE ATTACHED PROPOSED AGENDA) NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THE PROPOSED AGENDA BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY CLERK AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA

City Manager James Hubbard reviewed the proposed agenda with the council. Mayor Pro tem Rob Gowin asked about the language in the c/o ordinance regarding the infrastructure, why it includes so many items when the funds are intended for streets. Finance Director Roxanna Briley stated it just provides flexibility for the use of the funds and that the money is intended for streets and infrastructure.

BUDGET WORKSHOP - PRESENTATION AND DISCUSSION OF THE 2022-2023 PROPOSED BUDGET FOR THE CITY OF JACKSONVILLE AS PRESENTED BY STAFF

City Manager James Hubbard reviewed the budget and the compensation classification study with the council. No action was taken.

ADJOURN

12: 21 pm

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Clerk

**JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, AUGUST 9, 2022
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM**

Meeting Items

**5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT -
PER TEXAS GOVERNMENT CODE SECTION:**

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

**551.074 PERSONNEL MATTERS - CITY MANAGER
PERFORMANCE EVALUATION**

CALL TO ORDER

Mayor Randy Gorham 6:00 PM

**Present: Mayor Randy Gorham, Mayor Pro tem Rob
Gowin, Councilman Hubert Robinson, Councilman Tim
McRae, Councilwoman Mindy Gellock**

INVOCATION

John Atkinson of the People's Church

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

**Mayor Randy Gorham led everyone in the pledges to the
United States and Texas flags.**

CITIZEN PARTICIPATION

No one came forward.

SPECIAL PRESENTATION –

**EMPLOYER OF THE MONTH PRESENTED BY SHANE
PACE - JW'S BBQ**

**JEDCO President Shane Pace presented Johnathon Wilson,
of JW's BBQ', with the employer of the month award.**

**PRESENTATION OF CERTIFICATE OF DISTINCTION
FROM GOVERNMENT TREASURERS' ORGANIZATION
OF TEXAS TO THE FINANCE DEPARTMENT FOR THE
CITY OF JACKSONVILLE'S INVESTMENT POLICY -
PRESENTED BY MAYOR RANDY GORHAM**

**Mayor Randy Gorham presented Dianah Surber with the
certificate of distinction for the City of Jacksonville's
investment policy.**

**ANY ACTION OUT OF EXECUTIVE SESSION IF
NECESSARY**

No action was taken.

**CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA
AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION**

**Councilman Tim McRae made a motion to approve the
consent agenda. Second, by Councilman Hubert Robinson.
All voted "Aye"**

**MINUTE APPROVAL - JUNE 14, 2022 REGULAR
COUNCIL MEETING; JULY 7, 2022 AGENDA
WORKSHOP**

**ORDINANCE NO. 1628: AN ORDINANCE
AUTHORIZING THE ISSUANCE OF THE CITY OF
JACKSONVILLE, TEXAS, TAX AND SURPLUS WATER
AND SEWER REVENUE CERTIFICATES OF
OBLIGATION, SERIES 2022A; AUTHORIZING
EXECUTION AND DELIVERY OF A PAYING
AGENT/REGISTRAR AGREEMENT AND AN ESCROW
AGREEMENT RELATING TO SUCH CERTIFICATES;
PRESCRIBING THE FORM OF SAID CERTIFICATES;
LEVYING A TAX AND PLEDGING SURPLUS
REVENUES OF THE WATER AND SEWER SYSTEM IN
PAYMENT THEREOF; AND ENACTING OTHER
PROVISIONS RELATING THERETO**

**City Manager James Hubbard reviewed the timeline of the
project and the certificates of obligation process with council.
Mr. Hubbard told council these c/o's are to secure a low
interest loan from the Texas Water Development Board in
order to replace approximately two miles of 18" sewer line
from S. Bolton to the east side of the city. Councilwoman
Mindy Gellock made a motion to approve the ordinance
approving the issuance of the certificates of obligation.
Second, by Mayor Pro tem Rob Gowin. All voted "Aye"**

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING A CONTRACT WITH STOKES AND
ASSOCIATES FOR ENGINEERING WORK ON A NEW
LIFT STATION AND SEWER LINE FROM BOLTON ST.
TO THE EAST SIDE OF THE CITY WHICH WILL BE
FUNDED BY A LOW INTEREST LOAN FROM TEXAS
WATER DEVELOPMENT BOARD**

**City Manager James Hubbard told the council this contract
is for the engineering work related to the certificates of
obligation that were acted upon in the previous item. Mr.
Hubbard stated the engineering fees for the project were
14% of the total project cost and are included in the issuance
of the certificates of obligation. Mr. Hubbard stated that as
part of this contract there will be someone on site daily who**

ORDINANCE NO. 1629: AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE CITY OF JACKSONVILLE, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2022; LEVYING A TAX AND PROVIDING FOR THE SECURITY AND PAYMENT THEREOF; AND ENACTING OTHER PROVISIONS RELATING THERETO

PUBLIC HEARING

**A) HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ZONE CHANGE FROM "K"-INDUSTRIAL TO "P"-PLANNED DEVELOPMENT WITH A BASE ZONING OF "H" CENTRAL BUSINESS DISTRICT, LOCATED AT 101 SOUTH BONNER STREET, REQUESTED BY ROBERT GOWIN, LLC, REPRESENTED BY ROBERT GOWIN
B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING THE REQUESTED ZONE CHANGE**

PUBLIC HEARING

A) HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ZONE CHANGE FROM "K" INDUSTRIAL TO "A-1" SINGLE FAMILY RESIDENTIAL 3.276 ACRES LOCATED AT THE SOUTHSIDE OF ZIMMERMAN ST. BETWEEN BONNER AND LARISSA B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING THE REQUESTED ZONE CHANGE

PUBLIC HEARING

A) HEAR AND RECEIVE CITIZEN INPUT REGARDING A REQUESTED ZONE CHANGE FROM "B" ONE AND TWO FAMILY TO "G" COMMERCIAL .6246 ACRES LOCATED AT S. JACKSON AND HOWARD STREET. B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING THE REQUESTED ZONE CHANGE

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE CALLING FOR A NOVEMBER 8, 2022 CHARTER AMENDMENT ELECTION AND A PROPOSITION FOR A VENUE TAX THAT WOULD

will ensure the integrity of the improvements. Councilman Tim McRae made a motion to approve the contract. Second, by Councilman Hubert Robinson. All voted "Aye"

City Manager James Hubbard told the council this issuance of certificates of obligation is for road repairs and related infrastructure. Mr. Hubbard said the scope of work this funding is for, came from the Roadbotics street study project. Mayor Randy Gorham asked Mr. John Martin of Hilltop Securities if he would like to speak about this and the previous c/o issuance. Mr. Martin directed the council's attention to the binder each of them had in front of them. Mr. Martin stated Standard & Poor's had once again issued an A+ credit rating to the city. Mr. Martin stated that with another good audit the city may receive an upgrade in their credit rating. Mr. Martin then reviewed the highlights of the report with the council. In addition, he reviewed the bond buyer's index, certificate of obligation amounts and the interest rates. Mr. Martin said the average interest rate for the Texas Water Development Board loan averaged 2.14%. Mayor Randy Gorham asked Mr. Martin what our credit rating would be if our credit rating were upgraded after the next audit. Mr. Martin responded it would be an AA-. Mayor Pro tem Rob Gowin made a motion to adopt an ordinance authorizing the sale and issuance of the City of Jacksonville, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022B and approving all matters incident thereto. Second, by Councilman Tim McRae. All voted "Aye"

Mayor Pro tem Rob Gowin recused himself from the vote to avoid any conflict of interest. Mayor Randy Gorham opened the hearing at 6:24pm. No one came forward to address the council. Mayor Randy Gorham closed the hearing at 6:24 PM. City Manager James Hubbard told council the request is to change the zoning from "K" Industrial to "P" planned development with a base zoning of "H" Central District. Mr. Hubbard stated the planned development would allow for multiple uses on the property, including a restaurant, food truck park and a possible farmer's market. Councilman Tim McRae made a motion to approve the ordinance granting the requested zone change. Second, by Councilman Hubert Robinson. All voted "Aye" 4-0

Mayor Pro tem Rob Gowin came back to the meeting. Mayor Randy Gorham opened the public hearing at 6:27 PM. Mr. Mike McEwen of Cherokee Real Estate came forward to address the council. Mr. McEwen stated he does represent the owners of the property and if the zone change is approved he will benefit personally. Mr. McEwen then told the council that if this request is granted, the developer building the single family homes next to Trinity Assisted Living will be building single family homes on this tract of land. Mr. McEwen said the development of this property will improve the appearance of the neighborhood. Mayor Randy Gorham stated that obviously Mr. McEwen is speaking in favor of granting the zone change. Mr. McEwen stated that is correct. Mayor Randy Gorham closed the public hearing at 6:29 PM. Councilwoman Mindy Gellock made a motion to approve the ordinance granting the requested zone change. Second, by Councilman Tim McRae. All voted "Aye"

Mayor Randy Gorham opened the public hearing at 6:30 PM. Leslie Ford came forward to address the council. Ms. Ford stated she represents Tidal Wave and the developer of the property. Ms. Ford said she was there to answer any questions the council may have. City Manager James Hubbard asked what other communities Tidal Wave is located in. Ms. Ford stated in this region they are in Palestine and Nacogdoches. Councilman Tim McRae made a motion to approve the ordinance granting the requested zone change. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

City Manager James Hubbard reviewed the timeline of the charter review project with the council. Mr. Hubbard stated the review committee originally came up with around 75 proposed changes but cut that number down to about 22

RESULT IN A 2% INCREASE TO THE HOTEL
OCCUPANCY TAX

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING A CONTRACT AND JOINT ELECTION
AGREEMENT WITH CHEROKEE COUNTY
ELECTIONS OFFICE TO CONDUCT THE NOVEMBER,
2022 CHARTER AND REFERENDUM ELECTIONS

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
PROPOSING A TAX RATE AND SETTING SEPTEMBER
13, 2022 AT 6:00 PM AS THE DATE AND TIME TO HOLD
A PUBLIC HEARING ON THE PROPOSED TAX RATE
AND BUDGET. TAKE AN INDIVIDUAL VOTE OF EACH
COUNCILMEMBER

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING THE CHEROKEE COUNTY APPRAISAL
DISTRICT BUDGET

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION INTRODUCING AN ORDINANCE AND
SETTING A PUBLIC HEARING DATE REGARDING A
PROPOSED ANNEXATION OF THE LANDFILL

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION INTRODUCING AN ORDINANCE AND
SETTING A PUBLIC HEARING DATE REGARDING A
PROPOSED ANNEXATION OF THE GOLF COURSE

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION INTRODUCING AN ORDINANCE AND
SETTING A PUBLIC HEARING DATE REGARDING A
PROPOSED ANNEXATION OF THE NEW EVENT
CENTER AT THE GOLF COURSE

propositions. Mr. Hubbard stated these proposed changes bring the charter in line with current state law. Mr. Hubbard said the second component of this election would be the venue tax. Mr. Hubbard stated there would be a 2% increase in the Hotel Occupancy Tax. Mr. Hubbard stated if approved by the voters, this increase would raise an additional \$100,000 to \$110,000 in HOT funds. Mayor Pro tem Rob Gowin made a motion to approve the ordinance calling for a charter election and a referendum on increasing the Hotel Occupancy Tax. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard told the council these agreements are the standard process for a November election. Mayor Pro tem Rob Gowin made a motion to approve the contract and agreement with the county. Second, by Councilwoman Mindy Gellock. All voted "Aye"

City Manager James Hubbard reminded council the city had recently adopted a strategy map and part of that strategy map was that "People are the priority". Mr. Hubbard stated the proposed budget was created with this in mind. Mr. Hubbard reviewed the proposed and existing tax rates with the council. Mr. Hubbard said there has been approximately a 17% increase in net taxable value, which is a combination of increased property values and new construction. Mr. Hubbard went on to say the proposed budget is built around the voter approval rate of .68162. This proposed rate is approximately .08 lower than the current rate. Mr. Hubbard reviewed the recent history of the ad valorem tax, the funds that make up the budget and a comparison of the proposed and current budgets. Mr. Hubbard also reviewed the compensation and classification study with the council. Councilwoman Mindy Gellock made a motion to propose a tax rate of .68162 and set a date of September 13, 2022 at 6:00 pm to hold a public hearing on the tax rate and budget. Second, by Councilman Hubert Robinson. An individual councilmember vote was taken:
Mayor Randy Gorham "Aye"
Mayor Pro tem Rob Gowin "Aye"
Councilman Tim McRae "Aye"
Councilman Hubert Robinson "Aye"
Councilwoman Mindy Gellock "Aye"

City Manager James Hubbard told the council the Cherokee County Appraisal District Budget comes before the council each year. Mr. Hubbard said this budget has about a 6% increase over the current budget. Councilman Hubert Robinson made a motion to approve the budget. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard told the council that items 19-23 are all annexations. Mr. Hubbard stated this particular item is the landfill property and annexation would allow the city to receive about \$75,000 in additional sales tax each year. Mayor Pro tem Rob Gowin made a motion to approve the resolution. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard told council this annexation pertains to the golf course. Mr. Hubbard said JEDCO is requesting to have the golf course annexed while the city is requesting to have the event center annexed in the next item on the agenda. Mr. Hubbard stated the annexations would generate some sales tax. Mr Hubbard said the long term purpose of the annexation is to have developmental control over the property should it cease being a golf course. Councilman Tim McRae made a motion to approve the resolution. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

Mayor Pro tem Rob Gowin made a motion to approve the resolution. Second, by Councilman Tim McRae. All voted "Aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION INTRODUCING AN ORDINANCE AND SETTING A PUBLIC HEARING DATE REGARDING A PROPOSED ANNEXATION OF PROPERTY DIRECTLY BEHIND DOLLAR GENERAL ON HWY 79 N

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION INTRODUCING AN ORDINANCE AND SETTING A PUBLIC HEARING DATE REGARDING A PROPOSED ANNEXATION JEDCO OWNED PROPERTY SOUTH OF LOOP 456 AT HWY 69

DISCUSS AND CONSIDER WITH POSSIBLE ACTION GRANTING ONCOR A TEN FOOT UTILITY EASMENT ACROSS SOUTHERN END (COUNTY ROAD SIDE) OF LOTS 1-7, BLOCKED "D" LAKE SHORE SUBDIVISION, LAKE JACKSONVILLE

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

City Manager James Hubbard told council this item was being pulled from the agenda.

City Manager James Hubbard stated that approximately two years ago JEDCO purchased the property at the southeast corner of Hwy 69 and Loop 456. Mr. Hubbard stated the requested annexation is in preparation for future development of the property. Mayor Pro tem Rob Gowin made a motion to approve the resolution. Second, by Councilwoman Mindy Gellock. All voted "Aye"

City Manager James Hubbard told council that as part of the county platting process, utility providers were required to sign off on the plat. Mr. Hubbard stated that in agreeing to sign off on the plat, Oncor is requiring the 10' utility easements. Mayor Pro tem Rob Gowin made a motion to grant the easements. Second, by Councilman Tim McRae. All voted "Aye"

Mayor Pro tem Rob Gowin said several of the rural water utilities are rationing water due to the drought conditions. Mr. Gowin asked if the city should be doing the same. City Manager James Hubbard responded that the city is good in terms of production and pressures and has an abundance of water. Mayor Randy Gorham commended the staff on their work for the budget workshop.

City Manager James Hubbard told everyone about the upcoming job fair presented by JEDCO and the Chamber of Commerce. Mr. Hubbard told the council the lake lots are on the GovDeals website and the auction is live. Mr. Hubbard commented on the grand opening of Super 1 Foods. Mayor Randy Gorham said he spoke with the store director of Super 1 and they are very pleased with the community support they have received. Councilwoman Mindy Gellock asked Mrs. Kathleen Stanfield to comment regarding Super 1 and the sesquicentennial. Mrs. Stanfield said Super 1 is stepping up and will be supplying food to volunteers at the Sesquicentennial. Mr. Hubbard then announced that on September 21, 2022 the historical marker for Hazel Tilton park will be unveiled. Mr. Hubbard also said the Sesquicentennial celebration is going to be phenomenal and buntings are available at the library for businesses to purchase.

7:18 pm

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary

JACKSONVILLE CITY COUNCIL MEETING
THURSDAY, SEPTEMBER 8, 2022
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM

Meeting Items

CALL TO ORDER	Mayor Pro tem Rob Gowin 12:00 pm. Present: Mayor Pro tem Rob Gowin, Councilman Tim McRae, Councilwoman Mindy Gellock Absent: Mayor Randy Gorham, Councilman Hubert Robinson
INVOCATION	Mayor Pro tem Rob Gowin gave the invocation.
CITIZEN PARTICIPATION	No one came forward.
PRESENTATION OF JEDCO BUDGET BY JEDCO PRESIDENT SHANE PACE	JEDCO President Shane Pace reviewed the proposed budget with the council. No action was taken.
FIRST READING OF A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES	JEDCO President Shane Pace told the council this resolution is for the continuation of the facade grant program and approves \$400,000 for the project. Mr Pace then read the resolution at 12:11 pm. No action was taken.
REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING 13TH DAY OF SEPTEMBER, 2022 (SEE ATTACHED PROPOSED AGENDA) NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THE PROPOSED AGENDA BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY CLERK AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA	City Manager James Hubbard reviewed the proposed agenda with council. Mr.Hubbard reminded the council we will be meeting starting at 4:30 pm on Tuesday, in order to review the compensation and classification study. Assistant City Manager Renissa Wade reviewed the RFQ for the remodel of the event center with the council. No action was taken.
QUESTIONS, COMMENTS, DISCUSSION	None
ADJOURN	12:37 pm
	Rob Gowin, Mayor Pro tem City of Jacksonville

Greg Lowe, City Clerk



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	6.B.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	Street Closure Trunk or Treat, Trunk Or Treat Map 2022

EXECUTIVE SUMMARY:

The Jacksonville Chamber of Commerce is once again holding their annual Trunk or Treat event on Monday, October 31, 2022. In preparation for this event, they have requested the following street closures. Commerce Street from Bolton Street to Ragsdale Street and Main Street from Wilson to the alley of Ritual located on Main Street. The closure will enable an estimated 50 businesses to set up for the event that will open at 5 pm. The Chamber is estimating that around 4,000 people will attend the event.

RECOMMENDED ACTION:

Approve the street closure.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

2.2 Community building.

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves all street closures.



August 4, 2022

Mayor Randy Gorham
City of Jacksonville
P. O. Box 1390
Jacksonville, Texas 75766

Dear Mayor Gorham,

The Chamber of Commerce is planning the upcoming Trunk or Treat in downtown Jacksonville on Monday, October 31, 2022. I would like to request the Council approval to close streets for this community event.

To prepare for an estimated 4,000 in attendance, I would like to request street closure beginning at 3:45 pm that day. Commerce Street from Bolton Street to Ragsdale Street and Main Street from Wilson to the alley of Ritual located on Main Street. The closure will enable the estimated 50 businesses to set up for the event that will open at 5 pm.

The Council's approval for this Chamber event will be greatly appreciated for this community event. Thank you for your past support and looking forward to working with you again.

Sincerely,

A handwritten signature in blue ink that reads 'Peggy Renfro'.

Peggy Renfro
President

JACKSONVILLE CHAMBER OF COMMERCE



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Trunk or Treat

Legend

 Trunk or Treat Street Closing





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	6.C.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	Street Closure Christmas Parade, Christmas Parade Route Map

EXECUTIVE SUMMARY:

The Jacksonville Chamber of Commerce will once again be holding their annual Christmas Parade on Thursday, December 1, 2022. In preparation for the event, they are requesting the following street closures. Commerce Street beginning from Zimmerman Drive (Post Office) to Austin Street (Tomato Bowl), Austin Street from Highway 79 to Wilson Street and Wilson Street from Austin Street to Bonner Street (Sadler's Kitchen) and Bonner Street from Wilson to Commerce Street. They are requesting the street closure begin at 5pm to allow time for everyone to line up prior to the 6pm start time of the parade.

RECOMMENDED ACTION:

Approve the street closure.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
2.2 Community Building
POLICY/GOAL CONSIDERATION:
LEGAL:
The council approves all street closures.



August 11, 2022

Mayor Randy Gorham
City of Jacksonville
P. O. Box 1390
Jacksonville, Texas 75766

Dear Mayor,

The Chamber of Commerce is planning the upcoming Christmas Parade. I would like to request the following for Council approval to plan this annual community event:

Annual Christmas Parade | December 1st beginning at 6 pm. I would like to request street closure beginning at 5 pm that day, Commerce Street beginning from Zimmerman Drive (Post Office) to Austin Street (Tomato Bowl), Austin Street from Highway 79 to Wilson Street and Wilson Street from Austin Street to Bonner Street (Sadler's Kitchen) and Bonner Street from Wilson to Commerce Street. I would also like to request the street sweeper to clean the streets after the event as well. Utilizing the City public restroom trailer will be greatly appreciated during the 2 ½ hour event due to an estimated 4,000 in attendance downtown.

The Council's approval for the parade will be greatly appreciated as working together is so important to our community. Thank you for your past support and looking forward to working with you again.

Sincerely,



Peggy Renfro
President

JACKSONVILLE CHAMBER OF COMMERCE



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Street Closure Christmas Parade

Legend

Brookshire Brothers

Cherokee County Tax Office

Family Circle Of Care

Feature 1

Feature 2

Feature 3

Feature 4

Jacksonville

Jacksonville Public Library

Neighbors Coffee

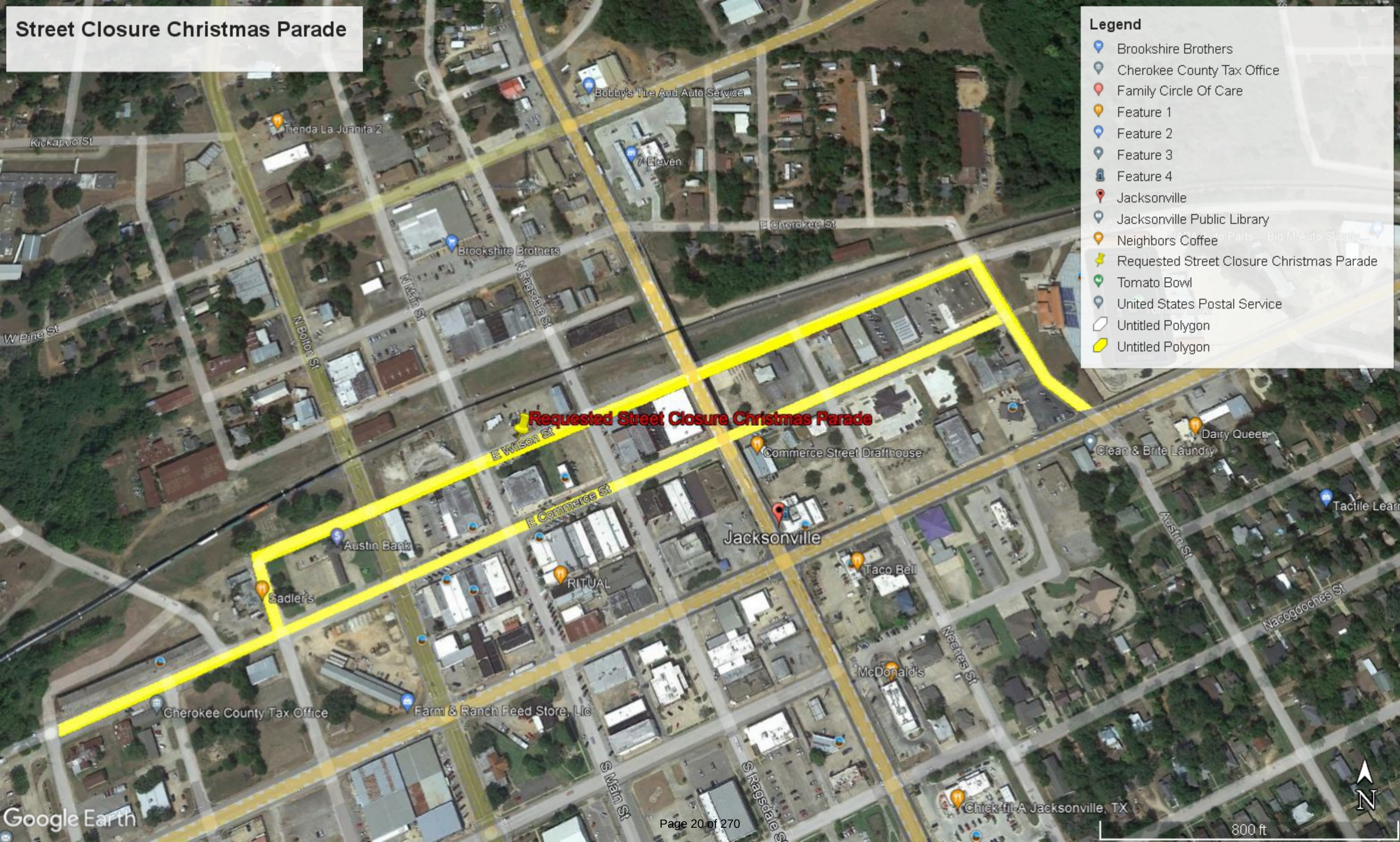
Requested Street Closure Christmas Parade

Tomato Bowl

United States Postal Service

Untitled Polygon

Untitled Polygon





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>6.D.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>National Night Out Map</u>

EXECUTIVE SUMMARY:

The Jacksonville Police Department will be holding their second annual downtown National Night Out Event on Tuesday, October 4. In preparation for this event, they are requesting the following streets be closed. Commerce from Ragsdale to Austin St. and Austion from Hwy 79 to Wilson.

RECOMMENDED ACTION:

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

2.2 Community building

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves all street closures.

National Night Out

Requested Street Closure

Legend

 National Night Out

Requested Street Closure National Night Out





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	6.E.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	Sesquicentennial Street Closure Map

EXECUTIVE SUMMARY:

On Saturday, October 22, 2022, the City of Jacksonville will celebrate it's 150th anniversary. This event will be held in downtown Jacksonville and will require street closures. The street closure will begin on Friday, October 1st at 5pm and will end on Saturday, October 22, at midnight. The sesquicentennial committee is requesting the following streets be closed: Commerce and Wilson from Bolton to Austin. Austin St. from Hwy. 79 to Wilson. . Neches St. from Commerce to Wilson. S. Jackson (under the overpass) from Commerce to Wilson. Ragsdale and Main St. from Hwy. 79 to Wilson.

RECOMMENDED ACTION:

Approve the street closure.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP**2.2 Community Building****POLICY/GOAL CONSIDERATION:****LEGAL:**

The council approves all street closures.

Sesquicentennial Street Closure

Legend

- Bank
- Brookshire Brothers
- Exxon
- Family Circle Of Care
- Jacksonville Public Library
- Neighbors Coffee
- Requested sesquicentennial street closure
- Tomato Bowl

Requested sesquicentennial street closure

Page 26 of 270

Google Earth

600 ft

-
- Sesquicentennial Street Closure**
- Legend**
- Bank
 - Brookshire Brothers
 - Exxon
 - Family Circle Of Care
 - Jacksonville Public Library
 - Neighbors Coffee
 - Requested sesquicentennial street closure
 - Tomato Bowl
- Requested sesquicentennial street closure**
- Page 26 of 270
- Google Earth
- 600 ft

Sesquicentennial Street Closure

Legend

- Bank
- Brookshire Brothers
- Exxon
- Family Circle Of Care
- Jacksonville Public Library
- Neighbors Coffee
- Requested sesquicentennial street closure
- Tomato Bowl

Requested sesquicentennial street closure

Page 26 of 270

Google Earth

600 ft



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>6.F.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

Neighbor's Coffee is requesting a street closure in order to put on a 5K fun run. The event is to be held on Saturday, November 5th at 8:00 am. They are requesting the streets be closed from 7 am to 10 am. The route would begin at the public access to Lake Jacksonville (concession area) run along Byrd Rd and then onto College Ave down to Larissa St. From there, runners would take a right on Larissa St. across Bolton and the left on S. Main, ending in front of the old fire station.

RECOMMENDED ACTION:

Approve the street closure.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☒	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:

Community outreach.

LEGAL:

The council approves all street closures.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>6.G.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

The TML Conference will be October 5, 6 & 7th this year. Our agenda workshop would normally fall on the 6th of October. James, Renissa and Randy will all be attending the TML Conference in San Antonio. This action will move the meeting to Tuesday, October 4 and avoid conflict with the conference.

RECOMMENDED ACTION:

Approve moving the agenda workshop to Tuesday, October 4, 2022 at 12 pm.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	7.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	Final Presentation 082422 Comp and Class Study

EXECUTIVE SUMMARY:

Request that the City Council receive a presentation regarding the findings of the city-wide compensation and benefits study performed by PaypointHR and consider authorizing the City Manager to implement the results of the study.

The Jacksonville Compensation Study is entering its final lap. It is anticipated that the final report will be presented to the City Council no later than September 13, 2022.

The City Council authorized a comprehensive compensation and benefits study for the purpose of providing understanding the current value of city jobs and to give city administration a process for ascertaining the equitable value of positions on a competitive salary scale. The study compared existing pay to compensation scales of organizations identified to be valid comparators to Jacksonville.

The compensation study was divided into two parts: a classification phase and a compensation phase. The classification phase included identification, review, and analysis of specific work being performed in various positions. The compensation phase consisted of an initial baseline analysis and an external market survey of local public organizations to determine what the local labor market pays for specific jobs. Additionally, a benefits comparison was performed using the same benchmark cities. Benefits along with compensation play a vital role in being able to attract, engage, and retain qualified employees.

An initial kick-off meeting with the City Manager and Finance Director was held on November 5, 2021. A kickoff meeting for leadership was held on November 17, 2021. Employee briefing sessions were held at the city on January 11th and January 12th with groups of employees from all departments to discuss the project, their roles, and to review the job analysis questionnaire.

The external market survey was sent out to a total of 61 comparable organizations and responses from 25 participants were collected.

The next phase is to present the final findings to the City Council today.

RECOMMENDED ACTION:

It is recommended that the City Council authorize the City Manager to implement the results of the study.

BID AND AWARD:

BUDGET DATA:

Department Approved Budget of \$1,367,488.

BUDGET JUSTIFICATION:

STRATEGY MAP

3.1 Maintain a well-trained professional workforce.

POLICY/GOAL CONSIDERATION:

Bring city employee salaries more in line with market comparables.

LEGAL:



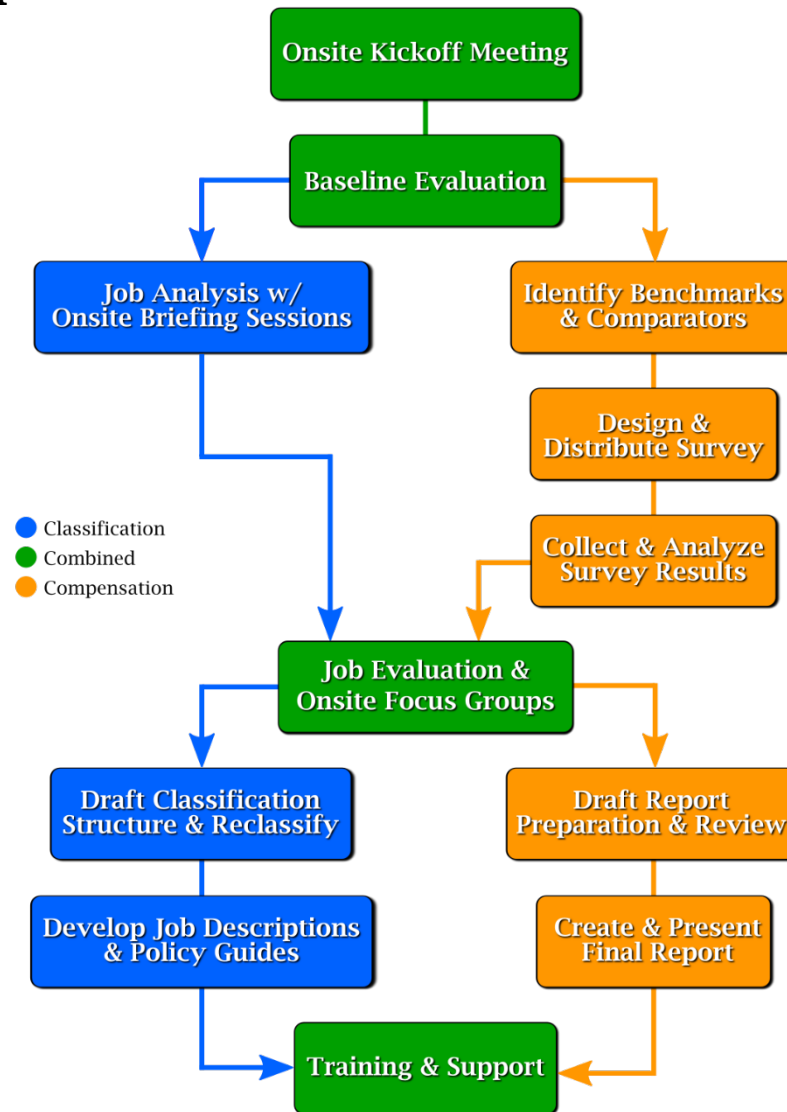
Compensation and Classification Study

Presentation Outline

1. Project Approach
2. Comparators
3. Existing Salary Scale
4. Compensable Factor Score
5. External Market – 50th percentile
6. Recommendations
7. Conclusion

1. Project Approach

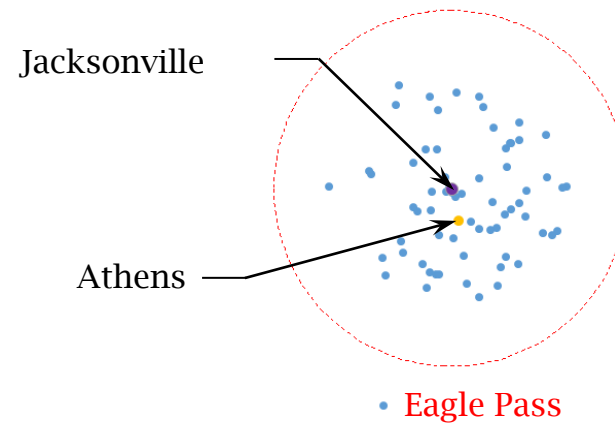
Project Approach



2. Comparators

Comparators Factors

- Cost of Living Adjustment
- Labor Force Participation Rate
- Median Household Income
- Median Housing Price
- Unemployment Rate



Respondents (25)

Athens	Belton	Brenham	Brownwood
Burkburnett	Clute	Corsicana	El Campo
Freeport	Gainesville	Henderson	Kerrville
Kilgore	Kingsville	Longview	Lumberton
Palestine	Paris	Port Lavaca	Robstown
Rockport	Snyder	Sulphur Springs	Tyler
Vidor			

3. Existing Salary Scale

Salary Schedules

Current Grade	Min	Mid	Max
Hourly - 1	\$10.30	\$11.72	\$13.13
Hourly - 2	\$10.51	\$11.95	\$13.39
Hourly - 3	\$10.70	\$12.17	\$13.64
Hourly - 4	\$11.33	\$12.88	\$14.44
Hourly - 5	\$11.48	\$13.06	\$14.64
Hourly - 6	\$11.59	\$13.18	\$14.78
Hourly - 7	\$11.71	\$13.32	\$14.92
Hourly - 8	\$12.36	\$14.06	\$15.76
Hourly - 9	\$12.67	\$14.41	\$16.15
Hourly - 10	\$13.13	\$14.94	\$16.74
Hourly - 11	\$12.36	\$14.06	\$15.76
Hourly - 12	\$13.13	\$14.94	\$16.75
Hourly - 13	\$13.90	\$15.81	\$17.72
Hourly - 14	\$15.19	\$17.28	\$19.36
Hourly - 15	\$16.48	\$18.75	\$21.01
Hourly - 16	\$18.02	\$20.50	\$22.97
Hourly - 17	\$18.80	\$21.38	\$23.96
Hourly - 18	\$20.08	\$22.84	\$25.60

Current Grade	Min	Mid	Max
Officer	\$19.34	\$20.50	\$21.67
Corporal	\$21.22	\$21.81	\$22.41
Sergeant	\$23.36	\$23.94	\$24.52
CO I	\$14.37	\$15.54	\$16.70
CO II	\$17.33	\$18.74	\$20.15
CO Supervisor	\$21.37	\$21.78	\$22.19

Current Grade	Min	Mid	Max
Firefighter	\$11.99	\$14.10	\$16.21
Fire LT	\$16.67	\$16.67	\$16.67
Fire Captain	\$17.89	\$17.89	\$17.89

Takeaway

Spread:

27.5% Hourly, 3.8% to 16.2% Police, 0 to 35.1% Fire/EMS

Ladders:

-5.9% to 9.4% Hourly, 3.4% to 23.3% Police, 2.9% to 39% Fire/EMS

Not top heavy: 0.8% of employees at top of salary range.

High concentration of Police Officers (50%) and Firefighters (40%) are near minimum of salary grades.

Overall, 58% are near minimum and 27.7% are near maximum.

4. Compensable Factor Score

Position Vantage Point



First Name

Last Name

Job Location

Department

Job Title

Full-time / Part-time

Job Summary

Please provide a summary for the purpose of the position in one or two sentences.

Where Position Fits

Complete the structure using job titles to show where your job fits. Use official classification titles only, not working titles.

Supervisor's Title

Job Titles of Peers / Co-workers (Reporting directly to same supervisor)

Jobs Reporting Direct to Position (if applicable)

1/1

Position Classification	CFS Score
Police Chief	552.9
Director of Public & Community Services	353.3
Fire Chief	341.2
Finance Director	330.4
Parks and Recreation Director	313.9
Assistant Police Chief	294.1
Police Operations Captain	132.1
Police Support Services Captain	132.1
Director of Streets & Drainage	117.9

97% Correlation between CFS Score and Salary from the External Market

5. External Market – 50th Percentile

Positions Compensated *Substantially* Below Market (% Diff < -10%)

Accountant I	Infrastructure Laborer II
Accountant II	Library Circulation Clerk
Administrative Assistant - Police	Library Circulation Supervisor
Animal Control Officer	Meter Technician
Cemetery Foreman	Municipal Court Judge
Children Services Supervisor	Museum Curator
CID Sergeant	Parks Department Foreman
City Secretary	Parks Laborer
Communication Manager	Parks Laborer I
Communications Supervisor	Parks Laborer II
Court Clerk	Police Corporal
Customer Service Specialist I	Police Detective
Director of Public Library	Police Officer
Fire Captain	Police Operations Captain
Fire Chief	Police Sergeant
Fire Lieutenant	Police Support Services Captain
Fire Marshal	Sewer Line Camera Technician
Firefighter	Shelter Manager
Infrastructure Laborer I	Streets Foreman

Streets Laborer II	Wastewater Operations Foreman
Traffic Signs & Lighting Technician	Wastewater Operator II
Utility Billing Manager	Water Plant Operator I

Positions Compensated Below Market (-10% < % Diff < -5%)

Building Inspector	Library Collections Coordinator
Communications Officer II	Police Recruit
Court Administrator	Streets Crew Leader
Director of Public & Community Services	Water Production Foreman
Director of Streets & Drainage	

6. Recommendations

Salary Scale – Salaried & Hourly

- \$12 minimum
- 7.5% between grades
- Min to Max – 60% spread

Grade	Quartile 1st	Quartile 2nd	Quartile 3rd	Quartile 4th
S06	\$29,861 - \$34,340	\$34,341 - \$38,819	\$38,820 - \$43,299	\$43,300 - \$47,778
S07	\$32,101 - \$36,916	\$36,917 - \$41,731	\$41,732 - \$46,546	\$46,547 - \$51,361
S08	\$34,508 - \$39,684	\$39,685 - \$44,861	\$44,862 - \$50,037	\$50,038 - \$55,213
S09	\$37,096 - \$42,661	\$42,662 - \$48,225	\$48,226 - \$53,790	\$53,791 - \$59,354
S10	\$39,879 - \$45,860	\$45,861 - \$51,842	\$51,843 - \$57,824	\$57,825 - \$63,806
S11	\$42,869 - \$49,300	\$49,301 - \$55,730	\$55,731 - \$62,161	\$62,162 - \$68,591
S12	\$46,085 - \$52,997	\$52,998 - \$59,910	\$59,911 - \$66,823	\$66,824 - \$73,735
S13	\$49,541 - \$56,972	\$56,973 - \$64,403	\$64,404 - \$71,834	\$71,835 - \$79,266
S14	\$53,257 - \$61,245	\$61,246 - \$69,234	\$69,235 - \$77,222	\$77,223 - \$85,211
S15	\$57,251 - \$65,838	\$65,839 - \$74,426	\$74,427 - \$83,014	\$83,015 - \$91,601
S16	\$61,545 - \$70,776	\$70,777 - \$80,008	\$80,009 - \$89,240	\$89,241 - \$98,471
S17	\$66,160 - \$76,085	\$76,086 - \$86,009	\$86,010 - \$95,933	\$95,934 - \$105,857
S18	\$71,123 - \$81,791	\$81,792 - \$92,459	\$92,460 - \$103,128	\$103,129 - \$113,796
S19	\$76,457 - \$87,925	\$87,926 - \$99,394	\$99,395 - \$110,862	\$110,863 - \$122,331

Grade	Quartile 1st	Quartile 2nd	Quartile 3rd	Quartile 4th
H03	\$12.00 - \$13.51	\$13.52 - \$15.02	\$15.03 - \$16.76	\$16.77 - \$18.49
H04	\$12.42 - \$14.29	\$14.30 - \$16.15	\$16.16 - \$18.01	\$18.02 - \$19.88
H05	\$13.35 - \$15.36	\$15.37 - \$17.36	\$17.37 - \$19.36	\$19.37 - \$21.37
H06	\$14.36 - \$16.51	\$16.52 - \$18.66	\$18.67 - \$20.82	\$20.83 - \$22.97
H07	\$15.43 - \$17.75	\$17.76 - \$20.06	\$20.07 - \$22.38	\$22.39 - \$24.69
H08	\$16.59 - \$19.08	\$19.09 - \$21.57	\$21.58 - \$24.06	\$24.07 - \$26.54
H09	\$17.83 - \$20.51	\$20.52 - \$23.19	\$23.20 - \$25.86	\$25.87 - \$28.54
H10	\$19.17 - \$22.05	\$22.06 - \$24.92	\$24.93 - \$27.80	\$27.81 - \$30.68
H11	\$20.61 - \$23.70	\$23.71 - \$26.79	\$26.80 - \$29.88	\$29.89 - \$32.98
H12	\$22.16 - \$25.48	\$25.49 - \$28.80	\$28.81 - \$32.13	\$32.14 - \$35.45

Step Plans – Police & Fire/EMS

- Min to Max – Market – 25% spread for Police, 30% for Fire/EMS

Grade	Step 1 (Entry)	Step 2 (1 yr)	Step 3 (2 yr)	Step 4 (3 yrs)	Step 5 (5 yrs)	Step 6 (7 yrs)	Step 7 (9 yrs)	Step 8 (11 yrs)	Step 9 (13 yrs)
Police Officer P11	\$23.82 \$4,128 \$49,538	\$25.01 \$4,335 \$52,015 (+5.00%)	\$26.01 \$4,508 \$54,096 (+4.00%)	\$26.79 \$4,643 \$55,718 (+3.00%)	\$27.46 \$4,759 \$57,111 (+2.50%)	\$28.02 \$4,856 \$58,276 (+2.04%)	\$28.59 \$4,955 \$59,465 (+2.04%)	\$29.17 \$5,057 \$60,678 (+2.04%)	\$29.77 \$5,160 \$61,923 (+2.05%)

Grade	Step 1 (Entry)	Step 2 (1 yr)	Step 3 (2 yr)	Step 4 (3 yrs)	Step 5 (5 yrs)	Step 6 (7 yrs)	Step 7 (9 yrs)	Step 8 (11 yrs)	Step 9 (13 yrs)
Firefighter F10	\$15.48 \$3,757 \$45,080	\$16.25 \$3,945 \$47,334 (+5.00%)	\$16.99 \$4,122 \$49,464 (+4.50%)	\$17.67 \$4,287 \$51,443 (+4.00%)	\$18.28 \$4,437 \$53,243 (+3.50%)	\$18.73 \$4,545 \$54,537 (+2.43%)	\$19.18 \$4,655 \$55,862 (+2.43%)	\$19.65 \$4,768 \$57,220 (+2.43%)	\$20.13 \$4,884 \$58,604 (+2.42%)

Currently

Department	Market Position
Administration	13.5% below market
Finance	12.3% below market
Fire/EMS	15.5% below market
JEDCO	10.2% above market
Library	14.1% below market
Municipal Court	14.0% below market
Museum	23.7% below market
PCS	11.2% below market
Police	11.7% below market
Overall	11.8% below market

TIPS

Service Time in Position	Quartile 1st	Quartile 2nd	Quartile 3rd	Quartile 4th
0	0.0%	0.0%	0.0%	0.0%
< 3 years	1.0%	1.0%	1.0%	1.0%
< 10 years	2.0%	1.5%	1.0%	1.0%
< 15 years	3.0%	2.5%	2.0%	1.5%
< 20 years	4.0%	3.5%	3.0%	2.0%
20 or more	5.0%	4.5%	4.0%	3.5%

Salary Recommendations

	Year 1	Year 2	Year 3	Total
Salaried				
To grade min	\$9,047	\$2,863	\$2,863	\$14,772
	1	1	1	
TIP	\$7,310	\$10,877	\$12,312	\$30,499
	12	15	15	
Hourly				
To grade min	\$6,420	\$8,632	\$10,170	\$25,222
	6	9	10	
TIP	\$17,066	\$22,750	\$29,094	\$68,911
	47	47	49	
Police				
To step	\$47,391	\$70,980	\$98,355	\$216,727
	16	24	26	
Fire/EMS				
To step	\$53,180	\$58,459	\$73,462	\$185,101
	13	15	20	
Cumulative				
# Employees	\$140,414	\$174,561	\$226,256	\$541,232
Fiscal Impact	95	111	121	

7. Conclusion



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	8.
DEPARTMENT:	Administration	PREPARED BY:	Roxanna Briley, Finance Director
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	Public Hearing on Budget FY 22-23

EXECUTIVE SUMMARY:

At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be adjourned, the city council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

RECOMMENDED ACTION:

Open public hearing to hear and receive citizen input on the proposed FY 2022-2023 budget.

BID AND AWARD:

n/a

BUDGET DATA:

The proposed budget, as amended, includes revenue of \$28,995,179 and expenses of \$42,050,764.

BUDGET JUSTIFICATION:

Fund balance accumulated from the sale of bonds, grant awards, and other financing sources will be used to cover the difference between budgeted revenues and expenses.

STRATEGY MAP

3.3 Ensure financial stability and stewardship

POLICY/GOAL CONSIDERATION:

Recurring revenues, which do not include the General Fund's beginning balance, will either equal or exceed recurring expenditures in the adopted budget (defined as “structural balance”).

LEGAL:

City Charter, TX Local Government Code

**CITY OF JACKSONVILLE
PROPOSED BUDGET
FY 2022 - 2023**

	PROJECTED BEGINNING FUND BALANCE	REVENUE	EXPENDITURES	PROJECTED ENDING FUND BALANCE
GENERAL FUND	\$ 4,325,615	\$ 14,631,228	\$ 14,582,885	\$ 4,373,959
DEBT SERVICE FUND	204,568	2,614,982	2,530,081	289,469
CAPITAL PROJECTS FUND	5,695,209	2,200,981	7,660,427	235,763
GRANT FUND	434,472	2,224,313	2,659,379	(594)
SPECIAL REVENUE FUNDS	1,367,962	374,838	868,011	874,790
WATER & WASTEWATER UTILITY FUND	2,050,459	6,826,650	6,835,195	2,041,914
WATER & WASTEWATER CAPITAL FUND	6,789,387	110,850	6,899,786	451
BEAUTIFICATION FUND (KJB)	15,694	11,337	15,000	12,031
	<u>\$ 20,883,366</u>	<u>\$ 28,995,179</u>	<u>\$ 42,050,764</u>	<u>\$ 7,827,782</u>

This budget is based on a tax rate of \$0.68065, which is down \$(0.00097) from the original proposed budget.

The decrease from the original proposed budget is due to final pricing on the Series 2022B Certificates of Obligation, which came in \$(9,187) less than was originally budgeted.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	9.
DEPARTMENT:	Administration	PREPARED BY:	Roxanna Briley, Finance Director
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	2022 -2023 BUDGET ORDINANCE, Public Hearing on Budget FY 22-23

EXECUTIVE SUMMARY:

The FY 2022-2023 Proposed Budget was presented to the City Council on Friday August 5th 2022. The FY 2022-2023 Proposed Budget was filed with the City Clerk and made available to the public both at the office of the City Clerk and on the City's website. The calculated no-new-revenue tax rate & voter-approval tax rates, along with certain debt information, have been posted on the home page of the City's website. On Tuesday, August 9th 2022, the City Council proposed a tax rate of \$0.68162 to fund the FY 2022-2023 Proposed Budget. At that same meeting, the City Council set dates for a budget hearing and a tax rate hearing. The FY 2022-2023 Proposed Budget has been amended to reduce both revenue and expenditure amounts in the Debt Service Fund due to final pricing on the Series 2022B Certificates of Obligation. This decrease will also lower the tax rate required to fund the budget. The budget hearing has been held and now the City Council should hold a record vote adopting the FY 2022-2023 Proposed Budget. The deadline to adopt the budget is September 27th 2022, per City Charter.

RECOMMENDED ACTION:

Hold a record vote approving the ordinance and adopting the FY 2022-2023 Proposed Budget as presented.

BID AND AWARD:

n/a

BUDGET DATA:

Budgeted revenues total \$28,995,179 and budgeted expenditures total \$42,050,764.

BUDGET JUSTIFICATION:

The existing fund balance, from bond proceeds, grant awards, and other financing sources will cover the difference between revenue and expenditures.

STRATEGY MAP

3.3 Ensure financial stability and stewardship.

POLICY/GOAL CONSIDERATION:

Recurring revenues, which does not include the General Fund beginning balance, will either equal or exceed recurring expenditures in the adopted budget (defined as “structural balance”).

LEGAL:

City Charter, TX Local Government Code

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF JACKSONVILLE, TEXAS FOR THE FISCAL BUDGET YEAR OF 2022-2023 AND AUTHORIZING THE EXPENDITURES PROVIDED FOR THEREIN

WHEREAS, Article 7 of the Home Rule Charter of the City of Jacksonville, Texas, and Section 102.001, et seq. of the Texas Local Government Code, require that a budget be proposed setting forth both revenues and expenses; and

WHEREAS, legal notice has been given and public hearings held as required by law.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

SECTION 1. **That the budget for the City of Jacksonville, prepared by the City Manager as filed with the City Clerk, is hereby approved and adopted as the official budget of the City of Jacksonville, Texas, for the 2022-2023 fiscal year.**

SECTION 2. **That this ordinance and the budget adopted herein shall be in full force and effect on October 1, 2022.**

PASSED AND ADOPTED THIS THE 13th DAY OF SEPTEMBER, 2022.

MAYOR RANDY GORHAM

ATTEST:

CITY CLERK GREG LOWE

APPROVED AS TO FORM:

CITY ATTORNEY BRETT BREWER

**CITY OF JACKSONVILLE
PROPOSED BUDGET
FY 2022 - 2023**

	PROJECTED BEGINNING FUND BALANCE	REVENUE	EXPENDITURES	PROJECTED ENDING FUND BALANCE
GENERAL FUND	\$ 4,325,615	\$ 14,631,228	\$ 14,582,885	\$ 4,373,959
DEBT SERVICE FUND	204,568	2,614,982	2,530,081	289,469
CAPITAL PROJECTS FUND	5,695,209	2,200,981	7,660,427	235,763
GRANT FUND	434,472	2,224,313	2,659,379	(594)
SPECIAL REVENUE FUNDS	1,367,962	374,838	868,011	874,790
WATER & WASTEWATER UTILITY FUND	2,050,459	6,826,650	6,835,195	2,041,914
WATER & WASTEWATER CAPITAL FUND	6,789,387	110,850	6,899,786	451
BEAUTIFICATION FUND (KJB)	15,694	11,337	15,000	12,031
	<u>\$ 20,883,366</u>	<u>\$ 28,995,179</u>	<u>\$ 42,050,764</u>	<u>\$ 7,827,782</u>

This budget is based on a tax rate of \$0.68065, which is down \$(0.00097) from the original proposed budget.

The decrease from the original proposed budget is due to final pricing on the Series 2022B Certificates of Obligation, which came in \$(9,187) less than was originally budgeted.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	10.
DEPARTMENT:	Administration	PREPARED BY:	Roxanna Briley, Finance Director
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	50-876 Notice of Hearing COJ 2022

EXECUTIVE SUMMARY:

After publishing the required notice, taxpayers have the opportunity to express their views on tax increases at hearings. The City must hold a public hearing. All taxing units must post notice of the meetings in compliance with the Texas Open Meetings Act. The meetings must be open to the public.

RECOMMENDED ACTION:

Open public hearing to give taxpayers the opportunity to express their views on the tax increase.

BID AND AWARD:

n/a

BUDGET DATA:

This budget will raise more total property taxes than last year's budget by \$846,481 or 16.11%, and of that amount \$80,608 is tax revenue to be raised from new property added to the tax roll this year.

BUDGET JUSTIFICATION:

The General Fund Maintenance & Operations (M&O) rate of 0.51018 raises \$4,503,433 of property tax revenue, assuming a 98.5% collection rate. This revenue source funds 30.88% of total General Fund Expenditures.

The Debt Service Interest & Sinking (I&S) rate of 0.17047 raises \$1,504,808 of property tax revenue, assuming a 98.5% collection rate. This revenue source is collected and used to pay the City's debt obligations, which amount to \$1,527,723 in 2023.

STRATEGY MAP**3.3 Ensure financial stability and stewardship****POLICY/GOAL CONSIDERATION:**

When comparing the adopted property tax rate for the City to surrounding cities, the total rate should fall within a reasonable range of comparable cities and should be adequate to produce the revenues needed to pay for approved City services.

LEGAL:

City Charter, TX Local Government Code

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.68162 per \$100 valuation has been proposed by the governing body of the City of Jacksonville.

PROPOSED TAX RATE	<u>\$0.68162</u> per \$100
NO-NEW-REVENUE TAX RATE	<u>\$0.58126</u> per \$100
VOTER-APPROVAL TAX RATE	<u>\$0.68162</u> per \$100

The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for the City of Jacksonville for the same properties in both the 2021 tax year and the 2022 tax year.

The voter-approval rate is the highest tax rate that the City of Jacksonville may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Jacksonville is proposing to increase property taxes for the 2022 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 13, 2022 at 6PM at Council Chambers, 315 S. Ragsdale Jacksonville, TX 75766.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, the City of Jacksonville is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Jacksonville at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Concilman Hubert Robinson, Councilwoman Mindy Gellock, Councilman Tim McRae

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: None

The 86th Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Jacksonville last year to the taxes proposed to be imposed on the average residence homestead by the City of Jacksonville this year.

	2021	2022	Change
Total tax rate (per \$100 of value)	\$0.68995	\$0.68162	-1.21%
Average homestead taxable value	\$113,142	\$125,505	10.93%
Tax on average homestead	\$780.62	\$855.47	9.59%
Total tax levy on all properties	\$5,253,256	\$6,106,755	16.25%

For assistance with tax calculations, please contact the tax assessor for the City of Jacksonville at 903-683-2296 or info@cherokeecad.net or visit <http://www.jacksonvilletx.org/> for more information.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	11.
DEPARTMENT:	Administration	PREPARED BY:	Roxanna Briley, Finance Director
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	ORDINANCE TAX RATE 2022-2023, Information for CAR Tax Rate

EXECUTIVE SUMMARY:

On August 9th 2022, the City Council held a record vote approving a proposed tax rate of \$0.68162 (the voter approval tax rate). Since that time, final pricing was received on the Series 2022B Certificates of Obligation. The final pricing reduced the City's debt obligation for 2023 by \$9,187. In light of the decrease, staff recommends adopting a tax rate of \$0.68065.

RECOMMENDED ACTION:

Make motion as follows: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.68065, which is effectively a 17.09 percent increase in the tax rate". Take a record vote on the FY 2023 tax rate.

BID AND AWARD:

n/a

BUDGET DATA:

This budget will raise more total property taxes than last year's budget by \$846,481 or 16.11%, and of that amount \$80,608 is tax revenue to be raised from new property added to the tax roll this year.

BUDGET JUSTIFICATION:

The General Fund Maintenance & Operations (M&O) rate of 0.51018 raises \$4,503,433 of property tax revenue, assuming a 98.5% collection rate. This revenue source funds 30.88% of total General Fund Expenditures.

The Debt Service Interest & Sinking (I&S) rate of 0.17047 raises \$1,504,808 of property tax revenue, assuming a 98.5% collection rate. This revenue source is collected and used to pay the City's debt obligations, which amount to \$1,527,723 in 2023.

STRATEGY MAP**3.3 Ensure financial stability and stewardship****POLICY/GOAL CONSIDERATION:**

When comparing the adopted property tax rate for the City to surrounding cities, the total rate should fall within a reasonable range of comparable cities and should be adequate to produce the revenues needed to pay for approved City services.

LEGAL:

City Charter, TX Local Government Code

ORDINANCE NO. _____

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATIONS OF THE MUNICIPAL GOVERNMENT OF THE CITY OF JACKSONVILLE, TEXAS, AND FOR THE INTEREST AND SINKING FUND FOR FISCAL YEAR 2022-2023 AND APPROPRIATING EACH LEVY FOR SAID PURPOSES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS;

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operations for the municipal government and to provide sufficient funds for the Interest and Sinking Fund for the City of Jacksonville, Texas for fiscal year 2022-2023, a tax of \$0.68065 per one hundred dollars (\$100.00) valuation of property upon all property within the corporate limits of the City of Jacksonville subject to taxation; said tax being so levied and appropriated to the specific purpose herein set forth:

- A)** for Maintenance and Operations of the Government (General Fund), \$0.51018 per one hundred dollars (\$100.00) valuation of property, and
- B)** for the Interest and Sinking Fund, \$0.17047 per one hundred dollars (\$100.00) valuation of property.

SECTION 2.

- A)** "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."
- B)** "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 14.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$65.30".

SECTION 3. All monies collected under this Ordinance for the specific items herein named, shall be and the same is hereby appropriated and set apart for specific purposes indicated in each item, and the amounts expended and the amounts on hand at any time, belong to the indicated fund.

SECTION 4. The City Clerk is hereby directed to record the vote:

<u>Councilmember</u>	<u>Vote For</u>	<u>Vote Against</u>
Randy Gorham, Mayor	_____	_____
Rob Gowin, Mayor Pro-tem, District 4	_____	_____
Hubert Robinson, District 1	_____	_____
Mindy Gellock, District 2	_____	_____
Tim McRae, District 3	_____	_____

PASSED AND ADOPTED THIS THE 13TH DAY OF SEPTEMBER 2022.

MAYOR

RANDY GORHAM

ATTEST:

CITY CLERK

GREG LOWE

APPROVED AS TO FORM:

CITY ATTORNEY

BRETT BREWER

City	Total Tax Rate	Average Homestead Taxable Value	Tax on Average Homestead	Total Tax Levy on All Properties
Jacksonville ¹	0.68162	125,505	855.47	6,106,755
Jacksonville ²	0.68065	125,505	854.25	6,099,737
Athens	0.56600	121,092	685.38	5,534,519
Corsicana	0.52880	126,965	671.39	10,638,563
Henderson	0.54182	101,339	549.07	4,554,873
Kilgore	0.59900	107,188	642.06	7,698,031
Marshall	0.56520	84,503	477.61	6,844,195
Mount Pleasant	0.36028	116,565	419.96	4,954,186
Palestine	0.69599	130,748	909.99	7,304,927
Sulphur Springs	0.44000	101,886	448.30	5,570,442

¹ Original Proposed Tax Rate, August 9th 2022, voter approval tax rate

² Current Recommended Tax Rate

One cent on the ad valorem tax rate will generate \$88,272
allowing for protested & frozen values & assuming a 98.5% collection rate.





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	12.
DEPARTMENT:	Community and Public Services	PREPARED BY:	Kristie Marks, ADMINISTRATIVE ASSISTANT
INITIATED BY:	Chris Silvey, BUILDING INSPECTOR	EXHIBITS:	Zone Change 16.847 Acres Ordinance, P&Z Snapshot 8.16.22, Agenda packet 8.16.22

EXECUTIVE SUMMARY:

The Planning and Zoning Commission met in a public hearing on Tuesday, August 16, 2022 at City Hall to review a submitted application for a zone change of 16.847 acres to allow for the construction of a new subdivision. Building Inspector Chris Silvey stated the subject property is located to the east end of Plantation and Myrtle Dr. The P&Z commission voted 4-0 to approve the requested change.

RECOMMENDED ACTION:

Staff recommends approval of this item

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "G"-COMMERCIAL TO "C"-MULTI FAMILY LOW DENSITY, THE WEST 2.672 ACRES AND "G" COMMERCIAL AND "K" INDUSTRIAL TO "A" SINGLE FAMILY, THE REMAINING 14.175 ACRES OF 16.487 ACRES ABSTRACT 41, BLK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY, CITY OF JACKSONVILLE, TEXAS; MCGARRAHAN INVESTMENTS LLC., APPLICANT.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from Zone "G"-Commercial To "C"-Multi Family Low Density, The West 2.672 Acres and "G" Commercial and "K" Industrial To "A" Single Family, The Remaining 14.175 Acres Of 16.487 Acres Abstract 41, Blk 3408, Tract 11 Of The Jose Pineda Survey, City Of Jacksonville, Texas; McGarrahan Investments LLC., Applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the Planning and Zoning Commission of the City of Jacksonville, Texas had heretofore received an application for that purpose and referred the same to the City Council with a favorable recommendation and report of said Zoning Commission; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

- SECTION 1. That from and after the effective date of this ordinance, the west 2.672 acres will be zoned "C" Multifamily low density and the remaining 14.175 acres will be zoned "A" Single Family, both properties being located in A-41 Blk 3408 Tr 11 J. Pineda Survey, City of Jacksonville, Texas.
- SECTION 2. That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Zone Changes to "C" Multifamily and "A" Single Family will not:
- A. Substantially increase traffic hazards or congestion
 - B. Substantially increase fire hazards
 - C. Adversely affect the character of the neighborhood
 - D. Adversely affect the general welfare of the community
 - E. Overtax the public utilities
- SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 13th DAY OF SEPTEMBER, 2022.

MAYOR RANDY GORHAM

ATTEST: _____

CITY CLERK



Planning and Zoning Commission Snapshot

Date of meeting: Tuesday, August 16, 2022 @ 12:00 PM

Item: Consider a request to rezone 16.847 acres of abstract 41, block 3408, tract 11 of the Jose Pineda survey; the west 2.672 acres of the subject property from G (Commercial) and K(Industrial) to C (Multi Family Low Density); the remaining 14.175 acres from G(Commercial) and K(Industrial) to A (Single Family) to allow for the development of a new subdivision.

	YES	NO
Claude Armstrong	<u>×</u>	<u>☐</u>
Elaine McDonald	<u>×</u>	<u>☐</u>
Becky Pavletich	<u>☐</u>	<u>☐</u>
Brenda Stahelin	<u>×</u>	<u>☐</u>
Andy Calcote	<u>×</u>	<u>☐</u>

of citizens present: 5

of who voted for: 3

of who voted against: 0

The Planning and Zoning Commission met in a public hearing on Tuesday, August 16, 2022 at City Hall to review a submitted application for a zone change of 16.847 acres to allow for the construction of a new subdivision. Mr. Silvey stated the subject property is located to the East of Plantation and Myrtle Drive. The representative, builder, and realtor were present. A motion was made to approve the zone changes as requested.



THE CITY OF JACKSONVILLE

**PLANNING AND ZONING BOARD MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, AUGUST 16, 2022
12:00 PM**

**CLAUDE ARMSTRONG
BECKY PAVLETICH
ELAINE MCDONALD
BRENDA STAHELIN
ANDY CALCOTE**

- 1. CALL TO ORDER**
- 2. PUBLIC HEARING**
- 3. APPROVAL OF MINUTES**
- 4.**
 - 1. CONSIDER A REQUEST TO REZONE 16.847 ACRES OF ABSTRACT 41, BLOCK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY; THE WEST 2.672 ACRES OF SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO C (MULTI FAMILY LOW DENSITY); THE REMAINING 14.175 ACRES FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO A (SINGLE FAMILY) TO ALLOW FOR THE DEVELOPMENT OF A NEW SUBDIVISION.**
- 5. CITIZEN PARTICIPATION**
- 6. QUESTIONS, COMMENTS, DISCUSSION**
- 7. ADJOURN**

Posted this the 12th day of August 2022.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Clerk

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided for those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.

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Source Jacksonville Progress

Category Public Notice

Published Date August 6, 2022

Notice Details

CITY OF JACKSONVILLE PLANNING & ZONING COMMISSION NOTICE OF PUBLIC HEARING
TUESDAY, AUGUST 16, 2022, AT 12:00 P.M. CITY HALL, 315 S. RAGSDALE STREET
JACKSONVILLE, TEXAS 75766. The Planning & Zoning Commission will hold a public hearing for the following requests: 1. CONSIDER A REQUEST TO REZONE 16.847 ACRES OF ABSTRACT 41, BLOCK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY; THE WEST 2.672 ACRES OF SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO C (MULTI FAMILY LOW DENSITY); THE REMAINING 14.175 ACRES FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO A (SINGLE FAMILY) TO ALLOW FOR THE DEVELOPMENT OF A NEW SUBDIVISION. This item is currently scheduled to appear before the City Council on Tuesday, September 6, 2022, at 6:00 P.M. in the Council Chambers of City Hall, 315 S. Ragsdale Street, Jacksonville, Texas, 75766.

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Source Jacksonville Progress

Category Public Notice

Published Date August 20, 2022

Notice Details

NOTICE OF PUBLIC HEARING CONSIDER A REQUEST TO REZONE 16.847 ACRES OF ABSTRACT 41, BLOCK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY; THE WEST 2.672 ACRES OF SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO C (MULTI FAMILY LOW DENSITY); THE REMAINING 14.175 ACRES OF THE SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO A (SINGLE FAMILY) TO ALLOW FOR THE DEVELOPMENT OF A NEW SUBDIVISION. This item is currently scheduled to appear before the City Council on TUESDAY, SEPTEMBER 13, 2022, at 6:00 P.M. in the Council Chambers of City Hall, 315 S. Ragsdale Street, Jacksonville, Texas, 75766.

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JACKSONVILLE PLANNING AND ZONING BOARD MEETING
TUESDAY, JULY 19, 2022
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
12:00 PM

Meeting Items

CALL TO ORDER

Mr. Armstrong called the meeting to order at 12:04 PM.

PUBLIC HEARING

Mr. Armstrong declared the meeting open to the public.

APPROVAL OF MINUTES

Ms. McDonald made a motion to approve the minutes as written from Tuesday, June 21, 2022. Mr. Calcote seconded the motion. Mr. Armstrong called for a vote. The motion to pass the minutes was unanimous.

CONSIDER A REQUEST TO REZONE 3.276 ACRES FROM "K-INDUTRIAL" TO "A-1-SINGLE FAMILY RESIDENTIAL" , LOCATED AT THE SOUTHSIDE OF ZIMMERMAN STREET BETWEEN BONNER STREET AND LARISSA STREET TO ALLOW FOR THE CONSTRUCTION OF SINGLE FAMILY RESIDENCES.

Mr. Silvey explained to the board in detail the item on the agenda. Mr. Silvey stated the property is part of the old railroad tract and is northwest of the zone change that was previously approved. Mr. Armstrong opened the meeting up to the applicant or to those in favor. Mike McEwen, the representative for the applicant, was present. Mr. McEwen stated the property has been for sale for over a decade. Mr. McEwen stated the person who bought the lots next to it is currently building on those lots and has the same plan for this property. Mr. Armstrong closed that portion of the meeting. Mr. Armstrong opened the meeting up to anyone in opposition. No one was present. Mr. Armstrong closed that portion of the meeting. Mr. Armstrong opened the board up for discussion. Ms. McDonald stated it would be good for that particular neighbourhood. Mr. Calcote agreed. Mr. Calcote made a motion to approve the zone change as requested. Mrs. Pavletich seconded the motion. Mr. Armstrong called for a vote. All members voted aye. Motion carried.

CONSIDER A REQUEST TO REZONE .6246 ACRES FROM "B- ONE AND TWO FAMILY" TO "G - COMMERCIAL", LOCATED AT JACKSON STREET AND HOWARD STREET.

Mr. Silvy presented to the board in detail the item on the agenda. Mr. Silvey stated they are trying to correct the zoning for the lots behind the mattress depot. Mr. Armstrong opened the meeting up to the applicant or to those in favor. Leslie Ford, a representative for Tidal Wave, was present. Mrs. Ford stated they are just needing the zoned changed on the back few properties, Lots 16-19, in order to build a car wash. Mr. Armstrong closed that portion of the meeting. Mr. Armstrong opened the meeting up for those in opposition. No one was present. Mr. Armstrong closed that portion of the meeting. Mr. Armstrong opened the board up for discussion. Mrs. Pavletich asked what type of car wash it would be. Mrs. Ford stated it would be a drive-thru one. Mrs. Ford went on to state they offer once a year that all proceeds go to a local non-profit. Mr. Calcote asked what the time frame for construction would be. Mrs. Ford stated they plan to begin building before the end of the year. Ms. McDonald made a motion to approve the zone change as requested. Mrs. Stahelin seconded the motion. Mr. Armstrong called for a vote. All members voted aye. Motion carries.

CITIZEN PARTICIPATION

QUESTIONS, COMMENTS, DISCUSSION

ADJOURN

Mr. Armstrong adjourned the meeting at 12:16 pm.

PART I.

- A. Requesting: Please check the type of zoning you are requesting:
- ☒ General Zone Change (\$ 75.00) Non-refundable regardless of outcome
 - ☐ Special Use Permit (\$ 75.00) Non-refundable regardless of outcome
 - ☐ Temporary Use Permit (\$ 25.00) Non-refundable regardless of outcome

A General Zone Change is a request by an Applicant for a change in a designated Zoning District within the City limits of the City of Jacksonville to seek recommendation of the Planning & Zoning Commission for approval/denial of a request to change the designated Zoning to meet an applicant's specific request for use of their property. Recommendations are presented to the City Council for final approval. The process generally takes approximately 60-90 days. (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Special Use Permit is a permit requested in a designated Zoning District that is not a permissible use of the Zoning District in which the special use permit is being sought. Each Zoning District has specific Special Use Permits, which are required to be submitted before the Planning and Zoning Commission. (Examples: Included, but not limited to: Daycare Centers, Bed & Breakfast, Churches, Public Parks, Playground, Public or Private School & etc.) (REQUEST A COPY OF THE APPROVED USED OF ZONING DESIGNATIONS)

A Temporary Use Permit is a request initiated by a property owner or his authorized agent by filing an application with the Planning and Zoning Commission. The application shall be accompanied by a site plan, drawn to scale, showing the location and arrangement of the proposed temporary use. A Temporary Use Permit is for temporary use of property for an event or action that is not to be construed as permanent. A Temporary Use Permit shall be considered by the Planning and Zoning Commission and City Council and shall include specific time limits. (Examples: included, but not limited to: Carnival, Circus, Temporary Skating Rink, Temporary Church Revival, Tent Revival, Amusement Development for temporary or seasonal periods of time.)

B. Applicant (s) Name and Address

Applicant (s): MCGARRAHAN INVESTMENTS LLC
Address: 626 HUNTWICK LN
City and State: TYLER, TX 75703
Telephone No. 903.805.4384

Description & Location of Property requested to be changed:

Lot, Block & Addition: A 41 BLK 3408 TR 11 J PINEDA H07
Property Address/Location: J. Pineda Survey, A-41, Called 16.847 Acres
CH 4209
Plat Page No (s): (If applicable): Volume 2075, Page 307

PRESENT ZONING DESIGNATION	PROPOSED ZONING REQUEST
CLASSIFICATION: <u>G / K</u>	CLASSIFICATION: <u>A / C</u>
AREA (ACREAGE): <u>14.175 / 2.672</u>	AREA (ACREAGE): <u>14.175 / 2.672</u>

C. REASON (S) FOR REQUEST (Please be specific):

Wish to develop a new subdivision near the city center of Jacksonville. Project includes

D. STATEMENT REGARDING RESTRICTIVE COVENANTS/DEED RESTRICTITON:

I have searched all applicable records and, to my best knowledge and belief, there are no restriction covenants that apply to the property as described in Part I (B) which would be in conflict with this rezoning request.

☒ NONE ☐ COPY ATTACHED
E. Attached hereto the sum of: ☐ (\$ 75.00) Zone Change/Special Use Permit
☐ (\$ 25.00) Temporary Use Permit
I do hereby understand that regardless of the outcome of this request, the processing fees stated above are non-refundable.

ALL REQUESTS FOR ZONING MUST INCLUDE THE FOLLOWING INFORMATION:

1. A site plan of all proposed uses on property under consideration to include but not limited to:
 - a. The zoning classification of all abutting zoning districts.
 - b. All public and private rights-of-way and easements bounding and intersecting the land under consideration.

CITY OF JACKSONVILLE
ZONING APPLICATION

**INFORMATION FOR COMPLETING APPLICATIONS FOR
REQUESTING ZONE CHANGES**

- A. All zoning is by ordinance and only the City Council has the authority to adopt or to change an ordinance. The Council has assigned the study of zoning and rezoning to the City Planning and Zoning Commission, which will make recommendations to the council. If the Planning and Zoning Commission recommends this request for rezoning, it will not be effective until it is passed by the City Council. The rezoning process normally requires a period of sixty (60) to ninety (90) days.
- B. All requests must be filed in the Planning and Zoning Department located at 1220 South Bolton St., Jacksonville, Texas. A filing fee must be received with the completed application form.
- C. The Planning and Zoning Commission hears all requests on the third (3rd) Tuesday of each month at 5:30 P.M. in the Municipal Court, 307 E. Commerce, Jacksonville, TX. Please have a representative present at public hearing.
- D. The applicant has the duty to produce evidence before the Planning and Zoning Commission and City Council to legally justify the proposed zoning change. This generally requires a showing that conditions affecting the property have substantially changed since the last zoning classification decision of the City.

*******IMPORTANT*******

PLEASE CHECK WITH THE BUILDING OFFICIAL OR THE PUBLIC SERVICE DIRECTOR AS TO THE AVAILABILITY OF WATER AND SEWER TO SERVICE THE AREA WHERE YOU ARE ZONING TO BUILD. CHECK WITH THE BUILDING OFFICIAL OR THE ZONING DEPARTMENT AS TO THE RESTRICTIONS AND REGULATIONS OF CITY REQUIREMENTS FOR THE SET BACK REQUIREMENTS, PARKING REQUIREMENTS, PAVING REQUIREMENTS, ETC. AND RESEARCH THE AREA IN WHICH YOU ARE REQUESTING A ZONE CHANGE FOR CRITERIA STANDARDS REQUIRED FOR THAT ZONED AREA. YOU MAY BRING YOUR REQUEST BEFORE THE PLANNING AND ZONING BOARD AT ANY TIME FOR ANY REQUEST, BUT YOU MUST BE AWARE OF THE ZONING REQUIREMENTS OF THE AREA FOR WHICH YOU ARE SEEKING A ZONE CHANGE.

CITY OF JACKSONVILLE
ZONING APPLICATION

PART II.

A. Authorization of Agent:

I (we), the undersigned, being owner (s) of the real property described above, do hereby authorize (PLEASE PRINT NAME) JARED GRAHAM to act as our agent in the matter of this request. The term agent shall be construed to mean any lessee, developer, option holder, or authorized individual who is legally authorized to act in behalf of the owner (s) of said property. (Application must be signed by all owners of subject property).

Owner (s) Name: CHRIS MCGARRAHAN Owner (s) Name: NAFISA MCGARRAHAN
Address: 626 HUNTWICK LN Address: 626 HUNTWICK LN
City, State, Zip: TYLER TX 75703 City, State, Zip: TYLER TX 75703
Phone: 903 805 4383 Phone: 903 360 9403

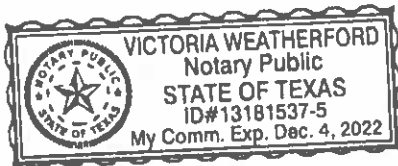
Signature: [Signature] Signature: [Signature]

The authorized Agent/Property Owner must sign this portion of the application in the presence of a Notary in and for the State of Texas. By signature of the Authorized Agent/Property Owner permission is being submitted to the Applicant to apply for the Zone Change.

AUTHORIZED AGENT'S/PROPERTY OWNERS NAME: JARED GRAHAM
ADDRESS: 4074 CR 152 WEST APT 8
CITY, STATE, ZIP: BULLARD TX 75757

SIGNATURE OF AUTHORIZED AGENT/PROPERTY OWNER: [Signature] Christopher McGarrahan
[Signature] Nafisa McGarrahan

SUBSCRIBED TO AND SWORN BEFORE ME, this 21 day of June, 20 22

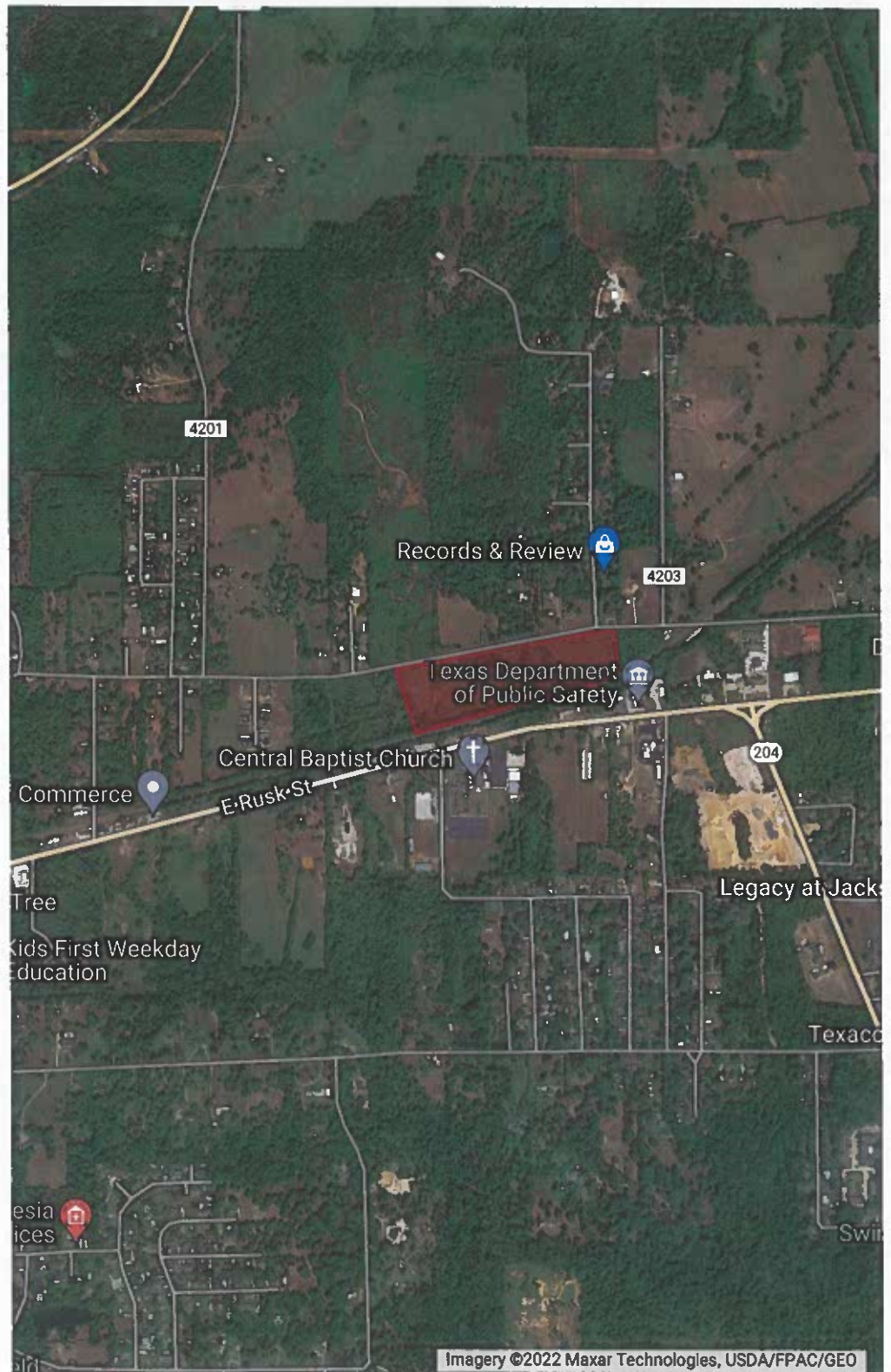


[Signature]
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

Myrtle Drive Zone Change Request

Boundary

 Zone Change Request



General Notes:

- Average lot size approximately 0.2 acres.
- Houses expected to be approximately 1,500 to 1,700 square feet in size.
- Topographic information is shown as existing per GIS.

No.	Description	Date

HART
PLANNING & DESIGN

10000 10th Avenue
Aurora, Colorado 80016
Tel: 303.297.1100
Fax: 303.297.1101

Project	10000 10th Avenue
Client	City of Aurora
Scale	1" = 40' (Horizontal) 1" = 20' (Vertical)
Sheet	P1



CCAD Topographic Snapshot

Final lot layout to be adjusted based on final grading plan.

Myrtle (CR 4208)

Revised ROW

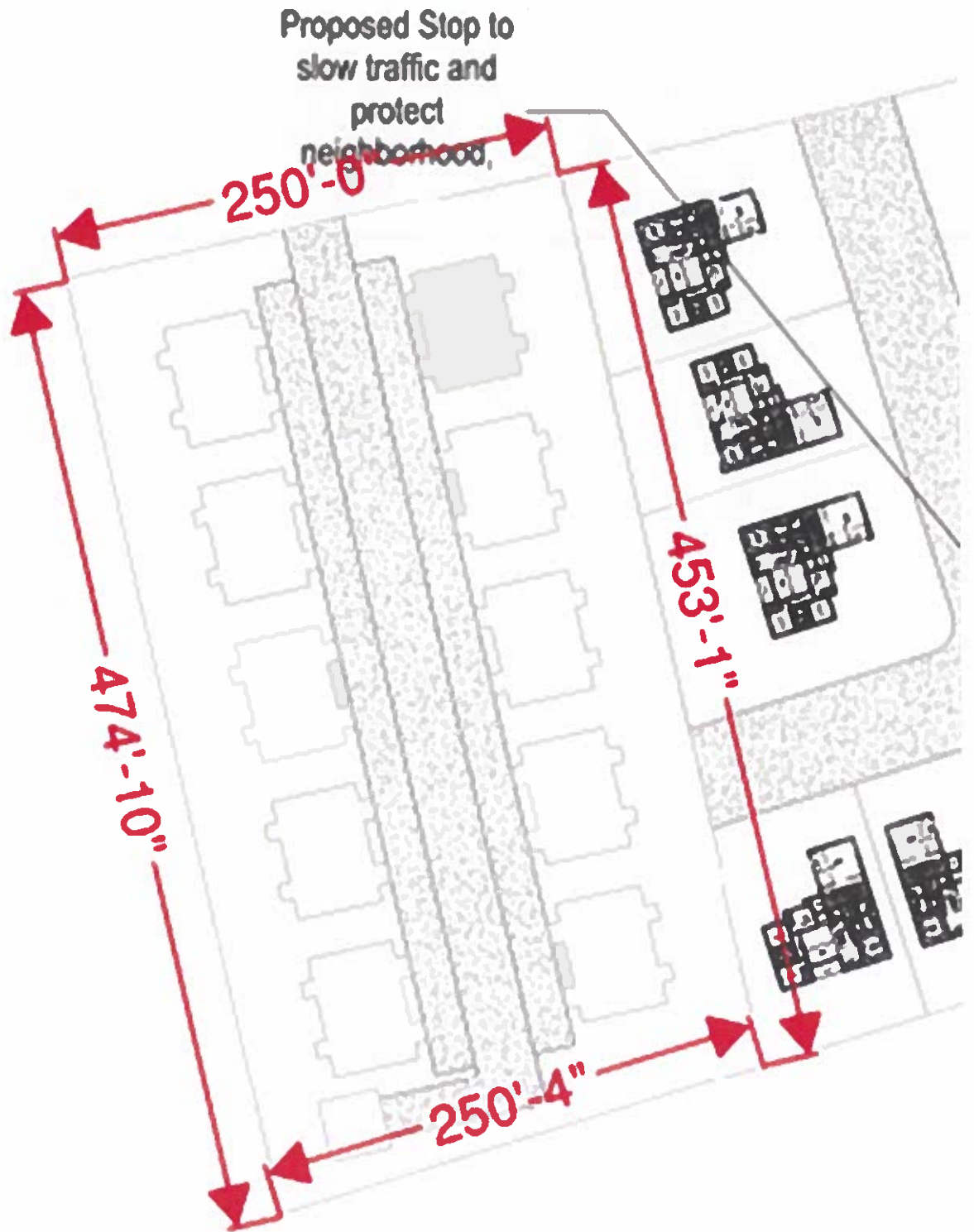
Proposed Stop to slow traffic and protect neighborhood.

Street View



Zoning Information







THE CITY OF JACKSONVILLE

CITY OF JACKSONVILLE PLANNING & ZONING COMMISSION NOTICE OF PUBLIC HEARING TUESDAY, AUGUST 16, 2022, AT 12:00 P.M. CITY HALL, 315 S. RAGSDALE STREET, JACKSONVILLE, TEXAS 75766.

The Planning & Zoning Commission will hold a public hearing for the following requests:

1. CONSIDER A REQUEST TO REZONE 16.847 ACRES OF ABSTRACT 41, BLOCK 3408, TRACT 11 OF THE JOSE PINEDA SURVEY; THE WEST 2.672 ACRES OF SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO C (MULTI FAMILY LOW DENSITY); THE REMAINING 14.175 ACRES OF THE SUBJECT PROPERTY FROM G (COMMERCIAL) AND K (INDUSTRIAL) TO A (SINGLE FAMILY) TO ALLOW FOR THE DEVELOPMENT OF A NEW SUBDIVISION.

This item is currently scheduled to appear before the City Council on Tuesday, September 13, 2022, at 6:00 P.M. in the Council Chambers of City Hall, 315 S. Ragsdale Street, Jacksonville, Texas, 75766.

Property Address	Owner Name	Mailing Street	Mailing City, State, Zip
2020 E RUSK ST	SIV NEAK AND RANNA AND SITH POV	305 PEBBLE BEACH	JACKSONVILLE, TX 75766
	FANNETTE MARY ANN LIVING TRUST	311 S JACKSON	JACKSONVILLE, TX 75766
1313 MYRTLE DR	MYRTLE COMMUNITY LLC	20615 MARILYN LN	SPRING, TX 77388
820 CR 4209 JACKSONVILLE	AFTON GROVE WATER SUPPLY CORP	P O BOX 1282	JACKSONVILLE, TX 75766



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	13.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	Ordinance 7.26.22 (003) Annexing Event Center

EXECUTIVE SUMMARY:

Request that the City Council consider annexation of property owned by the City of Jacksonville located at 14499 E. US HWY 79 E. The property being utilized as a Civic Center and was formerly known as the Cherokee Ranch Golf Clubhouse. The Jacksonville City Council approved the participation of the city in the purchase of the Cherokee Ranch Golf Clubhouse on February 9, 2022, with the intent to convert the clubhouse into a civic center. The purchase was a joint effort between the city, the Jacksonville Economic Development Corporation (JEDCO) and the Cherokee Ranch Golf Club.

The property consists of a 187-acres, 18-hole public golf course, a 14,500-square foot clubhouse and pro shop.

A petition for voluntary annexation has been filed with the City by the owner of the real property, located at 14499 E. US HWY 79 E, contiguous to the City of Jacksonville. The applicant is requesting that the property be annexed and become part of the City pursuant to Section 43.0671 of the Texas Local Government Code.

Pursuant to Section 43.0672 of the Texas Local Government Code, the City must first negotiate and enter into a written agreement with the owner, of which said agreement must include a list of each service the municipality will provide on the effective date of the annexation and a schedule that includes the period within which the municipality will provide each service that is not provided on the effective date of the annexation.

Pursuant to Section 43.0673 of the Texas Local Government Code, the City is required to hold one public hearing before it may initiate annexation proceedings for the property.

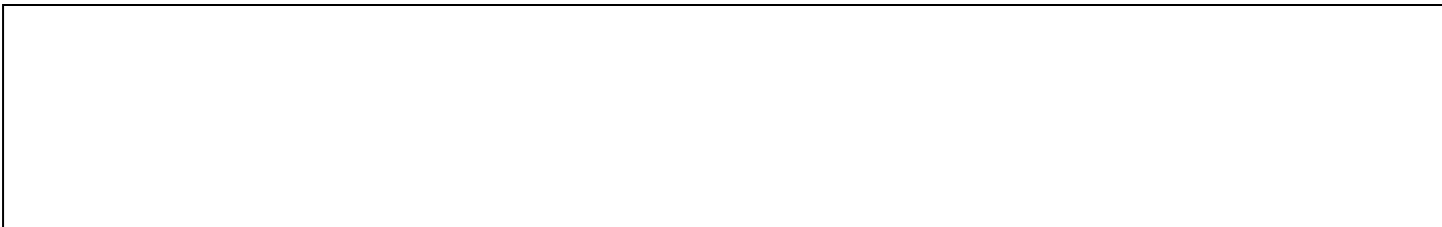
RECOMMENDED ACTION:

It is recommended that the City Council hold a public hearing, approve the annexation of property owned by the City of Jacksonville located at 14499 E. US HWY 79 E (Civic Center; former Cherokee Ranch Golf Clubhouse) and authorize City services to the newly annexed area.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:
City attorney wrote the ordinance.

ORDINANCE ANNEXING TERRITORY

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF JACKSONVILLE, CHEROKEE COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY, AND ADOPTING A SERVICE PLAN.

WHEREAS, Chapter 43 of the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

BEING 3.04 acres of land in BLOCK No. 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT No. 41, CHEROKEE COUNTY, TEXAS, and being a part of that Tract 2 called 102.92 acres S&E 0.559 acres from Bogey Streak, LLC to Harold & Maurine Rhodes, Co-Trustees, on December 12, 2013 and recorded in Volume 2200, Page 643 of the Official Records of Cherokee County, Texas (hereinafter shown as volume/page, OR, LR for Land Records, DR for Deed Records, PR for Plat Records): SAID tract described as follows: BEARINGS are based on the Texas Coordinate System of 1983, Texas Central Zone per GPS observations: All coordinates are U.S. Survey Feet, NAD83(2011) Epoch 2010.0000 per Trimble VRS Network Solutions: At the point of beginning, the angle of convergence is 02°38'16" and the combined scale factor is 1.000011: To get geodetic bearings, rotate the bearings recited herein, clockwise, by the angle of convergence: All distances are grid and to get surface distances, divide the distances recited herein by the combined scale factor: w/cap = a plastic cap marked Affiliated Surveyors: w/washer = a stainless steel washer marked Affiliated Surveyors: w/McCown cap = a plastic cap marked MCCOWN 4080 or McCown Surveying: w/Hearn cap = a plastic cap marked HEARN: SEE PLAT:

COMMENCING at a 1" iron bar found for the Southwest corner of said 102.92 acres and 79.34 acres, this day created (hereinafter shown as Tract One), the Northwest corner of that 6.38 acres from C.R. McClung et ux to Cherokee County, Texas on July 29, 1929 in 137/484, DR, the Southeast corner of that tract from T.B. & Elizabeth Pearsall to Priscilla Pearsall on July 29, 1983 in 881/322, LR, and in the North line of U.S. Highway No. 79, same having a state plane coordinate with a Northing of 10717408.626 feet and an Easting of 3883722.117 feet, from which an old concrete highway monument found is South 81°06'17" West, 32.63 feet;

THENCE with the South line Tract One and said 102.92 acres and the North line of said 6.38 acres and U.S. Highway No. 79 as follows:

North 81°06'17" East, 220.17 feet to a concrete highway monument found;

South 08°04'23" East, 17.04 feet to a concrete highway monument found;

North 81°12'40" East, 295.30 feet to a ½" steel rod w/cap set for an "ELL" corner of Tract One and the Southwest corner of this tract for the PLACE OF BEGINNING, same having a state plane coordinate with a Northing of 10717470.921 feet and an Easting of 3884233.865 feet;

THENCE with interior lines of Tract One as follows:

North 00°41'16" West, 138.57 feet to a ½" steel rod w/cap set;

North 06°30'27" West, 57.41 feet to a ½" steel rod w/cap set;

North 09°34'56" West, 64.58 feet to a ½" steel rod w/cap set;

North 06°59'36" West, 48.97 feet to a ½" steel rod w/cap set;

North 04°12'18" West, 54.76 feet to a ½" steel rod w/cap set;

North 01°29'03" West, 96.41 feet to a ½" steel rod w/cap set;

North 06°12'56" West, 322.81 feet to a ½" steel rod w/cap set;

North 04°24'28" West, 296.68 feet to a 60d nail w/washer set in asphalt;

North 03°46'27" West, 245.18 feet to a ½" steel rod w/cap set;

North 05°52'44" West, 243.76 feet to a ½" steel rod w/cap set;

North 85°46'16" East, 70.86 feet to a ½" steel rod w/cap set;

South 82°28'21" East, 4.17 feet to a ½" steel rod w/cap set;

South 60°21'51" East, 8.21 feet to a ½" steel rod w/cap set;

North 29°46'35" East, 49.10 feet to a ½" steel rod w/cap set;

South 62°27'36" East, 28.17 feet to a ½" steel rod w/cap set;

North 28°18'32" East, 24.57 feet to a ½" steel rod w/cap set;

North 83°11'12" East, 32.22 feet to a ½" steel rod w/cap set;

South 70°45'23" East, 42.57 feet to a ½" steel rod w/cap set;

South 29°51'43" East, 64.48 feet to a ½" steel rod w/cap set;

South 06°52'25" East, 63.47 feet to a ½" steel rod w/cap set;

South 01°36'59" West, 106.15 feet to a ½" steel rod w/cap set;

South 44°32'15" West, 67.52 feet to a ½" steel rod w/cap set;

South 79°46'09" West, 131.22 feet to a ½" steel rod w/cap set;

South 13°24'47" East, 240.00 feet to a 60d nail set at the tip of a "V" cut in concrete;

South 79°11'25" West, 57.27 feet to a ½" steel rod w/cap set;

South 11°53'46" East, 88.46 feet to a ½" steel rod w/cap set;

South 06°10'05" East, 517.77 feet to a ½" steel rod w/cap set;

South 01°30'27" East, 99.67 feet to a ½" steel rod w/cap set;

South 04°11'10" East, 51.89 feet to a ½" steel rod w/cap set;

South 07°02'38" East, 45.51 feet to a ½" steel rod w/cap set;

South 09°43'19" East, 63.89 feet to a ½" steel rod w/cap set;

South 06°42'31" East, 57.29 feet to a ½" steel rod w/cap set;

South 04°57'26" East, 134.79 feet to a ½" steel rod w/cap set in the South line of said 102.92 acres and the North line of that 0.219 acres from Cherokee

Country Club of Jacksonville to State of Texas on September 21, 1967 in 589/695, DR and the North line of U.S. Highway No. 79;

THENCE South 56°44'15" West, with the North line of said 0.219 acres & U.S. Highway No. 79 and the South line of said 102.92 acres, 5.81 feet to a ½" steel rod w/cap set for the West corner of said 0.219 acres in the North line of said 6.38 acres and U.S. Highway No. 79 and the South line of said 102.92 acres;

THENCE South 81°12'40" West, with the South line of said 102.92 acres and the North line of said 6.38 acres and U.S. Highway No. 79, 55.29 feet to the PLACE OF BEGINNING, and containing within these calls, 3.04 acres of land.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the heretofore described property is hereby annexed to the City of Jacksonville, Cherokee County, Texas, and that the boundary limits of the City of Jacksonville be and the same are hereby extended to include the above described territory within the city limits of the City of Jacksonville, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Jacksonville and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.
2. A service plan for the area is hereby adopted and attached as Exhibit "A".

The City Secretary is hereby directed to file with the County Clerk of Cherokee County, Texas, a certified copy of this ordinance.

PASSED by an affirmative vote of the requisite number of members of the City Council this the 13th day of September, 2022.

APPROVED:

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	14.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	Ordinance Annexing Landfill

EXECUTIVE SUMMARY:

Request that the City Council consider annexation of city-owned property located at 440 Heath Lane, Jacksonville TX 75766. The property is currently under lease to Republic Services for landfill activities (Royal Oaks landfill). The City of Jacksonville owns the property located at 440 Heath Lane. The property is currently being used as an area landfill. The revenue collected from deposits into the landfill is subject to sales tax. It is in the interest of the City to annex the property in order to allow the City of Jacksonville to benefit from the sales tax revenue. If the annexation is approved by the City Council the estimated new revenue for the City is \$75,000 with \$25,000 of the estimate being remitted to the Jacksonville Economic Development Council (JEDCO).

A petition for voluntary annexation has been filed with the City by the owner of property contiguous to the City of Jacksonville. The applicant is requesting that the property be annexed and become part of the City pursuant to Section 43.0671 of the Texas Local Government Code.

Pursuant to Section 43.0672 of the Texas Local Government Code, the City must first negotiate and enter into a written agreement with the owner, of which said agreement must include a list of each service the municipality will provide on the effective date of the annexation and a schedule that includes the period within which the municipality will provide each service that is not provided on the effective date of the annexation.

Pursuant to Section 43.0673 of the Texas Local Government Code, the City is required to hold one public hearing before it may initiate annexation proceedings for the property.

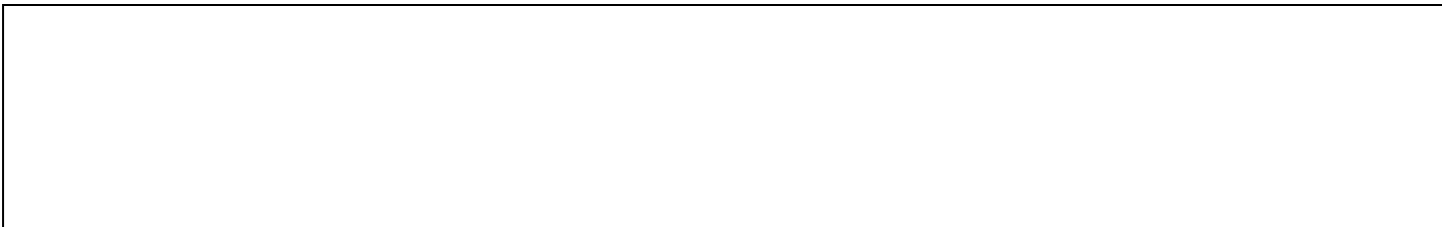
RECOMMENDED ACTION:

It is recommended that the City Council hold a public hearing, approve the annexation of the property located at 440 Heath Lane Jacksonville TX 75766 which is currently under lease to Republic Services for landfill activities (Royal Oaks Landfill) and authorize City services to the newly annexed area.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:
The city attorney prepared the ordinance.

ORDINANCE ANNEXING TERRITORY

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF JACKSONVILLE, CHEROKEE COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY, AND ADOPTING A SERVICE PLAN.

WHEREAS, Chapter 43 of the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

TRACT 1: 144.29 acres being a portion of the first Tract called 103.2 acres and all of the Second Tract called 50 acres recorded in Volume 651, Pages 459-460 of the Cherokee County Deed Records and situated in the Thomas Quevedo Three league Grant A-44 about 2.9 miles North 11 degrees East from Jacksonville, Cherokee County, Texas and described by metes and bounds as follows:

Beginning at a rock for the northeast corner of a called 60 acres tract owned by the City of Jacksonville, Texas and recorded in Volume 97, Page 194 of the Cherokee County Deed Records, the same being the southeast corner of the above referenced 103.2 acres tract and in the west boundary line of the Jose Pineda Survey A-41;

Thence with the general line of an old fence along the east boundary line of the called 103.2 acres and the west boundary line of the Pineda Survey North 0 degrees 36 minutes West 95.2 feet to an existing 1/2 inch iron rod and North 2 degrees 07 minutes West 682.9 feet to an existing 1/2 inch iron rod and North 0 degrees 12 minutes West 960.2 feet to a 5/8 inch iron rod in same and being South 0 degrees 12 minutes West 300.0 feet from a 5/8 inch iron rod for the northeast corner of said 103.2 acres tract;

Thence with a line across said 103.2 acres tract South 88 degrees 32 minutes West 1729.8 feet to a 5/8 inch iron rod and South 61 degrees 24 minutes West 1144.8 feet to a 5/8 inch iron rod;

Thence with a line 50 feet from and parallel to the west boundary line of said 103.2 acres tract North 1 degree 01 minutes West 326.1 feet to a steel spike set in the centerline of Heath lane;

Thence with the centerline of said Heath lane South 61 degrees 24 minutes West 56.4 feet to a steel spike in same at the northwest corner of the said 103.2 acres tract;

Thence with the general line of fence along the west boundary line of the called 103.2 acres and 50 acres tracts South 1 degree 01 minutes East 1087.1 feet to a fence corner post and South 0 degrees 31 minutes East 889.5 feet to a 1/2 inch iron rod and South 0 degrees 38 minutes East 824.4 feet to a 5/8 inch iron rod set in concrete at the southwest corner of the called 50 acres tract;

Thence with the general line of an old fence along the south boundary line of the called 50 acres tract North 89 degrees 49 minutes East 1334.4 feet to a 12 inch post oak at the southeast corner of said 50 acres and the southwest corner of the City of Jacksonville called 60 acres tract;

Thence with the general line of an old fence along the east boundary line of said 50 acres and the west boundary line of said 60 acres North 0 degrees 20 minutes West 1347.3 feet to a 5/8 inch iron rod set in concrete at the northeast corner of said 50 acres, the northwest corner of said 60 acres and on the south boundary line of said 103.2 acres;

Thence with the general line of an old fence along the south boundary line of 103.2 acres and the north boundary line of the City of Jacksonville 60 acres tract North 89 degrees 49 minutes East 1456.2 feet to the beginning containing 144.29 acres.

TRACT 2: 69.257 acres being of all two separate tracts called 60 acres and 24 acres and recorded in Volume 97, Page 194 and Volume 195, Page 472 respectively of the Cherokee County Deed Records situated in the Thomas Quevado Three League Grant A-44 and the Jose Pineda East Four League Grant A-41 about 2.6 miles North 18 degrees East from Jacksonville, Texas and described by metes and bounds as follows:

Beginning at a rock for the northeast corner of the called 60 acres tract in the east line of the T. Quevado Grant and the west line of the Pineda Grant at the southeast corner of a called 103.2 acres tract recorded in Volume 651, Page 459 of the Cherokee County Deed Records;

Thence with the general line of an old fence along the south boundary line of called 103.2 acres and the north boundary line of called 60 acres tract South 89 degrees

49 minutes West 1456.2 feet to a 5/8 inch iron rod set in concrete at the northeast corner of a called 50 acres tract recorded in Volume 651, Page 459 of Cherokee County Deed Records;

Thence with the general line of an old fence along common boundary of said 60 and 50 acres tracts South 0 degrees 20 minutes East 1347.3 feet to a 5/8 inch iron rod set in concrete at the other common corner of said tracts;

Thence with the general line of an old fence along south line of said 60 acres tract North 89 degrees 49 minutes East 1453.1 feet to a 5/8 inch iron rod set in concrete at the southeast corner of said 60 acres on the west boundary line of the called 24 acres tract;

Thence with the west boundary line of said 24 acres South 0 degrees 12 minutes East 44.74 feet to a 5/8 inch iron rod set in concrete at the southwest corner of said 24 acres;

Thence with the general line of a fence along the south boundary line of said 24 acres South 89 degrees 55 minutes East 1335.3 feet to a steel spike at the southeast corner of said 24 acres in the centerline of Burma Road;

Thence with the centerline of said road North 3 degrees 35 minutes West 307.2 feet and North 1 degrees 46 minutes West 499.0 feet to a steel spike in same at the northeast corner of said 24 acres;

Thence with the general line of an old fence along the north boundary line of said 24 acres South 89 degrees 40 minutes West 1303.5 feet to a 5/8 inch iron rod set in concrete at the northwest corner of said 24 acres in the east line of the called 60 acres tract;

Thence with the general line of an old fence along the east line of said 60 acres North 0 degrees 12 minutes West 592.34 feet to the beginning containing 69.257 acres.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the heretofore described property is hereby annexed to the City of Jacksonville, Cherokee County, Texas, and that the boundary limits of the City of Jacksonville be and the same are hereby extended to include the above described territory within the city limits of the City of Jacksonville, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Jacksonville and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

2. A service plan for the area is hereby adopted and attached as Exhibit A.

The City Secretary is hereby directed to file with the County Clerk of Cherokee County, Texas, a certified copy of this ordinance.

PASSED by an affirmative vote of the requisite number of members of the City Council this the 13th day of September, 2022.

APPROVED:

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	15.
DEPARTMENT:	Administration	PREPARED BY:	Shane Pace
INITIATED BY:	Shane Pace	EXHIBITS:	Ordinance 7.26.22 (005) Annexing golf course

EXECUTIVE SUMMARY:

SUMMARY STATEMENT: A petition for voluntary annexation has been filed with the City by the owner of approximately 187 acres +/- of real property, located at 14499 E. US HWY 79 E, contiguous to the City of Jacksonville. The applicant is requesting that the property be annexed and become part of the City pursuant to Section 43.0671 of the Texas Local Government Code.

Pursuant to Section 43.0672 of the Texas Local Government Code, the City must first negotiate and enter into a written agreement with the owner, of which said agreement must include a list of each service the municipality will provide on the effective date of the annexation and a schedule that includes the period within which the municipality will provide each service that is not provided on the effective date of the annexation.

Pursuant to Section 43.0673 of the Texas Local Government Code, the City is required to hold one public hearing before it may initiate annexation proceedings for the property.

RECOMMENDED ACTION:

Approve the resolution annexing the golf course.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:
Pursuant to Section 43.0673 of the Texas Local Government Code, the City is required to hold one public hearing before it may initiate annexation proceedings for the property.

ORDINANCE ANNEXING TERRITORY

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF JACKSONVILLE, CHEROKEE COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY, AND ADOPTING A SERVICE PLAN.

WHEREAS, Chapter 43 of the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

TRACT ONE: BEING 78.74 acres of land in BLOCK No. 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT No. 41, CHEROKEE COUNTY, TEXAS, and being a part of that Tract 2 called 102.92 acres S&E 0.559 acres from Bogey Streak, LLC to Harold & Maurine Rhodes, Co-Trustees, on December 12, 2013 and recorded in Volume 2200, Page 643 of the Official Records of Cherokee County, Texas (hereinafter shown as volume/page, OR, LR for Land Records, DR for Deed Records, PR for Plat Records): SAID tract described as follows: BEARINGS are based on the Texas Coordinate System of 1983, Texas Central Zone per GPS observations: All coordinates are U.S. Survey Feet, NAD83(2011) Epoch 2010.0000 per Trimble VRS Network Solutions: At the point of beginning, the angle of convergence is 02°38'13" and the combined scale factor is 1.000011: To get geodetic bearings, rotate the bearings recited herein, clockwise, by the angle of convergence: All distances are grid and to get surface distances, divide the distances recited herein by the combined scale factor: w/cap = a plastic cap marked Affiliated Surveyors: w/washer = a stainless steel washer marked Affiliated Surveyors: w/McCown cap = a plastic cap marked MCCOWN 4080 or McCown Surveying: w/Hearn cap = a plastic cap marked HEARN: SEE PLAT:

BEGINNING at a 1" iron bar found for the Southwest corner of said 102.92 acres, the Northwest corner of that 6.38 acres from C.R. McClung et ux to Cherokee County, Texas on July 29, 1929 in 137/484, DR, the Southeast corner of that tract from T.B. & Elizabeth Pearsall to Priscilla Pearsall on July 29, 1983 in 881/322, LR, and in the North line of U.S. Highway No. 79, same having a state plane coordinate with a Northing of 10717408.626 feet and an Easting of 3883722.117

feet, from which an old concrete highway monument found is South 81°06'17" West, 32.63 feet;

THENCE North 02°59'47" West, with the West line of said 102.92 acres and Pearsall tract, 38.93 feet to a ½" steel rod found in a rock pile for angle point;

THENCE North 03°25'23" West, with the West line of said 102.92 acres, passing the Northeast corner of Pearsall and the Southeast corner of that Tract 1 called 26 acres from T.B. & Elizabeth Pearsall to Susan Pearsall on July 29, 1983 in 881/231, LR, continuing in all 1744.72 feet to a 3/8" steel rod found for the Northeast corner of said 26 acres and the Southeast corner of that 2.30 acres from Stephen & Mary Ayers to Harold & Maurine Rhodes on July 7, 2014 in 2227/439, OR, from which a 3/8" steel rod found for the Southwest corner of said 2.30 acres is South 86°42'22" West, 405.29 feet;

THENCE North 01°07'38" West, with the West line of said 102.92 acres and the East line of said 2.30 acres, 512.71 feet to a ½" steel rod w/cap set for the North corner of said 2.30 acres, the Northwest corner of said 102.92 acres, in the West line of that 225 acres in Substitute Trustees Deed from Cherokee Country Club of Jacksonville to D. Brett Brewer, Substitute Trustee for Franklin Bank, SSB f/k/a Jacksonville Savings Bank, SSB on November 7, 2006 in 1816/244, OR, and the Southwest corner of 1.52 acres, this day created, (hereinafter shown as Tract Four) in the Southeast occupied margin of County Road No. 4209;

THENCE with the Northwest line of said 102.92 acres, the Southeast line of Tract Four, and along the occupied Southeast and South margin of County Road No. 4209 as follows:

North 24°37'53" East, 167.34 feet;

North 17°09'14" East, 60.22 feet;

North 47°19'15" East, 50.72 feet;

North 65°27'05" East, 53.91 feet;

North 80°04'00" East, 125.60 feet;

North 74°42'47" East, 358.10 feet;

North 76°25'36" East, 121.60 feet;

North 86°20'15" East, 350.25 feet to a ½" steel rod w/cap set at a fence corner for the Northeast corner of this tract and the Northwest corner of 21.38 acres, this day created (hereinafter shown as Tract Three);

THENCE with the West line of Tract Three as follows:

South 07°54'01" East, 486.22 feet to a ½" steel rod w/cap set in a fence;

South 28°50'30" East, 494.87 feet to a ½" steel rod w/cap set in a fence;

South 29°13'11" East, 650.00 feet to a ½" steel rod w/cap set in a fence;

South 16°41'23" West, at 469.79 feet pass a ½" steel rod w/cap set on line at a fence corner, continuing in all 576.73 to a ½" steel rod w/cap set for the Southwest corner of Tract Three in the North line of that 0.559 acres from Norton

Holding Company, LLC to C.R. & Peggy Irby on October 29, 2007 in 1883/128, OR;

THENCE South 67°32'08" West, with the North line of said 0.559 acres, 31.59 feet to a ½" steel rod found on the East bank of a creek for the West corner of said 0.559 acres in the West line of that 4.83 acres from Harry & Wanda Cummins to Connell & Peggy Irby on January 14, 1971 in 625/777, DR, for the Northwest corner of that 2.180 acres from Connell & Peggy Irby to Stephanie Moake on December 22, 2010 in 2053/115, OR and in an interior line of said 102.92 acres;

THENCE with the most Southerly East line of said 102.92 acres, the West line of said 2.180 acres, and along the East bank of a creek as follows:

South 23°57'06" West, 47.37 feet;

South 77°24'00" West, 45.80 feet;

South 00°19'52" East, 45.81 feet;

South 27°00'03" West, 41.06 feet;

South 52°21'47" West, 91.56 feet;

South 01°51'25" East, 40.13 feet;

South 30°19'27" East, 58.48 feet;

South 20°01'16" East, 192.36 feet to a point for the Southeast corner of said 102.92 acres, the Southwest corner of said 2.180 acres, in the North line of said 6.38 acres and U.S. Highway No. 79, from which a ½" steel rod w/Hearn cap found for reference is South 20°01'16" East, 0.29 feet, and from said point, a concrete highway monument found for an angle point in the North line of said 6.38 acres and U.S. Highway No. 79 is North 82°35'00" East, 89.09 feet;

THENCE with the North line of said 6.38 acres & U.S. Highway No. 79 and the South line of said 102.92 acres as follows:

South 82°35'00" West, at 104.09 feet pass a concrete highway monument found, continuing in all 110.99 feet to a concrete highway monument found;

South 78°20'50" West, 300.38 feet to a ½" steel rod w/cap set for the East corner of that 0.219 acres from Cherokee Country Club of Jacksonville to State of Texas on September 21, 1967 in 589/695, DR;

THENCE with the North line of U.S. Highway No. 79 & said 0.219 acres as follows:

South 81°21'35" West, 101.97 feet to a ½" steel rod w/cap set;

North 79°44'41" West, 105.95 feet to a concrete highway monument found;

South 80°57'55" West, 100.22 feet to a concrete highway monument found;

South 56°44'15" West, 101.39 feet to a ½" steel rod w/cap set for an "ELL" corner of this tract and the most Southerly Southeast corner of 3.04 acres, this day created (hereinafter shown as Tract Two);

THENCE with the East, North, and West lines of Tract Two as follows:

North 04°57'26" West, 134.79 feet to a ½" steel rod w/cap set;
North 06°42'31" West, 57.29 feet to a ½" steel rod w/cap set;
North 09°43'19" West, 63.89 feet to a ½" steel rod w/cap set;
North 07°02'38" West, 45.51 feet to a ½" steel rod w/cap set;
North 04°11'10" West, 51.89 feet to a ½" steel rod w/cap set;
North 01°30'27" West, 99.67 feet to a ½" steel rod w/cap set;
North 06°10'05" West, 517.77 feet to a ½" steel rod w/cap set;
North 11°53'46" West, 88.46 feet to a ½" steel rod w/cap set;
North 79°11'25" East, 57.27 feet to a 60d set at the tip of a "V" cut in concrete;

North 13°24'47" West, 240.00 feet to a ½" steel rod w/cap set;
North 79°46'09" East, 131.22 feet to a ½" steel rod w/cap set;
North 44°32'15" East, 67.52 feet to a ½" steel rod w/cap set;
North 01°36'59" East, 106.15 feet to a ½" steel rod w/cap set;
North 06°52'25" West, 63.47 feet to a ½" steel rod w/cap set;
North 29°51'43" West, 64.48 feet to a ½" steel rod w/cap set;
North 70°45'23" West, 42.57 feet to a ½" steel rod w/cap set;
South 83°11'12" West, 32.22 feet to a ½" steel rod w/cap set;
South 28°18'32" West, 24.57 feet to a ½" steel rod w/cap set;
North 62°27'36" West, 28.17 feet to a ½" steel rod w/cap set;
South 29°46'35" West, 49.10 feet to a ½" steel rod w/cap set;
North 60°21'51" West, 8.21 feet to a ½" steel rod w/cap set;
North 82°28'21" West, 4.17 feet to a ½" steel rod w/cap set;
South 85°46'16" West, 70.86 feet to a ½" steel rod w/cap set;
South 05°52'44" East, 243.76 feet to a ½" steel rod w/cap set;
South 03°46'27" East, 245.18 feet to a 60d nail w/washer set in asphalt;
South 04°24'28" East, 296.68 feet to a ½" steel rod w/cap set;
South 06°12'56" East, 322.81 feet to a ½" steel rod w/cap set;
South 01°29'03" East, 96.41 feet to a ½" steel rod w/cap set;
South 04°12'18" East, 54.76 feet to a ½" steel rod w/cap set;
South 06°59'36" East, 48.97 feet to a ½" steel rod w/cap set;
South 09°34'56" East, 64.58 feet to a ½" steel rod w/cap set;
South 06°30'27" East, 57.41 feet to a ½" steel rod w/cap set;
South 00°41'16" East, 138.57 feet to a ½" steel rod w/cap set for the Southwest corner of Tract Two in the South line of said 102.92 acres and the North line of said 6.38 acres and U.S. Highway No. 79;

THENCE with the South line of said 102.92 acres and the North line of said 6.38 acres and U.S. Highway No. 79 as follows:

South 81°12'40" West, 295.30 feet to a concrete highway monument found;

North 08°04'23" West, 17.04 feet to a concrete highway monument found;

South 81°06'17" West, at 152.22 feet pass a concrete highway monument found on line, continuing in all, 220.17 feet to the PLACE OF BEGINNING, and containing within these calls, 78.74 acres of land. This division is not subject to

the Cherokee County, Texas Subdivision Ordinance under the Exception to the Plat section of said Ordinance.

TRACT TWO: BEING 82.79 acres of land in lying partly in BLOCK No. 22, BLOCK No. 23, & BLOCK No. 27 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT No. 41, CHEROKEE COUNTY, TEXAS, and being all of that Tract 2 called 42.80 acres S&E 0.018 acres, Tract 3 called 10.71 acres, Tract 4 called 7.36 acres, Tract 5 called 0.023 acres, Tract 7 called 3.201 acres, Tract 8 called 3.241 acres, Tract 9 called 3.221 acres, Tract 10 called 0.867 acres, Tract 11 called 3.712 acres, Tract 12 called 4.573 acres, and Tract 13 called 3.234 acres from Bogey Streak, LLC to Harold & Maurine Rhodes, Co-Trustees, on December 12, 2013 and recorded in Volume 2200, Page 643 of the Official Records of Cherokee County, Texas (hereinafter shown as volume/page, OR, LR for Land Records, DR for Deed Records, PR for Plat Records), and all of that called 0.15 acres from Bogey Streak, LLC to Harold & Maurine Rhodes, Co-Trustees on August 19, 2016 in 2338/454, OR: SAID tract described as follows: BEARINGS are based on the Texas Coordinate System of 1983, Texas Central Zone per GPS observations: All coordinates are U.S. Survey Feet, NAD83(2011) Epoch 2010.0000 per Trimble VRS Network Solutions: At the point of beginning, the angle of convergence is 02°38'19" and the combined scale factor is 1.000011: To get geodetic bearings, rotate the bearings recited herein, clockwise, by the angle of convergence: All distances are grid and to get surface distances, divide the distances recited herein by the combined scale factor: w/cap = a plastic cap marked Affiliated Surveyors: w/washer = a stainless steel washer marked Affiliated Surveyors: w/McCown cap = a plastic cap marked MCCOWN 4080 or McCown Surveying: w/Hearn cap = a plastic cap marked HEARN: w/Matabo cap = a plastic cap marked MATABO: w/Canyon cap = a plastic cap marked Canyon: w/GES cap = a plastic cap marked GES 4703: SEE PLAT:

BEGINNING at a point for the Northwest corner of said 42.80 acres at the intersection of the East line of Pebble Beach with the South line of U.S. Highway No. 79 and that Parcel 25, Part 1 called 0.700 acres from R.B. & Murl Wiggins to State of Texas on October 10, 1967 in 590/458, DR, same having a state plane coordinate with a Northing of 10717432.454 feet and an Easting of 3884766.198 feet, from which a ½" steel rod found for reference is North 03°15'20" West, 0.88 feet and from said point, a 3/8" steel rod found for an angle point in the South line of U.S. Highway No. 79 & said 0.700 acres is South 81°08'12" West, 467.22 feet;

THENCE North 81°08'12" East, with the North line of said 42.80 acres and the South line of U.S. Highway No. 79 & said 0.700 acres, 338.15 feet to a point in a creek for an "ELL" corner of said 42.80 acres, the Northwest corner of that 3.338 acres S&E easement from Earle Allen to Virginia Bolton on October 30, 2000 in 1477/24, OR, and the Northwest corner of that Tract 6, Easement 1 called 0.198 acres in 2200/643, OR;

THENCE with an interior line of said 42.80 acres, the West line of said 3.338 acres, and the center of said creek as follows:

South 04°49'32" West, 81.14 feet;

South 39°11'07" East, 29.46 feet;

South 12°45'07" East, 135.77 feet;

South 23°09'36" East, 43.12 feet;

South 16°03'58" West, 44.50 feet;

South 45°35'11" East, 206.94 feet;

South 18°47'22" East, passing the Southwest corner of said 3.338 acres and the Northwest corner of that Tract 2 called 3.444 acres from Charles & Judy Dickerson to Paul & Lori Laney on May 3, 1996 in 1305/330, OR, 49.70 feet;

South 34°44'14" East, 38.62 feet;

South 44°14'24" West, 20.47 feet;

South 55°39'24" West, 54.25 feet;

South 18°01'03" East, 46.08 feet;

South 45°53'33" East, 115.89 feet;

South 10°06'49" East, 54.31 feet;

South 29°13'21" West, 33.44 feet;

South 04°41'26" East, 38.06 feet;

South 14°49'58" West, 21.67 feet;

South 18°37'57" East, 60.00 feet;

South 30°50'11" East, 69.99 feet to a point in said creek for the Southwest corner of said 3.444 acres and an "ELL" corner of said 42.80 acres;

THENCE South 89°33'32" East, with the South line of said 3.444 acres, at 11.57 feet pass a 3/8" steel rod found on the East bank of said creek for reference, continuing in all 195.66 feet to a 3/8" steel rod found for the Southeast corner of said 3.444 acres, the South corner of that Tract 6, Easement 4 called 0.109 acres in 2200/643, OR, and the West corner of said 3.712 acres, from which a 3/8" steel rod found for the West corner of said 0.109-acre easement 4 is North 30°15'25" West, 23.91 feet;

THENCE North 21°17'54" East, with the Southeast line of said 3.444 acres and the Northwest line of said 3.712 acres, 241.30 feet to a 3/8" steel rod found for an "ELL" corner of said 3.444 acres, the North corner of said 3.712 acres, the North corner of said 0.109-acre easement, and in the Southwest line of said 10.71 acres, from which a 3/8" steel rod found for the East corner of said 0.109-acre easement is South 69°27'01" East, 21.91 feet;

THENCE with the common lines of said 10.71 & 3.444 acres as follows:

North 68°43'41" West, 97.69 feet to a 3/8" steel rod found;

North 13°22'13" East, 89.91 feet to a 3/8" steel rod found;

North 51°30'09" East, 83.56 feet to a 3/8" steel rod found for the most Westerly Northwest corner of said 10.71 acres, an "ELL" corner of said 3.44 acres, and the Southwest corner of that 0.096 acres from Connel & Jana Irby to Paul Laney on February 25, 2016 in 2312/784, OR;

THENCE South 73°22'33" East, with a Westerly segment of the North line of said 10.71 acres, at 71.95 feet pass a ½" steel rod found for the Southeast corner of said 0.096 acres and the Southwest corner of that 2.441 acres from Paul & Lori Laney to Connell Irby on February 25, 2016 in 2312/769, OR, continuing in all 443.30 feet to a corner in a branch for an angle corner of said 10.71 & 2.441 acres;

THENCE North 70°49'04" East, with the North line of said 10.71 acres and the Southeast line of said 2.441 acres, 3.66 feet to a ½" steel rod w/cap found for the Southeast corner of said 2.441 acres and the Southwest corner of said 3.234 acres;

THENCE North 28°14'26" East, with the East line of said 2.441 acres and the West line of said 3.234 acres, 450.36 feet to a ½" steel rod found for the Northeast corner of said 2.441 acres, the Northwest corner of said 3.234 acres, the Southeast corner of said 3.021 acres, the Southwest corner of said 3.241 acres, and in the center of that 40 feet wide Easement 3 from Michael & Lyn Ousely to Earle Allen et al on June 15, 1981 in 822/67, DR;

THENCE South 69°53'00" West, with the South line of said 3.021 acres, the North line of said 2.441 acres, and the center of Easement 3 in 822/67, DR, 350.57 feet to a ½" steel rod found for the Southwest corner of said 3.021 acres and the Southeast corner of that 3.281 acres from Michael & Lyn Ousley to C.R. Irby on June 16, 1981 in 822/422, DR, and in the center of said Easement 3 in 822/67, DR;

THENCE North 04°19'02" East, with the West line of said 3.021 acres and the East line of said 3.281 acres, crossing the North line of said Easement 3 in 822/67, DR, 403.00 feet to a ½" steel rod w/cap found for the Northwest corner of said 3.021 acres, the Northeast corner of said 3.281 acres, and in the South line of said 7.36 acres;

THENCE South 88°14'48" West, with the South line of said 7.36 acres and the North line of said 3.281 acres, at 277.89 feet pass a ½" steel rod found for the Northeast corner of that 0.659 acres from C.R. & Peggy Irby to Paul Laney on February 26, 2016 in 2312/773, OR, continuing in all 333.92 feet to a 3/8" steel rod found for the Southwest corner of said 7.36 acres, the Northwest corner of said 0.659 acres and in the East line of that Tract 1 called 3.25 acres S&E 0.169 acre easement from Charles & Judy Dickerson to Paul & Lori Laney on May 3, 1996 in 1305/330, OR;

THENCE North 17°49'44" West, with the West line of said 7.36 acres and the East line of said 3.25 acres, at 49.72 feet pass a 3/8" steel rod found for the Southeast corner of said 0.169 acre easement in both 1305/330, OR, and as Tract 6, Easement 2 called 0.169 acres in 2200/643, OR, continuing in all 124.09 feet to a 3/8" steel rod found for the Northeast corner of said 3.25 & 0.169 acres, the Northwest corner of said 7.36 acres, and in the South line of U.S. Highway No. 79 and said 0.700 acres;

THENCE with the North line of said 7.36 acres and the South line of U.S. Highway No. 79 as follows:

North 81°08'12" East, 22.15 feet to a ½" steel rod w/cap set;

North 75°33'04" East, 100.50 feet to a ½" steel rod w/cap set;

North 81°15'42" East, 498.52 feet to ½" steel rod w/cap set;

North 86°58'20" East, passing the Southeast corner of said 0.700 acres and the West corner of that Parcel 29, Part 1 called 0.054 acres from Effie Sessions et al to State of Texas on October 19, 1967 in 591/756, DR, 100.50 feet to a concrete highway monument found;

North 69°59'33" East, 101.98 feet to a concrete highway monument found for the East corner of said 0.054 acres and in the South line of that 6.38 acres from C.R. McClung et ux to Cherokee County, Texas on July 29, 1929 in 137/484, DR;

North 80°59'11" East, 300.37 feet to a ½" steel rod w/cap set for the West corner of that Parcel 29, Part 2 called 0.111 acres in 591/756, DR;

South 87°42'13" East, 102.11 feet to a concrete highway monument found;

North 81°12'02" East, passing the Southeast corner of said 0.111 acres and the Southwest corner of that Parcel 25, Part 2 called 0.050 acres in 590/458, 199.75 feet to a ½" steel rod w/cap set;

North 75°36'36" East, at 19.72 feet pass a 3/8" steel rod found on line for the Northwest corner of said Easement 3 in 822/67, DR, continuing in all 196.92 feet to a point for the Northeast corner of said 7.36 acres and the Northwest corner of that 4.879 from Ricky & Shalah Brown to Brandon & Brandy Bannister on March 19, 2020 in 2540/100, OR, from which a spike nail found in concrete for the East corner of said 0.050 acres is North 75°36'36" East, 4.08 feet;

THENCE with the common lines of said 7.36 & 4.879 acres as follows:

South 09°45'34" East, 254.59 feet to a 3/8" steel rod found;

South 80°55'41" West, 180.20 feet to a ½" steel rod w/Hearn cap found for an "ELL" corner of said 7.36 acres & said 4.879 acres in the East line of said 3.241 acres, in the West line of Easement 3 in 822/67, DR, and the East line of that Tract 6, Easement 3 called 0.08 acres in 2200/643, OR;

THENCE South 08°38'21" East, with the East line of said 3.241 acres & said 0.08-acre easement and the West line of said 4.879 acres & said Easement 3 in 822/67, DR, 40.50 feet to a ½" steel rod w/cap found for the Southwest corner of said 4.879 acres and the Northwest corner of said 0.867 acres;

THENCE with the common lines of said 4.879 & 0.867 acres as follows:

South 72°08'42" East, crossing the East line of said Easement 3 in 822/67, DR, 213.39 feet to a ½" steel rod w/cap found;

North 81°08'31" East, 445.31 feet to a 3/8" steel rod w/Matabo cap;

North 36°12'27" East, 70.64 feet to a ½" steel rod found in an existing road and the center of a 40 feet wide Easement 1 in 822/67, DR;

THENCE South 08°46'12" East, with the East line of said 0.867 acres and the center of Easement 1 in 822/67, DR, 90.16 feet to a ½" steel rod found in said existing road for the Southeast corner of said 0.867 acres and the Northeast corner of that 4.226 acres from Michael & Lyn Ousley to Janna Clardy on June 16, 1981 in 822/426, DR;

THENCE South 81°11'54" West, with the South line of said 0.867 acres and the North line of said 4.226 acres, 685.98 feet to a 3/8" steel rod found for the Southwest corner of said 0.867 acres, the Northwest corner of said 4.226 acres and in the East line of said 10.71 acres;

THENCE with the common lines of said 4.226 & 10.71 acres as follows:

South 63°13'34" East, 489.67 feet to a 3/8" steel rod found;

South 08°41'30" East, 157.73 feet to a 3/8" steel rod found for the Southwest corner of said 4.226 acres, the most Easterly Southeast corner of said 10.71 acres and in the North line of that Tract 1 called 3.425 acres from Patrick McCown et al to Charles & Cynthia Carpenter on January 25, 2021 in 2595/578, OR, from which a ½" steel rod found on the West side of said Easement 1 in 822/67, in the North line of said 3.425 acres and the South line of said 4.226 acres is North 81°13'19" East, 268.15 feet;

THENCE South 81°13'42" West, with the South line of said 10.71 acres, at 186.66 feet pass a ½" steel rod found for the Northwest corner of said 3.425 acres and the Northeast corner of that Tract 2 called 4.573 acres in 2595/578, OR, at 324.18 feet pass a ½" steel rod w/Kirby cap found on line, continuing in all 350.22 feet to a ½" steel rod w/Kirby cap found for an angle point in the North line of said 4.573 acres in 2595/578, OR, and the South line of said 10.71 acres;

THENCE South 72°08'37" West, with the North line of said 4.573 acres in 2595/578, OR, and the South line of said 10.71 acres, 295.21 feet to a ½" steel rod found for the Northwest corner of said 4.573 acres in 2595/578, OR, and the Northeast corner of said 4.573 acres in 2200/643, OR;

THENCE South 10°20'06" East, with the East line of said 4.573 acres in 2200/643, OR, and the West line of said 4.573 acres in 2595/578, OR, 264.45 feet to a ½" steel rod found for the Southwest corner of said 4.573 acres in 2595/578, OR, the Southeast corner of said 4.573 acres in 2200/643, OR, the Northeast corner of that Tract 2 called 5.123 acres from McCown Development, LLC to Patrick McCown et al on December 26, 2007 in 1896/734, OR, an "ELL" corner of that Tract 1 called 105 acres from Neta Hanna to Bruce Melenbacher on July 15, 2004 in 1672/390, OR, and in the center of said Easement 1 in 822/67, DR, from which a ½" steel rod found on the North line of said easement is North 10°20'06" West, 20.03 feet and from said corner, another ½" steel rod found on the South line of said easement is South 10°20'06" East, 19.92 feet;

THENCE South 78°09'26" West, with the South line of said 4.573 acres in 2200/643, OR, the North line of said 5.123 acres, and the center of Easement 1 in 822/67, DR, 920.82 feet to a ½" steel rod found for the Southwest corner of said 4.573 acres in 2200/643, OR, the Northwest corner of said 5.123 acres, the Southeast corner of said 3.712 acres, the Northeast corner of that 2.570 acres prepared by Tim McCown, RPLS 4080 for Forrest & Anthony Williams on December 16, 2015 in 2489/492, OR, and an angle point in the center of Easement 1 in 822/67, DR, from which a ½" steel rod w/Kirby cap found on the North line of said easement is North 10°58'39" West, 19.94 feet and from said corner, another ½" steel rod found on the South line of said easement is South 09°59'06" East, 19.88 feet;

THENCE South 62°19'44" West, with the South line of said 3.712 acres, the North line of said 2.570 acres, and the center of Easement 1 in 822/67, DR, 398.35 feet to a ½" steel rod found for the Northwest corner of said 2.570 acres in the East line of said 42.80 acres, from which a ½" steel rod found for the Southwest corner of said 3.712 acres and the West end of Easement 1 in 866/67, DR, is South 62°19'44" West, 19.22 feet;

THENCE with the East line of said 42.80 acres and the West line of said 2.570 acres as follows:

South 30°49'11" East, 213.95 feet to a 3/8" steel rod found;

South 20°57'30" East, 124.86 feet to a ½" steel rod w/Hearn cap found for the Southwest corner of said 2.570 acres and the Northwest corner of that 1.47 acres from Brownlee Corporation to City of Jacksonville on July 31, 1986 in 1007/371, LR;

THENCE with the East line of said 42.80 acres and the West line of said 1.47 acres as follows:

South 20°56'11" East, 139.15 feet to a ½" steel rod w/Hearn cap found;

South 64°29'33" East, at 226.24 feet pass a ½" steel rod w/Hearn cap found on line for reference, continuing in all 260.82 feet to a point in a creek for an "ELL" corner of said 42.80 acres, the South corner of said 1.47 acres and in the West line of said 105 acres;

THENCE with the East line of said 42.80 acres, the West line of said 105 acres and the center of said creek as follows:

South 03°05'16" West, 70.09 feet;

South 12°20'03" East, 88.94 feet;

South 31°06'39" East, 38.64 feet to a point for an "ELL" corner of said 105 & 42.80 acres;

THENCE South 33°07'11" West, with the Southeast line of said 42.80 acres and the Northwest line of said 105 acres, at 27.49 feet pass a ½" steel rod w/cap set on line for reference, continuing in all 149.90 feet to a ½" steel rod w/cap found in a creek for an "ELL" corner of said 42.80 acres and the East corner of that 37.02

acres from Brownlee Corporation to Wesley & Jill Penn on June 6, 2011 in 2070/570, OR;

THENCE with the common lines of said 42.80 & 37.02 acres as follows:

North 47°46'31" West, 367.56 feet to a ½" steel rod w/Hearn cap found;

South 71°00'25" West, 480.91 feet to a ½" steel rod w/cap found for the East corner of said 0.15 acres;

THENCE with the South line of said 0.15 acres as follows:

South 48°13'23" West, 47.73 feet to a ½" steel rod w/cap found;

South 65°39'08" West, 89.14 feet to a ½" steel rod w/cap found;

South 69°01'47" West, 90.48 feet to a ½" steel rod w/cap found;

North 88°48'10" West, 50.47 feet to a ½" steel rod w/cap found;

South 84°55'26" West, 64.51 feet to a ½" steel rod w/cap found for the West corner of said 0.15 acres in the Northwest line of said 37.02 acres and an interior line of said 42.80 acres;

THENCE South 72°21'58" West, with the Northwest line of said 37.02 acres and an interior line of said 42.80 acres, 475.71 feet to a ½" steel rod found for the Northwest corner of said 37.02 acres, an "ELL" corner of said 42.80 acres, the Northeast corner of Lot 252 of Cherokee Club Estates according to that map or plat thereof recorded in Plat Cabinet A, Slide 151B, PR, and the Southeast corner of Lot 1 of Hopkins Subdivision according to that map or plat thereof recorded in Plat Cabinet B, Slide 76, PR;

THENCE North 11°12'39" West, with an interior line of said 42.80 acres and the East line of Lot 1 of Hopkins Subdivision, 174.61 feet to a 3/8" steel rod found for an "ELL" corner of said 42.80 acres, the Northeast corner of Lot 1 of Hopkins Subdivision, the Northeast corner of that Tract 6, Easement 5 called 0.055 acres in 2200/643, OR, and in the South line of Preston Trail as shown on plat for Cherokee Club Estates;

THENCE North 64°55'46" East, with an interior line of said 42.80 acres and the South line of Preston Trail, 246.07 feet to a 3/8" steel rod found for an "ELL" corner of said 42.80 acres and the Northwest corner of Lot 250 of Cherokee Club Estates;

THENCE with the common lines of said 42.80 acres and Cherokee Club Estates as follows:

South 25°02'18" East, 46.89 feet to a 3/8" steel rod found for the Southwest corner of Lot 250;

North 75°30'43" East, at 298.77 feet pass a ½" steel rod found for the Southeast corner of Lot 250 and the Southwest corner of Lot 249, at 419.02 feet pass a 3/8" steel rod found for the Southeast corner of Lot 249 and the Southwest corner of Lot 248, continuing in all 534.48 feet to a 3/8" steel rod found for an angle point in the East line of Lot 248;

North 26°28'36" East, at 90.88 feet pass a ½" steel rod found bent for the East corner of Lot 248 and the South corner of Lot 247, continuing in all 188.75 feet to a ½" steel rod found for an angle point in the East line of Lot 247;

North 25°23'31" West, at 149.08 feet pass a 3/8" steel rod found at a "U" post for the North corner of Lot 247 and the East corner of Lot 246, continuing in all 340.71 feet to a ½" steel rod found for the Northeast corner of Lot 246;

South 86°17'28" West, at 99.41 feet pass a ½" steel rod found at a "T" post for the Northwest corner of Lot 246 and the Northeast corner of Lot 245, continuing in all 178.68 feet to a ½" steel rod found for an angle point in the North line of Lot 245;

South 37°40'53" West, at 139.35 feet pass a 3/8" steel rod found at a "T" post for the West corner of Lot 245 and the North corner of Lot 244, continuing in all 249.71 feet to a ½" steel rod found by a bent 3/8" steel rod at a "T" post for the West corner of Lot 244 and the North corner of Lot 243;

South 37°51'46" West, at 124.70 feet pass a 3/8" steel rod found at a "T" post for the West corner of Lot 243 and the North corner of Lot 242, continuing in all 207.54 feet to a ½" steel rod found for an angle point in the Northwest line of Lot 242;

South 64°58'14" West, at 17.23 feet pass a ½" steel rod found for the West corner of Lot 242 and the North corner of Lot 241, at 97.24 feet pass a ½" steel rod found for the West corner of Lot 241 and the North corner of Lot 240, at 197.24 feet pass a 3/8" steel rod found for the West corner of Lot 240 and the North corner of Lot 239, at 297.19 feet pass a 3/8" steel rod w/McCown cap found for the West corner of Lot 239 and the North corner of Lot 238, at 397.08 feet pass a 3/8" steel rod found for the West corner of Lot 238 and the North corner of Lot 237, continuing in all 507.02 feet to a 3/8" steel rod found for the West corner of Lot 237;

South 24°58'12" East, 120.05 feet to a 3/8" steel rod found for the South corner of Lot 237 and an "ELL" corner of Preston Trail;

South 11°17'26" East, 119.02 feet to a ½" steel rod found for the Northeast corner of Lot 236 in the West line of Preston Trail;

South 69°02'58" West, at 101.52 feet pass a ½" steel rod found for the Northwest corner of Lot 236 and the Northeast corner of Lot 235, at 202.85 feet and 0.66' right pass a ½" steel rod found, at 304.23 feet pass a ½" steel rod found for the Northwest corner of Lot 234 and the Northeast corner of Lot 233, continuing in all 418.14 feet to a ½" steel rod found for an angle point in the North line of Lot 233;

South 64°53'42" West, at 21.77 feet pass a ½" steel rod found by a ¾" iron pipe for the Northwest corner of Lot 233 and the Northeast corner of Lot 232, at 146.84 feet pass an "X" found painted blue on top of an electric transformer box for the Northwest corner of Lot 232 and the Northeast corner of Lot 231, at 247.02 feet pass a ½" steel rod found for the Northwest corner of Lot 231 and the Northeast corner of Lot 230, at 350.45 feet pass a 3/8" steel rod found for the Northwest corner of Lot 230 and the North corner of Lot 229, continuing in all 417.94 feet to a 3/8" steel rod found for an angle point in the Northwest line of Lot 229;

South 41°45'39" West, at 31.02 feet and 0.66' left pass a 3/8" steel rod found, at 138.66 feet pass a 1/2" steel rod found for the West corner of Lot 228 and the North corner of Lot 227, continuing in all 255.83 feet to a 3/8" steel rod found for the West corner of Lot 227;

South 26°17'38" East, 106.72 feet to an "X" cut in a concrete drain for the South corner of Lot 227 and an "ELL" corner of said 42.80 acres in the North line of Augusta Drive, from which a 1/2" steel rod w/Hearn cap found is South 67°09'08" West, 13.50 feet;

THENCE South 84°26'45" West, with the South line of said 42.80 acres and the North line of Augusta Drive, 126.54 feet to a 3/8" steel rod found for the Southeast corner of that 1.469 acres shown as Lot 1 Block 1 of Bob Brown Subdivision according to that map or plat thereof recorded in Plat Cabinet B, Slide 71, PR, and further shown as Lot 1R of Bob Brown Subdivision according to that map or plat thereof recorded in Plat Cabinet B, Slide 341, PR;

THENCE North 51°17'38" West, with the Southwest line of said 42.80 acres and the Northeast line of Lot 1R, at 17.04 feet pass a 3/8" steel rod found on line, continuing in all 216.89 feet to a 3/8" steel rod found for an angle point in the Northeast line of said Lot 1R, the South corner of said 0.023 acres and an angle corner of that 0.531 acres, part of Lot 198R and all of 0.018 acres in 2338/395;

THENCE North 48°03'03" West, with the Southwest line of said 0.023 acres and an interior line of said 0.531 acres, 26.64 feet to a 3/8" steel rod w/McCown cap found for an angle corner of both said 0.023 & 0.531 acres;

THENCE North 05°37'13" West, with the West line of said 0.023 acres and an interior line of said 0.531 acres, 37.88 feet to a 3/8" steel rod w/McCown cap found for an angle corner of both said 0.023 & 0.531 acres;

THENCE North 40°48'49" East, with the Northwest line of said 0.023 acres and an interior line of said 0.531 acres, 24.70 feet to a 3/8" steel rod w/McCown cap found for the North corner of said 0.023 acres in an interior line of said 0.531 acres and the South corner of that 0.018 acres save and excepted from said 42.80 acres;

THENCE with the common lines of said 0.018 & 0.531 acres as follows:

North 40°48'49" East, 47.16 feet to a 3/8" steel rod found for the East corner of said 0.018 acres and an "ELL" corner of said 0.531 acres;

North 49°24'08" West, 21.59 feet to a corner in an Azalea bush for the North corner of said 0.018 acres in an interior line of said 42.80 acres, same being the South corner of Lot 199 and the East corner of Lot 198 of Cherokee Club Estates;

THENCE with the common lines of said 42.80 acres and Cherokee Club Estates as follows:

North 40°42'57" East, at 12.14 feet pass a ½" steel rod w/Matabo cap found for the East corner of said 0.531 acres, at 100.26 feet pass a ½" steel rod found for the East corner of Lot 199 and the South corner of Lot 200, at 199.97 feet pass a ½" steel rod found for the East corner of Lot 200 and the South corner of Lot 201, at 299.62 feet pass a ½" steel rod found for the East corner of Lot 201 and the South Corner of Lot 202, at 349.62 feet pass a ½" steel rod w/Canyon cap found for the East corner of the West ½ of Lot 202 and the South corner of the East ½ of Lot 202, at 499.97 feet pass a ½" steel rod found for the East corner of Lot 203 and the South corner of Lot 204, and also shown on RePlat of Lots 204-206 into Lot 204-A, 205 & 206-A in 992/297, LR, at 590.42 feet pass a ½" steel rod found for the East corner of Lot 204-A and the South corner of the replatted Lot 205, at 599.91 feet pass a ½" steel rod found for the original East corner of Lot 204 and the original South corner of Lot 205, continuing in all 700.26 feet to a ½" steel rod found in concrete for the original East corner of Lot 205 and an angle point in the replatted Southeast line of Lot 205 and the original South corner of Lot 206;

North 63°09'51" East, at 79.95 feet pass a ½" steel rod found for the East corner of Lot 206 & Lot 206-A and the South corner of Lot 207, at 175.72 feet pass a ½" steel rod found for the Southeast corner of Lot 207 and the Southwest corner of Lot 1 of Wilson Estates according to that map or plat thereof recorded in Plat Cabinet B, Slide 62, PR, continuing in all 330.75 feet to a ½" steel rod found for an "ELL" corner of said 42.80 acres and the Southeast corner of Lot 1 of Wilson Estates;

North 02°02'42" West, 47.95 feet to a ½" steel rod found for an "ELL" corner of said 42.80 acres, the Northeast corner of Lot 1 of Wilson Estates and in the Southeast line of Pebble Beach according to Cherokee Club Estates A/151B, PR;

North 87°59'05" East, 80.58 feet to a 3/8" steel rod found for an angle corner of both said 42.80 acres and Pebble Beach;

North 60°25'08" East, 118.89 feet to a 3/8" steel rod found for an "ELL" corner of said 42.80 acres and the West corner of Lot 161 of Cherokee Club Estates;

South 29°37'37" East, 120.27 feet to a ½" steel rod found in concrete for the South corner of Lot 161;

North 60°26'38" East, at 100.03 feet pass a ½" steel rod found in concrete for the East corner of Lot 161 and the South corner of Lot 160, at 199.93 feet pass a ½" steel rod found in concrete for the East corner of Lot 160 and the South corner of Lot 159, at 300.27 feet pass a ½" steel rod found for the East corner of Lot 159 and the South corner of Lot 158, at 400.00 feet pass a ½" steel rod found for the East corner of Lot 158 and the South corner of Lot 157, continuing in all 506.51 feet to a ½" steel rod found in concrete for the East corner of Lot 157 and the South corner of Lot 156;

North 35°00'54" East, at 127.34 feet pass a 3/8" steel rod found for the East corner of Lot 156 and the South corner of Lot 155, at 226.96 feet pass a 3/8" steel rod found for the East corner of Lot 155 and the South corner of Lot 154, continuing in all 376.63 feet to a ½" steel rod found in concrete for the East corner of Lot 154 and the South corner of Lot 153;

North 35°06'51" East, 161.76 feet to a 3/8" steel rod found for the Northeast corner of Lot 153 and the Southeast corner of Lot 152;

North 02°48'57" West, at 100.18 feet pass a point in an electric box for the Northeast corner of Lot 152 and the Southeast corner of Lot 151, continuing in all 174.26 feet to a point in a 26" Cypress for an angle point in the East line of Lot 151;

North 47°44'14" West, 110.41 feet to a 3/8" steel rod w/GES cap found for the Southeast corner of that 0.126 acres to Eddie & Letha Smith in 1479/115, OR in the Northeast line of Lot 150;

THENCE with the common lines of said 42.80 acres & said 0.126 acres and that 0.331 acres to Eddie & Letha Smith in 1568/381, OR, as follows:

North 03°33'22" West, 84.90 feet to a 3/8" steel rod w/GES cap found for the Northeast corner of said 0.126 acres and the Southeast corner of said 0.331 acres;

North 17°32'37" West, 91.79 feet to a 1/2" steel rod w/Kirby cap found for an angle point in the Northeast line of said 0.331 acres;

North 79°10'24" West, 131.53 feet to a 1/2" steel rod w/Kirby cap found for the Northwest corner of said 0.331 acres and an "ELL" corner of said 42.80 acres in the East line of Pebble Beach;

THENCE North 03°15'20" West, with the West line of said 42.80 acres and the East line of Pebble Beach, 733.88 feet to the PLACE OF BEGINNING, and containing within these calls, 82.79 acres of land.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the heretofore described property is hereby annexed to the City of Jacksonville, Cherokee County, Texas, and that the boundary limits of the City of Jacksonville be and the same are hereby extended to include the above described territory within the city limits of the City of Jacksonville, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Jacksonville and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.
2. A service plan for the area is hereby adopted and attached as Exhibit "A".

The City Secretary is hereby directed to file with the County Clerk of Cherokee County, Texas, a certified copy of this ordinance.

PASSED by an affirmative vote of the requisite number of members of the City Council this the 13th day of September, 2022.

APPROVED:

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	16.
DEPARTMENT:	Administration	PREPARED BY:	Shane Pace
INITIATED BY:	Shane Pace	EXHIBITS:	Ordinance 7.26.22 Annexing JEDCO Property S. Loop 456

EXECUTIVE SUMMARY:

SUMMARY STATEMENT: A petition for voluntary annexation has been filed with the City by the owner of approximately 69 acres +/- of real property, generally located at the southeast corner of Loop 456 and US 69, contiguous to the City of Jacksonville. The applicant is requesting that the property be annexed and become part of the City pursuant to Section 43.0671 of the Texas Local Government Code.

Pursuant to Section 43.0672 of the Texas Local Government Code, the City must first negotiate and enter into a written agreement with the owner, of which said agreement must include a list of each service the municipality will provide on the effective date of the annexation and a schedule that includes the period within which the municipality will provide each service that is not provided on the effective date of the annexation. The territory hereinafter annexed into the City shall be classified under the "O" – Agricultural-Open Space District.

RECOMMENDED ACTION:

Approve the ordinance annexing the property.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:
Pursuant to Section 43.0673 of the Texas Local Government Code, the City is required to hold one public hearing before it may initiate annexation proceedings for the property.

ORDINANCE ANNEXING TERRITORY

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF JACKSONVILLE, CHEROKEE COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY, AND ADOPTING A SERVICE PLAN.

WHEREAS, Chapter 43 of the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and/or Charter of the City of Jacksonville, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

BEING 69.04 acres of land in BLOCK No. 17 OF THE JOSE PINEDA EAST FOUR LEAGUE GRANT, ABSTRACT No. 41 , CHEROKEE COUNTY, TEXAS, and being that Tract 2 called 73.4 acres from Stephan Lewis to Lewis & Company Jacksonville Properties, LLC on March 21, 2009 and recorded in Volume 1969, Page 466 of the Official Records of Cherokee County, Texas (hereinafter shown as volume/page, OR, DR for Deed Records, LR for Land Records), with said 73.4 acres being a part of that Tract 1 called 44.5 acres and Tract 2 called 186 acres from John Goodson et ux to W.A. Lewis on August 22, 1919 in 84/465, DR, said 73.4 acres also being a part of that 31.1 acres from Annie House to Will Lewis on February 22, 1945 in 274/229, DR, and said 73.4 acres also being a part of that tract from J. C. Ross et ux to W.A. Lewis et ux on August 20, 1947 in 304/219, DR: SAID tract described as follows: BEARINGS are based on the Texas Coordinate System of 1983, Texas Central Zone per GPS observations: All coordinates are U.S. Survey Feet, NAD83(2011) Epoch 2010.0000 per static GPS data and an OPUS solution through the NGS website: At the point of beginning, the angle of convergence is 02°37'12" and the combined scale factor is 0.99999436, respectively: To get geodetic bearings, rotate the bearings recited herein, clockwise, by the angle of convergence: All distances are grid and to get surface distances, divide the distances recited herein by the combined scale factor: w/cap = a plastic cap marked Affiliated Surveyors: w/GES cap = a plastic cap marked GES 4703: w/Kirby cap = a plastic cap marked KIRBY, 4978: w/McCown cap = a plastic cap marked MCCOWN 4080: SEE PLAT:

BEGINNING at a concrete highway monument found for the West or Northwest corner of said 73.4 acre, the South corner of that Tract 11 called 13.706 acres from Mrs. Ada Lewis to the State of Texas on December 8, 1969 in 615/283, DR, in the Northeast line of that First Strip called 3.51 acres from W. A Lewis et ux to The State of Texas on March 19, 1957 in 465/120, DR, and being at the intersection of the Southeast line of Loop No. 456 with the Northeast line of U.S. Highway No. 69 and having a state plane coordinate with a

Northing of 10703331.089 feet and an Easting of 3874324.574 feet, from which a Geodetic Monument No. G-1290 found for reference is South 36°12'32" East, 9.17 feet;

THENCE with the Northwest line of said 73.4 acres and the Southeast line of said 13.706 acres and Loop No. 456 as follows:

North 40°33'32" East, 140.94 feet to a concrete highway monument found;

North 53°04'15" East, 200.00 feet to a concrete highway monument found;

North 44°04'27" East, crossing the East line of said 186 acres and the West line of said 31.1 acres, 708.36 feet to a concrete highway monument found;

North 52°54'28" East, 633.30 feet to a concrete highway monument found for the East corner of said 13.706 acres and the North corner of said 73.4 acres in the Northeast line of said 31.1 acres and the Southwest line of that 11.459 acres from M. D. Thompson et ux to The Texas & New Orleans Railroad on May 21, 1902 in 25/484, DR, same being in a curve to the right;

THENCE with the Northeast line of said 73.4 & said 31.1 acres, and the Southwest line of said 11.459 acres and said railroad as follows:

Southeasterly along said curve to the right having a radius of 2838.89 feet, an arc length of 210.57 feet, a delta of 04°14'59", and a long chord of South 46°31'25" East, 210.52 feet to a 1/2" steel rod w/cap set for the end of said curve, from which a 3/8" steel rod found for the end of said curve in the Northeast line of said 11.459 acres and a corner of that 4.018 acres described in Resolution 1-2017-02 by the City of Jacksonville on January 10, 2017 in 2361/53, OR, is North 45°13'30" East, 200.27 feet;

South 44°46'30" East, 527.50 feet to a 1/2" steel rod w/cap set;

North 44°48'11" East, 50.00 feet to a boat spike found, from which a 3/8" steel rod found for another corner of said 11.459 acres and said 4.018 acres in the Northeast line of said 11.459 acres is North 46°29'13" East, 103.61 feet;

South 44°40'34" East, 359.25 feet to a 1/2 steel rod w/cap set for the Southeast corner of said 11.459 acres, the Southwest corner of that 0.549 acres from W. H. Haws to The Texas & New Orleans Railroad on June 25, 1902 in 25/546, DR, same being the Northeast corner of said 73.4 & said 31.1 acres and in the West line of the residue of that 119.1 acres from John & Raymond Haws to Miss Octie Haws on November 24, 1945 in 282/480, DR, from which a 3/8" steel rod found for the Northeast corner of said 11.459 acres, the Northwest corner of said 0.549 acres and the Southeast corner of said 4.018 acres is North 04°26'36" West, 157.74 feet;

THENCE South 04°26'36" East, with the East line of said 73.4 & said 31.1 acres and the West line of said 119.1 acres, 101.86 feet to a 1/2" steel rod w/cap set for the Southeast corner of said 31.1 acres, an "ELL" corner of said 73.4 acres, and the Southwest corner of said 119.1 acres;

THENCE South 85°33'24" West, with an interior line of said 73.4 acres and the South line of said 31.1 acres, 72.30 feet to a 1/2" steel rod w/cap set for an "ELL" corner of said 73.4 acres and the Northeast corner of said 44.5 acres;

THENCE South 03°07'09" East, with the East line of said 73.4 & said 44.5 acres, at 55.75 feet pass a 3/8" steel rod w/McCown cap found for the Northwest corner of that 10.000 acres from Jonathan Whitehead to Jacksonville Iron & Metal, Inc. on April 1, 2010 in 2023/121, OR, at 823.15 feet pass a 3/8" steel rod w/McCown cap found for the Southwest corner of said 10.000 acres and the Northwest corner of that 2.000 acres from Paul Sayble Paveltich as Attorney-in-Fact for Berryman Pete Paveltich to Young-Hefcar Holdings, Inc.

on March 21, 2007 in 1843/20, OR, continuing and passing the Southwest corner of said 2.000 acres and the Northwest corner of that 3.00 acres from S.A.Y. Plastics, Inc. to Young-Hefcar Holdings, Inc. on July 28, 2006 in 1802/266, OR, continuing in all 1126.07 feet to a 3/8" steel rod w/Kirby cap found for the Northeast corner of that 3.04 acres from Lewis & Company Jacksonville Properties, LLC to Say Plastics, Inc. on December 24, 2012 in 2150/171, OR;

THENCE with the North and West lines of said 3.04 acres as follows:

South 87°10'40" West, 599.88 feet to a 3/8" steel rod found for the Northwest corner of said 3.04 acres;

South 01°47'22" East, 219.79 feet to a 3/8" steel rod found for the Southwest corner of said 3.04 acres in the South line of said 73.4 & said 44.5 acres and the North line of that 1.21 acres from Serena Youngblood to Young-Hefcar Holdings, Inc. on February 15, 2013 in 2154/76, OR;

THENCE South 86°57'24" West, with the South line of said 73.4 & said 44.5 acres and the North line of said 1.21 acres, 108.19 feet to a 3/8" steel rod w/GES cap found for the Northwest corner of said 1.21 acres and the Northeast corner of that 0.246 acres from Ani Med, LLC to Say Plastics, Inc. on December 19, 2012 in 2150/174, OR;

THENCE South 87°10'09" West, with the South line of said 73.4 & said 44.5 acres, at 39.93 feet pass a 3/8" steel rod w/Kirby cap found for the Northwest corner of said 0.246 acres and the Northeast corner of that 3.16 acres from Ani Med, LLC to Alexander Property Management, LLC on November 17, 2015 in 2299/425, OR at 547.27 feet pass a 3/8" steel rod found on line for reference, continuing in all 547.64 feet to a 1/2" steel rod w/cap set for the Southwest corner of said 73.4 acres in the East line of U.S. Highway No. 69 and the Southeast corner of said 3.51 acres, from which a concrete highway monument found is South 37°00'03" East, 147.69 feet;

THENCE with the West line of said 73.4 acres and the East line of said 3.51 acres and U.S. Highway No. 69 as follows:

North 37°00'03" West, 571.07 feet to a broken concrete highway monument found;

North 17°54'33" West, 105.71 feet to a concrete highway monument found;

North 36°58'00" West, crossing the West line of said 44.5 acres and passing the South corner of said Ross to Lewis tract, passing the Northwest corner of said Ross to Lewis tract and crossing the South line of said 186 acres, continuing in all 723.56 feet to the PLACE OF BEGINNING, and containing within these calls, 69.04 acres of land.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the heretofore described property is hereby annexed to the City of Jacksonville, Cherokee County, Texas, and that the boundary limits of the City of Jacksonville be and the same are hereby extended to include the above described territory within the city limits of the City of Jacksonville, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Jacksonville and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

2. A service plan for the area is hereby adopted and attached as Exhibit “A”.

The City Secretary is hereby directed to file with the County Clerk of Cherokee County, Texas, a certified copy of this ordinance.

PASSED by an affirmative vote of the requisite number of members of the City Council this the 13th day of September, 2022.

APPROVED:

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>17.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Shane Pace</u>
INITIATED BY:	<u>Shane Pace</u>	EXHIBITS:	<u>5-copy of 2022.10.01 - Resolution - approve matching grants program</u>

EXECUTIVE SUMMARY:

The purpose of this resolution is to seek City Council approval for the expenditure of an amount not to exceed \$400,000 to fund the JEDCO matching grant programs in Fiscal Year 2022-2023. Approval of the requested expenditure will ensure adequate funding for the Matching Grant Program currently administered by JEDCO. This program has proven successful in assisting with the redevelopment of numerous downtown buildings, demolishing substandard structures throughout the City, and improving the aesthetics of commercial properties along key corridors. This item was unanimously approved by the JEDCO Board of Directors at their August 18, 2022 meeting.

RECOMMENDED ACTION:

Make a motion approving the resolution.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

2.4 Preserve and revitalize existing neighborhoods.

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves all JEDCO expenditures over \$10,000.

RESOLUTION NO. 09-2022-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS APPROVING PROJECTS OF THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION THAT MAY INCLUDE LAND, BUILDINGS, EQUIPMENT, FACILITIES, EXPENDITURES, TARGETED INFRASTRUCTURE, AND IMPROVEMENTS FOUND BY THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION'S BOARD OF DIRECTORS TO PROMOTE NEW OR EXPANDED BUSINESS DEVELOPMENT WITHIN THE CITY OF JACKSONVILLE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Jacksonville Economic Development Corporation (“EDC”) is a Type-B economic development corporation; and

WHEREAS, Section 505.158, Texas Local Government Code, requires that a Type B Corporation authorized by a city with a population of 20,000 or less that approves a project requiring an expenditure of \$10,000 or more may not undertake the project until the governing body of the city adopts a resolution authorizing the project after giving the resolution two separate readings; and

WHEREAS, the Board of Directors of the EDC has approved a project requiring an expenditure of \$10,000 or more; and

WHEREAS, the City Council finds this project will promote new or expanded business enterprises in and near the City of Jacksonville; and

WHEREAS, the action authorized by this Resolution is in furtherance of the public interest, for the good government, peace, order, trade and commerce of the City and necessary and proper for carrying out of the authority granted by law to the City and the EDC.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

SECTION 1. The recitals contained in the preamble of this Resolution are determined to be true and correct and are hereby adopted as a part of this Resolution.

SECTION 2. The City Council of the City of Jacksonville hereby approves and authorizes the following project for which the EDC may authorize expenditures provided all other statutory requirements are followed:

- a. An amount not to exceed \$400,000 to fund the JEDCO matching grant programs in fiscal year 2022-2023.

SECTION 3. It is hereby declared that the sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable and, if any phrase, clause, sentence, paragraph, or section of this Resolution shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Resolution, because the same would have been enacted by the City Council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. All resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict herewith.

SECTION 5. This Resolution shall take effect immediately after passage hereof.

SECTION 6. This Resolution is read and adopted at a meeting that was open to the public and notice of the time, place and purpose of said meetings was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

FIRST READING by the City Council of the City of Jacksonville, Texas at first reading on the 8th day of September, 2022 at __: __ P.M.

FINALLY PASSED AND APPROVED on its Second and Final Reading by the City Council of the City of Jacksonville, Texas at second reading on the 13th day of September, 2022 at __: __ P.M.

Signed this 13th day of September, 2022.

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Clerk

APPROVED:

Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>18.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Shane Pace</u>
INITIATED BY:	<u>Shane Pace</u>	EXHIBITS:	<u>Proposed Budget JEDCO</u>

EXECUTIVE SUMMARY:

The purpose of this item is to seek City Council approval of the FY 2022-2023 Jacksonville Economic Development Corporation (JEDCO) Budget. Per JEDCO Bylaws, "No later than August 1 of each year the Board of Directors shall prepare a budget for the next fiscal year, which budget shall be submitted to and approved by the Jacksonville City Council." The JEDCO Board of Directors unanimously approved the FY 2022-2023 budget at the August 18, 2022 meeting.

RECOMMENDED ACTION:

Make a motion approving the JEDCO budget as presented.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

3.3 Ensure financial stability and stewardship.

POLICY/GOAL CONSIDERATION:**LEGAL:**

The council approves the JEDCO annual budget.



Fiscal Year 2022-2023 Budget

Jacksonville Economic Development Corporation
Fiscal Year 2022-2023
Budget

	FY22-23 Budget Proposed	FY21-22 Budget Adopted
<u>Cash Balance</u>		
Beginning Cash Balance	\$4,100,000	\$5,100,000
<u>Revenue</u>		
Sales Tax	\$1,646,096	\$1,345,877
Interest Income	\$50,000	\$50,000
Lease Income	\$75,818	\$27,300
Total Revenue	\$1,771,914	\$1,423,177
<u>Expenses</u>		
Administrative & Operating Expenses (Exhibit A)	\$262,000	\$259,800
Legal & Professional Services (Exhibit B)	\$67,000	\$62,000
Norman Industrial Park Expenses (Exhibit C)	\$30,200	\$29,000
Advertising, Travel/Training, & Promotions (Exhibit D)	\$55,000	\$53,000
Total Expenses	\$414,200	\$403,800
<u>Economic Development Projects</u>		
Committed Projects (Exhibit E)	\$247,333	*\$1,260,654
Matching Grants (Exhibit E)	\$400,000	\$ 400,000
Workforce Development (Exhibit E)	\$20,000	\$20,000
Future Projects (Exhibit E)	\$2,000,000	\$2,000,000
Total Economic Development Projects	\$2,667,333	\$3,680,654
Total Budget	\$3,081,533	\$4,084,454

* increased from \$525,000 to \$943,321.55 via mid-year budget amendment

Cash Balance

Beginning Cash Balance - \$4,100,000:

Approximate beginning cash balance for Fiscal Year 2022-2023.

Revenue

Sales Tax - \$1,646,096:

Projected sales tax revenue is estimated by the City.

Interest Income - \$50,000:

JEDCO follows the City of Jacksonville Investment Policy which results in approximately \$4,250 of interest income per month.

Lease Income - \$75,818:

- **140 Broiles St.** - \$21,000
 Tenant: A&W Field Services
 Monthly payment: \$1,750
 Lease expiration: March 31, 2026
- **Golf Course** - \$54,818
 Tenant: Cherokee Ranch Golf Club, Inc.
 Monthly payment: \$4,568.20
 Lease expiration: February 21, 2047

Exhibit A
Administrative & Operating Expenses

Salaries & Administrative	\$220,000
Office Supplies & Miscellaneous	\$15,000
Maintenance	\$5,000
Website & Software	\$12,000
Utilities	\$10,000
Total	262,000

Salaries & Administrative - \$220,000:

Salaries, retirement, health insurance, FICA, and related expenses for the JEDCO President and the full-time administrative assistant. This also includes a car and cell phone allowance for the position of President.

Office Supplies & Miscellaneous- \$15,000:

Office related expenses, including JEDCO stationary, postage, printing, computer maintenance, meals for board meetings, office equipment, and other direct operating and miscellaneous expenses.

Maintenance - \$5,000:

Maintenance and improvements for 309 E. Commerce Street.

Website/Software and IT Support - \$12,000:

- ZacTax annual license: \$3,000
- EDSuite website support and license: \$3,000
- Constant Contact – Newsletters, events, marketing: \$500
- Impact Data Source: \$2,500

Utilities - \$10,000:

309 E. Commerce Street:

- Internet and Telephone (4-lines): \$3,800
- Alarm system: \$400
- Water: \$600
- Gas: \$1,000
- Electric: \$3,600

Exhibit B
Legal & Professional Services

Legal Expenses	\$20,000
Accounting Services	\$3,000
Audit Cost	\$4,000
Consulting	\$25,000
Contractors	\$15,000
Total	\$67,000

Legal Expenses - \$20,000:

Annual salary contribution towards in-house legal counsel. Paid monthly to City. Representation as needed. Preparation and review of performance agreements, real estate contracts, and other documents.

Accounting Services - \$3,000:

Third-party accounting services for preparation of monthly financial reports, check preparation, and preparation of tax forms required by the Internal Revenue Service.

Audit Cost - \$4,000:

Annual audit in conjunction with the City.

Consulting - \$25,000:

Professional consulting fees requiring a professional service or opinion.

- Area Plans, Property Marketing, Brokerage

Contractors - \$15,000:

Independent contractors performing services such as site evaluations, reports, or ancillary duties.

- Assess land at Loop 456 and US 69, Norman Industrial Park

Exhibit C
Norman Industrial Park Expenses

Maintenance	\$25,000
Utilities	\$2,000
Insurance	\$3,200
Total	\$30,200

Maintenance - \$25,000:

Maintenance of the industrial park to include regular mowing within the ROW and of JEDCO owned properties. Litter control and special projects/repairs.

- Brush clean-up

Utilities - \$2,000:

Water and electric service for monument entrance signs.

Insurance - \$3,200:

Property insurance for the JEDCO-owned properties:

- 1801 Norman Drive
- 140 Broiles Street
- Golf Course

Exhibit D
Advertising, Travel/Training, & Promotions

Advertisements	\$4,000
Business Development	\$10,000
Promotional/Marketing Material	\$4,000
Travel	\$14,000
Trade Show/Site Selection Events	\$4,000
Training/Education	\$4,000
Professional Memberships	\$ 5,000
Job Fair/Other Sponsorships	\$10,000
Total	\$53,000

Advertisements - \$4,000:

Advertisements such as billboards, trade publications, Chamber of Commerce promotions, and other miscellaneous publications.

Business Development - \$10,000:

Appreciation efforts and events, BRE and prospect expenses, Workforce Roundtable, and Employer of the Month plaques.

Promotional/ Marketing Materials - \$4,000:

Promotional items/give-a-ways and marketing materials.

Travel - \$14,000:

Travel and lodging for trade shows, site selection events, professional conferences, training, BRE, and prospect visits/recruitment (NETEA).

Trade Shows/Site Selection Events - \$4,000:

Local and national retail and industrial recruiting events.

- PLASTEC WEST (Shane): \$1,000
- International Council of Shopping Centers (ICSC)
 - Las Vegas Expo (Shane): \$660

Training/Education - \$4,000:

Local and national professional conferences and training courses.

- Southern Economic Development Council (SEDC)
 - "Meet the Consultants" (Shane): \$400
 - Annual Conference (Shane): \$700
- Texas Economic Development Council (TEDC)
 - Annual Conference (Shane): \$500
 - Mid-year Conference (Sherri): \$350
- Texas Municipal League
 - ED Conference (Shane and Directors): \$1,000 (\$250/each)
- American Planning Association
 - Texas APA Conference (to maintain CE credits for AICP credentials)

Memberships – \$5000

Includes memberships to professional and civic organizations.

- Texas Economic Development Council (TEDC) (Shane & Sherri): \$1,000
- Int'l. Council of Shopping Centers (JEDCO & Shane) (ICSC): \$225
- Kiwanis (Sherri): \$600
- Rotary (Shane): \$700
- Chamber of Commerce (JEDCO): \$200
- Cherokee Ranch Golf Club: \$1,680
- American Planning Association (APA) (Shane) \$550

Job Fair/Other Sponsorships - \$10,000:

Sponsorship pays for advertising (radio and signage), hospitality room, printed materials, etc.

Exhibit E

Economic Development Projects

Committed Projects	\$247,333
• Adams Engineers	\$44,000
• Dacon Industries	\$23,333
• LU-VE/Zyklus Heat Transfer	\$125,000
• Chamber of Commerce	\$55,000
Matching Grants	\$400,000
Workforce Development	\$20,000
Future Projects	\$2,000,000
Total	\$2,667,333

Adams Engineers and Equipment – Up to \$44,000 (based on TWC report):

A job-creation incentive of \$4,000 per employee up to \$44,000. Adams has 5-years to capture this assistance. Agreement ends September 1, 2023.

Dacon Industries - \$23,333 (based on results of TWC report):

First year payment for job creation incentive totaling \$70,000 payable over 3-years. This amount represents 1/3 of the total incentive for job creation. Agreement ends February 20, 2023.

LU-VE/Zyklus Heat Transfer - \$125,000

Second half of reimbursement toward purchase of land to be paid upon receipt of Certificate of Occupancy for new building.

Matching Grants - \$400,000

Funding for façade, demolition and downtown redevelopment grant program.

- Romas Italian Bistro (DRP) - \$50,000
- Chamber of Commerce (DRP) - \$50,000
- Davenport Design (DRP) - \$50,000
- 107 E. Commerce (DRP) - \$50,000
- 221 S. Main Street (DRP) - \$50,000

Workforce Development - \$20,000

Employer specific training initiatives.

Future Projects - \$2,000,000:

This fund provides for expansion of existing businesses, prospective industries, property acquisitions, expansion, or improvements in the Norman Industrial Park.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>19.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>Resolution to amend HMAP TO ADD ITEM, HMAP Action items- Exhibit A -Jacksonville</u>

EXECUTIVE SUMMARY:

The staff is making an application for a FEMA grant in order to build a new equalization basin at the wastewater treatment plant. FEMA is requiring that this exhibit be added to the County's Hazard Mitigation Plan. The county Emergency Management Coordinator has reviewed the exhibit.

RECOMMENDED ACTION:

Make a motion approving the resolution.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:

**A RESOLUTION AUTHORIZING THE MAYOR AND THE EMERGENCY
MANAGEMENT COORDINATOR TO AMEND THE
CHEROKEE COUNTY HAZARD MITIGATION PLAN**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS
TO ADD THE FOLLOWING ACTION ITEM TO
THE CHEROKEE COUNTY HAZARD MITIGATION PLAN
APPROVED ON JUNE 26, 2020:**

SEE ATTACHED ADDITION(S)

BE IT FURTHER RESOLVED that the Mayor and the Emergency Management Coordinator are hereby authorized to execute the necessary documents to implement this change to the Hazard Mitigation Action Plan as listed in Exhibit A.

PASSED, APPROVED and ADOPTED on this the 13th day of SEPTEMBER 2022.

Randy Gorham, Mayor

ATTEST:

Greg Lowe
City Secretary

EXHIBIT A

CITY OF JACKSONVILLE ACTION ITEMS

HAZARD	2020 CITY OF JACKSONVILLE ACTIONS	RESPONSIBLE AGENCY	ANTICIPATED COST
Flood	Construction of an equalization basin during storm events to prevent sewer overflows at the wastewater treatment plant and in town.	Administration, City Utilities	Grant funds or local funds; Approximately \$3,000,000

2020 JACKSONVILLE RISK ASSESSMENT PRIORITY

Hazard	Frequency	Severity	Classification	Priority
Tornado	Occasional	Major	B	1
Lightning	Highly Likely	Limited	B	2
Hailstorm	Highly Likely	Limited	B	3
Drought	Occasional	Minor	C	4
Windstorm	Occasional	Minor	C	5
Extreme Heat	Likely	Limited	C	6
Flood	Occasional	Limited	C	7
Severe Winter Storm	Occasional	Limited	C	8
Wildfire	Unlikely	Limited	D No Risk	9



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	20.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	RFQ Engineering and Architectural Services Civic Center with Addenda

EXECUTIVE SUMMARY:

Request that the City Council consider awarding Goodwin-Lasiter-Strong the contract for design services, to provide preliminary and final engineering and architectural design services for the Civic Center Renovations located at 14089 US-79, Jacksonville, TX 75766 and for the Jacksonville Public Library facade located at 526 E. Commerce St, Jacksonville TX 75766.

The Jacksonville City Council approved the participation of the city in the purchase of the Cherokee Ranch Golf Club on February 9, 2022, with the intent to convert the clubhouse into a civic center. The purchase was a joint effort between the city, the Jacksonville Economic Development Corporation (JEDCO) and the Cherokee Ranch Golf Club.

The property consists of a 187-acres, 18-hole public golf course, a 14,500-square foot clubhouse and pro shop. On Monday, July 18, 2022, the City of Jacksonville requested Statements of Qualifications for project design services from qualified design firms, to provide preliminary and final engineering and architectural design services for the Civic Center Renovations located at 14089 US-79.

The proposals were received on July 29, 2022, with 5 firms responding. Each firm was evaluated on the following criteria:

Understanding of the project scope	40
Experience	35
Management Approach and Capacity perform the work	15
Quality and completeness of Statement of Qualifications	10
Total	100

The companies all delivered quality responses. Goodwin- Lasiter-Strong demonstrated a greater understanding of the City's needs with this project and identified possible solutions that fit the overall objective and budget. The review committee unanimously recommended Goodwin- Lasiter-Strong to be selected as the architecture and design firm for the Civic Center renovation project.

During the review process, it was noted that the city and the Library Association were in communication regarding the need to update the facade at the Jacksonville Public Library. Upon review of the submittals, it was decided that any of the firms would be ideal for both projects. Combining the projects would afford the city the opportunity to take advantage of the economy of scale afforded to larger projects. As such, staff recommends adding the Jacksonville Library facade project to the proposed Civic Center project as an additional option in order to take advantage of any cost savings.

RECOMMENDED ACTION:

It is recommended that the City Council authorize the City Manager to execute a contract with Goodwin- Lasiter-Strong for design services, to provide preliminary and final engineering and architectural design services for the Civic Center Renovations located at 14089 US-79, Jacksonville, TX 75766 and for the Jacksonville Public Library facade located at 526 E. Commerce St, Jacksonville TX 75766.

BID AND AWARD:

RFQ # 2022-102-01

BUDGET DATA:

\$500,000 Civic Center (Hotel Motel Tax Fund) \$200,000 Library - (Donations and the General Fund)

BUDGET JUSTIFICATION:

STRATEGY MAP

2.2 Parks, recreation and community building.

POLICY/GOAL CONSIDERATION:**LEGAL:**

RFQ was advertised and posted as required by state law.

REQUEST FOR QUALIFICATIONS (RFQ)

FOR ENGINEERING AND ARCHITECTURAL SERVICES FOR CIVIC CENTER RENOVATIONS

CITY OF JACKSONVILLE CIVIC CENTER



**RFQ # 2022-102-01
DUE DATE: July 29, 2022**

**City of Jacksonville
315 S. Ragsdale St.
Jacksonville, TX 75766
Phone: (903) 589-3510
<http://www.jacksonvilletx.org/>**

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SECTION I – CALENDAR FOR ENGINEERING AND ARCHITECTURAL SERVICES

July 16, 23	Announce RFQ and Advertise in Newspaper
July 21	Pre-Submittal Meeting
July 25	Written Inquires re: Project and/or RFQ Due to City
July 27	City Response to Written Inquiries Due to Consultants
July 29	SOQ's Due to City
Aug 01-06	Consultants Interviews (if conducted)
Aug 09	Council Award of Contract

SECTION II – INTRODUCTION AND RFQ TERMS AND CONDITIONS

The City of Jacksonville seeks Statements of Qualifications for project design services from qualified design firms, to provide preliminary and final engineering and architectural design services for the Civic Center Renovations located in the City of Jacksonville. The successful CONSULTANT will contract directly with the CITY and will work cooperatively with the CITY to successfully complete the full scope of the Project within the project budget and schedule.

Multiple contracts may be awarded as a result of this solicitation. The city will consider dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.

The CITY reserves the right to modify this schedule as required. The CITY will send changes to all known RFQ holders. Please contact the Project Manager with any questions concerning the schedule.

Project Funding: Hotel Occupancy Tax Fund design and construction services of \$500,000.

The submission requirements for this qualification are also included on the attached Request for Qualification (RFQ) form. We will not accept faxes or emails as a form of submission. Please submit four (4) hard copies and an electronic version via USB drive of your qualification of services and statement of qualifications for the proposed services to the addresses below:

Greg Lowe
315 S. Ragsdale St.
Jacksonville, Texas 75766
Greg.Lowe@jacksonvilletx.org

The deadline for submission of qualifications is **2:00 p.m. on Friday, July 29, 2022**. It is the responsibility of the submitting entity to ensure that the qualification is received in a timely manner. Qualifications received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm.

SECTION III – DEFINITIONS, TERMS AND CONDITIONS

DEFINITIONS

To simplify the language throughout this request for qualification, the following definitions shall apply:

CITY OF JACKSONVILLE – Same as City.

CITY COUNCIL – The elected officials of the City of Jacksonville, Texas given the authority to exercise such powers and jurisdiction of all City business as conferred by the State Constitution and Laws.

CONTRACT – An agreement between the City and a Provider to furnish supplies and/or services over a designated period during which repeated purchases are made of the commodity and/or service specified.

CITY – The government of the City of Jacksonville, Texas.

CONTRACTOR OR FIRM – The successful Offeror of this request.

RFQ – Request for Qualification

ELECTRONIC DOCUMENTS

Requesting firms may be supplied with the original documents in electronic form to aid in the preparation of qualification(s). By accepting these electronic documents, Firms agree not to edit or change the language or format of these documents. Submission of a qualification by Firms signifies full agreement with this requirement.

RECEIPT OF QUALIFICATIONS

The submitted Qualification(s) must be received by the city prior to the time and date specified. The mere fact that the Qualification was dispatched will not be considered; the firm must ensure that the Qualification is delivered.

Regardless of cause, late qualifications will not be accepted and will automatically be disqualified from further consideration. It shall be the Vendor's sole risk to assure delivery at the designated office by the designated time. Late qualifications will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

QUESTIONS AND INQUIRIES

Questions and inquiries about this Request for Qualification should be directed to: Greg Lowe 903-339-3306. Questions should be submitted in writing no later than seven (7) days prior to the specified due date of the RFQ and may be submitted to: Greg.Lowe@jacksonvilletx.org.

The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made based on this statement.

CITY PREROGATIVE TO ACCEPT/REJECT QUALIFICATIONS

The City reserves the right to accept or reject any or all Qualifications because of this request, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this Request for Qualification if found in the best interest of the City. All Qualifications become the property of the City of Jacksonville.

REIMBURSEMENTS

There is no express or implied obligation for the City of Jacksonville to reimburse responding

firms for any expenses incurred in preparing Qualifications in response to this Request for Qualification and City of Jacksonville will not reimburse responding firms for these expenses, nor will City pay any subsequent costs associated with the provision of any additional information or presentation, or to procure a contract for these services.

CERTIFICATION

Qualifications must be completed and submitted as required in this document. Certification form below should be fully completed.

The undersigned affirms that they are duly authorized to execute this contract, that this RFQ has not been prepared in collusion with any other firm, and that the contents of this RFQ have not been communicated to any other firm prior to the official opening of this RFQ.

Signed By:	_____
Title:	_____
Typed Name:	_____
Company Name:	_____
Phone No.:	_____
Fax No.:	_____
Email:	_____
Bid Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Purch. Order Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Remit Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Federal Tax ID No.:	_____
Date:	_____

AGREEMENT

Submittals should include any vendor proposed, or required, agreements and contracts regarding this RFQ.

COMMUNICATION

Prospective vendors shall communicate only with the staff identified herein during the entire RFQ process (from this solicitation to award). The City shall not be responsible for any verbal or non-verbal communication between a potential bidder and any other employees of the City; and such action may be cause for rejection of the subject bidder's qualification. Only written requirements and qualifications, and addenda as issued by the City will be considered.

COMPANY OWNERSHIP/MANAGEMENT

Should there be a change in the awarded vendor ownership or management, the contract may be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is nontransferable by either party.

DISCLOSURE

At the public opening, there will be no disclosure of contents to competing firms, and all Qualifications will be kept confidential during the negotiation process. Except for trade secrets and confidential information which the Firm identifies as proprietary, all Qualifications will be open for public inspection after the contract award.

AWARD OF THE CONTRACT

Award of the contract shall be made to the responsible offeror whose qualification is determined to be the best offer, taking into consideration the relative importance of price and other factors set forth in this request for qualifications.

The contents of the qualification of the successful bidder will become, at our option, a contractual obligation if a contract ensues. Failure of the successful bidder to accept this obligation may result in cancellation of the award.

Qualifications submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the proposing vendors. The City of Jacksonville reserves the right to terminate the selection process at any time and to reject any or all qualifications.

The City of Jacksonville reserves the right to accept the Qualification that is, in its judgment, the best and most favorable to the interests of the City of Jacksonville and to the public; to reject the low price Qualification; to accept any item of any Qualification; to reject any and all Qualifications; and to waive irregularities and informalities in any Qualification submitted or in the Request for Qualification process, provided; however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Proposing vendors should not rely upon or anticipate such waivers in submitting their Qualification.

ADDENDA

Any addenda to the Qualification specifications issued during the period between issuance of the RFQ and receipt of qualifications are to be considered covered in the Qualification and in awarding a contract they will become a part thereof. Receipt of addenda should be acknowledged by vendors in their qualification cover letter.

FALSE OR MISLEADING STATEMENTS

If, in our opinion, if a qualification contains false or misleading statements or references that do not support a function, attribute, capability, or condition as contended by the vendor, the entire qualification may be rejected at the discretion of the City.

CLARIFICATION OF QUALIFICATION

We reserve the right to obtain clarification of any point in a vendor's qualification or to obtain additional information necessary to properly evaluate a particular qualification. Failure of a vendor to respond to such a request for additional information or clarification may result in rejection of the vendor's qualification.

RESPONSIVENESS

Qualifications should respond to all requirements of this RFQ to the maximum extent possible. Vendors are asked to clearly identify any limitations or exceptions to the requirements inherent in the proposed system. Alternative approaches will be given consideration if the approach clearly offers us increased benefits.

REJECTION OF QUALIFICATION

Qualifications that are not prepared in accordance with these instructions to vendors may be rejected/disqualified. If not rejected, the City of Jacksonville may demand correction of any deficiency and accept the corrected Qualification upon compliance with these instructions to proposing vendors.

INDEMNIFICATION AND RELEASE

It is understood that any resulting contract executed will contain the following Indemnification and Release language:

INDEMNIFICATION

It is further agreed that the Contractor (separately and collectively the "Indemnitee") shall indemnify, hold harmless, and defend the City, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with the work done by the Contractor under this Contract. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the City, any other party indemnified hereunder, the Contractor, or any third party.

RELEASE

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the City, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the City, any other party released hereunder, the Contractor, or any third party.

CONFLICT OF INTEREST

Provide a completed copy of the Conflict-of-Interest Questionnaire (Form CIQ) and Certificate of Interested Parties form upon contract execution.

SECTION IV - TECHNICAL SPECIFICATIONS GENERAL INFORMATION

BACKGROUND

The City of Jacksonville is in an area of rolling hills in East Texas, north of the county seat, Rusk, and south of Tyler, in neighboring Smith County, on U.S. Route 69. The north-south Highway 69 intersects the east-west U.S. Route 79. The city was founded in 1847 and incorporated in 1921. With a current population of 14,849 in the city limits, it is the principal city of the Jacksonville Micropolitan Statistical Area, which includes all Cherokee County, and part of the larger Tyler-Jacksonville combined statistical area. The City of Jacksonville has a 14.1 square mile footprint. The City of Jacksonville is a home-rule city that operates under the

Council-Manager form of government. The city provides a full range of municipal services as prescribed by statute or charter. These services include police, fire and emergency medical services, parks and recreational facilities, library services, street maintenance and construction, public improvements, general administrative services and water, sewer, and sanitation systems.

GENERAL SCOPE OF WORK

The City of Jacksonville, Texas is seeking Qualifications from competent service provider(s) to assist the City in engineering and architectural design, bidding and construction phase services for a remodel of the Civic Center Building, including but not limited to:

- Preliminary and final design services
- Preparation of construction plans and specifications
- Preparation of preliminary and final Opinions of Probable Cost
- Assistance with obtaining an asbestos survey, if needed
- Preparation and submission of all required permit applications
- Bidding phase services
- Construction administration
- Construction inspection

Project Location: The project is located at the 14089 US-79, Jacksonville, TX 75766.

Access to the site will be made available during the pre-submittal meeting during the time specified. The pre-submittal meeting will be held at the Civic Center building, located at 1408 US-79, Jacksonville, TX 75766. Consultants who are interested in the project but are unable to attend the scheduled pre-submittal meeting, should call Greg Lowe at (903) 339-3306 to schedule an appointment for a site visit.

The City of Jacksonville Administration has an immediate need to open and begin licensing the Civic Center, which will require a remodel of the kitchen, bar area, bathrooms, office and reception areas as well as a need to possibly provide two to three new conference rooms.

In addition, City Administration is also interested in obtaining plans, specifications and cost estimates for a full interior remodel of the building. Long-term renovations may be completed in phases.

The area to be remodeled for a new meeting space is 1,600 square feet. The total size of the building for full interior and possible exterior renovations is approximately 14,000 square feet.

The contractor shall be duly licensed as an engineer and/or architect to practice in the State of Texas, and agrees to provide professional services in connection with the project as hereinafter stated, and shall have responsibility for compliance with all applicable laws, rules, regulations, ordinances and codes.

PROPOSED COST OF SERVICES

Please provide your cost qualification to accomplish the scope of work outlined above and for any additional services required to implement the project described in this solicitation.

The qualification must include all costs that are necessary to successfully complete these activities. The City will consider dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises. Contract pricing for services under this RFQ will be adjusted if final project cost estimates differ from the current estimate. Please note that the lowest/best bid

will not be used as the sole basis for entering into this contract.

SUBMISSION REQUIREMENTS

The following information, at a minimum, must be provided:

CONSULTANT OVERVIEW:

- The name and address of the principal office and all branch offices of the CONSULTANT.
- The size of the firm including number and type of employees. If a joint venture, list similar information for each firm and the rationale for the joint venture. Include previous similar experience as a joint venture, and a summary of the joint venture agreement indicating the roles and responsibilities of each party in the joint venture.
- Name, address, e-mail, and telephone numbers of the Project Principal and the individual designated to receive all official correspondence relating to the Project.
- List any subconsultants and/or any other firms that will be used to provide services in relation to this project.

PROJECT TEAM MEMBER INFORMATION:

- Provide a Project Management Chart specific to this project that identifies all key team members, describes each person's role and responsibilities, and shows how each interacts with other team members and the CITY.
- Personnel qualifications for all members of the Project Team that include title, educational background, licenses, relevant experience, work history, length of service with your firm, and three current client references.
- Selection of the successful CONSULTANT will be based, in part, on specific members of your proposed Project Team. Include a statement indicating the firm's commitment to maintain the integrity of the assigned staff throughout the Project.

CONSULTANT EXPERIENCE:

- Briefly discuss five projects that best represent your team's ability to successfully complete this project. Explain how these projects demonstrate your team's capability to successfully provide the services requested. For multi-office firms, these projects should be projects designed by the office or team members proposed for the project in the RFQ. At a minimum, for each project, provide a brief description, a before and after photo, name of project owner, up-to-date client reference information (including names and phone numbers), dates services performed, specific services your team provided and size of the project.

PROJECT UNDERSTANDING:

- Briefly describe your team's understanding of the project. Include a brief description of your proposed approach to the project.
- Briefly describe any challenges or opportunities that you have identified for this project.

ADDITIONAL INFORMATION:

- Provide any additional information the CONSULTANT believes will be helpful in making the selection.

EVALUATION CRITERIA

The City will select a Contractor that best meets its requirements based on the information contained in the Statement of Qualifications, any reference checks conducted, personal knowledge of the Selection Committee and the information presented during any interviews conducted as part of the selection process. Additionally, the City will consider and apply any existing laws, rules

or applicable charter provisions related to historically underutilized businesses (HUB) or the use of women, minority, and small, or disadvantaged businesses enterprises (BDE).

Specifically, the Selection Committee will review and consider the following criteria listed in the order of importance:

Response Criteria	Points
• Summary indicating understanding of the project scope, as well as, any potential opportunities and/or challenges with the project.	40
• The Contractors experience at successfully delivering projects of similar size and complexity on time and within budget (including change orders and allowances). Experience of the proposed Project Team is preferred.	35
• Management approach and capacity to perform the work.	15
• The quality and comprehensiveness of the Statement of Qualifications.	10

PROCUREMENT PROCESS

This RFQ complies with all state laws and CITY policies and procedures. Address any questions and/or concerns about the process or any awards made from it to:

City of Jacksonville
Attn: ReNissa M. Wade, Assistant City Manager
315 S Ragsdale St
Jacksonville, TX 75766
Phone: 903-339-3311
Email: ReNissa.Wade@jacksonvilletx.org

All inquires regarding this Project and RFQ must be in writing and must be submitted to the CITY by the deadline specified above.

CONFLICT OF INTEREST FORM



ATTENTION VENDORS DOING BUSINESS WITH THE CITY OF JACKSONVILLE

Pursuant to House Bill 914, Local Government Code, chapter 176, a person or business and their agents who does business with the City of Jacksonville is required to complete a conflict-of-interest questionnaire (Form CIQ) no later than seven days after being contacted by City of Jacksonville for the purpose of establishing a business relationship. This legal requirement went into effect as of January 1, 2006.

Failure to meet this requirement could result in termination of your business relationship with the City of Jacksonville, whether or not a contract is in place. This is a legal requirement that supersedes contract provisions relating to termination.

Thank you for your cooperation.

Greg Lowe
City Clerk
City of Jacksonville
903-339-3306
Greg.Lowe@jacksonvilletx.org

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ**

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.**OFFICE USE ONLY****Date Received:**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code,

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor

1. Name of person who has a business relationship with a governmental entity.

☐

2. Check this box if you are filing an update to a previously filed questionnaire. *(The law requires you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)*

3. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C and D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐

Yes

☐

No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐

Yes

☐

No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer services as an officer or director, or holds an ownership of 10 percent or more?

☐

Yes

☐

No

D. Describe each employment or business relationship with the local government officer named in this section.

4.

Signature of person doing business with the governmental entity Date

ADDENDA

1. PROPOSED COST OF SERVICES- pages 8-9.

“The qualification must include all costs that are necessary to successfully complete these activities. The City will consider dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises. Contract pricing for services under this RFQ will be adjusted if final project cost estimates differ from the current estimate. Please note that the lowest/best bid will not be used as the sole basis for entering into this contract.”

Upon review, this paragraph appears to be in conflict with the stated selection criteria. This addenda has been issued to resolve this conflict by removing the highlighted section above from the request for qualifications.

2. The meeting time for the Pre-Submittal meeting on July 21, 2022 is 10:30 - 11:30 a.m.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	21.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	Texas Parks and Wildlife recreation trails grant Resolution 8.30.22 V2, lincoln park-SMALL

EXECUTIVE SUMMARY:

Request that the City Council consider approving a Resolution authorizing the submission of an application for the Texas Parks and Wildlife Recreational Trails grant for the development of a community walking trail to be located at Lincoln Park and to engage Schaumburg & Polk, Inc. for grant administration.

The Texas Parks and Wildlife administers the National Recreational Trails Fund in Texas under the approval of the Federal Highway Administration (FHWA). This federally funded program receives its funding from a portion of federal gas taxes paid on fuel used in non-highway recreational vehicles. The Recreational Trail grant is a reimbursable grant. The project can be reimbursed up to 80% of project cost with a maximum of \$300,000 for non-motorized trail grants. Funds can be spent on recreational trail projects such as the construction of new recreational trails, to improve existing trails, to develop trailheads or trailside facilities, and to acquire trail corridors. The deadline for submission is February 1, 2023.

The City of Jacksonville intends to pursue the grant for a half-mile walking trail with an approximate total project cost of \$375,000, which is inclusive of administrative fees.

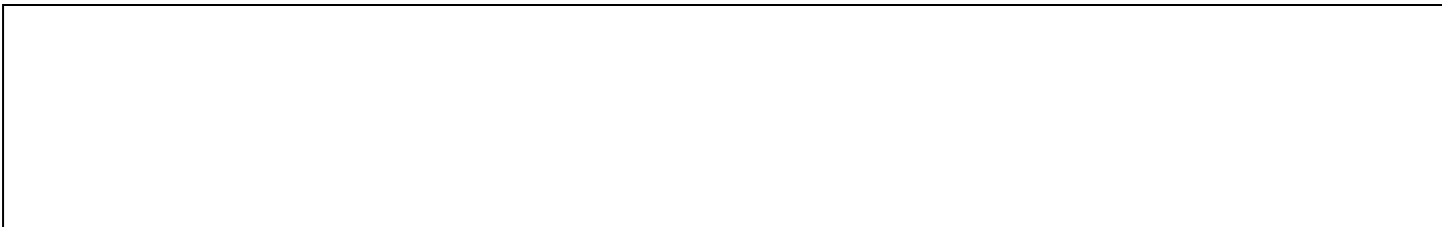
RECOMMENDED ACTION:

It is recommended that the City Council approve a Resolution authorizing the submission of an application for the Texas Parks and Wildlife Recreational Trails grant for the development of a community walking trail to be located at Lincoln Park and to engage Schaumburg & Polk, Inc. for grant administration.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP
2.2 Parks, recreation, and community building.
POLICY/GOAL CONSIDERATION:
LEGAL:

RESOLUTION NO. _____

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS (“CITY”), AUTHORIZING SUBMISSION OF AN APPLICATION FOR TEXAS PARKS AND WILDLIFE GRANT FUNDS TO BE USED FOR REIMBURSEMENT OF EXPENSES INCURRED IN CONNECTION WITH THE CONSTRUCTION OF A NON-MOTORIZED TRAIL AT LINCOLN PARK; AUTHORIZING ACCEPTANCE OF TEXAS PARKS AND WILDLIFE GRANT FUNDS FOR SUCH PURPOSES ALONG WITH ANY GRANT AMENDMENTS TO INCREASE THE GRANT FUNDING LEVELS; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AND AGREEMENTS ASSOCIATED WITH SUCH GRANT FUNDING; ENGAGING SHAUMBURG & POLK, INC. FOR GRANT ADMINISTRATION PURPOSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is the intent of the City Council to promote the public welfare; and

WHEREAS, Texas Parks and Wildlife Department administers the National Recreation Trails Fund in Texas and has made available and offered financial aid monies from the federal gas taxes paid on fuel used in non-highway recreational vehicles; and

WHEREAS, the City of Jacksonville Parks and Recreation Department wishes to participate in the aforementioned State administered financial aid grant; and

WHEREAS, the City of Jacksonville Parks and Recreation Department will be applying for reimbursement for up to 80% of project costs with a maximum of \$300,000.00 for a non-motorized trail; and

WHEREAS, it is considered to be in the public interest to obtain and use grant funds for the above public purposes;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the City of Jacksonville’s City Manager is authorized and directed to submit for filing the grant application for the aforementioned project, and all actions taken in connection therewith are hereby authorized and approved; and

2. That the City Council hereby resolves and affirms to the Texas Parks and Wildlife Department that the City of Jacksonville has legal authority to apply for the grant and to finance and carry out the proposed project; and
3. That the City Council hereby resolves and affirms to the Texas Parks and Wildlife Department the City of Jacksonville's intent to comply with all of the assurances set forth in the grant agreement and all laws and regulations incorporated by reference to the grant agreement; and
4. That the City Manager or designee is hereby authorized and directed to accept the grant for the described program and public purpose, as well as any grant amendments to change the funding levels; and
5. That the City Manager or designee is hereby authorized and directed to execute any documents and take all actions necessary or appropriate in order to accept and use the grant to fulfill the purposes described above; and
6. That the City Manager or designee is hereby authorized and directed to provide such additional information as may be required by the Texas Parks and Wildlife Department; and
7. That the City shall engage Schaumburg & Polk, Inc. for grant administration purposes; and
8. That this Resolution shall become effective from and after its passage.

PASSED AND APPROVED this 13th day of September, 2022.

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Clerk

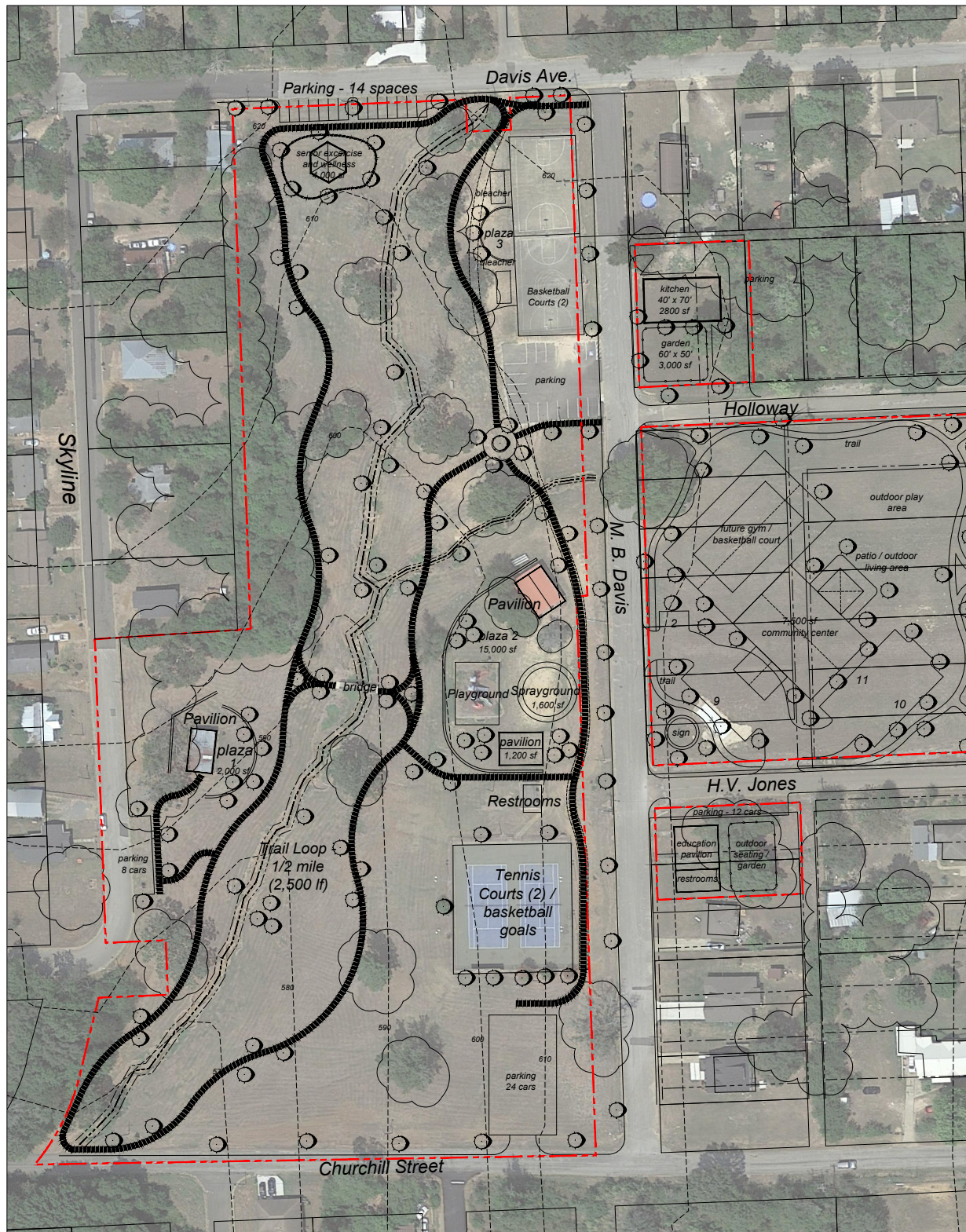
APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Lincoln Park Jacksonville, TX

conceptual development plan



HALFF®

Halff Associates, Inc. Tyler, Texas 903-617-5372 WWW.HALFF.COM

Note: Site plan is for conceptual purposes only and completed prior to detailed engineering. Adjustments to building locations may be required. All plans subject to approval by the City of Jacksonville.
1-10-2022



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	22.
DEPARTMENT:	Administration	PREPARED BY:	ReNissa Wade, Assistant City Manager
INITIATED BY:	ReNissa Wade, Assistant City Manager	EXHIBITS:	Sycamore St. Sewer Imp - Cost Est 050319, Tremont Street Lift Station Upgrade Capital Project Request Form 2019-2020, CDBG grant resolution 8.30.22, CDBG Score Sheet

EXECUTIVE SUMMARY:

Request that the City Council consider approving a Resolution authorizing the submission of an application for the Community Development Block Grant (CDBG) from the United States Department of Housing and Urban Development (HUD) for utility infrastructure improvements to include replacing a sewer line and lift station and authorize the City Manager to engage Traylor and Associates for grant administration.

The Texas Department of Agriculture opens an infrastructure grant to non-entitlement communities every year. The primary objective of the CDBG program is to develop viable communities by providing decent housing and suitable living environments, and expanding economic opportunities principally for persons of low- to moderate-income. All projects funded through the CDBG program typically meet the first national objective (benefit low- and moderate-income persons) by benefiting at least 51 percent low- to moderate-income persons, which is defined as those who earn equal to or less than 80 percent of the area median family income figure (where the area is a metropolitan statistical area or a non-metropolitan county) or earn equal to or less than 80 percent of the statewide non-metropolitan median family income figure, as defined under the United States Department of Housing and Urban Development Section 8 Housing Assistance Program. The City of Jacksonville as a community currently meets the aforementioned national objective as the community is at 59 percent low to moderate income, which exceeds the 51 percent requirement.

Additionally, eligible applicants must be non-entitlement cities under 50,000 in population and non-entitlement counties that have a non-metropolitan population under 200,000 and are not eligible for direct CDBG funding from HUD. The City of Jacksonville is a non-entitlement community and meets this definition for eligibility.

The Public Works department has identified two projects that would qualify for the CDBG grant. The first project is the Sycamore Street Sewer Improvements from US Hwy 79 to Sunset Ave. The second project is for the removal and installation of a package lift station to replace the current Tremont St. lift station.

The application deadline is Spring 2023.

RECOMMENDED ACTION:

It is recommended that the City Council approve a Resolution authorizing the submission of an application for the Community Development Block Grant from the United States Department of Housing and Urban Development for utility infrastructure improvements to include replacing a sewer line and lift station and authorize the City Manager to engage Traylor and Associates for grant administration.

BID AND AWARD:

BUDGET DATA:
BUDGET JUSTIFICATION:

STRATEGY MAP

4.1 Assess the condition of infrastructure

POLICY/GOAL CONSIDERATION:

Improve infrastructure.

LEGAL:



City of Jacksonville
Sycamore Street Sewer Improvements
US Hwy 79 to Sunset Ave
Budget Estimate - May 2019

Item	Qty	Unit	Description	Unit	Total
1	750	LF	10" Ø PVC Sewer Pipe	\$50	\$37,500
2	2	EA	Manholes	\$4,500	\$9,000
3	17	EA	Sewer Service Reconnections	\$2,000	\$34,000
4	555	SY	HMAC Pavement Repair	\$30	\$16,650
5	2	EA	Locate and Connect to existing sewer system	\$1,500	\$3,000
6	1	LS	Traffic Control	\$2,500	\$2,500
7	1	LS	By Pass Pumping	\$10,000	\$10,000
8	1	LS	Bonds, Mobilization/Demobilization	\$5,000	\$5,000
Sub-total					\$117,650

Estimated Construction	\$117,650
10% Contingencies	\$11,765
Engineering / Surveying / Construction Admin.	\$17,500
Total Estimated Project	\$146,915

2019-20

Capital Project or Purchase Request Form

Tremont Lift Station Upgrade



Project # 00-00-00

GL # 00-00000-00-00

FUNDING	
Utility Fund- CIP	\$60,000
TOTAL	\$60,000

DEPARTMENT	
58-WASTEWATER COLLECTION & MAINT	
Capital Project	☒
Capital Purchase	☐
City Manager Recommended:	☐
Council Approved:	☐

	Requestor	City Mngr
Want ⇒	1	1
	2	2
	3	3
	4	4
	5	5
	6	6
s Goals ⇒	7	7
	8	8
sity or equipment ⇒		9
	10	10

INITIAL COSTS	
Construction	\$60,000
TOTAL	\$60,000

MAINTENANCE COSTS	
TOTAL	\$

GRAND TOTAL	\$60,000
--------------------	----------

Randall Chandler 5/8/19

Requestor

Date _____

[illegible]

Scope of Project
This is for the removal and installation of a package lift station to replace the current Tremont St. lift station.

Notes
This project was requested during the previous budget year and with continued wet weather cycle and continued use the lift station has increased the need of replacement.

2018-19

Capital Project or Purchase Request Form

Tremont Lift Station Upgrade



Project # 00-00-00

GL # 00-00000-00-00

Justification

The lift station is a point of degradation that is in need of replacement.

City Manager Comments

City Council Comments

Attachment List

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS (“CITY”), AUTHORIZING SUBMISSION OF AN APPLICATION FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE FOR UTILITY INFRASTRUCTURE IMPROVEMENTS TO INCLUDE REPLACING A SEWER LINE AND LIFT STATION; AUTHORIZING ACCEPTANCE OF SUCH GRANT FUNDS FOR SUCH PURPOSES ALONG WITH ANY GRANT AMENDMENTS TO INCREASE THE GRANT FUNDING LEVELS; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AND AGREEMENTS ASSOCIATED WITH SUCH GRANT FUNDING; TO ENGAGE TRAYLOR AND ASSOCIATES FOR GRANT ADMINISTRATION PURPOSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is the intent of the City Council to promote the public welfare; and

WHEREAS, The United States Department of Housing and Urban Development (HUD) provides federal Community Development Block Grant (CDBG) funds, which in Texas is administered by the Texas Department of Agriculture, which provides grant funds to rural cities with populations less than 50,000 for expanding development of viable communities to help provide decent housing and suitable living environments and expanding economic opportunities principally for the benefit of persons of low- and moderate incomes; and

WHEREAS, the City of Jacksonville desires to develop a viable urban community including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate income;

WHEREAS, the City of Jacksonville Department of Public and Community Services wishes to participate in the aforementioned State administered financial aid grant; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of Jacksonville to apply for funding under the Texas Community Development Program to address certain utility infrastructure improvements including replacement of a sewer line from Sycamore Street to US Highway 79 and a lift station at Tremont Street, in the City of Jacksonville;

WHEREAS, it is considered to be in the public interest to obtain and use grant funds for the above public purposes;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

1. That the City of Jacksonville's City Manager is authorized and directed to submit for filing the grant application with the Texas Department of Agriculture for the aforementioned project, and all actions taken in connection therewith are hereby authorized and approved; and
2. That the City Council hereby resolves and affirms to the Texas Department of Agriculture that the City of Jacksonville has legal authority to apply for the grant and to carry out the proposed projects; and
3. That the City Council hereby resolves and affirms to the Texas Department of Agriculture the City of Jacksonville's intent to comply with all of the assurances set forth in the grant agreement and all laws and regulations incorporated by reference to the grant agreement; and
4. That the City Manager or designee is hereby authorized and directed to accept the grant for the described program and public purpose, as well as any grant amendments to change the funding levels if applicable; and
5. That the City Manager or designee is hereby authorized and directed to execute any documents and take all actions necessary or appropriate in order to apply for, accept and use the grant to fulfill the purposes described above; and
6. That the City Manager or designee is hereby authorized and directed to provide such additional information as may be required by the Texas Department of Agriculture; and
7. That the City shall engage Traylor and Associates for grant administration purposes; and
8. That this Resolution shall become effective from and after its passage.

PASSED AND APPROVED this ____ day of _____, 2022.

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Clerk

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney

Texas Community Development Block Grant

Phase Two Solicitation for Administrative/Planning Services

Evaluation of Proposals

Applicant Community:							
Evaluation Team: (at least three persons required, including one local official)	Name of Evaluator					Title	
	ReNissa M. Wade					Assistant City Manager	
	Randall Chandler					Public Works Director	
	Randy Gowin					Mayor (Elected Official)	
Program: (**list ONLY one program per form, create a separate A508 for each additional program)	2023 -2024 Community Development Fund						
Description of Anticipated Project:	Public Utility project to include Sanitary Sewer line and lift station replacement						
Date Solicitation Sent:	8/17/2022						
Responses received:	Name of Firm					Date Response Received	
Traylor and Associates Langford Community Management Services	Langford Community Services					8/24/2022	
	Traylor & Associates					8/24/2022	
Evaluation of Proposals: (revise/add/delete services in this section as appropriate)	Enter for each criterion & proposal: (criteria listed on A506) • Points awarded, or • Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).						
Name of Firm	Experience	Prior Work Performance	Capacity to Perform	Proposed Cost	Other HUB	Other	Notes:
Langford Community Services	43.33	34.33	2.33	12.26	2		Experience – 45 Prior Work – 35 Capacity to Perform – 5 Proposed Cost – 15 modified for HUB 13 HUB 2
Traylor & Associates	42.66	35	5	13	0		94.26 97.66
Firm Recommended:							
Firm Selected:							
	* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
Conflict of Interest Evaluated by:	☐ Conflict exists, firm disqualified ☒ No conflict exists						
Date Awarded by Governing Body:	September 13, 2022						
Signature of Lead Evaluator:	ReNissa M. Wade						

TDA CDBG

Administration/Professional Services Cumulative Rating Sheet

Langford			
RC	RG	RW	
43	43	44	43.33333
33	35	35	34.33333
3	2	2	2.333333
12.8	12	12	12.26667
2	2	2	2
93.8	94	95	94.26667

Traylor			
RC	RG	RW	
45	42	41	42.66667
35	35	35	35
5	5	5	5
13	13	13	13
0	0	0	2
98	95	94	97.66667

Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Langford Community Mgmt Services
 Evaluator's Name Randy Gorham

TxCDBG Contract No. TBD
 Date of Rating 9/8/2022

Experience -- Rate the respondent for experience in the following areas:

Factor	Max.Pts.	Score	Comments
1. Federal Procurement Procedures	5	5	
2. Environmental Reviews	5	5	
3. Fair Housing/EEO	5	5	
4. Financial Management	5	5	
5. Uniform Act Acquisition/Relocation	5	5	
6. Project Construction Management	10	8	
7. Labor Standards Requirements	5	5	
8. Audit/Contract Close-out	5	5	
Subtotal, Experience	45	43	

Work Performance

Factor	Max.Pts.	Score
1. Submits requests to Client/TDA in a timely manner	5	5
2. Responds to Client/TDA requests in a timely manner	5	5
3. Past Client/TDA projects completed on schedule	5	5
4. Work product is consistently of high quality with low level of errors	5	5
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	5
6. Manages projects within budgetary constraints	10	10
Subtotal, Performance	35	35

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

Factor	Max.Pts.	Score
1. Staffing Level / Experience of Staff	2.5	.5
2. Adequacy of Resources	2.5	1.5
Subtotal, Capacity to Perform	5	2

Proposed Cost

Factor	Max.Pts.	Score
A = Lowest Proposal <u>\$48,500</u>		
B = Bidder's Proposal <u>\$50,000</u>		
A ÷ B X 5 equals Respondent's Score	13	12

TOTAL SCORE

Factor	Max.Pts.	Score
☐ Experience	45	43
☐ Work Performance	35	35
☐ Capacity to Perform	5	2
☐ Proposed Cost	13	12
☐ Historically Underutilized Business (HUB) Certificate Attached	2	2
Total Score	100	94



Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Langford Community Mgmt Services
 Evaluator's Name ReNissa M. Wade

TxCDBG Contract No. TBD
 Date of Rating 9/8/2022

Experience -- Rate the respondent for experience in the following areas:

Comments

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Federal Procurement Procedures	5	5
2. Environmental Reviews	5	5
3. Fair Housing/EEO	5	5
4. Financial Management	5	5
5. Uniform Act Acquisition/Relocation	5	5
6. Project Construction Management	10	9
7. Labor Standards Requirements	5	5
8. Audit/Contract Close-out	5	5
Subtotal, Experience	45	44

Work Performance

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to Client/TDA in a timely manner	5	5
2. Responds to Client/TDA requests in a timely manner	5	5
3. Past Client/TDA projects completed on schedule	5	5
4. Work product is consistently of high quality with low level of errors	5	5
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	5
6. Manages projects within budgetary constraints	10	10
Subtotal, Performance	35	35

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staffing Level / Experience of Staff	2.5	.5
2. Adequacy of Resources	2.5	1.5
Subtotal, Capacity to Perform	5	2

Proposed Cost

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal \$48,500		
B = Bidder's Proposal \$50,000		
A + B X 5 equals Respondent's Score	13	12

TOTAL SCORE

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
☐ Experience	45	44
☐ Work Performance	35	35
☐ Capacity to Perform	5	2
☐ Proposed Cost	13	12
☐ Historically Underutilized Business (HUB) Certificate Attached	2	2
Total Score	100	95

Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Langford Community Mgmt Services
 Evaluator's Name Randall Chandler

TxCDBG Contract No. TBD
 Date of Rating 9/1/2022

Experience -- Rate the respondent for experience in the following areas:

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	<u>Comments</u>
1. Federal Procurement Procedures	5	5	
2. Environmental Reviews	5	4	
3. Fair Housing/EEO	5	5	
4. Financial Management	5	5	
5. Uniform Act Acquisition/Relocation	5	5	
6. Project Construction Management	10	9	
7. Labor Standards Requirements	5	5	
8. Audit/Contract Close-out	5	5	
Subtotal, Experience	45	43	

Work Performance

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to Client/TDA in a timely manner	5	5
2. Responds to Client/TDA requests in a timely manner	5	5
3. Past Client/TDA projects completed on schedule	5	5
4. Work product is consistently of high quality with low level of errors	5	4
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	4
6. Manages projects within budgetary constraints	10	10
Subtotal, Performance	35	33

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

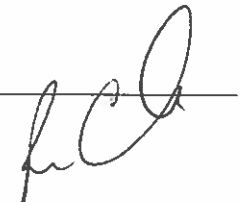
<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staffing Level / Experience of Staff	2.5	1.5
2. Adequacy of Resources	2.5	1.5
Subtotal, Capacity to Perform	5	3

Proposed Cost

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal \$48,500		
B = Bidder's Proposal \$50,000		
A + B X 5 equals Respondent's Score	13	12.8

TOTAL SCORE

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
☐ Experience	45	43
☐ Work Performance	35	33
☐ Capacity to Perform	5	3
☐ Proposed Cost	13	12.8
☐ Historically Underutilized Business (HUB) Certificate Attached	2	2
Total Score	100	93.8



Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Traylor & Associates
 Evaluator's Name Randy Gorham

TxCDBG Contract No. TBD
 Date of Rating 9/8/2022

Experience -- Rate the respondent for experience in the following areas:

Comments

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	
1. Federal Procurement Procedures	5	4	
2. Environmental Reviews	5	5	
3. Fair Housing/EEO	5	5	
4. Financial Management	5	5	
5. Uniform Act Acquisition/Relocation	5	5	
6. Project Construction Management	10	8	
7. Labor Standards Requirements	5	5	
8. Audit/Contract Close-out	5	5	
Subtotal, Experience	45	42	

Work Performance

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	
1. Submits requests to Client/TDA in a timely manner	5	5	
2. Responds to Client/TDA requests in a timely manner	5	5	
3. Past Client/TDA projects completed on schedule	5	5	
4. Work product is consistently of high quality with low level of errors	5	5	
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	5	
6. Manages projects within budgetary constraints	10	10	
Subtotal, Performance	35	35	

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	
1. Staffing Level / Experience of Staff	2.5	2.5	
2. Adequacy of Resources	2.5	2.5	
Subtotal, Capacity to Perform	5		

Proposed Cost

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	
A = Lowest Proposal \$48,500			
B = Bidder's Proposal \$48,500			
A ÷ B X 5 equals Respondent's Score	15	15	

TOTAL SCORE

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	
☐ Experience	45	42	
☐ Work Performance	35	35	
☐ Capacity to Perform	5	5	
☐ Proposed Cost	13	13	
☐ Historically Underutilized Business (HUB) Certificate Attached	2		
Total Score	100	95	



Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Traylor & Associates
 Evaluator's Name ReNissa M. Wade

TxCDBG Contract No. TBD
 Date of Rating 9/8/2022

Experience -- Rate the respondent for experience in the following areas:

Comments

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Federal Procurement Procedures	5	3
2. Environmental Reviews	5	5
3. Fair Housing/EEO	5	5
4. Financial Management	5	5
5. Uniform Act Acquisition/Relocation	5	5
6. Project Construction Management	10	8
7. Labor Standards Requirements	5	5
8. Audit/Contract Close-out	5	5
Subtotal, Experience	45	41

Work Performance

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to Client/TDA in a timely manner	5	5
2. Responds to Client/TDA requests in a timely manner	5	5
3. Past Client/TDA projects completed on schedule	5	5
4. Work product is consistently of high quality with low level of errors	5	5
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	5
6. Manages projects within budgetary constraints	10	10
Subtotal, Performance	35	35

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staffing Level / Experience of Staff	2.5	2.5
2. Adequacy of Resources	2.5	2.5
Subtotal, Capacity to Perform	5	

Proposed Cost

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal <u>\$48,500</u>		
B = Bidder's Proposal <u>\$48,500</u>		
A + B X 5 equals Respondent's Score	15	15

TOTAL SCORE

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
☐ Experience	45	41
☐ Work Performance	35	35
☐ Capacity to Perform	5	5
☐ Proposed Cost	13	13
☐ Historically Underutilized Business (HUB) Certificate Attached		
Total Score	100	94

Administration/Professional Services Rating Sheet

Grant Recipient City of Jacksonville
 Name of Respondent Traylor & Associates
 Evaluator's Name Randall Chandler

TxCDBG Contract No. TBD
 Date of Rating 9/1/2022

Experience -- Rate the respondent for experience in the following areas:

Factor	Max.Pts.	Score	Comments
1. Federal Procurement Procedures	5	5	
2. Environmental Reviews	5	5	
3. Fair Housing/EEO	5	5	
4. Financial Management	5	5	
5. Uniform Act Acquisition/Relocation	5	5	
6. Project Construction Management	10	10	
7. Labor Standards Requirements	5	5	
8. Audit/Contract Close-out	5	5	
Subtotal, Experience	45	45	

Work Performance

Factor	Max.Pts.	Score
1. Submits requests to Client/TDA in a timely manner	5	5
2. Responds to Client/TDA requests in a timely manner	5	5
3. Past Client/TDA projects completed on schedule	5	5
4. Work product is consistently of high quality with low level of errors	5	5
5. Past Client/TDA projects have low level of monitoring findings/concerns and offeror responds to monitoring reports in a timely manner	5	5
6. Manages projects within budgetary constraints	10	10
Subtotal, Performance	35	35

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

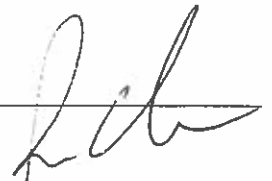
Factor	Max.Pts.	Score
1. Staffing Level / Experience of Staff	2.5	2.5
2. Adequacy of Resources	2.5	2.5
Subtotal, Capacity to Perform	5	

Proposed Cost

Factor	Max.Pts.	Score
A = Lowest Proposal \$48,500		
B = Bidder's Proposal \$48,500		
A ÷ B X 5 equals Respondent's Score	15	15

TOTAL SCORE

Factor	Max.Pts.	Score
☐ Experience	45	45
☐ Work Performance	35	35
☐ Capacity to Perform	5	5
☐ Proposed Cost	13	13
☐ Historically Underutilized Business (HUB) Certificate Attached	2	
Total Score	100	98





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>23.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Daniel Seguin, Communications Manager</u>	EXHIBITS:	<u>Resolution Solid Waste Grant</u>

EXECUTIVE SUMMARY:

The staff is requesting council approval to make an application to the East Texas Council of Governments for a sanitation grant. If awarded, the funds would be used to assist in a city wide clean-up day.

RECOMMENDED ACTION:

Make a motion approving the resolution.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
2.4 Preserve and revitalize existing neighborhoods.
POLICY/GOAL CONSIDERATION:
LEGAL:

RESOLUTION

RESOLUTION OF THE CITY OF JACKSONVILLE AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE EAST TEXAS COUNCIL OF GOVERNMENTS (ETCOG) FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING KIMBERLY LYNN, PROJECT SPECIALIST, TO ACT ON BEHALF OF THE CITY OF JACKSONVILLE IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF JACKSONVILLE WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE ETCOG, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the ETCOG is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the East Texas Council of Governments (ETCOG's) adopted regional solid waste management plan; and

WHEREAS, The City of Jacksonville in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF JACKSONVILLE IN JACKSONVILLE, TEXAS;

1. That Kimberly Lynn, Project Specialist, is authorized to request grant funding under the ETCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of The City of Jacksonville in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, The City of Jacksonville will comply with the grant requirements of the ETCOG, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by The Jacksonville City Council in Jacksonville, Texas, on this the 13th day of September, 2022.

_____ (Signature of Authorized Official)	Notary: _____ (Signature)
_____ Randy Gorham (Typed or Printed Name)	_____ Greg Lowe (Type or Printed Name)
_____ Mayor (Title)	_____ November 23, 2023 (Commission Expires)



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	24.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	FINAL REPLAT - OAK POINT B LOT 35R 36R

EXECUTIVE SUMMARY:

Two lessees are requesting a replat of their lots. This replat will rotate the property line between the two lots .34 degrees. The request is being made for lots 35 & 36, Blk, B of the Oak Point Subdivision.

RECOMMENDED ACTION:

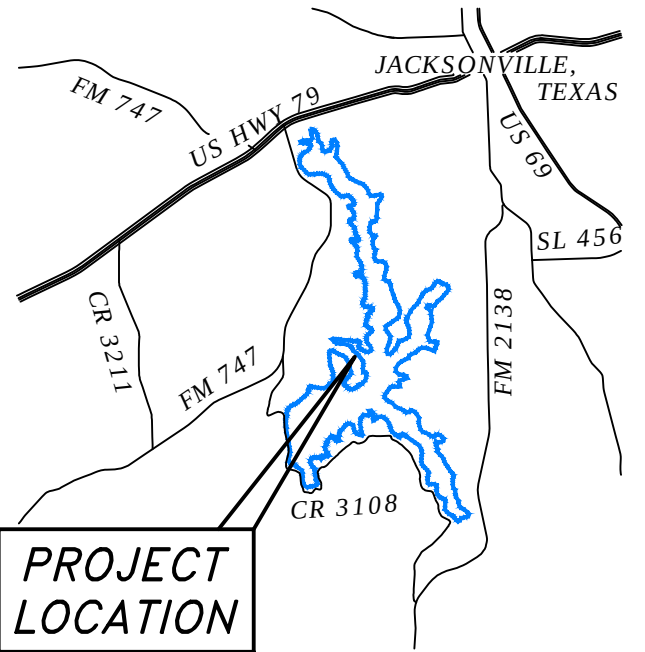
Staff recommends approval of the replat.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:



VICINITY MAP: NOT TO SCALE

WE, THE CITY OF JACKSONVILLE, TEXAS, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF LOT 35 AND LOT 36 OF BLOCK "B" OAK POINT SUBDIVISION, LAKE JACKSONVILLE LOTS, AS SHOWN ON PLAT THEREOF RECORDED IN CABINET A, SLIDE 102A OF THE PLAT RECORDS OF CHEROKEE COUNTY, TEXAS, AND DO HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN DESCRIBED PROPERTY AS LOT 35R AND LOT 36R, AND HEREBY ACCEPT THIS AS OUR PLAN FOR SUBDIVIDING INTO LOTS AND BLOCKS AND DO DEDICATE TO THE PUBLIC FOREVER THE STREETS AND EASEMENTS AS SHOWN. IT IS THE OWNER'S RESPONSIBILITY TO VERIFY EASEMENTS PRIOR TO CONSTRUCTING ANY IMPROVEMENTS.

JAMES HUBBARD, CITY MANAGER
JACKSONVILLE, TEXAS

GREG LOWE, CITY SECRETARY
JACKSONVILLE, TEXAS

WE, BILL PERMENTER AND MARGARET PERMENTER, DO HEREBY CERTIFY THAT WE ARE THE LEASE HOLDER OF LOT 35 OF BLOCK "B" OAK POINT SUBDIVISION, LAKE JACKSONVILLE LOTS, AS SHOWN ON PLAT THEREOF RECORDED IN CABINET A, SLIDE 102A OF THE PLAT RECORDS OF CHEROKEE COUNTY, TEXAS, AND DO HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN DESCRIBED PROPERTY AS LOT 35R, AS OUR PLAN TO SUBDIVIDE THE SAME, WE FURTHER STATE THERE ARE NO LIEN HOLDERS TO THIS PROPERTY, AND DO DEDICATE TO THE PUBLIC FOREVER THE PUBLIC STREETS, PUBLIC ALLEYS, AND PUBLIC EASEMENTS, IF ANY, AS SHOWN. IT IS THE LEASE HOLDER'S RESPONSIBILITY TO VERIFY EASEMENTS PRIOR TO CONSTRUCTING ANY IMPROVEMENTS.

BILL PERMENTER

MARGARET PERMENTER

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ON THIS THE ____ DAY OF _____, 2022 PERSONALLY APPEARED BILL PERMENTER AND MARGARET PERMENTER TO ACKNOWLEDGE WHICH WITNESS MY HAND AND SEAL OF OFFICE.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

TITLE REPORT

PER ABSTRACTOR'S CERTIFICATE PREPARED BY ATTORNEY'S TITLE OF CHEROKEE COUNTY, LLC, ISSUED DATED JULY 18, 2022, THE FOLLOWING ITEMS ARE LISTED:

- 1) RESTRICTIVE COVENANTS: RESTRICTIVE COVENANTS RECORDED IN VOLUME 478, PAGE 75 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS. ~ DOES AFFECT.
- 2) TERMS, CONDITIONS AND PROVISIONS OF THE ORIGINAL LEASE AGREEMENT DATED JUNE 23, 1958, RECORDED IN VOLUME 1725, PAGE 185 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS, EXECUTED BY AND BETWEEN THE CITY OF JACKSONVILLE, LESSOR, AND MAURICE HUTSELL, LESSEE. ~ DOES AFFECT.
- 3) ORDINANCE #69-6-1, DATED MAY 15, 1969, RECORDED IN VOLUME 608, PAGE 381 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS. ~ DOES AFFECT.
- 4) ORDINANCE #72, DATED MARCH 5, 1958, RECORDED IN VOLUME 478, PAGE 75 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS. ~ DOES AFFECT.
- 5) ORDINANCE #79, DATED SEPTEMBER 23, 1958, RECORDED IN VOLUME 484, PAGE 392 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS. ~ DOES AFFECT.
- 6) INUNDATION EASEMENT CONTAINED IN THE LEASE AGREEMENT FROM THE CITY OF JACKSONVILLE DATED JUNE 23, 1958, RECORDED IN VOLUME 1725, PAGE 185 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS, EXECUTED BY AND BETWEEN THE CITY OF JACKSONVILLE, LESSOR, AND MAURICE HUTSELL, LESSEE. ~ DOES AFFECT.
- 7) RIGHT OF WAY FROM THE CITY OF JACKSONVILLE TO GUM CREEK WATER SUPPLY CORP., DATED APRIL 12, 1966, RECORDED IN VOLUME 573, PAGE 511 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS. ~ DOES AFFECT.
- 8) BUILDING SET BACK LINES AND UTILITY EASEMENTS AS PROVIDED FOR IN THE RULES AND REGULATIONS GOVERNING LAKE JACKSONVILLE AS SET OUT IN ORDINANCE NO. 72, A CERTIFIED COPY OF WHICH IS RECORDED IN VOLUME 478, PAGE 75 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS, AND ALL AMENDMENTS THEREOF. ~ 6 FOOT SIDE SETBACK LINE SHOWN HEREON.

I, ERIC BARKER, AS THE DESIGNATED ON-SITE SEWAGE FACILITIES INSPECTOR FOR CHEROKEE COUNTY, TEXAS, DO HEREBY CERTIFY THAT I HAVE INSPECTED THIS SUBDIVISION AND FIND IT TO BE ACCEPTABLE FOR ON-SITE SEWAGE FACILITIES FOR EACH LOT.

ON-SITE SEWAGE FACILITIES INSPECTOR

I, _____, AN AUTHORIZED AGENT FOR GUM GREEK WATER SUPPLY, DO HEREBY STATE THAT WE ARE THE WATER SUPPLIER FOR THE SUBJECT TRACT BEING SUBDIVIDED AS SHOWN HEREON AND THAT THERE IS OR IS NOT ADEQUATE WATER SUPPLY AVAILABLE FOR THE PROPERTY CONTAINED WITHIN THIS SUBDIVISION.

AUTHORIZED AGENT FOR GUM GREEK WATER SUPPLY

I, _____, AN AUTHORIZED AGENT FOR ONCOR, DO HEREBY STATE THAT WE ARE THE ELECTRICAL POWER SUPPLIER FOR THE SUBJECT TRACT BEING SUBDIVIDED AS SHOWN HEREON AND THAT THERE IS OR IS NOT ADEQUATE ELECTRICAL POWER AVAILABLE FOR THE PROPERTY CONTAINED WITHIN THIS SUBDIVISION.

AUTHORIZED AGENT FOR ONCOR

I, JIMMIE CARTON EVANS, JR., DO HEREBY CERTIFY THAT I AM THE LEASE HOLDER OF LOT 36 OF BLOCK "B" OAK POINT SUBDIVISION, LAKE JACKSONVILLE LOTS, AS SHOWN ON PLAT THEREOF RECORDED IN CABINET A, SLIDE 102A OF THE PLAT RECORDS OF CHEROKEE COUNTY, TEXAS, AND DO HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN DESCRIBED PROPERTY AS LOT 36R, AS MY PLAN TO SUBDIVIDE THE SAME, I FURTHER STATE HERITAGE LAND BANK, FLCA, IS A LIEN HOLDER TO THIS PROPERTY, AND DO DEDICATE TO THE PUBLIC FOREVER THE PUBLIC STREETS, PUBLIC ALLEYS, AND PUBLIC EASEMENTS, IF ANY, AS SHOWN. IT IS THE LEASE HOLDER'S RESPONSIBILITY TO VERIFY EASEMENTS PRIOR TO CONSTRUCTING ANY IMPROVEMENTS.

JIMMIE CARTON EVANS, JR.

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ON THIS THE ____ DAY OF _____, 2022 PERSONALLY APPEARED JIMMIE CARTON EVANS, JR. TO ACKNOWLEDGE WHICH WITNESS MY HAND AND SEAL OF OFFICE.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

WE, HERITAGE LAND BANK, FLCA, DO HEREBY CERTIFY THAT WE ARE THE LIEN HOLDER OF THE LEASE HOLDER OF LOT 36 OF BLOCK "B" OAK POINT SUBDIVISION, LAKE JACKSONVILLE LOTS, AS SHOWN ON PLAT THEREOF RECORDED IN CABINET A, SLIDE 102A OF THE PLAT RECORDS OF CHEROKEE COUNTY, TEXAS, AND DO HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN DESCRIBED PROPERTY AS LOT 36R, AS OUR PLAN TO SUBDIVIDE THE SAME, AND DO DEDICATE TO THE PUBLIC FOREVER THE PUBLIC STREETS, PUBLIC ALLEYS, AND PUBLIC EASEMENTS, IF ANY, AS SHOWN.

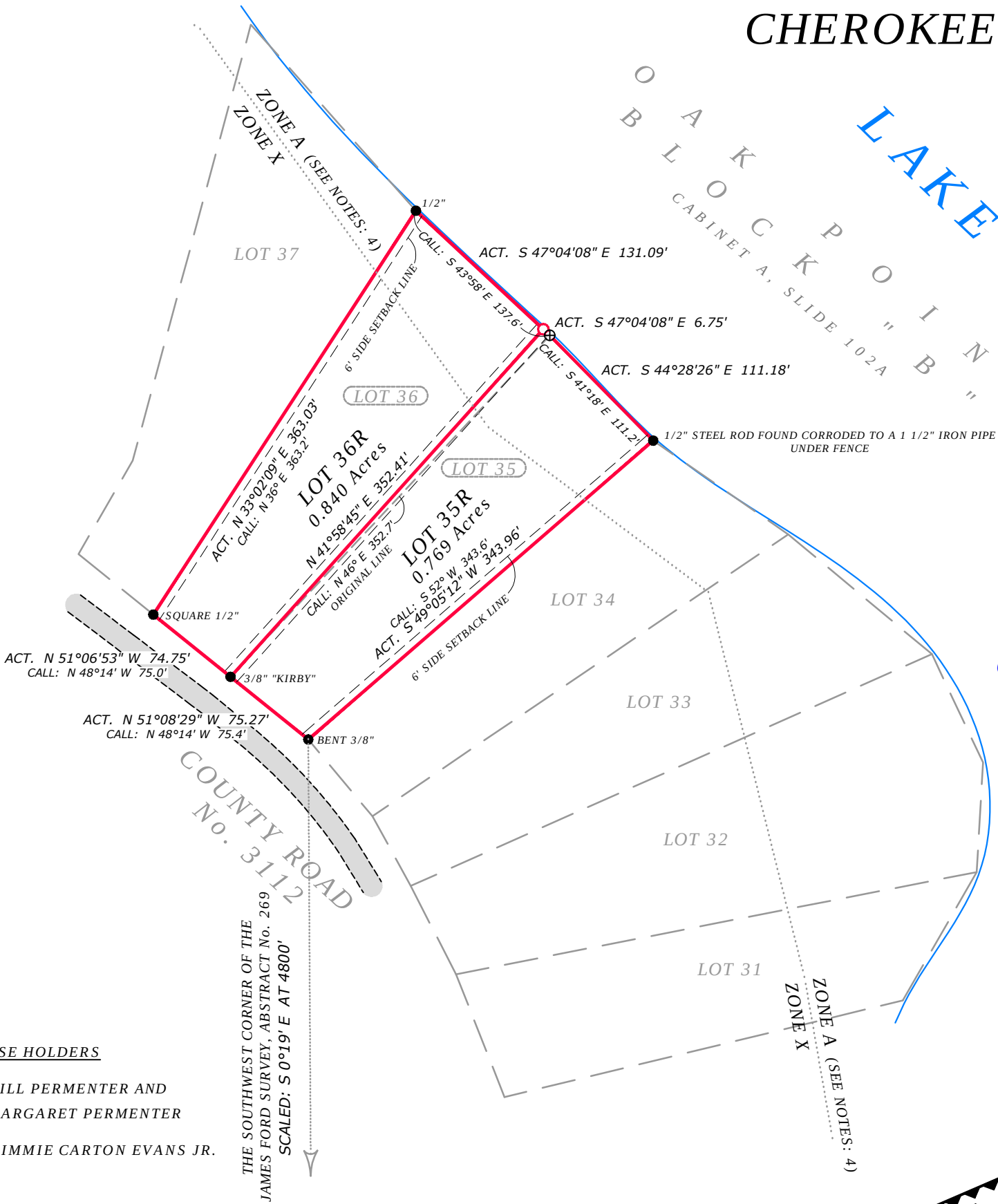
HERITAGE LAND BANK, FLCA

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ON THIS THE ____ DAY OF _____, 2022 PERSONALLY APPEARED _____ TO ACKNOWLEDGE WHICH WITNESS MY HAND AND SEAL OF OFFICE.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

LEGEND

- BOUNDARY LINE
- RECORD LOT LINE
- APPROXIMATE SHORELINE
- 6' SETBACK LINE (SEE NOTE: 8)
- ZONE A (SEE NOTE: 4)
- STEEL ROD FOUND (SIZE NOTED) IF WITH CAP NOTED " "
- 2" IRON PIPE FOUND
- 1/2" STEEL ROD SET WITH PLASTIC CAP MARKED "CANYON LAND SURVEYING"



LEASE HOLDERS

LOT 35R - BILL PERMENTER AND MARGARET PERMENTER

LOT 36R - JIMMIE CARTON EVANS JR.

SURVEYOR'S NOTES.

- 1) THE BEARINGS HEREON ARE BASED ON THE STATE PLANE COORDINATE SYSTEM OF 1983, TEXAS CENTRAL, ZONE (4203), NAD83.
- 2) EASEMENTS LISTED HEREON ARE LIMITED TO THOSE PROVIDED IN ABSTRACTOR'S CERTIFICATE PREPARED BY ATTORNEY'S TITLE OF CHEROKEE COUNTY, LLC, ISSUED DATED JULY 18, 2022. THIS SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS.
- 3) IN PROVIDING THIS SURVEY NO ATTEMPT HAS BEEN MADE TO OBTAIN OR SHOW DATA CONCERNING THE EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY OR LOCATION OF ANY UTILITY EXISTING ON THE PROPERTY WHETHER PRIVATE, MUNICIPAL OR PUBLIC OWNED. SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT SURVEYED OR EXAMINED OR STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONDITIONS, CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.
- 4) BY GEOGRAPHIC PLOTTING A PORTION OF THE SUBJECT PROPERTY IS LOCATED WITHIN (ZONE A - SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD), AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD MAPS. SEE MAP NUMBER 48073C0300D, EFFECTIVE DATE JANUARY 6, 2011.
- 5) THERE MAY BE BURIED UTILITIES ALONG THE MARGINS OF COUNTY ROAD No. 3112.
- 6) ALL MONUMENTS SHOWN HEREON AS FOUND ARE CONTROLLING TO THIS SURVEY.
- 7) FROM THE SOUTHWEST CORNER OF LOT 35R OF THIS RE-PLAT, THE SOUTHWEST CORNER OF THE JAMES FORD SURVEY, ABSTRACT No. 269 IS, BY SCALE, SOUTH 19° EAST, 4800 FEET.
- 8) 6 FOOT SIDE SETBACK LINE SHOWN HEREON ACCORDING TO ORDINANCE NO. 72 ADOPTED MARCH 4, 1958, BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, RECORDED IN VOLUME 478, PAGE 75, OF THE DEED RECORDS, CHEROKEE COUNTY, TEXAS.
- 9) THIS RE-PLAT, BY ADDING A NEW DIVIDING CORNER ALONG THE SHORELINE OF LOT 36, CREATES LOT 35R AND LOT 36R TOTALING 1.609 ACRES OF LAND ALONG THE RIGHT OF WAY OF COUNTY ROAD No. 3112.
- 10) LEASE LOTS SHOWN HEREON ARE SUBJECT TO RULES AND REGULATIONS GOVERNING LAKE JACKSONVILLE ADOPTED BY THE CITY OF JACKSONVILLE.

FINAL RE-PLAT OF LAKE JACKSONVILLE LOTS OAK POINT SUBDIVISION BLOCK "B" LOT 35 AND LOT 36 JAMES FORD SURVEY, ABSTRACT No. 269 CHEROKEE COUNTY, TEXAS

JAMES FORD SURVEY
ABSTRACT No. 269
CHEROKEE COUNTY, TEXAS

CHEROKEE COUNTY COMMISSIONERS COURT HEREBY ACCEPTS THIS SUBDIVISION FOR PLAT PURPOSES.

CHRIS DAVIS
COUNTY JUDGE, CHEROKEE COUNTY, TEXAS

KRISTOPHER MORGAN
COUNTY SURVEYOR, CHEROKEE COUNTY, TEXAS

I, CANYON HAMILTON, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6807, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION DURING THE MONTH OF MAY 2022.

GIVEN UNDER MY HAND & SEAL, THIS THE 5TH DAY OF AUGUST, 2022.

CANYON HAMILTON
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6807

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ON THIS THE ____ DAY OF _____, 2022 PERSONALLY APPEARED CANYON HAMILTON TO ACKNOWLEDGE WHICH WITNESS MY HAND AND SEAL OF OFFICE.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

PREPARED BY:

CANYON
LAND SURVEYING, LLC
107 COUNTY ROAD 3118
JACKSONVILLE, TEXAS 75766
(903) 721-3035
TBPELS FIRM REGISTRATION No. S-10194569





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>25.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>JSA Restoration Project Phase I</u>

EXECUTIVE SUMMARY:

The Jacksonville Soccer Association recently approached the city about a project on the athletic fields. The association wants to engage a contractor in order to have dirt work and necessary grading done on the far west practice field with the intent being to turn it into two soccer fields. The association will be paying for the improvements and is seeking council approval to proceed with the work. This project is part of a larger plan by the association to host more soccer tournaments here in Jacksonville.

RECOMMENDED ACTION:

Make a motion approving the Jacksonville Soccer Association to proceed with the project.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP
2.2 Parks, recreation, and community building.
POLICY/GOAL CONSIDERATION:
LEGAL:

**JSA
RESTORATION
PROJECT
PHASE 1**

This aerial map shows a sports field complex. A large orange rectangle in the top left is labeled 'JSA RESTORATION PROJECT PHASE 1'. To its right is a yellow rectangle labeled 'PRACTICE FIELD #1'. Below the orange rectangle is a yellow rectangle labeled 'PRACTICE FIELD #2'. To the right of the orange rectangle is a red rectangle labeled 'DO NOT USE FIELDS IN RECOVERY'. To the right of the red rectangle are two green rectangles. To the right of the two green rectangles are four more green rectangles arranged in a 2x2 grid. A parking lot and a building are located between the orange and yellow rectangles. A road labeled 'Byrd Rd' runs along the right edge of the map. A dense forest is on the left edge. The bottom of the map has a page number 'Page 192 of 270'.

**PRACTICE
FIELD
#1**

**PRACTICE
FIELD
#2**

**DO NOT USE
FIELDS
IN
RECOVERY**

Byrd Rd

Byrd Rd



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	26.
DEPARTMENT:	Administration	PREPARED BY:	Randall Chandler, Director of Community and Public Services
INITIATED BY:	Randall Chandler, Director of Community and Public Services	EXHIBITS:	Jacksonville NOV Response Letter, OVERVIEW EXHIBIT - CANADA ST, Canada and Kirkwood St Sewer Imp work order, TCEQ Compliance Plan Approval Canada And Kirkwood Street Improvement 2022

EXECUTIVE SUMMARY:

Canada and Kirkwood Street Sewer Improvements

Consider and discuss approving a work order with Stokes and Associates for preparation of plans, specifications, and contract documents necessary for the upgrade of an existing gravity sewer main near Canada and Kirkwood Street.

This project will include extending an existing 30" diameter sewer main near the abandoned Canada Street WWTP north approximately 2,500 linear foot to intercept and connect with an existing 21" sewer main that runs along Canada Street near Ragsdale Creek. The Texas Commission on Environmental Quality has provided a letter of official acceptance of the proposed compliance plan / project with a compliance deadline of February 2, 2024.

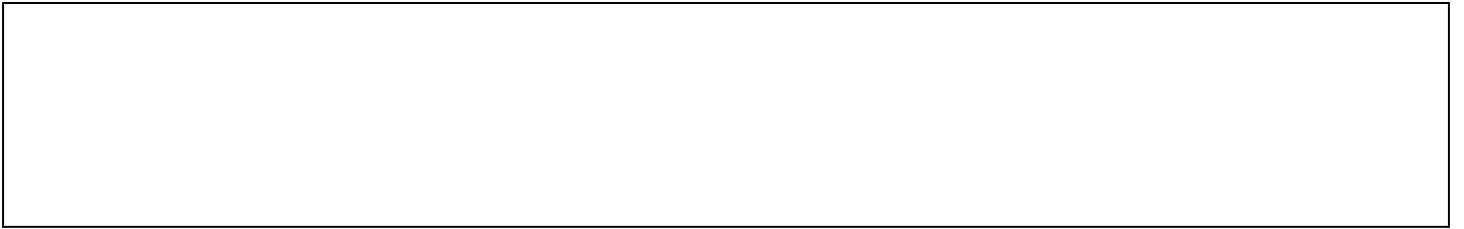
RECOMMENDED ACTION:

Approve the work order with Stokes and Associates.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes	2.1 Code compliance and updates	3.1 Maintain a well-trained professional workforce	4.1 Assess the condition of infrastructure	5.1 Diversify the tax base
1.2 Leverage the talent and input of citizens	2.2 Parks, recreation, and community building	3.2 Proactively seek process improvements	4.2 Strengthen routine maintenance programs	5.2 Leverage and maximize City facilities
1.3 Transparent and engaging communication	2.3 Community policing and crime prevention	3.3 Ensure financial stability and stewardship	4.3 Adopt a capital improvement program	5.3 Disasters and emergencies
1.4 Ensure value of services	2.4 Preserve and revitalize existing neighborhoods	3.4 Pursue partnerships and grants	4.4 Protect natural resources	5.4 Comprehensive community planning

POLICY/GOAL CONSIDERATION:

Improve infrastructure.

LEGAL:



July 18, 2022

**CERTIFIED MAIL 7015 1660 0000 9931 4679
RETURN RECEIPT REQUESTED**

Mr. Ross B. Morgan
Texas Commission on Environmental Quality
Water Section Manager, Tyler Region 5
2916 Teague Drive
Tyler, Texas 75701-3734

RE: Notice of Violation for Complaint Investigation at:
City of Jacksonville Wastewater Collection System
Regulated Entity No.: 101613180, TCEQ ID No.: WQ0010693003, EPA ID No.: TX0100587
Investigation No.: 1819380, Incident No.'s: 381046 and 381048
Corrective Action for Comprehensive Plan

Dear Mr. Morgan:

The City of Jacksonville is in receipt of your Notice of Violation (NOV) letter dated June 24, 2022. Pursuant to this letter, a meeting was held on Monday, July 11, 2022 at the Region 5 office with TCEQ staff and representatives from the City of Jacksonville. The purpose of the meeting was to contest 2 of the 3 alleged violations noted in the report.

Attending the meeting and representing the City was Mr. James Hubbard, City Manager, Mrs. ReNissa Wade, Assistant City Manager, Mr. Randall Chandler, Director of Community and Public Services, and Mr. Neal Holland, Principal and Mr. Steve Wick P.E. of Stokes & Associates, Inc., Consultant Engineers. Representing the TCEQ Region 5 office was Mr. Ross Morgan, Water Section Manager and Ms. Lisa Fisher, Environmental Investigator.

Attached, with this letter, is a copy of the Summary of Investigation Findings - Investigation # 1819380. In general, the NOV states: Specifically, discharges occurred at:

1. April 25, 2022, manhole near intersection of Canada and Kirkwood;
2. April 25, 2022, manhole near 710 East Rusk;
3. April 26, 2022, manhole near the intersection of Looney St. and Jones Ave.

The City proposes the following Corrective Action to address each violation:

◆ **Canada and Kirkwood Discharge**

As discussed at the meeting on July 11, preliminary engineering plans have been submitted to the City of Jacksonville for upgrade of the City's sanitary sewer collection system to mitigate this problem. In general, an existing 30" diameter trunk main that flows directly to the Double Creek WWTP will be extended approximately 2,500 linear feet necessary to intercept the existing gravity main upstream of the manhole noted in Ms. Fishers report. By intercepting the primary flow of wastewater at this point we will re-direct this flow into a 30" diameter pipe that is capable of handling this waste stream. Attached is a copy of the conceptual plans that describes this project in more detail. Also, attached is an opinion of probable costs associated with this work.

The City is set to adopt this capital project for fiscal year 2023. We anticipate the engineering design work order to be issued on or before the end of December, 2022. Design, plans, contract documents and easement acquisition are anticipated to be complete by the end of April, 2023. We anticipate bidding, award, construction and project commissioning to be complete by the end of November, 2023.

◆ **Manhole near 710 East Rusk**

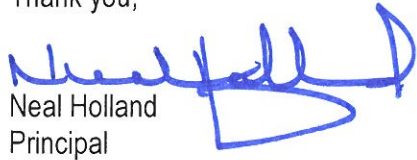
As discussed at our meeting on July 11, City staff provided documentation and photographs of two (2) separate point repairs that were recently made by a private utility contractor. The blockage was discovered when washing the sewer main with no success moving past a specific "hard spot" in the 12" sewer main. Once crews were on-site, excavation commenced and the blockage was discovered to be two wooden blocks that were wedged within the sewer main along with a throw rug. The first attempt to remove the blockage resulted in only one block being removed and the remaining block and rug moved approximately 40' further down the line before blocking the line again. When the second excavation was completed both the block and rug were removed from the line. Photographs of these excavations and their findings were provided to TCEQ Region 5 staff. City staff was advised by TCEQ Region 5 staff the explanation and information provided on this citation would result in it being removed from the list of OUTSTANDING ALLEGED VIOLATION(S) ASSOCIATED TO A NOTICE OF VIOLATION as part of the NOV issued on June 24, 2022. No further corrective action is anticipated at this time.

◆ **Manhole near the intersection of Looney St. and Jones Ave**

As discussed at our meeting on July 11, City staff provided documentation and photographs related to the manhole cited at Looney Street and Jones Avenue. City staff advised that this matter was viewed and handled as "Criminal Mischief" or "Vandalism" as the manhole was discovered with a missing manhole cover and obvious signs of discarded trash, rubbish, carpet remnants, and blocks were found in the manhole and downstream sewer main. The debris was removed from the manhole and line segment and normal flow was restored in the main. City staff also followed the incident up with a formal police report to the Jacksonville Police Department. The wooden blocks and the carpet remnants were consistent with the same blocks and carpet discovered at the 710 East Rusk incident. City staff was advised by TCEQ Region 5 staff the explanation and information provided for this citation would result in it being removed from the list of OUTSTANDING ALLEGED VIOLATION(S) ASSOCIATED TO A NOTICE OF VIOLATION as part of the NOV issued on June 24, 2022. No further corrective action is anticipated at this time.

It is this Firm's understanding the information contained in this response will provide the Region 5 office everything you need to develop a Comprehensive Plan for the Canada and Kirkwood Streets alleged violation. If additional information is warranted regarding this matter, please do not hesitate to call or email me as we will be happy to assist you anyway we can.

Thank you,



Neal Holland
Principal

Xc: Mr. James Hubbard, City Manager
Mrs. ReNissa Wade, Assistant City Manager
Mr. Randall Chandler, Director of Community and Public Services

Summary of Investigation Findings

CITY OF JACKSONVILLE DOUBLE CREEK PLANT

SH 204 AND LOOP 456

JACKSONVILLE, CHEROKEE COUNTY, TX 75766

Investigation #

1819380

Investigation Date: 04/22/2022

Additional ID(s): WQ0010693003

TX0100587

OUTSTANDING ALLEGED VIOLATION(S) ASSOCIATED TO A NOTICE OF VIOLATION

Track No: 813965

Compliance Due Date: 07/25/2022

30 TAC Chapter 305.125

TWC Chapter 26.121

EPA ID TX0100587, WQ0010693003

Permit Conditions 2.g

PERMIT WQ0010693003, TX0100587

Permit Conditions 2.g

Alleged Violation:

Investigation: 1819380

Comment Date: 06/07/2022

Failure to prevent an unauthorized discharge of untreated sewage into or adjacent to a surface water in the state.

Specifically, discharges occurred at:

1. April 25, 2022, manhole near intersection of Canada and Kirkwood. Approximately 30,240 gallons caused by infiltration and inflows.
2. April 25, 2022, manhole near 710 East Rusk. Approximately 2,700 gallons was discharged due to infiltration and inflows.
3. April 26, 2022, manhole near the intersection of Looney Street and Jones Avenue. Approximately 29,760 gallons was discharged due to vandalism of a manhole.

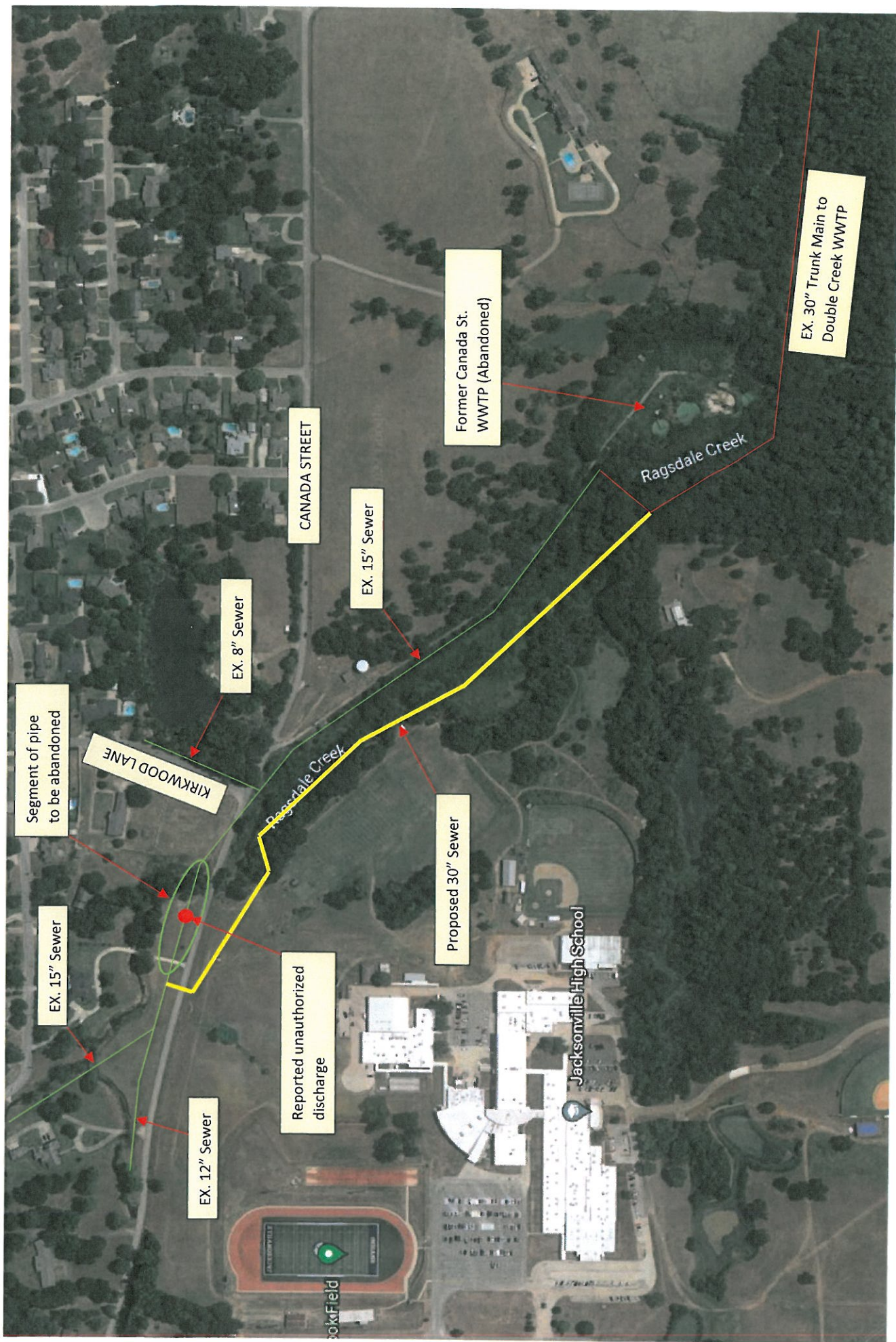
According to the TPDES discharge permit WQ0010693003, Permit Conditions 2.g., there shall be no unauthorized discharge of wastewater or any other waste. For the purpose of this permit, an unauthorized discharge is considered to be any discharge of wastewater into or adjacent to water in the state at any location not permitted as an outfall.

According to the Texas Water Code, 26.121, (a) except as authorized by the commission, no person may discharge sewage, municipal waste, recreational waste, agricultural waste, or industrial waste into or adjacent to any water in the state and (c) no person may cause, suffer, allow, or permit the discharge of any waste or the performance of any activity in violation of this chapter or of any permit or order of the commission.

Recommended Corrective Action: The permittee has thirty days from the date of this letter to submit a compliance plan. The plan will detail the future construction actions to be taken to ensure wastewater does not discharge from the Canada Street and Kirkwood manhole and the 710 East Rusk manhole. The plan shall detail the funding, engineering design plans, and estimated dates of construction and construction completion.

In six months, the permittee shall commence construction of the new lines. Should more time be needed to comply, the permittee shall specifically request the time and explain why additional time is needed.

Final compliance will be achieved upon completion of replacement of main lines necessary for continued flow during rainfall events to the Double Creek Wastewater Treatment Plant.



OVERVIEW EXHIBIT FOR PROPOSED 30" SEWER MAIN UPGRADE AT CANADA STREET



City of Jacksonville
Canada Street Sewer Main Realignment
Opinion of Probable Cost
January 4, 2022

CONSTRUCTION

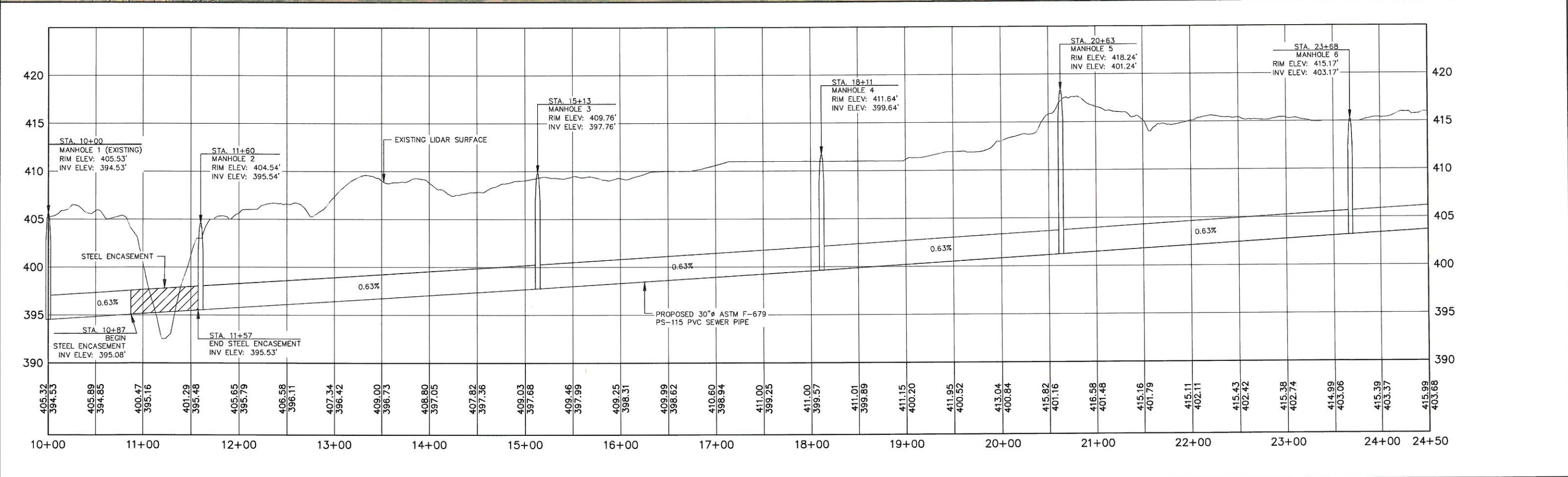
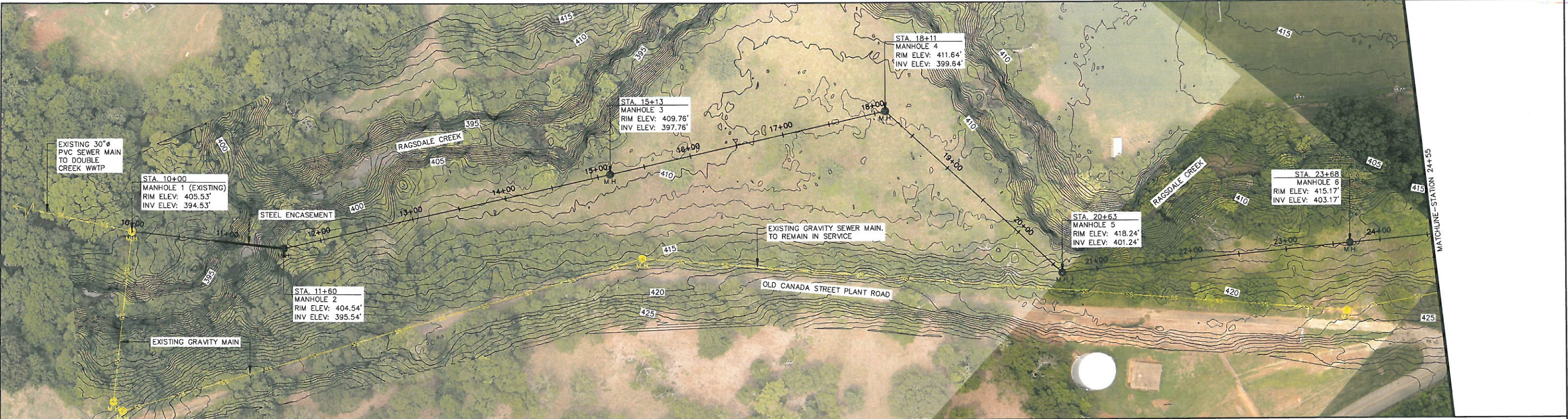
1. Clearing and Grubbing	\$ 7,500
2. 2,500 LF - 30" Dia. PVC Pipe	\$ 750,000
3. 250 LF - 42" Dia. Steel Encased Creek Crossing	\$ 75,000
4. 10 - 6' Dia. Manholes	\$ 75,000
5. Connection to the existing system	\$ 5,000
6. Canada Street Pavement Repair	\$ 6,000
7. Erosion Control and Establish Vegetation	\$ 20,000
Subtotal	\$ 938,500
5% Contingency	\$ 46,925
Total Estimated Construction	\$ 985,425

ENGINEERING

Surveying	\$ 6,500
Basic Design, Plans and Specifications	\$ 60,000
Bidding and Award	\$ 2,500
Construction Administration and Commissioning	\$ 15,000
Subtotal	\$ 84,000

TOTAL ESTIMATED PROJECT COST **\$1,069,425**

The above estimated costs do not include:
Easement acquisition
Easement document preparation
Rock excavation



0	ISSUE FOR...	XXX	XXX	SBW	XX/XX/XX
MK.	REVISION	BY	CHK.	APP.	DATE

50 0 50 100
SCALE FEET
HORIZONTAL

5 0 5 10
SCALE FEET
VERTICAL

SEAL: **PRELIMINARY**

THIS DOCUMENT IS RELEASED FOR THE PURPOSES OF INTERIM REVIEW UNDER THE AUTHORITY OF STEVE B. WICK, P.E. ON 01/03/2022. IT IS NOT TO BE USED FOR BIDDING, PERMIT OR CONSTRUCTION PURPOSES.

STOKES & ASSOCIATES, INC.
CONSULTANT ENGINEERS
P.O. BOX 1114 HENDERSON, TEXAS 75653
TEXAS FIRM REGISTRATION NO. F-967
Tel (903) 657-7558
Fax (903) 657-7864

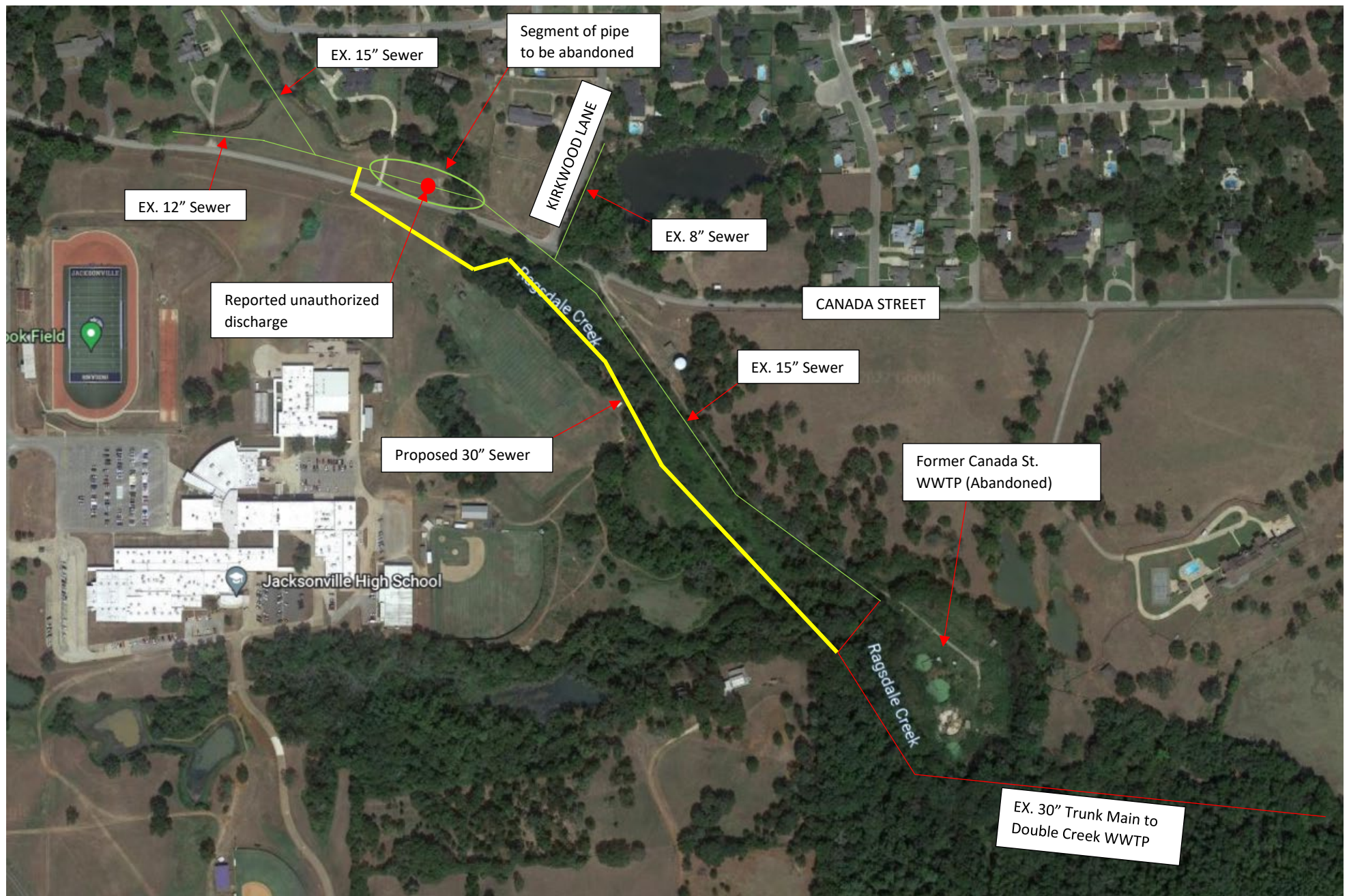
CITY OF JACKSONVILLE
CHEROKEE COUNTY, TEXAS

**CANADA STREET
SANITARY SEWER OUTFALL
PROPOSED REALIGNMENT
STATION 10+00 TO 24+55**

File Name & Layout Name:
Canada St Base.dwg/XX1

PROJECT NO.:
030-2123

SHEET IDENTIFICATION:
XX1



OVERVIEW EXHIBIT FOR PROPOSED 30" SEWER MAIN UPGRADE AT CANADA STREET

EXHIBIT A

TO FURNISH CONSULTING SERVICES TO CITY OF JACKSONVILLE, TEXAS

WORK ORDER NO. 030-2227 CANADA AND KIRKWOOD STREET SEWER IMPROVEMENTS

The work described below shall be completed in accordance with the Master Agreement to Furnish Consulting Services to the City Jacksonville, Texas, dated January 8, 2019.

I. SCOPE OF WORK

The ENGINEER has met with the OWNER and determined a Scope of Work and the services to be rendered prior to preparation of this Work Order. The description of the work shall be to prepare the plans, specifications and contract documents necessary for upgrade of an existing gravity sewer main at Canada Street and Ragsdale Creek, near Kirkwood Street. In general, the work will include extending an existing 30" diameter sewer main near the abandoned Canada Street WWTP north approximately 2,500 linear feet to intercept and connect with an existing 21" sewer main that runs along Canada Street near Ragsdale Creek. By diverting this flow into the new 30" pipe, this will alleviate capacity issues with the 21" sewer main that connects with Kirkwood Street and flows south toward the abandoned Canada Street WWTP.

II. PRELIMINARY DESIGN

1. The ENGINEER shall obtain copies of any plans, reports, permits or other pertinent information relating to the Project from the OWNER.
2. The OWNER shall assist ENGINEER in locating existing municipal utilities along the proposed route. The OWNER shall make available equipment and personnel necessary to assist ENGINEER in determining existing sewer service lines and utility conflicts for preparation of the construction plans.
3. The ENGINEER shall perform the necessary fieldwork to establish the line and grade of the proposed sewer main.
4. Engineer's surveyor shall perform field measurements necessary to define all property owners that may be affected by the work for preparation of easement documents.
5. The ENGINEER shall prepare the preliminary construction plans in accordance with the Scope of Work listed above.
6. The Engineer shall assist Owner in preparing the bid documents for purchase of pipe material for this work in advance of issuing a construction contract due in part to abnormal lead times for obtaining large diameter pipe.
7. The ENGINEER shall conduct a 90% plan review with the OWNER for comments and recommendations prior to ENGINEER developing the final construction documents.

III. FINAL DESIGN PLANS, SPECIFICATIONS & BID DOCUMENTS

1. The ENGINEER shall prepare the Final Design Plans incorporating the results of all mutually agreed changes requested by the OWNER.
2. The ENGINEER shall prepare the Final Specifications for the project which shall include the detailed descriptions of the various items to be incorporated into the Project along with the Bid Documents and Construction Contract.
3. Engineer's surveyor shall prepare a metes and bounds description(s) with associated map exhibits for use by the City's attorney in preparing final easement documents for the new pipeline.
4. The ENGINEER shall provide the OWNER with the bid advertisement, assist with plan and specification copies for contractors, prepare any necessary addenda and provide a tabulated summary of the bids received. The ENGINEER shall also review the bids and prepare a written recommendation to the OWNER for award of the construction contract.
5. The ENGINEER shall assist the OWNER with contract award.

IV. CONSTRUCTION ENGINEERING

1. The ENGINEER, with the OWNER'S assistance, shall conduct a pre-construction conference with the Contractor.
2. The ENGINEER shall provide horizontal and vertical control points on the ground sufficient to allow the Contractor to perform the work.
3. The ENGINEER shall review any material submitted by the Contractor in accordance with the Technical Specification that is to be incorporated into the project.
4. The ENGINEER shall review and recommend monthly pay requests submitted by the Contractor. Each pay request shall be forwarded to the OWNER for payment.
5. The ENGINEER shall make weekly inspections of the work to verify that the Project is being generally constructed in accordance with the Plans, Specifications and Contract Documents and shall rely on City personnel, to perform day to day inspection activities.
6. The ENGINEER shall prepare any Change Order that affects the Project. Change Orders that alter the Scope of Work shall be considered as additional work and the ENGINEER shall be compensated at his hourly rate negotiated at the time of the change. All change orders shall be approved by the OWNER prior to issuance to the Contractor.
7. The ENGINEER shall assist the OWNER with final inspection and close out of the accepted Project.
8. The ENGINEER shall prepare and deliver to OWNER one (1) hard copy of the Record drawings.

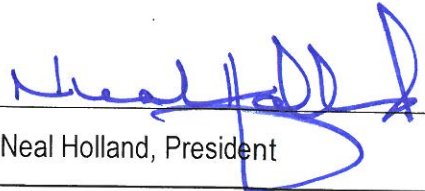
V. PERIOD OF PERFORMANCE

It is estimated the preliminary and final design phases of work above can be completed within 90 days from approval of this work order.

VI. COMPENSATION

The Engineer shall be compensated a fixed-fee amount of eighty four thousand dollars (\$84,000) in accordance with the Scope of Work above and for completion of this Work Order. Payment shall be made monthly by the OWNER in accordance with requests made by the ENGINEER as defined in the Master Agreement.

IN WITNESS WHEREOF, the Parties execute below:

CITY OF JACKSONVILLE, TEXAS	STOKES & ASSOCIATES, INC.
James Hubbard, City Manager	 Neal Holland, President

Dated this _____ day of _____, 2022.

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Bobby Janecka, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

August 19, 2022

CERTIFIED MAIL 9171 9690 0935 0261 9796 16
RETURN RECEIPT REQUESTED

Mr. Randall Chandler, Director of Community and Public Services
City of Jacksonville
1220 South Bolton Street
Jacksonville, Texas 75766

Re: Acceptance of Compliance Plan for:
City of Jacksonville Wastewater Collection System at Canada and Kirkwood Streets,
Jacksonville, Cherokee County
Regulated Entity No.: 101613180, TCEQ ID No.: WQ0010693003, EPA ID No. TX0100587

Dear Mr. Chandler:

The Texas Commission on Environmental Quality (TCEQ) Tyler Region Office has completed a review of the compliance plan and additional information that you submitted on July 14, 2022 for resolving the alleged violation dealing with the discharge at a manhole located on Canada Street near Kirkwood Street. This alleged violation was noted during the investigation of the above-referenced facility conducted on April 22, 2022. The compliance plan with the additional information appears to identify necessary corrective action for the alleged violation. We will monitor your progress in implementing the corrective action. You should submit compliance documentation to our office by February 2, 2024, demonstrating that the alleged violation has been resolved. Please be advised, though, that if we determine during follow-up monitoring that you are not working towards compliance or the problem has escalated, further enforcement action will be considered.

The Texas Commission on Environmental Quality appreciates your assistance in this matter and anticipates that you will resolve the alleged violation as required in order to protect the State's environment. If you or members of your staff have any questions, please feel free to contact Ms. Lisa Fisher in the Tyler Region Office at (903) 535-5137.

Sincerely,

A handwritten signature in black ink, appearing to read "Ross B. Morgan".

Ross B. Morgan
Water Section Manager
Tyler Region Office
Texas Commission on Environmental Quality

RBM/Inf

Enclosure: Summary of Investigation Findings

TCEQ Region 5 • 2916 Teague Dr. • Tyler, Texas 75701-3734 • 903-535-5100 • Fax 903-595-1562

Austin Headquarters: 512-239-1000 • tceq.texas.gov • How is our customer service? tceq.texas.gov/customersurvey

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Summary of Investigation Findings

CITY OF JACKSONVILLE DOUBLE CREEK PLANT

Investigation # 1834660

SH 204 AND LOOP 456

Investigation Date: 07/11/2022

JACKSONVILLE, CHEROKEE COUNTY, TX 75766

Additional ID(s): WQ0010693003
TX0100587

OUTSTANDING ALLEGED VIOLATION(S)

Track No: 813965 Compliance Due Date: 02/02/2024

30 TAC Chapter 305.125

TWC Chapter 26.121

EPA ID TX0100587, WQ0010693003

Permit Conditions 2.g

PERMIT WQ0010693003, TX0100587

Permit Conditions 2.g

Alleged Violation:

Investigation: 1819380

Comment Date: 06/07/2022

Failure to prevent an unauthorized discharge of untreated sewage into or adjacent to a surface water in the state.

Specifically, discharges occurred at:

1. April 25, 2022, manhole near intersection of Canada and Kirkwood. Approximately 30,240 gallons caused by infiltration and inflows.
2. April 25, 2022, manhole near 710 East Rusk. Approximately 2,700 gallons was discharged due to infiltration and inflows.
3. April 26, 2022, manhole near the intersection of Looney Street and Jones Avenue. Approximately 29,760 gallons was discharged due to vandalism of a manhole.

According to the TPDES discharge permit WQ0010693003, Permit Conditions 2.g., there shall be no unauthorized discharge of wastewater or any other waste. For the purpose of this permit, an unauthorized discharge is considered to be any discharge of wastewater into or adjacent to water in the state at any location not permitted as an outfall.

According to the Texas Water Code, 26.121, (a) except as authorized by the commission, no person may discharge sewage, municipal waste, recreational waste, agricultural waste, or industrial waste into or adjacent to any water in the state and (c) no person may cause, suffer, allow, or permit the discharge of any waste or the performance of any activity in violation of this chapter or of any permit or order of the commission.

Investigation: 1834660

Comment Date: 08/06/2022

A follow-up investigation was conducted on July 11, 2022, to determine the compliance status of this alleged violation

Recommended Corrective Action: The permittee will be granted until February 2, 2024, to submit final compliance documentation for the manhole discharge at Canada Street near Kirkwood Street.

Final compliance will be achieved upon completion of replacement of main lines necessary for continued flow during rainfall events to the Double Creek Wastewater Treatment Plant.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>9/13/2022</u>	ITEM NUMBER:	<u>27.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>Plat Lake Lots</u>

EXECUTIVE SUMMARY:

As the council is aware, staff recently placed seven lake lots up for bid on the auction site GovDeals. Only one lot received a bid at or above the minimum bid. Lot seven had multiple bids in the last few minutes of the auction and even extended the auction by several minutes. The final winning bid was \$222,000.

RECOMMENDED ACTION:

Accept the winning bid on Lot 7 Block D Lake Shore Subdivision.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☒	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The accepts bids and approves property sales by vote.

NOTES:

1) THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE, THERE MAY BE EASEMENTS OR OTHER MATTERS NOT SHOWN THAT AFFECT THE PROPERTY.

2) THIS SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE, NOR WAS ANY PROVIDED.

3) IN PROVIDING THIS SURVEY NO ATTEMPT HAS BEEN MADE TO OBTAIN OR SHOW DATA CONCERNING THE EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY OR LOCATION OF ANY UTILITY EXISTING ON THE SUBJECT PROPERTY WHETHER PRIVATE, MUNICIPAL OR PUBLIC OWNED. SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT SURVEYED OR EXAMINED OR STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONDITIONS, CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.

4) BY GEOGRAPHIC PLOTTING A PORTION OF THE SUBJECT PROPERTY IS LOCATED WITHIN (ZONE A - SPECIAL FLOOD HAZARD AREAS SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD), AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD MAPS. SEE MAP NUMBER 48073C03000, EFFECTIVE DATE JANUARY 6, 2011.

5) BEARINGS SHOWN HEREON ARE GRID AND BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM 1983, TEXAS CENTRAL ZONE (4203), NAD 83.

6) THIS PLAT CREATES 7 SHORELINE LEASE LOTS TOTALING 4.077 ACRES OF LAND ALONG THE RIGHT OF WAY OF COUNTY ROAD NO. 3108.

7) LEASE LOTS SHOWN HEREON ARE SUBJECT TO RULES AND REGULATIONS GOVERNING LAKE JACKSONVILLE ADOPTED BY THE CITY OF JACKSONVILLE.

8) IMPROVEMENTS ARE NOT SHOWN HEREON PER REQUEST OF THE CITY OF JACKSONVILLE.

WE, THE CITY OF JACKSONVILLE, TEXAS, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF 4.077 ACRES OF LAND SHOWN HEREON AS BLOCK "D", BEING PART OF THAT CERTAIN FIRST TRACT (GUM CREEK LAKE TRACT No. 2) CALLED 128.2 ACRES DESCRIBED IN A DEED FROM ROY B. JOHNSON AND IRMA E. JOHNSON TO THE CITY OF JACKSONVILLE, AS RECORDED IN VOLUME 443, PAGE 471 OF THE DEED RECORDS OF CHEROKEE COUNTY, TEXAS, AND THAT WE BY THIS PLAT ADOPT IT AS OUR PLAN TO SUBDIVIDE INTO LAKE JACKSONVILLE LOTS 1, 2, 3, 4, 5, 6, & 7, BLOCK "D", SOUTH SHORE SUBDIVISION.

GREG SMITH, CITY MANAGER
JACKSONVILLE, TEXAS

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS, THIS THE _____ DAY OF _____, 2021.

NOTARY PUBLIC, STATE OF TEXAS

WE, THE CITY OF JACKSONVILLE, TEXAS, DO HEREBY CERTIFY THAT WE ARE THE LEASEHOLDERS OF LAKE JACKSONVILLE LOTS 1, 2, 3, 4, 5, 6, & 7, BLOCK "D", SOUTH SHORE SUBDIVISION, AND THAT THERE ARE NO LIEN HOLDERS ON THIS PROPERTY AND DO BY THIS PLAT ADOPT IT AS OUR PLAN FOR SUBDIVIDING THE SAME.

GREG SMITH, CITY MANAGER
JACKSONVILLE, TEXAS

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS, THIS THE _____ DAY OF _____, 2021.

NOTARY PUBLIC, STATE OF TEXAS

"THE PURPOSE OF THIS DOCUMENT IS TO VISUALLY AID IN REAL PROPERTY PLANNING, AT THE JUNE 8TH, 2021 CITY COUNCIL MEETING"

"PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT".

I, CANYON HAMILTON, REGISTERED PROFESSIONAL LAND SURVEYOR No. 6807, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON WAS PREPARED FROM AN ACTUAL SURVEY MADE UNDER MY DIRECTION AND SUPERVISION ON THE GROUND DURING THE MONTH OF MAY & JUNE, 2021.

GIVEN UNDER MY HAND & SEAL, THIS THE 11TH DAY OF JUNE, 2021.

PRELIMINARY

CANYON HAMILTON
REGISTERED PROFESSIONAL LAND SURVEYOR No. 6807

FIELD WORK BY: BEN BRUCE & WINDOM HAMILTON

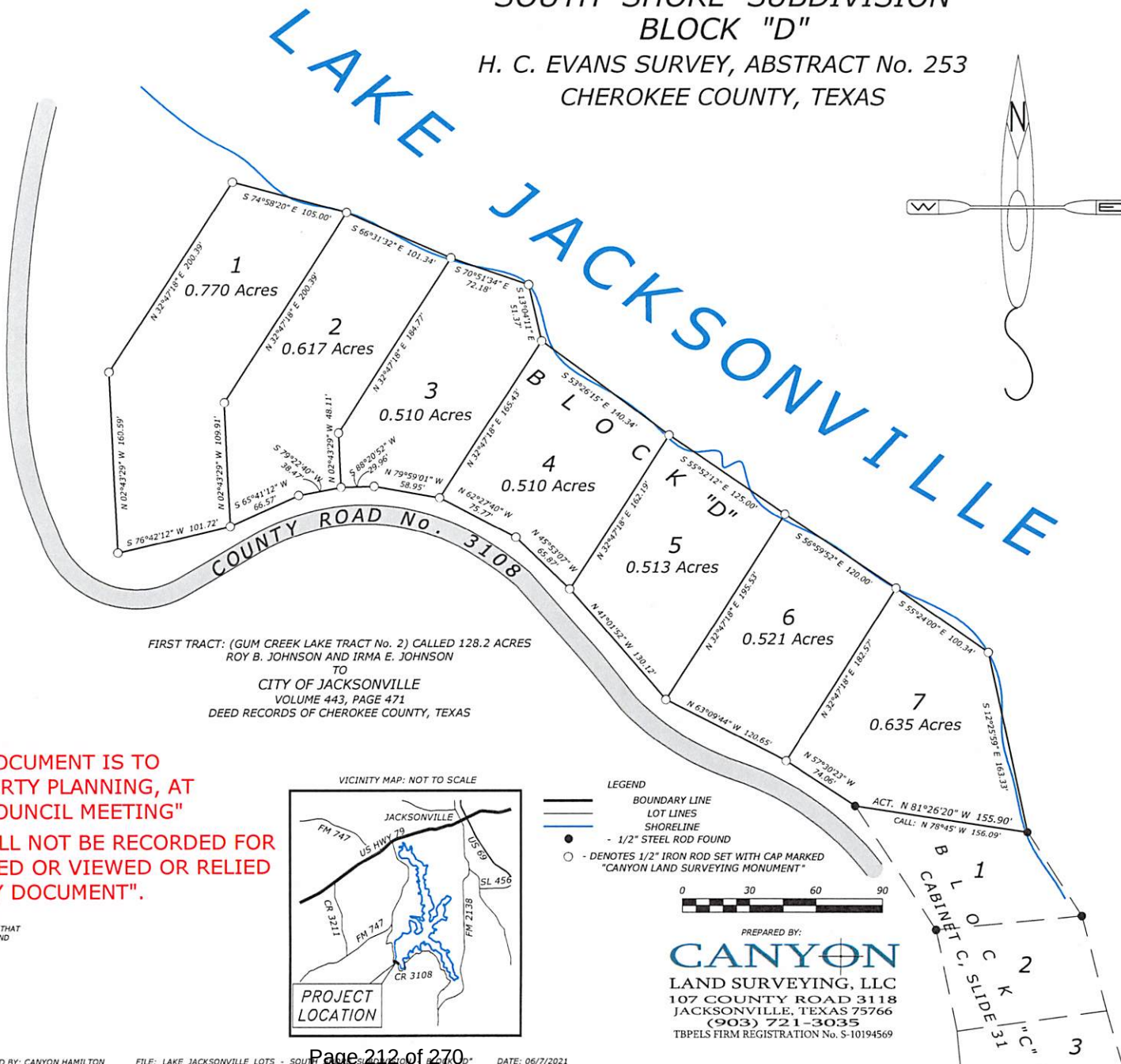
DRAFT BY: BEN BRUCE

CHECKED BY: CANYON HAMILTON

FILE: LAKE JACKSONVILLE LOTS - SOUTH SHORE SUBDIVISION

PLAT OF LAKE JACKSONVILLE LOTS SOUTH SHORE SUBDIVISION BLOCK "D"

H. C. EVANS SURVEY, ABSTRACT No. 253
CHEROKEE COUNTY, TEXAS





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	28.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	VTM letter to the City Manager

EXECUTIVE SUMMARY:

Recently, the Vanishing Texana Museum Board wrote to the city manager and requested that the Jacksonville City Council consider recognizing the Vanishing Texana Museum as the official voice for the history of Jacksonville. This idea was first proposed to the board by Mr. Sam Hopkins. The board feels recognition would allow them to make authorized communication with entities, such as the Cherokee County Historical Commission and the Texas Historical Commission. Although the museum partially performs these functions already, the board feels an official anointment would add some authority to the museum's role as historical communicator.

RECOMMENDED ACTION:

Make a motion recognizing the Vanishing Texana Museum as the official voice for the history of Jacksonville.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☒	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

August 16, 2022
City Manager,
Jacksonville, Texas

Dear Mr. Hubbard:

In a recent letter (copy attached), Sam Hopkins suggested the Jacksonville City Council consider recognizing the Vanishing Texana Museum as the official voice for the history of Jacksonville. If so, the Museum Board could make authorized communication with entities, such as the Cherokee County Historical Commission and the Texas Historical Commission.

Although the museum partially performs these functions already, an official anointment would add some authority to the museum's role as historical communicator.

However, it should be understood that this new title and duty will be addressed considering our limitations due to personnel, time, and financial constraints.

With this in mind, the Board of Directors is anxious to embrace Mr. Hopkin's recommendation and take steps to that end. Therefore, the Board requests the City Council to consider action on the recommendation that the Vanishing Texan Museum be designated as the official voice of Jacksonville history.

Sincerely,

John H. Taylor
Chairman of Vanishing Texana Museum Board of Directors



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	9/13/2022	ITEM NUMBER:	30.
DEPARTMENT:	Council and Board	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	July 2022 Financial Report, Police Report August, Fire Dept. Report August 2022, Community and Public Services August 2022 report, Library Report August 2022, Museum Report August 22

EXECUTIVE SUMMARY:

The reports that follow are the monthly departmental reports and serve as part of the city manager's monthly report to the council.

RECOMMENDED ACTION:

No action.

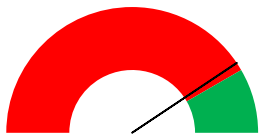
BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

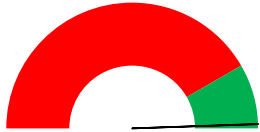
STRATEGY MAP
POLICY/GOAL CONSIDERATION:
LEGAL:
A monthly city manager report is required by the city charter.

81.2% of Annual Projection



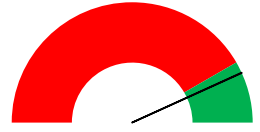
Water Sales

98.8% of Annual Projection



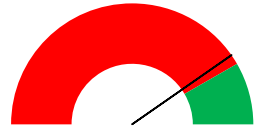
Property Taxes

86.3% of Annual Projection



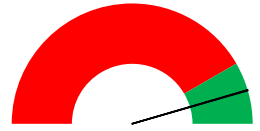
Sales Taxes

80.6% of Annual Projection



Sanitary Sewer Charges

90.9% of Annual Projection



Fees

City of Jacksonville, Texas

Financial Statement

As of July 31st, 2022

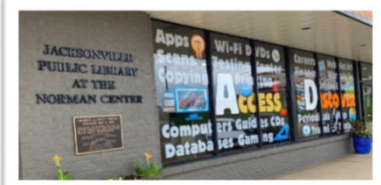
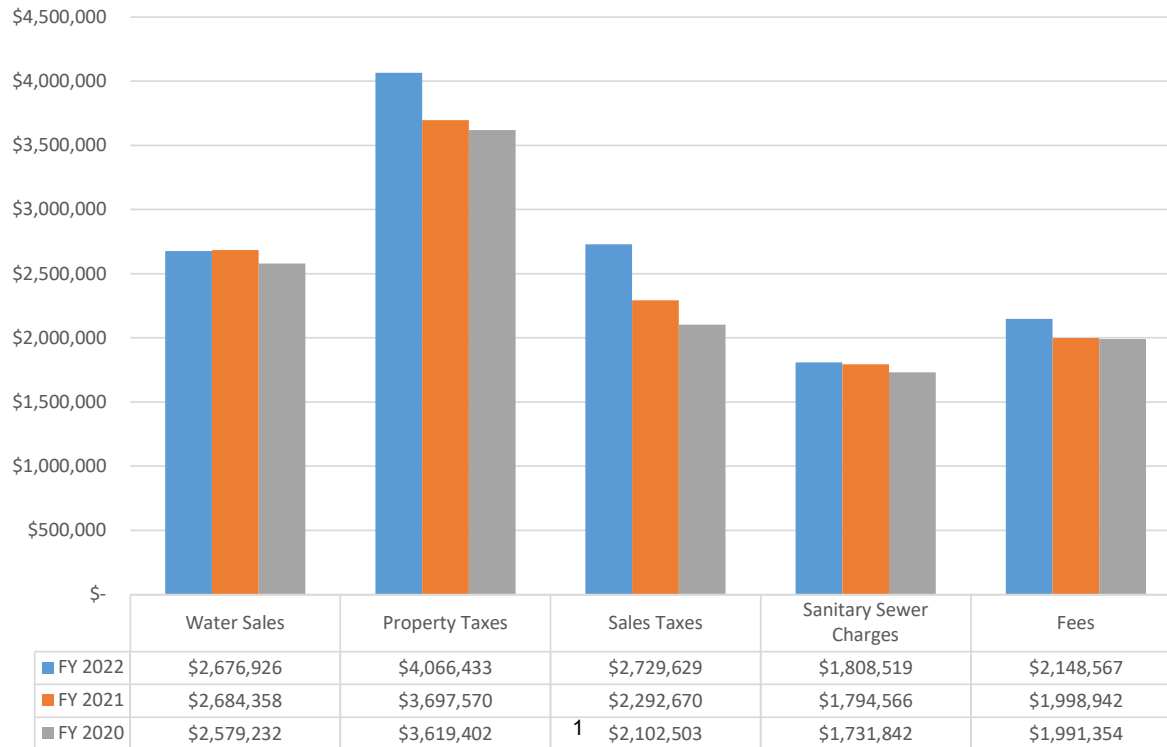
OVERVIEW

July 31st marks the end of the tenth period of the FY 2022 budget year. Therefore, the year-to-date budget percentage for budgetary comparison is 83.3%.

As of July 31st General & Utility Fund combined revenues are \$16,954,355. This is greater than budgeted expectations at 87.1% of the annual budgeted amount. FY 2022 revenues were increased \$28,118, or 0.2%, over FY 2021.

General & Utility Fund combined expenditures of \$14,311,753 are less than revenue received. This amount is less than budgeted expectations at 76.2% of the annual budgeted amount. FY 2022 expenditures were decreased \$(170,436), or (1.2) %, from FY 2021.

Top 5 Revenue Sources- Comparison to Prior Fiscal Years





GENERAL FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	July 2022					Year-To-Date					Annual				Prior Year		
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%
Taxes		\$ 320,587	\$ 606,172	52.9%		\$ 6,796,061	\$ 6,061,724	112.1%		\$ 6,796,061	\$ 7,274,068	93.4%		\$ 5,990,240	\$ 6,340,189	94.5%	
Franchise Fees		170,700	116,277	146.8%		1,162,790	1,162,774	100.0%		1,162,790	1,395,329	83.3%		1,102,929	1,188,354	92.8%	
Intergovernmental Revenue		-	-	0.0%		-	-	0.0%		-	-	0.0%		713,124	823,594	86.6%	
Fines & Forfeiture		15,839	41,699	38.0%		240,101	416,989	57.6%		240,101	500,387	48.0%		617,812	515,473	119.9%	
License & Permits		2,464	4,098	60.1%		30,891	40,979	75.4%		30,891	49,175	62.8%		36,043	31,521	114.3%	
Fees & Charges For Services		197,863	196,934	100.5%		2,148,567	1,969,338	109.1%		2,148,567	2,363,205	90.9%		1,998,942	2,551,053	78.4%	
Investment Income		9,766	2,500	390.7%		59,248	25,000	237.0%		59,248	30,000	197.5%		34,864	19,131	182.2%	
Miscellaneous Receipts		24,003	18,413	130.4%		285,106	184,131	154.8%		285,106	220,957	129.0%		197,581	434,133	45.5%	
Transfers In		140,486	145,892	96.3%		1,469,729	1,458,918	100.7%		1,469,729	1,750,702	84.0%		1,487,030	1,777,806	83.6%	
Total Revenues		\$ 881,709	\$ 1,131,985	77.9%		\$ 12,192,494	\$ 11,319,852	107.7%		\$ 12,192,494	\$ 13,583,823	89.8%		\$ 12,178,564	\$ 13,681,254	89.0%	

YEAR-TO-DATE OVERVIEW

July 31st, 2022 marks the end of the tenth period of the fiscal year. General Fund non-property tax revenue of \$8,126,061 is \$232,641 greater than projected. Total revenues (including Property Taxes) are \$872,641 greater than projected and are increased \$13,930, or 0.1%, over last fiscal year.

PROPERTY TAXES

Tax collection of \$4,066,433 is \$640,000 greater than projected and is increased \$368,863, or 10.0%, over last fiscal year. The majority of property tax payments are received during the first five months of the fiscal year.

SALES TAXES

Through July 31st \$2,729,629 of sales tax revenue has been received. Receipts are \$94,338 greater than projected and are increased \$436,959 over last fiscal year.

FRANCHISE FEES

Year-to-date Franchise Fees total \$1,162,790. Receipts are \$16 greater than projected and are increased 5.4%, or \$59,861, over last fiscal year.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue is comprised of local, county, state, and federal grants and reimbursements received by the city. Through July 31st, no intergovernmental revenue has been received. Last fiscal year, \$713,124 was received for covid relief.

MUNICIPAL COURT

Revenue of \$240,101 is \$(176,889) less than the year-to-date projection. Collections are decreased \$(377,712) from prior year.

LICENSES & PERMITS

Revenue of \$30,891 is \$(10,088) less than the year-to-date projection and is decreased \$(5,152) from FY 2021 receipts.

FEES & CHARGES FOR SERVICES

Fees & charges for services revenue year-to-date is \$2,148,567, which is \$179,229 greater than the year-to-date projection and is increased \$149,624, or 7.5%, over last fiscal year. This category is primarily made up of Sanitation Fees, EMS/Ambulance Service Fees, and Lake Jacksonville Leases.

INVESTMENT INCOME

Revenue of \$59,248 is \$34,248 greater than the year-to-date projection. Interest received on the City's investments was increased, \$24,385, over FY 2021.

MISCELLANEOUS RECEIPTS

As of July 31st, \$285,106 of miscellaneous revenue was received. Receipt of insurance proceeds and rebates has put this category over annual budgeted expectations.

TRANSFERS IN

Monthly transfers reimburse the General Fund for the transferring fund's share of general, administrative and other applicable expenses.

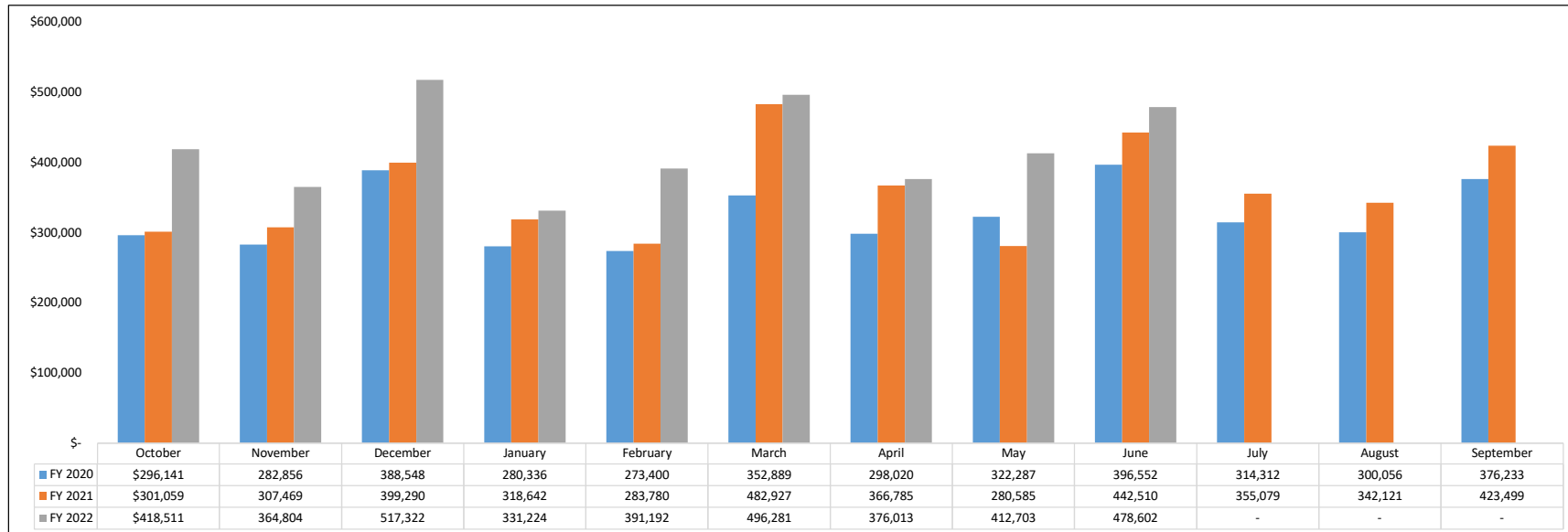
The monthly transfer schedule is as follows:

• Water/Wastewater Utility	\$ 136,011
• General Capital Projects	5,406
• Hotel/Motel Occ Tax	2,994
• Court Security	1,481



Sales Tax History: Fiscal Years 2020 - 2022

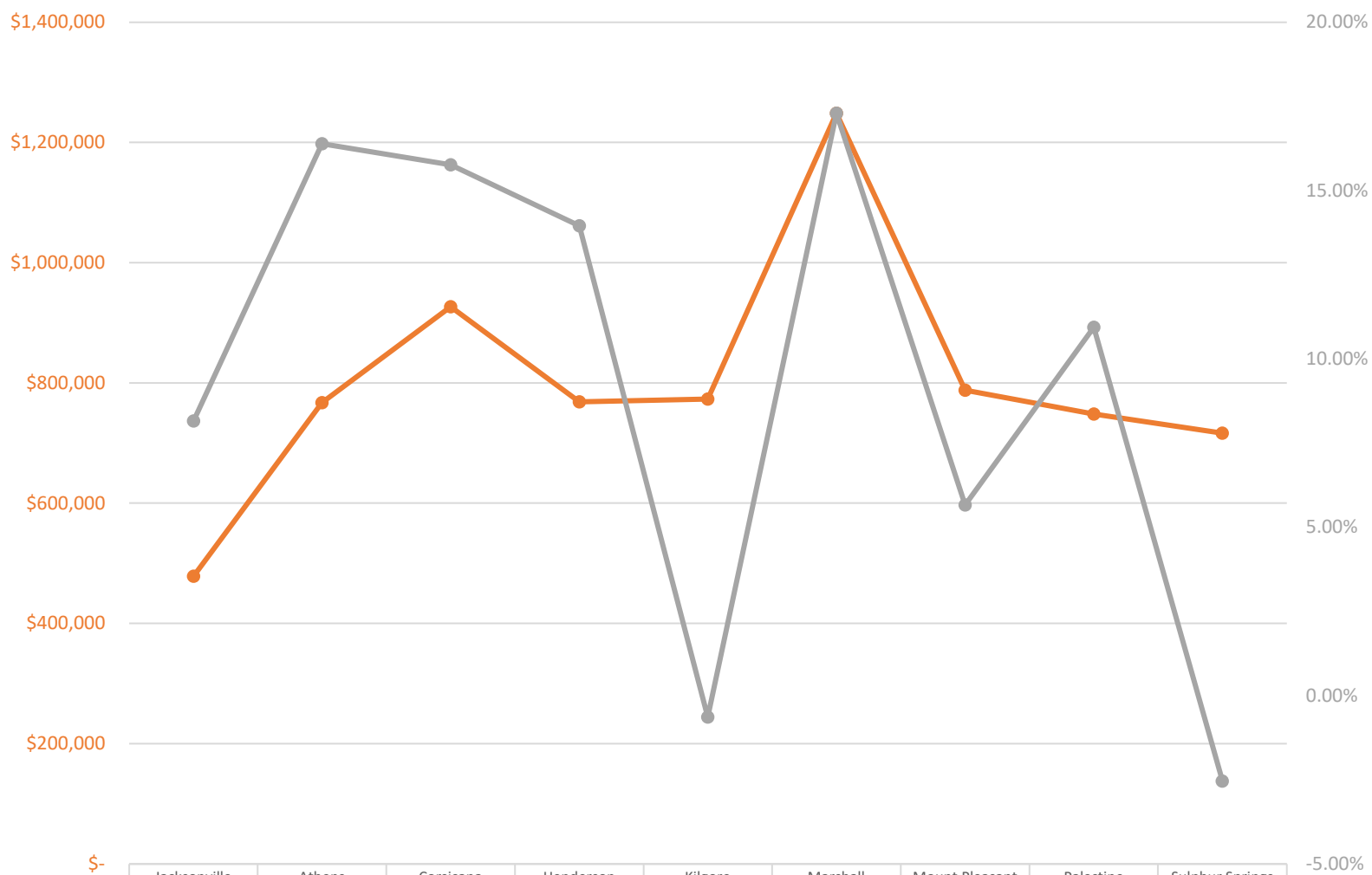
FY 2020					FY 2021					FY 2022				
	CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE
	66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL
October	\$ 197,428	\$ 98,714	\$ 296,141	\$ 296,141	October	\$ 200,706	\$ 100,353	\$ 301,059	\$ 301,059	October	\$ 279,008	\$ 139,504	\$ 418,511	\$ 418,511
November	188,571	94,285	282,856	578,998	November	204,980	102,490	307,469	608,528	November	243,203	121,601	364,804	783,316
December	259,032	129,516	388,548	967,546	December	266,193	133,097	399,290	1,007,818	December	344,882	172,441	517,322	1,300,638
January	186,890	93,445	280,336	1,247,881	January	212,428	106,214	318,642	1,326,460	January	220,816	110,408	331,224	1,631,863
February	182,267	91,133	273,400	1,521,282	February	189,187	94,593	283,780	1,610,240	February	260,794	130,397	391,192	2,023,054
March	235,260	117,630	352,889	1,874,171	March	321,951	160,976	482,927	2,093,167	March	330,854	165,427	496,281	2,519,335
April	198,680	99,340	298,020	2,172,191	April	244,523	122,262	366,785	2,459,952	April	250,676	125,338	376,013	2,895,348
May	214,858	107,429	322,287	2,494,478	May	187,057	93,528	280,585	2,740,537	May	275,135	137,568	412,703	3,308,051
June	264,368	132,184	396,552	2,891,030	June	295,007	147,503	442,510	3,183,047	June	319,068	159,534	478,602	3,786,653
July	209,542	104,771	314,312	3,205,342	July	236,719	118,360	355,079	3,538,126	July	-	-	-	3,786,653
August	200,037	100,019	300,056	3,505,398	August	228,081	114,040	342,121	3,880,247	August	-	-	-	3,786,653
September	250,822	125,411	376,233	3,881,631	September	282,333	141,166	423,499	4,303,746	September	-	-	-	3,786,653
	<u>\$ 2,587,754</u>	<u>\$ 1,293,877</u>	<u>\$ 3,881,631</u>			<u>\$ 2,869,164</u>	<u>\$ 1,434,582</u>	<u>\$ 4,303,746</u>			<u>\$ 2,524,435</u>	<u>\$ 1,262,218</u>	<u>\$ 3,786,653</u>	





City of Jacksonville, Texas
Financial Statement
As of July 31, 2022

Sales Tax FY 2022 - June - Period 9



	Jacksonville	Athens	Corsicana	Henderson	Kilgore	Marshall	Mount Pleasant	Palestine	Sulphur Springs
—●— \$ Sales Tax Received August-2022	478,602	767,157	926,429	768,539	773,259	1,248,576	787,645	748,237	716,165
—●— % Inc(+) Dec(-) from prior year	8.16%	16.39%	15.76%	13.95%	-0.64%	17.29%	5.66%	10.94%	-2.54%



East Texas Cities Calendar Year 2021-2022 Sales Tax Comparison % Δ

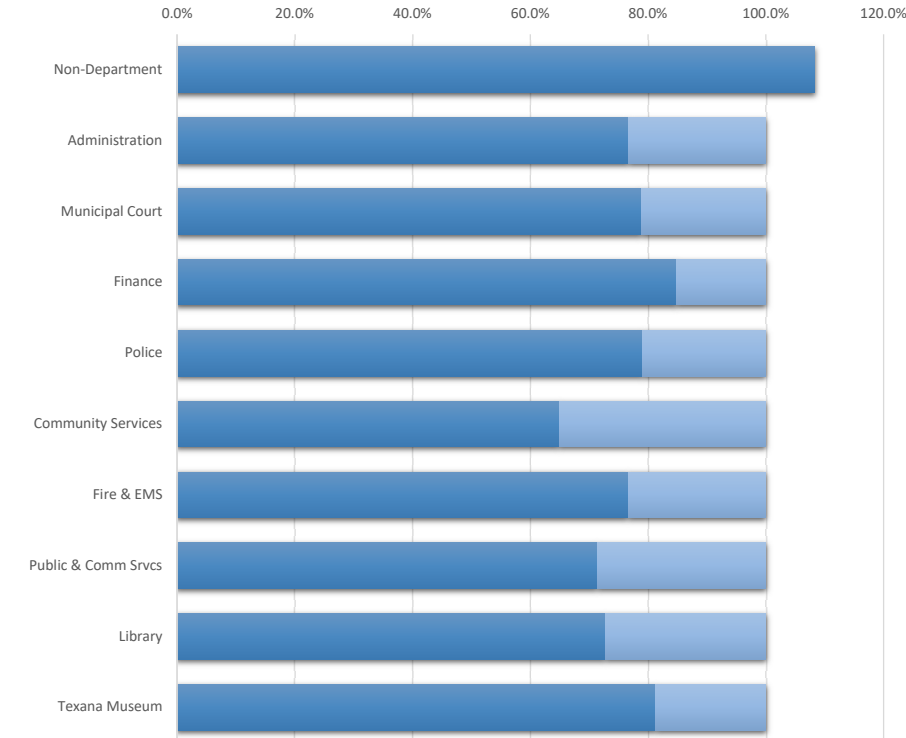
	Jacksonville			Athens	Corsicana	Henderson	Kilgore	Marshall	Mount Pleasant	Palestine	Sulphur Springs	Weighted Average
	2022 - 2019	2022 - 2020	2022 - 2021									
	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month
Oct-21	22.4%	17.5%	14.0%	14.2%	16.1%	14.2%	31.3%	-8.7%	6.5%	17.3%	10.5%	11.3%
Nov-21	28.4%	22.9%	12.6%	18.4%	28.4%	25.8%	43.6%	21.7%	4.1%	4.1%	11.3%	18.8%
Dec-21	42.3%	41.3%	39.0%	6.6%	9.3%	26.2%	28.4%	10.6%	13.9%	12.0%	14.6%	16.2%
Jan-22	31.4%	29.0%	18.6%	31.8%	29.1%	29.4%	47.1%	20.3%	19.7%	32.1%	19.8%	27.1%
Feb-22	46.8%	33.1%	29.6%	10.8%	-3.8%	15.1%	15.9%	17.7%	14.6%	-1.5%	13.0%	11.4%
Mar-22	20.1%	18.2%	3.9%	11.5%	20.9%	20.6%	22.7%	3.8%	10.1%	18.3%	11.3%	13.6%
Apr-22	41.6%	43.1%	37.9%	24.5%	62.4%	28.4%	43.7%	22.0%	19.0%	24.9%	19.9%	30.9%
May-22	42.3%	40.6%	2.8%	17.4%	3.8%	36.7%	6.5%	-3.3%	0.4%	-4.1%	-6.6%	5.0%
Jun-22	24.3%	26.2%	2.5%	7.2%	7.6%	9.6%	20.2%	9.9%	0.0%	24.8%	6.7%	9.7%
Jul-22	42.1%	28.1%	47.1%	12.3%	28.1%	5.5%	43.2%	1.1%	8.6%	178.4%	50.0%	34.4%
Aug-22	39.5%	20.7%	8.2%	16.4%	15.8%	14.0%	-0.6%	17.3%	5.7%	10.9%	-2.5%	9.7%
Sep-22												
	2022 - 2019	2022 - 2020	2022 - 2021									
	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD
Oct-21	22.4%	17.5%	14.0%	14.2%	16.1%	14.2%	31.3%	-8.7%	6.5%	17.3%	10.5%	11.3%
Nov-21	25.6%	20.4%	13.2%	16.5%	22.7%	20.5%	38.0%	8.0%	5.2%	9.8%	10.9%	15.4%
Dec-21	31.1%	27.1%	21.2%	13.3%	18.4%	22.2%	34.9%	8.8%	7.9%	10.5%	12.1%	15.7%
Jan-22	31.1%	27.5%	20.6%	17.4%	20.9%	23.9%	37.8%	11.5%	10.8%	15.3%	14.0%	18.3%
Feb-22	34.7%	28.9%	22.7%	15.9%	14.2%	21.7%	31.7%	12.9%	11.6%	11.3%	13.8%	16.6%
Mar-22	32.5%	27.3%	19.7%	15.1%	15.2%	21.5%	30.2%	11.5%	11.4%	12.3%	13.4%	16.2%
Apr-22	33.7%	29.3%	22.0%	16.2%	20.4%	22.3%	31.7%	12.7%	12.3%	13.7%	14.1%	17.8%
May-22	34.9%	30.9%	18.6%	16.4%	17.8%	24.7%	27.4%	10.0%	10.4%	10.6%	10.8%	15.7%
Jun-22	33.8%	30.4%	16.7%	15.3%	16.5%	22.8%	26.5%	10.0%	9.2%	12.2%	10.3%	15.0%
Jul-22	34.6%	30.1%	19.2%	15.0%	17.6%	20.9%	28.1%	9.1%	9.1%	25.4%	13.9%	16.9%
Aug-22	35.1%	29.1%	18.0%	15.1%	17.4%	20.1%	24.6%	10.0%	8.7%	23.8%	12.1%	16.1%
Sep-22												

"Month" is month in which revenue is received.



GENERAL FUND EXPENDITURES

	July 2022			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 260,223	\$ 240,233	108.3%	\$ 764,296	\$ 1,100,038	69.5%
Administration	767,840	1,000,735	76.7%	842,581	1,025,221	82.2%
Municipal Court	179,653	227,618	78.9%	177,690	207,393	85.7%
Finance	333,427	393,064	84.8%	320,080	358,374	89.3%
Police	2,748,072	3,474,383	79.1%	2,609,197	3,424,368	76.2%
Community Services	270,064	416,306	64.9%	207,163	298,496	69.4%
Fire & EMS	2,535,705	3,309,003	76.6%	2,536,128	3,315,312	76.5%
Public & Comm Svcs	2,277,441	3,189,062	71.4%	2,205,867	3,391,383	65.0%
Library	266,692	366,531	72.8%	256,565	354,526	72.4%
Texana Museum	20,322	24,988	81.3%	18,450	23,680	77.9%
Total Expenditures	\$ 9,659,439	\$ 12,641,921	76.4%	\$ 9,938,017	\$ 13,498,790	73.6%



YEAR-TO-DATE OVERVIEW

July 31st, 2022, marks the end of the tenth period of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 83.3%. Total General Fund expenditures of \$9,659,439 are below budgetary expectations at 76.4% expended.

Non-Department

Non-Department expenditures, through July 31st, are at 108.3% of budgeted expectations. Payment of annual general liability insurance for property, plant, and equipment exceeded budgeted expectations by \$38,679. Asbestos abatement was not budgeted and cost \$28,782. The compensation and classification study was not budgeted but is paid from this department.

Finance

The Finance Department exceeds year-to-date budget expectations at this time. The variance to budget is related to four quarterly payments to the Cherokee County Appraisal District for appraisal, billing, and collections services; 100% of the annual payments have been made.

Capital Outlay

The FY 2022 Capital Budget for both the General and General Capital Projects Funds is \$2,783,899. Through July 31st, \$2,057,396, or 73.9%, of the annual budgets have been spent as described below.

FY 2022 CAPITAL EXPENDITURES

Police/Fire	Public Safety Complex	\$ 824,459
Fleet	2022 City Fleet Program	754,681
Police/Fire	Communication Tower	270,828
Police	Three Patrol Vehicles	115,711
Police	Reimburse For Prior Year Patrol Vehicle	(50,096)
Police	Radio Interface Hardware And Software	48,622
Cemetery	Cemetery Mapping Software	34,556
Library	Library Books & Materials	32,334
Police	Taser Lease	7,800
Community Services	Animal Shelter Building Improvements	7,352
Fire	Fire St. No. 2 Remodel	6,903
IT	Computer Replacement Program	6,821
Administration	City Hall Courtyard Access Improvements	4,175
Non-Department	Love's Lookout Bike Trail	2,750
Community Services	Vehicle Graphics Unit #2175	925
Library	Library Relocation Project	(10,424)
		<u>\$ 2,057,396</u>



UTILITY FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	July 2022					Year-To-Date					Annual				Prior Year			
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%	
Taxes		\$ -	\$ -	0.0%			\$ -	\$ -	0.0%		\$ -	\$ -	0.0%		\$ -	\$ -	0.0%	
Franchise Fees		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Intergovernmental Revenue		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Fines & Forfeiture		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
License & Permits		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%	
Fees & Charges For Services		595,908	487,890	122.1%			4,725,161	4,878,905	96.8%		4,725,161	5,854,685	80.7%		4,728,009	6,115,385	77.3%	
Investment Income		1,960	1,465	133.8%			20,588	14,650	140.5%		20,588	17,580	117.1%		14,698	30,000	49.0%	
Miscellaneous Receipts		379	350	108.3%			23,390	3,500	668.3%		23,390	4,200	556.9%		4,966	4,060	122.3%	
Transfers In		-	-	0.0%			(7,278)	-	0.0%		(7,278)	-	0.0%		-	-	0.0%	
Total Revenues		\$ 598,248	\$ 489,705	122.2%			\$ 4,761,861	\$ 4,897,055	97.2%		\$ 4,761,861	\$ 5,876,465	81.0%		\$ 4,747,673	\$ 6,149,445	77.2%	

YEAR-TO-DATE OVERVIEW

Total Utility Fund revenue of \$4,761,861 ended July \$(135,193) less than the year-to-date projection but \$14,189 above prior year collections. The increase from prior year is the result of higher sewer charges, investment income, and miscellaneous receipts.

WATER SALES

Revenue totaling \$2,676,926 was \$(71,268) less than the year-to-date projection. Water sales, through July, are down about (0.3) % when compared to FY 2021.

For the month of July, the city billed out 107,497,353 gallons of water. This amount is 28.7% greater than gallons billed July 2021. Year-to-date, the city has billed out 702,448,993 gallons. This amount is 100.1% of FY 2021 year-to-date billing.

SEWER CHARGES

Revenues of \$1,808,519 were \$(60,821) less than the monthly projection. However, billing was up about 0.8%, or \$13,953, when compared to July 2021. Sanitary sewer billings are driven by water consumption.

OTHER CHARGES FOR SERVICE

Revenue of \$43,719 ended July \$(1,579) less than projected. This revenue source is primarily driven by charges for Tap Fees (the cost of connecting a home or business to the City's sewer and water systems).

FINES AND FORFEITURES

Revenue (penalties assessed on past due utility bills) of \$195,996 ended July \$(20,076) less than the year-to-date projection. Late payment penalty revenue is driven by payment timing and the size of the past due balance.

INVESTMENT INCOME

Interest earnings of \$20,588 finished the month up about 40.5% over the projection and \$5,890 greater than prior year receipts.

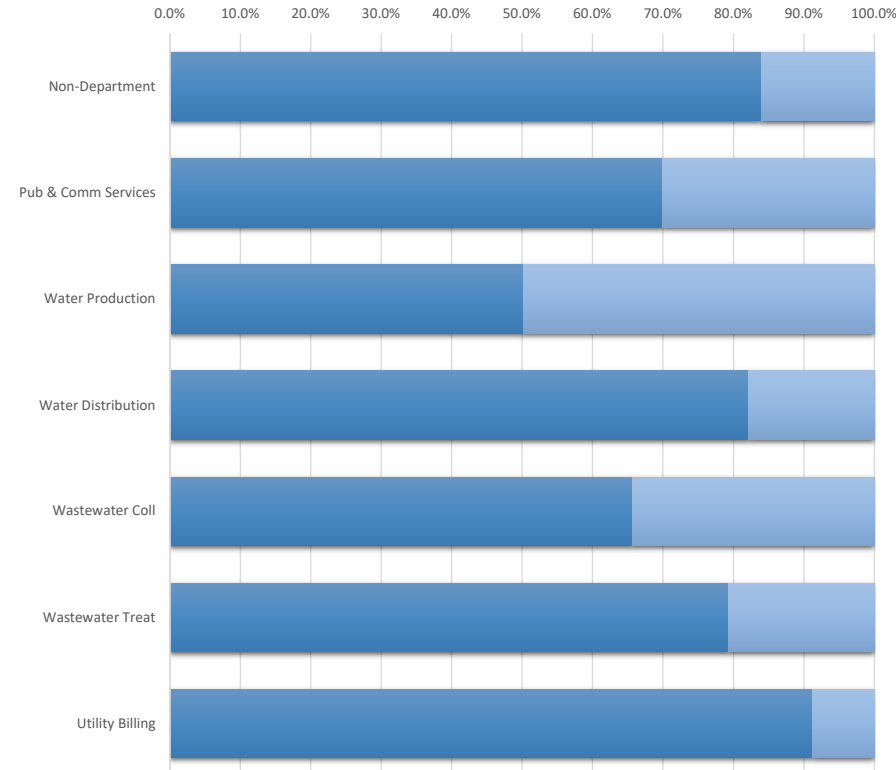
MISCELLANEOUS RECEIPTS

Miscellaneous revenue includes revenues from sources not classified elsewhere, such as sale of items not normally held for resale, collections and recoveries. Increased revenue from rebates & discounts account for the variance to budget and increase over prior year receipts.



UTILITY FUND EXPENDITURES

	July 2022			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 1,852,075	\$ 2,207,549	83.9%	\$ 1,912,844	\$ 2,269,237	84.3%
Pub & Comm Services	557,244	796,965	69.9%	542,578	763,462	71.1%
Water Production	388,078	773,492	50.2%	419,433	533,189	78.7%
Water Distribution	436,124	530,609	82.2%	361,780	493,442	73.3%
Wastewater Coll	425,894	648,872	65.6%	413,110	511,880	80.7%
Wastewater Treat	596,785	753,026	79.3%	556,989	781,654	71.3%
Utility Billing	396,116	433,880	91.3%	334,447	358,494	93.3%
GIS	-	-	0.0%	2,990	10,741	27.8%
Total Expenditures	\$ 4,652,314	\$ 6,144,394	75.7%	\$ 4,544,171	\$ 5,722,099	79.4%



OVERVIEW

July 31st, 2022, marks the end of the tenth period of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 83.3%. Year to date expenditures total \$4,652,314, or 75.7%, of the budget.

NON-DEPARTMENT

Non-Department expenses, at \$1,852,075, represent 83.9% of the annual budgeted amount. Payment of annual general liability insurance for property, plant, and equipment explains the variance to budget.

PUBLIC & COMMUNITY SERVICES ADMINISTRATION

At \$557,244, the Public & Community Services Administration Department expended 69.9% of the annual budget amount.

WATER PRODUCTION

The Water Production department ended the month at \$388,078, or 50.2%, of the annual budget amount.

WATER DISTRIBUTION

At \$436,124, the Water Distribution department expended 82.2% of the annual budget amount.

WASTEWATER COLLECTION

Wastewater Collection expended \$425,894, or 65.6% of the department's annual budget.

WASTEWATER TREATMENT

The Wastewater Treatment budget, expended through July, was \$596,785 which represents 79.3% of the departments operating budget.

UTILITY BILLING

The Utility Billing department ended the month at \$396,116, or 91.3% of budgeted expectations. Payment of annual support agreement for Automated Metering Infrastructure software explains the variance to budget.

CAPITAL OUTLAY

The FY 2022 Capital Budget for both the Utility and Utility Capital Projects Funds is \$440,830. As of July 31st

FY 2022 CAPITAL EXPENDITURES		
Fleet	2022 City Fleet Program	\$ 340,830
Water Distribution	Water Line Extension- New Lake Lots	51,660
Wastewater Collection	4" self prime pump	40,118
Wastewater Treatment	Control panel box and flyght pumps	21,680

\$ 454,288



FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2021	Revenue	Expense	Ending Fund Balance 07/31/2022	Target Fund Balance	Over / (Under) Target Fund Balance
101 GENERAL FUND	\$ 3,872,088.76	\$ 12,192,493.83	\$ 9,659,438.80	\$ 6,405,143.79	\$ 2,528,384.30	\$ 3,876,759.49
102 DEBT SERVICE FUND	154,005.22	1,668,769.45	729,369.62	1,093,405.05	158,816.02	934,589.03
103 CAPITAL PROJECTS FUND (GENERAL)	1,149,938.78	1,400,930.15	2,502,326.43	48,542.50		
110 GRANT FUND	363,984.72	1,078,402.19	526,172.78	916,214.13		
Total Major Governmental Funds	5,540,017.48	16,340,595.62	13,417,307.63	8,463,305.47		
111 HOTEL / MOTEL OCCUPANCY TAX FUND	679,174.86	1,324,907.30	717,720.84	1,286,361.32		
112 COURT TECHNOLOGY FUND	-	(7,178.95)	14,141.00	(21,319.95)		
113 COURT SECURITY FUND	151,744.03	6,707.88	14,812.80	143,639.11		
114 COURT CHILD SAFETY TRUST FUND	10,877.46	606.12	-	11,483.58		
115 POLICE STATE FORFEITURE FUND	11,029.28	463.32	-	11,492.60		
116 POLICE FEDERAL FORFEITURE FUND	9,216.60	72.37	2,850.00	6,438.97		
119 WAR MEMORIAL FUND	9,777.23	84.50	805.95	9,055.78		
Total Nonmajor Governmental Funds	871,819.46	1,325,662.54	750,330.59	1,447,151.41		
201 WATER & WASTEWATER UTILITY FUND	1,953,248.61	4,761,861.28	4,652,313.77	2,062,796.12	1,515,056.16	547,739.96
203 CAPITAL PROJECTS FUND (UTILITY)	2,204,450.39	641,181.70	1,429,200.60	1,416,431.49		
Total Enterprise Funds	4,157,699.00	5,403,042.98	6,081,514.37	3,479,227.61		
301 BEAUTIFICATION FUND	21,992.66	8,114.21	12,840.67	17,266.20		
Total Fiduciary Fund	21,992.66	8,114.21	12,840.67	17,266.20		
Grand Total- All Funds	\$ 10,591,528.60	\$ 23,077,415.35	\$ 20,261,993.26	\$ 13,406,950.69		



City of Jacksonville, Texas
Financial Statement
As of July 31, 2022

		Original Total	Current Total			% of	Budget	Prior Year	INC/(DEC)
		Budget	Budget	M-T-D Activity	Y-T-D Activity	Budget	Remaining	Y-T-D Activity	Prior Year
101 -GENERAL FUND- DETAIL									
REVENUE									
41-TAXES									
101-41400	AD VALOREM TAX- CURRENT	\$ 3,949,769	\$ 3,949,769	\$ 30,215	\$ 3,887,084	98.4%	\$ 62,686	\$ 3,578,265	\$ 308,819
101-41401	AD VALOREM TAX- PRIOR	97,954	97,954	6,502	98,439	100.5%	(485)	61,995	36,444
101-41402	AD VALOREM TAX- PENALTY & INTEREST	59,247	59,247	7,459	74,146	125.1%	(14,899)	51,559	22,588
101-41403	AD VALOREM TAX- MISCELLANEOUS	4,749	4,749	-	6,763	142.4%	(2,014)	5,751	1,012
101-41404	SALES TAX	2,698,682	3,144,373	275,135	2,715,781	86.4%	428,592	2,277,884	437,897
101-41405	SALES TAX- TIMELY FILING DISCOUNT	450	450	43	376	83.7%	74	406	(30)
101-41406	MIXED BEVERAGE TAX	17,526	17,526	1,233	13,471	76.9%	4,055	14,379	(908)
*** REVENUE CATEGORY TOTALS ***		6,828,377	7,274,068	320,587	6,796,061	93.4%	478,007	5,990,240	805,822
42-FRANCHISE FEES									
101-42410	ROW RENTAL FEES- ELECTRICITY	505,000	505,000	123,339	509,032	100.8%	(4,032)	488,312	20,720
101-42411	ROW RENTAL FEES- GAS UTILITIES	130,000	130,000	-	100,308	77.2%	29,692	103,000	(2,692)
101-42412	ROW RENTAL FEES- TELECOM	22,000	22,000	23	13,706	62.3%	8,294	15,202	(1,496)
101-42413	ROW RENTAL FEES- CABLE TV	128,064	128,064	-	88,720	69.3%	39,344	126,399	(37,679)
101-42414	SANITATION FRANCHISE FEES	104,111	104,111	8,851	101,259	97.3%	2,852	149,701	(48,442)
101-42415	LANDFILL CONTRACT FEES	373,426	506,154	38,488	349,766	69.1%	156,388	220,316	129,450
*** REVENUE CATEGORY TOTALS ***		1,262,601	1,395,329	170,700	1,162,790	83.3%	232,539	1,102,929	59,861
43-INTERGOVERNMENTAL REVENUE									
101-43427	MISCELLANEOUS GRANT REVENUE	-	-	-	-	0.0%	-	713,124	(713,124)
*** REVENUE CATEGORY TOTALS ***		-	-	-	-	0.0%	-	713,124	(713,124)
44-FINES & FORFEITURE									
101-44440	MUNICIPAL COURT- ADMINISTRATION FEES	240,000	240,000	5,489	23,904	10.0%	216,096	228,878	(204,974)
101-44444	MUNICIPAL COURT- FINES	450,000	244,811	9,988	210,951	86.2%	33,860	375,773	(164,822)
101-44445	MUNICIPAL COURT- JUDICIAL ADMIN FUND	300	300	36	128	42.6%	172	161	(33)
101-44446	MUNICIPAL COURT- JURY FUND	276	276	6	100	36.3%	176	254	(154)
101-44447	MUNICIPAL COURT- TRUANCY PREVENTION & DIVERSION	15,000	15,000	319	5,018	33.5%	9,982	12,747	(7,729)
*** REVENUE CATEGORY TOTALS ***		705,576	500,387	15,839	240,101	48.0%	260,286	617,812	(377,712)
45-LICENSE & PERMITS									
101-45450	BEER & WINE PERMIT-OFF PREMISE	210	210	-	128	60.7%	83	90	38
101-45451	BUILDING PERMITS	24,000	24,000	1,234	13,599	56.7%	10,401	21,087	(7,487)
101-45452	DEMOLITION PERMITS	1,100	1,100	-	800	72.7%	300	400	400
101-45453	ELECTRICAL PERMITS & LICENSES	10,500	10,500	492	4,631	44.1%	5,869	3,763	867
101-45454	EXCAVATION PERMITS	-	-	50	425	0.0%	(425)	-	425
101-45455	HEALTH PERMITS	908	908	-	30	3.3%	878	420	(390)
101-45457	MECHANICAL PERMITS	3,000	3,000	-	2,864	95.5%	136	2,385	479
101-45458	OUTDOOR BURNING PERMITS	660	660	-	850	128.8%	(190)	300	550
101-45459	PLAT PERMITS	200	200	22	306	153.0%	(106)	156	151
101-45460	PLUMBING & GAS PERMITS	8,397	8,397	465	5,409	64.4%	2,988	7,143	(1,734)
101-45461	SIGN PERMITS	-	-	-	750	0.0%	(750)	-	750
101-45462	SPRINKLER SYSTEM PERMITS	-	-	50	300	0.0%	(300)	-	300
101-45463	SYSTEMS/MISCELLANEOUS PERMITS	200	200	-	-	0.0%	200	300	(300)



City of Jacksonville, Texas
Financial Statement
As of July 31, 2022

		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D Activity	INC/(DEC) Prior Year
101-45464	VARIANCE PERMITS	-	-	75	225	0.0%	(225)	-	225
101-45465	VENDOR PERMITS	-	-	-	200	0.0%	(200)	-	200
101-45466	ZONING PERMITS	-	-	75	375	0.0%	(375)	-	375
*** REVENUE CATEGORY TOTALS ***		49,175	49,175	2,464	30,891	62.8%	18,284	36,043	(5,152)
46-FEES & CHARGES FOR SERVICES									
101-46470	AMBULANCE FEES	969,820	772,889	45,108	631,282	81.7%	141,607	708,738	(77,456)
101-46471	AMBULANCE MEMBERSHIP FEES	26,868	26,868	2,176	22,072	82.1%	4,796	22,264	(192)
101-46472	ACCOUNT TRANSFER FEES	8,000	8,000	-	5,400	67.5%	2,600	6,200	(800)
101-46473	LAKE LOT LEASE FEES	75,790	75,790	-	229,403	302.7%	(153,613)	73,855	155,548
101-46474	FUEL PUMP SALES	85,000	85,000	30,077	84,817	99.8%	183	66,081	18,736
101-46475	CAMPGROUND RENTAL FEES	70,500	70,500	9,295	72,058	102.2%	(1,558)	61,519	10,539
101-46476	CONCESSION SALES	-	-	-	-	0.0%	-	300	(300)
101-46477	SANITATION FEES	1,226,572	1,226,572	102,881	1,017,658	83.0%	208,914	990,700	26,958
101-46478	GARBAGE CAN RENTAL FEES	23,331	23,331	1,732	18,231	78.1%	5,100	19,476	(1,245)
101-46479	SPECIAL PICK UP FEES	4,360	4,360	2,620	15,834	363.2%	(11,474)	2,605	13,229
101-46492	WRITE-OFF COLLECTIONS	100	100	-	-	0.0%	100	79	(79)
101-46493	POLICE DEPT FEES	3,420	3,420	253	1,981	57.9%	1,439	9,203	(7,222)
101-46494	ANIMAL SERVICES FEES	11,424	11,424	555	6,725	58.9%	4,699	10,302	(3,577)
101-46496	CEMETERY LOT SALES	24,000	24,000	1,610	19,560	81.5%	4,440	17,330	2,230
101-46497	INDUSTRIAL PARK RENTAL	12,000	12,000	-	13,368	111.4%	(1,368)	9,000	4,368
101-46498	LIBRARY FEES	18,951	18,951	1,557	9,877	52.1%	9,074	1,289	8,588
101-46500	RENTAL FEES	-	-	-	300	0.0%	(300)	-	300
*** REVENUE CATEGORY TOTALS ***		2,560,136	2,363,205	197,863	2,148,567	90.9%	214,638	1,998,942	149,624
47-INVESTMENT INCOME									
101-47510	INTEREST INCOME	30,000	30,000	9,766	59,248	197.5%	(29,248)	34,864	24,385
*** REVENUE CATEGORY TOTALS ***		30,000	30,000	9,766	59,248	197.5%	(29,248)	34,864	24,385
48-MISCELLANEOUS RECEIPTS									
101-48515	MISCELLANEOUS REVENUE	20,000	20,000	166	6,485	32.4%	13,515	150,548	(144,063)
101-48516	PRIOR YEARS REIMBURSEMENTS	-	-	-	1,160	0.0%	(1,160)	-	1,160
101-48517	REBATES & DISCOUNTS	17,250	17,250	1,403	40,950	237.4%	(23,700)	14,666	26,284
101-48518	INSURANCE PROCEEDS	-	75,000	-	116,384	155.2%	(41,384)	16,210	100,174
101-48519	LIBRARY DONATIONS	2,400	2,400	-	-	0.0%	2,400	2,052	(2,052)
101-48522	SALE OF CAPITAL EQUIPMENT	-	-	-	-	0.0%	-	1	(1)
101-48523	SALE OF CAPITAL PROPERTY	-	87,307	-	87,307	100.0%	0	-	87,307
101-48524	SALE OF LAKE LOTS	-	-	-	-	0.0%	-	607	(607)
101-48525	SALE OF CAPITAL VEHICLES	-	19,000	-	19,000	100.0%	-	12,501	6,499
101-48528	CASH OVER/SHORT	-	-	-	(96)	0.0%	96	(255)	159
101-48532	DESIGNATED DONATIONS- STATE OF THE CITY DONATIONS	-	-	20	1,020	0.0%	(1,020)	-	1,020
101-48533	DESIGNATED DONATIONS- CRIME PREVENTION DONATIONS	-	-	(26)	(310)	0.0%	310	-	(310)
101-48534	DESIGNATED DONATIONS- POLICE DONATIONS	-	-	4,438	4,110	0.0%	(4,110)	-	4,110
101-48535	DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	-	-	75	1,794	0.0%	(1,794)	1,250	544
101-48536	DESIGNATED DONATIONS- FIRE/EMS DONATIONS	-	-	-	(400)	0.0%	400	-	(400)
101-48537	DESIGNATED DONATIONS- PARKS & REC DONATIONS	-	-	-	(333)	0.0%	333	-	(333)
101-48538	DESIGNATED DONATIONS- LAKE JACKSONVILLE DONATIONS	-	-	17,500	-	0.0%	-	-	-
101-48539	DESIGNATED DONATIONS- LIBRARY DONATIONS	-	-	165	4,970	0.0%	(4,970)	-	4,970
101-48540	DESIGNATED DONATIONS- MUSEUM DONATIONS	-	-	262	3,065	0.0%	(3,065)	-	3,065



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101-48541	DESIGNATED DONATIONS- LIBRARY NWSPPR DGTZTN	-	-	-	-	0.0%	-	-	-
	*** REVENUE CATEGORY TOTALS ***	39,650	220,957	24,003	285,106	129.0%	(64,149)	197,581	87,525
	49-TRANSFERS IN								
101-49551	TRANSFER FROM COURT TECHNOLOGY FUND	-	-	-	-	0.0%	-	5,525	(5,525)
101-49552	TRANSFER FROM COURT SECURITY FUND	17,775	17,775	1,481	14,813	83.3%	2,963	14,619	194
101-49553	TRANSFER FROM UTILITY FUND	1,632,130	1,632,130	136,011	1,360,108	83.3%	272,022	1,436,858	(76,750)
101-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	35,927	35,927	2,994	29,939	83.3%	5,988	30,028	(88)
101-49556	TRANSFER FROM GEN CAPITAL PROJECTS FUND	-	64,869	-	64,869	100.0%	-	-	64,869
	*** REVENUE CATEGORY TOTALS ***	1,685,833	1,750,702	140,486	1,469,729	84.0%	280,972	1,487,030	(17,301)
	*** TOTAL REVENUE ***	13,161,348	13,583,823	881,709	12,192,494	89.8%	1,391,329	12,178,564	13,930
	10 -GENERAL FUND- DETAIL EXPENSE								
	51-EMPLOYEE SERVICES								
101-51600	SUPERVISION	1,049,704	1,049,704	124,654	861,510	82.1%	188,194	793,318	68,192
101-51601	OPERATIONAL	3,864,238	3,745,627	419,024	2,847,183	76.0%	898,444	2,892,682	(45,498)
101-51602	PERMANENT PART-TIME	123,196	123,196	8,139	61,226	49.7%	61,970	66,886	(5,659)
101-51604	SEASONAL PART-TIME POOL	32,256	32,256	11,950	16,747	51.9%	15,509	21,870	(5,123)
101-51605	SEASONAL PART-TIME SUMMER	-	-	5,888	5,888	0.0%	(5,888)	24,585	(18,697)
101-51607	OVERTIME- TRANSFER TRUCK	112,743	112,743	5,135	50,274	44.6%	62,469	71,418	(21,144)
101-51608	CONTRACT INSPECTION STIPEND	2,000	2,000	-	-	0.0%	2,000	-	-
101-51609	FIELD TRAINING OFFICER STIPEND	11,420	11,420	2,400	14,517	127.1%	(3,097)	9,520	4,997
101-51610	HR STIPEND	12,000	12,000	1,000	9,355	78.0%	2,645	9,405	(50)
101-51611	K9 CARE STIPEND	7,040	7,040	812	5,733	81.4%	1,306	2,862	2,871
101-51612	ON CALL STIPEND	7,405	7,405	865	6,379	86.1%	1,026	5,389	989
101-51613	BI-LINGUAL PAY	19,800	21,300	2,175	19,280	90.5%	2,021	14,089	5,190
101-51614	CERTIFICATION PAY	133,500	133,500	9,550	88,281	66.1%	45,219	86,407	1,875
101-51615	DIFFERENTIAL PAY	31,500	31,500	1,663	17,411	55.3%	14,089	27,138	(9,727)
101-51616	EDUCATION PAY	30,000	30,000	2,425	21,054	70.2%	8,946	24,297	(3,244)
101-51617	LONGEVITY PAY	38,748	38,748	4,178	29,481	76.1%	9,267	28,659	823
101-51618	SALARY PREMIUM PAY	118,861	118,861	-	93,730	78.9%	25,131	129,089	(35,359)
101-51619	STEP UP PAY	3,194	3,194	-	-	0.0%	3,194	879	(879)
101-51620	AUTO ALLOWANCE	2,000	2,000	1,092	2,437	121.8%	(437)	4,382	(1,945)
101-51621	CELL PHONE ALLOWANCE	5,460	5,460	395	3,292	60.3%	2,168	3,520	(228)
101-51622	CLOTHING ALLOWANCE	3,500	3,500	-	745	21.3%	2,755	4,000	(3,255)
101-51623	OVERTIME- CALL-OUT	26,332	26,332	5,668	26,011	98.8%	320	18,110	7,901
101-51624	OVERTIME- COURT	4,633	4,633	276	3,429	74.0%	1,204	929	2,500
101-51625	OVERTIME- FIRE PREVENTION	1,591	1,591	148	541	34.0%	1,049	-	541
101-51626	OVERTIME- HOLIDAY WORKED	4,815	4,815	-	255	5.3%	4,560	386	(131)
101-51627	OVERTIME-INCREASED MANPOWER	2,858	2,858	342	2,969	103.9%	(111)	969	2,001
101-51628	OVERTIME- LAKE PUBLIC SAFETY	3,000	3,000	1,282	1,699	56.6%	1,301	3,111	(1,411)
101-51629	OVERTIME- LATE CALLS	37,767	37,767	4,486	30,825	81.6%	6,942	20,135	10,691
101-51630	OVERTIME- TRAINING	53,364	53,364	2,887	25,155	47.1%	28,210	10,738	14,417
101-51632	OVERTIME- SCHEDULED (MANDATED)	261,300	261,300	25,507	174,024	66.6%	87,276	176,820	(2,796)
101-51633	OVERTIME- SHIFT COVERAGE	149,918	149,918	11,272	135,471	90.4%	14,448	131,564	3,906
101-51634	OVERTIME- SPECIAL EVENTS	11,476	11,476	2,733	8,639	75.3%	2,837	4,829	3,811
101-51635	OVERTIME- TOMATO BOWL	-	-	-	251	0.0%	(251)	528	(277)



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101-51636	OVERTIME- TRAFFIC STEP	14,256	14,256	-	2,315	16.2%	11,941	6,303	(3,989)
101-51638	FICA	461,943	465,113	48,804	336,205	72.3%	128,908	336,368	(163)
101-51639	DENTAL INSURANCE	32,494	32,494	2,704	23,618	72.7%	8,876	23,789	(170)
101-51640	HEALTH INSURANCE	675,743	681,785	53,313	498,590	73.1%	183,195	490,760	7,830
101-51641	LIFE INSURANCE	1,872	1,872	148	1,344	71.8%	528	1,361	(18)
101-51642	TMRS	637,983	641,438	66,737	479,829	74.8%	161,609	480,213	(384)
101-51643	WORKER'S COMPENSATION	111,401	111,401	11,494	88,652	79.6%	22,749	103,779	(15,127)
101-51644	CONTRA WAGE EXPENSE	(14,256)	(14,256)	(190)	(2,334)	16.4%	(11,922)	(5,664)	3,329
101-51645	UNEMPLOYMENT	-	-	-	335	0.0%	(335)	(116)	451
101-51646	CONTRACT LABOR	203,500	125,375	11,577	84,891	67.7%	40,484	96,897	(12,006)
101-51647	BENEFIT ADMINISTRATION	4,968	4,968	985	(625)	-12.6%	5,593	5,150	(5,775)
101-51648	EMPLOYEE TESTING	6,402	6,402	-	3,222	50.3%	3,180	3,481	(260)
101-51649	OTHER EMPLOYEE COSTS	16,300	16,300	630	4,589	28.2%	11,711	4,820	(231)
101-51651	VOLUNTEER FIRE FUND	350	350	-	-	0.0%	350	-	-
101-51652	VOLUNTEER FIRE PENSION	4,200	4,200	-	1,000	23.8%	3,200	4,800	(3,800)
*** EXPENSE CATEGORY TOTALS ***		8,322,776	8,140,207	852,147	6,085,422	74.8%	2,054,785	6,140,454	(55,033)
52-MAINTENANCE									
101-52700	R/M BUILDINGS & STRUCTURES	72,387	72,387	8,892	59,375	82.0%	13,012	52,941	6,434
101-52701	R/M EQUIPMENT & MACHINERY	123,607	123,607	3,255	75,082	60.7%	48,525	82,465	(7,384)
101-52705	R/M MOTOR VEHICLES	57,383	111,548	5,459	98,197	88.0%	13,351	63,600	34,596
101-52706	R/M OFFICE EQUIPMENT	1,200	1,200	110	520	43.4%	680	180	340
101-52707	R/M PARKS	52,250	52,250	6,374	69,502	133.0%	(17,252)	65,921	3,581
101-52708	R/M RADIO COMMUNICATION	6,000	6,000	-	1,882	31.4%	4,118	3,019	(1,137)
101-52709	R/M SIDEWALKS CULVERTS BRIDGES	50,000	50,000	-	15,623	31.2%	34,377	9,012	6,611
101-52710	R/M STREETS & ALLEYS	245,000	245,000	105	38,159	15.6%	206,841	59,266	(21,107)
101-52712	R/M WATER & WASTEWATER MAINS	-	-	-	-	0.0%	-	18,087	(18,087)
101-52715	DAMAGES & CLAIMS	3,000	11,358	27,692	86,180	758.8%	(74,822)	11,698	74,482
*** EXPENSE CATEGORY TOTALS ***		610,827	673,350	51,888	444,519	66.0%	228,831	366,188	78,331
53-UTILITIES									
101-53730	ELECTRICITY	298,937	298,937	29,777	227,948	76.3%	70,989	223,442	4,507
101-53731	NATURAL GAS	29,288	29,288	690	18,681	63.8%	10,608	12,116	6,564
101-53732	PHONE/CABLE/INTERNET	134,439	134,439	14,244	127,876	95.1%	6,563	106,414	21,462
101-53733	WATER/SEWER & GARBAGE	33,828	33,828	14,989	42,380	125.3%	(8,553)	26,926	15,454
*** EXPENSE CATEGORY TOTALS ***		496,492	496,492	59,700	416,885	84.0%	79,607	368,898	47,987
54-SUPPLIES									
101-54740	AMBULANCE SUPPLIES	48,616	48,616	3,942	31,528	64.9%	17,088	37,590	(6,062)
101-54741	ANIMAL CARE SUPPLIES	5,950	5,950	578	5,238	88.0%	712	2,792	2,446
101-54742	ANIMAL FOOD	13,480	13,480	-	3,453	25.6%	10,027	2,709	744
101-54743	BOOK SUPPLIES	6,010	6,010	1,879	4,773	79.4%	1,237	2,607	2,166
101-54744	BOTANICAL SUPPLIES	2,150	2,150	-	224	10.4%	1,926	90	134
101-54745	CASH OVER/SHORT	-	-	(17)	2,333	0.0%	(2,333)	31	2,302
101-54746	CHEMICAL SUPPLIES	52,125	52,125	6,149	22,921	44.0%	29,204	22,581	340
101-54749	FIRE ARM TRAINING SUPPLIES	6,000	6,000	(878)	7,338	122.3%	(1,338)	4,099	3,239
101-54750	FIRE FIGHTING FOAM	1,050	1,050	-	-	0.0%	1,050	1,021	(1,021)
101-54751	FIRE HOSE SUPPLIES	4,300	4,300	-	-	0.0%	4,300	50	(50)
101-54752	FOOD	17,312	17,312	2,569	17,189	99.3%	123	18,598	(1,409)



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101-54755	INVESTIGATION SUPPLIES	3,900	3,900	340	2,339	60.0%	1,561	1,460	879
101-54756	JANITORIAL SUPPLIES	18,126	23,493	2,525	21,199	90.2%	2,294	15,665	5,534
101-54757	K-9 CARE SUPPLIES	10,600	10,600	300	4,714	44.5%	5,886	1,501	3,214
101-54762	MINOR TOOLS & EQUIPMENT	17,230	17,230	3,286	26,276	152.5%	(9,046)	30,307	(4,031)
101-54763	MISCELLANEOUS SUPPLIES	3,150	3,150	599	10,468	332.3%	(7,318)	9,554	914
101-54764	MOTOR VEHICLE FUEL	172,164	172,164	42,876	211,265	122.7%	(39,101)	116,276	94,989
101-54765	OFFICE EQUIP/FURNITURE/FIXTR	1,904	1,904	567	13,904	730.3%	(12,000)	3,948	9,956
101-54766	OFFICE SUPPLIES	20,548	20,548	1,271	22,439	109.2%	(1,891)	13,848	8,591
101-54767	OXYGEN SUPPLIES	6,463	6,463	445	3,824	59.2%	2,639	4,572	(749)
101-54768	PLAQUES & AWARDS	2,710	2,710	-	2,025	74.7%	685	3,792	(1,767)
101-54769	POSTAGE	10,105	10,105	505	6,724	66.5%	3,381	5,563	1,161
101-54770	PRINTING SUPPLIES	7,485	7,485	1,177	8,186	109.4%	(701)	2,815	5,371
101-54771	PROGRAMMING SUPPLIES	4,430	4,430	379	5,699	128.7%	(1,269)	1,503	4,196
101-54772	PROTECTIVE CLOTHING	12,501	113,370	-	9,654	8.5%	103,716	6,322	3,332
101-54773	PUBLIC EDUCATION SUPPLIES	2,550	2,550	-	1,636	64.1%	914	-	1,636
101-54774	RECREATION SUPPLIES	1,450	1,450	44	1,000	69.0%	450	2,892	(1,892)
101-54775	RESALE GASOLINE	56,470	56,470	31,468	60,299	106.8%	(3,830)	52,023	8,277
101-54776	SAFETY EQUIPMENT	500	500	-	-	0.0%	500	411	(411)
101-54777	STREET SIGN SUPPLIES	30,000	30,000	5,487	9,577	31.9%	20,423	29,600	(20,024)
101-54778	TECHNOLOGY SUPPLIES	3,868	3,868	166	1,439	37.2%	2,429	14,910	(13,471)
101-54779	WEARING APPAREL	64,457	64,457	1,599	50,325	78.1%	14,132	24,611	25,713
*** EXPENSE CATEGORY TOTALS ***		607,602	713,838	107,258	567,988	79.6%	145,851	433,743	134,245
55-SERVICES									
101-55800	ACCOUNTING & AUDITING	36,829	36,829	-	22,875	62.1%	13,954	24,553	(1,678)
101-55801	APPRAISAL DISTRICT	115,864	115,864	-	121,939	105.2%	(6,075)	114,267	7,672
101-55802	BAD DEBT EXPENSE	-	-	-	-	0.0%	-	96	(96)
101-55804	BILLING & COLLECTION SERVICES	153,355	153,355	2,849	78,739	51.3%	74,616	83,592	(4,853)
101-55805	CONSTRUCTION CONTRACTS	30,000	30,000	18,377	18,377	61.3%	11,623	21,556	(3,179)
101-55806	CONSULTING SERVICES	13,632	13,632	833	9,083	66.6%	4,549	15,694	(6,611)
101-55807	CONTINGENCY	32,202	32,202	-	-	0.0%	32,202	-	-
101-55809	CREDIT CARD PROCESSING FEES	15,764	15,764	2,153	10,258	65.1%	5,506	12,053	(1,794)
101-55810	ELECTION COSTS	4,000	4,000	-	8,856	221.4%	(4,856)	9,544	(688)
101-55812	ENGINEERING SERVICES	10,000	10,000	-	2,658	26.6%	7,343	4,318	(1,660)
101-55813	FEES & PERMITS	100	100	-	-	0.0%	100	62	(62)
101-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	125,333	125,333	88	164,012	130.9%	(38,679)	125,333	38,679
101-55816	IT SUPPORT	66,800	66,800	-	60,096	90.0%	6,704	72,404	(12,308)
101-55817	JANITORIAL SERVICES	85,000	20,300	-	20,300	100.0%	-	6,085	14,215
101-55819	LEASE/RENTAL OF EQUIPMENT	26,438	26,438	2,689	16,774	63.4%	9,664	16,177	597
101-55820	LEASE/RENTAL OF PROPERTY	6,000	6,000	500	5,500	91.7%	500	4,500	1,000
101-55821	LEGAL ADVERTISING	4,250	4,250	980	10,013	235.6%	(5,763)	2,506	7,507
101-55822	LEGAL SERVICES	110,000	110,000	-	70,194	63.8%	39,806	106,043	(35,849)
101-55824	MISCELLANEOUS SERVICES	5,487	5,487	40	10,567	192.6%	(5,080)	31,315	(20,748)
101-55826	PUBLIC COMMUNICATION	2,200	2,200	-	2,428	110.3%	(228)	2,615	(187)
101-55828	SOFTWARE	219,237	150,335	7,922	113,230	75.3%	37,105	154,345	(41,115)
101-55829	SPECIAL SERVICES	1,000	30,325	10,281	67,914	224.0%	(37,589)	8,199	59,714
101-55830	SUPPORT OF COMMUNITY SERVICES	67,500	67,500	(5,565)	14,303	21.2%	53,197	43,468	(29,165)
101-55833	VETERINARY SERVICES	7,000	7,000	-	(849)	-12.1%	7,849	2,857	(3,706)
101-55834	SOLID WASTE & SLUDGE DISPOSAL	846,826	846,826	70,925	649,312	76.7%	197,514	614,931	34,381
*** EXPENSE CATEGORY TOTALS ***		1,984,816	1,880,539	112,073	1,476,579	78.5%	403,960	1,476,512	67



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56-TRAVEL & EDUCATION EXPENDITURES									
101-56851	MEMBERSHIP DUES	21,556	21,556	646	16,164	75.0%	5,392	16,590	(426)
101-56852	TRAINING EXPENSES	80,231	80,231	772	72,019	89.8%	8,212	21,744	50,275
101-56853	TRAVEL & LODGING EXPENSES	8,928	21,648	5,113	15,572	71.9%	6,076	6,375	9,198
*** EXPENSE CATEGORY TOTALS ***		110,715	123,435	6,531	103,755	84.1%	19,680	44,708	59,047
57-DEBT SERVICE									
101-57862	CAPITAL LEASE INTEREST	30,197	30,197	-	30,196	100.0%	1	40,127	(9,931)
101-57863	CAPITAL LEASE PRINCIPAL	335,463	335,463	-	335,462	100.0%	1	325,531	9,931
*** EXPENSE CATEGORY TOTALS ***		365,660	365,660	-	365,658	100.0%	2	365,658	0
58-CAPITAL EXPENDITURES									
101-58880	CAPITAL BUILDINGS & STRUCTURES	25,000	25,000	197	7,352	29.4%	17,648	-	7,352
101-58881	CAPITAL MACHINERY & EQUIPMENT	63,600	63,600	6,117	41,377	65.1%	22,223	-	41,377
101-58882	CAPITAL MISCELLANEOUS	24,520	11,800	-	7,800	66.1%	4,000	57,650	(49,850)
101-58883	CAPITAL MOTOR VEHICLES	100,000	100,000	-	116,636	116.6%	(16,636)	94,908	21,728
101-58887	LIBRARY BOOKS & MATERIALS	42,000	42,000	2,372	32,334	77.0%	9,666	17,679	14,655
*** EXPENSE CATEGORY TOTALS ***		255,120	242,400	8,686	205,498	84.8%	36,902	170,236	35,262
59 - TRANSFERS OUT									
101-59902	TRANSFER TO GEN CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	234,678	(234,678)
101-59903	TRANSFER TO GRANT FUND	-	-	-	-	0.0%	-	333,333	(333,333)
101-59906	TRANSFER TO BEAUTIFICATION FUND	6,000	6,000	500	5,000	83.3%	1,000	5,000	-
101-59909	TRANSFER TO COURT TECHNOLOGY FUND	-	-	-	(11,865)	0.0%	11,865	(1,392)	(10,474)
*** EXPENSE CATEGORY TOTALS ***		6,000	6,000	500	(6,865)	-114.4%	12,865	571,620	(578,485)
*** TOTAL EXPENSE ***		\$ 12,760,008	\$ 12,641,921	\$ 1,198,782	\$ 9,659,439	76.4%	\$ 2,982,483	\$ 9,938,017	\$ (278,578)
102 -DEBT SERVICE FUND- DETAIL									
REVENUE									
102-41400	AD VALOREM TAX- CURRENT	\$ 1,221,084	\$ 1,221,084	\$ 9,341	\$ 1,201,791	98.4%	\$ 19,293	\$ 1,359,880	\$ (158,089)
102-41401	AD VALOREM TAX- PRIOR	23,689	23,689	2,364	35,597	150.3%	(11,908)	19,165	16,432
102-41402	AD VALOREM TAX- PENALTY & INTEREST	23,811	23,811	2,490	25,015	105.1%	(1,204)	18,823	6,192
102-47510	INTEREST INCOME	6,960	6,960	1,292	7,275	104.5%	(315)	6,866	409
102-49553	TRANSFER FROM UTILITY FUND	478,348	478,348	39,862	391,346	81.8%	87,002	392,486	(1,141)
102-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	-	-	-	7,746	0.0%	(7,746)	-	7,746
*** TOTAL REVENUE ***		1,753,893	1,753,893	55,349	1,668,769	95.1%	85,123	1,797,220	(128,451)
102 -DEBT SERVICE FUND- DETAIL									
EXPENSE									
102-57864	CONTINUING DISCLOSURE	3,500	3,500	-	-	0.0%	3,500	3,500	(3,500)
102-57865	DEBT SERVICE INTEREST	573,011	573,011	-	289,397	50.5%	283,614	488,856	(199,458)
102-57866	DEBT SERVICE PRINCIPAL	1,145,000	1,145,000	-	445,000	38.9%	700,000	435,000	10,000
102-57867	PAYING AGENT FEES	1,500	1,500	750	2,250	150.0%	(750)	1,500	750



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102-59904	TRANSFER TO WATER & WASTEWATER UTILITY FUND	-	-	-	(7,278)	0.0%	7,278	-	(7,278)
	*** TOTAL EXPENSE ***	\$ 1,723,011	\$ 1,723,011	\$ 750	\$ 729,370	42.3%	\$ 993,641	\$ 928,856	\$ (199,486)

**103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL
REVENUE**

103-43420	DEPT OF JUSTICE GRANT REVENUE	\$ -	\$ 41,126	\$ -	\$ 41,126	100.0%	\$ -	\$ -	\$ 41,126
103-43427	MISCELLANEOUS GRANT REVENUE	-	433,816	-	-	0.0%	433,816	-	-
103-47510	INTEREST INCOME	6,000	6,000	531	8,083	134.7%	(2,083)	68,614	(60,530)
103-48515	MISCELLANEOUS REVENUE	-	-	-	40	0.0%	(40)	-	40
103-48523	SALE OF CAPITAL PROPERTY	-	-	-	-	0.0%	-	400,000	(400,000)
103-48525	SALE OF CAPITAL VEHICLES	720,000	720,000	-	597,000	82.9%	123,000	455,000	142,000
103-48530	OTHER FINANCING SOURCES	754,681	754,681	-	754,681	100.0%	-	575,010	179,671
103-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	234,678	(234,678)
	*** TOTAL REVENUE ***	<u>1,480,681</u>	<u>1,955,623</u>	<u>531</u>	<u>1,400,930</u>	<u>71.6%</u>	<u>554,693</u>	<u>1,733,302</u>	<u>(332,372)</u>

**103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL
EXPENSE**

103-51629	OVERTIME- LATE CALLS	-	-	-	-	0.0%	-	3,929	(3,929)
103-51638	FICA	-	-	-	-	0.0%	-	301	(301)
103-51639	DENTAL INSURANCE	-	-	-	-	0.0%	-	30	(30)
103-51640	HEALTH INSURANCE	-	-	-	-	0.0%	-	614	(614)
103-51641	LIFE INSURANCE	-	-	-	-	0.0%	-	2	(2)
103-51642	TMRS	-	-	-	-	0.0%	-	402	(402)
103-51643	WORKER'S COMPENSATION	-	-	-	-	0.0%	-	45	(45)
103-55803	BANKING FEES	120	120	10	100	83.3%	20	110	(10)
103-55824	MISCELLANEOUS SERVICES	-	-	-	-	0.0%	-	20,690	(20,690)
103-57862	CAPITAL LEASE INTEREST	16,787	16,787	1,824	10,450	62.2%	6,337	10,315	135
103-57863	CAPITAL LEASE PRINCIPAL	575,010	575,010	-	575,010	100.0%	-	409,045	165,965
103-58880	CAPITAL BUILDINGS & STRUCTURES	6,243,554	827,432	2,188	592,841	71.6%	234,591	2,851,769	(2,258,928)
103-58881	CAPITAL MACHINERY & EQUIPMENT	183,253	705,664	-	551,722	78.2%	153,942	412,354	139,368
103-58882	CAPITAL MISCELLANEOUS	-	-	-	2,750	0.0%	(2,750)	-	2,750
103-58883	CAPITAL MOTOR VEHICLES	704,681	1,008,403	-	704,585	69.9%	303,818	518,166	186,419
103-59900	TRANSFER TO GENERAL FUND	-	64,869	-	64,869	100.0%	-	-	64,869
	*** TOTAL EXPENSE ***	<u>\$ 7,723,405</u>	<u>\$ 3,198,285</u>	<u>\$ 4,021</u>	<u>\$ 2,502,326</u>	<u>78.2%</u>	<u>\$ 695,959</u>	<u>\$ 4,227,771</u>	<u>\$ (1,725,445)</u>

**Fund: 110 - GRANT FUND- DETAIL
REVENUE**

110-43420	DEPT OF JUSTICE GRANT REVENUE	\$ 2,934	\$ 2,934	\$ -	\$ -	0.0%	\$ 2,934	\$ 2,934	\$ (2,934)
110-43421	TX DEPT OF STATE HEALTH SERVICES GRANT REVENUE	10,000	10,000	-	7,995	80.0%	2,005	14,638	(6,643)
110-43425	TX STATE LIB & ARC COMMISS GRANT REVENUE	6,480	6,480	-	4,179	64.5%	2,301	-	4,179
110-43427	MISCELLANEOUS GRANT REVENUE	-	943,322	-	952,844	101.0%	(9,522)	93,300	859,544
110-43431	TXDOT GRANT REVENUE	5,320	5,320	190	2,334	43.9%	2,986	5,664	(3,329)
110-43433	TX PARKS & WILDLIFE GRANT REVENUE	1,125,000	1,125,000	-	47,250	4.2%	1,077,750	-	47,250
110-43435	TX DEPT OF AGRICULTURE GRANT REVENUE	412,750	412,750	-	63,800	15.5%	348,950	12,250	51,550
110-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	333,333	(333,333)



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*** TOTAL REVENUE ***		1,562,484	2,505,806	190	1,078,402	43.0%	1,427,404	462,119	616,283
Fund: 110 - GRANT FUND- DETAIL									
EXPENSE									
110-51636	OVERTIME- TRAFFIC STEP	5,320	5,320	190	2,334	43.9%	2,986	5,664	(3,329)
110-53732	PHONE/CABLE/INTERNET	6,480	6,480	-	4,179	64.5%	2,301	-	4,179
110-54740	AMBULANCE SUPPLIES	10,000	10,000	-	7,995	80.0%	2,005	14,704	(6,709)
110-54765	OFFICE EQUIP/FURNITURE/FIXTR	-	-	-	2,297	0.0%	(2,297)	-	2,297
110-54771	PROGRAMMING SUPPLIES	-	-	1,857	1,857	0.0%	(1,857)	-	1,857
110-54778	TECHNOLOGY SUPPLIES	-	-	3,693	3,693	0.0%	(3,693)	-	3,693
110-54779	WEARING APPAREL	2,934	2,934	-	-	0.0%	2,934	21,234	(21,234)
110-55812	ENGINEERING SERVICES	360,840	360,840	76,175	207,245	57.4%	153,595	55,240	152,005
110-55814	GRANT ADMINISTRATION	49,500	49,500	-	9,800	19.8%	39,700	12,250	(2,450)
110-55821	LEGAL ADVERTISING	-	632	-	632	100.0%	(0)	485	148
110-55824	MISCELLANEOUS SERVICES	2,246	11,198	-	8,952	79.9%	2,245	-	8,952
110-58881	CAPITAL MACHINERY & EQUIPMENT	13,577	13,577	-	-	0.0%	13,577	13,054	(13,054)
110-58884	CAPITAL PARK IMPROVEMENTS	1,163,775	1,163,775	-	562	0.0%	1,163,213	-	562
110-58885	CAPITAL SDWLKS/CLVRTS/BRDGS	441,000	1,342,111	-	274,633	20.5%	1,067,478	-	274,633
110-58887	LIBRARY BOOKS & MATERIALS	-	-	-	1,994	0.0%	(1,994)	-	1,994
*** TOTAL EXPENSE ***		\$ 2,055,672	\$ 2,966,367	\$ 81,915	\$ 526,173	17.7%	\$ 2,440,194	\$ 122,631	\$ 403,542

201 -WATER & WASTEWATER UTILITY FUND- DETAIL
REVENUE

201-46472	ACCOUNT TRANSFER FEES	\$ 3,000	\$ 3,000	\$ 350	\$ 2,200	73.3%	\$ 800	\$ 2,350	\$ (150)
201-46480	WATER SALES	3,437,316	3,297,833	371,379	2,676,926	81.2%	620,907	2,684,358	(7,431)
201-46481	WATER TAP FEES	10,000	10,000	1,250	5,250	52.5%	4,750	4,881	369
201-46482	SEWER SALES	2,243,208	2,243,208	195,744	1,808,519	80.6%	434,689	1,794,566	13,953
201-46483	SEWER TAP FEES	6,500	6,500	500	8,500	130.8%	(2,000)	5,000	3,500
201-46484	PENALTIES	256,717	256,717	22,922	194,165	75.6%	62,552	207,760	(13,596)
201-46486	RECONNECT FEES	525	525	6	(183)	-34.9%	708	(350)	167
201-46488	METER TAMPERING FEES	2,432	2,432	579	1,342	55.2%	1,090	2,076	(734)
201-46489	NSF CHECK FEES	2,070	2,070	151	1,831	88.5%	239	1,620	211
201-46491	SERVICE APPLICATION FEES	14,433	14,433	1,200	11,925	82.6%	2,509	12,325	(400)
201-46492	WRITE-OFF COLLECTIONS	500	500	-	-	0.0%	500	367	(367)
201-46501	METER PURCHASE FEE	17,467	17,467	1,827	14,686	84.1%	2,781	13,056	1,630
201-47510	INTEREST INCOME	17,580	17,580	1,960	20,588	117.1%	(3,008)	14,698	5,890
201-48515	MISCELLANEOUS REVENUE	2,100	2,100	-	3,112	148.2%	(1,012)	2,550	562
201-48517	REBATES & DISCOUNTS	2,100	2,100	379	10,413	495.9%	(8,313)	2,416	7,997
201-48518	INSURANCE PROCEEDS	-	-	-	9,865	0.0%	(9,865)	-	9,865
201-49560	TRANSFER FROM DEBT SERVICE FUND	-	-	-	(7,278)	0.0%	7,278	-	(7,278)
*** TOTAL REVENUE ***		6,015,948	5,876,465	598,248	4,761,861	81.0%	1,114,604	4,747,673	14,189

201 -WATER & WASTEWATER UTILITY FUND- DETAIL
EXPENSE

51-EMPLOYEE SERVICES									
201-51600	SUPERVISION	131,206	131,206	15,244	106,144	80.9%	25,062	96,804	9,340
201-51601	OPERATIONAL	656,794	656,794	75,952	515,293	78.5%	141,501	496,961	18,332



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		Budget	Budget	M-T-D Activity	Y-T-D Activity	Budget	Remaining	Y-T-D Activity	Prior Year
201-51612	ON CALL STIPEND	6,825	6,825	595	4,163	61.0%	2,662	8,355	(4,192)
201-51613	BI-LINGUAL PAY	-	-	150	1,430	0.0%	(1,430)	75	1,355
201-51614	CERTIFICATION PAY	5,775	5,775	650	5,377	93.1%	398	4,527	851
201-51616	EDUCATION PAY	5,100	5,100	625	5,769	113.1%	(669)	3,752	2,017
201-51617	LONGEVITY PAY	10,291	10,291	1,278	8,797	85.5%	1,494	7,814	983
201-51618	SALARY PREMIUM PAY	19,700	19,700	-	18,373	93.3%	1,328	21,471	(3,098)
201-51620	AUTO ALLOWANCE	2,000	2,000	167	1,512	75.6%	488	6,075	(4,563)
201-51621	CELL PHONE ALLOWANCE	2,100	2,100	175	1,587	75.6%	513	1,565	22
201-51623	OVERTIME- CALL-OUT	78,885	78,885	6,587	48,154	61.0%	30,731	58,884	(10,730)
201-51626	OVERTIME- HOLIDAY WORKED	10,466	10,466	1,137	7,017	67.0%	3,449	8,824	(1,807)
201-51629	OVERTIME- LATE CALLS	26,540	26,540	5,033	24,644	92.9%	1,897	13,892	10,752
201-51632	OVERTIME- SCHEDULED (MANDATED)	34,923	34,923	7,760	35,451	101.5%	(528)	47,502	(12,051)
201-51638	FICA	75,548	75,548	8,740	59,171	78.3%	16,378	58,075	1,095
201-51639	DENTAL INSURANCE	6,271	6,271	513	4,508	71.9%	1,763	4,239	269
201-51640	HEALTH INSURANCE	117,750	117,750	8,430	79,979	67.9%	37,772	75,277	4,702
201-51641	LIFE INSURANCE	361	361	28	267	73.9%	94	260	6
201-51642	TMRS	108,533	108,533	12,446	85,033	78.3%	23,500	83,862	1,170
201-51643	WORKER'S COMPENSATION	17,187	17,187	1,643	11,903	69.3%	5,284	13,910	(2,007)
201-51645	UNEMPLOYMENT	-	-	-	347	0.0%	(347)	196	150
201-51646	CONTRACT LABOR	3,570	3,570	1,815	3,640	102.0%	(70)	-	3,640
*** EXPENSE CATEGORY TOTALS ***		1,319,826	1,319,826	148,967	1,028,556	77.9%	291,270	1,012,320	16,236
52-MAINTENANCE									
201-52700	R/M BUILDINGS & STRUCTURES	65,000	65,000	6,680	44,541	68.5%	20,459	29,941	14,600
201-52701	R/M EQUIPMENT & MACHINERY	25,400	25,400	2,789	27,068	106.6%	(1,668)	13,854	13,214
201-52702	R/M LIFT STATIONS	45,143	45,143	7,777	19,078	42.3%	26,065	40,669	(21,591)
201-52703	R/M METERS TAPS SVC CONNECTS	116,000	116,000	14,266	69,979	60.3%	46,021	99,745	(29,766)
201-52705	R/M MOTOR VEHICLES	2,950	2,950	393	8,253	279.7%	(5,303)	11,293	(3,040)
201-52706	R/M OFFICE EQUIPMENT	-	-	-	114	0.0%	(114)	550	(436)
201-52710	R/M STREETS & ALLEYS	52,263	52,263	399	32,497	62.2%	19,766	32,166	331
201-52711	R/M WASTEWATER PLANTS	10,000	10,000	-	5,342	53.4%	4,658	4,199	1,144
201-52712	R/M WATER & WASTEWATER MAINS	285,000	285,000	25,056	216,152	75.8%	68,848	101,381	114,770
201-52713	R/M WATER STORAGE TANKS	45,000	45,000	-	2,144	4.8%	42,856	7,590	(5,446)
201-52714	R/M WATER WELLS	84,449	84,449	25	16,713	19.8%	67,736	64,750	(48,037)
201-52715	DAMAGES & CLAIMS	6,000	6,000	614	5,614	93.6%	386	-	5,614
*** EXPENSE CATEGORY TOTALS ***		737,205	737,205	57,998	447,493	60.7%	289,712	406,136	41,357
53-UTILITIES									
201-53730	ELECTRICITY	462,057	462,057	43,567	335,244	72.6%	126,813	343,358	(8,114)
201-53731	NATURAL GAS	519	519	53	497	95.7%	22	352	145
201-53732	PHONE/CABLE/INTERNET	15,892	15,892	1,191	12,195	76.7%	3,696	6,056	6,139
201-53733	WATER/SEWER & GARBAGE	65,647	65,647	2,593	23,799	36.3%	41,848	20,416	3,383
*** EXPENSE CATEGORY TOTALS ***		544,115	544,115	47,403	371,736	68.3%	172,379	370,182	1,553
54-SUPPLIES									
201-54745	CASH OVER/SHORT	-	-	56	2,016	0.0%	(2,016)	(2,284)	4,300
201-54746	CHEMICAL SUPPLIES	139,441	369,106	38,695	180,599	48.9%	188,506	116,321	64,279
201-54752	FOOD	500	500	27	996	199.2%	(496)	-	996
201-54753	GROUNDWATER PURCHASES	25,557	25,557	-	15,358	60.1%	10,200	20,942	(5,584)



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201-54756	JANITORIAL SUPPLIES	5,026	5,026	214	3,073	61.1%	1,953	1,940	1,134
201-54758	LAB EQUIPMENT & SUPPLIES	3,677	3,677	1,136	5,181	140.9%	(1,504)	3,936	1,245
201-54762	MINOR TOOLS & EQUIPMENT	9,163	9,163	544	6,549	71.5%	2,614	8,476	(1,927)
201-54763	MISCELLANEOUS SUPPLIES	2,450	2,450	929	4,148	169.3%	(1,698)	5,386	(1,238)
201-54764	MOTOR VEHICLE FUEL	44,803	44,803	10,885	47,506	106.0%	(2,704)	37,596	9,911
201-54765	OFFICE EQUIP/FURNITURE/FIXTR	-	-	-	187	0.0%	(187)	-	187
201-54766	OFFICE SUPPLIES	4,459	4,459	138	1,743	39.1%	2,716	4,058	(2,315)
201-54768	PLAQUES & AWARDS	-	-	-	22	0.0%	(22)	-	22
201-54769	POSTAGE	846	846	30	848	100.2%	(2)	343	505
201-54778	TECHNOLOGY SUPPLIES	61,410	61,410	-	59,627	97.1%	1,783	59,008	619
201-54779	WEARING APPAREL	11,204	11,204	143	10,108	90.2%	1,096	7,831	2,276
*** EXPENSE CATEGORY TOTALS ***		308,535	538,200	52,797	337,962	62.8%	200,238	263,553	74,409
55-SERVICES									
201-55800	ACCOUNTING & AUDITING	23,546	23,546	-	14,625	62.1%	8,921	15,698	(1,073)
201-55802	BAD DEBT EXPENSE	1,288	1,288	-	-	0.0%	1,288	858	(858)
201-55803	BANKING FEES	355	355	-	-	0.0%	355	237	(237)
201-55804	BILLING & COLLECTION SERVICES	37,422	37,422	3,429	27,924	74.6%	9,498	27,370	555
201-55809	CREDIT CARD PROCESSING FEES	37,000	37,000	11,858	60,103	162.4%	(23,103)	35,770	24,334
201-55811	ELECTROINC PAYMENT- UB CREDITS	29,000	29,000	3,700	33,897	116.9%	(4,897)	31,200	2,696
201-55812	ENGINEERING SERVICES	30,000	30,000	-	9,700	32.3%	20,300	4,080	5,620
201-55813	FEES & PERMITS	40,775	40,775	-	36,974	90.7%	3,801	40,947	(3,973)
201-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	66,707	66,707	-	71,062	106.5%	(4,355)	66,707	4,355
201-55818	LAB SERVICES	61,000	61,000	3,123	48,372	79.3%	12,628	44,870	3,502
201-55819	LEASE/RENTAL OF EQUIPMENT	165,825	165,825	-	118,760	71.6%	47,065	163,858	(45,098)
201-55821	LEGAL ADVERTISING	1,000	1,000	-	544	54.4%	456	-	544
201-55822	LEGAL SERVICES	10,000	10,000	-	-	0.0%	10,000	7,836	(7,836)
201-55824	MISCELLANEOUS SERVICES	500	500	-	-	0.0%	500	1,221	(1,221)
201-55826	PUBLIC COMMUNICATION	5,000	5,000	-	-	0.0%	5,000	-	-
201-55828	SOFTWARE	1,590	1,590	265	3,416	214.9%	(1,826)	2,612	804
201-55829	SPECIAL SERVICES	1,000	35,675	4,093	10,190	28.6%	25,485	9,100	1,090
201-55834	SOLID WASTE & SLUDGE DISPOSAL	166,229	166,229	22,331	155,605	93.6%	10,624	148,232	7,373
*** EXPENSE CATEGORY TOTALS ***		678,237	712,912	48,798	591,172	82.9%	121,740	600,594	(9,422)
56-TRAVEL & EDUCATION EXPENDITURES									
201-56851	MEMBERSHIP DUES	525	525	-	60	11.4%	465	181	(121)
201-56852	TRAINING EXPENSES	9,800	9,800	455	2,727	27.8%	7,073	2,390	337
201-56853	TRAVEL & LODGING EXPENSES	1,750	1,750	170	2,974	169.9%	(1,224)	-	2,974
*** EXPENSE CATEGORY TOTALS ***		12,075	12,075	625	5,760	47.7%	6,315	2,571	3,189
57-DEBT SERVICE									
201-57862	CAPITAL LEASE INTEREST	11,596	11,596	-	7,601	65.5%	3,995	4,648	2,953
201-57863	CAPITAL LEASE PRINCIPAL	147,988	147,988	-	88,900	60.1%	59,088	35,004	53,896
*** EXPENSE CATEGORY TOTALS ***		159,583	159,583	-	96,501	60.5%	63,083	39,652	56,849
58-CAPITAL EXPENDITURES									
201-58881	CAPITAL MACHINERY & EQUIPMENT	10,000	10,000	-	21,680	216.8%	(11,680)	19,818	1,862



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		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D Activity	INC/(DEC) Prior Year
*** EXPENSE CATEGORY TOTALS ***		10,000	10,000	-	21,680	216.8%	(11,680)	19,818	1,862
59-TRANSFERS OUT									
201-59900	TRANSFER TO GENERAL FUND	1,632,130	1,632,130	136,011	1,360,108	83.3%	272,022	1,436,858	(76,750)
201-59901	TRANSFER TO DEBT SERVICE FUND	478,348	478,348	39,862	391,346	81.8%	87,002	392,486	(1,141)
*** EXPENSE CATEGORY TOTALS ***		2,110,478	2,110,478	175,873	1,751,454	83.0%	359,024	1,829,345	(77,891)
*** TOTAL EXPENSE ***		\$ 5,880,054	\$ 6,144,394	\$ 532,461	\$ 4,652,314	75.7%	\$ 1,492,081	\$ 4,544,171	\$ 108,143
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL									
REVENUE									
203-43427	MISCELLANEOUS GRANT REVENUE	\$ -	\$ 58,142	\$ -	\$ -	0.0%	\$ 58,142	\$ -	\$ -
203-47510	INTEREST INCOME	27,600	27,600	1,767	17,613	63.8%	9,987	22,633	(5,021)
203-48518	INSURANCE PROCEEDS	-	183,569	-	183,569	100.0%	(0)	44,351	139,218
203-48525	SALE OF CAPITAL VEHICLES	440,000	440,000	-	440,000	100.0%	-	385,000	55,000
*** TOTAL REVENUE ***		467,600	709,311	1,767	641,182	90.4%	68,129	451,984	189,197
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL									
EXPENSE									
203-52702	R/M LIFT STATIONS	80,936	330,936	-	70,015	21.2%	260,921	-	70,015
203-52711	R/M WASTEWATER PLANTS	63,493	63,493	496	5,282	8.3%	58,211	-	5,282
203-52713	R/M WATER STORAGE TANKS	40,524	925,675	127,262	885,056	95.6%	40,619	35,399	849,657
203-52714	R/M WATER WELLS	32,600	32,600	-	-	0.0%	32,600	57,201	(57,201)
203-55812	ENGINEERING SERVICES	-	155,505	8,285	28,165	18.1%	127,340	-	28,165
203-55829	SPECIAL SERVICES	-	-	-	8,074	0.0%	(8,074)	32,608	(24,534)
203-58880	CAPITAL BUILDINGS & STRUCTURES	30,000	30,000	-	-	0.0%	30,000	221,534	(221,534)
203-58881	CAPITAL MACHINERY & EQUIPMENT	60,000	60,000	-	40,118	66.9%	19,882	120,304	(80,186)
203-58883	CAPITAL MOTOR VEHICLES	340,830	340,830	-	340,830	100.0%	-	353,092	(12,262)
203-58889	WATER SYSTEM IMPROVEMENTS	-	-	51,660	51,660	0.0%	(51,660)	65,485	(13,825)
*** TOTAL EXPENSE ***		\$ 648,383	\$ 1,939,039	\$ 187,703	\$ 1,429,201	73.7%	\$ 509,838	\$ 885,623	\$ 543,578



NON MAJOR FUNDS SUMMARY

	111 HOTEL/MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND
Beginning Fund Balance	\$ 679,175	\$ -	\$ 151,744	\$ 10,877	\$ 11,029
REVENUE					
TAXES	271,172	-	-	-	-
FRANCHISE FEES	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	364
FINES & FORFEITURE	-	4,686	5,420	507	-
LICENSE & PERMITS	-	-	-	-	-
FEES & CHARGES FOR SERVICES	-	-	-	-	-
INVESTMENT INCOME	7,035	-	1,288	99	99
MISCELLANEOUS RECEIPTS	1,046,701	-	-	-	-
TRANSFERS IN	-	(11,865)	-	-	-
Total	1,324,907	(7,179)	6,708	606	463
EXPENSE					
EMPLOYEE SERVICES	24,012	-	-	-	-
MAINTENANCE	1,778	-	-	-	-
UTILITIES	4,294	-	-	-	-
SUPPLIES	6,828	-	-	-	-
SERVICES	62,007	-	-	-	-
TRAVEL & EDUCATION EXPENDITURES	369	-	-	-	-
DEBT SERVICE	40,400	14,141	-	-	-
CAPITAL EXPENDITURES	540,348	-	-	-	-
TRANSFERS OUT	37,685	-	14,813	-	-
Total	717,721	14,141	14,813	-	-
Surplus (Deficit)	607,186	(21,320)	(8,105)	606	463
Ending Fund Balance	\$ 1,286,361	\$ (21,320)	\$ 143,639	\$ 11,484	\$ 11,493



NON MAJOR FUNDS SUMMARY					Keep Jacksonville Beautiful
	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	TOTAL		301 BEAUTIFICATION FUND
Beginning Fund Balance	\$ 9,217	\$ 9,777	\$ 871,819		\$ 21,993
REVENUE					
TAXES	-	-	271,172		-
FRANCHISE FEES	-	-	-		-
INTERGOVERNMENTAL REVENUE	-	-	364		-
FINES & FORFEITURE	-	-	10,614		-
LICENSE & PERMITS	-	-	-		-
FEES & CHARGES FOR SERVICES	-	-	-		-
INVESTMENT INCOME	72	85	8,677		180
MISCELLANEOUS RECEIPTS	-	-	1,046,701		2,934
TRANSFERS IN	-	-	(11,865)		5,000
Total	72	85	1,325,663		8,114
EXPENSE					
EMPLOYEE SERVICES	-	-	24,012		-
MAINTENANCE	-	806	2,584		-
UTILITIES	-	-	4,294		-
SUPPLIES	2,850	-	9,678		12,841
SERVICES	-	-	62,007		-
TRAVEL & EDUCATION EXPENDITURES	-	-	369		-
DEBT SERVICE	-	-	54,541		-
CAPITAL EXPENDITURES	-	-	540,348		-
TRANSFERS OUT	-	-	52,498		-
Total	2,850	806	750,331		12,841
Surplus (Deficit)	(2,778)	(721)	575,332		(4,726)
Ending Fund Balance	\$ 6,439	\$ 9,056	\$ 1,447,151		\$ 17,266



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Summary of Cash and Investment Activity				
	Par Value	Book Value	Market Value	Ratio Market-to-Book Value
Beginning Balances				
Cash	\$ 8,607,264.22	\$ 8,607,264.22	\$ 8,607,264.22	100.00%
Investments	6,055,403.32	6,055,403.32	6,055,403.32	100.00%
Total	14,662,667.54	14,662,667.54	14,662,667.54	100.00%
Activity				
Cash	(6,286,949.40)	(6,286,949.40)	(6,286,949.40)	
Investments				
Net Accretion & Amortization				
Purchases	6,009,321.14	6,009,321.14	6,009,321.14	
Maturities/Calls	-	-	-	
Changes to Market Value	-	-	(43,967.21)	
Net Monthly Activity	(277,628.26)	(277,628.26)	(321,595.47)	
Ending Balances				
Cash	2,320,314.82	2,320,314.82	2,320,314.82	100.00%
Investments	12,064,724.46	12,064,724.46	12,020,757.25	99.64%
Total	\$ 14,385,039.28	\$ 14,385,039.28	\$ 14,341,072.07	99.69%



City of Jacksonville, Texas
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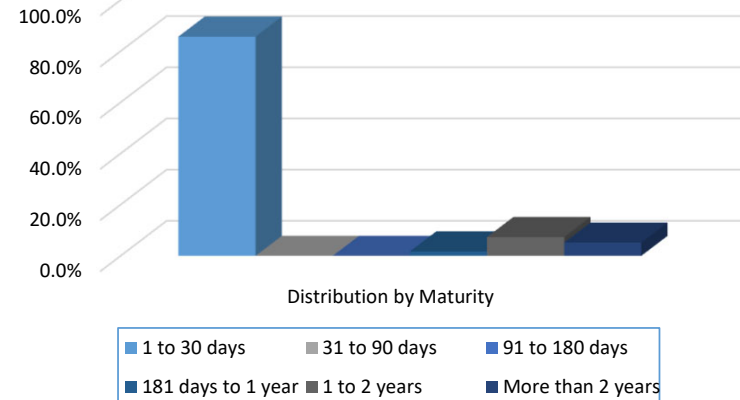
Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
N/A	N/A	N/A	Cash In Depository Bank	\$2,320,315		\$ 100.000	1.000%	\$ 2,320,315	\$ 2,320,315	\$ 2,320,315	\$ -	1
N/A	N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	1,126		100.000	0.590%	1,126	1,126	1,126	-	1
N/A	N/A	N/A	LOGIC	2,002,608		100.000	1.654%	2,002,608	2,002,608	2,002,608	-	1
N/A	N/A	N/A	TexSTAR	2,002,169		100.000	1.401%	2,002,169	2,002,169	2,002,169	-	1
N/A	N/A	N/A	TexasDAILY	2,002,279		100.000	1.490%	2,002,279	2,002,279	2,002,279	-	1
N/A	N/A	N/A	Lone Star	2,002,394		100.000	1.510%	2,002,394	2,002,394	2,002,394	-	1
N/A	N/A	N/A	Texas FIT	2,001,149		100.000	1.470%	2,001,149	2,001,149	2,001,149	-	1
2/28/2020	2/28/2023	05580AVA9	CD - Bmw Bk North Amer Salt Lake City Utah	247,000		100.000	1.650%	247,000	247,000	245,553	(1,447)	212
3/4/2022	3/15/2024	39573LCX4	CD - Greenstate Cr Un North Liberty Iowa	249,000		100.000	1.640%	249,000	249,000	242,504	(6,496)	593
3/14/2022	3/18/2024	PER200JA8	CD - Comenity Bank Wilmington De	200,000		100.000	1.600%	200,000	200,000	199,937	(63)	596
4/6/2022	4/8/2024	14042TFB8	CD - Capital One Bk Usa Natl Assn Glen Allen Va	112,000		100.000	2.230%	112,000	112,000	110,047	(1,953)	617
4/21/2022	4/22/2024	02007GPS6	CD - Ally Bk Sandy Utah	249,000		100.000	2.430%	249,000	249,000	245,352	(3,648)	631
6/29/2022	7/1/2024	05961SNS9	CD - Banc Calif NA Irvine Ca	249,000		100.000	3.200%	249,000	249,000	248,402	(598)	701
1/31/2022	1/31/2025	70962LBA9	CD - Pentagon Federal Cr Un Tysons Corner Va	249,000		100.000	1.310%	249,000	249,000	236,154	(12,846)	915
2/23/2022	3/3/2025	02589ABM3	CD - American Express Natl Bk	248,000		100.000	1.870%	248,000	248,000	238,147	(9,853)	946
2/15/2022	2/14/2025	3133ENPG9	US Agency- Federal Farm Credit Bank	250,000		100.000	1.800%	250,000	250,000	242,938	(7,063)	929
Totals/Weighted Average				\$ 14,385,039			1.489%	\$ 14,385,039	\$ 14,385,039	\$ 14,341,072	\$ (43,967)	99
Benchmark - 13-week Treasury Bill Rates Coupon Equivalent							2.390%					



Summary of Cash and Investment Activity

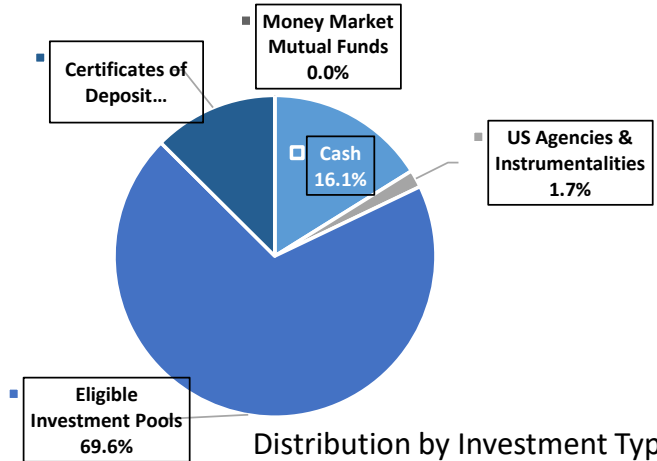
Distribution by Maturity

	Par Value	Percent
1 to 30 days	\$12,332,039	85.7%
31 to 90 days	-	0.0%
91 to 180 days	-	0.0%
181 days to 1 year	247,000	1.7%
1 to 2 years	1,059,000	7.4%
More than 2 years	747,000	5.2%
	<u>\$ 14,385,039</u>	<u>100.0%</u>



Distribution by Investment Type

	Book Value	Percent
Cash	\$ 2,320,315	16.1%
US Agencies & Instrumentalities	250,000	1.7%
Eligible Investment Pools	10,010,599	69.6%
Certificates of Deposit	1,803,000	12.5%
US Treasury Bills / Notes / Bonds	-	0.0%
Money Market Mutual Funds	1,126	0.0%
Repurchase Agreements	-	0.0%
	<u>\$ 14,385,039</u>	<u>100.0%</u>





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Summary of Cash and Investment Activity									
Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	Money Market Mutual Funds	\$ 535	\$ 535	\$ 535	\$ 1,126	\$ 1,126	\$ 1,126
N/A	N/A	LOGIC	Investment Pool	1,000,542	1,000,542	1,000,542	2,002,608	2,002,608	2,002,608
N/A	N/A	TexSTAR	Investment Pool	1,000,417	1,000,417	1,000,417	2,002,169	2,002,169	2,002,169
N/A	N/A	Texas Range	Investment Pool	1,000,436	1,000,436	1,000,436	2,002,279	2,002,279	2,002,279
N/A	N/A	Lone Star	Investment Pool	1,000,474	1,000,474	1,000,474	2,002,394	2,002,394	2,002,394
N/A	N/A	Texas FIT	Investment Pool	-	-	-	2,001,149	2,001,149	2,001,149
2/28/2020	2/28/2023	CD - Bmw Bk North Amer Salt Lake City Utah	Certificate of Deposit	247,000	247,000	247,000	247,000	247,000	245,553
3/4/2022	3/15/2024	CD - Greenstate Cr Un North Liberty Iowa	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	242,504
3/14/2022	3/18/2024	CD - Comenity Bank Wilmington De	Certificate of Deposit	200,000	200,000	200,000	200,000	200,000	199,937
4/6/2022	4/8/2024	CD - Capital One Bk Usa Natl Assn Glen Allen Va	Certificate of Deposit	112,000	112,000	112,000	112,000	112,000	110,047
4/21/2022	4/22/2024	CD - Ally Bk Sandy Utah	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	245,352
6/29/2022	7/1/2024	CD - Banc Calif NA Irvine Ca	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,402
1/31/2022	1/31/2025	CD - Pentagon Federal Cr Un Tysons Corner Va	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	236,154
2/23/2022	3/3/2025	CD - American Express Natl Bk	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	238,147
2/15/2022	2/14/2025	US Agency- Federal Farm Credit Bank	US Agency	250,000	250,000	250,000	250,000	250,000	242,938
Total of Investments				6,055,403	6,055,403	6,055,403	12,064,724	12,064,724	12,020,757
Cash					8,607,264	8,607,264		2,320,315	2,320,315
Total Investments & Cash					<u>\$ 14,662,668</u>	<u>\$ 14,662,668</u>		<u>\$ 14,385,039</u>	<u>\$ 14,341,072</u>



Cash and Investment Distribution by Fund									
Transaction Information		101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND
Description	Security Type								
LOGIC	Investment Pool	\$ 770,442	\$ 156,913	\$ 62,884	\$ 400,754	\$ 114,872	\$ (3,086)	\$ 20,788	\$ 1,662
TexSTAR	Investment Pool	770,273	156,879	62,870	400,667	114,847	(3,085)	20,784	1,662
TexasDAILY	Investment Pool	770,315	156,888	62,874	400,689	114,853	(3,085)	20,785	1,662
Lone Star	Investment Pool	770,360	156,897	62,877	400,712	114,859	(3,085)	20,786	1,662
Texas FIT	Investment Pool	769,880	156,799	62,838	400,462	114,788	(3,083)	20,773	1,661
FNC	Money Market Mutual Funds	433	88	35	225	65	(2)	12	1
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	789,829	160,862	64,466	410,839	117,762	(3,163)	21,311	1,704
Total of Investments		4,641,532	945,326	378,845	2,414,348	692,045	(18,589)	125,240	10,013
Cash		710,604	144,726	68,109	369,629	569,084	(2,846)	19,174	1,533
Total Investments & Cash		5,352,136	1,090,052	446,954	2,783,977	1,261,130	(21,435)	144,414	11,545

Transaction Information		115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	201 WATER & WASTEWATER UTILITY FUND	203 CAPITAL PROJECTS FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Description	Security Type								
LOGIC	Investment Pool	1,663	932	1,311	238,147	214,593	2,477	18,255	2,002,608
TexSTAR	Investment Pool	1,663	932	1,310	238,095	214,546	2,476	18,251	2,002,169
TexasDAILY	Investment Pool	1,663	932	1,310	238,108	214,558	2,476	18,252	2,002,279
Lone Star	Investment Pool	1,663	932	1,310	238,122	214,570	2,476	18,253	2,002,394
Texas FIT	Investment Pool	1,662	931	1,310	237,974	214,437	2,475	18,242	2,001,149
FNC	Money Market Mutual Funds	1	1	1	134	121	1	10	1,126
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	1,705	955	1,344	244,140	219,993	2,539	18,714	2,053,000
Total of Investments		10,020	5,614	7,896	1,434,719	1,292,817	14,920	109,978	12,064,724
Cash		1,534	860	1,209	219,651	197,926	2,284	16,837	2,320,315
Total Investments & Cash		\$ 11,555	\$ 6,474	\$ 9,105	\$ 1,654,370	\$ 1,490,743	\$ 17,204	\$ 126,815	\$ 14,385,039



Summary of Cash and Investment Activity								
Summary of Investment Earnings								
Description	101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND
Bank Interest	\$ 1,788.78	\$ 364.32	\$ 158.99	\$ 930.46	\$ 659.71	\$ (7.16)	\$ 48.27	\$ 3.86
LOGIC	794.92	161.90	64.88	413.49	118.52	(3.18)	21.45	1.71
TexSTAR	674.16	137.30	55.02	350.67	100.52	(2.70)	18.19	1.45
TexasDAILY	708.95	144.39	57.87	368.77	105.70	(2.84)	19.13	1.53
Lone Star	738.84	150.48	60.30	384.32	110.16	(2.96)	19.94	1.59
Texas FIT	441.86	89.99	36.06	229.84	65.88	(1.77)	11.92	0.95
FNC Money Market Mutual Funds	0.13	0.03	0.01	0.07	0.02	(0.00)	0.00	0.00
FNC Brokered CD's, US Agencies	1,194.82	243.34	97.52	621.50	178.15	(4.79)	32.24	2.58
Total	6,342.46	1,291.75	530.67	3,299.11	1,338.66	(25.40)	171.13	13.68

Summary of Investment Earnings								
Description	115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	201 WATER & WASTEWATER UTILITY FUND	203 CAPITAL PROJECTS FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Bank Interest	3.86	2.16	3.04	552.92	498.23	5.75	42.38	5,055.58
LOGIC	1.72	0.96	1.35	245.71	221.41	2.56	18.84	2,066.23
TexSTAR	1.46	0.82	1.15	208.38	187.77	2.17	15.97	1,752.33
TexasDAILY	1.53	0.86	1.21	219.14	197.47	2.28	16.80	1,842.78
Lone Star	1.60	0.89	1.26	228.38	205.79	2.37	17.51	1,920.47
Texas FIT	0.95	0.53	0.75	136.58	123.07	1.42	10.47	1,148.52
FNC Money Market Mutual Funds	0.00	0.00	0.00	0.04	0.04	0.00	0.00	0.35
FNC Brokered CD's, US Agencies	2.58	1.45	2.03	369.32	332.79	3.84	28.31	3,105.68
Total	\$ 13.69	\$ 7.67	\$ 10.79	\$ 1,960.48	\$ 1,766.58	\$ 20.39	\$ 150.28	\$ 16,891.94

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policies and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Roxanna Briley

Roxanna Briley
Finance Director



JACKSONVILLE POLICE DEPARTMENT

MONTHLY REPORT

August, 2022

POPULATION DATA		
January-21	14,544	
January-22	14,923	
Annual Growth	379	2.61%

PART 1 UCR CRIMES

Offense Category	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Murder	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00
Rape	1	1	No Change	0.00	8	0.54	15	1.03	-7	-46.67
Robbery	0	0	No Change	*NC	4	0.27	2	0.14	2	100.00
Individual	0	0	No Change	*NC	1	0.07	1	0.07	No Change	0.00
Business	0	0	No Change	*NC	3	0.20	1	0.07	2	200.00
Assaults	20	28	-8	-28.57	161	10.79	131	9.01	30	22.90
Aggravated	2	12	-10	-83.33	42	2.81	38	2.61	4	10.53
Other Assaults	18	16	2	12.50	119	7.97	93	6.39	26	27.96
Burglary	11	5	6	120.00	42	2.81	40	2.75	2	5.00
Habitation	4	1	3	300.00	19	1.27	18	1.24	1	5.56
Building	7	4	3	75.00	25	1.68	22	1.51	3	13.64
Theft	25	25	No Change	0.00	151	10.12	72	4.95	79	109.72
Burglary Vehicle	6	1	5	500.00	15	1.01	15	1.03	No Change	0.00
Burglary Coin-Op Machine	0	0	No Change	*NC	0	0.00	2	0.14	-2	-100.00
Thefts	19	24	-5	-20.83	136	9.11	55	3.78	81	147.27
Motor Vehicle Theft	2	3	-1	-33.33	24	1.61	17	1.17	7	41.18
TOTAL OFFENSES	59	62	-3	-4.84	390	26.13	278	19.11	112	40.29

TRAFFIC ACCIDENT SUMMARY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Motor Vehicle Accidents	39	26	13	50.00	214	14.34	172	11.83	42	24.42
Injury Accidents	13	6	7	116.67	59	3.95	46	3.16	13	28.26
Number Transported	12	5	2	140.00	59	3.95	50	3.44	9	18.00
Fatality Accidents	0	0	No Change	*NC	2	0.13	1	0.07	1	100.00
Fatalities	0	0	No Change	*NC	2	0.13	1	0.07	1	100.00

PATROL & TRAFFIC DIVISIONS ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Calls for Service	1,946	1,921	25	1.30	14,631	980.43	17,143	1178.70	-2512	-14.65
Citations	311	149	162	108.72	1,408	94.35	4,132	284.10	-2724	-65.92
Offense Reports	163	175	-12	-6.86	1,204	80.68	885	2335.09	319	36.05
Response Time Avg. Emergency	7.84	10.67	-2.83	-26.52	5.46		5.76		-0.30	-5.21
Response Time Avg. Non-Emer.	6.22	5.75	0.47	8.17	6.02		4.87		1.15	23.61

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
NCIC/TCIC Entries	35	30	5	16.67	215	14.41	92	6.33	123	133.70
911 Calls - Total	382	485	-103	-21.24	3,486	233.60	11,020	757.70	-7534	-68.37
911 Calls - Police	247	269	-22	-8.18	1,930	129.33	2,575	177.05	-645	-25.05
911 Calls - Fire	69	66	3	4.55	526	35.25	327	22.48	199	60.86
911 Calls - EMS	145	150	-5	-3.33	1,109	74.31	2257	155.18	-1148	-50.86

CRIMINAL INVESTIGATION DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Cases Assigned	102	76	26	34.21	647	43.36	506	34.79	141	27.87
Cases Cleared	92	38	54	142.11	535	35.85	461	31.70	74	16.05
Cases Filed (Misdemeanor)	48	3	45	1500.00	296	19.84	237	16.30	59	24.89
Cases Filed (Felony)	46	3	43	1433.33	238	15.95	238	16.36	No Change	0.00
Cases Filed (Juvenile)	2	0	2	*NC	17	1.14	9	0.60	8	88.89

ARRESTS

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
DWI Arrest	4	8	-4	-50.00	45	3.02	36	2.48	9	25.00
Adult Arrests	69	56	13	23.21	421	28.21	386	26.54	35	9.07
City Warrant Cleared	24	18	6	33.33	94	6.30	298	20.49	-204	-68.46
Drug Related Arrests	12	30	-18	-60.00	157	10.52	78	5.36	79	101.28
Juvenile Arrests	2	4	-2	-50.00	23	1.54	8	0.55	15	187.50

POLICE PERSONNEL

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
TCOLE Training Hours	37	200	-163	-81.50	3779	253.23	998	68.62	2781	278.66
Community Meetings	9	9	No Change	0.00	66	4.42	23	1.58	43	186.96
Lake Patrol Hours	24	44	-20	-45.45	105	7.04	85	5.84	20	23.53
Volunteer Hours	77	72	5	6.94	223	14.94	796	54.73	-573	-71.98
Volunteer Security Checks	207	103	104	100.97	650	43.56	451	31.01	199	44.12
Open Records Requests	137	116	21	18.10	700	46.91	122	8.39	578	473.77
Special Events	5	1	4	400.00	14	0.94	4	0.28	10	250.00

CODE ENFORCEMENT ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/D ecrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/ Decrease
Inspections - Trash	33	36	-3	-8	161	10.79	261	17.95	-100	-38.3
- Junk Vehicles	4	9	-5	-56	35	2.35	56	3.85	-21	-37.5
- Grass/Weeds	13	28	-15	-54	150	10.05	174	11.96	-24	-13.8
- Illegal Signs	37	25	12	48	306	20.51	275	18.91	31	11.3
- Unsafe Conditions	2	2	No Change	0	7	0.47	4	0.28	3	75.0
- Vendors	3	2	1	50	8	0.54	52	3.58	-44	-84.6
- Other	9	6	3	50	29	1.94	12	0.83	17	141.7
Resolved - Trash	15	14	1	7	75	5.03	240	16.50	-165	-68.8
- Junk Vehicles	4	1	3	300	19	1.27	33	2.27	-14	-42.4
- Grass/Weeds	7	19	-12	-63	74	4.96	119	8.18	-45	-37.8
- Illegal Signs	37	25	12	48	304	20.37	273	18.77	31	11.4
- Unsafe Conditions	2	1	1	100	4	0.27	2	0.14	2	100.0
- Vendors	3	2	1	50	8	0.54	53	3.64	-45	-84.9
- Other	9	5	4	80	28	1.88	2	0.14	26	1300.0

ANIMAL SERVICES ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/D ecrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/ Decrease
Dogs - Intake	46	35	11	31	261	17.49	212	14.58	49	23.1
Dogs - Adopted / Rescued	20	20	No Change	0	164	432.72	151	10.38	13	8.6
Dogs - Reclaimed by Owner	10	7	3	43	49	3.28	29	1.99	20	69.0
Cats - Intake	13	11	2	18	102	6.84	80	5.50	22	27.5
Cats - Adopted / Rescued	10	11	-1	-9	54	3.62	60	4.13	-6	-10.0
Cats - Reclaimed by Owner	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.0
Calls for Service Total	135	139	-4	-3	1022	68.48	581	39.95	441	75.9
Barking Dogs	0	1	-1	-100	11	0.74	23	1.58	-12	-52.2
Loose Animals	24	108	-84	-78	622	41.68	156	10.73	466	298.7
Other Wildlife - Livestock	4	3	1	33	37	2.48	26	1.79	11	42.3
Value of Donated Materials	\$400	\$300	100	33	\$2,494	167.12	\$3,024	207.92	-\$530	-17.5
Volunteer Hours	10	96	-86	-90	431	28.88	331	22.76	100	30.2

Community Service Hours	485	457	28	6	2888	193.53	2199	151.20	689	31.3
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Fire Department

September Council Report



Fire Responses	
EMS Backups	80
Vehicle/Trailer Fires	2
Structure Fire	2
Structure Fire-Fully Active	1
Fire Alarms	62
Brush Fire Mutual Aid	26
Misc. Fires	13
Motor Vehicle Assists	36

Notes For Council:

JFD has a new employee that will be joining the team in early Oct. as a Firefighter/Paramedic. This will make the F.D. at full staff unless any changes occur.

EMS Report	
Out of Town Transfers	20
Christus Tyler	14
UT Tyler	5
Rusk Nursing Home Transfers	1
Treatment no Transports	51
Airport Flight Crew Transport	0
Emergency EMS Calls	235

Fire Marshall's Office	
Fire Inspections	17
Fire Investigations	3
Fire Permits	0
Plan Review/Meetings	5
Fire Prevention/Tours	8
Bailiff Hours	16



Community & Public Services Reported Concerns



Monthly Report

August-22

Building

CONCERN

Building

Illegal Use of Occupancy

Misc. - Issue Internal Use

General

Inspection

Other

Zoning Violations

Aug-22	Oct. 1 - YTD	Notes:
	0	
	0	
	0	
	3	
	0	
2	20	
	0	

Parks

CONCERN

Overgrowth

Trash & Rubbish

Other

Parks/Facility Maintenance

		Notes:
	0	
	0	
	3	
	0	

Public Services

CONCERN

General Request-Public Services

		Notes:
	7	

Sanitation

CONCERN

Trash Can

Trash & Rubbish

		Notes:
3	50	
1	14	

Bulky Waste Pick Up Request

76	678	
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Streets

CONCERN

Decorative Street Light
Clogged Storm Drain
Dead/Fallen Tree on Street
Grass in Curb and Gutter
Low Limbs or Vegetation Blocking Line of Sight
Misc. Use
Other
Overgrowth
Pothole/Street Repairs
Right of Way Mowing
Signage
Stagnant Water
Street Light Out
Street Sweeping Needed

		Notes:
1	5	
2	11	
9	39	
1	3	
	0	
	0	
3	40	
3	12	
2	31	
2	5	
3	10	
	0	
	1	
2	12	

Water

CONCERN

Fire Hydrant Maintenance
locates
Water in the Streets
Water Leaks
Water Meter Leaks
Other

		Notes:
1	5	
19	257	
	0	
12	110	
	48	
14	67	

Wastewater Collection

CONCERN

Sewer backup
sewage other
Sewage Leak
Sewer Odor

		Notes:
10	88	
2	8	
1	16	
1	8	

Utility Billing

CONCERN

Park Reservations

Permits

Reads

Meter Turn on/Turn off

Account setups- new/transfer/ disconnect

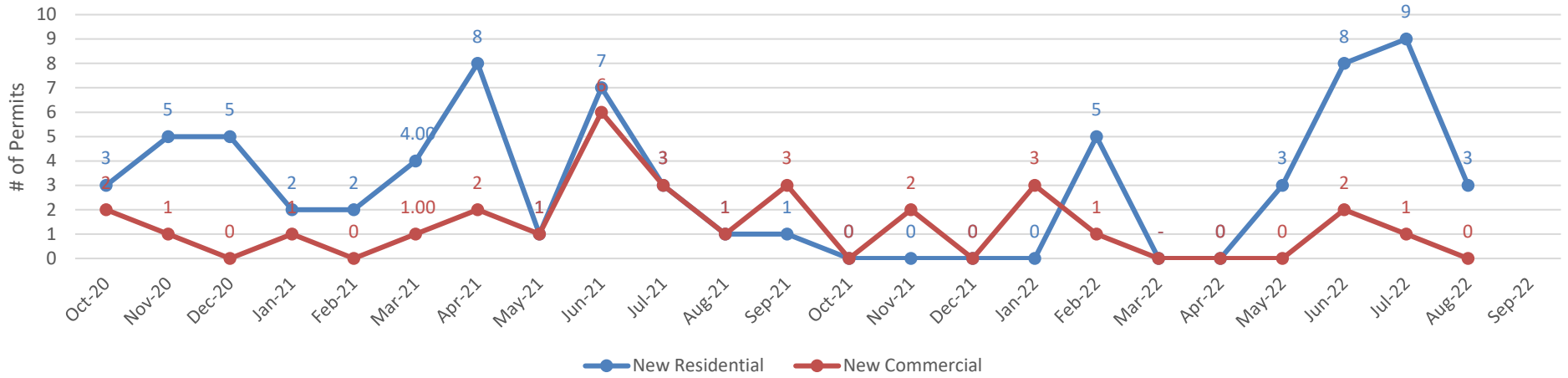
Biling questions

AMI Meter repairs/ replacements

Totals

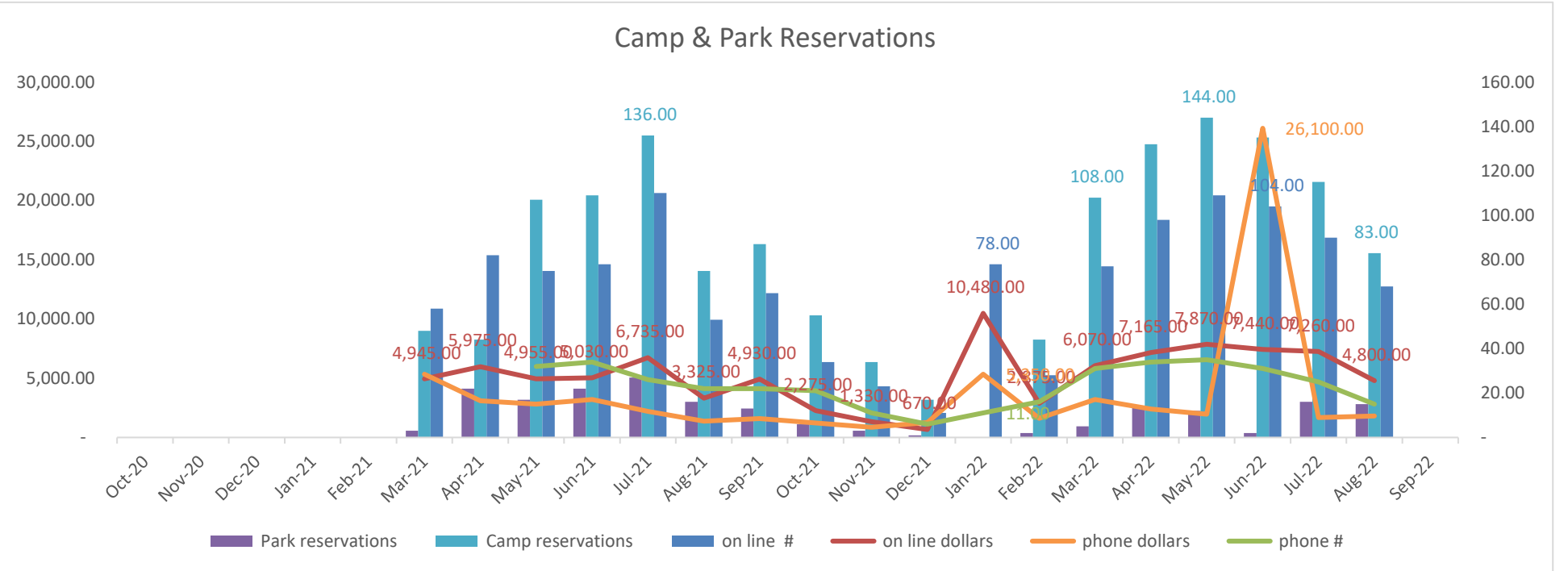
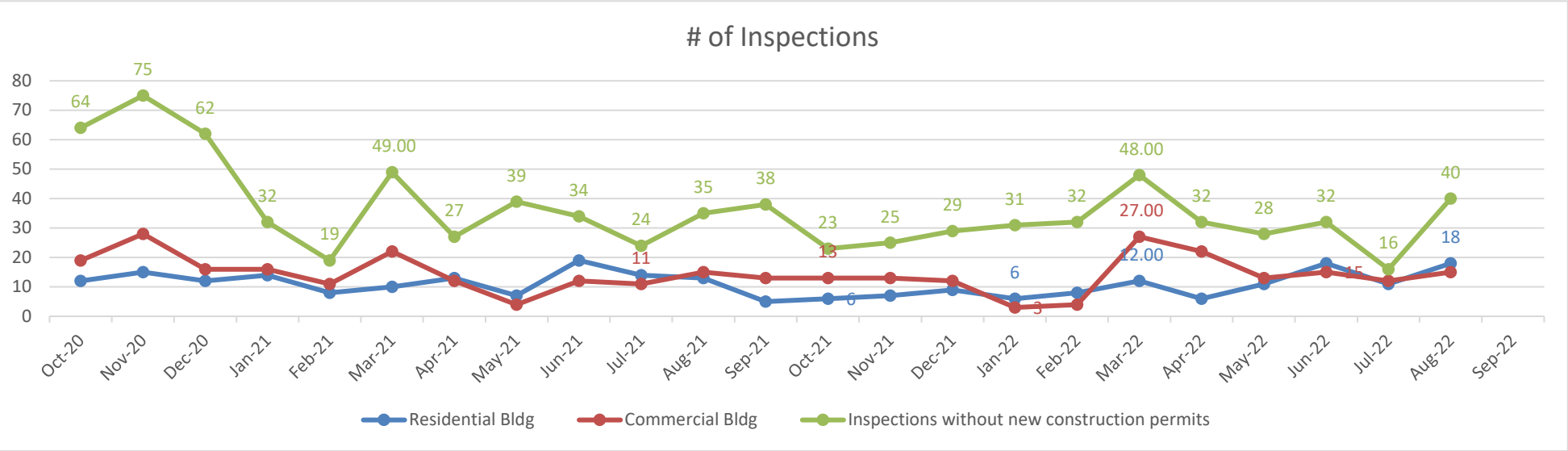
		Notes:
	0	
	0	
	0	
18	153	
	293	
1	1	
39	313	
228	2311	

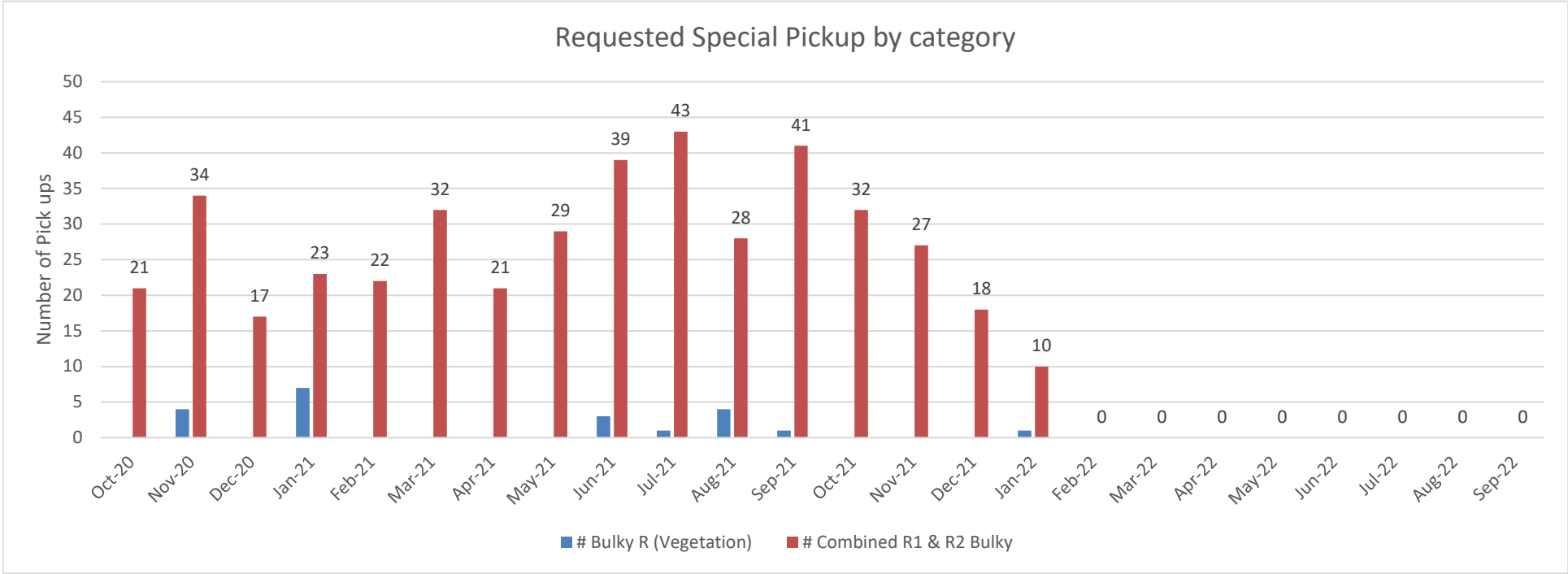
Number Building Permits Issued



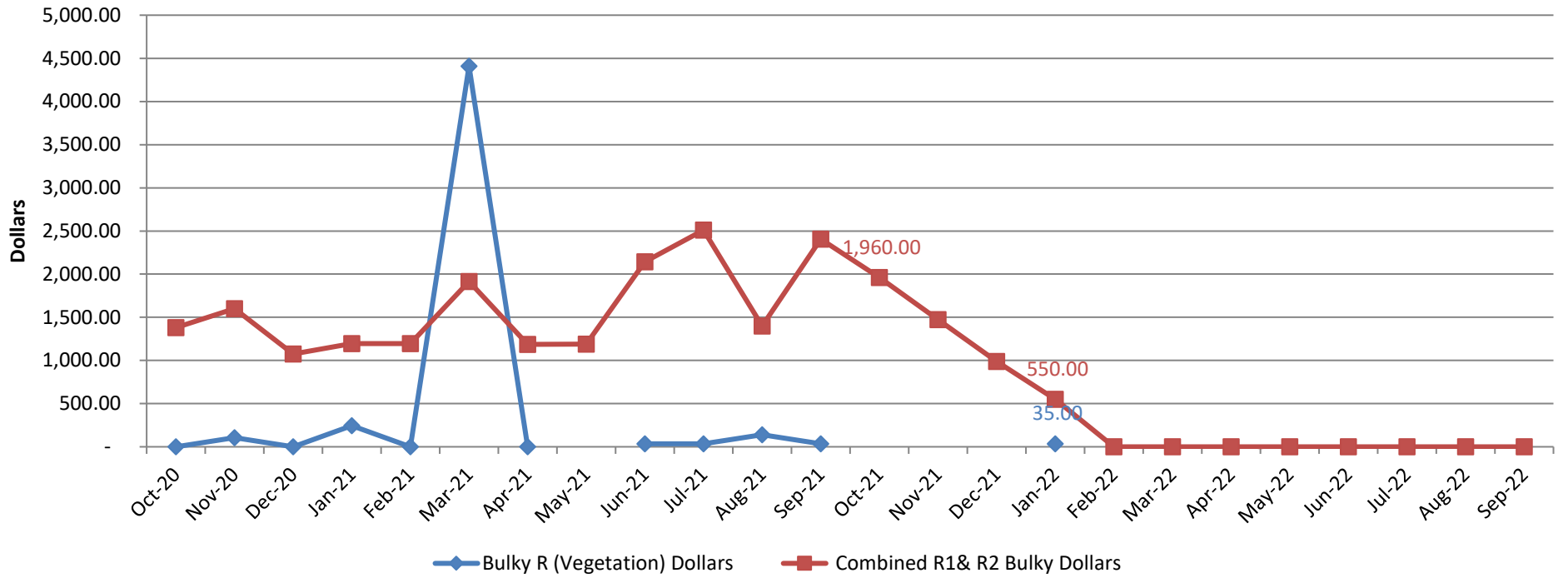
Construction Value of Permit Dollars



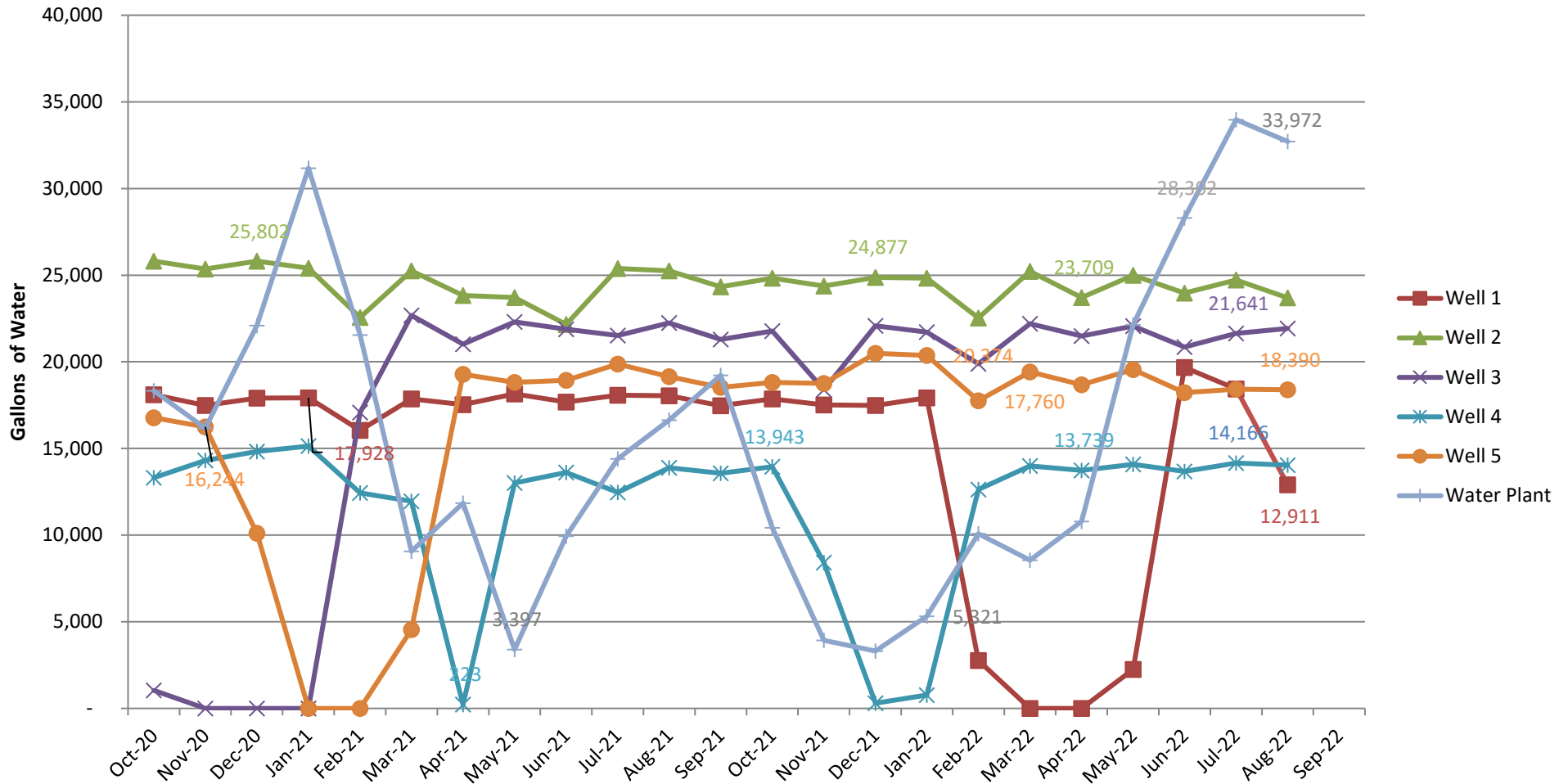




Sanitation Revenue from Special Pickup

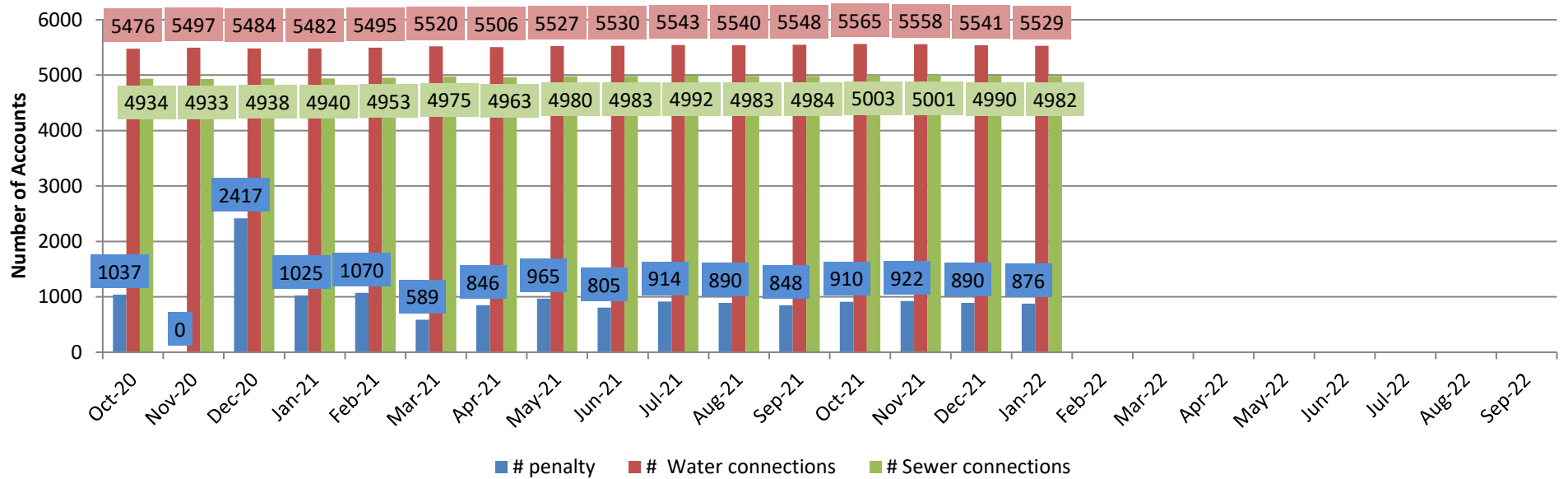


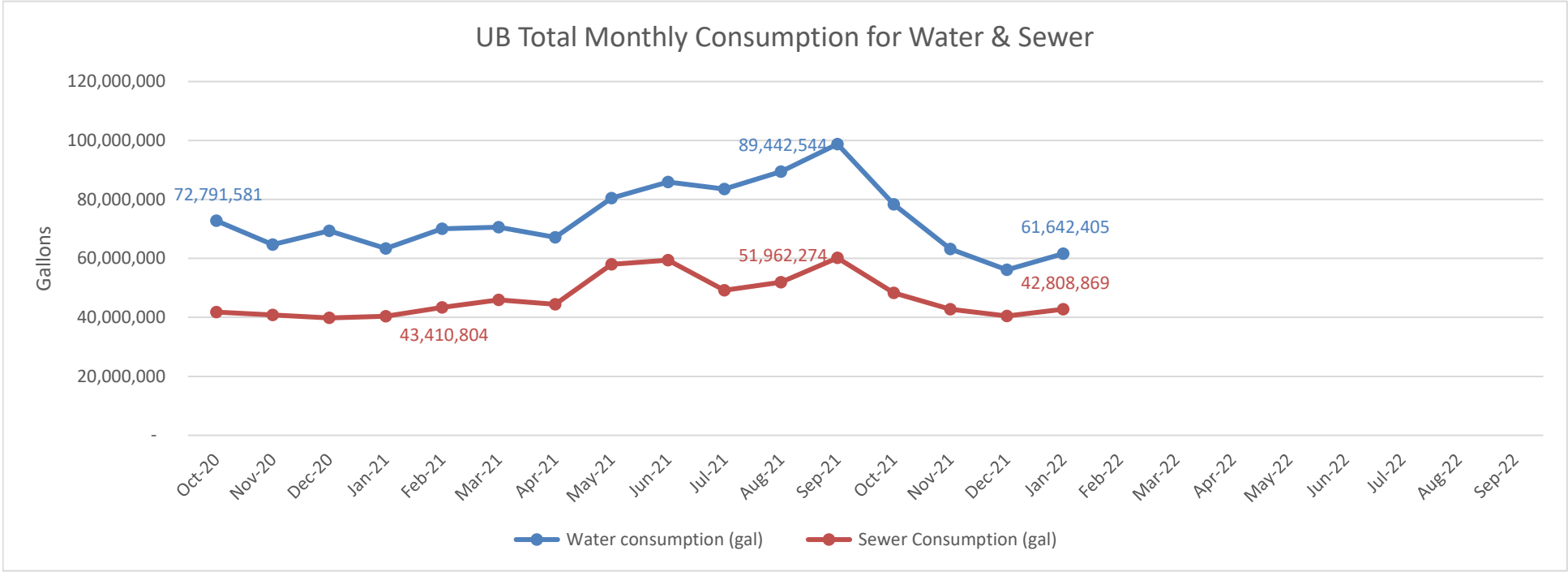
Monthly Water Production



** information from Water Plant Daily Production Logs

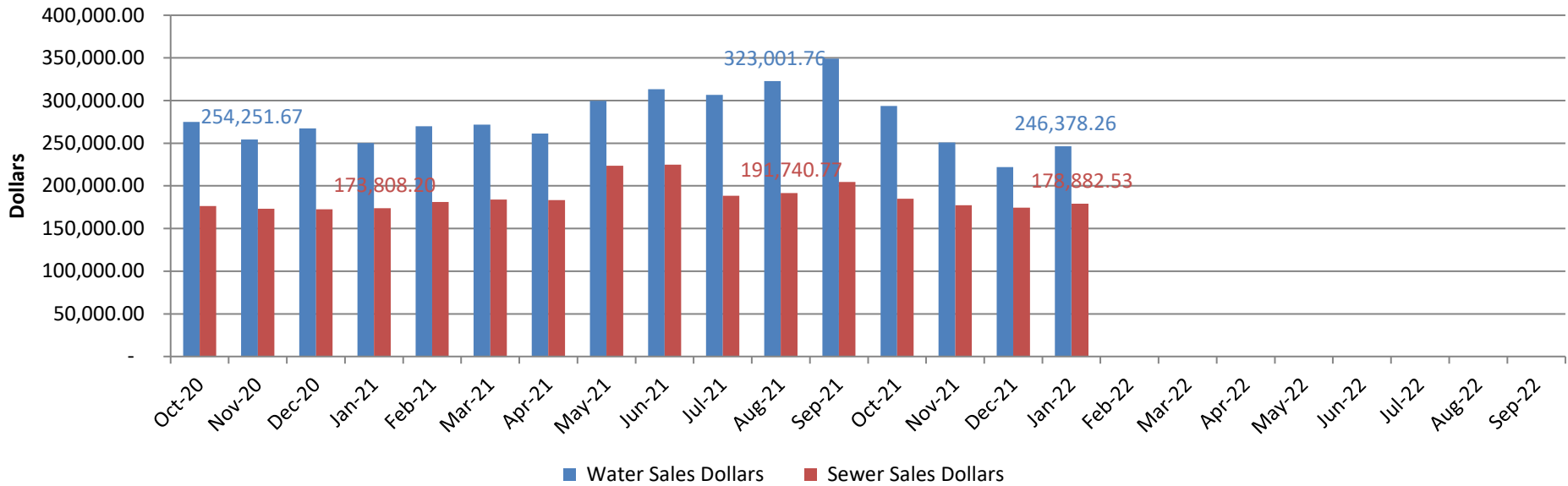
Monthly Billed total # of Accounts for Water/ Sewer & Penalties Applied



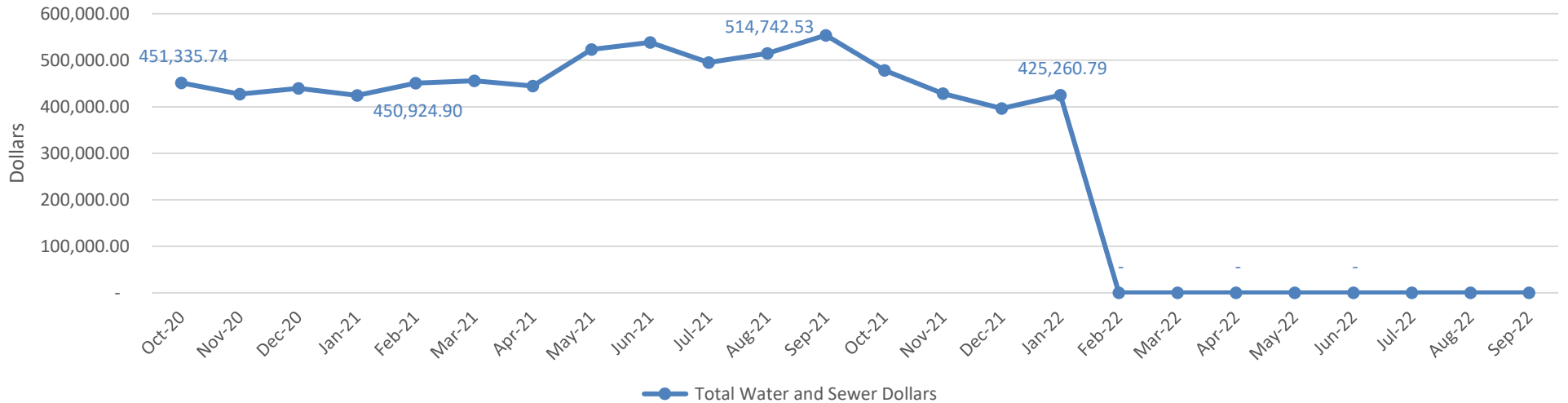


** information from Billing Recap by Rate Within Service Monthly report

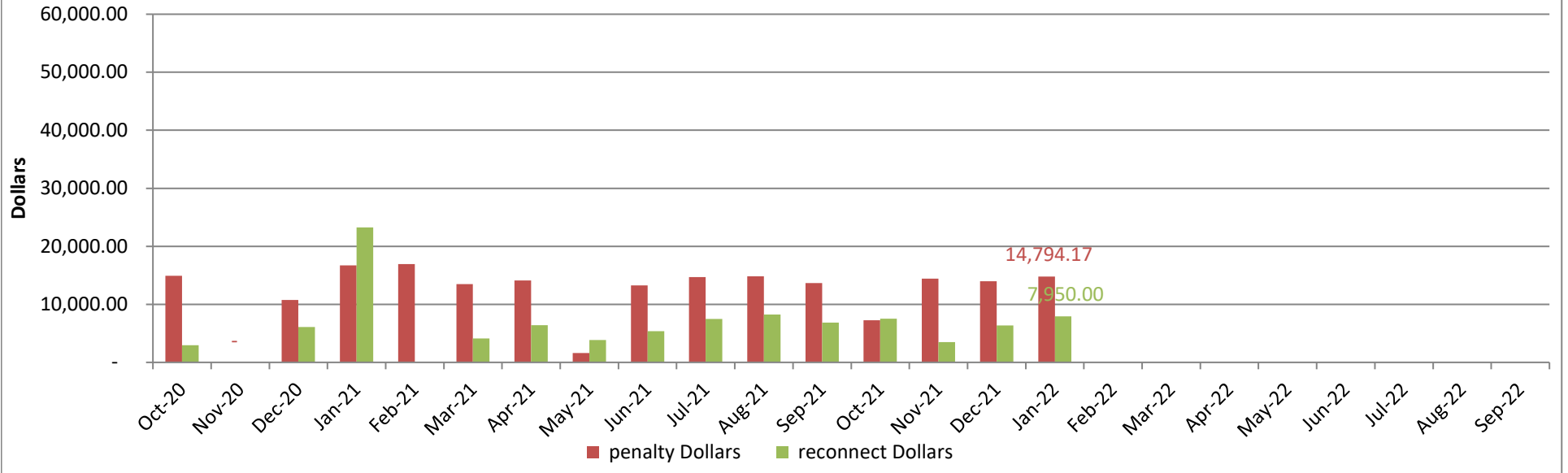
UB Revenue from Water & Sewer Sales



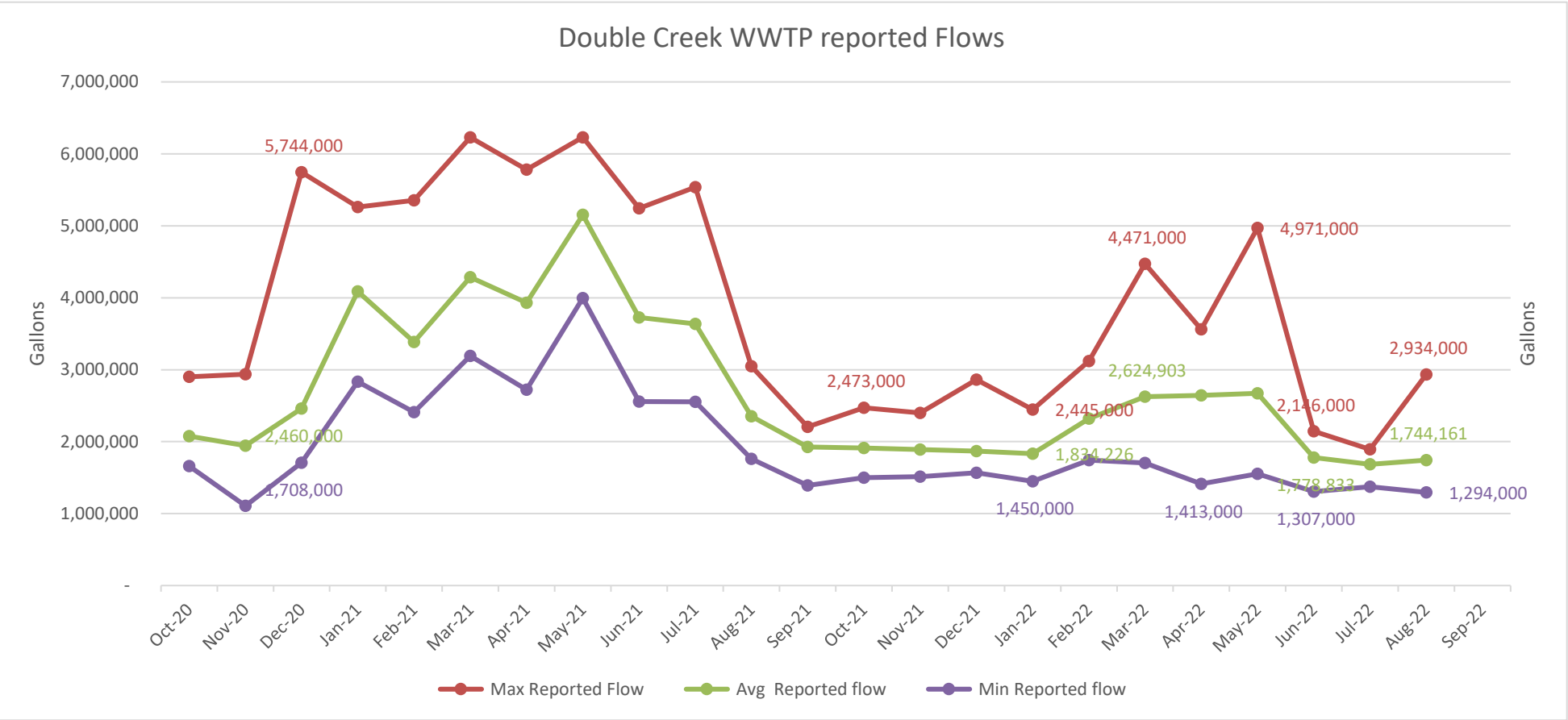
Combined Water and Sewer Grand Total Dollars

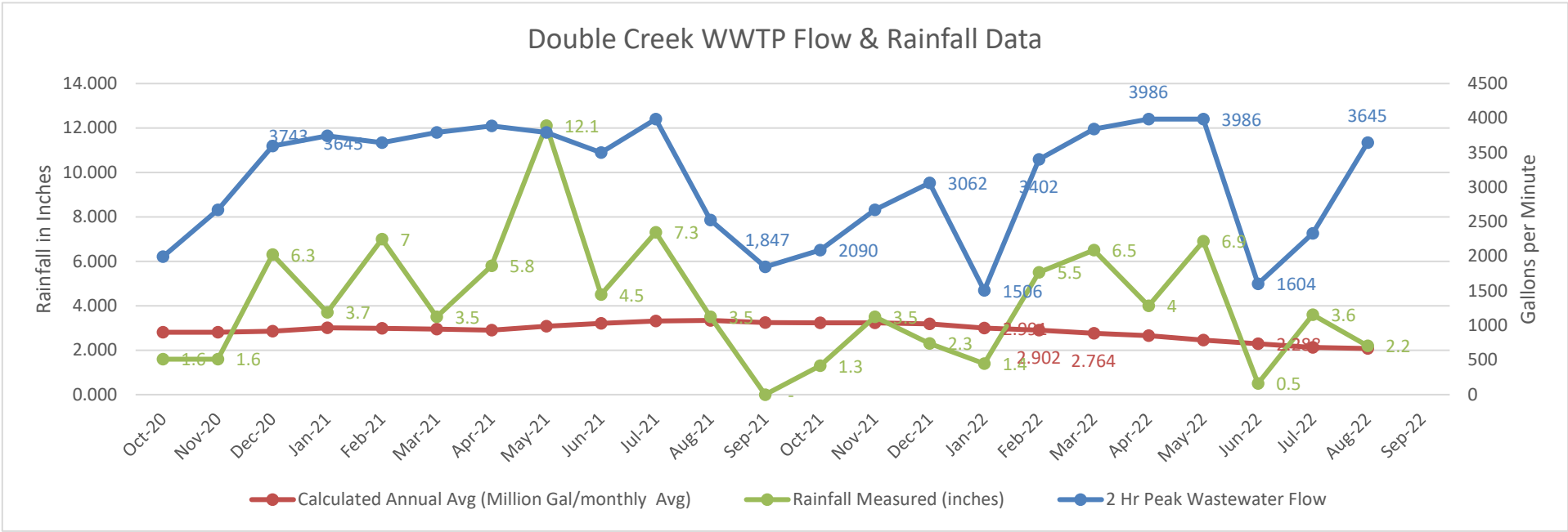


UB Revenue generated from Penalties Applied & Reconnection Fees



Wastewater:

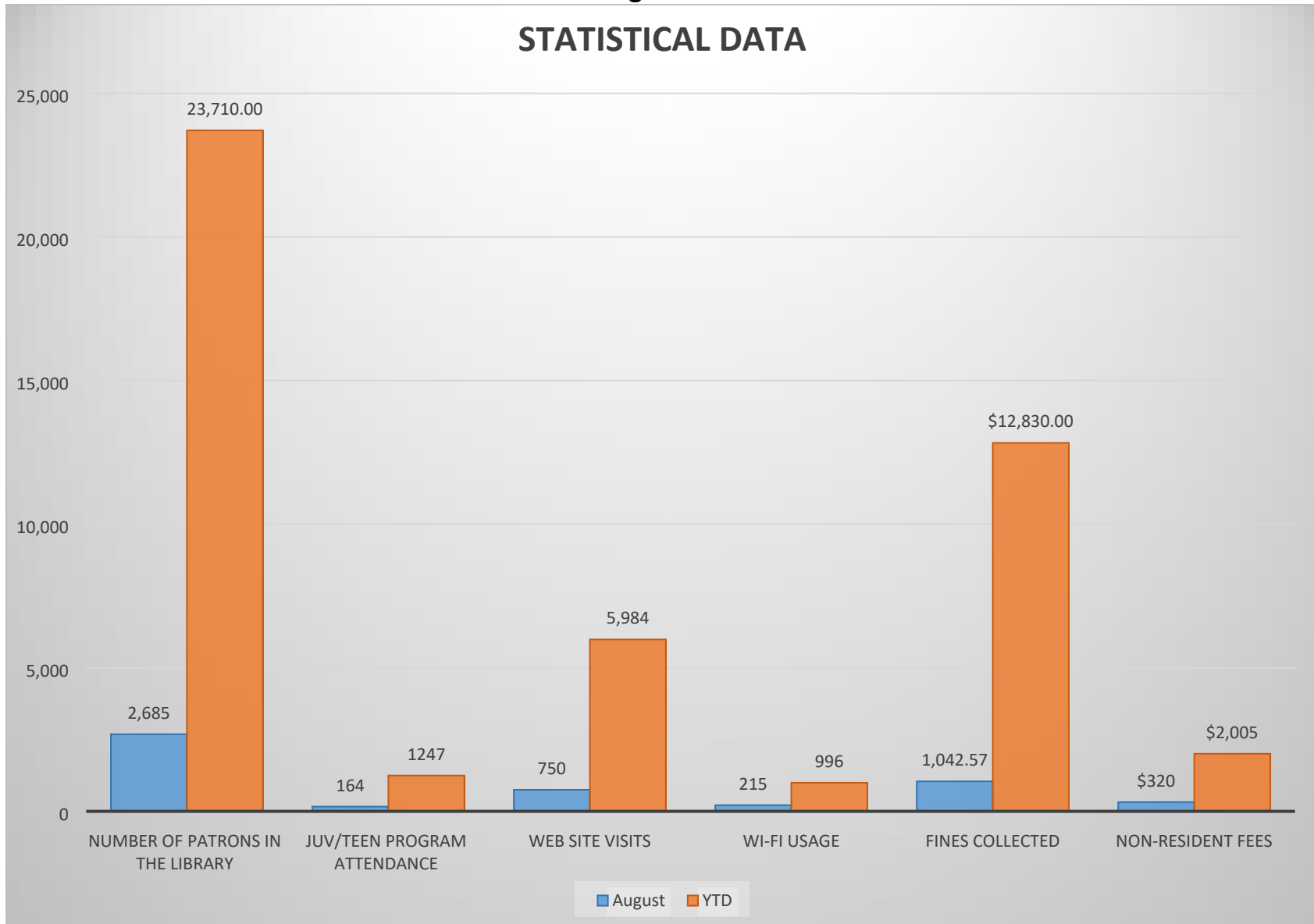




** information from WasteWater Plant Daily Log Reports

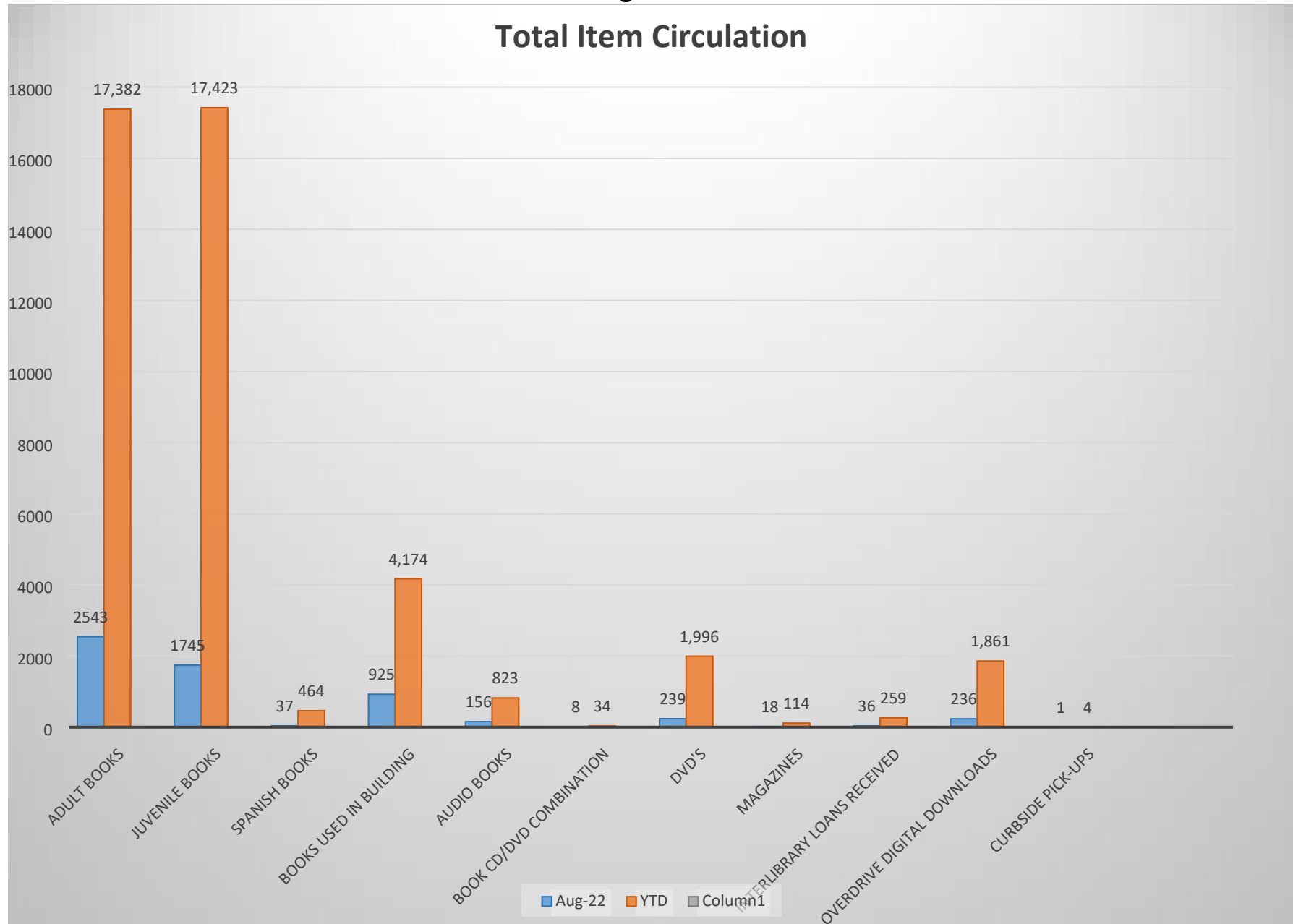
CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
August 2022

STATISTICAL DATA



CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
August 2022

Total Item Circulation



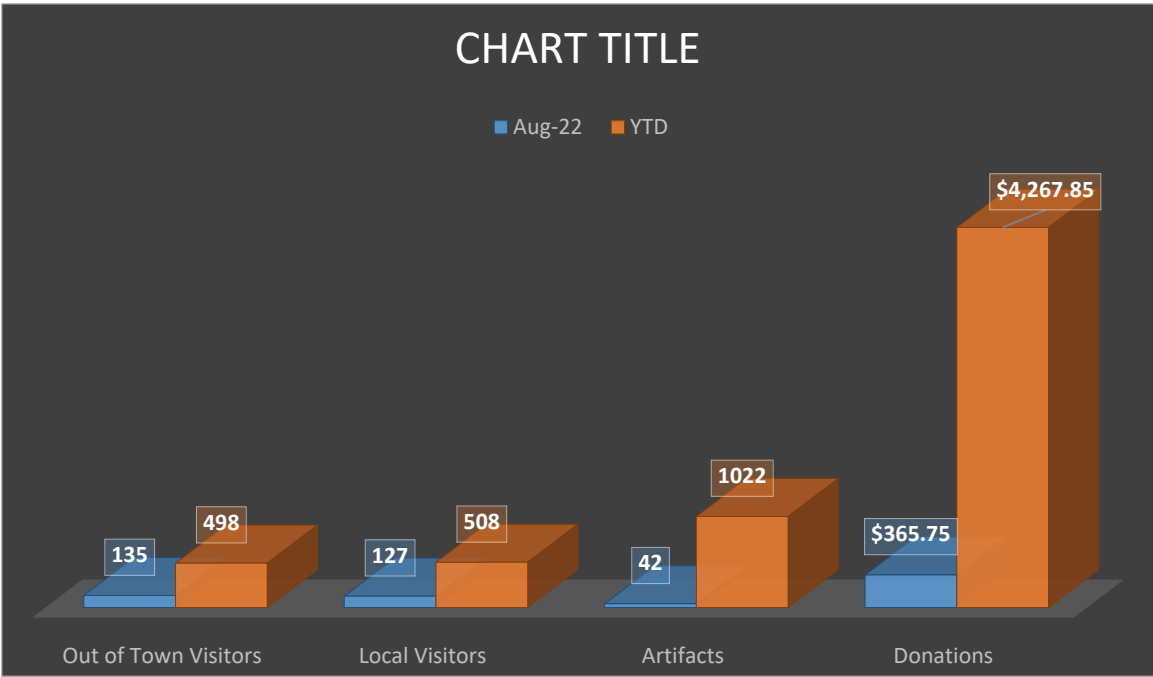
**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
August 2022**

Items provided to other libraries through Interlibrary Loan: 13 monthly / YTD 140 total.

Book and DVD gifts to the library for the month of May: 54 items / YTD 354 items.

The data for this report was gathered on August 31, 2022.

CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
August 2022



August 2022 total museum visitors - 266

Artifacts inventory for August = 211