



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, MAY 10, 2022
6:00 PM**

***5:15 PM CLOSED EXECUTIVE SESSION CITY HALL EXECUTIVE CONFERENCE ROOM**

**Randy Gorham, Mayor
Rob Gowin, Mayor Pro-tem - District 4
Hubert Robinson - District 1
Mindy Gellock – District 2
Tim McRae –District 3**

-
- 1. 5:15 PM CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:
A. 551.071 CONSULT CITY ATTORNEY
B. 551.072 REAL PROPERTY**
 - 2. CALL TO ORDER**
 - 3. INVOCATION**
 - 4. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
 - 5. SPECIAL PRESENTATIONS –
A. EMPLOYER OF THE MONTH PRESENTED BY JEDCO PRESIDENT SHANE PACE - BROOKSHIRE BROTHERS
B. PROCLAMATION EMS WEEK PRESENTED BY MAYOR RANDY GORHAM
C. PROCLAMATION MOTORCYCLE SAFETY AWARENESS MONTH PRESENTED BY MAYOR RANDY GORHAM
D. PROCLAMATION FOR POLICE WEEK PRESENTED BY MAYOR RANDY GORHAM
E. PROCLAMATION FOR NATIONAL SKILLED NURSING CARE WEEK PRESENTED BY MAYOR RANDY GORHAM
F. PROCLAMATION NATIONAL PUBLIC WORKS WEEK PRESENTED BY RANDY GORHAM
G. POLICE AWARD PRESENTED BY POLICE CHIEF JOE WILLIAMS**
 - 6. CITIZEN PARTICIPATION**
 - 7. A) PUBLIC HEARING TO HEAR AND RECEIVE INFORMATION ON MID-YEAR BUDGET ADJUSTMENT. B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE APPROVING THE BUDGET AMENDMENTS AS PRESENTED BY STAFF**
 - 8. A) PUBLIC HEARING TO HEAR AND RECEIVE INFORMATION REGARDING A REQUESTED SPECIAL USE PERMIT AT 225 S. MAIN FOR A FOOD TRUCK PARK. B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING SAID SUP**
 - 9. A) PUBLIC HEARING TO HEAR AND RECEIVE INFORMATION REGARDING A REQUESTED SPECIAL USE PERMIT AT 501 LARISSA FOR A FOOD TRUCK PARK. B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE GRANTING SAID SUP**
 - 10. A) HEAR AND RECIEVE INFORMATION ON A REQUESTED SPECIAL USE PERMIT FOR AN ELECTRONIC SIGN AT THE CHEROKEE COUNTY STOCK SHOW AND EXPOSITION, 611 SE LOOP 456, CITY OF JACKSONVILLE. B) DISCUSS AND CONSIDER WITH POSSIBLE ACTION**



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AN ORDINANCE GRANTING SAID SUP

- 11. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION**
 - A. MINUTES APPROVAL - MINUTES APRIL 12, 2022 REGULAR COUNCIL MEETING; MAY 5, 2022 AGENDA WORKSHOP**
 - B. RE-APPOINT JUDGE PAUL MASCOT AS MUNICIPAL COURT JUDGE**
- 12. ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY**
- 13. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION CANVASSING THE MAY 7, 2020 SPECIAL AND MUNICIPAL ELECTIONS**
- 14. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE SETTING THE UTILITY DISCONNECT POLICY**
- 15. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE REGARDING EXCESSIVE BARKING**
- 16. DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING A CONTRACT WITH NEWGEN FOR UTILITY RATE STUDY**
- 17. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AWARDDING THE CONTRACT FOR UTILITY SYSTEM ANNUAL SUPPLY CONTRACT**
- 18. DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING NEW AMBULANCE FEES**
- 19. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN SUPPLEMENTAL ENVIROMENTAL PROJECT WORKORDER WITH STOKES AND ASSOCIATES**
- 20. OPEN FORUM FOR MAYOR AND COUNCIL**
- 21. CITY MANAGER REPORT**
- 22. ADJOURN**

Posted this the 6th day of May 2022.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

**_____
Greg Lowe, CityClerk**

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided to those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.



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Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>7.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Roxanna Briley, Finance Director</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u>Ordinance for Budget Amendments 2022, Budget Amendments fy 2022</u>

EXECUTIVE SUMMARY:

Since the adoption of the FY 2021-2021 operational budget (September 2021), several items have been brought before the City Council that were not included in the adopted budget. City Charter Art. VII, Sec. 8. defines proceedings on budget after a public hearing amending or supplementing budget. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by 10% or more, a public hearing must be held. While the majority of the items have already been discussed at City Council meetings, this measure is needed to officially include the items as part of the FY 2021-2022 operational budget.

RECOMMENDED ACTION:

Conduct public hearing and approve an ordinance authorizing the insertion of budget amendments as presented.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

Amend budget to align with items authorized by the City Council.

BACKGROUND:

From time to time events take place that were not identifiable during the time that the budget was being planned and adopted.

POLICY/GOAL CONSIDERATION:

Fully disclosing changes to the original adopted budget in a public meeting promotes the commitment the City has to financial transparency.

LEGAL:

City Charter Art. VII, Sec. 8 & Sec. 9

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS, AMENDING ORDINANCE 1547; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, FOR THE CITY OF JACKSONVILLE, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO PERSONNEL SALARIES, CAPITAL IMPROVEMENTS AND ADVANCED METERING INFRASTRUCTURE PROJECT; AND PROVIDING FOR SAVINGS/REPEALING AND SEVERABILITY CLAUSES.

WHEREAS, the City of Jacksonville, Texas Fiscal Year 2021-2022 Budget was adopted by Ordinance 1607 within the time and in the manner required by State Law; and

WHEREAS, the City of Jacksonville, Texas has reviewed the Budget; and

WHEREAS, the City Council of the City of Jacksonville, Texas has considered the status of the day to operations of the city; and

WHEREAS, the City Council of the City of Jacksonville, Texas hereby finds and determines that it is prudent to amend the line items due to Council approving the items listed in Exhibit "A"; and

WHEREAS, the City Council of the City of Jacksonville, Texas further finds that these amendments will serve in the public interest; and

WHEREAS, the City Council of the City of Jacksonville, Texas finds and determines that the change in the Budget for the stated municipal purposes is warranted and necessary, and that the amendment of the Budget to fund these line items due items listed in Exhibit "A" is a matter of grave public necessity that could not have been included in the original budget through the use of reasonably diligent thought and attention and which matter warrants action at this time;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

Section 1. Findings

The facts and matters set out above are found to be true and correct.

Section 2. Purpose

The City of Jacksonville, Texas, Fiscal Year 2021-2022 Budget is hereby amended to fund the line items as stated in Exhibit "A". This Amendment to the original budget of the City of Jacksonville, Texas, for the Fiscal Year 2021-2022 shall be attached to and made part of the original budget by the City Secretary and shall be filed in accordance with State Law. Attached to and made a part of this Ordinance is Exhibit "A", reflecting the budgetary funding for this amendment.

Section 3. Savings/Repealing Clause

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

Section 4. Severability

It is hereby declared to be the intention of the City Council that if any of the sections, paragraphs, sentences, clauses, and phrases of the Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of unconstitutional or invalid phrases, clauses, sentences, paragraphs, or sections.

PASSED AND APPROVED on this 10th day of May, 2022.

BY: _____

Signature

Greg Lowe

Printed Name

City Clerk

Title

ATTEST: _____

Signature

Randy Gorham

Printed Name

Mayor

Title

Seal:

Budget Amendment Summary

Fund	Description	Adopted Budget	Amendments	Amended Budget
101 GENERAL FUND				
	Fund Balance- Beginning	\$ 3,872,089	\$ -	\$ 3,872,089
	Revenue	13,161,348	422,475	13,583,823
	Expense	12,760,008	(118,088)	12,641,920
	Net Revenue / (Expense)	<u>401,340</u>	<u>540,563</u>	<u>941,903</u>
	Fund Balance- Ending	<u>\$ 4,273,429</u>	<u>\$ 540,563</u>	<u>\$ 4,813,992</u>
103 GENERAL FUND CAPITAL PROJECTS				
	Fund Balance- Beginning	\$ 1,149,939	\$ -	\$ 1,149,939
	Revenue	1,480,681	474,942	1,955,623
	Expense	7,723,405	(4,525,121)	3,198,284
	Net Revenue / (Expense)	<u>(6,242,724)</u>	<u>5,000,062</u>	<u>(1,242,662)</u>
	Fund Balance- Ending	<u>\$ (5,092,785)</u>	<u>\$ 5,000,062</u>	<u>\$ (92,723)</u>
110 GRANT FUND				
	Fund Balance- Beginning	\$ 363,985	\$ -	\$ 363,985
	Revenue	1,562,484	943,322	2,505,806
	Expense	2,055,672	910,695	2,966,367
	Net Revenue / (Expense)	<u>(493,188)</u>	<u>32,627</u>	<u>(460,561)</u>
	Fund Balance- Ending	<u>\$ (129,203)</u>	<u>\$ 32,627</u>	<u>\$ (96,576)</u>
111 HOTEL / MOTEL OCCUPANCY TAX FUND				
	Fund Balance- Beginning	\$ 679,175	\$ -	\$ 679,175
	Revenue	257,700	1,092,879	1,350,579
	Expense	230,167	1,000,000	1,230,167
	Net Revenue / (Expense)	<u>27,533</u>	<u>92,879</u>	<u>120,412</u>
	Fund Balance- Ending	<u>\$ 706,707</u>	<u>\$ 92,879</u>	<u>\$ 799,586</u>

201 UTILITY FUND

Fund Balance- Beginning	\$	1,953,249	\$	-	\$	1,953,249
Revenue		6,015,948		(139,483)		5,876,465
Expense		5,880,054		264,341		6,144,395
Net Revenue / (Expense)		<u>135,894</u>		<u>(403,824)</u>		<u>(267,930)</u>
Fund Balance- Ending	\$	<u>2,089,143</u>	\$	<u>(403,824)</u>	\$	<u>1,685,319</u>

203 UTILITY FUND CAPITAL PROJECTS

Fund Balance- Beginning	\$	2,204,450	\$	-	\$	2,204,450
Revenue		467,600		241,711		709,311
Expense		648,383		1,290,656		1,939,039
Net Revenue / (Expense)		<u>(180,783)</u>		<u>(1,048,945)</u>		<u>(1,229,728)</u>
Fund Balance- Ending	\$	<u>2,023,667</u>	\$	<u>(1,048,945)</u>	\$	<u>974,723</u>

ALL FUNDS

Fund Balance- Beginning	\$	10,591,529	\$	-	\$	10,591,529
Revenue		24,737,874		3,035,845		27,773,719
Expense		31,069,083		(1,177,517)		29,891,566
Net Revenue / (Expense)		<u>(6,331,209)</u>		<u>4,213,363</u>		<u>(2,117,846)</u>
Fund Balance- Ending	\$	<u>4,260,320</u>	\$	<u>4,213,363</u>	\$	<u>8,473,682</u>

1 10/12/21 City Council- WATERTREATMENT PLANT CLEARWELL REHABILIT			
203-000-06-52713-000	R/M WATER STORAGE TANKS	98,414	Water Treatment Plant Clearwell Rehab- KSA
203-000-06-52713-000	R/M WATER STORAGE TANKS	707,537	Water Treatment Plant Clearwell Rehab- GM Roberts
203-000-00-48518-000	INSURANCE PROCEEDS	183,569	Water Treatment Plant Clearwell Rehab- Insurance Proceeds
203-000-00-30300-000	FUND BALANCE	622,382	
		<u>805,951</u>	<u>805,951</u>
2 11/9/21 City Council- COMPENSATION AND CLASSIFICATION STUDY			
101-000-01-55829-000	SPECIAL SERVICES	29,325	Compensation and Classification Study
101-000-00-30300-000	FUND BALANCE		29,325
201-000-06-55829-000	SPECIAL SERVICES	5,175	Compensation and Classification Study
201-000-00-30300-000	FUND BALANCE		5,175
		<u>34,500</u>	<u>34,500</u>
3 11/9/21 City Council- FINANCIAL ASSISTANCE THROUGH THE TEXAS WATER DEVELOPMENT BOARD			
203-000-06-55812-035	ENGINEERING SERVICES	18,055	TWDB application
203-000-00-30300-000	FUND BALANCE		18,055
		<u>18,055</u>	<u>18,055</u>
4 11/9/21 City Council- COMMUNICATIONS UPGRADE GRANT			
103-400-02-58881-000	CAPITAL MACHINERY & EQUIPMENT	48,705	COMMUNICATIONS UPGRADE GRANT
103-400-02-43420-000	DEPT OF JUSTICE GRANT REVENUE		41,126
103-000-00-30300-000	FUND BALANCE		7,579
		<u>48,705</u>	<u>48,705</u>
5 12/14/21 City Council- FIRE BOAT			
101-000-00-48525-000	SALE OF CAPITAL VEHICLES		19,000
101-500-02-52715-000	DAMAGES & CLAIMS	8,358	Sale of fire boat
101-000-00-30300-000	FUND BALANCE	10,643	Cost of repairs & deductible
		<u>19,000</u>	<u>19,000</u>
6 12/14/21 City Council- JANITORIAL			
101-601-01-55817-000	JANITORIAL SERVICES		64,700
101-601-01-51601-000	OPERATIONAL	41,623	Janitorial contract ran out 12/31/21
101-601-01-51613-000	BI-LINGUAL PAY	1,500	Perform janitorial services "in-house"
101-601-01-51638-000	FICA	3,170	
101-601-01-51640-000	HEALTH INSURANCE	6,042	
101-601-01-51642-000	TMRS	3,455	
101-601-01-51646-000	CONTRACT LABOR	3,875	
101-601-01-54756-000	JANITORIAL SUPPLIES	5,367	
101-000-00-30300-000	FUND BALANCE		332
		<u>65,032</u>	<u>65,032</u>
7 02/08/2022 City Council- PURCHASE OF THREE (3) 2022 CHEVROLET TAHOE POLICE PURSUIT VEHICLES			
103-400-02-58883-037	CAPITAL MOTOR VEHICLES	178,024	3 2022 Chevrolet Tahoe PPVs
103-400-02-58883-037	CAPITAL MOTOR VEHICLES	5,686	3 radios for the PD
103-400-02-43427-037	MISCELLANEOUS GRANT REVENUE		183,710
		<u>183,710</u>	<u>183,710</u>
8 02/08/2022 City Council- TEXAS DEPARTMENT OF AGRICULTURE DOWNTOWN REVITALIZATION GRANT PROJECT			
110-603-03-43427-032	MISCELLANEOUS GRANT REVENUE		943,322
110-603-03-58885-032	CAPITAL SDWLKS/CLVRTS/BRDGS	901,111	JEDCO project match
110-603-03-55824-032	MISCELLANEOUS SERVICES	8,952	additional construction
110-603-03-55821-032	LEGAL ADVERTISING	632	additional services
110-000-00-30300-000	FUND BALANCE	32,627	advertising
			if money is left it will be transferred back to JEDCO
		<u>943,322</u>	<u>943,322</u>
9 03/08/2022 City Council- SALE OF TAX NOTES/CIVIC CENTER			
111-000-00-48542-000	TAX NOTES ISSUED		1,000,000
111-102-05-57861-000	BOND ISSUANCE COST	40,400	Sale of Tax Notes
111-102-05-58880-000	CAPITAL BUILDINGS & STRUCTURES	959,600	Bond issuance costs
			Deposit to project fund
		<u>1,000,000</u>	<u>1,000,000</u>
10 03/08/2022 City Council- PURCHASE OF LAPTOPS AND PRINTERS FOR POLICE VEHICLES			
103-400-02-58881-037	CAPITAL MACHINERY & EQUIPMENT	130,094	28 Panasonic laptop computers and printers
103-400-02-43427-037	MISCELLANEOUS GRANT REVENUE		130,094
		<u>130,094</u>	<u>130,094</u>

11 03/08/2022 City Council- PURCHASE OF TWO (2) 2022 CHEVROLET TAHOE POLICE PURSUIT VEHICLES

103-400-02-58883-037	CAPITAL MOTOR VEHICLES	120,012		2 2022 Chevrolet Tahoe PPVs
103-400-02-43427-037	MISCELLANEOUS GRANT REVENUE		120,012	ARPA grant funded
		<u>120,012</u>	<u>120,012</u>	

12 03/08/2022 City Council- WATER TREATMENT CHEMICALS ANNUAL SUPPLY CONTRACT

201-609-06-54746-000	CHEMICAL SUPPLIES	183,192		
201-612-06-54746-000	CHEMICAL SUPPLIES	46,473		
201-000-00-30300-000	FUND BALANCE		229,666	
		<u>229,666</u>	<u>229,666</u>	

13 04/12/2022 City Council- High Hazard Potential Dams (HHPD) Rehabilitation Grant

203-000-06-55812-000	ENGINEERING SERVICES	89,450		Develop plans for future improvement of Lake Acker- Total Project Cc
203-000-00-43427-000	MISCELLANEOUS GRANT REVENUE		58,142	Federal Funds
203-000-00-30300-000	FUND BALANCE		31,308	Local Match
		<u>89,450</u>	<u>89,450</u>	

14 04/12/2022 City Council-WATER WELL #1 REHABILITATION PROJECT

203-000-06-52713-000	R/M WATER STORAGE TANKS	79,200		2022 Water Well 1 Rehabilitation
203-000-00-30300-000	FUND BALANCE		79,200	
		<u>79,200</u>	<u>79,200</u>	

15 04/12/2022 City Council-Bunker Gear Fire Department

101-500-02-54772-000	PROTECTIVE CLOTHING	100,869		Purchase of bunker gear
101-501-02-51601-000	OPERATIONAL		36,000	budgeted in dept 501 for salaries is a budget error and not needed
101-000-00-49556-000	TRANSFER FROM GEN CAPITAL PROJECTS FUND		64,869	transfer in Fire St. 2 remodel (portion of budget)
103-500-02-58880-000	CAPITAL BUILDINGS & STRUCTURES		64,869	decrease Fire St. 2 remodel budget
103-000-01-59900-000	TRANSFER TO GENERAL FUND	64,869		transfer out Fire St. 2 remodel (portion of budget)
		<u>165,738</u>	<u>165,738</u>	

16 05/10/2022 City Council-UTILITY RATE STUDY

201-613-06-55829-000	SPECIAL SERVICES	29,500		Contract with NewGen for Utility Rate Study
201-000-00-30300-000	FUND BALANCE		29,500	
		<u>29,500</u>	<u>29,500</u>	

17 05/10/2022 City Council-SUNNYDALE STREET LIFT STATION

203-000-06-55812-000	ENGINEERING SERVICES	48,000		TCEQ SUPPLEMENTAL ENVIRONMENTAL PROJECT- Consulting Service
203-000-06-52702-000	R/M LIFT STATIONS	250,000		TCEQ SUPPLEMENTAL ENVIRONMENTAL PROJECT- Construction Budg
203-000-00-30300-000	FUND BALANCE		298,000	
		<u>298,000</u>	<u>298,000</u>	

18 Fire Tactical Medics entered in capital miscellaneous is really for travel/education

101-500-02-58882-000	CAPITAL MISCELLANEOUS		12,720	
101-500-02-56853-000	TRAVEL & LODGING EXPENSES	12,720		
		<u>12,720</u>	<u>12,720</u>	

19 Miscellaneous revenue and expense adjustments

101-000-00-41404-000	SALES TAX	445,691		Proceeds exceed budget expectations
101-000-00-42415-000	LANDFILL CONTRACT FEES		132,728	Proceeds exceed budget expectations
101-000-00-44444-000	MUNICIPAL COURT- FINES	205,189		proceeds lower than budget expectations
101-000-00-46470-000	AMBULANCE FEES	196,931		proceeds lower than budget expectations
101-000-00-48518-000	INSURANCE PROCEEDS		75,000	insurance reimbursements
101-000-00-48523-000	SALE OF CAPITAL PROPERTY		87,307	sale of Municipal Court building
101-101-01-55828-000	SOFTWARE		68,902	incode was double budgeted
101-500-02-51601-000	OPERATIONAL		124,234	salaries tracking below budget expectations
101-500-02-52705-000	R/M MOTOR VEHICLES	54,165		vehicle repairs higher than expected
101-605-04-51646-000	CONTRACT LABOR		82,000	budget shifted to contract mowing
101-000-00-30300-000	FUND BALANCE	559,577		
103-400-02-58880-025	CAPITAL BUILDINGS & STRUCTURES		5,351,253	PSC building
103-400-02-58881-000	CAPITAL MACHINERY & EQUIPMENT	290,671		new digital radio system (P25) for Fire, Police,an
103-400-02-58881-025	CAPITAL MACHINERY & EQUIPMENT	52,941		PSC machinery & equipment
103-000-00-30300-000	FUND BALANCE	5,007,641		
111-000-00-41407-000	HOTEL/MOTEL OCCUPANCY TAX		92,879	Proceeds exceed budget expectations
111-000-00-30300-000	FUND BALANCE	92,879		
201-000-00-46480-000	WATER SALES	139,483		proceeds lower than budget expectations
201-000-00-30300-000	FUND BALANCE		139,483	
		<u>6,599,477</u>	<u>6,599,477</u>	



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>8.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u></u>
INITIATED BY:	<u></u>	EXHIBITS:	<u>P&Z Snapshot 5.4.22 225 S Main, 225 S Main SUP request , 225 S. Main SUP Ordinance</u>

EXECUTIVE SUMMARY:

THE PLANNING AND ZONING COMMISSION MET IN A PUBLIC HEARING ON TUESDAY, MAY, 4TH 2022 AT CITY HALL TO REVIEW A SPECIAL USE PERMIT APPLICATION TO ALLOW FOR A MOBILE FOOD PARK LOCATED AT 225 S MAIN ST. WHITNEY GRAHAM, THE APPLICANT WAS PRESENT. MR. SILVEY STATED THE APPLICATION IS FOR A VARIANCE TO ALLOW FOR OFF SITE RESTROOMS. NEIGHBORS COFFEE AND MR. TORRES, OWNER OF MAIN STREET EATS, WERE PRESENT AND IN OPPOSITION.

RECOMMENDED ACTION:

A MOTION WAS MADE FOR CITY COUNCIL TO DENY THE APPLICATION AS PRESENTED.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



Planning and Zoning Commission Snapshot

Date of meeting: _____

Item: _____

	YES	NO
Claude Armstrong	_____	_____
Elaine McDonald	_____	_____
Becky Pavletich	_____	_____
Brenda Stahelin	_____	_____
Andy Calcote	_____	_____

of citizens present: _____

of who voted for: _____

of who voted against: _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PART I.

- A. Requesting: Please check the type of zoning you are requesting:
- ☐ General Zone Change (\$ 75.00) Non-refundable regardless of outcome
 - ☒ Special Use Permit (\$ 75.00) Non-refundable regardless of outcome
 - ☐ Temporary Use Permit (\$ 25.00) Non-refundable regardless of outcome

A General Zone Change is a request by an Applicant for a change in a designated Zoning District within the City limits of the City of Jacksonville to seek recommendation of the Planning & Zoning Commission for approval/denial of a request to change the designated Zoning to meet an applicant's specific request for use of their property. Recommendations are presented to the City Council for final approval. The process generally takes approximately 60-90 days. (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Special Use Permit is a permit requested in a designated Zoning District that is not a permissible use of the Zoning District in which the special use permit is being sought. Each Zoning District has specific Special Use Permits, which are required to be submitted before the Planning and Zoning Commission. (Examples: Included, but not limited to: Daycare Centers, Bed & Breakfast, Churches, Public Parks, Playground, Public or Private School & etc.) (REQUEST A COPY OF THE APPROVED USED OF ZONING DESIGNATIONS)

A Temporary Use Permit is a request initiated by a property owner or his authorized agent by filing an application with the Planning and Zoning Commission. The application shall be accompanied by a site plan, drawn to scale, showing the location and arrangement of the proposed temporary use. A Temporary Use Permit is for temporary use of property for an event or action that is not to be construed as permanent. A Temporary Use Permit shall be considered by the Planning and Zoning Commission and City Council and shall include specific time limits. (Examples: included, but not limited to: Carnival, Circus, Temporary Skating Rink, Temporary Church Revival, Tent Revival, Amusement Development for temporary or seasonal periods of time.)

B. Applicant (s) Name and Address

Applicant (s): Whitney Graham

Address: 540 EL PASO ST.

City and State: Jacksonville, TX

Telephone No. 903-284-1425

Ritralon main@gmail.com

Description & Location of Property requested to be changed:

Lot, Block & Addition: LOT 11F BLK 136 12F-13F-14F PAVED AREA JACKSONV

Property Address/Location: 225 S. Main St.

Plat Page No (s): (If applicable): _____

PRESENT ZONING DESIGNATION

CLASSIFICATION: H

AREA (ACREAGE): 1033

PROPOSED ZONING REQUEST

CLASSIFICATION: SUP - Mobile Foo

AREA (ACREAGE): 1033

C. REASON (S) FOR REQUEST (Please be specific):

To establish a mobile food truck park.

D. STATEMENT REGARDING RESTRICTIVE COVENANTS/DEED RESTRICTITON:

I have searched all applicable records and, to my best knowledge and belief, there are no restriction covenants that apply to the property as described in Part I (B) which would be in conflict with this rezoning request.

CITY OF JACKSONVILLE
ZONING APPLICATION

PART II.

A. Authorization of Agent:

I (we), the undersigned, being owner (s) of the real property described above, do hereby authorize (PLEASE PRINT NAME) Whitney Graham to act as our agent in the matter of this request. The term agent shall be construed to mean any lessee, developer, option holder, or authorized individual who is legally authorized to act in behalf of the owner (s) of said property. (Application must be signed by all owners of subject property).

Owner (s) Name: Suzanne Conrad
Address: 218 S. Bolton St.
City, State, Zip: Jacksonville, TX 75766
Phone: 254-913-7696

Owner (s) Name: Theodore Conrad
Address: 218 S. Bolton St.
City, State, Zip: Jacksonville, TX 75766
Phone: _____

Signature: *[Signature]*

Signature: *[Signature]* By Suzanne Conrad POA

The authorized Agent/Property Owner must sign this portion of the application in the presence of a Notary in and for the State of Texas. By signature of the Authorized Agent/Property Owner permission is being submitted to the Applicant to apply for the Zone Change.

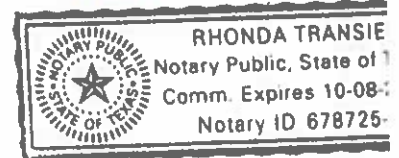
AUTHORIZED AGENT'S/PROPERTY OWNERS NAME: Whitney Graham
ADDRESS: 540 E. PASO St.
CITY, STATE, ZIP: Jacksonville, Texas 75766

SIGNATURE OF AUTHORIZED AGENT/PROPERTY OWNER: *[Signature]*

SUBSCRIBED TO AND SWORN BEFORE ME, this 30 day of March, 20 22.

Suzanne Conrad
POA for Theodore Conrad
Whitney Graham

[Signature]



NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

☒ NONE ☐ COPY ATTACHED
E. Attached hereto the sum of: ☒ (\$ 75.00) Zone Change/Special Use Permit
☐ (\$ 25.00) Temporary Use Permit

I do hereby understand that regardless of the outcome of this request, the processing fees stated above are non-refundable.

ALL REQUESTS FOR ZONING MUST INCLUDE THE FOLLOWING INFORMATION:

1. A site plan of all proposed uses on property under consideration to include but not limited to:
 - a. The zoning classification of all abutting zoning districts.
 - b. All public and private rights-of-way and easements bounding and intersecting the land under consideration.

Site Plan





CITY OF JACKSONVILLE
1220 S Bolton St., Jacksonville, TX 75766
Phone: 903-589-3510 customerservice@jacksonvilletx.org
Call or email for Inspection

COMMERCIAL ADDITION PERMIT

PERMIT #: 655

Date Issued: 3/31/2022

JOB ADDRESS: 225 S Main

Issued By: jkv.kmarks

Description of Work: SUP REQUEST

Parcel No:

Subdivision:

Zoning:

Building Valuation:

Occupancy	Type	Factor	Sq Feet	Valuation
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TOTALS

Owner: Ritual
 214 S Main
 Jacksonville TX 75766

Owner Phone:

Contractor: Ritual
 214 S Main
 Jacksonville TX 75766

Email:
Phone:
Business Lic:

FEE CODE	QTY	DESCRIPTION	AMOUNT
ZONING		ZONING MODIFICATION	\$ 75.00
TOTAL			\$ 75.00

This permit is non-transferable and expires 180 days from issue if work has not commenced, or if construction ceases for a period of 180 days. The undersigned applicant acknowledges that he is responsible for calling for each inspection required for this project before beginning the next phase of construction. THIS INCLUDES A FINAL INSPECTION FOR ALL TYPES OF CONSTRUCTION. Permission is hereby given to commence the above described work, according to the conditions hereon and in accordance with the approved plans and specifications pertaining thereto. The permit or approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable City of Jacksonville ordinances, federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations and the Americans with Disabilities Act, City staff may advise the applicant of issues regarding State and Federal laws that the City staff member believes would be helpful to the applicant, but any such advice or comment is not a determination or interpretation of Federal or State law or regulation.

All commercial dumpsters must be provided by Republic per City Ordinance. (800) 678-7274

Signature: Chris Silvey

Date: 3.31.22



THE CITY OF JACKSONVILLE

NOTICE OF PUBLIC HEARING

Notice is hereby given that Whitney Graham has submitted a request for Special Use Permit to allow for a Mobile Food Park located at 225 S Main St, City of Jacksonville.

Lots 11F-14F
Block 136
City of Jacksonville S/D

A Public Hearing has been scheduled for **Wednesday, MAY 4, 2022; AT 12:00 PM**
AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend meeting or provide written documentation.

A Second Public Hearing has been scheduled for **Tuesday, MAY 10, 2022; AT 6:00 PM AT 315 S RAGSDALE ST** and all property owners desiring to be heard should attend or provide written documentation.

PLANNING AND ZONING COMMISSION





Property Address	Owner Name	Mailing Street	Mailing City,State,Ztip
218 MAIN S JACKSONVILLE	BATTON DANNY D & JUNE N	343 CR 3211	JACKSONVILLE, TX 75766
107 E COMMERCE JACKSONVILLE	BEASLEY BRIAN AND HALEY	1607 CR 1410	JACKSONVILLE, TX 75766
107 E COMMERCE ST	BEASLEY,BRIAN & HALEY	1607 COUNTY ROAD 1410	JACKSONVILLE, TX 75766
221 MAIN S JACKSONVILLE	BOLTON ARCHIE D &	1028 ALAMEDA	JACKSONVILLE, TX 75766
224 S MAIN ST	BUDDIN BUSINESS INV LLC	112 TENAHA ST	CENTER, TX 75935
212 S MAIN JACKSONVILLE	CARTER JOHN F AND WHITNEY GRAHAM	540 EL PASO ST	JACKSONVILLE, TX 75766
214 MAIN S JACKSONVILLE	CARTER JOHN F AND WHITNEY W GRAHAM	540 EL PASO ST	JACKSONVILLE, TX 75766
212 S MAIN ST	CARTER,JOHN FOSTER	1601 OKEEFE RD	JACKSONVILLE, TX 75766
207 COMMERCE JACKSONVILLE	CHURCH THE	P O BOX 378	JACKSONVILLE, TX 75766
314 MAIN S JACKSONVILLE	CLOTHES CLOSET & MORE	314 S MAIN ST	JACKSONVILLE, TX 75766
218 S BOLTON JACKSONVILLE	CONRAD THEODORE AND SUZANNE	218 S BOLTON ST	JACKSONVILLE, TX 75766
214 S BOLTON ST	CONRAD,THEODORE	10091 FM 747	JACKSONVILLE, TX 75766
221 S MAIN ST	CONRAD,THEODORE J	218 S BOLTON ST	JACKSONVILLE, TX 75766
225 S MAIN ST	CONRAD,THEODORE J	218 S BOLTON ST	JACKSONVILLE, TX 75766
108 E RUSK JACKSONVILLE	DANNER DAVID	575 CR 4120	JACKSONVILLE, TX 75766
218 S MAIN ST	DCR INVESTMENTS LLC	PO BOX 385	LINDALE, TX 75771
216 S MAIN ST	DE SANTIAGO,BRAYAN	306 WILLIAMS DR	JACKSONVILLE, TX 75766
228 S MAIN JACKSONVILLE	EAST RICHARD AND NANCY	328 CR 3508	BULLARD, TX 75757
228 S MAIN ST	EAST,RICHARD	701 CANADA ST	JACKSONVILLE, TX 75766
205 E RUSK JACKSONVILLE	EIG 57 LLC	300 S MAIN ST	JACKSONVILLE, TX 75766
205 E RUSK ST	EIG 57 LLC	1909 SILVER CV	WHITEHOUSE, TX 75791
308 S MAIN ST	ENRIGHT,TODD R	308 S MAIN ST	JACKSONVILLE, TX 75766
105 E COMMERCE ST	GRABOW,FREDERICK J & CHERYL	1901 COUNTY ROAD 1814	JACKSONVILLE, TX 75766
215 S MAIN JACKSONVILLE	GRIFFIN EMILY	1312 HILLCREST ST	JACKSONVILLE, TX 75766
217 S MAIN JACKSONVILLE	GRIFFIN EMILY FARMER	1312 HILLCREST ST	JACKSONVILLE, TX 75766
219 S MAIN JACKSONVILLE	GRIFFIN EMILY FARMER	1312 HILLCREST ST	JACKSONVILLE, TX 75766
113 COMMERCE E JACKSONVILLE	GRP CONSULTING LLC	1520 CR 1616	JACKSONVILLE, TX 75766
111 E COMMERCE ST	HABERLE,EDNA F	2103 BAYLOR DR	JACKSONVILLE, TX 75766
103 E COMMERCE ST	KENNETH,RIPKOWSKI & SUE,KAREN	212 S BOLTON ST	JACKSONVILLE, TX 75766
208 S BOLTON ST	KENNETH,RIPKOWSKI & SUE,KAREN	212 S BOLTON ST	JACKSONVILLE, TX 75766
223 S MAIN ST	LUMPKINS,CHERYL	912 PINECOVE ST	JACKSONVILLE, TX 75766
216 S MAIN JACKSONVILLE	MARTINEZ MANUEL & LUISA	111 CANADA ST	JACKSONVILLE, TX 75766
117 COMMERCE E JACKSONVILLE	NORTH BOLTON FINANCE CO	P O BOX 319	JACKSONVILLE, TX 75766

201 E COMMERCE ST	PROCESS, COLLABORATION A CIRCLE TEN	801 VZ COUNTY ROAD 4929	BEN WHEELER ,TX 75754
108 E RUSK ST	QUILANTAN,NORMA ROCIO	2802 RUTGERS DR	HOUSTON ,TX 77062
103 E COMMERCE JACKSONVILLE	RIPKOWSKI KENNETH AND KAREN SUE	103 E COMMERCE	JACKSONVILLE, TX 75766
106 E RUSK JACKSONVILLE	RIPKOWSKI KENNETH AND SUSIE	103 E COMMERCE	JACKSONVILLE, TX 75766
225 MAIN S JACKSONVILLE	RIPKOWSKI KENNETH AND SUSIE	103 E COMMERCE	JACKSONVILLE, TX 75766
106 E RUSK ST	RIPKOWSKI,KENNETH & SUSIE	212 S BOLTON ST	JACKSONVILLE ,TX 75766
214 S MAIN ST	RITUAL LLC	214 S MAIN ST	JACKSONVILLE ,TX 75766
213 S MAIN ST	SHOP,MILES BARBER	3686 COUNTY ROAD 1905	JACKSONVILLE ,TX 75766
220 S MAIN ST	SIDES,JIMMY A	220 S MAIN ST	JACKSONVILLE ,TX 75766
109 E COMMERCE JACKSONVILLE	TERRY BEN & LINDSEY	6934 STATE HWY 135 N	JACKSONVILLE, TX 75766
214 S BOLTON JACKSONVILLE	TILLEY HENRY P	524 S BOLTON	JACKSONVILLE, TX 75766
220 S BOLTON ST	TILLEY,HENRY P	524 S BOLTON ST	JACKSONVILLE ,TX 75766
222 S BOLTON ST	TILLEY,HENRY P	524 S BOLTON ST	JACKSONVILLE ,TX 75766
215 S MAIN ST	TORRES,JUAN DANIEL	835 FORT WORTH ST	JACKSONVILLE ,TX 75766
217 S MAIN ST	TORRES,JUAN DANIEL	835 FORT WORTH ST	JACKSONVILLE ,TX 75766
219 S MAIN ST	TORRES,JUAN DANIEL	835 FORT WORTH ST	JACKSONVILLE ,TX 75766
109 E COMMERCE ST	WALLEY,BLAKE	109 E COMMERCE ST	JACKSONVILLE ,TX 75766
223 MAIN S JACKSONVILLE	WALTERS INCOME PROPERTIES L P	718 GREEN STREET N W	GAINESVILLE, GA 30501
115 COMMERCE E JACKSONVILLE	WILLIAMS JAMES E	257 E CAIN ST	BULLARD, TX 75757

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "H"-CENTRAL BUSINESS TO "H"-SPECIAL USE PERMIT FOOD TRUCK PARK, LOTS 11F, 12F,13F,14F, BLOCK 136, PAVED AREA, 225 S. MAIN ST, CITY OF JACKSONVILLE, TEXAS; WHITNEY GRAHAM, APPLICANT.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from zone "H"-Central Business to "H"-special use permit food truck park, lots 11F, 12F,13F,14F, Block 136, Paved Area, 225 S. Main St, City of Jacksonville, Texas; Whitney Graham, applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

SECTION 1. That from and after the effective date of this ordinance, Lots 11F-14F, Block 136, 225 S. Main., City of Jacksonville, Texas is hereby rezoned from Zone "H"-Central Business to "H"-special use permit food truck park. That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Special Use Permit for Residential unit incidental to primary permitted use will not:

SECTION 2. A. Substantially increase traffic hazards or congestion
B. Substantially increase fire hazards
C. Adversely affect the character of the neighborhood
D. Adversely affect the general welfare of the community
E. Overtax the public utilities

SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 10th DAY OF MAY, 2022.

MAYOR

RANDY GORHAM

ATTEST: _____

CITY SECRETARY



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>9.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u></u>
INITIATED BY:	<u></u>	EXHIBITS:	<u>P&Z Snapshot 5.4.22 501 W Larissa, 501 W Larissa SUP request , 501 W. Larissa SUP Ordinance</u>

EXECUTIVE SUMMARY:

THE PLANNING AND ZONING COMMISSISON MET IN A PUBLIC HEARING ON TUESDAY, MAY, 4TH 2022 AT CITY HALL TO REVIEW A SPECIAL USE PERMIT APPLICATION TO ALLOW FOR A MOBILE FOOD PARK LOCATED AT 501 W LARISSA. MR. SILVEY STATED THAT THE APPLICANT MEETS ALL THE REQUIRMENTS REQUIRED BY THE ORDINANCE. THE NEIBGHORING PROPERTY OWNER WAS PRESENT AND WAS IN OPPOSITION.

RECOMMENDED ACTION:

A MOTION WAS MADE AS PRESENTED WITH THE EXCEPTION OF ALLOWING ONLY ONE FOOD TRUCK.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



Planning and Zoning Commission Snapshot

Date of meeting: _____

Item: _____

	YES	NO
Claude Armstrong	_____	_____
Elaine McDonald	_____	_____
Becky Pavletich	_____	_____
Brenda Stahelin	_____	_____
Andy Calcote	_____	_____

of citizens present: _____

of who voted for: _____

of who voted against: _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

#660

PART I.

- A. Requesting: Please check the type of zoning you are requesting:
- ☐ General Zone Change (\$ 75.00) Non-refundable regardless of outcome
- ☒ Special Use Permit (\$ 75.00) Non-refundable regardless of outcome
- ☐ Temporary Use Permit (\$ 25.00) Non-refundable regardless of outcome

A General Zone Change is a request by an Applicant for a change in a designated Zoning District within the City limits of the City of Jacksonville to seek recommendation of the Planning & Zoning Commission for approval/denial of a request to change the designated Zoning to meet an applicant's specific request for use of their property. Recommendations are presented to the City Council for final approval. The process generally takes approximately 60-90 days. (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Special Use Permit is a permit requested in a designated Zoning District that is not a permissible use of the Zoning District in which the special use permit is being sought. Each Zoning District has specific Special Use Permits, which are required to be submitted before the Planning and Zoning Commission. (Examples: Included, but not limited to: Daycare Centers, Bed & Breakfast, Churches, Public Parks, Playground, Public or Private School & etc.) (REQUEST A COPY OF THE APPROVED USED OF ZONING DESIGNATIONS)

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B. Applicant (s) Name and Address

Applicant (s): Evangelina Mamacho

Address: 1124 Duquesne

City and State: Jacksonville FL 32206

Telephone No. 904-784-0802

Description & Location of Property requested to be changed:

Lot, Block & Addition: 1 B Block 1 of Udon 30/40/40/40

Property Address/Location: 501 W Duquesne Jacksonville FL 32206

Plat Page No (s): (If applicable): _____

PRESENT ZONING DESIGNATION
CLASSIFICATION: C-1 Commercial
AREA (ACREAGE): _____

PROPOSED ZONING REQUEST
CLASSIFICATION: SUP - Food Truck
AREA (ACREAGE): _____

C. REASON (S) FOR REQUEST (Please be specific): Food Truck

D. STATEMENT REGARDING RESTRICTIVE COVENANTS/DEED RESTRICTITON:

I have searched all applicable records and, to my best knowledge and belief, there are no restriction covenants that apply to the property as described in Part I (B) which would be in conflict with this rezoning request.

☐ NONE ☐ COPY ATTACHED
E. Attached hereto the sum of: ☒ (\$ 75.00) Zone Change/Special Use Permit
☐ (\$ 25.00) Temporary Use Permit

I do hereby understand that regardless of the outcome of this request, the processing fees stated above are non-refundable.

ALL REQUESTS FOR ZONING MUST INCLUDE THE FOLLOWING INFORMATION:

1. A site plan of all proposed uses on property under consideration to include but not limited to:
 - a. The zoning classification of all abutting zoning districts.
 - b. All public and private rights-of-way and easements bounding and intersecting the land under consideration.

CITY OF JACKSONVILLE
ZONING APPLICATION

PART II.

A. Authorization of Agent:

I (we), the undersigned, being owner (s) of the real property described above, do hereby authorize (PLEASE PRINT NAME) _____ to act as our agent in the matter of this request. The term agent shall be construed to mean any lessee, developer, option holder, or authorized individual who is legally authorized to act in behalf of the owner (s) of said property. (Application must be signed by all owners of subject property).

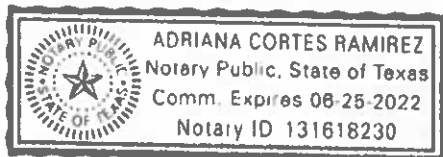
Owner (s) Name: Adela Aguilar Owner (s) Name: _____
Address: 5016 W. Lantana St Address: _____
City, State, Zip: Jacksonville TX City, State, Zip: _____
Phone: 757 66 903 372 6459 Phone: _____
Signature: [Signature] Signature: _____

The authorized Agent/Property Owner must sign this portion of the application in the presence of a Notary in and for the State of Texas. By signature of the Authorized Agent/Property Owner permission is being submitted to the Applicant to apply for the Zone Change.

AUTHORIZED AGENT'S/PROPERTY OWNERS NAME: Adela Aguilar
ADDRESS: _____
CITY, STATE, ZIP: _____

SIGNATURE OF AUTHORIZED AGENT/PROPERTY OWNER: [Signature]

SUBSCRIBED TO AND SWORN BEFORE ME, this 31 day of March, 20 22.



Adriana Ramirez
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

CITY OF JACKSONVILLE
ZONING APPLICATION

**INFORMATION FOR COMPLETING APPLICATIONS FOR
REQUESTING ZONE CHANGES**

- A. All zoning is by ordinance and only the City Council has the authority to adopt or to change an ordinance. The Council has assigned the study of zoning and rezoning to the City Planning and Zoning Commission, which will make recommendations to the council. If the Planning and Zoning Commission recommends this request for rezoning, it will not be effective until it is passed by the City Council. The rezoning process normally requires a period of sixty (60) to ninety (90) days.
- B. All requests must be filed in the Planning and Zoning Department located at 1220 South Bolton St., Jacksonville, Texas. A filing fee must be received with the completed application form.
- C. The Planning and Zoning Commission hears all requests on the third (3rd) Tuesday of each month at 5:30 P.M. in the Municipal Court, 307 E. Commerce, Jacksonville, TX. Please have a representative present at public hearing.
- D. The applicant has the duty to produce evidence before the Planning and Zoning Commission and City Council to legally justify the proposed zoning change. This generally requires a showing that conditions affecting the property have substantially changed since the last zoning classification decision of the City.

*******IMPORTANT*******

PLEASE CHECK WITH THE BUILDING OFFICIAL OR THE PUBLIC SERVICE DIRECTOR AS TO THE AVAILABILITY OF WATER AND SEWER TO SERVICE THE AREA WHERE YOU ARE ZONING TO BUILD. CHECK WITH THE BUILDING OFFICIAL OR THE ZONING DEPARTMENT AS TO THE RESTRICTIONS AND REGULATIONS OF CITY REQUIREMENTS FOR THE SET BACK REQUIREMENTS, PARKING REQUIREMENTS, PAVING REQUIREMENTS, ETC. AND RESEARCH THE AREA IN WHICH YOU ARE REQUESTING A ZONE CHANGE FOR CRITERIA STANDARDS REQUIRED FOR THAT ZONED AREA. YOU MAY BRING YOUR REQUEST BEFORE THE PLANNING AND ZONING BOARD AT ANY TIME FOR ANY REQUEST, BUT YOU MUST BE AWARE OF THE ZONING REQUIREMENTS OF THE AREA FOR WHICH YOU ARE SEEKING A ZONE CHANGE.



CITY OF JACKSONVILLE
1220 S Bolton St., Jacksonville, TX 75766
Phone: 903-589-3510 customerservice@jacksonvilletx.org
Call or email for Inspection

NEW COMMERCIAL BLDG PERMIT

PERMIT #: 660

Date Issued: 4/01/2022

JOB ADDRESS: 501 W Larrissa

Issued By: jkv.kmarks

Description of Work: SPECIAL USE PERMIT

Parcel No:

Subdivision:

Zoning:

Building Valuation:

Occupancy	Type	Factor	Sq Feet	Valuation
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TOTALS

Owner: Evangelina Camacho
1127 W Burleson
Jacksonville TX 75766

Owner Phone:

Contractor: Evangelina Camacho
1127 W Burleson
Jacksonville TX 75766

Email:
Phone:
Business Lic:

FEE CODE	QTY	DESCRIPTION	AMOUNT
ZONING		ZONING MODIFICATION	\$ 75.00
TOTAL			\$ 75.00

This permit is non-transferable and expires 180 days from issue if work has not commenced, or if construction ceases for a period of 180 days. The undersigned applicant acknowledges that he is responsible for calling for each inspection required for this project before beginning the next phase of construction. THIS INCLUDES A FINAL INSPECTION FOR ALL TYPES OF CONSTRUCTION. Permission is hereby given to commence the above described work, according to the conditions hereon and in accordance with the approved plans and specifications pertaining thereto. The permit or approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable City of Jacksonville ordinances, federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations and the Americans with Disabilities Act. City staff may advise the applicant of issues regarding State and Federal laws that the City staff member believes would be helpful to the applicant, but any such advice or comment is not a determination or interpretation of Federal or State law or regulation.

All commercial dumpsters must be provided by Republic per City Ordinance. (800) 678-7274

Signature: Chris Silvey

Date: 4-1-22



CITY OF JACKSONVILLE, TX

1220 S Bolton St.
Jacksonville, Texas 75766
(903) 586-3510
www.jacksonvilletx.org

Food Truck Permit Application

Business Name:

Primary Contact Name:

State Sales Tax ID Number:

Tacqueria Rivas

Evangelina Camacho

3-20445-2529-6

Phone (Cell Phone Preferred):

Email Address:

903-284-0802

Commissary Address:

City:

State:

Zip Code:

501 W Larissa St

Jacksonville

TX

75766

Food Prep Location:

City:

State:

Zip Code:

501 W Larissa St

Jacksonville

TX

75766

Operation Site Information:

☐ Food Truck Park

☒ Operation Site

☐ Both

Operation Site Permit Number:

3020921231

Distance (in feet) from nearest restaurant:

Distance (in feet) from nearest residence:

200 est

83 est

Proposed Sale Location Address:

City:

State:

Zip Code:

501 W Larissa St

Jacksonville

TX

75766

Sale Location Owner Name:

Owner Phone Number:

Current Zoning of Location:

Adela Rodriguez

903-372-6459

G-Commercial

Please state the nature of all goods, wares, or merchandise to be sold:

Taco Stand
varies item

Goods to be sold from:

☒ A Vehicle

☐ A Temporary Structure

☐ A Permanent Structure

Please note, the permit fee is \$100 and may be paid through our website at JacksonvilleTX.org/payments or a check delivered to our offices. All permits must be picked up in person at our office located at 1220 South Bolton St., Jacksonville, Texas 75766.

I have received a copy of the ordinance regulating food trucks, food truck parks, and operation sites.

Signature:

Date:

Applicant's Drivers License:

Evangelina Camacho

3-1-22

Please provide a photo of your food truck or trailer:



THE CITY OF JACKSONVILLE

NOTICE OF PUBLIC HEARING

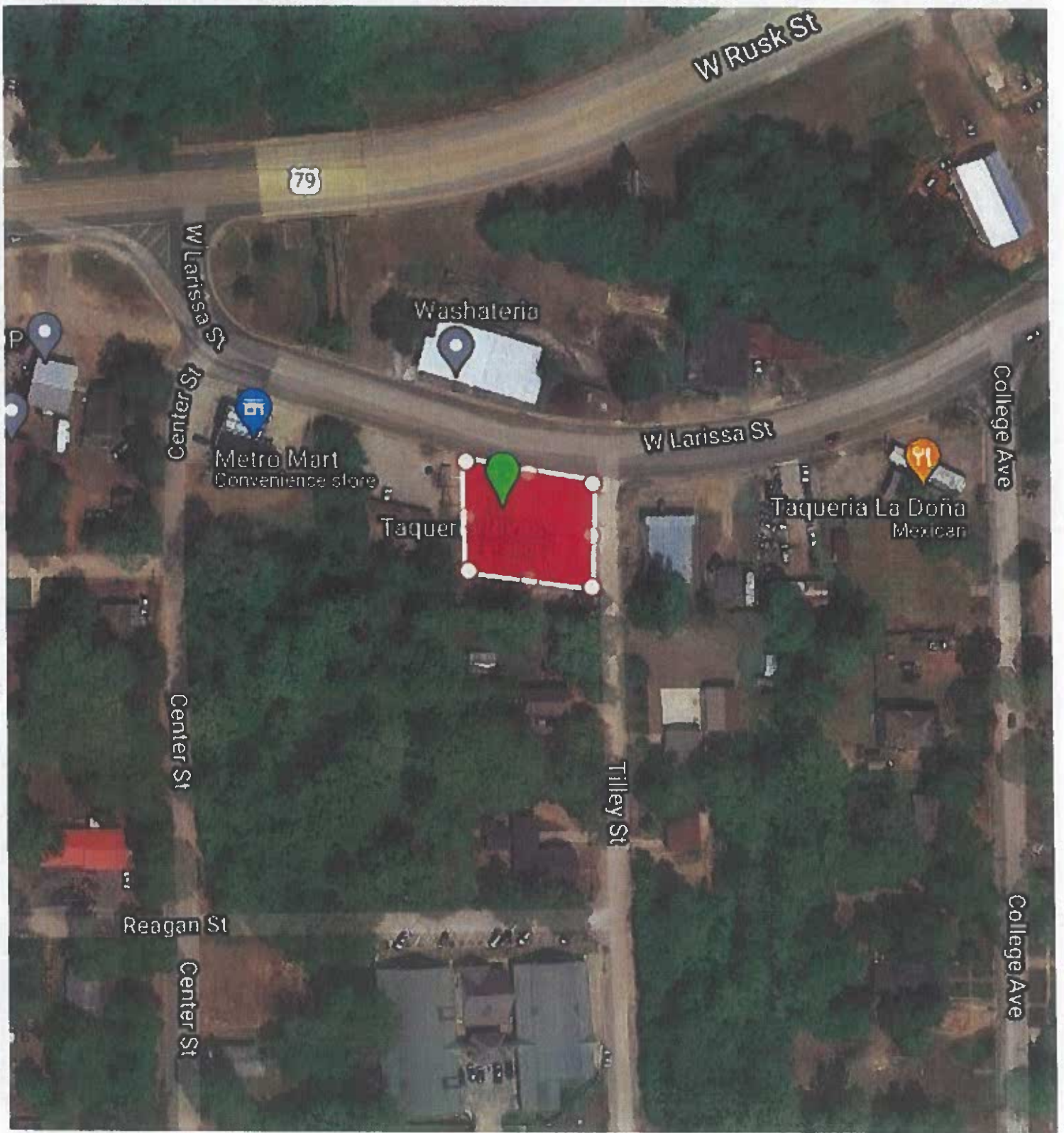
Notice is hereby given that Evangelina Camacho has submitted a request for Special Use Permit to allow for a Mobile Food Park located at 501 W Larissa St, City of Jacksonville.

Lots 1B, PT-1-2 & 3
Block 1
City of Jacksonville S/D

A Public Hearing has been scheduled for Wednesday, MAY 4, 2022; AT 12:00 PM
AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend meeting or provide written documentation.

A Second Public Hearing has been scheduled for Tuesday, MAY 10, 2022; AT 6:00 PM AT 315 S
RAGSDALE ST and all property owners desiring to be heard should attend or provide written documentation.

PLANNING AND ZONING COMMISSION





Property Address	Owner Name	Mailing Street	Mailing City, State, Zip	Qualifier
1200 LARISSA W JACKSONVILLE	JOHNSON ROBERT LEE	814 CIRCLE DR	JACKSONVILLE, TX 75766	
205 TILLEY ST	GOBEA, JESUS & JUANA	201 WATER ST	JACKSONVILLE, TX 75766	
207 TILLEY JACKSONVILLE	PAVLETICH PAUL SAYBLE	P O BOX 457	JACKSONVILLE, TX 75766	
208 CENTER JACKSONVILLE	CHEROKEE COUNTY TRUSTEE	LAMBRIGHT AND BURTON		
208 TILLEY JACKSONVILLE	LEWIS GARY DON ETAL	768 CR 3706	BULLARD, TX 75757	
208 TILLEY ST	SIMON, ARREDDENDO COLMENERO	208 TILLEY ST	JACKSONVILLE, TX 75766	
209 TILLEY JACKSONVILLE	PAVLETICH PAUL SAYBLE	P O BOX 457	JACKSONVILLE, TX 75766	
209 TILLEY ST	SAYBLE, PAVLETICH PAUL	PO BOX 457	JACKSONVILLE, TX 75766	
210 TILLEY ST	MUNOZ, ROBERTO & MARIA	247 HEATH LN	JACKSONVILLE, TX 75766	
212 CENTER JACKSONVILLE	CHEROKEE COUNTY TRUSTEE	LAMBRIGHT AND BURTON		
213 TILLEY ST	RUIZ, MANUELA	1011 N JACKSON ST APT H7	JACKSONVILLE, TX 75766	
400 CENTER JACKSONVILLE	SABERA INC	3072 YASMEEN CIR	FLINT, TX 75762	
412 CENTER JACKSONVILLE	THOMPSON THETA J SWINK	10892 CR 2209	TYLER, TX 75707	
415 W LARISSA ST	BERRY BILLY G TRUST	PO BOX 1508	JACKSONVILLE, TX 75766	
416 LARISSA W JACKSONVILLE	JOHNSON MITCHELL K	6912 POLO FARMS DR	SUMMERFIELD, NC 27358	
416 W LARISSA ST	JOHNSON, MITCHELL K	6912 POLO FARMS DR	SUMMERFIELD, NC 27358	
417 LARISSA W JACKSONVILLE	PAYNE GEORGE R	1825 CR 3201	JACKSONVILLE, TX 75766	
419 W LARISSA ST	THOMASON, DAVID H & MARY	308 TIMBERLINE DR	JACKSONVILLE, TX 75766	
500 W LARISSA ST	AUTRY, BARRY	1025 SE LOOP 456	JACKSONVILLE, TX 75766	
502 W LARISSA ST	MASNA LLC	3072 YASMEEN CIR	FLINT, TX 75762	
503 W LARISSA ST	RODRIGUEZ, ADELA	503 W LARISSA ST	JACKSONVILLE, TX 75766	
527 W LARISSA ST	SABERA INC	3072 YASMEEN CIR	FLINT, TX 75762	
Larissa W	TAYLOR, GLEN J & JANICE	951 COUNTY ROAD 3106	JACKSONVILLE, TX 75766	
LARISSA W JACKSONVILLE	TEXAS DEPT OF TRANSPORTATION	P O BOX 2031	TYLER, TX 75710	

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "G"-COMMERCIAL TO "G"-SPECIAL USE PERMIT FOOD TRUCK PARK, LOT 1B, PT-1-2&3 BLOCK 1, LLOYD SUBDIVISION, 501 W. LARISSA ST, CITY OF JACKSONVILLE, TEXAS; EVANGELINA CAMACHO, APPLICANT.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from zone "G"-Commercial to "G"-special use permit food truck park, lot 1B, PT-1-2&3 Block 1, Lloyd Subdivision, 501 W. Larissa St, City of Jacksonville, Texas; Evangelina Camacho, applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the Planning and Zoning Commission of the City of Jacksonville, Texas had heretofore received an application for that purpose and referred the same to the City Council with a favorable recommendation and report of said Zoning Commission; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

SECTION 1. That from and after the effective date of this ordinance, Lot 1B, Block 1, Lloyd Subdivision, 501 W. Larissa., City of Jacksonville, Texas is hereby rezoned from Zone "G"-Commercial to "G"-special use permit food truck park. That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Special Use Permit for Residential unit incidental to primary permitted use will not:

SECTION 2. A. Substantially increase traffic hazards or congestion
B. Substantially increase fire hazards
C. Adversely affect the character of the neighborhood
D. Adversely affect the general welfare of the community
E. Overtax the public utilities

SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 10th DAY OF MAY, 2022.

MAYOR

RANDY GORHAM

ATTEST: _____

CITY SECRETARY



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>10.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u></u>
INITIATED BY:	<u></u>	EXHIBITS:	<u>P&Z Snapshot 5.4.22 611 SE Loop 456, 611 SE Loop 456 SUP Request, 611 SE Loop 456 SUP Ordinance</u>

EXECUTIVE SUMMARY:

THE PLANNING AND ZONING COMMISSION MET IN A PUBLIC HEARING ON TUESDAY, MAY, 4TH 2022 AT CITY HALL TO REVIEW A SPECIAL USE PERMIT APPLICATION TO ALLOW FOR AN ELECTRONIC MESSAGE BOARD AT THE CHEROKEE COUNTY LIVE-STOCK SHOW AND EXPOSITION. THE HEIGHT, SIZE AND SETBACKS ARE ALL IN COMPLIANCE WITH THE CITY OF JACKSONVILLE REGULATIONS.

RECOMMENDED ACTION:

A MOTION WAS MADE TO THE CITY COUNCIL TO APPROVE THE APPLICATION AS PRESENTED.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



Planning and Zoning Commission Snapshot

Date of meeting: _____

Item: _____

	YES	NO
Claude Armstrong	_____	_____
Elaine McDonald	_____	_____
Becky Pavletich	_____	_____
Brenda Stahelin	_____	_____
Andy Calcote	_____	_____

of citizens present: _____

of who voted for: _____

of who voted against: _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

1220 S DOLTON
#47
\$75.00

PART I.

- A. Requesting: Please check the type of zoning you are requesting:
- ☐ General Zone Change (\$ 75.00) Non-refundable regardless of outcome
 - ☒ Special Use Permit (\$ 75.00) Non-refundable regardless of outcome
 - ☐ Temporary Use Permit (\$ 25.00) Non-refundable regardless of outcome

A General Zone Change is a request by an Applicant for a change in a designated Zoning District within the City limits of the City of Jacksonville to seek recommendation of the Planning & Zoning Commission for approval/denial of a request to change the designated Zoning to meet an applicant's specific request for use of their property. Recommendations are presented to the City Council for final approval. The process generally takes approximately 60-90 days. (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Special Use Permit is a permit requested in a designated Zoning District that is not a permissible use of the Zoning District in which the special use permit is being sought. Each Zoning District has specific Special Use Permits, which are required to be submitted before the Planning and Zoning Commission. (Examples: Included, but not limited to: Daycare Centers, Bed & Breakfast, Churches, Public Parks, Playground, Public or Private School & etc.) (REQUEST A COPY OF THE APPROVED USED OF ZONING DESIGNATIONS)

A Temporary Use Permit is a request initiated by a property owner or his authorized agent by filing an application with the Planning and Zoning Commission. The application shall be accompanied by a site plan, drawn to scale, showing the location and arrangement of the proposed temporary use. A Temporary Use Permit is for temporary use of property for an event or action that is not to be construed as permanent. A Temporary Use Permit shall be considered by the Planning and Zoning Commission and City Council and shall include specific time limits. (Examples: included, but not limited to: Carnival, Circus, Temporary Skating Rink, Temporary Church Revival, Tent Revival, Amusement Development for temporary or seasonal periods of time.)

B. Applicant (s) Name and Address

Applicant (s): CHEROKEE COUNTY STOCK SHOW EXPOSITION
Address: P.O. BOX 705 / 611 SE LOOP 456
City and State: JACKSONVILLE TX 75766
Telephone No. 903-625-0519

Description & Location of Property requested to be changed:

Lot, Block & Addition: A 41 BLK 3442 TR 29 J PINE DA 600
Property Address/Location: 611 SE LOOP 456
JACKSONVILLE, TX 75766

Plat Page No (s): (If applicable): _____

PRESENT ZONING DESIGNATION

CLASSIFICATION: _____

AREA (ACREAGE): 19.785

PROPOSED ZONING REQUEST

CLASSIFICATION: _____

AREA (ACREAGE): _____

C. REASON (S) FOR REQUEST (Please be specific): LED SIGN

D. STATEMENT REGARDING RESTRICTIVE COVENANTS/DEED RESTRICTITON:

I have searched all applicable records and, to my best knowledge and belief, there are no restriction covenants that apply to the property as described in Part I (B) which would be in conflict with this rezoning request.

☐ NONE ☐ COPY ATTACHED
E. Attached hereto the sum of: \$75.00 ☒ (\$ 75.00) Zone Change/Special Use Permit
☐ (\$ 25.00) Temporary Use Permit

I do hereby understand that regardless of the outcome of this request, the processing fees stated above are non-refundable.

ALL REQUESTS FOR ZONING MUST INCLUDE THE FOLLOWING INFORMATION:

1. A site plan of all proposed uses on property under consideration to include but not limited to:
 - a. The zoning classification of all abutting zoning districts.
 - b. All public and private rights-of-way and easements bounding and intersecting the land under consideration.

SEE ATTACHED

CITY OF JACKSONVILLE
ZONING APPLICATION

PART II.

A. Authorization of Agent:

I (we), the undersigned, being owner (s) of the real property described above, do hereby authorize (PLEASE PRINT NAME) _____ to act as our agent in the matter of this request. The term agent shall be construed to mean any lessee, developer, option holder, or authorized individual who is legally authorized to act in behalf of the owner (s) of said property. (Application must be signed by all owners of subject property).

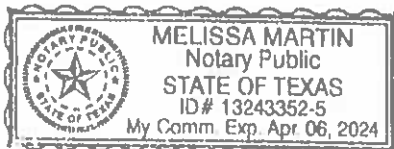
Owner (s) Name: _____ Owner (s) Name: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Phone: _____ Phone: _____
Signature: _____ Signature: _____

The authorized Agent/Property Owner must sign this portion of the application in the presence of a Notary in and for the State of Texas. By signature of the Authorized Agent/Property Owner permission is being submitted to the Applicant to apply for the Zone Change.

AUTHORIZED AGENT'S/PROPERTY OWNERS NAME: BART BAUER
ADDRESS: 10 BOX 705 / 611 SE LOOP 456
CITY, STATE, ZIP: JACKSONVILLE FL 32211

SIGNATURE OF AUTHORIZED AGENT/PROPERTY OWNER: _____

SUBSCRIBED TO AND SWORN BEFORE ME, this 11th day of March, 20 22.



Melissa Martin
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

CITY OF JACKSONVILLE
ZONING APPLICATION

**INFORMATION FOR COMPLETING APPLICATIONS FOR
REQUESTING ZONE CHANGES**

- A. All zoning is by ordinance and only the City Council has the authority to adopt or to change an ordinance. The Council has assigned the study of zoning and rezoning to the City Planning and Zoning Commission, which will make recommendations to the council. If the Planning and Zoning Commission recommends this request for rezoning, it will not be effective until it is passed by the City Council. The rezoning process normally requires a period of sixty (60) to ninety (90) days.
- B. All requests must be filed in the Planning and Zoning Department located at 1220 South Bolton St., Jacksonville, Texas. A filing fee must be received with the completed application form.
- C. The Planning and Zoning Commission hears all requests on the third (3rd) Tuesday of each month at 5:30 P.M. in the Municipal Court, 307 E. Commerce, Jacksonville, TX. Please have a representative present at public hearing.
- D. The applicant has the duty to produce evidence before the Planning and Zoning Commission and City Council to legally justify the proposed zoning change. This generally requires a showing that conditions affecting the property have substantially changed since the last zoning classification decision of the City.

*******IMPORTANT*******

PLEASE CHECK WITH THE BUILDING OFFICIAL OR THE PUBLIC SERVICE DIRECTOR AS TO THE AVAILABILITY OF WATER AND SEWER TO SERVICE THE AREA WHERE YOU ARE ZONING TO BUILD. CHECK WITH THE BUILDING OFFICIAL OR THE ZONING DEPARTMENT AS TO THE RESTRICTIONS AND REGULATIONS OF CITY REQUIREMENTS FOR THE SET BACK REQUIREMENTS, PARKING REQUIREMENTS, PAVING REQUIREMENTS, ETC. AND RESEARCH THE AREA IN WHICH YOU ARE REQUESTING A ZONE CHANGE FOR CRITERIA STANDARDS REQUIRED FOR THAT ZONED AREA. YOU MAY BRING YOUR REQUEST BEFORE THE PLANNING AND ZONING BOARD AT ANY TIME FOR ANY REQUEST, BUT YOU MUST BE AWARE OF THE ZONING REQUIREMENTS OF THE AREA FOR WHICH YOU ARE SEEKING A ZONE CHANGE.



CITY OF JACKSONVILLE
1220 S Bolton St., Jacksonville, TX 75766
Phone: 903-589-3510 customerservice@jacksonvilletx.org
Call or email for Inspection

COMMERCIAL ADDITION PERMIT

PERMIT #: 647

Date Issued: 3/29/2022

JOB ADDRESS: 611 SE Loop 456

Issued By: jkv.kmarks

Description of Work: COMMERCIAL SIGN

Parcel No:

Subdivision:

Zoning:

Building Valuation:

Occupancy	Type	Factor	Sq Feet	Valuation
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TOTALS

Owner: Cherokee County Stock Show
PO Box 705
Jacksonville TX 75766

Owner Phone:

Contractor: Cherokee County Stock Show
PO Box 705
Jacksonville TX 75766

Email:
Phone:
Business Lic:

FEE CODE	QTY	DESCRIPTION	AMOUNT
BO/APZ		BOARD OF ADJ/APPEALS/CODES/ZONING	\$ 75.00
TOTAL			\$ 75.00

This permit is non-transferable and expires 180 days from issue if work has not commenced, or if construction ceases for a period of 180 days. The undersigned applicant acknowledges that he is responsible for calling for each inspection required for this project before beginning the next phase of construction. THIS INCLUDES A FINAL INSPECTION FOR ALL TYPES OF CONSTRUCTION. Permission is hereby given to commence the above described work, according to the conditions hereon and in accordance with the approved plans and specifications pertaining thereto. The permit or approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable City of Jacksonville ordinances, federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations and the Americans with Disabilities Act. City staff may advise the applicant of issues regarding State and Federal laws that the City staff member believes would be helpful to the applicant, but any such advice or comment is not a determination or interpretation of Federal or State law or regulation.

All commercial dumpsters must be provided by Republic per City Ordinance. (800) 678-7274

Signature: _____

Date: _____



Sincerely,



THE CITY OF JACKSONVILLE

NOTICE OF PUBLIC HEARING

Notice is hereby given that Cherokee County Stock Show & Exposition has submitted a request for a Special Use Permit to allow for an Electronic Message Board located at 611 SE Loop 456, City of Jacksonville.

Lot A41
Block 3442
Track 29
Jose Pineda S/D

A Public Hearing has been scheduled for **Wednesday, MAY 4, 2022; AT 12:00 PM**
AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend meeting or provide written documentation.

A Second Public Hearing has been scheduled for **Tuesday, MAY 10, 2022; AT 6:00 PM AT 315 S RAGSDALE ST** and all property owners desiring to be heard should attend or provide written documentation.

PLANNING AND ZONING COMMISSION





Property Address	Owner Name	Mailing Street	Mailing City, State, Zip
LOOP 456 SOUTH	LEWIS AND COMPANY JACKSONVILLE PROPE	3797 WATKINS PLACE	ATLANTA, GA 30319
LOOP 456	CHEROKEE CO STOCK SHOW	P O BOX 705	JACKSONVILLE, TX 75766
LOOP 456	GLASS HUBERT OIL CO	36036 US HIGHWAY 69 N	JACKSONVILLE, TX 75766
	GLASS HUBERT OIL CO	36036 US HIGHWAY 69 N	JACKSONVILLE, TX 75766
	GLASS HUBERT OIL CO	36036 US HWY 69 N	JACKSONVILLE, TX 75766
	MCDONALD ZANE	PO BOX 77	JACKSONVILLE, TX 75766
323 CR 1617	MCDONALD ZANE	PO BOX 77	JACKSONVILLE, TX 75766
LOOP 456 JACKSONVILLE	GLASS HUBERT OIL CO	36036 US HWY 69 N	JACKSONVILLE, TX 75766
	MCDONALD ZANE	PO BOX 77	JACKSONVILLE, TX 75766

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "J"-WHOLESALE, WAREHOUSE & MANUFACTURING TO "J"-SPECIAL USE PERMIT ALLOWING FOR AN ELECTRONIC MESSAGE BOARD, ABSTRACT 41, TRACT 29, BLOCK 3442, JOSE PINEDA SURVEY, 611 S.W. LOOP 456, CITY OF JACKSONVILLE, TEXAS; CHEROKEE STOCK SHOW & EXPOSITION, APPLICANT.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from zone "J"-Wholesale, Warehouse & Manufacturing to "J"-special use permit allowing for an electronic message board, Abstract 41, Tract 29, Block 3442, Jose Pineda Survey, 611 S.W. Loop 456, City of Jacksonville, Texas; Cherokee Stock Show & Exposition, applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the Planning and Zoning Commission of the City of Jacksonville, Texas had heretofore received an application for that purpose and referred the same to the City Council with a favorable recommendation and report of said Zoning Commission; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

- SECTION 1. That from and after the effective date of this ordinance, A-41, Block 3442, Jose Pineda Survey, 611 S.W. Loop 456., City of Jacksonville, Texas is hereby rezoned from Zone "J"-Wholesale, Warehouse & Manufacturing to "J"-special use permit allowing for an electronic message board. That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Special Use Permit for Residential unit incidental to primary permitted use will not:
- SECTION 2. A. Substantially increase traffic hazards or congestion
B. Substantially increase fire hazards
C. Adversely affect the character of the neighborhood
D. Adversely affect the general welfare of the community
E. Overtax the public utilities
- SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 10th DAY OF MAY, 2022.

MAYOR

RANDY GORHAM

ATTEST: _____

CITY SECRETARY



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>11.A.</u>
DEPARTMENT:	<u>Council and Board</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>April 12, 2022 Regular Council Meeting, May 5, 2022 Agenda Workshop</u>

EXECUTIVE SUMMARY:

This item is the minute approval for Tuesday, April 12, 2022 regular council meeting and Thursday, May 5, 2022 agenda workshop.

RECOMMENDED ACTION:

Approve the minutes.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Council approves minutes for all meetings.

**JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, APRIL 12, 2022
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM**

Meeting Items

**5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:**

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

CALL TO ORDER

Mayor Randy Gorham 6:00 pm.

Present: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock

INVOCATION

Graham Hale of Fellowship Bible Church gave the invocation.

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Randy Gorham led everyone in the pledges.

SPECIAL PRESENTATION –

**EMPLOYER OF THE MONTH PRESENTED BY JEDCO
PRESIDENT SHANE PACE - ZYKLUS HEAT
TRANSFER, INC.**

JEDCO President Shane Pace presented the award to Corey Simmons and several staff members of Zyklus Heat Transfer, Inc.

SESQUICENTENNIAL COMMITTEE PRESENTATION

Mr. Sam Hopkins of the Sesquicentennial Committee told council the time capsule opening will be May 11 at 11 am. Dr. Debroah Burkett told council they will be holding a historical walk-thru at the old City Cemetery. Mrs. Kathleen Stanfield presented the committee's plan for the main celebration the week of October 15-22.

**READING OF A PROCLAMATION BY GOVERNOR
ABBOTT DECLARING APRIL 10-16, 2022 AS PUBLIC
SAFETY TELECOMMUNICATORS WEEK**

Mayor Randy Gorham read the proclamation and presented it to several members of the communications staff.

CITIZEN PARTICIPATION

Mr. Joey Harrington came forward regarding a dog barking at all hours of the day.

**CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA
AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION**

Councilman Tim McRae made a motion to approve the consent agenda. Second, by Councilman Hubert Robinson. All voted "Aye"

**MINUTE APPROVAL MARCH 8, 2022 REGULAR
COUNCIL MEETING; APRIL 7, 2022 AGENDA
WORKSHOP.**

**REAPPOINT JORGE ARAGON TO THE ACCESS
BOARD OF TRUSTEES. MAYORAL APPOINTMENT**

**APPROVE THE INVESTMENT POLICY FOR THE CITY
OF JACKSONVILLE**

**APPROVE THE STREET CLOSURE FOR THE ANNUAL
TOMATO FEST**

**ANY ACTION OUT OF EXECUTIVE SESSION IF
NECESSARY**

Councilwoman Mindy Gellock made a motion to enter into a lease with the county for the old police station at 210 W. Larrissa. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

Councilwoman Mindy Gellock made a motion to lease four acres adjacent to and north of the landfill to Republic Services. Second, by Councilman Tim McRae. All voted "aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACTION

City Manager James Hubbard told council the city no longer

AN ORDINANCE REGARDING ON-SITE SEWER FACILITIES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION DELAYING THE CENTERPOINT GRIP RATE INCREASE 45 DAYS

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION APPROVING THE APPLICATION FOR A TEXAS WATER DEVELOPMENT BOARD LOAN

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A GRANT CONCRACT WITH TCEQ FOR IMPROVEMENTS TO LAKE ACKER

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A PROFESSIONAL SERVICES CONTRACT WITH AUKLAND CONSULTING FOR DESIGN WORK AT LAKE ACKER

DISCUSS AND CONSIDER WITH POSSIBLE ACTION GRANTING ONCOR (6) EASEMENTS TO ASSIST IN THE WIDENING OF HWY 175

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AWARDING THE BID ON WELL #1 REHAB

DISCUSS AND CONSIDER WITH POSSIBLE ACTION THE PURCHASE OF FIRE DEPARTMENT BUNKER GEAR FROM NAFECO VIA BUYBOARD CONTRACT 603-20 FOR AN AMOUNT NOT TO EXCEED \$102,000

OPEN FORUM FOR MAYOR AND COUNCIL

DISCUSS AND CONSIDER WITH POSSIBLE ACTION ADOPTING AN ORGANIZATION "STRATEGY MAP"

CITY MANAGER REPORT

ADJOURN

has staff certified to do inspections on on-site sewer facilities. This ordinance allows the city manager to use a third party do the inspections. Councilman Hubert Robinson made a motion to approve the ordinance. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard told council this is something we do annually and it will delay the GRIP rate increase 45 days. Councilwoman Mindy Gellock made a motion to approve the resolution. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

City Manager James Hubbard told council this resolution is approving the application to the Texas Water Development Board for a \$5.915 million low interest loan. The funds will be used to replace approximately 9,000 feet of sewer line between South Bolton and Corinth road. It will also be used for a new lift station at the lake. Councilman Tim McRae made a motion to approve the resolution. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

City Manager James Hubbard said this resolution is accepting a grant from TCEQ for the design of the necessary improvements at Lake Acker. Councilman Tim McRae made a motion to approve the resolution. Second, by Councilman Hubert Robinson. All voted "Aye"

City Manager James Hubbard told council this is related to the previous item and is a service contract for the design of the necessary improvements at Lake Acker. Councilwoman Mindy Gellock made a motion to approve the contract. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard said these easements are not in the city limits and are on city property along Hwy. 175. Mr.Hubbard explained that due to the widening of Hwy. 175, utility lines will have to be relocated. Councilman Tim McRae made a motion to approve the easements. Second, by Councilman Hubert Robinson. All voted "Aye"

City Manager James Hubbard reviewed the bids with the council. The low bidder and high score in the ranking process was Weisinger Inc. Councilwoman Mindy Gellock made a motion to award the bid to Weisinger Inc. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard told council this is an unbudgeted item, but due to supply chain issues, the gear needs to be ordered now rather than pushed off to next budget year. Councilman Tim McRae made a motion to approve the purchase. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

Mayor Randy Gorham stated he attended the BBQ downtown over the weekend and it was a great event.

City Manager James Hubbard stated this strategy map came out of the visioning session. He stated this would be a guide for staff to use during the budget process. Mr. Hubbard reviewed the map with the council. Councilman Tim McRae made a motion to adopt the strategy map. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

City Manager James Hubbard told everyone in attendance that the Board of Adjustments had condemned nine structures in town. He thanked the staff and the board for their hard work in the process. Mr Hubbard showed staff a slide containing a list of the grants the city has received over the last couple of years. Mr. Hubbard told everyone about proposition "A" on the ballot on May 7. The proposition is whether the city should sell or lease the property called Kiwanis Park. Mr. Hubbard reminded everyone May 7 is the city wide clean up day.

6:44 pm

Randy Gorham, Mayor

City of Jacksonville

Greg Lowe, City Secretary

**JACKSONVILLE CITY COUNCIL MEETING
THURSDAY, MAY 5, 2022
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mayor Randy Gorham 12:00 pm

Present: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock

INVOCATION

Mayor Randy Gorham

CITIZEN PARTICIPATION

No one came forward.

PRESENTATION BY GENE KEENON OF REPUBLIC SERVICES

Mr. Gene Keenon of Republic Services presented council with options in regards to a city-wide trash cart program. Mr. Keenon stated the new carts would be about \$2.36 more per month and would require a new 10-year contract between the city and Republic Services. No action was taken on this item.

REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING TUESDAY, MAY 10, 2022 (SEE ATTACHED PROPOSED AGENDA) NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THE PROPOSED AGENDA BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY CLERK AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA

City Manager James Hubbard reviewed the proposed agenda with council. No action was taken on any items.

DISCUSSION OF THE PROPOSED BUDGET SCHEDULE

Finance Director Roxanna Briley presented council with the proposed budget schedule. Mayor Randy Gorham said he will be out of town the day of the proposed budget workshop on August 29. Mrs. Briley said she would look at the calendar and provide other possible dates to hold the budget workshop.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION SETTING TUESDAY, MAY 10, 2022 AT 6PM AS THE TIME AND DATE TO CANVAS THE MUNICIPAL AND SPECIAL ELECTIONS HELD ON MAY 7, 2022.

Councilman Hubert Robinson left the meeting prior to the motion on this item.

Councilwoman Mindy Gellock made a motion set Tuesday, May 10, 2022 at 6:00 pm as the date and time to canvass the municipal and special elections held on May 7, 2022. Second, by Councilman Tim McRae. All voted "Aye" 4-0

QUESTIONS, COMMENTS, DISCUSSION

City Manager James Hubbard reminded everyone about the cleanup day this Saturday.

ADJOURN

1:29 pm

**Randy Gorham, Mayor
City of Jacksonville**

Greg Lowe, City Secretary



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>11.B.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

The municipal judges are re-appointed every two years. Judge Mascot was last appointed in 2020. Council appoints the municipal court judges.

RECOMMENDED ACTION:

Re-appoint Paul Mascot as Municipal Court Judge.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Charter calls for Municipal Court Judges to server two year terms and to be appointed by council.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>13.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>May 10, 2022 Canvass Resolution</u>

EXECUTIVE SUMMARY:

The City Council is required by charter to canvass the results of the May 7, 2022 municipal and special elections.

RECOMMENDED ACTION:

In the May 7, Election Councilwoman Mindy Gellock (District 2) and Mayor Pro-tem Rob Gowin (District 4) were on the ballot as unopposed candidates. A special election was held to determine whether the city should be allowed to lease or sell the property commonly called KIWANIS Swim Area. It is required that the council canvass the results of the election to make them official.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

City Charter Article III; Section 7

RESOLUTION 5-2022-01

STATE OF TEXAS H

COUNTY OF CHEROKEE H

CITY OF JACKSONVILLE H

WHEREAS, on this the 10TH day of May, 2022, the City Council of the City of Jacksonville, Texas, met for their monthly meeting and took up the matter of canvassing returns and declaring the results of the City Council and Special Elections of said City on May 7, 2022, and the City Council having canvassed the returns say that such candidate for the place sought, received the number of votes shown opposite their names and Proposition “A” received the number of for and against votes shown below:

MINDY GELLOCK	District 2	44 Votes
ROB GOWIN	District 4	70 Votes
PROPOSITION “A”	184 For	107 Against

NOW, THEREFORE, it appearing to the City Council that Mindy Gellock and Rob Gowin have received a majority of all the votes cast and were unopposed in their respective races, they are therefore declared elected to said position. Furthermore, 184 votes were cast for Proposition “A” and 107 votes were cast against Proposition “A”, Proposition “A” therefore passes.

SIGNED THIS THE 10TH DAY OF MAY, 2022.

MAYOR RANDY GORHAM

ATTEST:

CITY SECRETARY GREG LOWE



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>14.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u>Ordinance Utility Disconnect Policy, Redline - New Due Date Late Payment Penalty Ordinance, Redline Changes - New Fees incident to the sale of water Ordinance</u>

EXECUTIVE SUMMARY:

Staff is recommending amending the utility billing ordinance to shorten the payment window prior to disconnect. Staff believe this will lead to fewer annual write-offs. City attorney is still working on this ordinance. It will be added prior to Tuesday.

RECOMMENDED ACTION:

Approve an ordinance amending the payment window period.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Decrease the number of write-offs for utility bills.

LEGAL:

The city attorney prepared the ordinance.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AMENDING TO DELETE THE CURRENT FORM OF CHAPTER 21-WATER AND SEWERS, ARTICLE I-IN GENERAL, SECTION 21-3- DUE DATE; LATE PAYMENT PENALTY AND SECTION 21-6-FEES INCIDENT TO THE SALE OF WATER AND ADOPTING IN ITS PLACE THE FOLLOWING CHAPTER 21-WATER AND SEWERS, ARTICLE I-IN GENERAL, SECTION 21-3-DUE DATE; LATE PAYMENT PENALTY AND SECTION 21-6-FEES INCIDENT TO THE SALE OF WATER, AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City Council of the City of Jacksonville, Texas has previously enacted certain ordinances concerning water and sewer and late fees containing provisions concerning disconnection and reconnection thereof; and

WHEREAS, the City Council believes that changes to the said sections are warranted; and

WHEREAS, the City of Jacksonville desires to protect the health, safety and welfare of its residents.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE THAT CHAPTER 21-WATER AND SEWERS, ARTICLE I-IN GENERAL, SECTION 21-3-DUE DATE; LATE PAYMENT PENALTY AND SECTION 21-6-FEES INCIDENT TO THE SALE OF WATER NOW A PART OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE, TEXAS BE DELETED AND STRICKEN AND THAT THE FOLLOWING BE SUBSTITUTED THEREFOR:

Section 1.

ARTICLE I – IN GENERAL.

Sec. 21-3-Due date; late payment penalty.

Such rates and charges hereby fixed and prescribed shall be paid by the residential users of the water and wastewater system to the water collection department on or before the twentieth day after billing by 5:00 p.m., which date shall be the date that all such charges are due and payable. In the event that the user or customer does not pay the amount due in full by the twentieth day after billing, then it shall be the duty of the water collection department to add to such statement a late payment penalty of the sum of ten (10) percent of said statement rounded to the penny nearest the decimal, and then said statement shall be due and payable on or before the thirtieth day after billing and, if not paid by this day, shall be delinquent and is subject to disconnection. Accounts disconnected for nonpayment will require payment in full before service is reconnected.

Sec. 21-6-Fees incident to the sale of water.

That after June 1, 2019, fees to be charged in connection with the sale and delivery of water by the City of Jacksonville, Texas, shall be as follows:

- (1) *Bad check collection fee.* Any check payable to the city in payment for utilities used by any person, firm or corporation which is returned to the city marked "insufficient funds" or returned for any reason shall incur a penalty for collection and failure to pay of thirty dollars (\$30.00) to be added to the bill then due for water and waste water service. A return check shall constitute nonpayment for service and shall result in the same action and conditions applicable in the case of any other unpaid utility account.
- (2) *Transfer fee.* The city shall impose a charge of fifty dollars (\$50.00) on any customer who transfers an account within the city from one location within the system to another location. Transfer is deemed to have taken place if a customer opens an account within fifteen (15) days of disconnecting an existing account. Application fee is not transferable.
- (3) *Water deposit fee.*
 - a. Deposits for residential water use shall be seventy-five dollars (\$75.00) per connection with a twenty-five dollar (\$25.00) application fee.
 - b. Deposits for commercial or any other type of water use shall be based on water meter size plus an application fee of twenty-five dollars (\$25.00) per connection.
 - c. Deposits will be refunded after twelve (12) months of on time payments by way of credit on account. No cash refunds for deposits will be issued unless account is closed in good standing before the twelve (12) months.
- (4) *Additional residential water deposit.* If a customer's water account has been closed for

nonpayment and has an uncollected balance, an additional three-hundred-dollar (\$300.00) deposit will be required (three-hundred dollars (\$300.00) total deposit) in order to open a new water account.

(5) *Reconnect fees.*

Failure to meet payment agreement or after thirty (30) days non-payment, water service will be disconnected.

- a. A thirty-five dollar (\$35.00) nonrefundable reconnect fee shall be charged to any customer reconnecting to the water system during normal business hours.
- b. A fifty dollar (\$50.00) nonrefundable reconnect fee shall be charged to any customer reconnecting to the water system after normal business hours. No account will be turned on between the hours of 10:00 p.m. through 7:00 a.m.
- c. Accounts disconnected for nonpayment will require payment in full before service is reconnected.

(6) *Meter tampering fee.* A five hundred-dollar (\$500.00) fee may be charged to any residential customer whose service has been tampered with in the following manner.

- a. Broken meter housing;
- b. Damaged or broken curb stop;
- c. Communication port housing broken;
- d. Meter lock removed;
- e. Broken meter;
- f. Stolen meter;
- g. Unauthorized connection inserted;
- h. Any unauthorized water usage.

Commercial customers shall be charged the cost of the meter for any of the damages listed above.

Customers that intentionally damage the communication housing located on the top of the meter box will be subject to a thirty dollar (\$30.00) charge for replacement.

Customers that intentionally damage the antenna housings will be charged two hundred dollar (\$200.00) fee for replacement of the components.

Customers who suffer accidental damage to meters can be charged replacement cost of the damaged parts plus labor costs.

(These fees must be paid prior to reconnection of service.)

- (7) *Meter testing fees.* Customers may request a meter test if they feel that their readings are inaccurate. If the meter tests as accurate, the customers will pay all fees as listed below plus any labor or other associated fees. If the meter tests as inaccurate, the City of Jacksonville will bear the cost of testing and labor.

If a customer wishes their meter to be tested the following fees apply:

¾ inch or less	\$75.00
1 inch	\$75.00
1 ½ inch	\$75.00
2 inch	\$550.00
3 inch	\$550.00
4 inch	\$550.00
6 inch	\$550.00
8 inch	\$750.00
10 inch	\$750.00

Nothing contained herein shall be construed to prevent the city from pursuing civil or criminal penalties against any person or parties tampering with, damaging and/or using without authorization, water service to the maximum allowed by state or local laws.

Section 2. **Severability.** In the event any clause, phrase, provisions, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part

declared to be invalid or unconstitutional; and the City Council of the City of Jacksonville, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

INTRODUCED, READ, and ADOPTED this the ____ day of May, 2022, at a Meeting of the City Council of Jacksonville, Texas after the timely posting of a public agenda and after complying with all legal prerequisites needed for the adoption of this ordinance.

CITY OF JACKSONVILLE, TEXAS

By: _____
Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney

Sec. 21-3. - Due date; late payment penalty.

[SHARE LINK TO SECTION](#)[PRINT SECTION](#)[DOWNLOAD \(DOCX\) OF SECTION](#)[EMAIL SECTION](#)

Such rates and charges hereby fixed and prescribed shall be paid by the ~~residential~~ users of the water and wastewater system to the water collection department on or before the twentieth day after billing by 5:00 p.m., which date shall be the date that all such charges are due and payable. In the event that the user or customer does not pay the amount due in full by the twentieth day after billing, then it shall be the duty of the water collection department to add to such statement a late payment penalty of the sum of ten (10) per cent of said statement rounded to the penny nearest the decimal~~fifteen dollars (\$15.00)~~, and then said statement shall be due and payable on or before the thirtieth day after billing and, if not paid by this day, shall be delinquent and is subject to disconnection. ~~Accounts not paid in full by the 60th day after billing will be subject to an additional fifteen dollar (\$15.00) late payment penalty fee and disconnection.~~ Accounts disconnected for nonpayment will require payment in full before service is reconnected.

~~Such rates and charges hereby fixed and prescribed shall be paid by the commercial users of the water and wastewater system to the water collection department on or before the twentieth day after billing by 5:00 p.m., which date shall be the date that all such charges are due and payable. In the event that the user or customer does not pay the amount due in full by the twentieth day after billing, then it shall be the duty of the water collection department to add to such statement the sum of ten (10) per cent of the outstanding balance, and then said statement shall be due and payable on or before the thirtieth day after billing and, if not paid by this day, shall be delinquent and is subject to disconnection. Accounts not paid in full by the 60th day after billing will be subject to an additional ten (10) per cent of the outstanding balance and disconnection. Accounts disconnected for nonpayment will require payment in full before service is reconnected.~~

Sec. 21-6. - Fees incident to the sale of water.

- (5) *Reconnect fees.* Failure to meet payment agreement or after ~~sixty (60)~~thirty (30) days non-payment, water service will be disconnected.
 - a. A thirty-five dollar (\$35.00) nonrefundable reconnect fee shall be charged to any customer reconnecting to the water system during normal business hours.
 - b. A fifty dollar (\$50.00) nonrefundable reconnect fee shall be charged to any customer reconnecting to the water system ~~after a delinquent account has been disconnected for nonpayment~~ after normal business hours. No account will be turned on between the hours of 10:00 p.m. through 7:00 a.m.
 - c. Accounts disconnected for nonpayment will require payment in full before service is reconnected.~~All past due balances must be paid to continue water service.~~



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>15.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>Ordinance Excessive Barking</u>

EXECUTIVE SUMMARY:

This ordinance is still being edited and it will be added prior to Tuesday's meeting. This need for this ordinance came out citizens' concerns regarding constantly barking dogs all hours of the day and night.

RECOMMENDED ACTION:

Approve the ordinance

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Maintain peaceful surroundings for all citizens of Jacksonville

LEGAL:

City Attorney prepared the ordinance.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS, AMENDING CHAPTER 3 “ANIMALS” OF THE CODE OF ORDINANCES OF THE CITY OF JACKSONVILLE TO ADD A NEW SEC. 3-25.1 “EXCESSIVE NOISE” AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City of Jacksonville believes that the health, safety and welfare of the citizens of Jacksonville is of utmost importance and that limitations on the sound or vocalization of animals should be regulated lest they result in a nuisance or other detriment to the welfare of the citizens; and

WHEREAS, after careful consideration, the City Council believes that Chapter 3 “Animals” of the City Code of Ordinances should be amended to add a provision prohibiting excessive noise emitted by animals through the addition of new Sec. 3-25.1.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS THAT:

Section 1. Chapter 3 of the City Code of Ordinances is hereby amended to add the following as Sec. 3-25.1:

Sec. 3-25.1 - Excessive Noise.

Any person who shall keep or harbor any animal which by long or continued loud vocalization shall cause the peace and quiet of the neighborhood or the occupant(s) of adjacent premises to be disturbed, shall be guilty of a misdemeanor; and a separate offense shall be deemed committed upon each day during or on which such violation occurs or continues.

Section 2. Severability. Should any paragraph, sentence, clause, phrase, or word of this ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby. This Ordinance shall take effect upon the date of passage or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of the State of Texas.

Passed and approved this _____ day of _____, 2022.

CITY OF JACKSONVILLE, TEXAS

By: _____
Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>16.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u>Newgen Proposal</u>

EXECUTIVE SUMMARY:

The staff is recommending contracting with Newgen to perform a utility rate study.

RECOMMENDED ACTION:

Approve a contract with Newgen to perform a utility rate study.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Assure utility rates a current and inline with current infrastructure needs.

LEGAL:

This contract will be issued through HGAC purchasing cooperative.



275 W Campbell Road
Suite 440
Richardson, TX 75080
Phone: (972) 680-2000

April 7, 2022

Roxanna Briley
Finance Director
City of Jacksonville
215 E. Rusk St.
Jacksonville, Texas 75766

Subject: Proposal to Conduct Water and Wastewater Revenue Sufficiency and Rate Design Study

Dear Ms. Briley:

NewGen Strategies and Solutions, LLC ("NewGen") appreciates this opportunity to assist the City of Jacksonville ("City") in conducting a water and wastewater rate study.

As part of this study, NewGen will prepare a five-year forecast of water and wastewater revenue requirements and accompanying rate scenarios which will meet the City's revenue recovery objectives. Additionally, NewGen will examine the utility's capital requirements for both planned development and replacement needs in suggesting rates sufficient to provide continuous and adequate service to the City's utility customers.

Introduction to NewGen

NewGen is a management and economic consulting firm specializing in assistance and advice to the public sector, especially utilities and other capital-intensive activities. NewGen provides nationally recognized expertise in utility cost of service and rate design studies, depreciation and appraisals, organizational and performance management studies, litigation support for legal and regulatory proceedings, utility business and financial planning, and stakeholder engagement for water, wastewater, stormwater, solid waste, electric and natural gas utilities. NewGen was created by consultants who are dedicated to our client's mission and recognized as experts in our respective fields of service. Our assistance to the public sector is provided with a keen insight to navigate the uncertain market and the growing role of stakeholders, resource availability, cost of providing utility services, and economic conditions. This ensures an integrated approach to delivering our products and services. *"Thoughtful Decision Making for Uncertain Times"* succinctly describes our approach to client challenges, opportunities, and problems.



Firm History

Our experience has been acquired while members and/or owners were with recognized national consulting groups such as R. W. Beck, Inc. (now SAIC and Leidos), Navigant Consulting, Touche Ross & Co. (now Deloitte), and Willdan Financial Services, and regional practices such as Reed, Stowe & Yanke. NewGen professionals provide the expertise gained from hundreds of cost of service and expert witness

Ms. Roxanna Briley
 April 7, 2022
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cases and filings supporting utility customers, regulatory staff, and utilities. Collectively, the founding members of NewGen possess in excess of one hundred and fifty years of consulting experience.

Key principals of the company, having worked in this industry for the past 20 to 30 years, came together in 2012 to establish NewGen. NewGen has experienced significant growth since our inception, driven by our market-leading expertise in helping public utilities and dedication to our clients. Today, NewGen employs a staff of over 45 professionals in ten cities across the country.

Proposed Project Team

For this engagement, the Project Team will be led by Mr. Chris Ekrut as Project Director. During the course of the study, Chris will be assisted by Ms. Kim Bostik as Project Manager. Dr. Sanja Zivkovic and Mr. Steve Doogue will assist as Financial/Data Analysts.



Mr. Chris Ekrut has been providing consulting services since 2004, with the majority of projects centered in the water and wastewater industry around user/impact fees. He has filed expert witness testimony with regard to cost of service and rate design, as well as provided litigation support before rate regulatory agencies. He has conducted a number of wholesale and retail water and wastewater rate studies, developed water and wastewater rate models, storm water fee models, and assisted in the negotiation and/or litigation involving a number of wholesale water contracts. Chris also specializes in the development of Utility Business Plans and has been called on by the Texas Section of the American Water Works Association to speak on the importance of business planning for municipal and governmentally owned utilities.



Ms. Kimberly Bostik, a Manager with NewGen, assists in conducting a variety of engagements for water, wastewater, and electric utilities. Prior to joining NewGen, Ms. Bostik was employed by R.W. Beck, Inc. as a Senior Consultant in the Water and Wastewater industries. Ms. Bostik began her career as a Risk Accountant and worked as a Supervisor of Trading & Risk Services at Duke Energy Trading & Marketing in Houston, Texas. Ms. Bostik also contracted for Energy Future Holdings, serving as a risk analyst on the power trading desk.



Dr. Sanja Zivkovic joined NewGen Strategies and Solutions, LLC as a consultant in 2021, providing financial modeling, financial analyses, and data analytics support primarily for environmental utility clients. Prior to joining the firm, Sanja worked as a tenure-track Assistant Professor in the Department of Agricultural and Applied Economics at Texas Tech University. Preceding her experience at Texas Tech University, Sanja assessed and managed risk for Delta Generali Insurance company.



Mr. Steve Doogue joined NewGen as an analyst in 2021. During his tenure, he has provided financial modeling, financial analyses, and data analytics support, primarily for NewGen's Environmental Practice. Mr. Doogue obtained an MSc in Development Economics from the University of London. Prior to joining NewGen, Mr. Doogue spent over 10 years as a financial analyst and advisor for central and municipal governments in the United Kingdom.

Resumes for all Project Team members are available on request.

Ms. Roxanna Briley
April 7, 2022
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Proposed Work Plan

To perform the requested study, the Project Team proposes the following work plan. This work plan closely follows the approaches and methodologies utilized by NewGen's Project Team members in all of their water and wastewater cost of service and rate design studies. Therefore, the City can be assured that the work plan proposed by NewGen has been tested and proven in numerous studies across the state and nation. It is understood that, if selected, the Project Team will refine, customize, and finalize the work plan with the City upon award of the project.

NewGen maintains a strong and active presence before the State of Texas' rate regulatory authorities and is routinely requested to provide expert opinions on rate matters by legal counsels representing clients throughout the State of Texas. For NewGen to maintain its reputation and presence within the regulatory environment, our product must be of such quality to withstand intense scrutiny. The product(s) developed by NewGen for this engagement will withstand such scrutiny.

Unless otherwise specified or requested by the City, all meetings discussed throughout the work plan will take place virtually. NewGen utilizes a variety of tools to conduct virtual meetings and will work with the City to determine the best technology platform for all parties.

Task 1 – Initiation of Initial Data Request

The Project Team will develop an initial data request that will be needed to adequately begin the review and evaluation of the City's retail water and wastewater rates. This data will include, but is not limited to, operating, financial, management, policy, and ordinance data. The purpose of the initial data request is to become more familiar with the City's operations and policies in order to maximize the effectiveness of our time with City representatives in the project kickoff meeting. The Project Team will issue the initial data request within five (5) days after receiving notice to proceed on the project.

Task 2 – Initial Data and Information Assessment

Once the City has submitted the initially requested data, the data will be reviewed for discussion during the project kickoff meeting. Throughout the course of the project, data received by the Project Team will be sampled and tested for accuracy. The sampling and testing of data is imperative in regard to the billing data used to set rates. In all of our rate study engagements, NewGen conducts a thorough review and testing of the billing data queries provided by our clients. It is essential in the development of proper cost allocations and reliable revenue projections that the billing data be as accurate as possible. NewGen will work closely with the City's billing staff and/or software provider to extract the appropriate billing data. In addition, as necessary, the Project Team will conduct informal interviews with City staff during our review of the historical data to ensure that the Project Team understands the information provided.

Task 3 – Project Kickoff Meeting

After receiving the initially requested data, the Project Team will work with the City to schedule a kickoff meeting. The primary reason for the kickoff meeting is to allow the key Project Team consultants and participants from the City to be introduced and lay the general framework for how the study will be conducted. This meeting will also allow for the finalization of the proposed work approach, as well as discuss and clarify the information analyzed in Task 2.

Ms. Roxanna Briley
April 7, 2022
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In addition, the project kickoff meeting will allow for the Project Team to gain a better understanding of the goals and objectives, as well as expectations, the City desires to achieve from the study. As part of the kickoff meeting, the Project Team members will also discuss:

- Political and customer views/opinions of current rates;
- Capital/operational demand changes anticipated over the study's forecasted period;
- Initial rate design pricing objectives; and
- Initial strategies for implementing/communicating possible rate changes.

Task 4 – Determination of Test-Year Revenue Requirements

Revenue requirements will be developed for the water and retail wastewater studies using the American Water Works Association ("AWWA") accepted cash needs approach. The cash needs approach closely follows municipal budgeting practices and incorporates a utility's operation and maintenance costs, debt service and bond coverage requirements, cash funded capital outlays, reserve requirements, and transfers. Specifically for the City, the revenue requirement will include the City's operational costs adjusted to reflect normal service conditions; current and future anticipated principal and interest payments; current and future cash capital outlays; future capital funding needs including the impact of inflation on construction cost; and pass-through charges for wholesale service.

In developing the revenue requirements, the Project Team will assess and project each utility's cost of service by analyzing each utility's historical costs, the current budget year, any forecasts made for future fiscal years, as well as any debt service ratio or bond covenant requirements. The Project Team will develop a test-year cost of service for each utility. A test-year is a common term in rate studies that refers to an adjusted fiscal year cost that will be used as a basis for setting rates. The test-year cost of service will be adjusted by non-rate revenue sources to develop the test-year revenue required from utility rates.

Task 5 – Forecast of Revenue Requirements

Using the test-year developed in Task 4, the Project Team will begin the development of a five-year revenue requirement forecast. As necessary, interviews with City staff may be conducted to gather additional data to complete this task. During this task, it is crucial to thoroughly analyze the assumptions used in projecting the revenue requirements. These assumptions may include, but may not be limited to, growth rate, inflation rates, regulatory changes, conservation, increase in contractual obligations, and capital improvements. These assumptions will be supported by standard industry forecasting practices and available indices. In addition, support will come from the City's applicable master plan studies and current infrastructure ratings.

The Project Team will work closely with City staff to examine the City's planned method of financing (e.g. cash, debt, grants) future capital improvements and the financing methods' impact on retail rates, operating and capital reserve targets, and debt coverage requirements, as well as examine anticipated operational and/or staffing changes over the five-year forecast. The five-year revenue requirement will serve as the basis for the development of the financing plan to meet projected capital improvement expenditures.

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Task 6 – Determination of Realizable Revenue at Current Rates

The results of this task will provide the data to properly evaluate the cost of service, the magnitude of overall increases, if any, and the probability of redistribution of revenue responsibility between customer classes as well as providing the Project Team the ability to compare the actual cost to provide utility service with the anticipated billed revenues of the utility. In the revenue determination, adjustments will be made to the historical billing data to reflect normalized weather conditions and usage. This task will also provide a “check” of the data provided by City staff.

Task 7 – Development of Rate Design

In the formulation of a rate and fee design plan, a clear and distinct understanding of the City’s overall goals and objectives should serve as the foundation for the development of options since rate and fee design enables the utility to meet its service pricing objectives. Pricing objectives could include, but would not be limited to the following:

- Cost of Service Recovery
- Revenue Stability
- Affordability
- Equity
- Ease of Administration
- Regional Competitive Position
- Conservation
- Economic Development

Members of the Project Team will discuss with City staff the potential rate design alternatives that meet the City’s pricing goals and objectives. From these discussions, the Project Team will develop defensible rate structures that are reflective of industry accepted practices and procedures and rate regulations within the State of Texas and which balance the recovery of revenue between base rates and volumetric rates on an equitable basis.

Task 8 – Determination of Realizable Revenue with Rate Adjustments

The Project Team will analyze and compare the revenues forecasted to be generated under designed rate structures, by customer class, to determine the adequacy of the designed rate structures to meet the City’s financial goals, including bond coverage requirements and operating and capital reserves. To the extent the designed rates are projected to be inadequate, appropriate rate adjustments for each class will be calculated. In the revenue determination, adjustments will be made to the historical billing data to reflect normalized weather conditions and usage. Also, the monthly impact of rate adjustments on customer bills under the designed rate structures will be examined.

Task 9 – Rate Comparison Review

The Project Team will compare the City’s current and adjusted utility rates to utility rates of municipal utilities of similar size, demographics, and operational characteristics so as to provide an estimation of the City’s comparable and competitive position.

After completing Task 9, members of the Project Team will conduct a briefing presentation with City staff to discuss the results of the rate design analysis. Included in these discussions will be the development of the strategy(ies) to communicate and institute any significant rate changes.

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Task 10 – Draft Report Preparation

The Project Team will develop a draft report summarizing findings, conclusions, and recommendations of the water and wastewater rate study. The report will include all methodologies, assumptions, and calculations, and a background section that includes all data used in the determinations made in the study. The Project Team is committed to ensuring that the City thoroughly understands the recommendations in the draft report and will be available to discuss findings, answer questions, and receive input. The Project Team will ensure that City staff has sufficient time to address their concerns and/or questions prior to finalizing the report.

Task 11 – Final Report Preparation and Presentation

Upon receipt of City staff comments, the Project Team will make appropriate changes and provide the City with the final report. After completion of the final report, the Project Team will assist the City in the presentation of the results of the water and wastewater rate study to various stakeholders, including presenting the study's findings, conclusions, and recommendations to the City Council.

Project Timeline and Deliverables

The Project Team will provide the City with the following:

- Draft Report
 - Within 90 to 120 days of notification of award, given the timely receipt of the required financial and operational data, an electronic draft report will be provided for the City's review and comment that summarizes the Project Team's findings, conclusions, and recommendations. Assuming the Project Team is provided notice to proceed and all available data by May 15th, our Team commits to providing draft rates for Council consider no later than the end of August 2022.
- Final Report
 - The final report will be provided to the City within two weeks after delivery of the draft report, given the timely receipt of the City's comments.
- Meetings/Presentations
 - In an effort to conduct the Study in the most cost-effective and efficient manner, meetings with Staff to discuss results or to discuss data are anticipated to be conducted via video or telephonic conference. Meetings to present results to Council will be conducted in person, reflective of the City's then applicable COVID related specifications.

Services requested by the City not specifically outlined within the proposed work plan and which the Project Team is unable to provide within the proposed project pricing above will be provided on a time and expense basis.

Proposed Project Cost

Based on the work plan outlined herein, the Project Team agrees to perform the requested study for a **not to exceed price of \$29,500**, inclusive of out-of-pocket expenses incurred at cost. As services are requested and performed, NewGen will invoice the City on a monthly basis for actual hours worked at our then applicable hourly billing rates, plus out-of-pocket expenses incurred at cost. Our current billing rates, which will remain in effect through December 31, 2022, are as follows:

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NewGen Strategies and Solutions 2022 Billing Rates

Position	Hourly Billing Rate
Partner	\$235 – \$365
Principal	\$235 – \$360
Senior Manager	\$225 – \$230
Manager	\$180 – \$225
Senior Consultant	\$150 – \$180
Consultant	\$125 – \$150
Administrative Services	\$110

Note: Billing rates are subject to change based on annual reviews and salary increases.

Other Terms and Conditions

This agreement is subject to cancellation by the City with thirty (30) days prior written notice provided to NewGen. In the event of cancellation, all labor and expense charges incurred by NewGen through the date of cancellation will be considered due at the time notice of cancellation is delivered, regardless of work product and/or engagement status.

All payments made under this engagement should be remitted to:

NewGen Strategies and Solutions, LLC
 275 W. Campbell Rd, Suite 440
 Richardson, Texas 75080

By executing this letter, you agree that the services rendered by NewGen will be performed in accordance with instructions or specifications received by the City and will be provided with the degree of skill and judgment exercised by recognized professionals performing services of similar nature and consistent with the applicable industry best practices. You further agree that compensation for services rendered will be provided to NewGen regardless of the final outcome of the engagement.

Our Project Team is committed to the success of the City and this project and is seeking to develop a long-term relationship – we desire a partnership with the City, not just an engagement. NewGen could also propose a more limited scope of work if desired. If the proposed fee or scope are beyond what City staff envisioned, I would welcome the opportunity to revise both the scope and fee accordingly.

Again, NewGen appreciates the opportunity to propose our assistance to the City of Jacksonville and we stand ready to answer any questions or provide any additional information the City may need as you select a qualified firm for this important project. If you should have any questions regarding this letter and/or require additional information, please contact me at cekrut@newgenstrategies.net or (972) 232-2234.

Very truly yours,

NewGen Strategies and Solutions, LLC
 Chris D. Ekrut, Chief Financial Officer

DocuSigned by:

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Jacksonville, TX
 Water and Wastewater Revenue Sufficiency and Rate Design Study

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CITY OF JACKSONVILLE, TEXAS (\$29,500)

Signed _____	Printed _____
Title _____	Date _____



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>17.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Randall Chandler, Director of Community and Public Services</u>	EXHIBITS:	<u>2022 UTILITY SYSTEM SUPPLIES ANNUAL SUPPLY CONTRACT, Utility Annual Supply Contract - Water Supplies Bid Response</u>

EXECUTIVE SUMMARY:

Staff recently went out for RFP for the annual utility system supply contract. One quote was received from Core & Main out of Tyler.

RECOMMENDED ACTION:

The staff is recommending awarding the contract to Core & Main.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

REQUEST FOR PROPOSAL

UTILITY SYSTEM SUPPLIES-ANNUAL SUPPLY CONTRACT

For

City of Jacksonville



RFP # 2022-600-04
DUE DATE: April 29, 2022

Jacksonville Public & Community Services Department
1220 S Bolton St.
Jacksonville, TX 75766
Phone: (903) 589-3510
<http://www.jacksonvilletx.org/>

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**SECTION I – UTILITY SYSTEM SUPPLIES ANNUAL SUPPLY CONTRACT
CALENDAR**

April 02, 09	Announce RFP and advertise in newspaper
April 29	Proposals Due / Bid Opening
May 10	City Council awards contract
May 11	Execute Contracts / Agreements
May 12	Contract and Services Begin

SECTION II – INTRODUCTION AND RFP TERMS AND CONDITIONS

The City of Jacksonville is soliciting Proposal(s) for Utility System Supplies Annual Supply Contract.

Submissions should include one (1) original and three (3) copies of the proposal and should be returned in a sealed envelope bearing the following information on the outside of the submittal envelope: the name and address of the respondent, as well as “City of Jacksonville RFP 2022-600-04; UTILITY SYSTEM SUPPLIES.”

Response packages will be accepted until 2:00 p.m. on April 29, 2022, and should be addressed to:

Jacksonville Public & Community Services
Attn: Randall Chandler, Director
1220 S Bolton St.
Jacksonville, TX 75766

**SECTION III – DEFINITIONS, TERMS AND CONDITIONS
DEFINITIONS**

To simplify the language throughout this request for qualification, the following definitions shall apply:

CITY OF JACKSONVILLE – Same as City.

CITY COUNCIL – The elected officials of the City of Jacksonville, Texas given the authority to exercise such powers and jurisdiction of all City business as conferred by the State Constitution and Laws.

CONTRACT – An agreement between the City and a Provider to furnish supplies and/or services over a designated period during which repeated purchases are made of the commodity and/or service specified.

CITY – The government of the City of Jacksonville, Texas.

CONTRACTOR OR FIRM – The successful Offeror of this request.

RFP – Request for Proposal

ELECTRONIC DOCUMENTS

Requesting firms may be supplied with the original documents in electronic form to aid in the preparation of proposal(s). By accepting these electronic documents, Firms agree not to edit or change

the language or format of these documents. Submission of a proposal by Firms signifies full agreement with this requirement.

RECEIPT OF PROPOSALS

The submitted Proposal(s) must be received by the city prior to the time and date specified. The mere fact that the Proposal was dispatched will not be considered; the firm must ensure that the Proposal is delivered.

Regardless of cause, late qualifications will not be accepted and will automatically be disqualified from further consideration. It shall be the Vendor's sole risk to assure delivery at the designated office by the designated time. Late qualifications will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

QUESTIONS AND INQUIRIES

Questions and inquiries about this Request for Proposal should be directed to: Randall Chandler, Director of Public & Community Services at (903) 589-3510. Questions should be submitted in writing no later than seven (7) days prior to the specified due date of the RFP and may be submitted to: Randall.Chandler@jacksonvilletx.org.

The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made based on this statement.

CITY PREROGATIVE TO ACCEPT/REJECT PROPOSALS

The City reserves the right to accept or reject any or all Proposals because of this request, to negotiate with all qualified sources, or to cancel, in part or in its entirety, this Request for Proposal if found in the best interest of the City. All Proposals become the property of the City of Jacksonville.

REIMBURSEMENTS

There is no express or implied obligation for the City of Jacksonville to reimburse responding firms for any expenses incurred in preparing Proposals in response to this Request for Proposal and City of Jacksonville will not reimburse responding firms for these expenses, nor will City pay any subsequent costs associated with the provision of any additional information or presentation, or to procure a contract for these services.

CERTIFICATION

Proposals must be completed and submitted as required in this document. Certification form below should be fully completed.

The undersigned affirms that they are duly authorized to execute this contract, that this RFP has not been prepared in collusion with any other firm, and that the contents of this RFP have not been communicated to any other firm prior to the official opening of this RFP.

Signed By:	_____
Title:	_____
Typed Name:	_____
Company Name:	_____
Phone No.:	_____
Fax No.:	_____
Email:	_____
Bid Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Purch. Order Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Remit Address:	_____
P.O. Box or Street	_____
City, State ZIP	_____
Federal Tax ID No.:	_____
Date:	_____

AGREEMENT

Submittals should include any vendor proposed, or required, agreements and contracts regarding this RFP.

COMMUNICATION

Prospective vendors shall communicate only with the staff identified herein during the entire RFP process (from this solicitation to award). The City shall not be responsible for any verbal or non-verbal communication between a potential bidder and any other employees of the City; and such action may be cause for rejection of the subject bidder's proposal. Only written requirements and qualifications, and addenda as issued by the City will be considered.

COMPANY OWNERSHIP/MANAGEMENT

Should there be a change in the awarded vendor ownership or management, the contract may be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is nontransferable by either party.

DISCLOSURE

At the public opening, there will be no disclosure of contents to competing firms, and all Proposals will be kept confidential during the negotiation process. Except for trade secrets and confidential information which the Firm identifies as proprietary, all Proposals will be open for public inspection after the contract award.

AWARD OF THE CONTRACT

Award of the contract shall be made to the responsible offeror whose proposal is determined to be the best offer, taking into consideration the relative importance of price and other factors set forth in this

request for proposals.

The contents of the proposal of the successful bidder will become, at our option, a contractual obligation if a contract ensues. Failure of the successful bidder to accept this obligation may result in cancellation of the award.

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the proposing vendors. The City of Jacksonville reserves the right to terminate the selection process at any time and to reject any or all proposals.

The City of Jacksonville reserves the right to accept the Proposal that is, in its judgment, the best and most favorable to the interests of the City of Jacksonville and to the public; to reject the low price Proposal; to accept any item of any Proposal; to reject any and all Proposals; and to waive irregularities and informalities in any Proposal submitted or in the Request for Proposal process, provided; however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Proposing vendors should not rely upon or anticipate such waivers in submitting their Proposal.

ADDENDA

Any addenda to the Proposal specifications issued during the period between issuance of the RFP and receipt of proposals are to be considered covered in the Proposal and in awarding a contract they will become a part thereof. Receipt of addenda should be acknowledged by vendors in their proposal cover letter.

FALSE OR MISLEADING STATEMENTS

If, in our opinion, if a proposal contains false or misleading statements or references that do not support a function, attribute, capability, or condition as contended by the vendor, the entire proposal may be rejected at the discretion of the City.

CLARIFICATION OF PROPOSAL

We reserve the right to obtain clarification of any point in a vendor's proposal or to obtain additional information necessary to properly evaluate a particular proposal. Failure of a vendor to respond to such a request for additional information or clarification may result in rejection of the vendor's proposal.

RESPONSIVENESS

Proposals should respond to all requirements of this RFP to the maximum extent possible. Vendors are asked to clearly identify any limitations or exceptions to the requirements inherent in the proposed system. Alternative approaches will be given consideration if the approach clearly offers us increased benefits.

REJECTION OF PROPOSAL

Proposals that are not prepared in accordance with these instructions to vendors may be rejected/disqualified. If not rejected, the City of Jacksonville may demand correction of any deficiency and accept the corrected Proposal upon compliance with these instructions to proposing vendors.

INDEMNIFICATION AND RELEASE

It is understood that any resulting contract executed will contain the following Indemnification and Release language:

INDEMNIFICATION

It is further agreed that the Contractor (separately and collectively the "Indemnatee") shall indemnify, hold harmless, and defend the City, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with the work done by the Contractor under this Contract. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the City, any other party indemnified hereunder, the Contractor, or any third party.

RELEASE

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the City, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the City, any other party released hereunder, the Contractor, or any third party.

CONFLICT OF INTEREST

Provide a completed copy of the Conflict-of-Interest Questionnaire (Form CIQ) and Certificate of Interested Parties form upon contract execution.

SECTION IV - TECHNICAL SPECIFICATIONS GENERAL INFORMATION

BACKGROUND

The City of Jacksonville is in an area of rolling hills in East Texas, north of the county seat, Rusk, and south of Tyler, in neighboring Smith County, on U.S. Route 69. The north-south Highway 69 intersects the east-west U.S. Route 79. The city was founded in 1847 and incorporated in 1921. With a current population of approximately 15,000 in the city limits, it is the principal city of the Jacksonville Micropolitan Statistical Area, which includes all Cherokee County, and part of the larger Tyler–Jacksonville combined statistical area. The City of Jacksonville has a 14.1 square mile footprint. The City of Jacksonville is a home-rule city that operates under the Council-Manager form of government. The city provides a full range of municipal services as prescribed by statute or charter. These services include police, fire and emergency medical services, parks and recreational facilities, library services, street maintenance and construction, public improvements, general administrative services and water, sewer, and sanitation systems.

GENERAL SCOPE OF WORK

The following information will show the item name and approximate amounts used desired by the City. The City expects, but does not guarantee, that it will purchase Utility System supply items in the following amounts per year. Purchases will be made on an "as needed" basis. Bidders should submit their bid for these materials based on the amounts shown per year. Bids should include both unit price for each item and total price for the items and quantities listed.

Bidders must also submit information on delivery requirements such as minimum load or order sizes, order lead times, and additional charges, if any, for untimely orders, or less than minimum order quantities. Delivery requirements may be considered in the bid award.

The acceptance of this bid by the City of Jacksonville will constitute a contract to supply the listed supplies at the bid unit price and delivery requirements until September 30, 2026.

The specifications listed below are intended to be descriptive rather than restrictive and are not intended to eliminate any bidder from bidding a product similar to that described. Any brand names or product numbers shown are used only in an effort to better describe that particular item and is not intended to limit the bidder to that specific name brand or manufacturer (unless specifically noted in the bid specification). The purpose of these specifications is to describe merchandise deemed desirable for the City of Jacksonville, while allowing for competitive bids from manufactures and/or suppliers.

Any exceptions to these specifications by any manufacturer or supplier must be noted in the Remarks section of the Bid Form furnished or listed on a separate sheet of paper entitled Exceptions to Specifications. If no exceptions are listed, the bidder will be contractually obligated to comply with all of the provisions of these specifications, if the bid or any portion thereof is accepted by the City of Jacksonville, Texas.

Brand of bid items should be inserted into the bid form where indicated.

GROUP 1- BRASS METER SETTINGS & VALVES**SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc**

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Adapter, 3/4" MIP x PG			
	Ford, C-84-33		50	
2	Adapter, 3/4" FIP x PG			
	Ford, C-14-33		50	
3	Adapter, 1" MIP x PG			
	Ford C-84-44		50	
4	Adapter, 1" FIP x PG			
	Ford C-14-44		50	
5	Corporation Stops, 3/4"			
	CC x PG Ford 1000		50	
6	Corporation Stops, 3/4"			
	MIP x FLC, Ford 700		10	
7	Corporation Stops, 3/4"			
	MIP x PG Ford 1100		20	
8	Corporation Stops, 1"			
	CC x PG, Ford 1000		20	
9	Corporation Stops, 1"			
	MIP x FLC, Ford 700		20	
10	Curb Stops, Ball Valve			
	3/4" FIP x FIP, Ford B11-233		20	
11	Curb Stops, Ball Valve			
	3/4" FIP x FLC, Ford B-21-233 W		15	
12	Curb Stops, Ball Valve			
	3/4" MN x PG, Ford B-43-232-W		80	
13	Curb Stops, Ball Valve			
	3/4" FIP x PG, Ford B-41-233-W		60	
14	Curb Stops, Ball Valve			
	3/4" Angle, MN x PG, BA-43-232-WG		10	
15	Curb Stops, Ball Valve,			
	1" Angle MN x PG, Ford BA-43-344-WG		10	

GROUP 1- BRASS METER SETTINGS & VALVES**SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc**

Item No.	Description	Brand	Estimated Purchases	Unit Price
16	Curb Stops, Ball Valve			
	1" FLC x FIP, Ford, B-21-444-W		10	
17	Curb Stops, Ball Valve			
	1" FIP x FIP Ford		10	
18	Curb Stop, Ball Valve			
	1" MN x PG, Ford B43-344WG		10	
19	Curb Stops, Ball Valve			
	1" PJG x FIP, Ford B41-444-W		20	
20	Couplings, Meter 3/4"		100	
	MIP, Ford C38-23-2.5			
21	Couplings, Meter, 1"			
	MIP, Ford C-38-44-2.625		50	
22	Unions, Straight, 3 Part			
	3/4" PG x PG Ford, C44-33		80	
23	Unions, Straight, 3 Part			
	3/4" FLC x FLC, Ford C22-33		10	
24	Unions, Straight 3 Part,			
	1" PG x PG Ford C44-33		50	
25	Riser (Resetter), Meter			
	5/8" x 3/4" x 7", Ford V-42-7W		30	
26	Riser (Resetter), Meter			
	5/8" x 3/4" x 12", Ford V42-12 W		30	
27	Riser (Resetter), Meter			
	5/8" x 3/4" x 15", Ford V42-15W		30	
28	Riser (Resetter) Meter			
	1" x 10", Ford V44-10W		30	
29	Riser (Resetter), Meter			
	1" x 12", Ford V44-12W		20	
30	Riser (Resetter), Meter			
	1" x 18", Ford V44-18W		10	

GROUP 1- BRASS METER SETTINGS & VALVES				
SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc				
Item No.	Description	Brand	Estimated Purchases	Unit Price
31	Flanges, Meter, 2" FIP, Ford 7F		20	
32	Coupling, Meter, 2-Part 2" MIP, Mueller #10890		10	
33	Couplings, ¾" FLC x PG Ford, C25-33		10	
34	Couplings, 1" FLC x PG Ford, C25-44		10	
35	Couplings, ¾" Female Cop. Thrd. x PG, Ford, C04-33		10	
36	Couplings, 1" Female Cop. Thrd. x PG, ford, C04-44		10	
37	Flared CU to FIP Adapter ¾" x ¾", Ford C21-33		10	
38	Flared CU x FIP Adapter, 1" x 1", Ford C21-44		10	
39	Flared CU x MIP Adapter, ¾" x ¾", Ford C-28-33		20	
40	Flared CU x MIP Adapter, 1" x 1", Ford C-28-44		10	
41	Ball Meter Valves Ford, 2" FIP x Meter Flange BF-13-777W		50	
42	Ball Meter Valve Ford, 2" Angle FIP x Meter Flange BFA-13 x 777W		50	
43	Meter Flange x PG PVC) 2" CF 37-77		10	
44	Meter Flange x FIP 2", LF 31-77		10	

GROUP 1- BRASS METER SETTINGS & VALVES**SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc**

Item No.	Description	Brand	Estimated Purchases	Unit Price
45	Valves, Gate 2" Threaded			
	Threaded Full Opening W/ Brass or			
	Cast Iron Handle, Hammond 645 Only		30	
46	Keys, Meter (For Meter Box, Group			
	II, Item 1)		30	

GROUP 2: BRASS FITTINGS**SPECIFICATIONS: DOMESTIC MADE ONLY**

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	3/4" All Thread		30	
2	3/4" x 3 "Nipple		30	
3	3/4" x 4" Nipple		20	
4	3/4" x 6" Nipple		30	
5	3/4" x 8" Nipple		20	
6	3/4" x 12" Nipple		20	
7	1" All Thread		10	
8	1" x 3" Nipple		10	
9	1" x 4" Nipple		10	
10	1" x 6" Nipple		10	
11	1" x 8" Nipple		5	
12	1" x 12" Nipple		10	
13	1-1/2" All Thread		5	
14	1-1/2" x 3" Nipple		5	
15	1-1/2" x 4" Nipple		10	
16	1-1/2" x 6" Nipple		5	

GROUP 2: BRASS FITTINGS**SPECIFICATIONS: DOMESTIC MADE ONLY**

Item No.	Description	Brand	Estimated Purchases	Unit Price
17	1-1/2" x 8" Nipple		5	
18	1-1/2" x 12" Nipple		10	
19	2" All Thread		10	
20	2" x 3" Nipple		20	
21	2" x 4" Nipple		30	
22	2" x 6" Nipple		30	
23	2" x 8" Nipple		30	
24	2" x 12" Nipple		40	
25	3/4" Tee		15	
26	1" Tee		10	
27	1-1/2" Tee		5	
28	2" Tee		20	
29	3/4" Plug		10	
30	1" Plug		5	
31	1-1/2" Plug		10	
32	2" Plug		20	
33	4" Plug		20	
34	3/4" Cap		20	
35	1" Cap		1	
36	1-1/2" Cap		5	
37	2" Cap		20	
38	3/4" Ell		10	
39	1" Ell		10	

GROUP 2: BRASS FITTINGS				
SPECIFICATIONS: DOMESTIC MADE ONLY				
Item No.	Description	Brand	Estimated Purchases	Unit Price
40	1-1/2" Ell		5	
41	2" Ell		25	
42	3/4" x 1" Bell Reducer		20	
43	3/4" x 2" Bell Reducer		5	
44	1" x 2" Bell Reducer		5	
45	1-1/2" x 2" Bell Reducer		5	
46	3/4" x 2" Bushing		10	
47	1" x 2" Bushing		10	
48	1-1/2" x 2" Bushing		5	
49	3/4" Coupling		20	
50	1" Coupling		5	
51	1-1/2" Coupling		5	
52	2" Coupling		30	
53	2" x 10" Nipple		25	
GROUP 3: ULTRA RIB METER BOXES AND METER WASHERS				
SPECIFICATIONS: Meter Boxes: Ultra Rib - Round Meter Box, shall be made out of a polyethylene, minimum height of 18" with a locking lid, must have a cast iron ring locator at top. Lid shall withstand 12,000 lbs. of compression or greater				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Meter Boxes - Polyethylene Medium Height, 18" x 15" W/ Locking Lid (See Above)		120	
2	Ultra-Rib Boxes, Meter-Polyethylene Medium, 24" x 24" W/ Locking Lid (See Above)		120	
3	3/4" x 1/8" Meter Washer, Rubber		100	
4	1" x 1/8" Meter Washer, Rubber		100	

GROUP 3: ULTRA RIB METER BOXES AND METER WASHERS

SPECIFICATIONS: Meter Boxes: Ultra Rib - Round Meter Box, shall be made out of a polyethylene, minimum height of 18" with a locking lid, must have a cast iron ring locator at top. Lid shall withstand 12,000 lbs. of compression or greater

Item No.	Description	Brand	Estimated Purchases	Unit Price
5	¾" x 1/8" Meter Washer, Fiber		100	
6	1" x 1/8" Meter Washer, Fiber		100	
7	1" x 1/32" Meter Washer, Fiber		100	
8	¾" x 1/32" Meter Washer, Fiber		100	
9	¾" x 1/32" Meter Washer, Rubber		100	
10	2" Meter Flange, Rubber Gasket		100	

GROUP 4: VALVE BOXES

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Boxes Valve, Cast Iron Non-Adjustable, 6" x 15"		60	
	Lid marked "Water" 340-SI			
2	Boxes, Valve, Cast Iron Adjustable, 24" x 36"		60	
	562-SI			
3	Boxes, Valve, Cast Iron, Adjustable, 18" x 24",		60	
	461-SI			
4	Boxes, Valve, Cast Iron, Adjustable, 36" x 48"		60	
	564-SI			
5	Valve Box Riser 1"		25	
6	Valve Box Riser 2"		25	
7	Valve Box Riser 3"		25	
8	Valve Box Riser 4"		25	
9	Valve Box Riser 6"		25	
10	Valve Box Riser 8"		25	

GROUP 4: VALVE BOXES				
Item No.	Description	Brand	Estimated Purchases	Unit Price
11	Valve Box Riser 10"		25	
12	Valve Box Riser 12"		25	
13	Valve Box Riser 16"		25	
14	Valve Box Riser 18"		25	
GROUP 5: MANHOLE RINGS AND LIDS				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Manhole Rings and Lid, 24" Cast Iron, 300#		50	
	Domestic Made Only			
2	Manhole Risers 2 3/4"		12	
GROUP 6: VALVES WITH ACCESSORIES				
SPECIFICATIONS: Gate Valves: Cast iron valves with mechanical joint accessories (flange accessories - gaskets- asbestos cement 100 PSI-Bolts-ASTMA 307 Grade A Specifications) AWWA-C-500				
Tapping Valves: AWWA-C-500 With 2" Operation Nut and Bronze W/Accessories				
Acceptable Brand: American Flow -Only				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Valve, Gate 2" (Threaded Ends)		5	
2	Valve, Gate 4"		1	
3	Valve, Gate 6"		20	
4	Valve, Gate 8"		1	
5	Valve, Gate 12"		1	
6	Valve, Tapping 6"		35	
7	Valve, Tapping 8"		1	
8	Valve, Tapping 10"		1	

GROUP 7: ONE BOLT FITTINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Tee, 4", OB1-T0404		50	
2	Tee, 6" x 4", OB1-T0606		50	
3	Tee, 6", OB1-T0606		50	
4	Tee, 8" x 4", OB1-T0804		50	
5	Tee, 8" x 6", OB1-T0806		50	
6	Tee, 8", OB1-T0808		50	
7	Tee, 10" x 4", OB1-T1004		50	
8	Tee, 10" x 6", OB1-T1006		50	
9	Tee, 10" x 8", OB1-T1008		50	
10	Tee, 10", OB1-T1010		50	
11	Tee, 12" x 4", OB1-T1204		50	
12	Tee, 12" x 6", OB1-T1206		50	
13	Tee, 12" x 8", OB1-T1208		50	
14	Tee, 12" x 10", OB1-T1210		50	
15	Tee, 12", OB1-T1212		50	
16	Hydrant Tee, 6"x 6", OB1-0606HYDT		50	
17	Hydrant Tee, 8" x 6", OB1-0806HYDT		50	
18	Hydrant Tee, 10" x 6", OB1-1006HYDT		50	
19	Hydrant, Tee, 12" x 6", OB1-1206HYDT		50	
20	Bend, 4" 90 Degree, OB1-B0490		50	
21	Bend, 6" 90 Degree, OB1-B0690		50	
22	Bend, 8" 90 Degree, OB1-B0890		50	
23	Bend, 10" 90 Degree, OB1-B1090		50	
24	Bend, 12" 90 Degree, OB1-B1290		50	

GROUP 7: ONE BOLT FITTINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
25	Bend, 4" 45 Degree, OB1-B0445		50	
26	Bend, 6" 45 Degree, OB1-B0645		50	
27	Bend, 8" 45 Degree, OB1-B0845		50	
28	Bend, 10" 45 Degree, OB1-B1045		50	
29	Bend, 12" 45 Degree, OB1-B1245		50	
30	Bend, 4" 22 Degree, OB1-B0422		50	
31	Bend, 6" 22 Degree, OB1-B0622		50	
32	Bend, 8" 22 Degree, OB1-B0822		50	
33	Bend, 10" 22 Degree, OB1-B1022		50	
34	Bend, 12" 22 Degree, OB1-B1222		50	
35	Bend, 4" 11 Degree, OB1-B0411		50	
36	Bend, 6" 11 Degree, OB1-B0611		50	
37	Bend, 8" 11 Degree, OB1-B0811		50	
38	Bend, 10" 11 Degree, OB1-B1011		50	
39	Bend, 12" 11 Degree, OB1-B1211		50	
40	Sleeve, 4", OB1-S0004		50	
41	Sleeve, 6", OB1-S0006		50	
42	Sleeve, 8", OB1-S0008		50	
43	Sleeve, 10", OB1-S0010		50	
44	Sleeve, 12", OB1-S0012		50	
45	Caps, 4", OB1-C0004		50	
46	Caps, 6", OB1-C0006		50	
47	Caps, 8", OB1-C0008		50	
48	Caps, 10", OB1-C0010		50	

GROUP 7: ONE BOLT FITTINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
49	Caps, 12", OB1-C0012		50	
50	Caps, Tapped, 2" IPT, 4", OB1-CT04		50	
51	Caps, Tapped, 2" IPT, 6", OB1-CT-06		50	
52	Caps, Tapped, 2" IPT, 8", OB1-CT-08		50	
53	Caps, Tapped, 2" IPT. 10", OB1-CT10		50	
54	Caps, Tapped, 2" IPT. 12", OB1-CT12		50	

GROUP 8: 5 1/4" B-84 FIRE HYDRANT WITH EBAA 2000 RESTRAINT ACCESSORIES

SPECIFICATIONS: Fire hydrants shall meet or exceed AWWA C502, latest revision. Rated working pressure shall be 250 PSI., test pressure shall be 500 PSI, and hydrants shall include the following specific design criteria.

The main valve closure shall be of the compression type. Traffic feature to be designed for easy 360* rotation of nozzle section during field installation. The top section of the hydrant must have a top travel stop nut to prevent damage to the internal working parts.

The main valve opening shall not be less than 5 1/4" and be designed so that removal of all working parts can be accomplished without excavation. The internal rod must be square so that a short wrench can be used for disassembly. The bronze seat shall be threaded into mating threads of bronze. The draining system of the hydrant shall be bronze and positively activated by the main operating rod and hydrant spring. Hydrant drains shall close completely after no more than three turns of the operating nut. There shall be a minimum of two (2) internal ports and four (4) drain port outlets to the exterior of the hydrant. Drain shutoff to be by direct compression closure. Lower hydrant barrel shall be made of centrifugally cast ductile iron. Hydrant bottom shall also be made of ductile iron.

Acceptable Brands: Mueller

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Fire Hydrant, 3'6"		15	
2	Fire Hydrant, 5'6"		15	
3	Fire Hydrant, 4'0"		15	
4	Fire Hydrant, 4'6"		15	

GROUP 9: DUCTILE IRON FITTINGS WITH EBAA 2000 RESTRAINT ACCESSORIES				
SPECIFICATIONS: DOMESTIC - All mechanical joint fittings shall be produced in strict accordance with all applicable terms and provisions of ANSI/AWWA, C153/21.53 and ANSI/AWWA, C111/A21.1 (SSB/Tar Coated)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Bend, 6" 22-1/2, MJ, DI		12	
2	Bend, 6" 45, MJ, DI		12	
3	Bend 6", 90, MJ, DI		12	
4	Bend 8", 45, MJ, DI		8	
5	Bend, 8", 90, MJ, DI		8	
6	Solid Sleeve, 6" X 12", MJ, DI		12	
7	Solid Sleeve, 8" X 12", MJ, DI		8	
8	Solid Sleeve, 10" X 12", MJ, DI		4	
9	Solid Sleeve, 12" X 12", MJ, DI		4	
10	Tee, 6" x 6" x 6", MJ, DI		12	
11	Tee, 8" x 8" x 6". MJ, DI		4	
12	Tee, 8" x 8" x 8", MJ. DI		4	
13	Tee, Anchor, 6" X 6" X 6"		12	
14	Tee, Anchor, 8" X 8" X 8"		12	
15	Cap, 6" MJ Solid		12	
16	Cap, Tap 6" x 2" MJ		12	
17	Cap, 8" MJ Solid		12	
18	Cap, Tap 8" x 2" MJ		4	
19	Cap, 10" MJ Solid		4	
20	Cap, Tap 10" x 12" MJ		4	
21	Cap, 12", J Solid		4	
22	Cap, Tap 12" x 2" MJ		4	
23	Plug, 6" MJ Solid		12	

GROUP 9: DUCTILE IRON FITTINGS WITH EBAA 2000 RESTRAINT ACCESSORIES				
SPECIFICATIONS: DOMESTIC - All mechanical joint fittings shall be produced in strict accordance with all applicable terms and provisions of ANSI/AWWA, C153/21.53 and ANSI/AWWA, C111/A21.1 (SSB/Tar Coated)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
24	Plug, Tap 6"x 2" MJ		12	
25	Plug, 8" Solid		4	
26	Plug, Tap 8" x 2" MJ		4	
27	Flange, Restraint (EBAA 2000) 6"		12	
28	Flange, Restraint (EBAA 2000) 8"		12	
29	Flange, Restraint (EBAA 2000) 10"		12	
30	Flange, Restraint (EBAA 2000) 12"		12	
GROUP 10: PVC GASKET FITTINGS				
SPECIFICATIONS: SDR 35				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Cap, 4"		100	
2	Cap, 6"		50	
3	Cap, 8"		50	
4	Coupling, 4" S x S		100	
5	Coupling, 6" S x S		50	
6	Coupling, 8" S x S		50	
7	Wye, 4" S x S x S		100	
8	Wye, 6" S x S x S		50	
9	Wye, 8" S x S x S		50	
10	Tee, 4", San-Tee S x S x S		100	
11	Tee, 6", San-Tee S x S x S		50	
12	Tee, 8", San-Tee S x S x S		50	
13	Ell, 4" 22,1/2* S x S		100	

GROUP 10: PVC GASKET FITTINGS**SPECIFICATIONS: SDR 35**

Item No.	Description	Brand	Estimated Purchases	Unit Price
14	Ell, 6" 22, 1/2" S x S		50	
15	Ell, 8" 22, 1/2" S x S		50	
16	Ell, 4" 45" S x S		100	
17	Ell, 6" 45" S x S		50	
18	Ell, 8" 45" S x S		50	
19	Ell, 4" 90" S x S, Long Sweep		100	
20	Ell, 6" 90" S x S, Long Sweep		50	
21	Ell, 8" 90" S x S, Long Sweep		50	
22	Adapter, 4" F		100	
23	Plug, Solid 4" M		100	
24	Plug, Pressure Relief 4" M		100	
25	Valve, Backflow 4", PVC		50	
26	Tee-Wye, Sanitary 4" S x S x S		25	
27	Tee-Wye, Sanitary 6" S x S x S		25	
28	Tee-Wye, Sanitary 8" S x S x S		25	
29	Tee, Wye, Sanitary 6" x 4" x 6"		25	
30	Tee, Wye, Sanitary 8" x 4" x 8"		25	

GROUP 11: SERVICE SADDLES**SPECIFICATIONS: Smith Blair 317**

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	2" x 3/4" CC, O.D. 2.35 -2.56		20	
2	Saddle, Stainless Service, 2" x 1" CC, O.D. 2.35-2.56		5	
3	Saddle, Stainless Service, 3" x 3/4" CC, O.D. 3.50-3.96		6	

GROUP 11: SERVICE SADDLES				
SPECIFICATIONS: Smith Blair 317				
Item No.	Description	Brand	Estimated Purchases	Unit Price
4	Saddle, Stainless Service, 3" x 1" CC, O.D. 3.50-3.96		6	
5	Saddle, Stainless Service, 6" x ¾" CC, O.D. 6.84 – 7.60		70	
6	Saddle, Stainless Service, 6" x 1" CC, O.D. 6.84-7.60		70	
7	Saddle, Stainless Service, 6" x 2" NPT, O.D. 6.84 - 7.60		10	
8	Saddle, Stainless Service, 8" x ¾" CC, O.D. 7.79 – 8.72		10	
9	Saddle, Stainless Service, 8" x 1" CC, O.D. 7.79 – 8.72		10	
10	Saddle, Stainless Service, 8" x 2" NPT, O.D. 7.79 – 8.72		10	
11	Saddle, Stainless Service, 10" x ¾" CC, O.D. 8.54 – 10.10		10	
12	Saddle, Stainless Service, 10" x 1" CC, O.D. 8.54 – 10.10		10	
13	Saddle, Stainless Service, 10" x 2" NPT, O.D. 8.54 – 10.10		5	
14	Saddle, Stainless Service, 12" x ¾" CC, O.D. 10.64 - 12.12		10	
15	Saddle, Stainless Service, 12" x 1" CC, O.D. 10.64 - 12.12		10	
16	Saddle, Stainless Service, 12" x 2" NPT, O.D. 10.64 – 12.12		10	
GROUP 12: TAPPING SLEEVE				
SPECIFICATIONS: SMITH BLAIR 622 OR EQUAL				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Sleeve, Tapping 6" x 6", For C900/CI, O.D. 6.90 – 7.20		15	
2	Sleeve, Tapping 8" x 6", For C900/CI, O.D. 9.05 – 9.40		5	

GROUP 12: TAPPING SLEEVE				
SPECIFICATIONS: SMITH BLAIR 622 OR EQUAL				
Item No.	Description	Brand	Estimated Purchases	Unit Price
3	Sleeve, Tapping 8" x 8", For C900/CI, O.D. 9.05 – 9.40		5	
4	Sleeve, Tapping 10" x 6", For C/900/CI/AC, O.D. 10.64 – 12.12		5	
5	Sleeve, Tapping 12" x 6", For C900/CI, O.D. 13.13 – 13.60		5	
GROUP 13: STAINLESS STEEL TAPPING SLEEVE				
SPECIFICATIONS: SMITH-BLAIR 662				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Sleeve, Tapping, 6" x 6" for AC Pipe		5	
2	Sleeve, Tapping, 6" x 6" for C900/C.I., 6.90 – 7.20		5	
3	Sleeve, Tapping, 8" x 6" for AC Pipe		5	
4	Sleeve, Tapping, 8" x 6" for C900/CI, 9.05 – 9.40		5	
5	Sleeve, Tapping, 8" x 8" for C900//CI, 9.05 – 9.40		5	
6	Sleeve, Tapping, 10" x 6" for C900/CI, 10.64 – 12.12		5	
7	Sleeve, Tapping, 12" x 6" for AC Pipe		5	
8	Sleeve, Tapping, 12" x 6" for C900/CI, 13.13 – 13.60		5	
GROUP 14: BOLTED STEEL COUPLING				
SPECIFICATIONS: SMITH-BLAIR 411 (STANDARD LENGTH)				
FOR SIZES ½" TO 4" SMITH BLAIR QUANTUM 461				
FOR SIZES 6" TO 12" (AWWA C219)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Coupling, Bolted Steel 1/2" O.D., .84		10	

GROUP 14: BOLTED STEEL COUPLING				
SPECIFICATIONS: SMITH-BLAIR 411 (STANDARD LENGTH)				
FOR SIZES 1/2" TO 4" SMITH				
BLAIR QUANTUM 461				
FOR SIZES 6" TO 12" (AWWA C219)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
2	Coupling, Bolted Steel 3/4" O.D., 1.05		30	
3	Coupling, Bolted Steel 1" O.D., 1.315		20	
4	Coupling, Bolted Steel 1,1/4" O.D., 1.660		10	
5	Coupling, Bolted Steel, 1,1/2" O.D., 1.900		10	
6	Coupling, Bolted Steel, 2" O.D., 2.38		40	
7	Coupling, Bolted Steel, 2" O.D., 2.50		5	
8	Coupling, Bolted Steel., 3" O.D., 3.50		5	
9	Coupling, Bolted Steel, 4" O.D., 4.50		5	
10	Coupling, Bolted Steel, 6" O. D., 6.30 - 7.40		10	
11	Coupling, Bolted Steel, 8" O.D., 8.54 – 9.60		10	
12	Coupling, Bolted Steel, 10" O.D., 10.64 – 11.97		10	
13	Coupling, Bolted Steel, 12" 12.75 – 14.21		10	
GROUP 15: REDI REPAIR OR PATCH CLAMPS				
SPECIFICATIONS: SMITH-BLAIR REDI-CLAMP 245				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	3/4" x 3"		20	
2	1" x 3"		20	
3	1-1/4" x 3"		10	
4	1-1/2" x 3"		10	

GROUP 15: REDI REPAIR OR PATCH CLAMPS				
SPECIFICATIONS: SMITH-BLAIR REDI-CLAMP 245				
Item No.	Description	Brand	Estimated Purchases	Unit Price
5	2" x 3"		40	
6	3/4" x 6"		5	
7	1" x 6"		5	
8	1-1/4" x 6"		10	
9	1-1/2" x 6"		5	
10	2" x 6"		15	
GROUP 16: REPAIR CLAMPS (FULL CIRCLE)				
SPECIFICATIONS: SMITH-BLAIR 226				
(COLLAR LEAK: SMITH BLAIR 229)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	2" x 7,1/2" O.D., 2.35 – 2.63		50	
2	2" x 7,1/2" O.D., 2.38 (Collar Leak)		50	
3	2" x 12,1/2" O.D., 2.35 – 2.63		10	
4	2.1/2" x 12,1/2" O.D., 2.70 – 3.00		5	
5	3" x 7,1/2" O.D., 3.46 – 3.70		5	
6	3" x 7,1/2" O.D., 3.46 – 3.70, (Collar Leak) for 160 PVC		5	
7	4" x 7,1/2" O.D., (Collar Leak) for 160 PVC		10	
8	4" x 7,1/2" O.D., 4.45 – 4.73		20	
9	4" x 12,1/2" O.D., 4.45 – 4.73		5	
10	6" x 7,1/2" O.D., 6.56 – 6.96, (Collar Leak) for 160 Pipe		10	
11	6" x 7,1/2" O.D., 6.84 – 7.24		50	
12	6" x 7,1/2" O.D., 7.05 – 7.45		50	

GROUP 16: REPAIR CLAMPS (FULL CIRCLE)				
SPECIFICATIONS: SMITH-BLAIR 226				
(COLLAR LEAK: SMITH BLAIR 229)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
13	6" x 12,1/2" O.D., 6.56 – 6.96		10	
14	6" x 12,1/2" O.D., 6.84 – 7.24		50	
15	6" x 12,1/2" O.D., 7.05 – 7.45		50	
16	6" x 12,1/2" O.D., 7.45 – 7.85		5	
17	8" x 7,1/2" O.D., 8.99 – 9.39		10	
18	8" x 7,1/2" O.D., 8.54 – 8.94		10	
19	8" x 7,1/2" O.D., 8.54 – 8.94, (Collar Leak) for 160 PVC		10	
20	8" x 12,1/2" O.D., 8.54 – 8.94		10	
21	8" x 12,1/2" O.D., 8.99 – 9.39		80	
22	10" x 12,1/2" O.D., 10.64 – 11.04		5	
23	10" x 12,1/2" O.D., 11.04 – 11.44		10	
24	12" x 15" O.D., 13.10 – 13.50		10	
25	4" x 7,1/2" O.D., 4.80 – 5.25		4	
26	4" x 12,1/2" O.D., 4.80 – 5.2		4	
GROUP 17: TAPPED FULL CIRCLE CLAMPS, SINGLE BAND				
SPECIFICATIONS: SMITH BLAIR 238				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	6" x 7.5" x 3/4", (6.56-6.96 O.D.), Catalog # 238-066307-007		50	
2	6" x 7.5" x 1", (6.56 – 6.96 O.D.), Catalog # 238-066307-009		50	
3	6" x 12.5" x 3/4", (6.56 – 6.96 O.D.), Catalog # 238-066312-007		50	

GROUP 17: TAPPED FULL CIRCLE CLAMPS, SINGLE BAND**SPECIFICATIONS: SMITH BLAIR 238**

Item No.	Description	Brand	Estimated Purchases	Unit Price
4	6" x 12.5" x 1", (6.56 – 6.96 O.D.), Catalog # 238-066312-009		50	
5	6" x 7.5" x ¾", (6.84 – 7.24 O.D.), Catalog # 238-069007-007		50	
6	6" x 7.5" x 1", (6.84 – 7.24 O.D.), Catalog # 238-069007-009		50	
7	6" x 12.5" x ¾", (6.84 – 7.24 O.D.), Catalog # 238-069012-007		50	
8	6" x 12.5" x 1", (6.84 – 7.24 O.D.), Catalog # 238-069012-009		50	
9	8" x 7.5" x ¾", (8.54 – 8.94 O.D.), Catalog # 238-086307-007		50	
10	8" x 7.5" x 1", (8.54 – 8.94 O.D.), Catalog # 238-086307-009		50	
11	8" x 12.5" x ¾", (8.54 – 8.94 O.D.), Catalog # 238-086312-00		50	
12	8" x 12.5" x 1", (8.54 – 8.94 O.D.), Catalog # 238-086312-009		50	
13	8" x 7.5" x ¾", (8.99 – 9.39 O.D.), Catalog # 238-090507-007		50	
14	8" x 7.5" x 1", (8.99 – 9.39 O.D.), Catalog # 238-090507-009		50	
15	8" x 12.5" x ¾", (8.99 – 9.39 O.D.), Catalog # 238-090512-007		50	
16	8" x 12.5" x 1", (8.99 – 9.39 O.D.), Catalog #238-090512-009		50	

GROUP 18: FERNCO R C COUPLINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	4" Cast Iron x PVC		200	
2	4" PVC x PVC		200	
3	4" Cast Iron x Cast Iron		200	

GROUP 18: FERNCO R C COUPLINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
4	6" Cast Iron x PVC		100	
5	6" PVC x PVC		100	
6	6" Cast Iron x Cast Iron		100	
7	8" Cast Iron x PVC		50	
8	8" PVC x PVC		50	
9	8" Cast Iron x Cast Iron		50	
10	10" Cast Iron x PVC		50	
11	10" PVC x PVC		50	
12	10" Cast Iron x Cast Iron		50	
13	12" Cast Iron x PVC		50	
14	12" PVC x PVC		50	
15	12" Cast Iron x Cast Iron		50	
16	4" Clay x PVC		200	
17	4" Clay x Clay		200	
18	6" Clay x PVC		100	
19	6" Clay x Clay		100	
20	8" Clay x PVC		50	
21	8" Clay x Clay		50	
22	10" Clay x PVC		50	
23	10" Clay x Clay		50	
24	12" Clay x PVC		50	
25	12" Clay x Clay		50	
26	4" Sewer Saddle "T", W/S.S. Bands		100	

SUBMITTAL

The following items are required as part of the submittals:

PROPOSER(S) PERSONNEL

1. Proposer must provide uniforms and identification badges for all employees providing Services on City of Jacksonville property. No employee of the Proposer will be allowed on City of Jacksonville properties without proper identification.
2. Proposer(s) shall take measures to protect existing structures and exterior grounds.
3. Proposer(s) will be responsible for any damage to areas surrounding the delivery site.

CONFLICT OF INTEREST FORM



ATTENTION VENDORS DOING BUSINESS WITH THE CITY OF JACKSONVILLE

Pursuant to House Bill 914, Local Government Code, chapter 176, a person or business and their agents who does business with the City of Jacksonville is required to complete a conflict-of-interest questionnaire (Form CIQ) no later than seven days after being contacted by City of Jacksonville for the purpose of establishing a business relationship. This legal requirement went into effect as of January 1, 2006.

Failure to meet this requirement could result in termination of your business relationship with the City of Jacksonville, whether or not a contract is in place. This is a legal requirement that supersedes contract provisions relating to termination.

Thank you for your cooperation.

Randall Chandler
Director, Public & Community Services
City of Jacksonville
903-589-3510
Randall.Chandler@jacksonvilletx.org

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ**

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.**OFFICE USE ONLY****Date Received:**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed.
See Section 176.006, Local Government Code,

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor

1. Name of person who has a business relationship with a governmental entity.

☐

2. Check this box if you are filing an update to a previously filed questionnaire. *(The law requires you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)*

3. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C and D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer services as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4.

Signature of person doing business with the governmental entity Date

REQUEST FOR PROPOSAL
UTILITY SYSTEM SUPPLIES-ANNUAL SUPPLY CONTRACT

For

City of Jacksonville



RFP # 2022-600-04
DUE DATE: April 29, 2022

Jacksonville Public & Community Services Department
1220 S Bolton St.
Jacksonville, TX 75766
Phone: (903) 589-3510
<http://www.jacksonvilletx.org/>

SECTION I – UTILITY SYSTEM SUPPLIES ANNUAL SUPPLY CONTRACT CALENDAR

April 02, 09	Announce RFP and advertise in newspaper
April 29	Proposals Due / Bid Opening
May 10	City Council awards contract
May 11	Execute Contracts / Agreements
May 12	Contract and Services Begin

SECTION II – INTRODUCTION AND RFP TERMS AND CONDITIONS

The City of Jacksonville is soliciting Proposal(s) for Utility System Supplies Annual Supply Contract.

Submissions should include one (1) original and three (3) copies of the proposal and should be returned in a sealed envelope bearing the following information on the outside of the submittal envelope: the name and address of the respondent, as well as "City of Jacksonville RFP 2022-600-04; UTILITY SYSTEM SUPPLIES."

Response packages will be accepted until 2:00 p.m. on April 29, 2022, and should be addressed to:

Jacksonville Public & Community Services
Attn: Randall Chandler, Director
1220 S Bolton St.
Jacksonville, TX 75766

SECTION III – DEFINITIONS, TERMS AND CONDITIONS DEFINITIONS

To simplify the language throughout this request for qualification, the following definitions shall apply:

CITY OF JACKSONVILLE – Same as City.

CITY COUNCIL – The elected officials of the City of Jacksonville, Texas given the authority to exercise such powers and jurisdiction of all City business as conferred by the State Constitution and Laws.

CONTRACT – An agreement between the City and a Provider to furnish supplies and/or services over a designated period during which repeated purchases are made of the commodity and/or service specified.

CITY – The government of the City of Jacksonville, Texas.

CONTRACTOR OR FIRM – The successful Offeror of this request.

RFP – Request for Proposal

ELECTRONIC DOCUMENTS

Requesting firms may be supplied with the original documents in electronic form to aid in the preparation of proposal(s). By accepting these electronic documents, Firms agree not to edit or change

The qualification of Core & Main LP
is attached hereto and incorporated by
reference as though
fully set forth herein.
C.C.
4/29/22

Signed By:

Title:

Typed Name:

Company Name:

Phone No.:

Fax No.:

Email:

Bid Address:

P.O. Box or Street

City, State ZIP

Purch. Order Address:

P.O. Box or Street

City, State ZIP

Remit Address:

P.O. Box or Street

City, State ZIP

Federal Tax ID No.:

Date:

CW/CMA
Operations Manager

Cory Castagnola

Core & Main

(903) 592-8221

N/A

Cory.castagnola@coreandmain.com

3090 NNE Loop 323

Tyler, TX 75708

3090 NNE Loop 323

Tyler, TX 75708

PO BOX 28330

St. Louis, MO 63146

03-0550887-EIN

4-29-22

C.C. 4/29/22

AGREEMENT

Submittals should include any vendor proposed, or required, agreements and contracts regarding this RFP.

COMMUNICATION

Prospective vendors shall communicate only with the staff identified herein during the entire RFP process (from this solicitation to award). The City shall not be responsible for any verbal or non-verbal communication between a potential bidder and any other employees of the City; and such action may be cause for rejection of the subject bidder's proposal. Only written requirements and qualifications, and addenda as issued by the City will be considered.

COMPANY OWNERSHIP/MANAGEMENT

Should there be a change in the awarded vendor ownership or management, the contract may be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. This contract is nontransferable by either party.

DISCLOSURE

At the public opening, there will be no disclosure of contents to competing firms, and all Proposals will be kept confidential during the negotiation process. Except for trade secrets and confidential information which the Firm identifies as proprietary, all Proposals will be open for public inspection after the contract award.

AWARD OF THE CONTRACT

Award of the contract shall be made to the responsible offeror whose proposal is determined to be the best offer, taking into consideration the relative importance of price and other factors set forth in this

INDEMNIFICATION

It is further agreed that the Contractor (separately and collectively the "Indemnitee") shall indemnify, hold harmless, and defend the City, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person or for damage to any property arising out of or in connection with the work done by the Contractor under this Contract. Such indemnity shall apply regardless of whether the claims, losses, damages, causes of action, suits, or liability arise in whole or in part from the negligence of the City, any other party indemnified hereunder, the Contractor, or any third party.

RELEASE

The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the City, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's work to be performed hereunder. This release shall apply regardless of whether said claims, demands, and causes of action are covered in whole or in part by insurance and regardless of whether such injury, death, loss, or damage was caused in whole or in part by the negligence of the City, any other party released hereunder, the Contractor, or any third party.

CONFLICT OF INTEREST

Provide a completed copy of the Conflict-of-Interest Questionnaire (Form CIQ) and Certificate of Interested Parties form upon contract execution.

SECTION IV - TECHNICAL SPECIFICATIONS GENERAL INFORMATION

BACKGROUND

The City of Jacksonville is in an area of rolling hills in East Texas, north of the county seat, Rusk, and south of Tyler, in neighboring Smith County, on U.S. Route 69. The north-south Highway 69 intersects the east-west U.S. Route 79. The city was founded in 1847 and incorporated in 1921. With a current population of approximately 15,000 in the city limits, it is the principal city of the Jacksonville Micropolitan Statistical Area, which includes all Cherokee County, and part of the larger Tyler-Jacksonville combined statistical area. The City of Jacksonville has a 14.1 square mile footprint. The City of Jacksonville is a home-rule city that operates under the Council-Manager form of government. The city provides a full range of municipal services as prescribed by statute or charter. These services include police, fire and emergency medical services, parks and recreational facilities, library services, street maintenance and construction, public improvements, general administrative services and water, sewer, and sanitation systems.

GROUP 1- BRASS METER SETTINGS & VALVES**SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc**

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Adapter, 3/4" MIP x PG			
	Ford, C-84-33		50	19.55
2	Adapter, 3/4" FIP x PG			
	Ford, C-14-33		50	20.56
3	Adapter, 1" MIP x PG			
	Ford C-84-44		50	23.15
4	Adapter, 1" FIP x PG			
	Ford C-14-44		50	27.90
5	Corporation Stops, 3/4"			
	CC x PG Ford 1000		50	42.63
6	Corporation Stops, 3/4"			
	MIP x FLC, Ford 700		10	39.65
7	Corporation Stops, 3/4"			
	MIP x PG Ford 1100		20	42.63
8	Corporation Stops, 1"			
	CC x PG, Ford 1000		20	64.46
9	Corporation Stops, 1"			
	MIP x FLC, Ford 700		20	60.57
10	Curb Stops, Ball Valve			
	3/4" FIP x FIP, Ford B11-233		20	41.20
11	Curb Stops, Ball Valve			
	3/4" FIP x FLC, Ford B-21-233 W		15	49.05

22	Unions, Straight, 3 Part			
	3/4" PG x PG Ford, C44-33		80	23.80
23	Unions, Straight, 3 Part			
	3/4" FLC x FLC, Ford C22-33		10	21.97
24	Unions, Straight 3 Part,			
	1" PG x PG Ford C44-33		50	27.23
25	Riser (Resetter), Meter			
	5/8" x 3/4" x 7", Ford V-42-7W		30	116.99
26	Riser (Resetter), Meter			
	5/8" x 3/4" x 12", Ford V42-12 W		30	122.62
27	Riser (Resetter), Meter			
	5/8" x 3/4" x 15", Ford V42-15W		30	127.77
28	Riser (Resetter) Meter			
	1" x 10", Ford V44-10W		30	223.39
29	Riser (Resetter), Meter			
	1" x 12", Ford V44-12W		20	228.69
30	Riser (Resetter), Meter			
	1" x 18", Ford V44-18W		10	272.99

GROUP 1- BRASS METER SETTINGS & VALVES

SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc

Item No.	Description	Brand	Estimated Purchases	Unit Price
31	Flanges, Meter, 2" FIP,			
	Ford 7F		20	73.76

44	Meter Flange x FIP			
	2", LF 31-77		10	152.89

GROUP 1- BRASS METER SETTINGS & VALVES

SPECIFICATIONS: AWWA C-800/Red Brass - 85 % Copper, 5% Tin, 5% Lead, 5% Zinc

Item No.	Description	Brand	Estimated Purchases	Unit Price
45	Valves, Gate 2" Threaded			
	Threaded Full Opening W/ Brass or			
	Cast Iron Handle, Hammond 645 Only		30	308.86
46	Keys, Meter (For Meter Box, Group			
	II, Item 1)		30	8.88

GROUP 2: BRASS FITTINGS

SPECIFICATIONS: DOMESTIC MADE ONLY

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	3/4" All Thread		30	2.40
2	3/4" x 3" Nipple		30	4.04
3	3/4" x 4" Nipple		20	5.28
4	3/4" x 6" Nipple		30	7.70
5	3/4" x 8" Nipple		20	10.16
6	3/4" x 12" Nipple		20	14.75
7	1" All Thread		10	3.53

23	2" x 8" Nipple		30	33.90
24	2" x 12" Nipple		40	50.06
25	3/4" Tee		15	5.57
26	1" Tee		10	9.89
27	1-1/2" Tee		5	19.08
28	2" Tee		20	31.26
29	3/4" Plug		10	2.65
30	1" Plug		5	3.50
31	1-1/2" Plug		10	6.63
32	2" Plug		20	10.45
33	4" Plug		20	84.23
34	3/4" Cap		20	3.10
35	1" Cap		1	4.85
36	1-1/2" Cap		5	9.85
37	2" Cap		20	16.28
38	3/4" Ell		10	4.53
39	1" Ell		10	6.99

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Meter Boxes - Polyethylene Medium Height, 18" x 15" W/ Locking Lid (See Above)		120	23.55
2	Ultra-Rib Boxes, Meter-Polyethylene Medium, 24" x 24" W/ Locking Lid (See Above)		120	41.98
3	¾" x 1/8" Meter Washer, Rubber		100	.09
4	1" x 1/8" Meter Washer, Rubber		100	.12

GROUP 3: ULTRA RIB METER BOXES AND METER WASHERS

SPECIFICATIONS: Meter Boxes: Ultra Rib - Round Meter Box, shall be made out of a polyethylene, minimum height of 18" with a locking lid, must have a cast iron ring locator at top. Lid shall withstand 12,000 lbs. of compression or greater

Item No.	Description	Brand	Estimated Purchases	Unit Price
5	¾" x 1/8" Meter Washer, Fiber		100	.21
6	1" x 1/8" Meter Washer, Fiber		100	.26
7	1" x 1/32" Meter Washer, Fiber		100	.09
8	¾" x 1/32" Meter Washer, Fiber		100	.08
9	¾" x 1/32" Meter Washer, Rubber		100	.08
10	2" Meter Flange, Rubber Gasket		100	1.23

GROUP 4: VALVE BOXES

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Boxes Valve, Cast Iron Non-Adjustable, 6" x 15"		60	61.40
	Lid marked "Water" 340-SI			

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Manhole Rings and Lid, 24" Cast Iron, 300#		50	293.71
	Domestic Made Only			
2	Manhole Risers 2 3/4"		12	109.71

GROUP 6: VALVES WITH ACCESSORIES

SPECIFICATIONS: Gate Valves: Cast iron valves with mechanical joint accessories (flange accessories - gaskets- asbestos cement 100 PSI-Bolts-ASTMA 307 Grade A Specifications) AWWA-C-500

Tapping Valves: AWWA-C-500 With 2" Operation Nut and Bronze W/Accessories

Acceptable Brand: American Flow -Only

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Valve, Gate 2" (Threaded Ends)		5	454.02
2	Valve, Gate 4"		1	668.00
3	Valve, Gate 6"		20	852.04
4	Valve, Gate 8"		1	1357.03
5	Valve, Gate 12"		1	2677.33
6	Valve, Tapping 6"		35	1189.85
7	Valve, Tapping 8"		1	1766.10
8	Valve, Tapping 10"		1	2663.40

GROUP 7: ONE BOLT FITTINGS

18	Hydrant Tee, 10" x 6", OB1-1006HYDT		50	n/b
19	Hydrant, Tee, 12" x 6", OB1-1206HYDT		50	n/b
20	Bend, 4" 90 Degree, OB1-B0490		50	n/b
21	Bend, 6" 90 Degree, OB1-B0690		50	n/b
22	Bend, 8" 90 Degree, OB1-B0890		50	n/b
23	Bend, 10" 90 Degree, OB1-B1090		50	n/b
24	Bend, 12" 90 Degree, OB1-B1290		50	n/b

GROUP 7: ONE BOLT FITTINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
25	Bend, 4" 45 Degree, OB1-B0445		50	n/b
26	Bend, 6" 45 Degree, OB1-B0645		50	n/b
27	Bend, 8" 45 Degree, OB1-B0845		50	n/b
28	Bend, 10" 45 Degree, OB1-B1045		50	n/b
29	Bend, 12" 45 Degree, OB1-B1245		50	n/b
30	Bend, 4" 22 Degree, OB1-B0422		50	n/b
31	Bend, 6" 22 Degree, OB1-B0622		50	n/b
32	Bend, 8" 22 Degree, OB1-B0822		50	n/b

49	Caps, 12", OB1-C0012		50	n/b
50	Caps, Tapped, 2" IPT, 4", OB1-CT04		50	n/b
51	Caps, Tapped, 2" IPT, 6", OB1-CT-06		50	n/b
52	Caps, Tapped, 2" IPT, 8", OB1-CT-08		50	n/b
53	Caps, Tapped, 2" IPT, 10", OB1-CT10		50	n/b
54	Caps, Tapped, 2" IPT, 12", OB1-CT12		50	n/b

GROUP 8: 5 1/4" B-84 FIRE HYDRANT WITH EBAA 2000 RESTRAINT ACCESSORIES

SPECIFICATIONS: Fire hydrants shall meet or exceed AWWA C502, latest revision. Rated working pressure shall be 250 PSI., test pressure shall be 500 PSI, and hydrants shall include the following specific design criteria.

The main valve closure shall be of the compression type. Traffic feature to be designed for easy 360° rotation of nozzle section during field installation. The top section of the hydrant must have a top travel stop nut to prevent damage to the internal working parts.

The main valve opening shall not be less than 5 1/4" and be designed so that removal of all working parts can be accomplished without excavation. The internal rod must be square so that a short wrench can be used for disassembly. The bronze seat shall be threaded into mating threads of bronze. The draining system of the hydrant shall be bronze and positively activated by the main operating rod and hydrant spring. Hydrant drains shall close completely after no more than three turns of the operating nut. There shall be a minimum of two (2) internal ports and four (4) drain port outlets to the exterior of the hydrant. Drain shutoff to be by direct compression closure. Lower hydrant barrel shall be made of centrifugally cast ductile iron. Hydrant bottom shall also be made of ductile iron.

Acceptable Brands: Mueller

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Fire Hydrant, 3'6"		15	2809.38
2	Fire Hydrant, 5'6"		15	3076.25
3	Fire Hydrant, 4'0"		15	2875.72
4	Fire Hydrant, 4'6"		15	2942.57

14	Tee, Anchor, 8" X 8" X 8"		12	365.84
15	Cap, 6" MJ Solid		12	47.63
16	Cap, Tap 6" x 2" MJ		12	76.31
17	Cap, 8" MJ Solid		12	77.93
18	Cap, Tap 8" x 2" MJ		4	106.08
19	Cap, 10" MJ Solid		4	97.42
20	Cap, Tap 10" x 12" MJ		4	125.56
21	Cap, 12", J Solid		4	145.58
22	Cap, Tap 12" x 2" MJ		4	174.26
23	Plug, 6" MJ Solid		12	62.78

GROUP 9: DUCTILE IRON FITTINGS WITH EBAA 2000 RESTRAINT ACCESSORIES

SPECIFICATIONS: DOMESTIC - All mechanical joint fittings shall be produced in strict accordance with all applicable terms and provisions of ANSI/AWWA, C153/21.53 and ANSI/AWWA, C111/A21.1 (SSB/Tar Coated)

Item No.	Description	Brand	Estimated Purchases	Unit Price
24	Plug, Tap 6"x 2" MJ		12	90.38
25	Plug, 8" Solid		4	92.55
26	Plug, Tap 8" x 2" MJ		4	120.69
27	Flange, Restraint (EBAA 2000) 6"		12	60.51
28	Flange, Restraint (EBAA 2000) 8"		12	81.63
29	Flange, Restraint (EBAA 2000) 10"		12	142.12

SPECIFICATIONS: SDR 35

Item No.	Description	Brand	Estimated Purchases	Unit Price
14	EII, 6" 22, 1/2" S x S		50	20.28
15	EII, 8" 22, 1/2" S x S		50	52.43
16	EII, 4" 45" S x S		100	4.22
17	EII, 6" 45" S x S		50	16.64
18	EII, 8" 45" S x S		50	45.31
19	EII, 4" 90" S x S, Long Sweep		100	5.79
20	EII, 6" 90" S x S, Long Sweep		50	27.90
21	EII, 8" 90" S x S, Long Sweep		50	118.23
22	Adapter, 4" F		100	5.56
23	Plug, Solid 4" M		100	3.37
24	Plug, Pressure Relief 4" M		100	2.73
25	Valve, Backflow 4", PVC		50	28.12
26	Tee-Wye, Sanitary 4" S x S x S		25	8.92
27	Tee-Wye, Sanitary 6" S x S x S		25	61.11
28	Tee-Wye, Sanitary 8" S x S x S		25	129.73
29	Tee, Wye, Sanitary 6" x 4" x 6"		25	48.17
30	Tee, Wye, Sanitary 8" x 4" x 8"		25	61.00

10	Saddle, Stainless Service, 8" x 2" NPT, O.D. 7.79 – 8.72		10	106.05
11	Saddle, Stainless Service, 10" x ¾" CC, O.D. 8.54 – 10.10		10	108.03
12	Saddle, Stainless Service, 10" x 1" CC, O.D. 8.54 – 10.10		10	108.03
13	Saddle, Stainless Service, 10" x 2" NPT, O.D. 8.54 – 10.10		5	123.84
14	Saddle, Stainless Service, 12" x ¾" CC, O.D. 10.64 - 12.12		10	127.25
15	Saddle, Stainless Service, 12" x 1" CC, O.D. 10.64 - 12.12		10	127.25
16	Saddle, Stainless Service, 12" x 2" NPT, O.D. 10.64 – 12.12		10	142.35

GROUP 12: TAPPING SLEEVE

SPECIFICATIONS: SMITH BLAIR 622 OR EQUAL

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Sleeve, Tapping 6" x 6", For C900/CI, O.D. 6.90 – 7.20		15	529.91
2	Sleeve, Tapping 8" x 6", For C900/CI, O.D. 9.05 – 9.40		5	553.76

GROUP 12: TAPPING SLEEVE

SPECIFICATIONS: SMITH BLAIR 622 OR EQUAL

Item No.	Description	Brand	Estimated Purchases	Unit Price
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SPECIFICATIONS: SMITH-BLAIR 411 (STANDARD LENGTH)				
FOR SIZES ½" TO 4" SMITH				
BLAIR QUANTUM 461				
FOR SIZES 6" TO 12" (AWWA C219)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
1	Coupling, Bolted Steel 1/2" O.D., .84		10	26.05

GROUP 14: BOLTED STEEL COUPLING				
SPECIFICATIONS: SMITH-BLAIR 411 (STANDARD LENGTH)				
FOR SIZES ½" TO 4" SMITH				
BLAIR QUANTUM 461				
FOR SIZES 6" TO 12" (AWWA C219)				
Item No.	Description	Brand	Estimated Purchases	Unit Price
2	Coupling, Bolted Steel 3/4" O.D., 1.05		30	29.80
3	Coupling, Bolted Steel 1" O.D., 1.315		20	30.84
4	Coupling, Bolted Steel 1, 1/4" O.D., 1.660		10	32.30
5	Coupling, Bolted Steel, 1, 1/2" O.D., 1.900		10	38.56
6	Coupling, Bolted Steel, 2" O.D., 2.38		40	43.69
7	Coupling, Bolted Steel, 2" O.D., 2.50		5	89.19

Item No.	Description	Brand	Estimated Purchases	Unit Price
5	2" x 3"		40	29.32
6	¾" x 6"		5	50.95
7	1" x 6"		5	51.46
8	1-1/4" x 6"		10	52.10
9	1-1/2" x 6"		5	53.10
10	2" x 6"		15	54.48

GROUP 16: REPAIR CLAMPS (FULL CIRCLE)

SPECIFICATIONS: SMITH-BLAIR 226

(COLLAR LEAK: SMITH BLAIR 229)

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	2" x 7, 1/2" O.D., 2.35 – 2.63		50	53.60
2	2" x 7, 1/2" O.D., 2.38 (Collar Leak)		50	61.23
3	2" x 12, 1/2" O.D., 2.35 – 2.63		10	95.15
4	2.1/2" x 12, 1/2" O.D., 2.70 – 3.00		5	58.22
5	3" x 7, 1/2" O.D., 3.46 – 3.70		5	63.70
6	3" x 7, 1/2" O.D., 3.46 – 3.70, (Collar Leak) for 160 PVC		5	70.09

20	8" x 12, 1/2" O.D., 8.54 – 8.94		10	158.85
21	8" x 12, 1/2" O.D., 8.99 – 9.39		80	163.71
22	10" x 12, 1/2" O.D., 10.64 – 11.04		5	189.33
23	10" x 12, 1/2" O.D., 11.04 – 11.44		10	193.28
24	12" x 15" O.D., 13.10 – 13.50		10	280.66
25	4" x 7, 1/2" O.D., 4.80 – 5.25		4	72.42
26	4" x 12, 1/2" O.D., 4.80 – 5.2		4	118.68

GROUP 17: TAPPED FULL CIRCLE CLAMPS, SINGLE BAND

SPECIFICATIONS: SMITH BLAIR 238

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	6" x 7.5" x 3/4", (6.56-6.96 O.D.), Catalog # 238-066307-007		50	118.23
2	6" x 7.5" x 1", (6.56 – 6.96 O.D.), Catalog # 238-066307-009		50	118.23
3	6" x 12.5" x 3/4", (6.56 – 6.96 O.D.), Catalog # 238-066312-007		50	169.32

GROUP 17: TAPPED FULL CIRCLE CLAMPS, SINGLE BAND

SPECIFICATIONS: SMITH BLAIR 238

Item No.	Description	Brand	Estimated Purchases	Unit Price
1	4" Cast Iron x PVC		200	26.69
2	4" PVC x PVC		200	26.69
3	4" Cast Iron x Cast Iron		200	26.69

GROUP 18: FERNCO R C COUPLINGS

Item No.	Description	Brand	Estimated Purchases	Unit Price
4	6" Cast Iron x PVC		100	50.82
5	6" PVC x PVC		100	50.82
6	6" Cast Iron x Cast Iron		100	50.82
7	8" Cast Iron x PVC		50	75.45
8	8" PVC x PVC		50	75.45
9	8" Cast Iron x Cast Iron		50	75.45
10	10" Cast Iron x PVC		50	98.15
11	10" PVC x PVC		50	98.15
12	10" Cast Iron x Cast Iron		50	98.15
13	12" Cast Iron x PVC		50	120.13
14	12" PVC x PVC		50	120.13
15	12" Cast Iron x Cast Iron		50	120.13
16	4" Clay x PVC		200	39.11
17	4" Clay x Clay		200	26.69

CONFLICT OF INTEREST FORM



ATTENTION VENDORS DOING BUSINESS WITH THE CITY OF JACKSONVILLE

Pursuant to House Bill 914, Local Government Code, chapter 176, a person or business and their agent who does business with the City of Jacksonville is required to complete a conflict-of-interest questionnaire (Form CIQ) no later than seven days after being contacted by City of Jacksonville for the purpose of establishing a business relationship. This legal requirement went into effect as of January 2006.

Failure to meet this requirement could result in termination of your business relationship with the City of Jacksonville, whether or not a contract is in place. This is a legal requirement that supersedes contract provisions relating to termination.

Thank you for your cooperation.

Randall Chandler
Director, Public & Community Services
City of Jacksonville
903-589-3510
Randall.Chandler@jacksonvilletx.org

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer services as an officer or director, or holds an ownership of 10 percent or more?

☐

Yes

☒

No

D. Describe each employment or business relationship with the local government officer named in this section.

4.

Signature of person doing business with the governmental entity

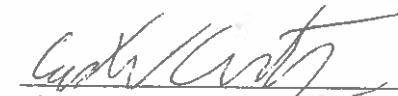
Date

EXCEPTIONS
of Core & Main LP
Submitted to the City of Jacksonville, Texas
RFP # 2022-600-04
UTILITY SYSTEM SUPPLIES

Notwithstanding anything contained in any bid or contract documents to the contrary, Core & Main LP ("Core & Main") hereby qualifies its bid as follows. The bid of Core & Main and acceptance by Core & Main of any subsequent agreement is made expressly conditioned upon assent by the City of Jacksonville, Texas (the "Owner"), to the following additional or different terms, which shall supersede and control over the terms of any request for bid or request for proposal, any contract documents and specifications, and any prior addenda thereto:

1. Core & Main reserves the right to increase prices at any time in the event of a manufacturer price increase. Core & Main will provide evidence of the manufacturer's price increase and will only increase its prices by the same percentage the manufacturer's prices increase. In the event of circumstances beyond the control of Core & Main, including but not limited to, government regulations, tariffs, and events of force majeure, Core & Main reserves the right to adjust prices as impacted.
2. Core & Main agrees to indemnify and hold harmless the City and the City's officers, directors, employees, agents, parents, subsidiaries, and affiliated companies from and against all direct damages, losses, judgements, costs and expenses arising from (a) bodily injury, sickness, disease or death, to the extent resulting from Core & Main's gross negligence or intentional misconduct; and (b) injury to or destruction of property, to the extent resulting from Core & Main's gross negligence or intentional misconduct.

CORE & MAIN LP

 4/29/22
Cory Castagneta - Operations Manager

DELEGATION OF AUTHORITY

I, Jessica Joyce, Regional Director of Core & Main LP, a Florida limited partnership (the "Company") hereby delegate authority to Cory Castagnola, Operations Manager (the "Delegate") to execute and deliver the proposal in response to Invitation for Bid RFP # 2022-600-04 UTILITY SYSTEM SUPPLIES (the "Document") to the City of Jacksonville, Texas and to take or cause to be taken any and all actions in connection therewith as such individual may consider necessary or desirable, with such necessity or desirability being conclusively evidenced by the actions so taken, on behalf of the Company.

This Delegation is limited to the Document as described above.

The Delegation is personal to the Delegate. The Delegate may not further delegate the authorities granted in this Delegation.

IN WITNESS WHEREOF, the undersigned has executed this instrument with an effective date of April 28, 2022.

CORE & MAIN LP

By: DocuSigned by:
JESSICA JOYCE

Jessica Joyce, Regional Director



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>18.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>KEITH FORTNER, Fire Chief</u>
INITIATED BY:	<u>KEITH FORTNER, Fire Chief</u>	EXHIBITS:	<u>Copy of Ambulance Fee Increase Proposal, Jacksonville Management Summary March 2022</u>

EXECUTIVE SUMMARY:

The staff is requesting an increase in ambulance rates. If Jacksonville were to implement the proposed fee schedule, the gross charges would potentially increase by \$40,000 a year and cash collection could increase between \$18,000 and \$27,000.

RECOMMENDED ACTION:

Approve the new Fee Schedule

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Ambulance Fee Increase Proposal

Effective Date 07/13/2018

Cuttent Fee Schedule

		JVTransfer
ASL-E-A0427	\$1,100.00	\$1,100.00
ALS-NON-A0426	\$1,000.00	\$1,000.00
ALS2-A0433	\$1,350.00	\$1,350.00
BLS-E-A0429	\$1,000.00	\$1,000.00
BLS-Non-A0428	\$900.00	\$900.00
SCT-A0434	\$1,350.00	\$1,350.00
ALS Disp-A0398	\$400.00	\$400.00
BLS Disp A0382	\$300.00	\$300.00
O2-A0422	\$135.00	\$135.00
Milege-A0425	\$16.50	\$16.50
TNT-A0998	\$100.00	\$100.00
NTNT-A0998	\$100.00	\$100.00

Proposed Fee Schedule 2022

		Difference
ASL-E-A0427	\$1,300.00	\$200.00
ALS-NON-A0426	\$1,200.00	\$200.00
ALS2-A0433	\$1,500.00	\$150.00
BLS-E-A0429	\$1,200.00	\$200.00
BLS-Non-A0428	\$1,100.00	\$200.00
SCT-A0434	\$1,500.00	\$150.00
ALS Disp-A0398	\$400.00	\$0.00
BLS Disp A0382	\$300.00	\$0.00
O2-A0422	\$135.00	\$0.00
Milege-A0425	\$23.00	\$6.50
TNT-A0998	\$175.00	\$75.00



EMERGICON
emergency medical billing

EMS Billing **Built for Texas**

City of Jacksonville EMS Management Summary

Year-Over-Year Comparison

City of Jacksonville EMS	03/01/20 to 02/28/21	03/01/21 to 02/28/22	
	12 Months	12 Months	Variance
Gross Charges	\$2,569,759.65	\$2,460,211.97	-\$109,547.68
Cash Collections	\$812,977.61	\$822,695.96	\$9,718.35
Gross Charge/Txp	\$1,202.51	\$1,262.94	\$60.43
Cash/Txp (CPT)	\$380.43	\$422.33	\$41.90
Total Volume	2137	1948	-189
	Payer Mix		
Medicare	58.91%	58.57%	-0.34%
Medicaid	10.62%	11.09%	0.47%
Insurance	9.31%	9.39%	0.08%
Private Pay	12.40%	16.01%	3.61%
	Level of Service		
ALS2	1.73%	1.75%	0.01%
ALS-Emergent	56.76%	54.00%	-2.76%
ALS-Non	3.42%	4.06%	0.64%
BLS-Emergent	20.03%	26.18%	6.15%
BLS-Non	9.45%	10.37%	0.92%

Cash collections have increased

Cash per Transport (CPT) has increased

Volume has decreased

Private Pay has increased

ALS Emergent runs have decreased

BLS Emergent runs have increased

Agency Recommendations

Fee schedule: Your agency's fee schedule has not been revisited since 2018.

Recommendation: We recommend implementing the proposed fee schedule below to bring Jacksonville in line with current industry standards.

ALS-E - A0427	\$1,400.00
ALS-Non - A0426	\$1,300.00
ALS 2 - A0433	\$1,600.00
BLS-E - A0429	\$1,200.00
BLS-Non - A0428	\$1,100.00
SCT - A0434	\$1,600.00
ALS Disp - A0398	\$400.00
BLS Disp - A0382	\$300.00
O2 - A0422	\$135.00
Mileage - A0425	\$24.00
TNT - A0998	\$150.00
TNT - A0998	\$150.00

Prompt Pay Collections: With deductibles increasing across the board for many insurance payers, one effective way to counteract this is to implement a prompt pay discount. Your agency does not currently have prompt pay discounts.

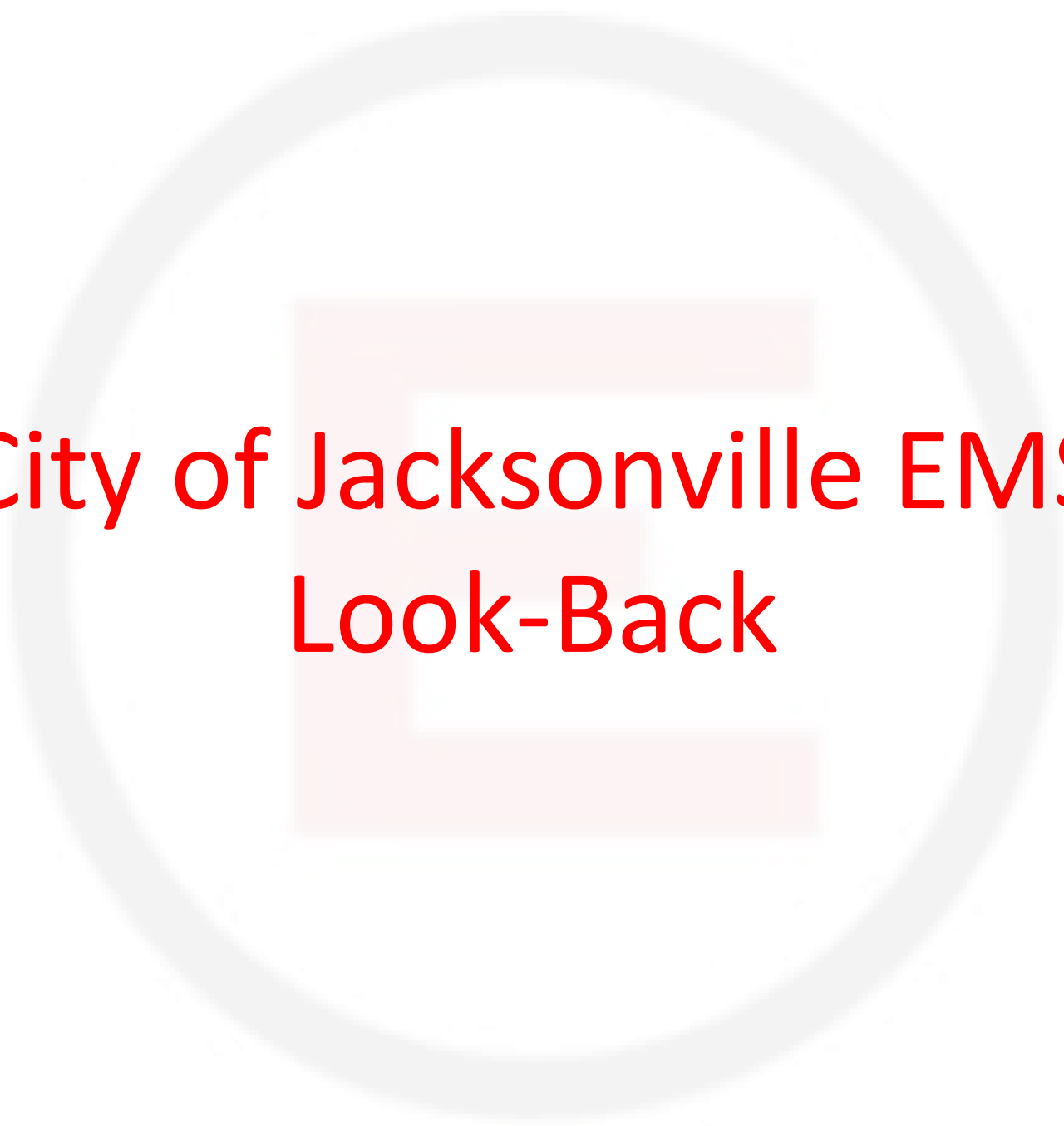
Recommendation: We recommend implementing a prompt pay discount range for delinquent and self-pay accounts of 25 to 45%. This allows our teams the ability to negotiate in your best interest to obtain as much revenue as possible.

Disposables charges: You currently do not allow Emergicon to write off disposables and O2.

Recommendation: Allow Emergicon to use this effective tool when negotiating payments with insurance companies and patients.

Write-Off Policy: We currently do not have a minimum amount to write-off accounts.

Recommendation: We recommend writing off accounts with a minimum balance of \$100 after 180days of no activity.



City of Jacksonville EMS Look-Back

12 Month Look-Back

City of Jacksonville EMS

	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	Total/Avg.
Gross Charges	\$223,197.0	\$247,928.7	\$254,281.1	\$185,595.2	\$220,621.1	\$179,579.7	\$199,771.7	\$217,281.2	\$193,550.7	\$143,698.8	\$194,440.5	\$200,266.5	\$2,460,212.0
Cash Collections	\$82,358.7	\$54,827.8	\$77,703.3	\$53,004.3	\$85,844.4	\$96,480.9	\$64,264.9	\$84,348.4	\$59,357.9	\$57,245.3	\$51,050.5	\$56,209.5	\$822,696.0
Gross Charge/Txp	\$1,305.3	\$1,369.8	\$1,367.1	\$1,344.9	\$1,329.0	\$960.3	\$1,305.7	\$1,358.0	\$1,290.3	\$964.4	\$1,279.2	\$1,292.0	\$1,262.9
Cash/Txp (CPT)	\$481.6	\$302.9	\$417.8	\$384.1	\$517.1	\$515.9	\$420.0	\$527.2	\$395.7	\$384.2	\$335.9	\$362.6	\$422.3

Payer Mix

	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	Avg.
Medicare	59.1%	61.9%	59.1%	53.6%	62.7%	57.2%	53.6%	58.8%	60.7%	53.0%	62.5%	59.4%	58.6%
Medicaid	7.0%	6.6%	11.8%	15.9%	12.1%	9.6%	15.0%	10.0%	11.3%	13.4%	9.9%	12.3%	11.1%
Insurance	8.8%	7.2%	7.5%	10.9%	10.8%	8.0%	13.1%	11.9%	7.3%	9.4%	9.2%	9.7%	9.4%
Private Pay	16.4%	16.0%	13.4%	13.8%	10.8%	22.5%	15.0%	15.6%	19.3%	16.8%	15.8%	16.1%	16.0%

Level of Service

Level of Service													
	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	Avg.
ALS2	0.0%	0.6%	3.8%	2.2%	2.4%	1.1%	3.9%	1.3%	1.3%	0.7%	0.7%	3.2%	1.7%
ALS-Emergent	66.1%	61.3%	37.1%	50.7%	59.0%	48.1%	53.6%	66.3%	52.0%	44.3%	59.2%	51.0%	54.0%
ALS-Non	1.2%	13.8%	4.8%	2.9%	1.8%	4.8%	3.9%	0.6%	2.7%	2.7%	3.3%	4.5%	4.1%
BLS-Emergent	22.2%	11.6%	50.5%	21.7%	25.9%	16.0%	26.1%	25.0%	33.3%	20.8%	28.9%	31.6%	26.2%
BLS-Non	10.5%	12.2%	3.8%	22.5%	9.6%	8.0%	12.4%	6.9%	10.7%	13.4%	7.9%	9.7%	10.4%

Level of Service Volume													
	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	Total
ALS2	-	1	7	3	4	2	6	2	2	1	1	5	34
ALS-Emergent	113	111	69	70	98	90	82	106	78	66	90	79	1,052
ALS-Non	2	25	9	4	3	9	6	1	4	4	5	7	79
BLS-Emergent	38	21	94	30	43	30	40	40	50	31	44	49	510
BLS-Non	18	22	7	31	16	15	19	11	16	20	12	15	202
Facility	-	1	-	-	2	41	-	-	-	27	-	-	71
Total	171	181	186	138	166	187	153	160	150	149	152	155	1,948
Transport Mileage	1,819	1,891	1,790	1,139	1,106	(281)	710	1,009	926	43	975	1,157	12,284

Thank you!

It is Emergicon's goal to provide service above and beyond what is expected. The Client Success Team here at Emergicon will continue to monitor your organization's financial performance and make recommendations accordingly. If you ever have any questions or need anything at all, please let us know. Thank you!

Please let us know if we can be of assistance!

Dial the Client Hotline!

866.TEX.EMS1

866.839.3671

OPEN UP A WHOLE NEW REVENUE STREAM WITH EMERGIFIRE



EMERGIFIRE
emergency response billing

Brent Irving

birving@emergicon.com

Page 155 of 215

EMERGICON
emergency medical billing



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	5/10/2022	ITEM NUMBER:	19.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	Sunnydale Lift Station SEP Project, Supplemental Enviromental Projec Workorder

EXECUTIVE SUMMARY:

This SEP project is being done to off-set a TCEQ fine. The City was issued an Administrative Order for sewer overflows that occurred in 2019 and instead of paying a fine directly to the TCEQ, the City can do this project and spend the money on themselves.

The proposed SEP will involve the installation of a new wastewater lift station to be located along Sunnydale St. east of S. Bolton Street. This proposed lift station will primarily provide sewer service to an apartment complex and a local commercial customer. Due to the overloaded conditions occurring in the City's sewer collection system during periods of heavy rainfall, the apartment complex in particular experiences backups in its sewer system. This lift station will allow the apartment complex and Cardinal Health to be disconnected from the City's gravity sewer and will provide them a sewer system that does not experience backups from the City's overloaded gravity system.

The TWDB project will not have an impact on this work.

The estimated construction budget for this lift station project is around \$250,000. The lift station itself will be fairly small, but installing the gravity mains from the apartment complex and Cardinal Health along with the force main from the lift station back to the City's gravity system will be the more costly items.

I have attached a site map for the project – this is just a schematic, so it will change once we get input from Randall and determine the routes for the sewer lines.

The TCEQ has given the City approval to start the SEP, so we are ready to proceed on the design work when directed. I would anticipate the project going out to bid sometime early July, depending on property / easement acquisition issues.

RECOMMENDED ACTION:

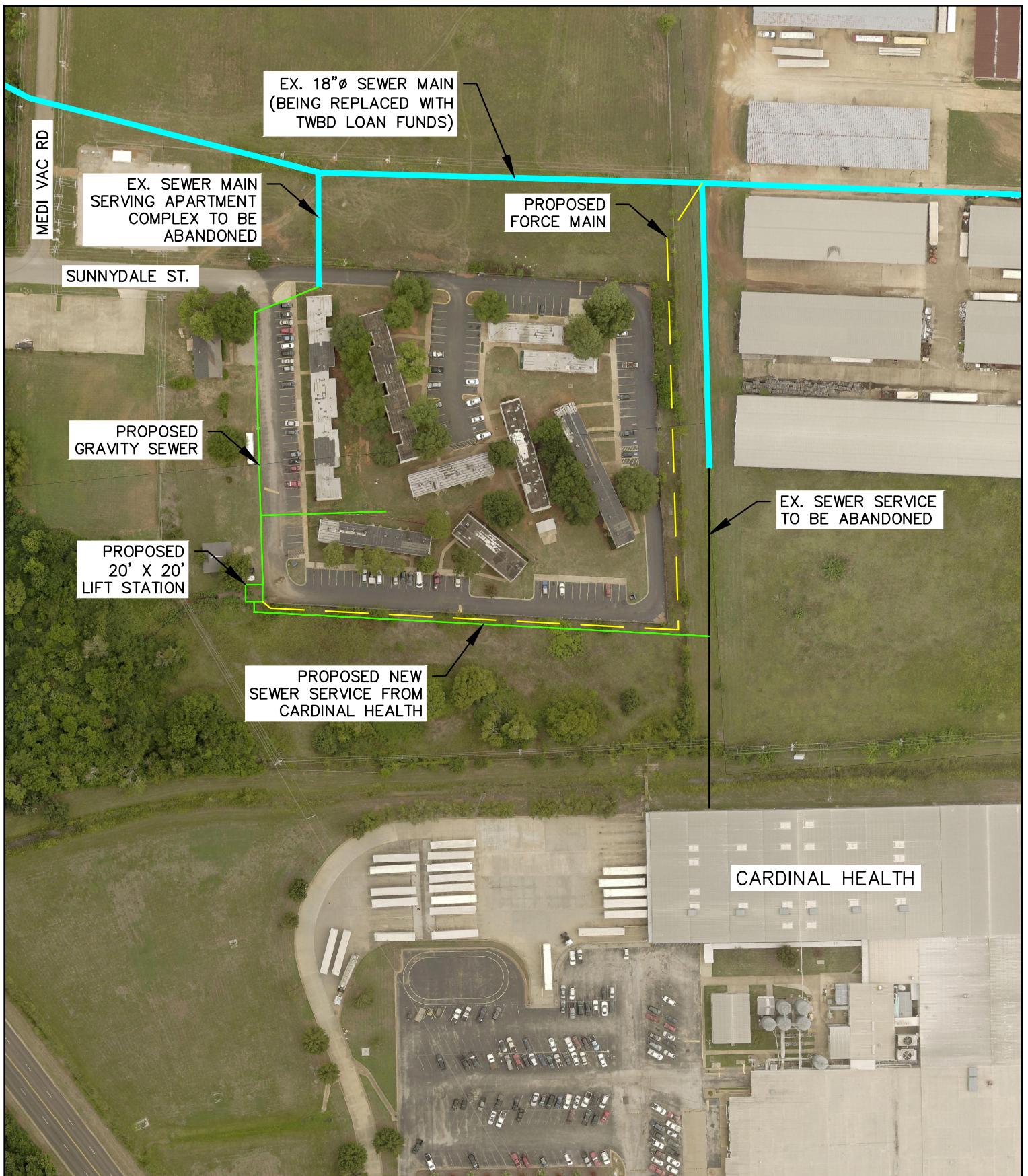
Approve the workorder.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



STOKES & ASSOCIATES, INC.

CONSULTANT ENGINEERS

P.O. BOX 1114 HENDERSON, TEXAS 75653

TEXAS FIRM REGISTRATION NO. F-967

Tel (903) 657-7558

Fax (903) 657-7864

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CITY OF JACKSONVILLE CHEROKEE COUNTY, TEXAS

SUNNYDALE ST LIFT STATION SEP PROJECT

DWN BY: ANP DATE: May 5, 2022

File Name & Layout Name:
Sunnydale St Lift Station.dwg/SEP PROJECT



0 75 150
Feet

EXHIBIT A

TO FURNISH CONSULTING SERVICES TO CITY OF JACKSONVILLE, TEXAS

WORK ORDER NO. 030-2216 SUNNYDALE STREET LIFT STATION TCEQ SUPPLEMENTAL ENVIRONMENTAL PROJECT

The work described below shall be completed in accordance with the Master Agreement to Furnish Consulting Services to the City Jacksonville, Texas, dated January 8, 2019.

SCOPE OF WORK

The ENGINEER has met with the OWNER and determined the Scope of Work and the services to be rendered prior to preparation of this Work Order. The general description of the work shall be to prepare the plans, specifications and contract documents for the **Sunnydale Street Lift Station** that is being constructed as a Supplemental Environmental Project (SEP) for settlement of a Texas Commission on Environmental Quality (TCEQ) Administrative Order.

PRELIMINARY DESIGN

1. The ENGINEER shall obtain copies of any plans, reports, permits or other pertinent information relating to the Project from the OWNER.
2. The ENGINEER shall perform field measurements associated with the technical design of the new lift station regarding topographic features associated with site location, grading and drainage.
3. The OWNER shall make available equipment and personnel necessary to assist ENGINEER in locating and excavating existing manholes and pipes associated with design of the Project.
4. The ENGINEER shall prepare field note description(s) and plat exhibit(s) for the new lift station site and related pipeline routes for development of easement documents by the OWNER.
5. The ENGINEER shall prepare the preliminary construction plans in accordance with the Scope of Work listed above.
6. The ENGINEER shall conduct a 90% plan review with the OWNER for comments and recommendations prior to ENGINEER developing the final construction documents.

FINAL DESIGN PLANS, SPECIFICATIONS & BID DOCUMENTS

1. The ENGINEER shall prepare the Final Design Plans incorporating the results of all mutually agreed changes requested by the OWNER.
2. The ENGINEER shall prepare the Final Specifications for the project which shall include the detailed descriptions of the various items to be incorporated into the Project along with the Bid Documents and Construction Contract.
3. The ENGINEER shall provide the OWNER with the bid advertisement, assist with plan and specification copies for contractors, prepare any necessary addenda and provide a tabulated summary of the bids received. The ENGINEER shall also review the bids and prepare a written recommendation to the OWNER for award of the construction contract.
4. The ENGINEER shall assist the OWNER with contract award.

TCEQ CORRESPONDENCE

As part of the TCEQ SEP requirements, the ENGINEER shall assist the OWNER'S representative with providing the necessary status report updates on the progress of the SEP to the TCEQ Enforcement Division. In addition, all construction costs will be submitted to the TCEQ for confirmation that the OWNER is performing the SEP in accordance with the approved project.

CONSTRUCTION ENGINEERING

1. The ENGINEER, with the OWNER'S assistance, shall conduct a pre-construction conference with the Contractor.
2. The ENGINEER shall provide horizontal and vertical control points on the ground sufficient to allow the Contractor to perform the work.
3. The ENGINEER shall review any material submitted by the Contractor in accordance with the Technical Specification that is to be incorporated into the project.
4. The ENGINEER shall review and recommend monthly pay requests submitted by the Contractor. Each pay request shall be forwarded to the OWNER for payment.
5. The ENGINEER shall make weekly inspections of the work to verify that the Project is being generally constructed in accordance with the Plans, Specifications and Contract Documents and shall rely on City personnel, to perform day to day inspection activities.
6. The ENGINEER shall prepare any Change Order that affects the Project. Change Orders that alter the Scope of Work shall be considered as additional work and the ENGINEER shall be compensated at his hourly rate negotiated at the time of the change. All change orders shall be approved by the OWNER prior to issuance to the Contractor.
7. The ENGINEER shall assist the OWNER with final inspection and close out of the accepted Project.
8. The ENGINEER shall prepare and deliver to OWNER one (1) digital copy of the Record drawings.

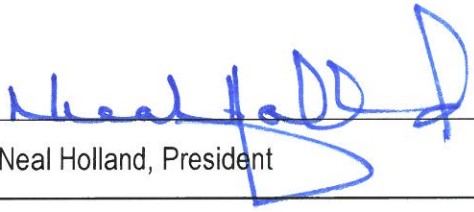
PERIOD OF PERFORMANCE

The ENGINEER understands the importance of the project to the OWNER and to the TCEQ and will perform its services in an expeditious manner.

COMPENSATION

The ENGINEER shall be compensated a fixed-fee amount of forty-eight thousand dollars (\$48,000) for services rendered and in accordance with the Scope of Work above.

IN WITNESS WHEREOF, the Parties execute below:

CITY OF JACKSONVILLE, TEXAS	STOKES & ASSOCIATES, INC.
	
James Hubbard, City Manager	Neal Holland, President

Dated this _____ day of May, 2022.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>5/10/2022</u>	ITEM NUMBER:	<u>21.</u>
DEPARTMENT:	<u>Council and Board</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>March 2022 Financial Report, Apr 2022 Police Report, Fire Dept Report April 2022, Commuinity and Public Services report April 2022, Library Report April 2022, Museum Report April 2022</u>

EXECUTIVE SUMMARY:

The reports that follow the council report form are the monthly departmental reports and part of the city manager's report.

RECOMMENDED ACTION:

No action required.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

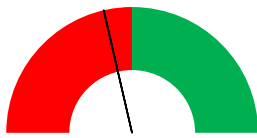
Charter requires the city manager to make a monthly report to council.

City of Jacksonville, Texas

Financial Statement

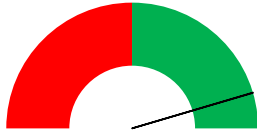
As of March 31, 2022

42.7% of Annual Projection



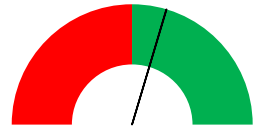
Water Sales

90.8% of Annual Projection



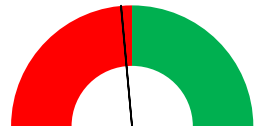
Property Taxes

59.1% of Annual Projection



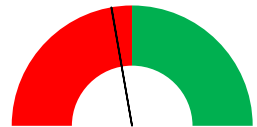
Sales Taxes

47% of Annual Projection



Sanitary Sewer Charges

44.4% of Annual Projection



Fees

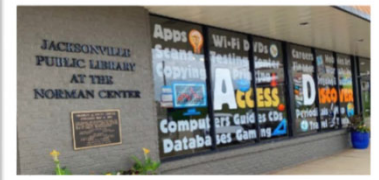
OVERVIEW

March 31st marks the end of the sixty period, or second quarter, of the FY 2022 budget year. Therefore, the year-to-date budget percentage for budgetary comparison is 50.0%.

As of March 31st, 2022 General & Utility Fund combined revenues are \$10,989,191. This is greater than budgeted expectations at 57.3% of the annual budgeted amount. FY 2022 revenues are increased \$248,192, or 2.3%, over FY 2021.

General & Utility Fund combined expenditures of \$8,330,752 are less than revenue received. This amount is less than budgeted expectations at 44.7% of the annual budgeted amount. FY 2022 expenditures are decreased \$(227,047), or (2.7) %, from FY 2021.

Top 5 Revenue Sources- Comparison to Prior Fiscal Years





GENERAL FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	March 2022					Year-To-Date					Annual				Prior Year		
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%
Taxes		\$ 309,638	\$ 569,031	54.4%			\$ 5,336,341	\$ 3,414,189	156.3%		\$ 5,336,341	\$ 6,828,377	78.1%		\$ 4,843,070	\$ 6,340,189	76.4%
Franchise Fees		38,922	105,217	37.0%			659,426	631,301	104.5%		659,426	1,262,601	52.2%		577,814	1,188,354	48.6%
Intergovernmental Revenue		-	-	0.0%			-	-	0.0%		-	-	0.0%		47,052	823,594	5.7%
Fines & Forfeiture		37,792	58,798	64.3%			163,393	352,788	46.3%		163,393	705,576	23.2%		344,443	515,473	66.8%
License & Permits		3,583	4,098	87.4%			18,626	24,588	75.8%		18,626	49,175	37.9%		15,270	31,521	48.4%
Fees & Charges For Services		204,200	213,345	95.7%			1,135,566	1,280,068	88.7%		1,135,566	2,560,136	44.4%		1,153,340	2,551,053	45.2%
Investment Income		6,273	2,500	250.9%			26,619	15,000	177.5%		26,619	30,000	88.7%		18,363	19,131	96.0%
Miscellaneous Receipts		42,797	3,304	1295.3%			123,774	19,825	624.3%		123,774	39,650	312.2%		41,543	434,133	9.6%
Transfers In		140,486	140,486	100.0%			842,916	842,916	100.0%		842,916	1,685,833	50.0%		894,428	1,777,806	50.3%
Total Revenues		\$ 783,690	\$ 1,096,779	71.5%			\$ 8,306,660	\$ 6,580,674	126.2%		\$ 8,306,660	\$ 13,161,348	63.1%		\$ 7,935,323	\$ 13,681,254	58.0%

YEAR-TO-DATE OVERVIEW

March 31st, 2022 marks the end of the sixth period, or second quarter, of the fiscal year. General Fund non-property tax revenue of \$4,576,934 is \$52,120 greater than projected. Total revenues (including Property Taxes) are \$1,725,986 greater than projected and are increased \$371,338, or 4.7%, over last fiscal year.

PROPERTY TAXES

Tax collection of \$3,729,726 is \$1,673,866 greater than projected and is increased \$230,374, or 6.6%, over last fiscal year. The majority of property tax payments are received during the first five months of the fiscal year.

SALES TAXES

Through March 31st \$1,606,615 of sales tax revenue has been received. Receipts are \$248,286 greater than projected and are increased \$262,897 over last fiscal year.

FRANCHISE FEES

Year-to-date Franchise Fees total \$659,426. Receipts are \$28,125 greater than projected and are increased 14.1%, or \$81,611, over last fiscal year.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue is comprised of local, county, state, and federal grants and reimbursements received by the city. Through March 31st, no intergovernmental revenue has been received.

MUNICIPAL COURT

Revenue of \$163,393 is \$(189,395) less than the year-to-date projection. Collections are decreased \$(181,050) from prior year. The city recently held a warrant resolution event in an effort to collect on past due citations.

LICENSES & PERMITS

Revenue of \$18,626 is \$(5,962) less than the year-to-date projection but is increased \$3,356 over FY 2021 receipts.

FEES & CHARGES FOR SERVICES

Fees & charges for services revenue year-to-date is \$1,135,566, which is \$(144,502) less than the year-to-date projection and is decreased \$(17,774), or (1.5)%, from last fiscal year. This category is primarily made up of Sanitation Fees, EMS/Ambulance Service Fees, and Lake Jacksonville Fees.

INVESTMENT INCOME

Revenue of \$26,619 is \$11,619 greater than the year-to-date projection. Interest received on the City's investments was increased, \$8,256, over FY 2021.

MISCELLANEOUS RECEIPTS

As of March 31st, \$123,774 of miscellaneous revenue was received. Receipt of insurance proceeds and rebates has put this category over annual budgeted expectations.

TRANSFERS IN

Monthly transfers reimburse the General Fund for the transferring fund's share of general, administrative and other applicable expenses.

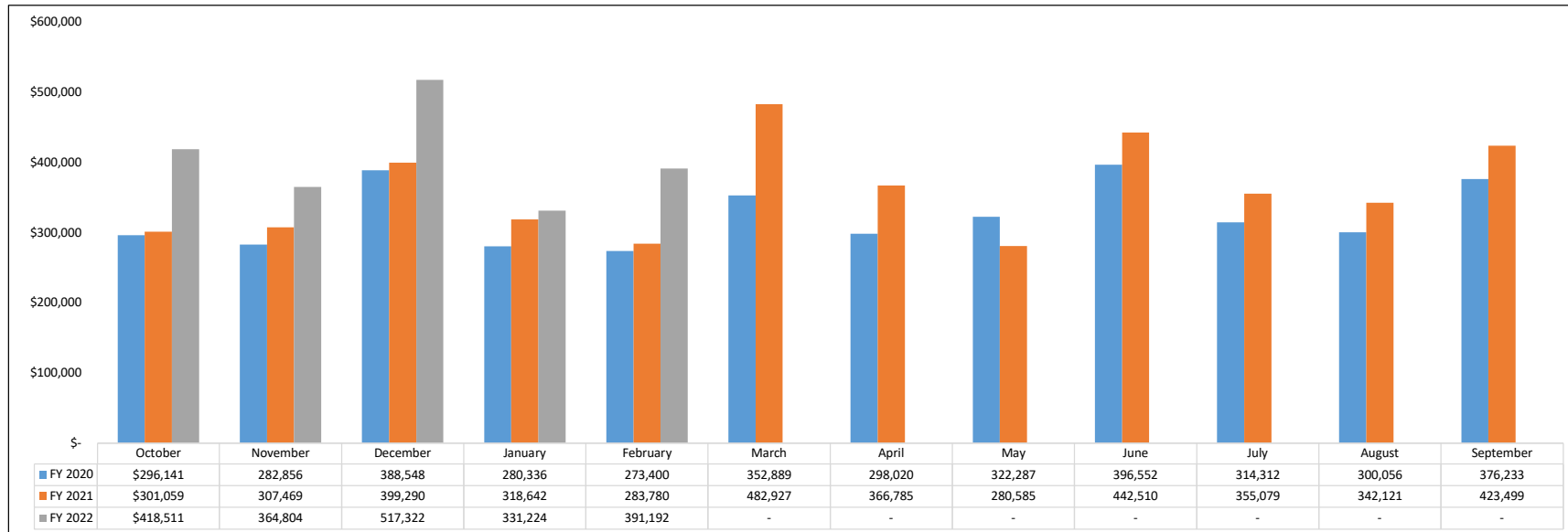
The monthly transfer schedule is as follows:

• Water/Wastewater Utility	\$ 136,011
• Hotel/Motel Occ Tax	2,994
• Court Security	1,481



Sales Tax History: Fiscal Years 2020 - 2022

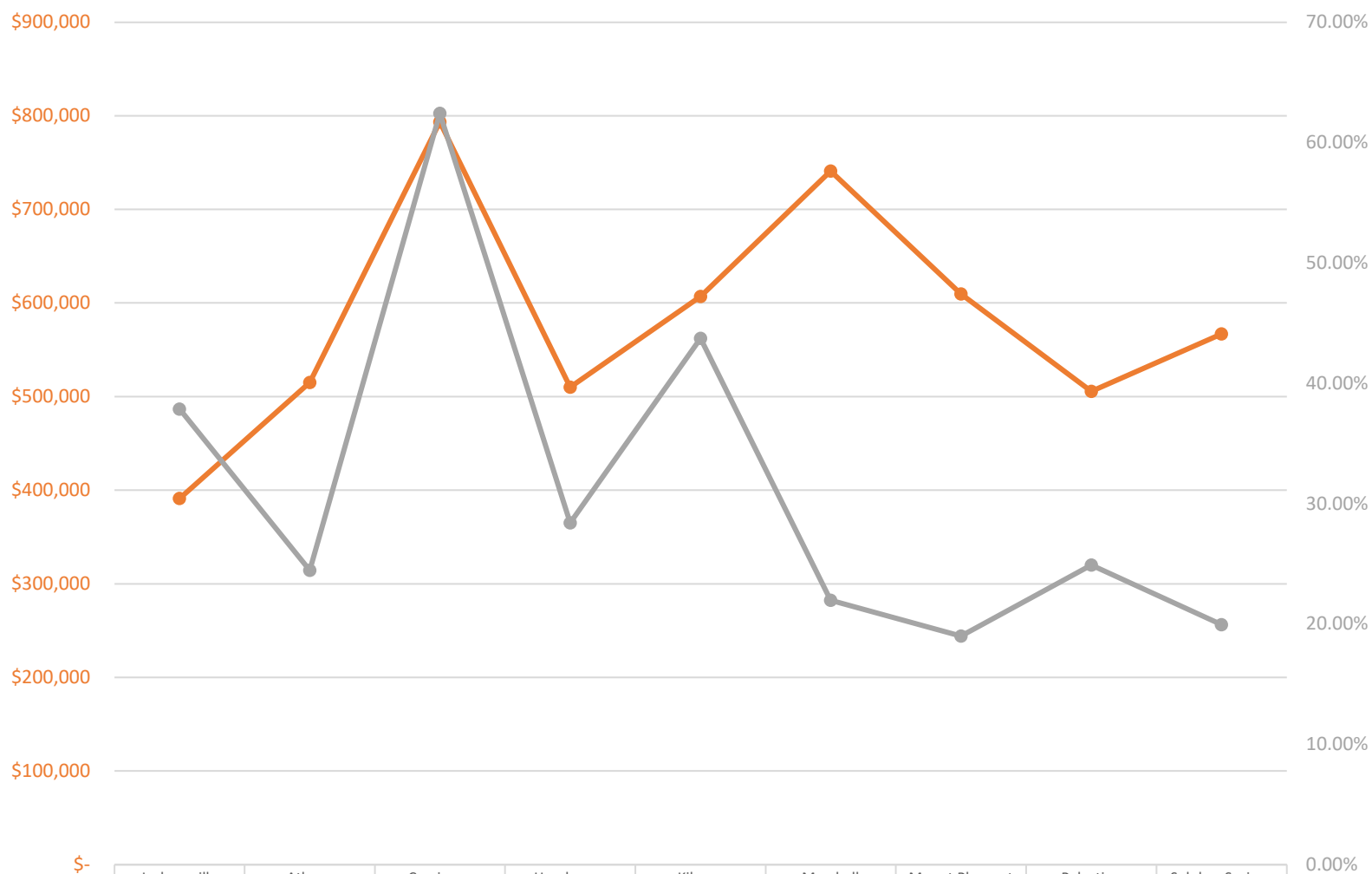
FY 2020					FY 2021					FY 2022				
	CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE
	66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL
October	\$ 197,428	\$ 98,714	\$ 296,141	\$ 296,141	October	\$ 200,706	\$ 100,353	\$ 301,059	\$ 301,059	October	\$ 279,008	\$ 139,504	\$ 418,511	\$ 418,511
November	188,571	94,285	282,856	578,998	November	204,980	102,490	307,469	608,528	November	243,203	121,601	364,804	783,316
December	259,032	129,516	388,548	967,546	December	266,193	133,097	399,290	1,007,818	December	344,882	172,441	517,322	1,300,638
January	186,890	93,445	280,336	1,247,881	January	212,428	106,214	318,642	1,326,460	January	220,816	110,408	331,224	1,631,863
February	182,267	91,133	273,400	1,521,282	February	189,187	94,593	283,780	1,610,240	February	260,794	130,397	391,192	2,023,054
March	235,260	117,630	352,889	1,874,171	March	321,951	160,976	482,927	2,093,167	March	-	-	-	2,023,054
April	198,680	99,340	298,020	2,172,191	April	244,523	122,262	366,785	2,459,952	April	-	-	-	2,023,054
May	214,858	107,429	322,287	2,494,478	May	187,057	93,528	280,585	2,740,537	May	-	-	-	2,023,054
June	264,368	132,184	396,552	2,891,030	June	295,007	147,503	442,510	3,183,047	June	-	-	-	2,023,054
July	209,542	104,771	314,312	3,205,342	July	236,719	118,360	355,079	3,538,126	July	-	-	-	2,023,054
August	200,037	100,019	300,056	3,505,398	August	228,081	114,040	342,121	3,880,247	August	-	-	-	2,023,054
September	250,822	125,411	376,233	3,881,631	September	282,333	141,166	423,499	4,303,746	September	-	-	-	2,023,054
	<u>\$ 2,587,754</u>	<u>\$ 1,293,877</u>	<u>\$ 3,881,631</u>			<u>\$ 2,869,164</u>	<u>\$ 1,434,582</u>	<u>\$ 4,303,746</u>			<u>\$ 1,348,703</u>	<u>\$ 674,351</u>	<u>\$ 2,023,054</u>	





City of Jacksonville, Texas
Financial Statement
As of March 31, 2022

Sales Tax FY 2022 - February - Period 5





East Texas Cities Calendar Year 2021-2022 Sales Tax Comparison % Δ

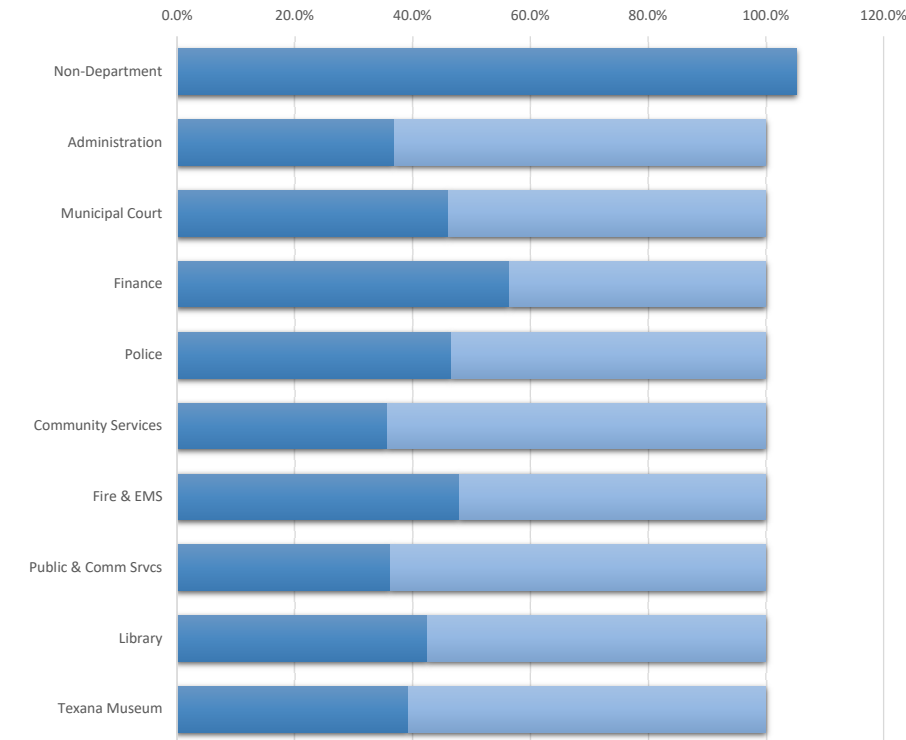
	Jacksonville			Athens	Corsicana	Henderson	Kilgore	Marshall	Mount Pleasant	Palestine	Sulphur Springs	Weighted Average
	2022 - 2019	2022 - 2020	2022 - 2021									
	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month
Oct-21	22.4%	17.5%	14.0%	14.2%	16.1%	14.2%	31.3%	-8.7%	6.5%	17.3%	10.5%	11.3%
Nov-21	28.4%	22.9%	12.6%	18.4%	28.4%	25.8%	43.6%	21.7%	4.1%	4.1%	11.3%	18.8%
Dec-21	42.3%	41.3%	39.0%	6.6%	9.3%	26.2%	28.4%	10.6%	13.9%	12.0%	14.6%	16.2%
Jan-22	31.4%	29.0%	18.6%	31.8%	29.1%	29.4%	47.1%	20.3%	19.7%	32.1%	19.8%	27.1%
Feb-22	46.8%	33.1%	29.6%	10.8%	-3.8%	15.1%	15.9%	17.7%	14.6%	-1.5%	13.0%	11.4%
Mar-22	20.1%	18.2%	3.9%	11.5%	20.9%	20.6%	22.7%	3.8%	10.1%	18.3%	11.3%	13.6%
Apr-22	41.6%	43.1%	37.9%	24.5%	62.4%	28.4%	43.7%	22.0%	19.0%	24.9%	19.9%	30.9%
May-22												
Jun-22												
Jul-22												
Aug-22												
Sep-22												
	2022 - 2019	2022 - 2020	2022 - 2021									
	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD
Oct-21	22.4%	17.5%	14.0%	14.2%	16.1%	14.2%	31.3%	-8.7%	6.5%	17.3%	10.5%	11.3%
Nov-21	25.6%	20.4%	13.2%	16.5%	22.7%	20.5%	38.0%	8.0%	5.2%	9.8%	10.9%	15.4%
Dec-21	31.1%	27.1%	21.2%	13.3%	18.4%	22.2%	34.9%	8.8%	7.9%	10.5%	12.1%	15.7%
Jan-22	31.1%	27.5%	20.6%	17.4%	20.9%	23.9%	37.8%	11.5%	10.8%	15.3%	14.0%	18.3%
Feb-22	34.7%	28.9%	22.7%	15.9%	14.2%	21.7%	31.7%	12.9%	11.6%	11.3%	13.8%	16.6%
Mar-22	32.5%	27.3%	19.7%	15.1%	15.2%	21.5%	30.2%	11.5%	11.4%	12.3%	13.4%	16.2%
Apr-22	33.7%	29.3%	22.0%	16.2%	20.4%	22.3%	31.7%	12.7%	12.3%	13.7%	14.1%	17.8%
May-22												
Jun-22												
Jul-22												
Aug-22												
Sep-22												

"Month" is month in which revenue is received.



GENERAL FUND EXPENDITURES

	March 2022			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 221,917	\$ 210,908	105.2%	\$ 608,066	\$ 1,100,038	55.3%
Administration	395,495	1,069,637	37.0%	439,881	1,025,221	42.9%
Municipal Court	104,900	227,618	46.1%	97,125	207,393	46.8%
Finance	221,984	393,064	56.5%	213,377	358,374	59.5%
Police	1,618,955	3,474,383	46.6%	1,594,163	3,424,368	46.6%
Community Services	148,706	416,306	35.7%	112,144	298,496	37.6%
Fire & EMS	1,585,254	3,305,845	48.0%	1,441,942	3,315,312	43.5%
Public & Comm Svcs	1,186,070	3,270,730	36.3%	1,294,194	3,391,383	38.2%
Library	156,040	366,531	42.6%	152,791	354,526	43.1%
Texana Museum	9,799	24,988	39.2%	10,933	23,680	46.2%
Total Expenditures	\$ 5,649,119	\$ 12,760,008	44.3%	\$ 5,964,616	\$ 13,498,790	44.2%



YEAR-TO-DATE OVERVIEW

March 31st, 2022, marks the end of the sixth period, or second quarter, of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 50.0%. Total General Fund expenditures of \$5,649,119 are below budgetary expectations at 44.3% expended.

Non-Department

Non-Department expenditures, through March 31st, are at 105.2% of budgeted expectations. Payment of annual general liability insurance for property, plant, and equipment exceeded budgeted expectations by \$38,869. Asbestos abatement was not budgeted and cost \$22,333. The compensation and classification study was not budgeted but is paid from this department. Mid-year budget adjustments will be recommended to better align this department with the budget.

Finance

The Finance Department exceeds year-to-date budget expectations at this time. The variance to budget is related to three quarterly payments to the Cherokee County Appraisal District for appraisal, billing, and collections services; the payments are due at the beginning of each quarter.

Capital Outlay

The FY 2022 Capital Budget for both the General and General Capital Projects Funds is \$7,386,608. Through March 31st, \$1,102,780, or 14.9%, of the annual budgets have been spent as described below.

FY 2022 CAPITAL EXPENDITURES

Police/Fire	Public Safety Complex	\$ 775,837
Police/Fire	Communication Tower	254,059
Police	Two Patrol Vehicles	73,661
Police	Reimburse For Prior Year Patrol Vehicles	(50,096)
Cemetery	Cemetery Mapping Software	22,710
Library	Library Books & Materials	19,442
Police	Taser Lease	7,800
Fire	Fire St. No. 2 Remodel	6,903
Non-Department	Love's Lookout Bike Trail	2,750
Library	Library Relocation Project	(10,287)
		<u>\$ 1,102,780</u>



UTILITY FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	March 2022					Year-To-Date					Annual				Prior Year		
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%
Taxes		\$ -	\$ -	0.0%			\$ -	\$ -	0.0%		\$ -	\$ -	0.0%		\$ -	\$ -	0.0%
Franchise Fees		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Intergovernmental Revenue		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Fines & Forfeiture		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
License & Permits		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Fees & Charges For Services		432,448	499,514	86.6%			2,662,683	2,997,084	88.8%		2,662,683	5,994,168	44.4%		2,793,732	6,115,385	45.7%
Investment Income		1,419	1,465	96.9%			14,181	8,790	161.3%		14,181	17,580	80.7%		8,760	30,000	29.2%
Miscellaneous Receipts		(552)	350	-157.7%			12,944	2,100	616.4%		12,944	4,200	308.2%		3,184	4,060	78.4%
Transfers In		-	-	0.0%			(7,278)	-	0.0%		(7,278)	-	0.0%		-	-	0.0%
Total Revenues		\$ 433,315	\$ 501,329	86.4%			\$ 2,682,530	\$ 3,007,974	89.2%		\$ 2,682,530	\$ 6,015,948	44.6%		\$ 2,805,676	\$ 6,149,445	45.6%

YEAR-TO-DATE OVERVIEW

Total Utility Fund revenue of \$2,682,530 ended March \$(325,444) less than the year-to-date projection and \$(123,146) below prior year collections. The decrease from prior year is the result of lower water and sewer sales and fines and forfeitures fees.

WATER SALES

Revenue totaling \$1,468,061 was \$(250,597) less than the year-to-date projection. Water sales, through March, are down about (7.6) % when compared to FY 2021.

For the month of March, the city billed out 56,008,892 gallons of water. This amount is (20.7) % less than gallons billed March 2021. Year-to-date, the city has billed out 368,082,707 gallons. This amount is 88.9% of FY 2021 year-to-date billing.

SEWER CHARGES

Revenues of \$1,053,850 were \$(67,754) less than the monthly projection. Billing was down about (0.5)%, or \$(5,141), when compared to March 2021. Sanitary sewer billings are driven by water consumption.

OTHER CHARGES FOR SERVICE

Revenue of \$19,257 ended March \$(7,922) less than projected. This revenue source is primarily driven by charges for Tap Fees (the cost of connecting a home or business to the City's sewer and water systems).

FINES AND FORFEITURES

Revenue (penalties assessed on past due utility bills) of \$121,515 ended March \$(8,128) less than the year-to-date projection. Late payment penalty revenue is driven by payment timing and the size of the past due balance.

INVESTMENT INCOME

Interest earnings of \$14,181 finished the month up about 61.3% over the projection and \$5,421 greater than prior year receipts.

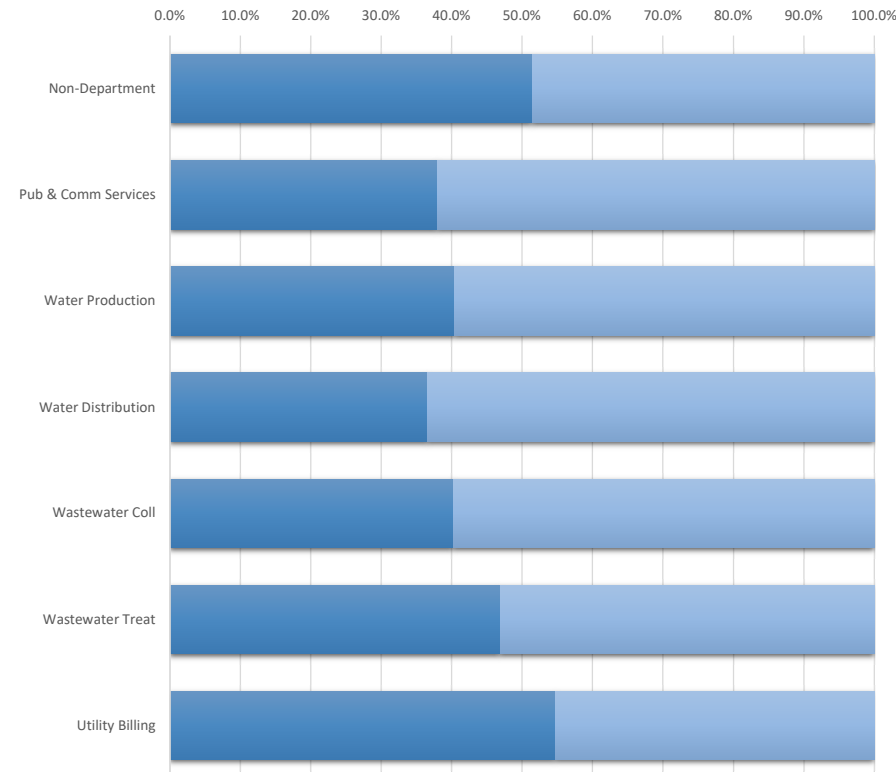
MISCELLANEOUS RECEIPTS

Miscellaneous revenue includes revenues from sources not classified elsewhere, such as sale of items not normally held for resale, collections and recoveries. Increased revenue from rebates & discounts account for the variance to budget and increase over prior year receipts.



UTILITY FUND EXPENDITURES

	March 2022			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 1,132,757	\$ 2,202,374	51.4%	\$ 1,179,839	\$ 2,269,237	52.0%
Pub & Comm Services	302,574	796,965	38.0%	275,965	763,462	36.1%
Water Production	238,715	590,300	40.4%	282,241	533,189	52.9%
Water Distribution	194,098	530,609	36.6%	202,683	493,442	41.1%
Wastewater Coll	261,110	648,872	40.2%	93,674	511,880	18.3%
Wastewater Treat	331,150	706,553	46.9%	362,275	781,654	46.3%
Utility Billing	221,229	404,380	54.7%	196,507	358,494	54.8%
GIS	-	-	0.0%	-	10,741	0.0%
Total Expenditures	\$ 2,681,633	\$ 5,880,054	45.6%	\$ 2,593,184	\$ 5,722,099	45.3%



OVERVIEW

March 31st, 2022, marks the end of the sixth period, or second quarter, of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 50.0%. Year to date expenditures total \$2,681,633, or 45.6%, of the budget.

NON-DEPARTMENT

Non-Department expenses, at \$1,132,757, represent 51.4% of the annual budgeted amount. Payment of annual general liability insurance for property, plant, and equipment explains the variance to budget.

PUBLIC & COMMUNITY SERVICES ADMINISTRATION

At \$302,574, the Public & Community Services Administration Department expended 38.0% of the annual budget amount.

WATER PRODUCTION

The Water Production department ended the month at \$238,715, or 40.4%, of the annual budget amount.

WATER DISTRIBUTION

At \$194,098, the Water Distribution department expended 36.6% of the annual budget amount.

WASTEWATER COLLECTION

Wastewater Collection expended \$261,110, or 40.2% of the department's annual budget.

WASTEWATER TREATMENT

The Wastewater Treatment budget, expended through March, was \$331,150 which represents 46.9% of the departments operating budget.

UTILITY BILLING

The Utility Billing department ended the month at \$221,229, or 54.7% of budgeted expectations. Payment of annual support agreement for Automated Metering Infrastructure software explains the variance to budget.

CAPITAL OUTLAY

The FY 2022 Capital Budget for both the Utility and Utility Capital Projects Funds is \$440,830. As March 31st

FY 2022 CAPITAL EXPENDITURES

Wastewater Treatment	Control panel box and flyght pumps	\$ 21,680
----------------------	------------------------------------	-----------

\$ 21,680



FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2021	Revenue	Expense	Ending Fund Balance 03/31/2022	Target Fund Balance	Over / (Under) Target Fund Balance
101 GENERAL FUND	\$ 3,872,088.76	\$ 8,306,660.34	\$ 5,649,118.97	\$ 6,529,630.13	\$ 2,552,001.70	\$ 3,977,628.43
102 DEBT SERVICE FUND	154,005.22	1,391,919.79	728,619.62	817,305.39	158,816.02	658,489.37
103 CAPITAL PROJECTS FUND (GENERAL)	1,149,938.78	6,661.54	1,561,463.94	(404,863.62)		
110 GRANT FUND	363,984.72	3,345.03	51,633.44	315,696.31		
Total Major Governmental Funds	5,540,017.48	9,708,586.70	7,990,835.97	7,257,768.21		
111 HOTEL / MOTEL OCCUPANCY TAX FUND	679,174.86	156,422.56	571,469.59	264,127.83		
112 COURT TECHNOLOGY FUND	-	(8,670.10)	-	(8,670.10)		
113 COURT SECURITY FUND	151,744.03	4,447.83	8,887.68	147,304.18		
114 COURT CHILD SAFETY TRUST FUND	10,877.46	511.65	-	11,389.11		
115 POLICE STATE FORFEITURE FUND	11,029.28	418.77	-	11,448.05		
116 POLICE FEDERAL FORFEITURE FUND	9,216.60	44.94	-	9,261.54		
119 WAR MEMORIAL FUND	9,777.23	47.95	-	9,825.18		
Total Nonmajor Governmental Funds	871,819.46	153,223.60	580,357.27	444,685.79		
201 WATER & WASTEWATER UTILITY FUND	1,953,248.61	2,682,530.20	2,681,633.45	1,954,145.36	1,449,876.43	504,268.93
203 CAPITAL PROJECTS FUND (UTILITY)	2,204,450.39	194,821.66	507,242.46	1,892,029.59		
Total Enterprise Funds	4,157,699.00	2,877,351.86	3,188,875.91	3,846,174.95		
301 BEAUTIFICATION FUND	21,992.66	4,743.69	1,290.67	25,445.68		
Total Fiduciary Fund	21,992.66	4,743.69	1,290.67	25,445.68		
Grand Total- All Funds	\$ 10,591,528.60	\$ 12,743,905.85	\$ 11,761,359.82	\$ 11,574,074.63		



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101 -GENERAL FUND- DETAIL									
REVENUE									
41-TAXES									
101-41400	AD VALOREM TAX- CURRENT	\$ 3,949,769	\$ 3,949,769	\$ 74,002	\$ 3,646,996	92.3%	\$ 302,774	\$ 3,435,584	\$ 211,412
101-41401	AD VALOREM TAX- PRIOR	97,954	97,954	4,508	52,191	53.3%	45,763	38,595	13,596
101-41402	AD VALOREM TAX- PENALTY & INTEREST	59,247	59,247	8,110	29,720	50.2%	29,527	24,372	5,348
101-41403	AD VALOREM TAX- MISCELLANEOUS	4,749	4,749	819	819	17.3%	3,930	801	18
101-41404	SALES TAX	2,698,682	2,698,682	220,816	1,598,322	59.2%	1,100,360	1,335,166	263,156
101-41405	SALES TAX- TIMELY FILING DISCOUNT	450	450	42	206	45.8%	244	237	(31)
101-41406	MIXED BEVERAGE TAX	17,526	17,526	1,340	8,087	46.1%	9,439	8,315	(228)
*** REVENUE CATEGORY TOTALS ***		6,828,377	6,828,377	309,638	5,336,341	78.1%	1,492,037	4,843,070	493,271
42-FRANCHISE FEES									
101-42410	ROW RENTAL FEES- ELECTRICITY	505,000	505,000	-	268,386	53.1%	236,614	256,933	11,453
101-42411	ROW RENTAL FEES- GAS UTILITIES	130,000	130,000	-	44,824	34.5%	85,176	46,935	(2,111)
101-42412	ROW RENTAL FEES- TELECOM	22,000	22,000	-	9,174	41.7%	12,826	10,189	(1,015)
101-42413	ROW RENTAL FEES- CABLE TV	128,064	128,064	-	59,604	46.5%	68,460	63,892	(4,288)
101-42414	SANITATION FRANCHISE FEES	104,111	104,111	9,436	65,306	62.7%	38,805	74,681	(9,375)
101-42415	LANDFILL CONTRACT FEES	373,426	373,426	29,486	212,132	56.8%	161,294	125,184	86,947
*** REVENUE CATEGORY TOTALS ***		1,262,601	1,262,601	38,922	659,426	52.2%	603,175	577,814	81,611
43-INTERGOVERNMENTAL REVENUE									
101-43427	MISCELLANEOUS GRANT REVENUE	-	-	-	-	0.0%	-	47,052	(47,052)
*** REVENUE CATEGORY TOTALS ***		-	-	-	-	0.0%	-	47,052	(47,052)
44-FINES & FORFEITURE									
101-44440	MUNICIPAL COURT- ADMINISTRATION FEES	240,000	240,000	1,645	31	0.0%	239,969	217,319	(217,288)
101-44444	MUNICIPAL COURT- FINES	450,000	450,000	35,422	159,798	35.5%	290,202	119,027	40,771
101-44445	MUNICIPAL COURT- JUDICIAL ADMIN FUND	300	300	1	2	0.6%	298	160	(158)
101-44446	MUNICIPAL COURT- JURY FUND	276	276	14	70	25.3%	206	156	(86)
101-44447	MUNICIPAL COURT- TRUANCY PREVENTION & DIVERSION	15,000	15,000	710	3,492	23.3%	11,508	7,781	(4,289)
*** REVENUE CATEGORY TOTALS ***		705,576	705,576	37,792	163,393	23.2%	542,183	344,443	(181,050)
45-LICENSE & PERMITS									
101-45450	BEER & WINE PERMIT-OFF PREMISE	210	210	-	98	46.4%	113	60	38
101-45451	BUILDING PERMITS	24,000	24,000	1,156	7,853	32.7%	16,147	5,939	1,914
101-45452	DEMOLITION PERMITS	1,100	1,100	100	500	45.5%	600	100	400
101-45453	ELECTRICAL PERMITS & LICENSES	10,500	10,500	759	2,492	23.7%	8,008	2,691	(199)
101-45454	EXCAVATION PERMITS	-	-	125	150	0.0%	(150)	-	150
101-45455	HEALTH PERMITS	908	908	-	30	3.3%	878	330	(300)
101-45457	MECHANICAL PERMITS	3,000	3,000	293	2,504	83.5%	496	1,392	1,112
101-45458	OUTDOOR BURNING PERMITS	660	660	-	800	121.2%	(140)	150	650
101-45459	PLAT PERMITS	200	200	84	222	111.0%	(22)	108	115
101-45460	PLUMBING & GAS PERMITS	8,397	8,397	691	3,253	38.7%	5,144	4,401	(1,148)
101-45461	SIGN PERMITS	-	-	150	450	0.0%	(450)	-	450
101-45462	SPRINKLER SYSTEM PERMITS	-	-	75	125	0.0%	(125)	-	125
101-45463	SYSTEMS/MISCELLANEOUS PERMITS	200	200	-	-	0.0%	200	100	(100)



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101-45464	VARIANCE PERMITS	-	-	75	75	0.0%	(75)	-	75
101-45466	ZONING PERMITS	-	-	75	75	0.0%	(75)	-	75
*** REVENUE CATEGORY TOTALS ***		49,175	49,175	3,583	18,626	37.9%	30,549	15,270	3,356
46-FEES & CHARGES FOR SERVICES									
101-46470	AMBULANCE FEES	969,820	969,820	78,025	386,236	39.8%	583,584	431,660	(45,424)
101-46471	AMBULANCE MEMBERSHIP FEES	26,868	26,868	2,208	13,352	49.7%	13,516	13,408	(56)
101-46472	ACCOUNT TRANSFER FEES	8,000	8,000	200	2,400	30.0%	5,600	4,200	(1,800)
101-46473	LAKE LOT LEASE FEES	75,790	75,790	200	32,460	42.8%	43,330	34,849	(2,390)
101-46474	FUEL PUMP SALES	85,000	85,000	2,917	8,722	10.3%	76,278	8,942	(219)
101-46475	CAMPGROUND RENTAL FEES	70,500	70,500	8,020	31,123	44.1%	39,377	26,110	5,013
101-46477	SANITATION FEES	1,226,572	1,226,572	103,112	606,053	49.4%	620,519	588,894	17,159
101-46478	GARBAGE CAN RENTAL FEES	23,331	23,331	1,834	11,207	48.0%	12,124	10,726	481
101-46479	SPECIAL PICK UP FEES	4,360	4,360	1,235	6,480	148.6%	(2,120)	855	5,625
101-46492	WRITE-OFF COLLECTIONS	100	100	-	-	0.0%	100	79	(79)
101-46493	POLICE DEPT FEES	3,420	3,420	716	1,468	42.9%	1,952	8,203	(6,735)
101-46494	ANIMAL SERVICES FEES	11,424	11,424	1,575	4,040	35.4%	7,384	6,243	(2,203)
101-46496	CEMETERY LOT SALES	24,000	24,000	2,830	12,920	53.8%	11,080	13,140	(220)
101-46497	INDUSTRIAL PARK RENTAL	12,000	12,000	-	13,368	111.4%	(1,368)	6,000	7,368
101-46498	LIBRARY FEES	18,951	18,951	1,328	5,435	28.7%	13,516	30	5,405
101-46500	RENTAL FEES	-	-	-	300	0.0%	(300)	-	300
*** REVENUE CATEGORY TOTALS ***		2,560,136	2,560,136	204,200	1,135,566	44.4%	1,424,570	1,153,340	(17,774)
47-INVESTMENT INCOME									
101-47510	INTEREST INCOME	30,000	30,000	6,273	26,619	88.7%	3,381	18,363	8,256
*** REVENUE CATEGORY TOTALS ***		30,000	30,000	6,273	26,619	88.7%	3,381	18,363	8,256
48-MISCELLANEOUS RECEIPTS									
101-48515	MISCELLANEOUS REVENUE	20,000	20,000	1,049	4,498	22.5%	15,502	14,198	(9,699)
101-48516	PRIOR YEARS REIMBURSEMENTS	-	-	-	1,160	0.0%	(1,160)	-	1,160
101-48517	REBATES & DISCOUNTS	17,250	17,250	49	38,611	223.8%	(21,361)	13,085	25,526
101-48518	INSURANCE PROCEEDS	-	-	39,776	73,315	0.0%	(73,315)	610	72,705
101-48519	LIBRARY DONATIONS	2,400	2,400	-	-	0.0%	2,400	315	(315)
101-48524	SALE OF LAKE LOTS	-	-	-	-	0.0%	-	607	(607)
101-48525	SALE OF CAPITAL VEHICLES	-	-	-	-	0.0%	-	12,501	(12,501)
101-48528	CASH OVER/SHORT	-	-	-	(96)	0.0%	96	(23)	(73)
101-48532	DESIGNATED DONATIONS- STATE OF THE CITY DONATIONS	-	-	-	1,000	0.0%	(1,000)	-	1,000
101-48533	DESIGNATED DONATIONS- CRIME PREVENTION DONATIONS	-	-	-	-	0.0%	-	-	-
101-48534	DESIGNATED DONATIONS- POLICE DONATIONS	-	-	25	(721)	0.0%	721	-	(721)
101-48535	DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	-	-	75	1,041	0.0%	(1,041)	250	791
101-48536	DESIGNATED DONATIONS- FIRE/EMS DONATIONS	-	-	-	(400)	0.0%	400	-	(400)
101-48537	DESIGNATED DONATIONS- PARKS & REC DONATIONS	-	-	-	-	0.0%	-	-	-
101-48538	DESIGNATED DONATIONS- LAKE JACKSONVILLE DONATIONS	-	-	-	-	0.0%	-	-	-
101-48539	DESIGNATED DONATIONS- LIBRARY DONATIONS	-	-	1,115	3,646	0.0%	(3,646)	-	3,646
101-48540	DESIGNATED DONATIONS- MUSEUM DONATIONS	-	-	709	1,719	0.0%	(1,719)	-	1,719
101-48541	DESIGNATED DONATIONS- LIBRARY NWSPPR DGTZTN	-	-	-	-	0.0%	-	-	-
*** REVENUE CATEGORY TOTALS ***		39,650	39,650	42,797	123,774	312.2%	(84,124)	41,543	82,232



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49-TRANSFERS IN									
101-49551	TRANSFER FROM COURT TECHNOLOGY FUND	-	-	-	-	0.0%	-	5,525	(5,525)
101-49552	TRANSFER FROM COURT SECURITY FUND	17,775	17,775	1,481	8,888	50.0%	8,888	8,772	116
101-49553	TRANSFER FROM UTILITY FUND	1,632,130	1,632,130	136,011	816,065	50.0%	816,065	862,115	(46,050)
101-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	35,927	35,927	2,994	17,964	50.0%	17,964	18,017	(53)
*** REVENUE CATEGORY TOTALS ***		1,685,833	1,685,833	140,486	842,916	50.0%	842,916	894,428	(51,512)
*** TOTAL REVENUE ***		13,161,348	13,161,348	783,690	8,306,660	63.1%	4,854,688	7,935,323	371,338
10 -GENERAL FUND- DETAIL									
EXPENSE									
51-EMPLOYEE SERVICES									
101-51600	SUPERVISION	1,049,704	1,049,704	95,201	472,723	45.0%	576,981	456,485	16,238
101-51601	OPERATIONAL	3,864,238	3,864,238	240,948	1,651,534	42.7%	2,212,704	1,692,997	(41,463)
101-51602	PERMANENT PART-TIME	123,196	123,196	5,387	37,098	30.1%	86,098	39,559	(2,461)
101-51604	SEASONAL PART-TIME POOL	32,256	32,256	-	-	0.0%	32,256	-	-
101-51607	TRANSFER TRUCK	112,743	112,743	3,428	30,034	26.6%	82,709	42,338	(12,304)
101-51608	CONTRACT INSPECTION STIPEND	2,000	2,000	-	-	0.0%	2,000	-	-
101-51609	FIELD TRAINING OFFICER STIPEND	11,420	11,420	(318)	6,927	60.7%	4,493	6,055	872
101-51610	HR STIPEND	12,000	12,000	1,000	5,355	44.6%	6,645	5,405	(50)
101-51611	K9 CARE STIPEND	7,040	7,040	542	3,297	46.8%	3,743	1,644	1,653
101-51612	ON CALL STIPEND	7,405	7,405	655	3,724	50.3%	3,681	2,809	914
101-51613	BI-LINGUAL PAY	19,800	19,800	2,100	10,580	53.4%	9,221	7,864	2,715
101-51614	CERTIFICATION PAY	133,500	133,500	8,800	51,494	38.6%	82,006	49,613	1,881
101-51615	DIFFERENTIAL PAY	31,500	31,500	1,750	10,673	33.9%	20,827	16,113	(5,439)
101-51616	EDUCATION PAY	30,000	30,000	2,125	11,879	39.6%	18,121	14,004	(2,125)
101-51617	LONGEVITY PAY	38,748	38,748	2,748	17,007	43.9%	21,741	17,089	(82)
101-51618	SALARY PREMIUM PAY	118,861	118,861	-	93,730	78.9%	25,131	129,089	(35,359)
101-51619	STEP UP PAY	3,194	3,194	-	-	0.0%	3,194	879	(879)
101-51620	AUTO ALLOWANCE	2,000	2,000	167	845	42.2%	1,155	3,715	(2,870)
101-51621	CELL PHONE ALLOWANCE	5,460	5,460	350	1,882	34.5%	3,578	1,980	(98)
101-51622	CLOTHING ALLOWANCE	3,500	3,500	-	245	7.0%	3,255	3,500	(3,255)
101-51623	OVERTIME- CALL-OUT	26,332	26,332	3,142	9,484	36.0%	16,848	9,370	114
101-51624	OVERTIME- COURT	4,633	4,633	439	2,790	60.2%	1,843	194	2,596
101-51625	OVERTIME- FIRE PREVENTION	1,591	1,591	-	-	0.0%	1,591	-	-
101-51626	OVERTIME- HOLIDAY WORKED	4,815	4,815	-	255	5.3%	4,560	146	109
101-51627	OVERTIME-INCREASED MANPOWER	2,858	2,858	-	796	27.9%	2,062	617	179
101-51628	OVERTIME- LAKE PUBLIC SAFETY	3,000	3,000	-	-	0.0%	3,000	-	-
101-51629	OVERTIME- LATE CALLS	37,767	37,767	1,954	17,552	46.5%	20,215	10,615	6,937
101-51630	OVERTIME- TRAINING	53,364	53,364	1,095	15,531	29.1%	37,833	5,852	9,679
101-51632	OVERTIME- SCHEDULED (MANDATED)	261,300	261,300	17,538	100,088	38.3%	161,211	102,742	(2,654)
101-51633	OVERTIME- SHIFT COVERAGE	149,918	149,918	15,025	93,587	62.4%	56,331	86,646	6,941
101-51634	OVERTIME- SPECIAL EVENTS	11,476	11,476	-	3,315	28.9%	8,161	847	2,468
101-51635	OVERTIME- TOMATO BOWL	-	-	-	89	0.0%	(89)	528	(439)
101-51636	OVERTIME- TRAFFIC STEP	14,256	14,256	239	1,670	11.7%	12,586	2,786	(1,116)
101-51638	FICA	461,943	461,943	29,732	195,009	42.2%	266,934	199,150	(4,141)
101-51639	DENTAL INSURANCE	32,494	32,494	2,412	13,334	41.0%	19,160	14,023	(688)
101-51640	HEALTH INSURANCE	675,743	675,743	50,932	282,474	41.8%	393,269	289,655	(7,181)
101-51641	LIFE INSURANCE	1,872	1,872	137	759	40.6%	1,113	802	(42)
101-51642	TMRS	637,983	637,983	42,453	282,302	44.2%	355,682	284,853	(2,551)



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101-51643	WORKER'S COMPENSATION	111,401	111,401	7,637	53,535	48.1%	57,866	64,278	(10,742)
101-51644	CONTRA WAGE EXPENSE	(14,256)	(14,256)	(542)	(1,345)	9.4%	(12,911)	(3,463)	2,118
101-51645	UNEMPLOYMENT	-	-	-	335	0.0%	(335)	(116)	451
101-51646	CONTRACT LABOR	203,500	203,500	16,850	46,060	22.6%	157,440	30,960	15,100
101-51647	BENEFIT ADMINISTRATION	4,968	4,968	579	(1,735)	-34.9%	6,703	4,694	(6,429)
101-51648	EMPLOYEE TESTING	6,402	6,402	558	2,136	33.4%	4,266	725	1,411
101-51649	OTHER EMPLOYEE COSTS	16,300	16,300	-	1,663	10.2%	14,637	1,319	344
101-51650	RECRUITING & RETENTION	-	-	-	2,297	0.0%	(2,297)	-	2,297
101-51651	VOLUNTEER FIRE FUND	350	350	-	-	0.0%	350	-	-
101-51652	VOLUNTEER FIRE PENSION	4,200	4,200	-	1,000	23.8%	3,200	4,800	(3,800)
*** EXPENSE CATEGORY TOTALS ***		8,322,776	8,322,776	555,061	3,532,007	42.4%	4,790,769	3,603,156	(71,150)
52-MAINTENANCE									
101-52700	R/M BUILDINGS & STRUCTURES	72,387	72,387	12,068	37,683	52.1%	34,704	29,495	8,188
101-52701	R/M EQUIPMENT & MACHINERY	123,607	123,607	11,921	46,940	38.0%	76,668	51,626	(4,687)
101-52705	R/M MOTOR VEHICLES	57,383	57,383	17,328	60,640	105.7%	(3,257)	42,308	18,332
101-52706	R/M OFFICE EQUIPMENT	1,200	1,200	-	141	11.8%	1,059	180	(39)
101-52707	R/M PARKS	52,250	52,250	3,254	22,862	43.8%	29,388	30,852	(7,990)
101-52708	R/M RADIO COMMUNICATION	6,000	6,000	-	-	0.0%	6,000	3,019	(3,019)
101-52709	R/M SIDEWALKS CULVERTS BRIDGES	50,000	50,000	2,881	13,563	27.1%	36,437	14,415	(852)
101-52710	R/M STREETS & ALLEYS	245,000	245,000	1,550	22,190	9.1%	222,810	22,225	(36)
101-52712	R/M WATER & WASTEWATER MAINS	-	-	-	-	0.0%	-	12,208	(12,208)
101-52715	DAMAGES & CLAIMS	3,000	3,000	13,060	44,612	1487.1%	(41,612)	11,698	32,915
*** EXPENSE CATEGORY TOTALS ***		610,827	610,827	62,061	248,630	40.7%	362,197	218,026	30,605
53-UTILITIES									
101-53730	ELECTRICITY	298,937	298,937	26,251	114,260	38.2%	184,677	96,453	17,807
101-53731	NATURAL GAS	29,288	29,288	5,132	13,162	44.9%	16,126	9,177	3,985
101-53732	PHONE/CABLE/INTERNET	134,439	134,439	23,390	75,019	55.8%	59,420	62,873	12,146
101-53733	WATER/SEWER & GARBAGE	33,828	33,828	(6,996)	8,608	25.4%	25,220	11,292	(2,685)
*** EXPENSE CATEGORY TOTALS ***		496,492	496,492	47,777	211,049	42.5%	285,443	179,795	31,253
54-SUPPLIES									
101-54740	AMBULANCE SUPPLIES	48,616	48,616	7,109	19,591	40.3%	29,025	27,981	(8,390)
101-54741	ANIMAL CARE SUPPLIES	5,950	5,950	1,757	3,264	54.9%	2,686	1,115	2,149
101-54742	ANIMAL FOOD	13,480	13,480	-	2,431	18.0%	11,049	1,026	1,405
101-54743	BOOK SUPPLIES	6,010	6,010	53	1,847	30.7%	4,163	241	1,606
101-54744	BOTANICAL SUPPLIES	2,150	2,150	-	92	4.3%	2,058	-	92
101-54745	CASH OVER/SHORT	-	-	462	2,337	0.0%	(2,337)	32	2,305
101-54746	CHEMICAL SUPPLIES	52,125	52,125	12,602	13,243	25.4%	38,882	8,147	5,096
101-54749	FIRE ARM TRAINING SUPPLIES	6,000	6,000	2,042	4,985	83.1%	1,015	4,099	886
101-54750	FIRE FIGHTING FOAM	1,050	1,050	-	-	0.0%	1,050	1,021	(1,021)
101-54751	FIRE HOSE SUPPLIES	4,300	4,300	-	-	0.0%	4,300	-	-
101-54752	FOOD	17,312	17,312	1,051	9,667	55.8%	7,645	13,197	(3,530)
101-54755	INVESTIGATION SUPPLIES	3,900	3,900	261	918	23.5%	2,982	1,047	(129)
101-54756	JANITORIAL SUPPLIES	18,126	18,126	1,422	7,508	41.4%	10,618	5,389	2,119
101-54757	K-9 CARE SUPPLIES	10,600	10,600	137	1,132	10.7%	9,468	673	459
101-54762	MINOR TOOLS & EQUIPMENT	17,230	17,230	10,552	20,613	119.6%	(3,383)	23,081	(2,468)
101-54763	MISCELLANEOUS SUPPLIES	3,150	3,150	1,514	2,278	72.3%	872	3,066	(788)



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101-54764	MOTOR VEHICLE FUEL	172,164	172,164	3,794	91,674	53.2%	80,490	53,591	38,083
101-54765	OFFICE EQUIP/FURNITURE/FIXTR	1,904	1,904	192	5,515	289.6%	(3,611)	1,203	4,312
101-54766	OFFICE SUPPLIES	20,548	20,548	2,704	13,839	67.4%	6,709	9,238	4,601
101-54767	OXYGEN SUPPLIES	6,463	6,463	915	2,500	38.7%	3,963	2,887	(387)
101-54768	PLAQUES & AWARDS	2,710	2,710	96	1,201	44.3%	1,509	3,244	(2,044)
101-54769	POSTAGE	10,105	10,105	645	4,288	42.4%	5,817	3,269	1,019
101-54770	PRINTING SUPPLIES	7,485	7,485	872	4,131	55.2%	3,354	1,848	2,283
101-54771	PROGRAMMING SUPPLIES	4,430	4,430	226	2,363	53.3%	2,067	320	2,042
101-54772	PROTECTIVE CLOTHING	12,501	12,501	5,103	5,103	40.8%	7,398	1,429	3,674
101-54773	PUBLIC EDUCATION SUPPLIES	2,550	2,550	-	1,161	45.5%	1,389	-	1,161
101-54774	RECREATION SUPPLIES	1,450	1,450	-	476	32.8%	974	646	(171)
101-54775	RESALE GASOLINE	56,470	56,470	4,461	9,415	16.7%	47,055	5,845	3,570
101-54776	SAFETY EQUIPMENT	500	500	-	-	0.0%	500	-	-
101-54777	STREET SIGN SUPPLIES	30,000	30,000	-	301	1.0%	29,699	14,028	(13,727)
101-54778	TECHNOLOGY SUPPLIES	3,868	3,868	-	503	13.0%	3,365	12,587	(12,084)
101-54779	WEARING APPAREL	64,457	64,457	8,456	32,886	51.0%	31,571	32,683	202
*** EXPENSE CATEGORY TOTALS ***		607,602	607,602	66,427	265,262	43.7%	342,341	232,934	32,328
55-SERVICES									
101-55800	ACCOUNTING & AUDITING	36,829	36,829	-	-	0.0%	36,829	22,570	(22,570)
101-55801	APPRAISAL DISTRICT	115,864	115,864	-	90,948	78.5%	24,916	85,301	5,647
101-55802	BAD DEBT EXPENSE	-	-	-	-	0.0%	-	96	(96)
101-55804	BILLING & COLLECTION SERVICES	153,355	153,355	5,800	46,697	30.5%	106,658	57,078	(10,381)
101-55805	CONSTRUCTION CONTRACTS	30,000	30,000	-	-	0.0%	30,000	10,620	(10,620)
101-55806	CONSULTING SERVICES	13,632	13,632	833	8,000	58.7%	5,632	10,111	(2,111)
101-55807	CONTINGENCY	32,202	32,202	-	-	0.0%	32,202	-	-
101-55809	CREDIT CARD PROCESSING FEES	15,764	15,764	846	4,322	27.4%	11,442	5,263	(942)
101-55810	ELECTION COSTS	4,000	4,000	-	244	6.1%	3,756	3,631	(3,387)
101-55812	ENGINEERING SERVICES	10,000	10,000	-	2,300	23.0%	7,700	-	2,300
101-55813	FEES & PERMITS	100	100	-	-	0.0%	100	62	(62)
101-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	125,333	125,333	2,452	164,202	131.0%	(38,869)	125,333	38,869
101-55816	IT SUPPORT	66,800	66,800	-	60,000	89.8%	6,800	62,503	(2,503)
101-55817	JANITORIAL SERVICES	85,000	85,000	-	20,300	23.9%	64,700	2,025	18,275
101-55819	LEASE/RENTAL OF EQUIPMENT	26,438	26,438	2,452	8,363	31.6%	18,075	7,690	673
101-55820	LEASE/RENTAL OF PROPERTY	6,000	6,000	-	2,500	41.7%	3,500	3,000	(500)
101-55821	LEGAL ADVERTISING	4,250	4,250	358	3,571	84.0%	679	1,019	2,551
101-55822	LEGAL SERVICES	110,000	110,000	7,715	31,835	28.9%	78,165	46,843	(15,009)
101-55824	MISCELLANEOUS SERVICES	5,487	5,487	(8,900)	7,506	136.8%	(2,019)	8,443	(938)
101-55826	PUBLIC COMMUNICATION	2,200	2,200	-	2,428	110.3%	(228)	1,731	697
101-55828	SOFTWARE	219,237	219,237	10,811	76,011	34.7%	143,225	75,693	318
101-55829	SPECIAL SERVICES	1,000	1,000	38,423	51,049	5104.9%	(50,049)	5,910	45,139
101-55830	SUPPORT OF COMMUNITY SERVICES	67,500	67,500	1,000	18,950	28.1%	48,550	28,060	(9,110)
101-55833	VETERINARY SERVICES	7,000	7,000	-	440	6.3%	6,560	1,260	(820)
101-55834	SOLID WASTE & SLUDGE DISPOSAL	846,826	846,826	77,062	359,962	42.5%	486,864	337,078	22,883
*** EXPENSE CATEGORY TOTALS ***		1,984,816	1,984,816	138,852	959,627	48.3%	1,025,189	901,323	58,304
56-TRAVEL & EDUCATION EXPENDITURES									
101-56851	MEMBERSHIP DUES	21,556	21,556	3,067	8,885	41.2%	12,671	7,499	1,386
101-56852	TRAINING EXPENSES	80,231	80,231	9,874	39,645	49.4%	40,587	7,017	32,628
101-56853	TRAVEL & LODGING EXPENSES	8,928	8,928	705	6,642	74.4%	2,286	3,189	3,454



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*** EXPENSE CATEGORY TOTALS ***		110,715	110,715	13,646	55,172	49.8%	55,544	17,704	37,468
57-DEBT SERVICE									
101-57862	CAPITAL LEASE INTEREST	30,197	30,197	-	20,941	69.3%	9,256	28,201	(7,260)
101-57863	CAPITAL LEASE PRINCIPAL	335,463	335,463	-	241,684	72.0%	93,779	234,424	7,260
*** EXPENSE CATEGORY TOTALS ***		365,660	365,660	-	262,625	71.8%	103,035	262,625	-
58-CAPITAL EXPENDITURES									
101-58880	CAPITAL BUILDINGS & STRUCTURES	25,000	25,000	-	-	0.0%	25,000	-	-
101-58881	CAPITAL MACHINERY & EQUIPMENT	63,600	63,600	(1,938)	22,710	35.7%	40,890	-	22,710
101-58882	CAPITAL MISCELLANEOUS	24,520	24,520	7,800	7,800	31.8%	16,720	7,800	-
101-58883	CAPITAL MOTOR VEHICLES	100,000	100,000	13,729	73,661	73.7%	26,339	91,095	(17,434)
101-58887	LIBRARY BOOKS & MATERIALS	42,000	42,000	4,613	19,442	46.3%	22,558	13,872	5,570
*** EXPENSE CATEGORY TOTALS ***		255,120	255,120	24,204	123,614	48.5%	131,506	112,767	10,847
59 - TRANSFERS OUT									
101-59902	TRANSFER TO GEN CAPITAL PROJECTS FUND	-	-	-	-	0.0%	-	234,678	(234,678)
101-59903	TRANSFER TO GRANT FUND	-	-	-	-	0.0%	-	200,000	(200,000)
101-59906	TRANSFER TO BEAUTIFICATION FUND	6,000	6,000	500	3,000	50.0%	3,000	3,000	-
101-59909	TRANSFER TO COURT TECHNOLOGY FUND	-	-	-	(11,865)	0.0%	11,865	(1,392)	(10,474)
*** EXPENSE CATEGORY TOTALS ***		6,000	6,000	500	(8,865)	-147.8%	14,865	436,286	(445,152)
*** TOTAL EXPENSE ***		\$ 12,760,008	\$ 12,760,008	\$ 908,528	\$ 5,649,119	44.3%	\$ 7,110,890	\$ 5,964,616	\$ (315,497)
102 -DEBT SERVICE FUND- DETAIL									
REVENUE									
102-41400	AD VALOREM TAX- CURRENT	\$ 1,221,084	\$ 1,221,084	\$ 22,878	\$ 1,127,567	92.3%	\$ 93,518	\$ 1,305,661	\$ (178,094)
102-41401	AD VALOREM TAX- PRIOR	23,689	23,689	1,632	18,817	79.4%	4,872	11,563	7,254
102-41402	AD VALOREM TAX- PENALTY & INTEREST	23,811	23,811	2,623	10,265	43.1%	13,546	8,756	1,509
102-47510	INTEREST INCOME	6,960	6,960	667	3,375	48.5%	3,585	3,722	(347)
102-49553	TRANSFER FROM UTILITY FUND	478,348	478,348	39,862	231,896	48.5%	246,452	235,492	(3,596)
*** TOTAL REVENUE ***		1,753,893	1,753,893	67,663	1,391,920	79.4%	361,973	1,565,194	(173,274)
102 -DEBT SERVICE FUND- DETAIL									
EXPENSE									
102-57864	CONTINUING DISCLOSURE	3,500	3,500	-	-	0.0%	3,500	-	-
102-57865	DEBT SERVICE INTEREST	573,011	573,011	-	289,397	50.5%	283,614	488,856	(199,458)
102-57866	DEBT SERVICE PRINCIPAL	1,145,000	1,145,000	-	445,000	38.9%	700,000	435,000	10,000
102-57867	PAYING AGENT FEES	1,500	1,500	-	1,500	100.0%	-	1,500	-
102-59904	TRANSFER TO WATER & WASTEWATER UTILITY FUND	-	-	-	(7,278)	0.0%	7,278	-	(7,278)
*** TOTAL EXPENSE ***		\$ 1,723,011	\$ 1,723,011	\$ -	\$ 728,620	42.3%	\$ 994,391	\$ 925,356	\$ (196,736)

103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL
REVENUE



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103-47510	INTEREST INCOME	\$ 6,000	\$ 6,000	\$ 54	\$ 6,622	110.4%	\$ (622)	\$ 44,345	\$ (37,723)
103-48515	MISCELLANEOUS REVENUE	-	-	-	40	0.0%	(40)	-	40
103-48523	SALE OF CAPITAL PROPERTY	-	-	-	-	0.0%	-	400,000	(400,000)
103-48525	SALE OF CAPITAL VEHICLES	720,000	720,000	-	-	0.0%	720,000	455,000	(455,000)
103-48530	OTHER FINANCING SOURCES	754,681	754,681	-	-	0.0%	754,681	575,010	(575,010)
103-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	234,678	(234,678)
*** TOTAL REVENUE ***		<u>1,480,681</u>	<u>1,480,681</u>	<u>54</u>	<u>6,662</u>	<u>0.4%</u>	<u>1,474,019</u>	<u>1,709,033</u>	<u>(1,702,371)</u>

**103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL
EXPENSE**

103-51629	OVERTIME- LATE CALLS	-	-	-	-	0.0%	-	3,087	(3,087)
103-51638	FICA	-	-	-	-	0.0%	-	236	(236)
103-51639	DENTAL INSURANCE	-	-	-	-	0.0%	-	22	(22)
103-51640	HEALTH INSURANCE	-	-	-	-	0.0%	-	439	(439)
103-51641	LIFE INSURANCE	-	-	-	-	0.0%	-	1	(1)
103-51642	TMRS	-	-	-	-	0.0%	-	309	(309)
103-51643	WORKER'S COMPENSATION	-	-	-	-	0.0%	-	44	(44)
103-55803	BANKING FEES	120	120	10	60	50.0%	60	60	-
103-55824	MISCELLANEOUS SERVICES	-	-	-	-	0.0%	-	20,690	(20,690)
103-57862	CAPITAL LEASE INTEREST	16,787	16,787	1,118	7,228	43.1%	9,559	5,443	1,784
103-57863	CAPITAL LEASE PRINCIPAL	575,010	575,010	575,010	575,010	100.0%	-	409,045	165,965
103-58880	CAPITAL BUILDINGS & STRUCTURES	6,243,554	6,243,554	(252,308)	587,214	9.4%	5,656,340	2,243,538	(1,656,324)
103-58881	CAPITAL MACHINERY & EQUIPMENT	183,253	183,253	257,601	439,298	239.7%	(256,045)	61,889	377,409
103-58882	CAPITAL MISCELLANEOUS	-	-	-	2,750	0.0%	(2,750)	-	2,750
103-58883	CAPITAL MOTOR VEHICLES	704,681	704,681	-	(50,096)	-7.1%	754,777	516,235	(566,331)
*** TOTAL EXPENSE ***		<u>\$ 7,723,405</u>	<u>\$ 7,723,405</u>	<u>\$ 581,430</u>	<u>\$ 1,561,464</u>	<u>20.2%</u>	<u>\$ 6,161,941</u>	<u>\$ 3,261,038</u>	<u>\$ (1,699,574)</u>

**Fund: 110 - GRANT FUND- DETAIL
REVENUE**

110-43420	DEPT OF JUSTICE GRANT REVENUE	\$ 2,934	\$ 2,934	\$ -	\$ -	0.0%	\$ 2,934	\$ 2,934	\$ (2,934)
110-43421	TX DEPT OF STATE HEALTH SERVICES GRANT REVENUE	10,000	10,000	-	-	0.0%	10,000	-	-
110-43425	TX STATE LIB & ARC COMMISS GRANT REVENUE	6,480	6,480	-	-	0.0%	6,480	-	-
110-43427	MISCELLANEOUS GRANT REVENUE	-	-	-	2,000	0.0%	(2,000)	-	2,000
110-43431	TXDOT GRANT REVENUE	5,320	5,320	542	1,345	25.3%	3,975	3,463	(2,118)
110-43433	TX PARKS & WILDLIFE GRANT REVENUE	1,125,000	1,125,000	-	-	0.0%	1,125,000	-	-
110-43435	TX DEPT OF AGRICULTURE GRANT REVENUE	412,750	412,750	-	-	0.0%	412,750	-	-
110-49550	TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	200,000	(200,000)
*** TOTAL REVENUE ***		<u>1,562,484</u>	<u>1,562,484</u>	<u>542</u>	<u>3,345</u>	<u>0.2%</u>	<u>1,559,139</u>	<u>206,397</u>	<u>(203,052)</u>

**Fund: 110 - GRANT FUND- DETAIL
EXPENSE**

110-51636	OVERTIME- TRAFFIC STEP	5,320	5,320	542	1,345	25.3%	3,975	3,463	(2,118)
110-54779	WEARING APPAREL	2,934	2,934	-	-	0.0%	2,934	2,934	(2,934)
110-54740	AMBULANCE SUPPLIES	10,000	10,000	-	-	0.0%	10,000	5,974	(5,974)
110-58881	CAPITAL MACHINERY & EQUIPMENT	13,577	13,577	-	-	0.0%	13,577	11,734	(11,734)



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110-55812	ENGINEERING SERVICES	360,840	360,840	7,250	47,790	13.2%	313,050	1,500	46,290
110-55814	GRANT ADMINISTRATION	49,500	49,500	-	-	0.0%	49,500	-	-
110-55821	LEGAL ADVERTISING	-	-	-	550	0.0%	(550)	485	65
110-58885	CAPITAL SDWLKS/CLVRTS/BRDGS	441,000	441,000	-	-	0.0%	441,000	-	-
110-58884	CAPITAL PARK IMPROVEMENTS	1,163,775	1,163,775	-	-	0.0%	1,163,775	-	-
110-53732	PHONE/CABLE/INTERNET	6,480	6,480	-	-	0.0%	6,480	-	-
110-55824	MISCELLANEOUS SERVICES	2,246	2,246	-	-	0.0%	2,246	-	-
110-58887	LIBRARY BOOKS & MATERIALS	-	-	1,949	1,949	0.0%	(1,949)	-	1,949
*** TOTAL EXPENSE ***		<u>\$ 2,055,672</u>	<u>\$ 2,055,672</u>	<u>\$ 9,741</u>	<u>\$ 51,633</u>	<u>2.5%</u>	<u>\$ 2,004,038</u>	<u>\$ 26,090</u>	<u>\$ 25,543</u>

201 -WATER & WASTEWATER UTILITY FUND- DETAIL

REVENUE

201-46472	ACCOUNT TRANSFER FEES	\$ 3,000	\$ 3,000	\$ 300	\$ 1,400	46.7%	\$ 1,600	\$ 1,250	\$ 150
201-46480	WATER SALES	3,437,316	3,437,316	230,724	1,468,061	42.7%	1,969,255	1,588,924	(120,863)
201-46481	WATER TAP FEES	10,000	10,000	250	1,250	12.5%	8,750	3,131	(1,881)
201-46482	SEWER SALES	2,243,208	2,243,208	176,849	1,053,850	47.0%	1,189,358	1,058,992	(5,141)
201-46483	SEWER TAP FEES	6,500	6,500	500	2,500	38.5%	4,000	2,500	-
201-46484	PENALTIES	256,717	256,717	20,878	120,465	46.9%	136,252	123,521	(3,056)
201-46486	RECONNECT FEES	525	525	30	(5)	-1.0%	530	(210)	205
201-46488	METER TAMPERING FEES	2,432	2,432	198	612	25.2%	1,820	905	(293)
201-46489	NSF CHECK FEES	2,070	2,070	240	1,050	50.7%	1,020	1,110	(60)
201-46491	SERVICE APPLICATION FEES	14,433	14,433	1,575	7,200	49.9%	7,234	7,250	(50)
201-46492	WRITE-OFF COLLECTIONS	500	500	-	-	0.0%	500	367	(367)
201-46501	METER PURCHASE FEE	17,467	17,467	905	6,300	36.1%	11,166	5,993	307
201-47510	INTEREST INCOME	17,580	17,580	1,419	14,181	80.7%	3,399	8,760	5,421
201-48515	MISCELLANEOUS REVENUE	2,100	2,100	(552)	3,112	148.2%	(1,012)	1,300	1,812
201-48517	REBATES & DISCOUNTS	2,100	2,100	-	9,831	468.2%	(7,731)	1,884	7,947
201-49560	TRANSFER FROM DEBT SERVICE FUND	-	-	-	(7,278)	0.0%	7,278	-	(7,278)
*** TOTAL REVENUE ***		<u>6,015,948</u>	<u>6,015,948</u>	<u>433,315</u>	<u>2,682,530</u>	<u>44.6%</u>	<u>3,333,418</u>	<u>2,805,676</u>	<u>(123,146)</u>

201 -WATER & WASTEWATER UTILITY FUND- DETAIL

EXPENSE

51-EMPLOYEE SERVICES									
201-51600	SUPERVISION	131,206	131,206	10,043	60,714	46.3%	70,492	55,697	5,017
201-51601	OPERATIONAL	656,794	656,794	47,855	291,416	44.4%	365,379	294,224	(2,809)
201-51612	ON CALL STIPEND	6,825	6,825	390	2,273	33.3%	4,552	2,126	147
201-51613	BI-LINGUAL PAY	-	-	150	830	0.0%	(830)	-	830
201-51614	CERTIFICATION PAY	5,775	5,775	450	2,365	40.9%	3,410	2,827	(462)
201-51616	EDUCATION PAY	5,100	5,100	625	3,269	64.1%	1,831	2,239	1,030
201-51617	LONGEVITY PAY	10,291	10,291	838	5,003	48.6%	5,288	4,680	323
201-51618	SALARY PREMIUM PAY	19,700	19,700	-	18,373	93.3%	1,328	21,471	(3,098)
201-51620	AUTO ALLOWANCE	2,000	2,000	167	845	42.3%	1,155	3,408	(2,563)
201-51621	CELL PHONE ALLOWANCE	2,100	2,100	140	747	35.6%	1,353	900	(153)
201-51623	OVERTIME- CALL-OUT	78,885	78,885	5,291	23,325	29.6%	55,560	26,712	(3,387)
201-51626	OVERTIME- HOLIDAY WORKED	10,466	10,466	-	3,908	37.3%	6,558	6,647	(2,739)
201-51629	OVERTIME- LATE CALLS	26,540	26,540	2,741	13,070	49.2%	13,471	8,806	4,263
201-51632	OVERTIME- SCHEDULED (MANDATED)	34,923	34,923	2,647	17,336	49.6%	17,588	29,814	(12,479)
201-51638	FICA	75,548	75,548	5,375	33,473	44.3%	42,075	34,479	(1,006)



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201-51639 DENTAL INSURANCE		6,271	6,271	481	2,641	42.1%	3,630	2,515	126
201-51640 HEALTH INSURANCE		117,750	117,750	8,547	46,894	39.8%	70,857	44,415	2,478
201-51641 LIFE INSURANCE		361	361	28	156	43.3%	205	154	2
201-51642 TMRS		108,533	108,533	7,698	48,318	44.5%	60,214	49,468	(1,150)
201-51643 WORKER'S COMPENSATION		17,187	17,187	1,041	6,945	40.4%	10,242	8,847	(1,901)
201-51645 UNEMPLOYMENT		-	-	-	347	0.0%	(347)	196	150
201-51646 CONTRACT LABOR		3,570	3,570	-	1,000	28.0%	2,570	1,615	(615)
*** EXPENSE CATEGORY TOTALS ***		1,319,826	1,319,826	94,506	583,246	44.2%	736,580	601,240	(17,994)
52-MAINTENANCE									
201-52700 R/M BUILDINGS & STRUCTURES		65,000	65,000	1,197	27,572	42.4%	37,428	12,928	14,644
201-52701 R/M EQUIPMENT & MACHINERY		25,400	25,400	5,522	13,494	53.1%	11,906	3,060	10,434
201-52702 R/M LIFT STATIONS		45,143	45,143	1,934	6,079	13.5%	39,064	1,460	4,619
201-52703 R/M METERS TAPS SVC CONNECTS		116,000	116,000	4,894	32,899	28.4%	83,101	46,187	(13,289)
201-52705 R/M MOTOR VEHICLES		2,950	2,950	605	4,259	144.4%	(1,309)	5,799	(1,540)
201-52706 R/M OFFICE EQUIPMENT		-	-	114	114	0.0%	(114)	-	114
201-52710 R/M STREETS & ALLEYS		52,263	52,263	-	18,714	35.8%	33,549	24,120	(5,406)
201-52711 R/M WASTEWATER PLANTS		10,000	10,000	-	3,051	30.5%	6,949	3,058	(7)
201-52712 R/M WATER & WASTEWATER MAINS		285,000	285,000	6,626	55,706	19.5%	229,294	95,522	(39,817)
201-52713 R/M WATER STORAGE TANKS		45,000	45,000	190	190	0.4%	44,810	7,590	(7,400)
201-52714 R/M WATER WELLS		84,449	84,449	9,545	13,235	15.7%	71,215	49,220	(35,986)
201-52715 DAMAGES & CLAIMS		6,000	6,000	5,000	5,000	83.3%	1,000	-	5,000
*** EXPENSE CATEGORY TOTALS ***		737,205	737,205	35,626	180,312	24.5%	556,893	248,945	(68,633)
53-UTILITIES									
201-53730 ELECTRICITY		462,057	462,057	43,297	174,508	37.8%	287,550	146,215	28,293
201-53731 NATURAL GAS		519	519	50	293	56.5%	226	219	75
201-53732 PHONE/CABLE/INTERNET		15,892	15,892	1,741	7,468	47.0%	8,423	3,010	4,458
201-53733 WATER/SEWER & GARBAGE		65,647	65,647	10,743	13,841	21.1%	51,806	14,976	(1,135)
*** EXPENSE CATEGORY TOTALS ***		544,115	544,115	55,832	196,110	36.0%	348,005	164,419	31,691
54-SUPPLIES									
201-54745 CASH OVER/SHORT		-	-	57	2,131	0.0%	(2,131)	162	1,969
201-54746 CHEMICAL SUPPLIES		139,441	139,441	14,029	100,009	71.7%	39,432	85,529	14,480
201-54752 FOOD		500	500	-	239	47.9%	261	-	239
201-54753 GROUNDWATER PURCHASES		25,557	25,557	-	8,097	31.7%	17,460	6,512	1,585
201-54756 JANITORIAL SUPPLIES		5,026	5,026	330	1,863	37.1%	3,163	723	1,140
201-54758 LAB EQUIPMENT & SUPPLIES		3,677	3,677	-	965	26.2%	2,712	3,224	(2,260)
201-54762 MINOR TOOLS & EQUIPMENT		9,163	9,163	409	2,658	29.0%	6,505	3,055	(397)
201-54763 MISCELLANEOUS SUPPLIES		2,450	2,450	93	573	23.4%	1,877	2,371	(1,798)
201-54764 MOTOR VEHICLE FUEL		44,803	44,803	602	20,150	45.0%	24,652	10,675	9,475
201-54765 OFFICE EQUIP/FURNITURE/FIXTR		-	-	241	241	0.0%	(241)	-	241
201-54766 OFFICE SUPPLIES		4,459	4,459	557	1,367	30.7%	3,091	1,172	195
201-54769 POSTAGE		846	846	32	210	24.9%	636	130	80
201-54778 TECHNOLOGY SUPPLIES		61,410	61,410	82	59,540	97.0%	1,870	59,008	531
201-54779 WEARING APPAREL		11,204	11,204	1,001	6,570	58.6%	4,634	5,894	675
*** EXPENSE CATEGORY TOTALS ***		308,535	308,535	17,432	204,614	66.3%	103,921	178,456	26,158



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		Adopted Budget	Current Budget	Current Month	Y-T-D Actual	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
55-SERVICES									
201-55800	ACCOUNTING & AUDITING	23,546	23,546	-	-	0.0%	23,546	14,430	(14,430)
201-55802	BAD DEBT EXPENSE	1,288	1,288	-	-	0.0%	1,288	858	(858)
201-55803	BANKING FEES	355	355	-	-	0.0%	355	237	(237)
201-55804	BILLING & COLLECTION SERVICES	37,422	37,422	3,045	15,405	41.2%	22,017	15,029	376
201-55809	CREDIT CARD PROCESSING FEES	37,000	37,000	4,994	28,077	75.9%	8,923	19,133	8,944
201-55811	ELECTROINC PAYMENT- UB CREDITS	29,000	29,000	3,088	19,503	67.3%	9,497	18,050	1,453
201-55812	ENGINEERING SERVICES	30,000	30,000	-	9,700	32.3%	20,300	-	9,700
201-55813	FEES & PERMITS	40,775	40,775	564	36,974	90.7%	3,801	34,620	2,354
201-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	66,707	66,707	-	71,062	106.5%	(4,355)	66,707	4,355
201-55818	LAB SERVICES	61,000	61,000	2,658	28,549	46.8%	32,451	22,864	5,685
201-55819	LEASE/RENTAL OF EQUIPMENT	165,825	165,825	15,433	84,670	51.1%	81,155	2,392	82,278
201-55821	LEGAL ADVERTISING	1,000	1,000	-	-	0.0%	1,000	-	-
201-55822	LEGAL SERVICES	10,000	10,000	-	-	0.0%	10,000	7,836	(7,836)
201-55824	MISCELLANEOUS SERVICES	500	500	-	-	0.0%	500	181	(181)
201-55826	PUBLIC COMMUNICATION	5,000	5,000	-	-	0.0%	5,000	-	-
201-55828	SOFTWARE	1,590	1,590	1,220	1,349	84.9%	241	1,301	48
201-55829	SPECIAL SERVICES	1,000	1,000	2,250	3,225	322.5%	(2,225)	6,110	(2,885)
201-55834	SOLID WASTE & SLUDGE DISPOSAL	166,229	166,229	22,136	89,237	53.7%	76,992	91,180	(1,943)
*** EXPENSE CATEGORY TOTALS ***		678,237	678,237	55,387	387,750	57.2%	290,487	300,927	86,823
56-TRAVEL & EDUCATION EXPENDITURES									
201-56851	MEMBERSHIP DUES	525	525	60	60	11.4%	465	-	60
201-56852	TRAINING EXPENSES	9,800	9,800	350	622	6.3%	9,178	1,590	(968)
201-56853	TRAVEL & LODGING EXPENSES	1,750	1,750	455	2,430	138.9%	(680)	-	2,430
*** EXPENSE CATEGORY TOTALS ***		12,075	12,075	865	3,112	25.8%	8,963	1,590	1,522
57-DEBT SERVICE									
201-57862	CAPITAL LEASE INTEREST	11,596	11,596	-	4,061	35.0%	7,535	-	4,061
201-57863	CAPITAL LEASE PRINCIPAL	147,988	147,988	-	52,788	35.7%	95,200	-	52,788
*** EXPENSE CATEGORY TOTALS ***		159,583	159,583	-	56,849	35.6%	102,735	-	56,849
58-CAPITAL EXPENDITURES									
201-58881	CAPITAL MACHINERY & EQUIPMENT	10,000	10,000	-	21,680	216.8%	(11,680)	-	21,680
*** EXPENSE CATEGORY TOTALS ***		10,000	10,000	-	21,680	216.8%	(11,680)	-	21,680
59-TRANSFERS OUT									
201-59900	TRANSFER TO GENERAL FUND	1,632,130	1,632,130	136,011	816,065	50.0%	816,065	862,115	(46,050)
201-59901	TRANSFER TO DEBT SERVICE FUND	478,348	478,348	39,862	231,896	48.5%	246,452	235,492	(3,596)
*** EXPENSE CATEGORY TOTALS ***		2,110,478	2,110,478	175,873	1,047,961	49.7%	1,062,517	1,097,607	(49,646)
*** TOTAL EXPENSE ***		\$ 5,880,054	\$ 5,880,054	\$ 435,522	\$ 2,681,633	45.6%	\$ 3,198,421	\$ 2,593,184	\$ 88,450
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL									
REVENUE									
203-47510	INTEREST INCOME	\$ 27,600	\$ 27,600	\$ 1,590	\$ 11,253	40.8%	\$ 16,347	\$ 13,829	\$ (2,576)



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		Adopted Budget	Current Budget	Current Month	Y-T-D Actual	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
203-48518	INSURANCE PROCEEDS	-	-	-	183,569	0.0%	(183,569)	44,351	139,218
203-48525	SALE OF CAPITAL VEHICLES	440,000	440,000	-	-	0.0%	440,000	385,000	(385,000)
*** TOTAL REVENUE ***		467,600	467,600	1,590	194,822	41.7%	272,778	443,180	(248,358)
203 -CAPITAL PROJECTS FUND (UTILITY)- DETAIL									
EXPENSE									
203-52702	R/M LIFT STATIONS	80,936	80,936	18,368	18,368	22.7%	62,568	-	18,368
203-52711	R/M WASTEWATER PLANTS	63,493	63,493	-	-	0.0%	63,493	-	-
203-52713	R/M WATER STORAGE TANKS	40,524	40,524	131,918	475,184	1172.6%	(434,660)	26,029	449,155
203-52714	R/M WATER WELLS	32,600	32,600	-	-	0.0%	32,600	-	-
203-55812	ENGINEERING SERVICES	-	-	2,125	10,180	0.0%	(10,180)	-	10,180
203-55829	SPECIAL SERVICES	-	-	300	3,510	0.0%	(3,510)	27,953	(24,443)
203-58880	CAPITAL BUILDINGS & STRUCTURES	30,000	30,000	-	-	0.0%	30,000	208,174	(208,174)
203-58881	CAPITAL MACHINERY & EQUIPMENT	60,000	60,000	-	-	0.0%	60,000	-	-
203-58883	CAPITAL MOTOR VEHICLES	340,830	340,830	-	-	0.0%	340,830	321,147	(321,147)
203-58889	WATER SYSTEM IMPROVEMENTS	-	-	-	-	0.0%	-	65,485	(65,485)
*** TOTAL EXPENSE ***		\$ 648,383	\$ 648,383	\$ 152,711	\$ 507,242	78.2%	\$ 141,141	\$ 648,788	\$ (141,546)



NON MAJOR FUNDS SUMMARY

	111 HOTEL/MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND
Beginning Fund Balance	\$ 679,175	\$ -	\$ 151,744	\$ 10,877	\$ 11,029
REVENUE					
TAXES	147,100	-	-	-	-
FRANCHISE FEES	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	364
FINES & FORFEITURE	-	3,195	3,723	457	-
LICENSE & PERMITS	-	-	-	-	-
FEES & CHARGES FOR SERVICES	-	-	-	-	-
INVESTMENT INCOME	2,621	-	725	55	55
MISCELLANEOUS RECEIPTS	6,701	-	-	-	-
TRANSFERS IN	-	(11,865)	-	-	-
Total	156,423	(8,670)	4,448	512	419
EXPENSE					
EMPLOYEE SERVICES	10,795	-	-	-	-
MAINTENANCE	1,258	-	-	-	-
UTILITIES	1,316	-	-	-	-
SUPPLIES	4,887	-	-	-	-
SERVICES	31,285	-	-	-	-
TRAVEL & EDUCATION EXPENDITURES	44	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL EXPENDITURES	503,922	-	-	-	-
TRANSFERS OUT	17,964	-	8,888	-	-
Total	571,470	-	8,888	-	-
Surplus (Deficit)	(415,047)	(8,670)	(4,440)	512	419
Ending Fund Balance	\$ 264,128	\$ (8,670)	\$ 147,304	\$ 11,389	\$ 11,448



NON MAJOR FUNDS SUMMARY					Keep Jacksonville Beautiful
	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	TOTAL		301 BEAUTIFICATION FUND
Beginning Fund Balance	\$ 9,217	\$ 9,777	\$ 871,819		\$ 21,993
REVENUE					
TAXES	-	-	147,100		-
FRANCHISE FEES	-	-	-		-
INTERGOVERNMENTAL REVENUE	-	-	364		-
FINES & FORFEITURE	-	-	7,375		-
LICENSE & PERMITS	-	-	-		-
FEES & CHARGES FOR SERVICES	-	-	-		-
INVESTMENT INCOME	45	48	3,548		117
MISCELLANEOUS RECEIPTS	-	-	6,701		1,627
TRANSFERS IN	-	-	(11,865)		3,000
Total	45	48	153,224		4,744
EXPENSE					
EMPLOYEE SERVICES	-	-	10,795		-
MAINTENANCE	-	-	1,258		-
UTILITIES	-	-	1,316		-
SUPPLIES	-	-	4,887		1,291
SERVICES	-	-	31,285		-
TRAVEL & EDUCATION EXPENDITURES	-	-	44		-
DEBT SERVICE	-	-	-		-
CAPITAL EXPENDITURES	-	-	503,922		-
TRANSFERS OUT	-	-	26,851		-
Total	-	-	580,357		1,291
Surplus (Deficit)	45	48	(427,134)		3,453
Ending Fund Balance	\$ 9,262	\$ 9,825	\$ 444,686		\$ 25,446



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Summary of Cash and Investment Activity				
	Par Value	Book Value	Market Value	Ratio Market-to-Book Value
Beginning Balances				
Cash	\$ 11,094,562.31	\$ 11,094,562.31	\$ 11,094,562.31	100.00%
Investments	2,394,454.12	2,394,454.12	2,394,454.12	100.00%
Total	13,489,016.43	13,489,016.43	13,489,016.43	100.00%
Activity				
Cash	(1,084,739.14)	(1,084,739.14)	(1,084,739.14)	
Investments				
Net Accretion & Amortization				
Purchases	449,739.78	449,739.78	449,739.78	
Maturities/Calls	(249,000.00)	(249,000.00)	(249,000.00)	
Changes to Market Value	-	-	(20,975.54)	
Net Monthly Activity	(883,999.36)	(883,999.36)	(904,974.90)	
Ending Balances				
Cash	10,009,823.17	10,009,823.17	10,009,823.17	100.00%
Investments	2,595,193.90	2,595,193.90	2,574,218.36	99.19%
Total	\$ 12,605,017.07	\$ 12,605,017.07	\$ 12,584,041.53	99.83%



City of Jacksonville, Texas
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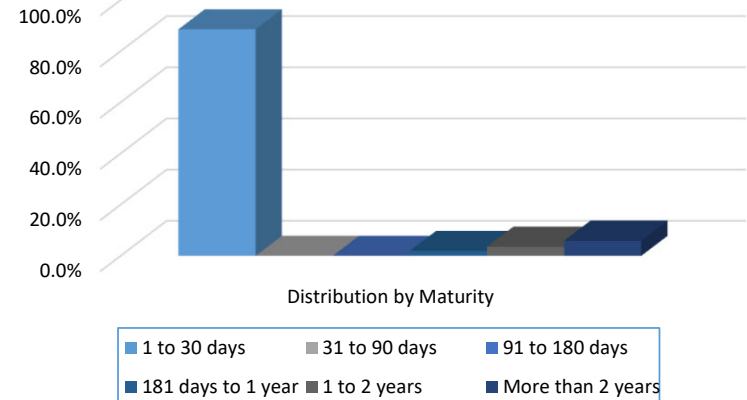
Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
N/A	N/A	N/A	Cash In Depository Bank	\$10,009,823		\$ 100.000	1.000%	\$ 10,009,823	\$ 10,009,823	\$ 10,009,823	\$ -	1
N/A	N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	3,236		100.000	0.010%	3,236	3,236	3,236	-	1
N/A	N/A	N/A	LOGIC	288,213		100.000	0.249%	288,213	288,213	288,213	-	1
N/A	N/A	N/A	TexSTAR	250,363		100.000	0.107%	250,363	250,363	250,363	-	1
N/A	N/A	N/A	TexasDAILY	250,489		100.000	0.140%	250,489	250,489	250,489	-	1
N/A	N/A	N/A	Lone Star	250,893		100.000	0.110%	250,893	250,893	250,893	-	1
3/31/2020	4/1/2022	46176PMY8	CD - Investors Bk Short Hills Nj Ctf Dep	109,000		100.000	1.240%	109,000	109,000	109,002	2	1
2/28/2020	2/28/2023	05580AVA9	CD - Bmw Bk North Amer Salt Lake City Utah	247,000		100.000	1.640%	247,000	247,000	248,042	1,042	334
3/4/2022	3/15/2024	39573LCX4	CD - Greenstate Cr Un North Liberty Iowa	249,000		100.000	1.610%	249,000	249,000	246,667	(2,333)	715
3/14/2022	3/18/2024	PER200JA8	CD - Comenity Bank Wilmington De	200,000		100.000	1.610%	200,000	200,000	198,462	(1,538)	718
1/31/2022	1/31/2025	70962LBA9	CD - Pentagon Federal Cr Un Tysons Corner Va	249,000		100.000	1.290%	249,000	249,000	240,626	(8,374)	1,037
2/23/2022	3/3/2025	02589ABM3	CD - American Express Natl Bk	248,000		100.000	1.830%	248,000	248,000	242,998	(5,002)	1,068
2/15/2022	2/14/2025	3133ENPG9	US Agency- Federal Farm Credit Bank	250,000		100.000	1.780%	250,000	250,000	245,228	(4,773)	1,051
Totals/Weighted Average				\$ 12,605,017			1.004%	\$ 12,605,017	\$ 12,605,017	\$ 12,584,042	\$ (20,976)	95
Benchmark - 13-week Treasury Bill Rates Coupon Equivalent							0.520%					



Summary of Cash and Investment Activity

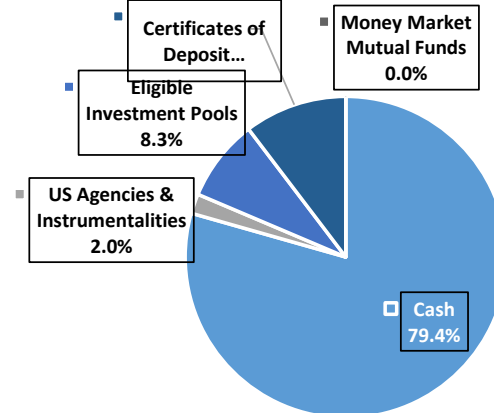
Distribution by Maturity

	Par Value	Percent
1 to 30 days	\$11,162,017	88.6%
31 to 90 days	-	0.0%
91 to 180 days	-	0.0%
181 days to 1 year	247,000	2.0%
1 to 2 years	449,000	3.6%
More than 2 years	747,000	5.9%
	<u>\$ 12,605,017</u>	<u>100.0%</u>



Distribution by Investment Type

	Book Value	Percent
Cash	\$ 10,009,823	79.4%
US Agencies & Instrumentalities	250,000	2.0%
Eligible Investment Pools	1,039,958	8.3%
Certificates of Deposit	1,302,000	10.3%
US Treasury Bills / Notes / Bonds	-	0.0%
Money Market Mutual Funds	3,236	0.0%
Repurchase Agreements	-	0.0%
	<u>\$ 12,605,017</u>	<u>100.0%</u>





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Summary of Cash and Investment Activity									
Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	Money Market Mutual Funds	\$ 250,632	\$ 250,632	\$ 250,632	\$ 3,236	\$ 3,236	\$ 3,236
N/A	N/A	LOGIC	Investment Pool	288,152	288,152	288,152	288,213	288,213	288,213
N/A	N/A	TexSTAR	Investment Pool	250,340	250,340	250,340	250,363	250,363	250,363
N/A	N/A	Texas Range	Investment Pool	250,459	250,459	250,459	250,489	250,489	250,489
N/A	N/A	Lone Star	Investment Pool	250,870	250,870	250,870	250,893	250,893	250,893
3/4/2020	3/4/2022	CD - Austin Telco Fed Cr Un Tex Sh Cty	Certificate of Deposit	249,000	249,000	249,000	-	-	-
3/31/2020	4/1/2022	CD - Investors Bk Short Hills NJ Ctf Dep	Certificate of Deposit	109,000	109,000	109,000	109,000	109,000	109,002
2/28/2020	2/28/2023	CD - Bmw Bk North Amer Salt Lake City Utah	Certificate of Deposit	247,000	247,000	247,000	247,000	247,000	248,042
3/4/2022	3/15/2024	CD - Greenstate Cr Un North Liberty Iowa	Certificate of Deposit	-	-	-	249,000	249,000	246,667
3/14/2022	3/18/2024	CD - Comenity Bank Wilmington De	Certificate of Deposit	-	-	-	200,000	200,000	198,462
1/31/2022	1/31/2025	CD - Pentagon Federal Cr Un Tysons Corner Va	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	240,626
2/23/2022	3/3/2025	CD - American Express Natl Bk	Certificate of Deposit	-	-	-	248,000	248,000	242,998
2/15/2022	2/14/2025	US Agency- Federal Farm Credit Bank	US Government Bonds	250,000	250,000	250,000	250,000	250,000	245,228
Total of Investments				2,394,454	2,394,454	2,394,454	2,595,194	2,595,194	2,574,218
Cash					11,094,562	11,094,562		10,009,823	10,009,823
Total Investments & Cash					<u>\$ 13,489,016</u>	<u>\$ 13,489,016</u>		<u>\$ 12,605,017</u>	<u>\$ 12,584,042</u>



Cash and Investment Distribution by Fund										
Transaction Information		101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND
Description	Security Type									
LOGIC	Investment Pool	\$ 125,500	\$ 18,627	\$ (1,552)	\$ 49,669	\$ 5,406	\$ (200)	\$ 3,395	\$ 263	\$ 264
TexSTAR	Investment Pool	109,019	16,181	(1,348)	43,146	4,696	(174)	2,950	228	229
TexasDAILY	Investment Pool	109,073	16,189	(1,349)	43,168	4,698	(174)	2,951	228	229
Lone Star	Investment Pool	109,249	16,215	(1,351)	43,237	4,706	(174)	2,956	229	230
FNC	Money Market Mutual Funds	1,409	209	(17)	558	61	(2)	38	3	3
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	675,805	100,305	(8,357)	267,462	29,110	(1,076)	18,284	1,414	1,421
Total of Investments		1,130,055	167,727	(13,974)	447,239	48,677	(1,800)	30,574	2,364	2,376
Cash		4,333,206	643,149	4,949	1,714,942	186,650	(6,900)	117,235	9,064	9,111
Total Investments & Cash		5,463,261	810,876	(9,025)	2,162,181	235,327	(8,700)	147,809	11,428	11,487

Transaction Information		116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	201 WATER & WASTEWATER UTILITY FUND	203 CAPITAL PROJECTS FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	901 UB CONVERSION	TOTAL
Description	Security Type								
LOGIC	Investment Pool	213	226	39,881	44,409	583	1,770	(242)	288,213
TexSTAR	Investment Pool	185	197	34,644	38,577	507	1,538	(210)	250,363
TexasDAILY	Investment Pool	186	197	34,661	38,596	507	1,538	(210)	250,489
Lone Star	Investment Pool	186	197	34,717	38,659	508	1,541	(211)	250,893
FNC	Money Market Mutual Funds	2	3	448	499	7	20	(3)	3,236
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	1,150	1,220	214,757	239,138	3,140	9,531	(1,304)	1,552,000
Total of Investments		1,922	2,039	359,108	399,878	5,251	15,937	(2,180)	2,595,194
Cash		7,371	7,820	1,377,004	1,533,335	20,135	61,112	(8,360)	10,009,823
Total Investments & Cash		\$ 9,293	\$ 9,859	\$ 1,736,113	\$ 1,933,213	\$ 25,386	\$ 77,049	\$ (10,540)	\$ 12,605,017



Summary of Cash and Investment Activity									
Summary of Investment Earnings									
Description	101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT TECHNOLOGY FUND	113 COURT SECURITY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND
Bank Interest	\$ 3,939.79	\$ 584.76	\$ 5.27	\$ 1,559.24	\$ 169.70	\$ (6.27)	\$ 106.59	\$ 8.24	\$ 8.28
LOGIC	26.57	3.94	(0.33)	10.52	1.14	(0.04)	0.72	0.06	0.06
TexSTAR	9.91	1.47	(0.12)	3.92	0.43	(0.02)	0.27	0.02	0.02
TexasDAILY	12.81	1.90	(0.16)	5.07	0.55	(0.02)	0.35	0.03	0.03
Lone Star	10.05	1.49	(0.12)	3.98	0.43	(0.02)	0.27	0.02	0.02
FNC Money Market Mutual Funds	0.35	0.05	(0.00)	0.14	0.02	(0.00)	0.01	0.00	0.00
FNC Brokered CD's, US Agencies	494.14	73.34	(6.11)	195.57	21.28	(0.79)	13.37	1.03	1.04
Total	4,493.61	666.96	(1.58)	1,778.43	193.56	(7.16)	121.57	9.40	9.45

Summary of Investment Earnings								
Description	116 POLICE FEDERAL FORFEITURE FUND	119 WAR MEMORIAL FUND	201 WATER & WASTEWATER UTILITY FUND	203 CAPITAL PROJECTS FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	901 UB CONVERSION	TOTAL
Bank Interest	6.70	7.11	1,251.98	1,394.12	18.31	55.56	(7.60)	9,101.79
LOGIC	0.05	0.05	8.44	9.40	0.12	0.37	(0.05)	61.03
TexSTAR	0.02	0.02	3.15	3.51	0.05	0.14	(0.02)	22.75
TexasDAILY	0.02	0.02	4.07	4.53	0.06	0.18	(0.02)	29.41
Lone Star	0.02	0.02	3.19	3.55	0.05	0.14	(0.02)	23.07
FNC Money Market Mutual Funds	0.00	0.00	0.11	0.12	0.00	0.00	(0.00)	0.80
FNC Brokered CD's, US Agencies	0.84	0.89	157.03	174.86	2.30	6.97	(0.95)	1,134.81
Total	\$ 7.64	\$ 8.11	\$ 1,427.98	\$ 1,590.10	\$ 20.88	\$ 63.37	\$ (8.67)	\$ 10,373.66

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policies and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Roxanna Briley

Roxanna Briley
Finance Director



JACKSONVILLE POLICE DEPARTMENT

MONTHLY REPORT April, 2022

POPULATION DATA		
January-21	14,544	
January-22	14,923	
Annual Growth	379	2.61%

PART 1 UCR CRIMES

Offense Category	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Murder	0	0	No Change	*NC	0	0.00	0	0.00	No Change	*NC
Rape	1	1	No Change	0.00	6	0.40	8	0.55	-2	-25.00
Robbery	4	0	4	*NC	4	0.27	1	0.07	3	300.00
Individual	1	0	1	*NC	1	0.07	0	0.00	1	*NC
Business	3	0	3	*NC	3	0.20	1	0.07	2	200.00
Assaults	25	25	No Change	0.00	77	5.16	84	5.78	-7	-8.33
Aggravated	5	5	No Change	0.00	18	1.21	27	1.86	-9	-33.33
Other Assaults	20	20	No Change	0.00	59	3.95	57	3.92	2	3.51
Burglary	7	2	5	250.00	15	1.01	27	1.86	-12	-44.44
Habitation	2	0	2	*NC	6	0.40	14	0.96	-8	-57.14
Building	5	2	3	150.00	9	0.60	13	0.89	-4	-30.77
Theft	16	21	-5	-23.81	67	4.49	45	3.09	22	48.89
Burglary Vehicle	3	1	2	200.00	5	0.34	11	0.76	-6	-54.55
Burglary Coin-Op Machine	0	0	No Change	*NC	0	0.00	0	0.00	No Change	*NC
Thefts	13	20	-7	-35.00	62	4.15	34	2.34	28	82.35
Motor Vehicle Theft	5	3	2	66.67	13	0.87	11	0.76	2	18.18
TOTAL OFFENSES	58	52	6	11.54	182	12.20	176	12.10	6	3.41

TRAFFIC ACCIDENT SUMMARY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Motor Vehicle Accidents	24	27	-3	-11.11	94	6.30	81	5.57	13	16.05
Injury Accidents	6	9	-3	-33.33	28	1.88	28	1.93	No Change	0.00
Number Transported	9	9	No Change	0.00	28	1.88	32	2.20	-4	-12.50
Fatality Accidents	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00
Fatalities	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00

PATROL & TRAFFIC DIVISIONS ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Calls for Service	1,816	1,823	-7	-0.38	7,039	471.69	9,911	681.45	(2,872)	-28.98
Citations	127	149	-22	-14.77	699	46.84	2,334	160.48	(1,635)	-70.05
Offense Reports	140	159	-19	-11.95	580	38.87	539	1422.16	41	7.61
Response Time Avg. Emergency	18.90	7.15	11.75	164.34	7.63		7.09		0.54	7.62
Response Time Avg. Non-Emer.	6.15	9.51	-3.36	-35.33	6.40		5.00		1.40	28.00

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
NCIC/TCIC Entries	23	41	-18	-43.90	97	6.50	34	2.34	63	185.29
911 Calls - Total	461	431	30	6.96	1,659	111.17	4,389	301.77	(2,730)	-62.20
911 Calls - Police	253	234	19	8.12	858	57.50	1,006	69.17	-148	-14.71
911 Calls - Fire	65	58	7	12.07	247	16.55	163	11.21	84	51.53
911 Calls - EMS	143	139	4	2.88	554	37.12	1061	72.95	-507	-47.79

CRIMINAL INVESTIGATION DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Cases Assigned	88	77	11	14.29	328	21.98	250	17.19	78	31.20
Cases Cleared	71	74	-3	-4.05	259	17.36	183	12.58	76	41.53
Cases Filed (Misdemeanor)	63	47	16	34.04	171	11.46	147	10.11	24	16.33
Cases Filed (Felony)	37	46	-9	-19.57	131	8.78	148	10.18	-17	-11.49
Cases Filed (Juvenile)	3	5	-2	-40.00	13	0.87	2	0.13	11	550.00

ARRESTS

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
DWI Arrest	5	5	No Change	0.00	26	1.74	22	1.51	4	18.18
Adult Arrests	46	49	-3	-6.12	201	13.47	243	16.71	-42	-17.28
City Warrant Cleared	8	9	-1	-11.11	26	1.74	184	12.65	-158	-85.87
Drug Related Arrests	19	16	3	18.75	65	4.36	45	3.09	20	44.44
Juvenile Arrests	3	7	-4	-57.14	15	1.01	3	0.21	12	400.00

POLICE PERSONNEL

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
TCOLE Training Hours	2444	132	2312	1751.52	3310	221.81	428	29.43	2882	673.36
Community Meetings	12	8	4	50.00	30	2.01	10	0.69	20	200.00
Lake Patrol Hours	4	1	3	300.00	5	0.34	0	0.00	5	*NC
Volunteer Hours	37	29	8	27.59	109	7.30	699	48.06	-590	-84.41
Volunteer Security Checks	92	52	40	76.92	183	12.26	330	22.69	-147	-44.55
Open Records Requests	52	85	-33	-38.82	179	11.99	73	5.02	106	145.21
Special Events	1	1	No Change	0.00	5	0.34	2	0.14	3	150.00

CODE ENFORCEMENT ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Inspections - Trash	16	15	1	7	60	4.02	230	15.81	-170	-73.9
- Junk Vehicles	0	1	-1	-100	8	0.54	52	3.58	-44	-84.6
- Grass/Weeds	39	0	39	*NC	39	2.61	78	5.36	-39	-50.0
- Illegal Signs	28	105	-77	-73	190	12.73	112	7.70	78	69.6
- Unsafe Conditions	0	1	-1	-100	3	0.20	4	0.28	-1	-25.0
- Vendors	0	0	No Change	*NC	1	0.07	32	2.20	-31	-96.9
- Other	4	2	2	100	9	0.60	10	0.69	-1	-10.0
Resolved - Trash	3	18	-15	-83	42	2.81	174	11.96	-132	-75.9
- Junk Vehicles	0	0	No Change	*NC	6	0.40	27	1.86	-21	-77.8
- Grass/Weeds	5	0	5	*NC	15	1.01	11	0.76	4	36.4
- Illegal Signs	28	105	-77	-73	190	12.73	110	7.56	80	72.7
- Unsafe Conditions	0	1	-1	-100	1	0.07	2	0.14	-1	-50.0
- Vendors	0	0	No Change	*NC	1	0.07	33	2.27	-32	-97.0
- Other	4	2	2	100	9	0.60	1	0.07	8	800.0

ANIMAL SERVICES ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2022	2022 Per 1000/capita	YTD 2021	2021 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Dogs - Intake	30	35	-5	-14	96	6.43	152	10.45	-56	-36.8
Dogs - Adopted / Rescued	20	28	-8	-29	83	219.00	114	7.84	-31	-27.2
Dogs - Reclaimed by Owner	0	3	-3	-100	16	1.07	56	3.85	-40	-71.4
Cats - Intake	9	9	No Change	0	32	2.14	58	3.99	-26	-44.8
Cats - Adopted / Rescued	3	6	-3	-50	24	1.61	44	3.03	-20	-45.5
Cats - Reclaimed by Owner	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.0
Calls for Service Total	120	119	1	1	501	33.57	341	23.45	160	46.9
Barking Dogs	1	2	-1	-50	7	0.47	14	0.96	-7	-50.0
Loose Animals	69	62	7	11	349	23.39	115	7.91	234	203.5
Other Wildlife - Livestock	3	3	No Change	0	12	0.80	14	0.96	-2	-14.3
Value of Donated Materials	\$485	\$200	285	143	\$1,458	97.70	\$2,160	148.51	-\$702	-32.5
Volunteer Hours	25	29	-4	-14	160	10.72	203	13.96	-43	-21.2
Community Service Hours	320	268	52	19	1258	84.30	1,471	101.14	-213	-14.5



Fire Department

April Council Report



Fire Responses	
EMS Backups	96
Vehicle/Trailer Fires	2
Structure Fire	4
Structure Fire-Fully Active	2
Fire Alarms	65
Brush Fire Mutual Aid	5
Misc. Fires	16
Motor Vehicle Assists	39

Notes For Council:

JFD hired one new employee who is a Firefighter.
One vacancy remains open.

EMS Report	
Out of Town Transfers	27
Christus Tyler	21
UT Tyler	6
Rusk Nursing Home Transfers	0
Treatment no Transports	64
Airport Flight Crew Transport	0
Emergency EMS Calls	225

Fire Marshall's Office	
Fire Inspections	16
Fire Investigations	4
Fire Permits	6
Plan Review/Meetings	3
Fire Prevention/Tours	3
Bailiff Hours	16



Community & Public Services Reported Concerns



Monthly Report

April-22

Building

CONCERN

Building

Illegal Use of Occupancy

Misc. - Issue Internal Use

General

Inspection

Other

Zoning Violations

Apr-22	Oct. 1 - YTD	Notes:
	0	
	0	
	0	
3	3	
	0	
3	11	
	0	

Parks

CONCERN

Overgrowth

Trash & Rubbish

Other

Parks/Facility Maintenance

		Notes:
	0	
	0	
	1	
	0	

Public Services

CONCERN

General Request-Public Services

		Notes:
	3	

Sanitation

CONCERN

Trash Can

Trash & Rubbish

		Notes:
2	33	
	8	

Bulky Waste Pick Up Request

77	351	
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Streets

CONCERN

Decorative Street Light
Clogged Storm Drain
Dead/Fallen Tree on Street
Grass in Curb and Gutter
Low Limbs or Vegetation Blocking Line of Sight
Misc. Use
Other
Overgrowth
Pothole/Street Repairs
Right of Way Mowing
Signage
Stagnant Water
Street Light Out
Street Sweeping Needed

		Notes:
1	3	
3	6	
2	9	
1	1	
	0	
	0	
4	25	
	2	
4	18	
1	1	
	5	
	0	
	1	
	6	

Water

CONCERN

Fire Hydrant Maintenance
locates
Water in the Streets
Water Leaks
Water Meter Leaks
Other

		Notes:
1	2	
10	182	
	0	
10	66	
	28	
5	23	

Wastewater Collection

CONCERN

Sewer backup
sewage other
Sewage Leak
Sewer Odor

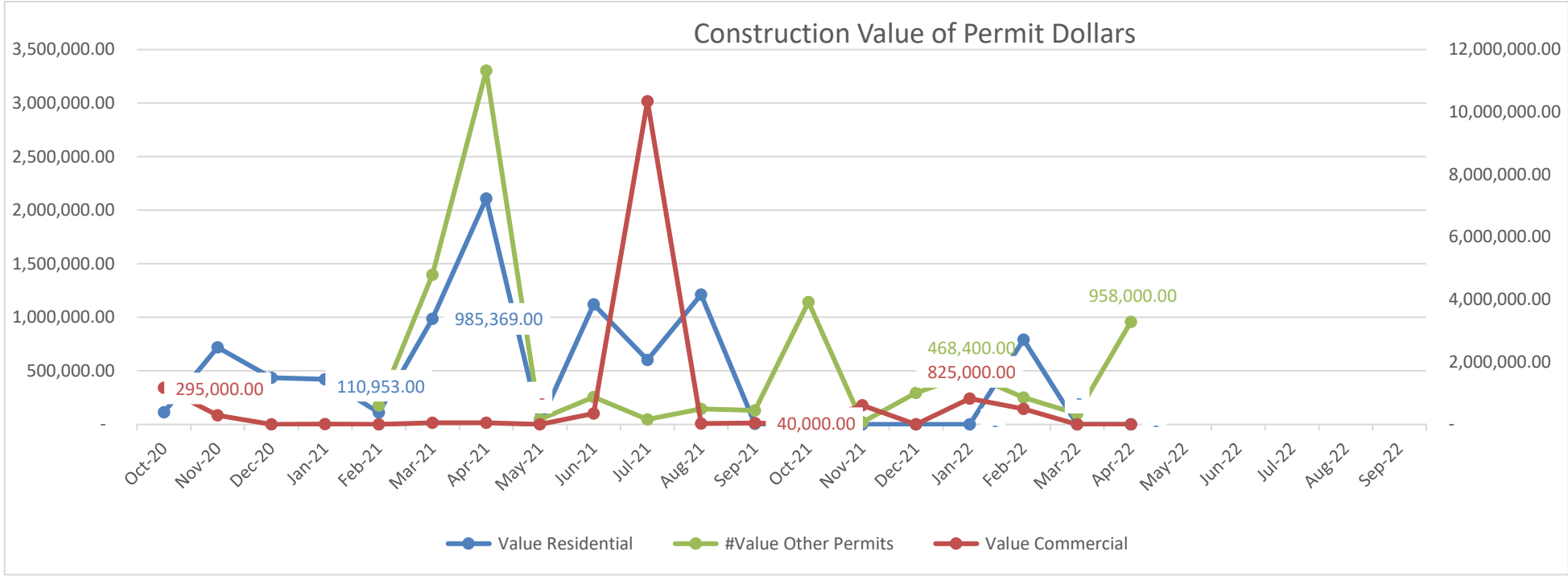
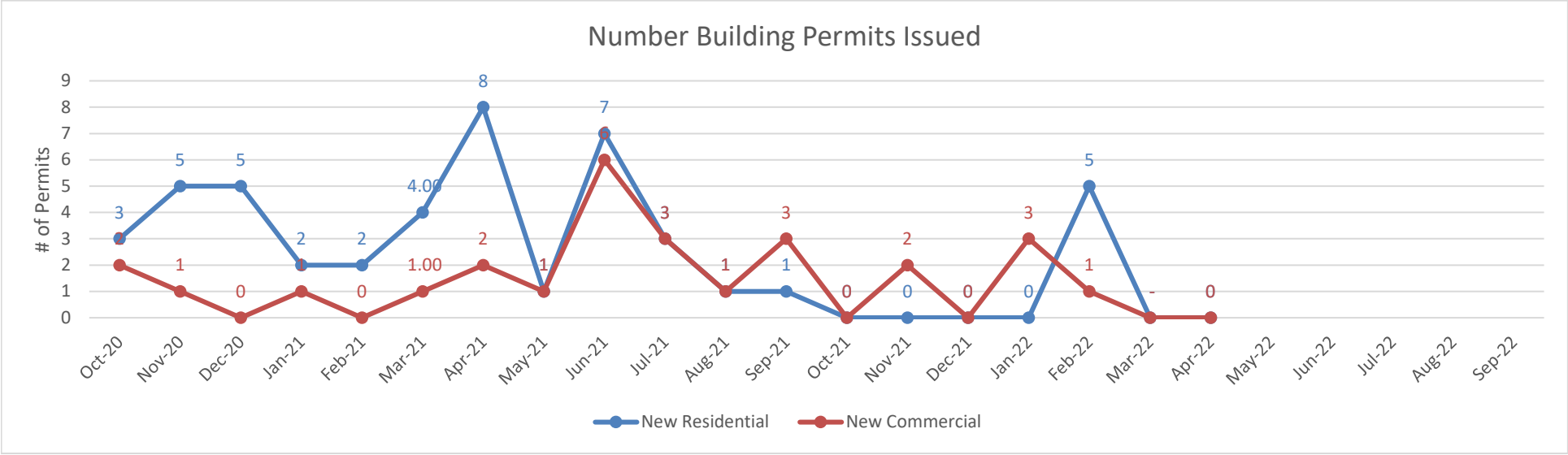
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8	53	
	4	
6	9	
1	7	

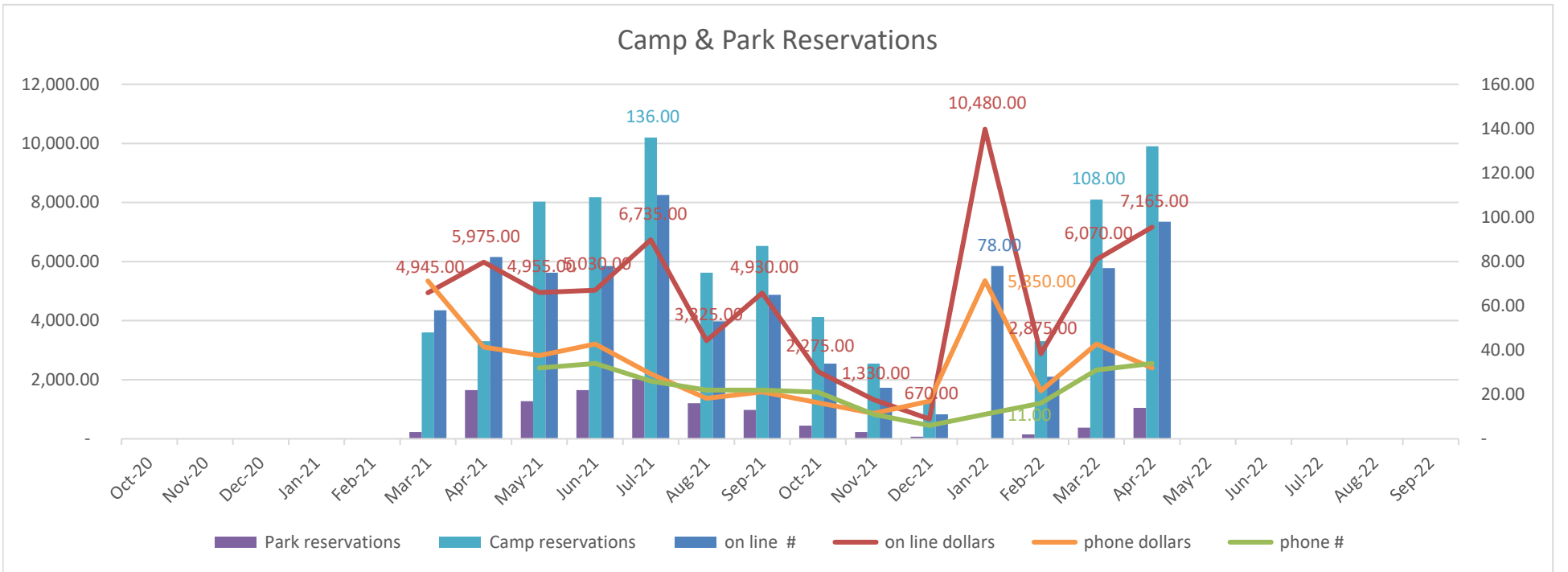
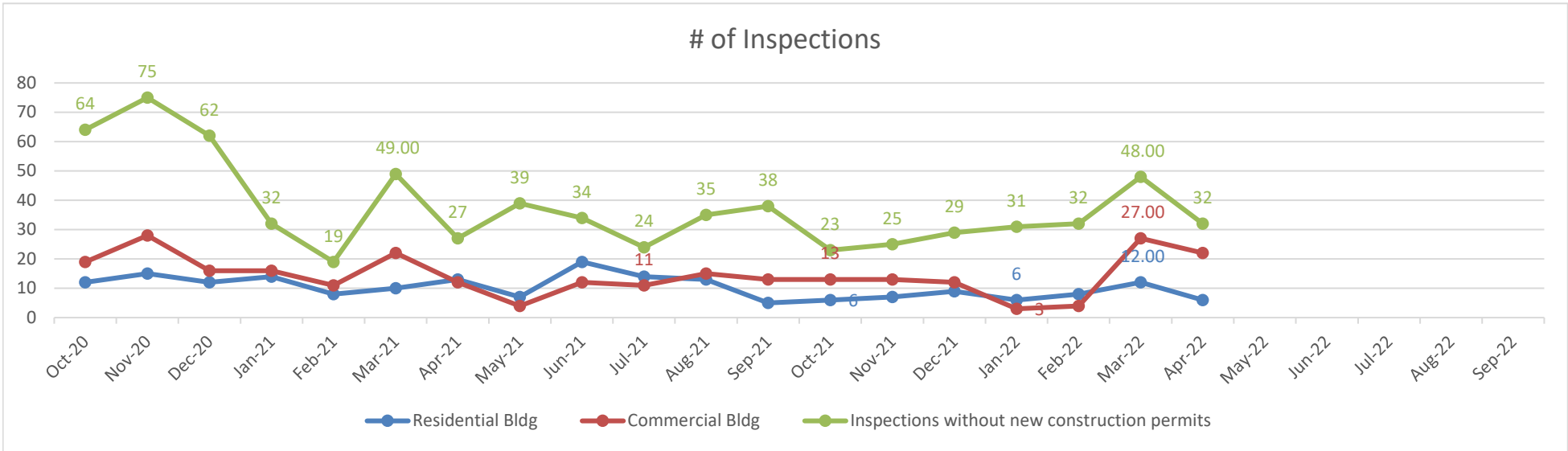
Utility Billing

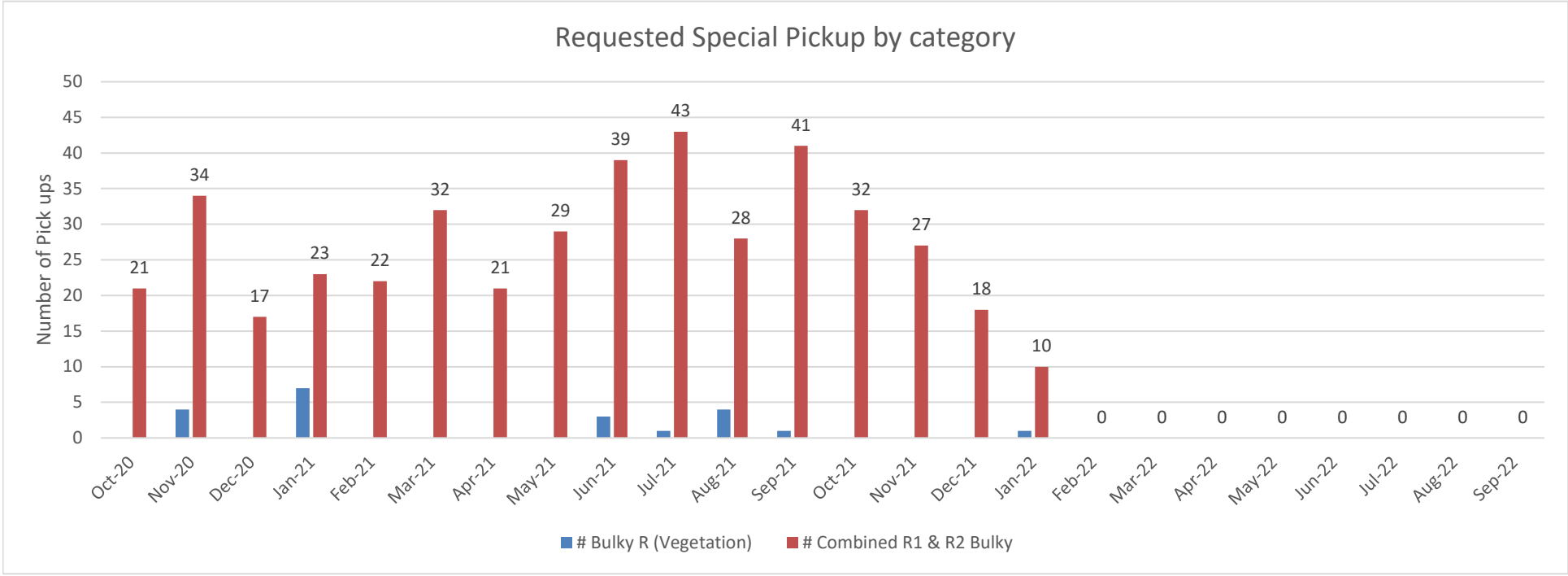
- CONCERN
- Park Reservations
- Permits
- Reads
- Meter Turn on/Turn off
- Account setups- new/transfer/ disconnect
- Biling questions
- AMI Meter repairs/ replacements

Totals

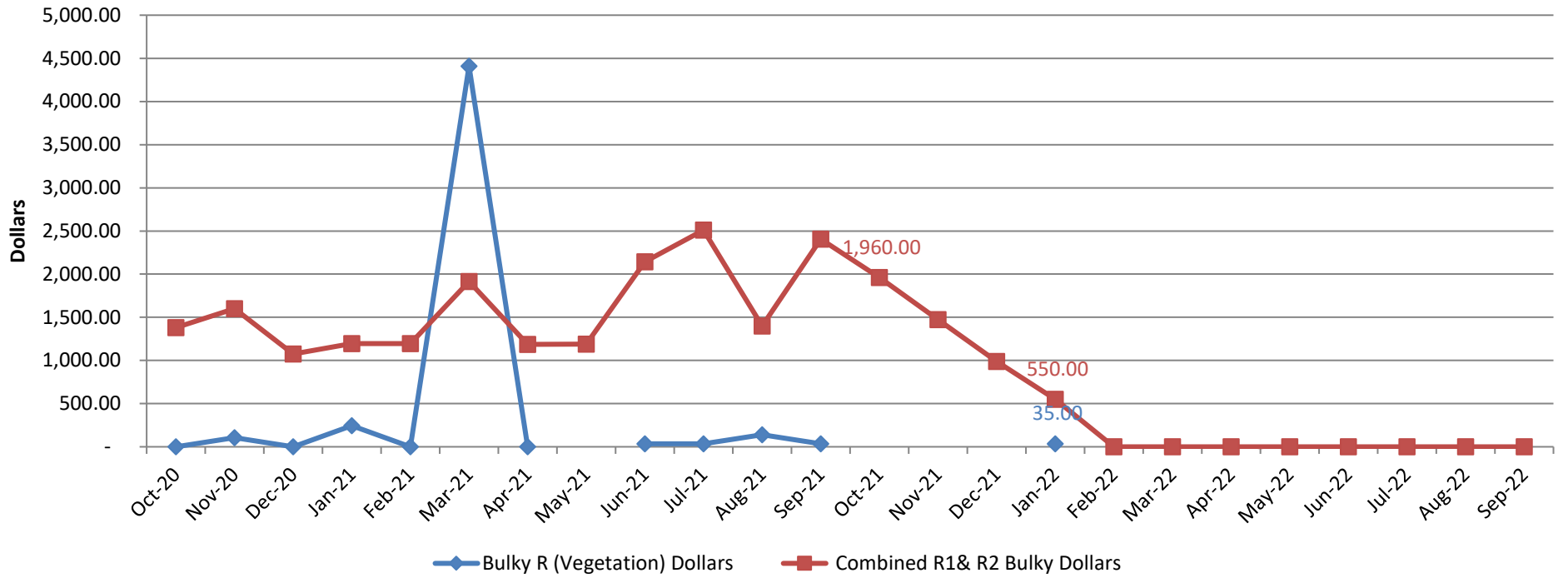
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	0	
	0	
19	88	
14	293	
	0	
79	183	
254	1425	



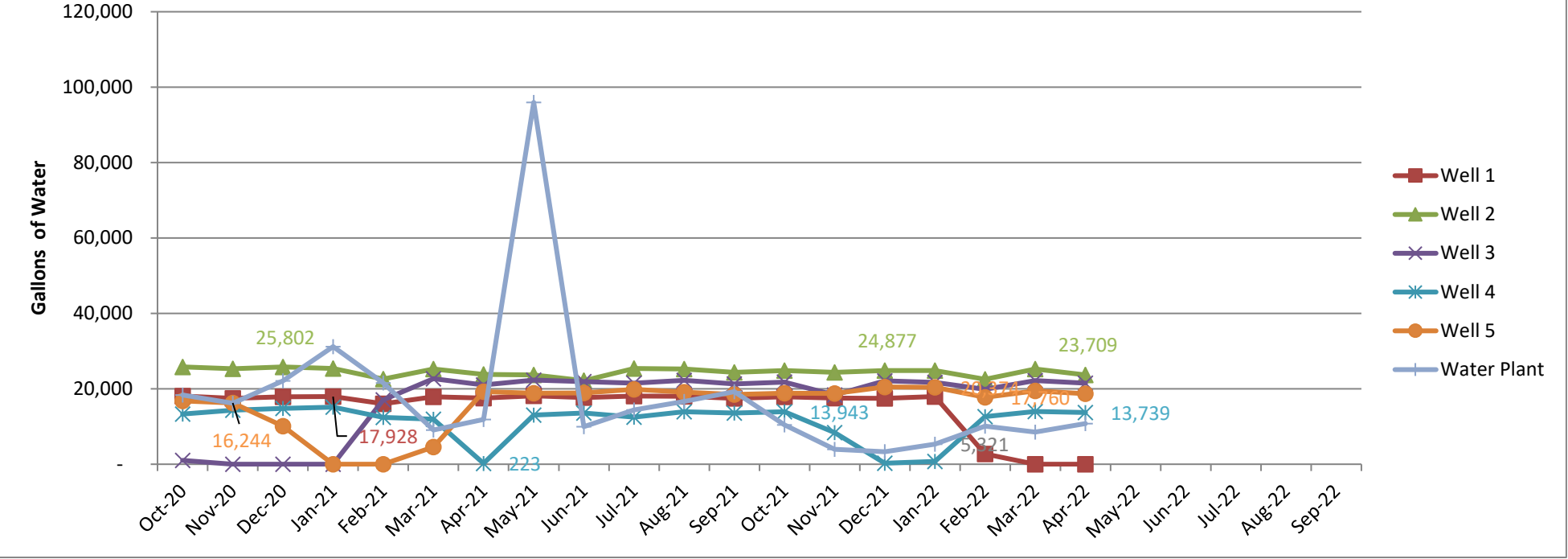




Sanitation Revenue from Special Pickup

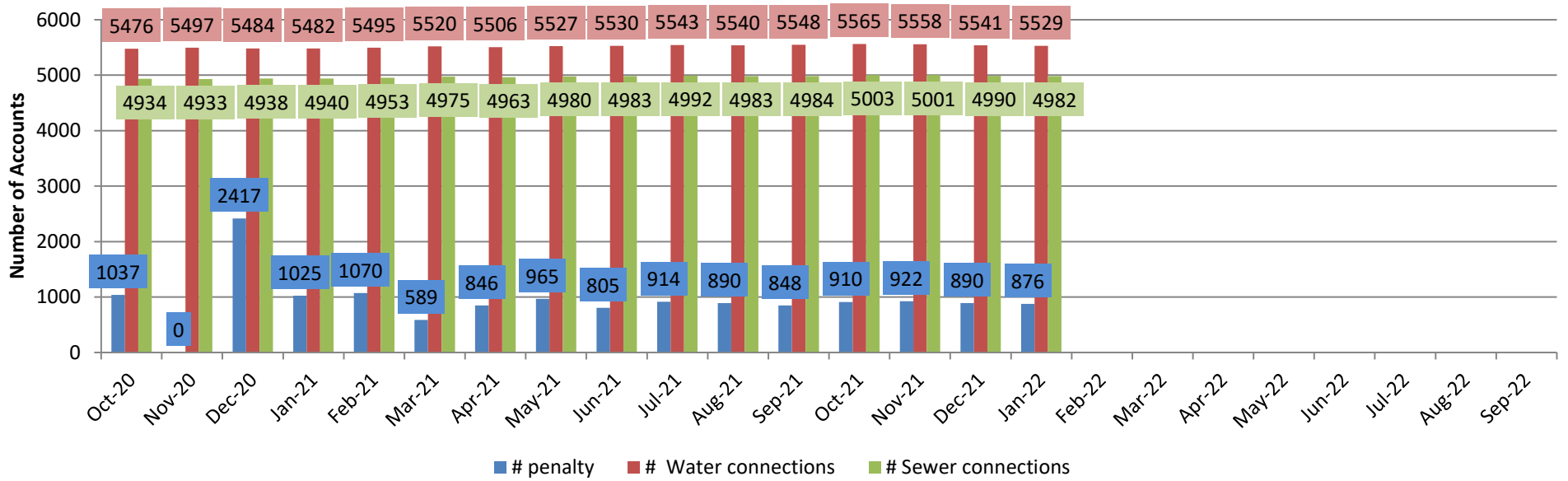


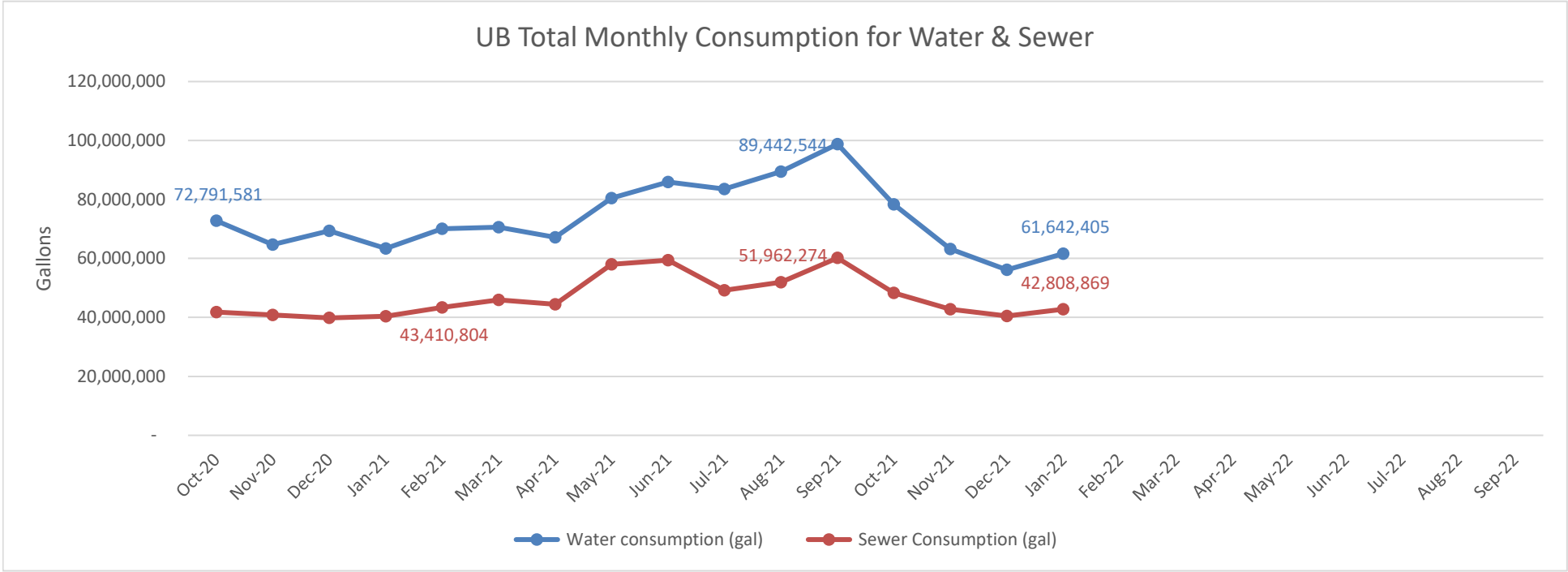
Monthly Water Production



** information from Water Plant Daily Production Logs

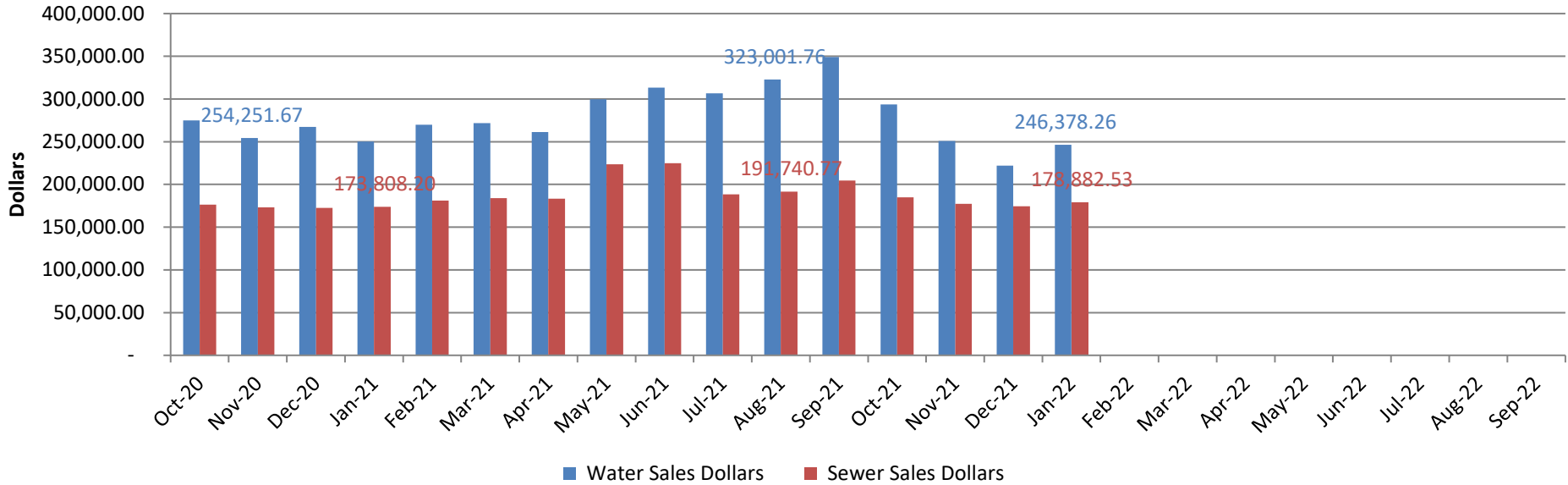
Monthly Billed total # of Accounts for Water/ Sewer & Penalties Applied



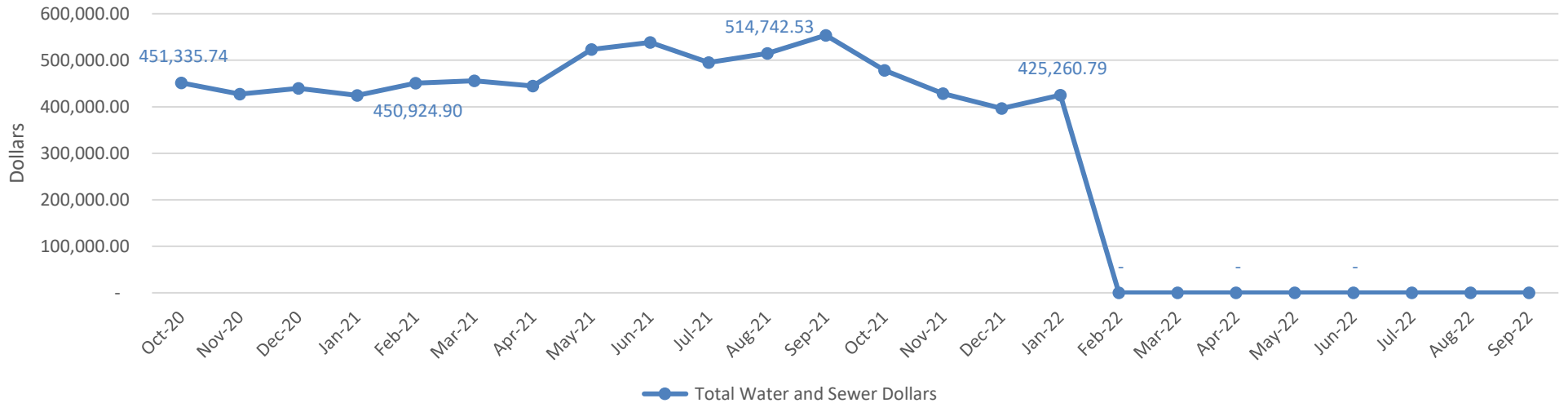


** information from Billing Recap by Rate Within Service Monthly report

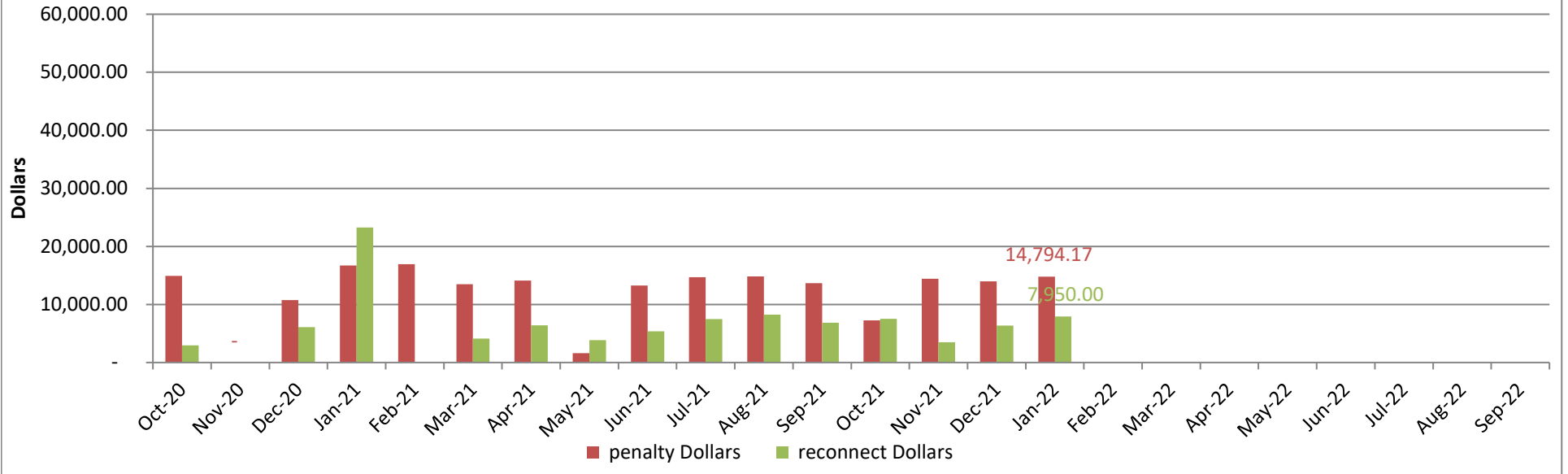
UB Revenue from Water & Sewer Sales



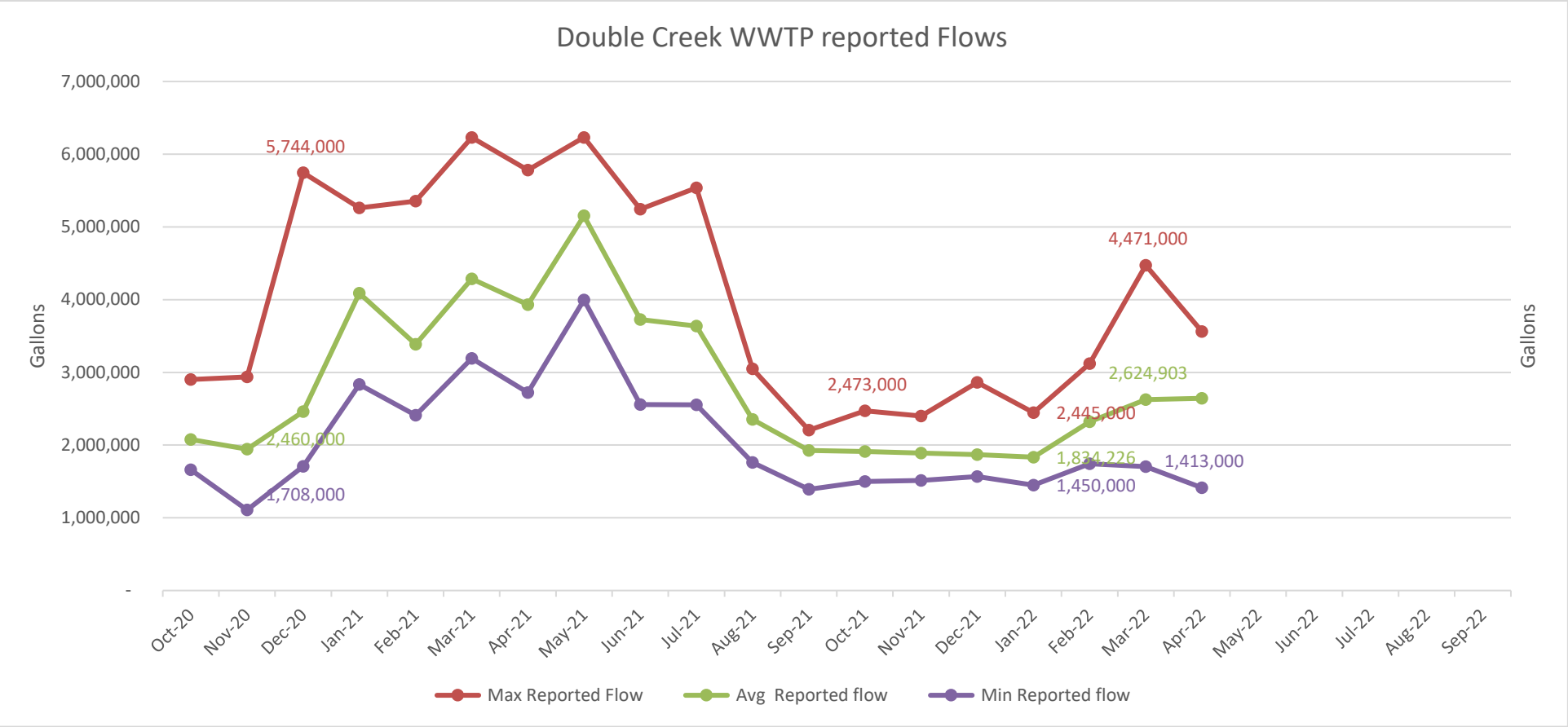
Combined Water and Sewer Grand Total Dollars

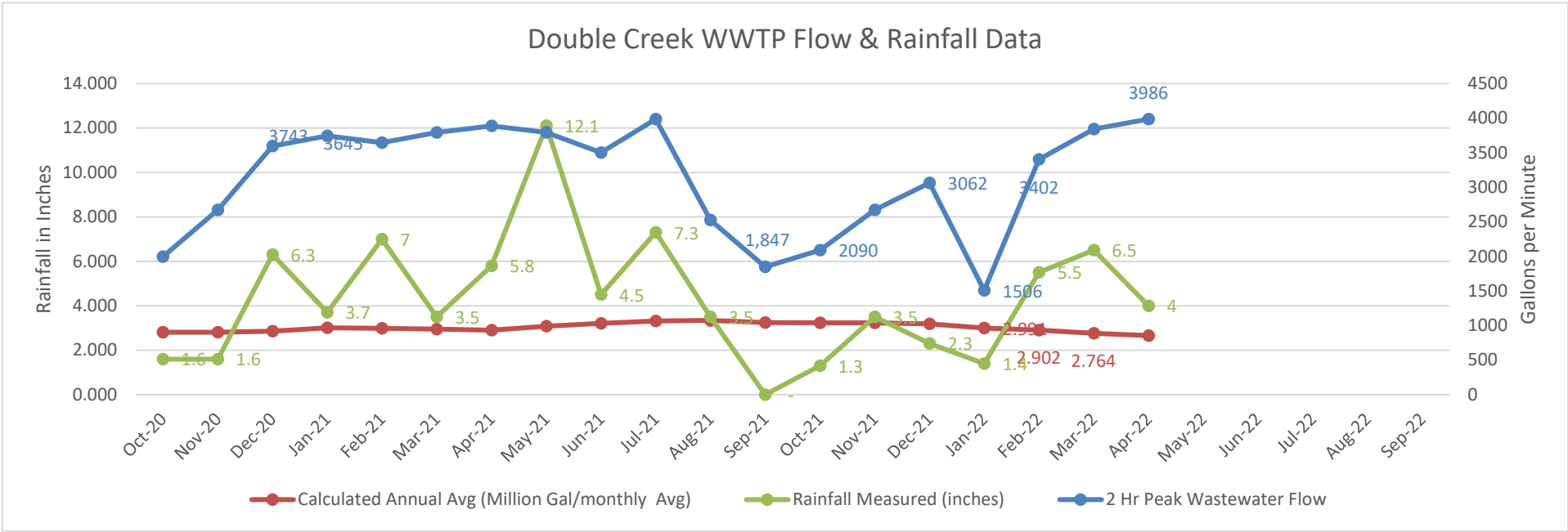


UB Revenue generated from Penalties Applied & Reconnection Fees



Wastewater:

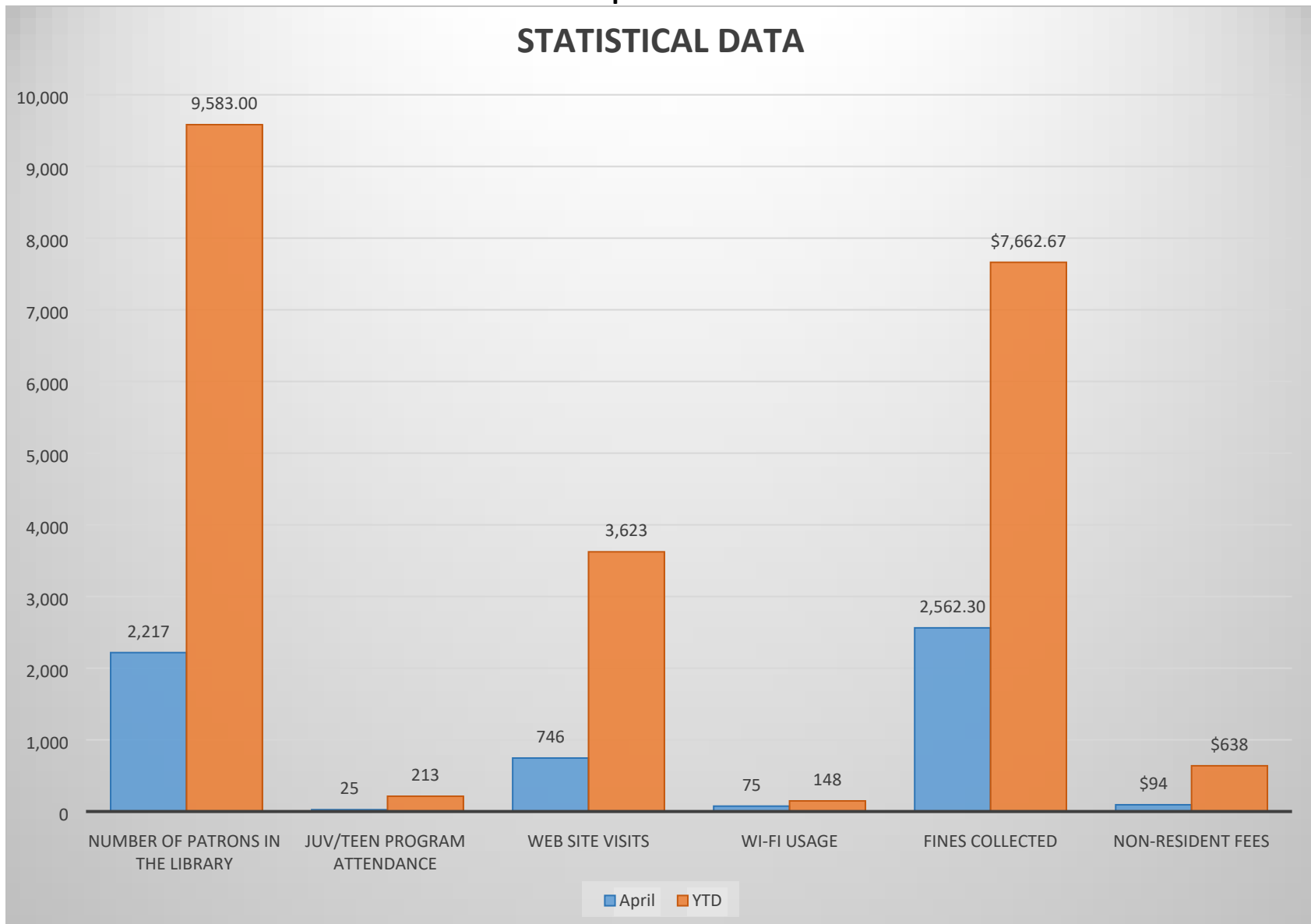




** information from WasteWater Plant Daily Log Reports

CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
April 2022

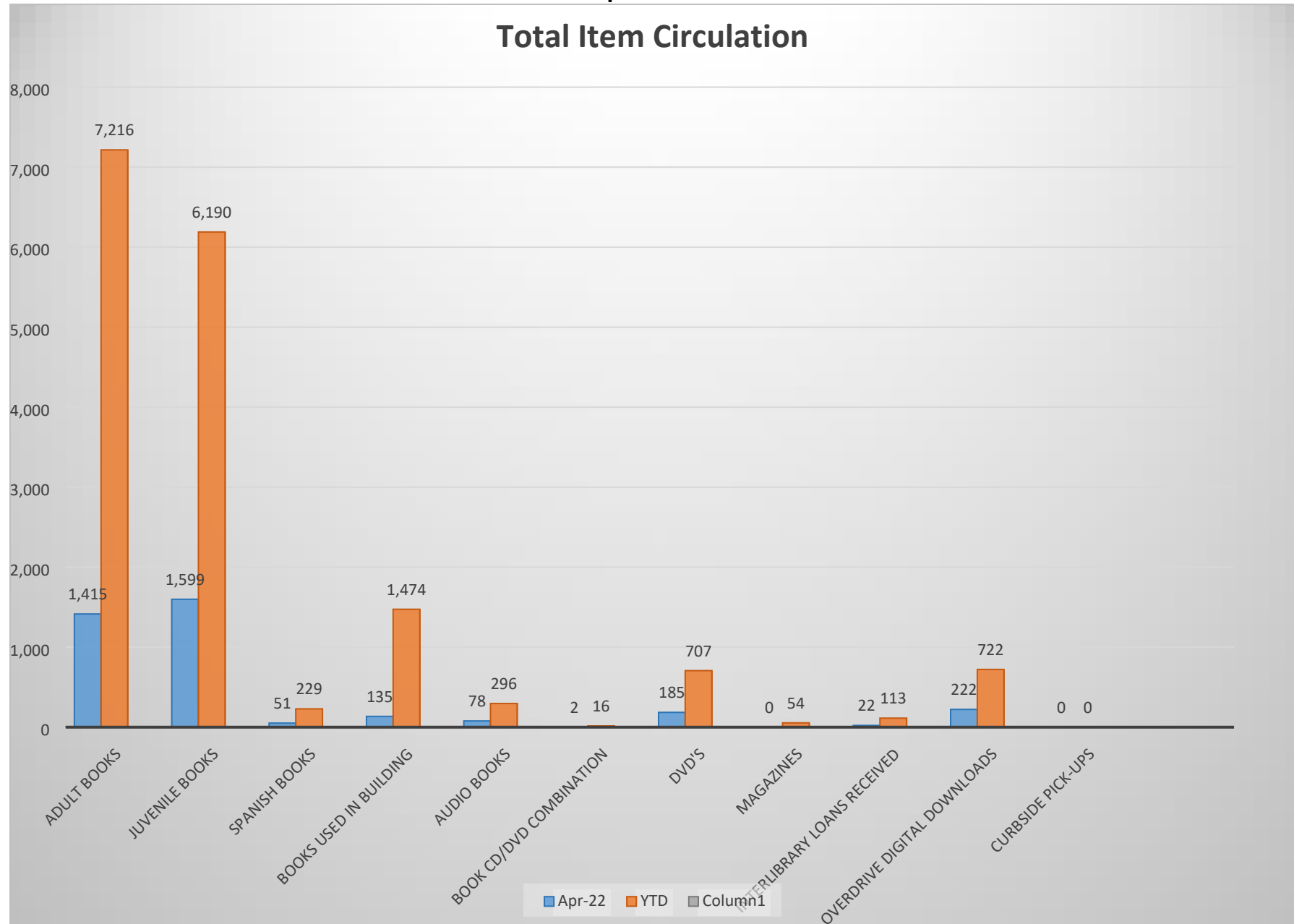
STATISTICAL DATA



Wifi information is became available this month.

CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
April 2022

Total Item Circulation



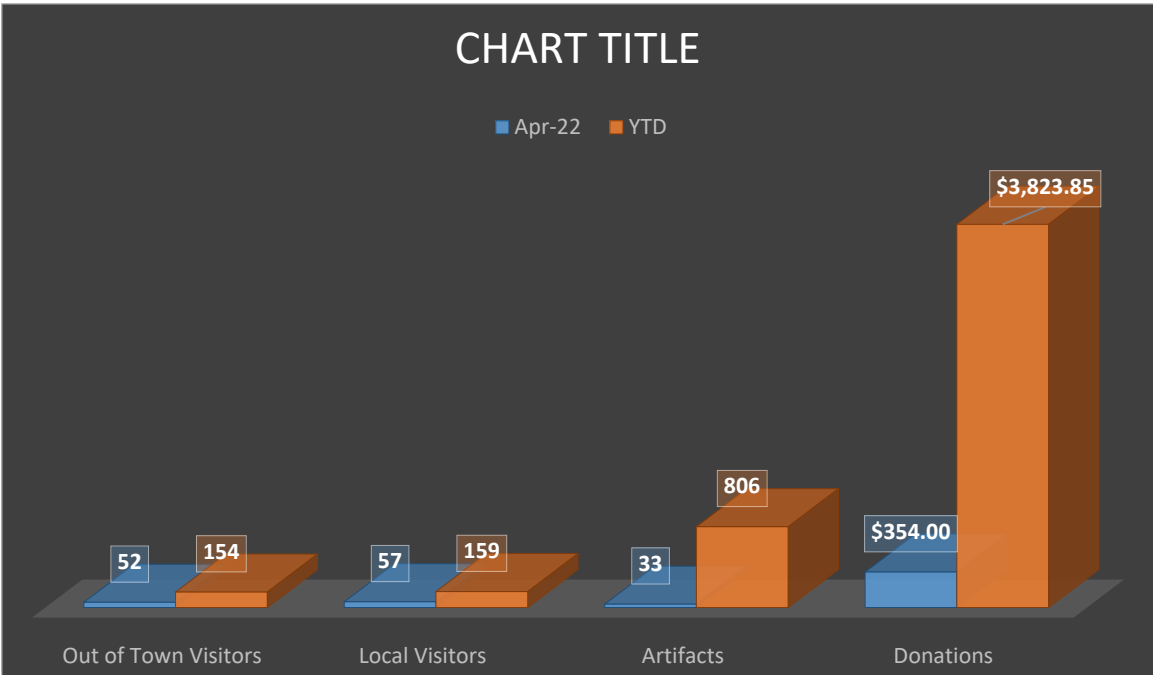
**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
April 2022**

Items provided to other libraries through Interlibrary Loan: 15 monthly / YTD 74 total.

Book and DVD gifts to the library for the month of February: 7 items / YTD 501 items.

The data for this report was gathered on April 29, 2022.

CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
April 2022



April 2022 total museum visitors - 109

Artifacts inventory for April = 294