

**CITY OF JACKSONVILLE
PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES**

Date: Thursday, April 30, 2026

Time: 12:00 PM

Location: Jacksonville City Hall – Council Chambers, 315 S. Ragsdale

1. Call to Order

Chairman Jeff Pelletier called the meeting to order at 12:01 PM.

Roll Call / Attendance

Members Present: Jeff Pelletier, Paul Travis, Shanna Oualline

Members Absent: Brandon Cumbie

Also in Attendance: Parks and Recreation Director Devin Fredrickson, Parks Superintendent Brandon Worley, Parks Coordinator Keeley Pursifull, Soccer Association President Chris Green, Baseball Vice President Sheriff Brent Dickson

Note: Shanna Oualline departed the meeting at approximately 1:30 PM.

Note: Lue Ann Williams departed prior to completion of the agenda, resulting in loss of quorum. 2:01 PM

2. Invocation

The invocation was delivered by Jeff Pelletier.

Agenda Modifications

- Item 5 (Open Meetings Act) was moved ahead of Item 3 (Citizen Participation).
- Item 9 (Sports Associations) was moved ahead of Item 8 (Master Plan).

3. Presentation: Open Meetings Act (Originally Item 5)

City Attorney Brett Brewer provided an overview of the Texas Open Meetings Act, including requirements for public notice, limitations on deliberation, and the importance of transparency. Board members asked clarifying questions regarding compliance.

4. Citizen Participation (Originally Item 3)

Scott Brewer addressed the Board regarding lake-related matters, including concerns about lake conditions, boating activity, and long-term preservation. The Board received the comments for consideration.

5. Minute Approval

A motion was made by Paul Travis to approve the prior meeting minutes. The motion was seconded by Shanna Oualline and approved unanimously.

6. Election of Officers

Chair: Motion by Paul Travis to elect Jeff Pelletier. Approved unanimously.

Vice-Chair: Motion by Jeff Pelletier to elect Paul Travis. Approved unanimously.

Secretary: Motion by Jeff Pelletier to elect Lue Ann Williams, seconded by Shanna Oualline. Approved.

7. Discussion: Board Ordinance and Roles/Responsibilities

The Board discussed the advisory role, relationship with staff and City Council, and expectations for recommendations.

8. Discussion: Sports Associations (Originally Item 9)

The Board discussed the status of local sports associations, including contracts, compliance, and operational coordination with the City.

Discussion included:

- **Contract Compliance**
Review of current agreements and requirements, including reporting obligations, insurance documentation, and adherence to contractual terms.
- **Organizational Standing**
Discussion regarding the status of associations with state agencies and the importance of maintaining good standing.
- **Financial Reporting**
The Board discussed the need for clearer and more detailed financial reporting to better understand how funds are being utilized.
- **Operational Coordination**
Topics included scheduling, field usage, and communication between associations and Parks and Recreation staff.
- **Consistency Across Organizations**
The Board discussed maintaining consistent expectations and accountability across all associations using City facilities.

Representatives in attendance provided input and responded to questions from the Board.

9. Presentation and Review: Parks and Recreation Master Plan (Originally Item 8)

Parks and Recreation Director Devin Fredrickson presented the Parks and Recreation Master Plan.

Discussion included:

- Overall System Needs
Identification of improvements needed across existing parks.
- Funding Constraints
Discussion on the gap between identified needs and available funding.
- Implementation Strategy
Explanation that the implementation schedule is based on anticipated capital funding and is intended to maintain steady progress.
- Maintenance vs. Expansion
Discussion on balancing new projects with the maintenance of existing assets.
- Project Flexibility
Recognition that project priorities may need to be revisited or adjusted based on available resources.

Board members provided feedback and discussed potential adjustments to priorities and implementation timing.

Adjournment

Due to the departure of Lue Ann Williams, the Board lost quorum, and the meeting was adjourned following Item 9 at 2:01 PM.

Jeff Pelletier, Chairman

Lue Ann Williams, Secretary

Dianah Surber, City Clerk