



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, NOVEMBER 9, 2021
6:00 PM**

***5:15 PM CLOSED EXECUTIVE SESSION CITY HALL EXECUTIVE CONFERENCE ROOM**

**Randy Gorham, Mayor
Rob Gowin, Mayor Pro-tem - District 4
Hubert Robinson - District 1
Mindy Gellock – District 2
Tim McRae –District 3**

-
- 1. **5:15 PM CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:
A. 551.071 CONSULT CITY ATTORNEY - PENDING LITIGATION
B. 551.072 DELIBERATIONS ABOUT REAL PROPERTY**
 - 2. CALL TO ORDER 6:00 PM JACKSONVILLE CITY COUNCIL REGULAR COUNCIL MEETING**
 - 3. INVOCATION**
 - 4. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
 - 5. SPECIAL PRESENTATION –
A. EMPLOYEE OF THE MONTH - BEALLS - PRESENTED BY JEDCO PRESIDENT SHANE PACE
B. RECOGNIZE RHONDA RAY, WHO IS RETIRING AFTER 30 YEARS OF SERVICE TO THE CITY OF JACKSONVILLE - MAYOR RANDY GORHAM
C. RECOGNIZE ROXANNA BRILEY AND THE FINANCE DEPARTMENT FOR RECEIVING THE DISTINGUISHED BUDGET PRESENTATION AWARD FOR THE FIFTH YEAR IN ROW - MAYOR RANDY GORHAM**
 - 6. CITIZEN PARTICIPATION**
 - 7. ANY ACTION, IF NECESSARY, FROM CLOSED EXECUTIVE SESSION**
 - 8. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION
A. MINUTE APPROVAL OCTOBER 12, 2021 REGULAR COUNCIL MEETING; NOVEMBER 4, 2021 AGENDA WORKSHOP
B. APPROVE JANICE ARP AS COMMISSIONER TO THE JACKSONVILLE HOUSING AUTHORITY
C. APPROVE THE CERTIFIED TAX ROLL AS SUBMITTED BY CHEROKEE COUNTY APPRAISAL DISTRICT
D. APPROVE THE 2022 HOLIDAY CALENDAR FOR ALL CITY EMPLOYEES**
 - 9. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A FOUR FOOT VARIANCE REQUEST FROM THE SOUTHWEST PROPERTY LINE TO ALLOW FOR THE CONSTRUCTION OF A BOAT DOCK LOCATED AT 1953 CR 3108**



THE CITY OF JACKSONVILLE

NOVEMBER 9, 2021

PAGE 2

10. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A MOTION TO FOREGO THE ISSUANCE OF CERTIFICATES OF OBLIGATION UNDER THE CURRENT NOTICE OF INTENT
11. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION OF SUPPORT FOR A COMPENSATION AND CLASSIFICATION STUDY
12. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE THROUGH THE TEXAS WATER DEVELOPMENT BOARD TO REPAIR INFRASTRUCTRE
13. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION DESIGNATING CITY MANAGER JAMES HUBBARD AS THE AUTHORIZED OFFICAL FOR A COMMUNICATIONS UPGRADE GRANT
14. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION CASTING BALLOTS FOR NOMINEES TO THE CHEROKEE COUNTY APPRAISAL DISTRICT BOARD
15. OPEN FORUM FOR MAYOR AND COUNCIL
16. CITY MANAGER REPORT
17. ADJOURN

Posted this the 5th day of November 2021.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Secretary

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devises); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided to those who provide notice to the City Secretary at (903)339-3306 at least 48 hours in advance.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>8.A.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>Regular Council Meeting October 12, 2021, November 4, 2021 Agenda Workshop</u>

EXECUTIVE SUMMARY:

City Council Minutes Regular Council meeting October 12, 2021 and Agenda Workshop November 4, 2021.

RECOMMENDED ACTION:

Approve the minutes

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Council approves the minutes of all their meetings.

**JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, OCTOBER 12, 2021
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM**

Meeting Items

CALL TO ORDER

Randy Gorham 6:00 PM

Present: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock

INVOCATION

Executive Pastor Ron Luce of Fellowship Bible Church

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Randy Gorham led everyone in the pledges to the United States and Texas flags.

SPECIAL PRESENTATION

EMPLOYER OF THE MONTH - PLASTICS HOLDING, INC - PRESENTED BY INTERIM JEDCO PRESIDENT SHERRI MCDONALD

Interim JEDCO President Sherri McDonald presented Calvin Leach of Plastics Holdings with the employer of the month plaque.

PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH OCTOBER 2021 - PRESENTED BY MAYOR RANDY GORHAM

Mayor Randy Gorham Ms. Lori Richard of the Crisis Center with a proclamation declaring October as Domestic Violence Awareness Month

CITIZEN PARTICIPATION

Mr. Byron McCuin came forward thanking Mayor Randy Gorham, Mayor Pro Tem Rob Gowin and the City Manager for addressing the issues in his community. He presented the council with a list of other concerns and stated some citizens are organizing a clean-up day later this fall.

Mr. Gaylon Patterson came forward to request a notification system be put in place to notify citizens when the water will be turned off in a particular area of town. He also expressed his frustration with the fluctuating water pressure in his area.

CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION

Councilman Hubert Robinson made a motion to approve the consent agenda. Second, by Councilwoman Mindy Gellock. All voted "Aye"

MINUTE APPROVAL SEPTEMBER 14, 2021 REGULAR COUNCIL MEETING; SEPTEMBER 27, 2021 SPECIAL CALLED COUNCIL MEETING; SPECIAL CALLED MEETING OCTOBER 29, 2021; OCTOBER 5, 2021 AGENDA WORKSHOP

FY 2021 WRITE OFF UTILITY BALANCES OVER 90 DAYS

SECOND READING OF RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT EXPENDITURES.

Interim JEDCO President Sherri McDonald came forward and told council this resolution is for the matching grant funds for the downtown sidewalk grant as well as the JEDCO matching grant funds. Mrs. McDonald read the resolution at 6:13 PM.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES

City Manager James Hubbard told council this resolution is what Mrs. McDonald had just read and explained. Councilman Tim McRae made a motion to approve the resolution in support of economic development incentives. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVAL OF AN ORDINANCE GRANTING A REQUESTED ZONE CHANGE FROM "BMH1 - MOBILE HOME SINGLE" TO "A - SINGLE FAMILY" LOTS 15 & 16 TRAILER PARK SUBDIVISION, 2412 LAKE PARK LANE

City Manager James Hubbard told council the applicant has requested a zone change from B-MH1 – *mobile home single units* to A – *single family dwelling district* at 2412 Lake Park Lane, generally located on the northeast side of Lake Jacksonville. The property is comprised of two lots and is approximately 6/10 of an acre.

In October 2002, an ordinance amendment repealed the BMH-1 - *mobile home single unit* zoning designation. Therefore, as currently zoned, there are no entitlements to the subject property. The applicant's request is consistent

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN AMENDMENT TO CONTRACT WITH KSA
ENGINEERS, INC. FOR THE WATERTREATMENT
PLANT CLEARWELL REHABILITATION PROJECT**

**POSTPONEMENT OF THE CONSIDERATION OF AN
ORDINANCE AUTHORIZING THE ISSUANCE AND
SALE OF THE ISSUANCE OF CERTIFICATES OF
OBLIGATION TO NOVEMBER 9, 2021**

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION NOMINATING MICHAEL BANKS AND
JOE BALLARD TO THE CHEROKEE COUNTY
APPRAISAL BOARD**

with zoning in the area and will allow for the construction of a single residential home.

The Planning and Zoning Commission held a public hearing at their September 21, 2021 meeting. No comments were received in opposition to the rezoning request. Additionally, no letters of opposition were submitted to the City.

Per a 3-0 vote at the September 21 meeting, the Planning and Zoning Commission recommended approval of the requested zoning change.

Mayor Pro tem Rob Gowin made a motion to approve the ordinance making the zone change. Second, by Councilman Hubert Robinson. All voted "Aye"

City Manager James Hubbard explained to the council At the July 14, 2020 meeting, City Council awarded Cherokee Painting and Sandblasting a \$540,857 contract for rehabilitation of two (2) clearwell tanks at the surface water treatment plant. The award was based on a recommendation by the design and administration consultant KSA Engineering, Inc. I will add the City had a positive experience with Cherokee Painting and Sandblasting on a similar project on West Rusk St. prior to this award.

Early into the expected 6-month project, Cherokee Painting and Sandblasting went out of business. At the July 13, 2021 meeting, City Council approved a tender agreement assigning the project to Corrosion Eliminators, a contractor selected by the bonding company. The cost of award to Corrosion Eliminators was \$183,569.15 greater than the original project. The City has already received this amount from the surety. A pre-construction meeting with KSA and Corrosion Eliminators is scheduled later this week. Staff would like to get the project completed before summer 2022.

KSA is requesting a contract amendment for the additional construction administration, resident project administration, and reimbursable expenses associated with essentially restarting the project with another 6-month construction contract.

KSA representatives are in attendance to address any questions the City Council may have.

Mayor Randy Gorham asked the KSA representative if the work had already been done and inspected and why it would have to be redone just because we changed contractors. Mr. Jeremy Orr, the representative from KSA, said that when bidding the project again damage to the roof of the tank was discovered. When the roof is repaired it will cause damage to the existing work.

Councilman Tim McRae made a motion to approve the modification to the contract. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

City Manager James Hubbard told council at the August 10, 2021 meeting, City Council approved a resolution authorizing publication of notice to issue certificates of obligation for street repair and infrastructure. As the City awaits the results of a comprehensive street assessment, staff recommends postponement of issuance to allow for further due diligence and capital planning. Councilwoman Mindy Gellock made a motion to approve the postponement of consideration of an ordinance authorizing the issuance and sale of the issuance of certificates of obligation until November 9, 2021. Second, by Councilman Tim McRae. All voted "Aye"

City Manager James Hubbard explained the City Council plays a role in the nomination and election process for the Cherokee County Appraisal District Board of Directors. Each of the 5 directors serve concurrent 2-year terms expiring at the end of the year. New terms begin January 1, 2022.

The City Council may nominate up to five (5) individuals to be considered during the election. Votes are cast in December and the results are provided before December 31.

Councilman Tim McRae made a motion to approve the resolution nominating Dr. Michael Banks and Joe Ballard to the Cherokee County Appraisal District Board of Directors. Second, by councilman Hubert Robinson. All voted "Aye"

CITY MANAGER REPORT

Councilman Tim McRae asked when the work on the utility poles on O'Keefe would be completed. Tom Trimble, from Oncor, was in attendance and stated he would check and get back with the council. Councilwoman Mindy Gellock asked about the timeline for completion of the burying of the utility lines across the lake. Mr. Trimble said he thought they would be completed by the end of the month.

City Manager James Hubbard stated that National Night Out was a huge success and thanked Amanda Bragg and the police department for their hard work. Mr. Hubbard told everyone Jacksonville had won the 2021 TML Municipal Excellence award in Public Works, for cities under 25,000, for the advanced metering infrastructure project. Mr. Hubbard quoted Community and Public Services Director Randall Chandler, who stated "This award is a direct result of the forward-thinking mindset of our City Council". Mr. Hubbard said the bike trails are coming along and someone would be out tomorrow to start flagging trees for cutting the trails. Mr. Hubbard recognized Officer Jeffery Dockter for this thirteen years of service to the City of Jacksonville and wished him the best in his new city.

CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:

6:33 PM

551.072 REAL PROPERTY

551.087 DELIBERATIONS REGARDING ECONOMIC
DEVELOPMENT NEGOTIATIONS

RECONVENE TO OPEN SESSION FOR ANY ACTION IF
NECESSARY

7:26 PM Councilman Tim McRae made a motion to renew, extend and modify an existing lease with Wesley Beard at 2050 N. Jackson. Second, by Councilman Hubert Robinson. All voted "Aye".

Councilwoman Mindy Gellock made a motion to authorize the City manager to negotiate a payment plan with a commercial utility account. Second, by Mayor Pro tem Rob Gowin. Four voted "Aye" with one member not voting. Per city charter, a refusal to vote is counted as a "Yes" vote. Motion carried 5-0.

ADJOURN

7:21 PM

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary

**JACKSONVILLE CITY COUNCIL MEETING
THURSDAY, NOVEMBER 4, 2021
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mayor Pro tem Rob Gowin 12:00 PM

Present: Mayor Pro tem Rob Gowin, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock.

Absent: Mayor Randy Gorham

INVOCATION

Councilman Hubert Robinson

CITIZEN PARTICIPATION

No one came fore

GUEST SPEAKER - DR. KENYA I. SEKONI ETIM WITH THE FRED DOUGLAS COMMUNITY DEVELOPMENT CORPORATION

Dr. Etim, of the Fred Douglas Development Committee, presented the council with a slide show. The committee is planning a three-phase process to improve Lincoln Park. Some of the projects will be funded through grants or fund raising. They are requesting the city take care of a few items directly.

REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING DAY NOVEMBER 9, 2021. NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THIS LIST BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY SECRETARY AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA

City Manager James Hubbard reviewed the agenda with the council. No action was taken on any item.

5:15 PM - CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:

551.072 DELIBERATIONS ABOUT REAL PROPERTY

CALL TO ORDER REGULAR MONTHLY MEETING OF CITY OF JACKSONVILLE CITY COUNCIL 6:00 PM CITY HALL COUNCIL CHAMBERS

INVOCATION

PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

SPECIAL PRESENTATION

RECOGNIZE RHONDA RAY, WHO IS RETIRING AFTER 30 YEARS OF SERVICE TO THE CITY OF JACKSONVILLE

CITIZEN PARTICIPATION

ANY ACTION, IF NECESSARY, OUT OF CLOSED EXECUTIVE SESSION

CONSENT - MINUTE APPROVAL OCTOBER 12, 2021 REGULAR COUNCIL MEETING; NOVEMBER 4, 2021 AGENDA WORKSHOP

CONSENT - APPROVE JANICE ARP AS COMMISSIONER TO THE JACKSONVILLE HOUSING AUTHORITY.

CONSENT- APPROVE THE CERTIFIED TAX ROLL AS SUBMITTED BY CHEROKEE COUNTY APPRAISAL DISTRICT.

CONSENT - APPROVE THE 2022 HOLIDAY CALENDAR FOR ALL CITY EMPLOYEES

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION OF SUPPORT FOR A COMPENSATION

AND CLASSIFICATION STUDY

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
MOTION TO FOREGO THE ISSUANCE OF
CERTIFICATES OF OBLIGATION UNDER THE
CURRENT NOTICE OF INTENT.

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

QUESTIONS, COMMENTS, DISCUSSION

ADJOURN

12:29 PM

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>8.B.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

This is a Mayoral appointment to the Jacksonville Housing Authority

RECOMMENDED ACTION:

Approve the appointment.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Mayor was granted an appointment to the Jacksonville Housing Authority upon their formation.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>8.C.</u>
DEPARTMENT:	<u>Finance</u>	PREPARED BY:	<u>Roxanna Briley, Finance Director</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u>2021 Certified Tax Roll Levy001</u>

EXECUTIVE SUMMARY:

Cherokee County Appraisal District annually certifies the tax roll for the upcoming year. They require approval of the governing body of the taxing entity.

RECOMMENDED ACTION:

Approve the certified tax roll as submitted by Cherokee County Appraisal District.

BID AND AWARD:

N/A

BUDGET DATA:

The certified levy variation to budget is \$3,658, this variance is considered to be immaterial.

BUDGET JUSTIFICATION:

N/A

BACKGROUND:

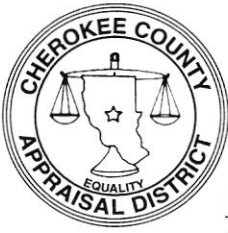
This is an annual request by Cherokee County Appraisal District for approval of the certified tax roll for 2021.

POLICY/GOAL CONSIDERATION:

This certified tax roll sets forth the projected taxable values and the net taxable value. It also sets forth the total tax levy based upon the taxable value and the tax rate adopted by the council.

LEGAL:

The governing body of each taxing entity must approve the certified tax roll as set for by the appraisal district.



CHEROKEE COUNTY APPRAISAL DISTRICT

P.O. BOX 494 • 107 East Sixth Street • Rusk, Texas 75785
(903) 683-2296 • Fax (903) 683-6271

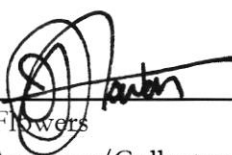
J. L. FLOWERS, B.S., R.P.A., R.T.A.
Chief Appraiser

2021
CERTIFIED TAX ROLL LEVY
FOR
City of Jacksonville

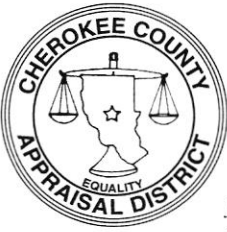
I, J. L. Flowers, hereby certify that the amount below constitutes the total tax roll for the City of Jacksonville and includes all real and personal property as approved by the Cherokee County Appraisal Review Board.

CERTIFIED LEVY AMOUNT **\$5,253,255.74**

Submitted this 19th day of October, 2021.



J. L. Flowers
Tax Assessor/Collector
TDLR License #68915



CHEROKEE COUNTY APPRAISAL DISTRICT

P.O. BOX 494 • 107 East Sixth Street • Rusk, Texas 75785
(903) 683-2296 • Fax (903) 683-6271

J. L. FLOWERS, B.S., R.P.A., R.T.A.
Chief Appraiser

2021 LEVY RECAP SUMMARY FOR City of Jacksonville

Adopted M&O Rate	\$0.527020
Adopted I&S Rate	\$0.162930 (+)
Adopted Total Tax Rate	\$0.689950 (=)
100% Market Value	\$924,685,360.00
Loss to Productivity	\$7,678,946.00 (-)
Loss to Homestead Cap	\$15,548,002.00 (-)
Loss to Exemptions	\$101,967,417.00 (-)
Net Taxable Value	\$799,490,995.00 (=)
Less Freeze Taxable Value	\$113,843,037.00 (-)
Net Taxable after Frozen	\$685,647,958.00 (=)
Total Adopted Tax Rate	\$0.006899500 (x)
Tax Levy on Non-Frozen	\$4,730,628.09 (=)
Plus Actual Taxes on Frozen	\$522,542.19 (+)
Total Base Tax Levy	\$5,253,170.28 (=)
Plus Ag Penalties	\$85.46 (+)
Plus BPP Rendition Penalties	\$0.00 (+)
Plus Late Correction Penalties	\$0.00 (+)
Total Certified Levy	\$5,253,255.74 (=)



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>8.D.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>2022 Holiday Calendar</u>

EXECUTIVE SUMMARY:

Currently the city observes the following holidays. New Years Day, Veterans Day, Martin Luther King Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve and Christmas Day. The proposed calendar remains consistent with this past year's holidays.

RECOMMENDED ACTION:

Approve the 2022 Holiday Schedule

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Provide standard holidays for employees

LEGAL:

Council sets the holiday schedule for employees.



2022

JANUARY

s	m	t	w	t	f	s
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL

s	m	t	w	t	f	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

s	m	t	w	t	f	s
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY

s	m	t	w	t	f	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

s	m	t	w	t	f	s
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

s	m	t	w	t	f	s
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

s	m	t	w	t	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

s	m	t	w	t	f	s
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

New Year's Day
Martin Luther King Jr
Good Friday

Jan 01
Jan 17
April 15

Memorial Day
Independence Day
Labor Day

May 30
July 04
Sept 05

Veterans Day
Thanksgiving
Christmas

Nov 11
Nov 24-25
Dec 23-26



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	11/9/2021	ITEM NUMBER:	9.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Chris Silvey, BUILDING INSPECTOR	EXHIBITS:	Lake Advisory Board Packet

EXECUTIVE SUMMARY:

Mr. Marc Hoster is requesting a variance to build piers within 2 feet of his property line. The rules call for a 6 foot setback. The lake advisory board heard this request on Monday, November 1 but chose to table the matter to assure notice was given to the adjacent property owner.

RECOMMENDED ACTION:

Council Decision

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

All variance requests on leased property on Lake Jacksonville come before council.



THE CITY OF JACKSONVILLE

**LAKE JACKSONVILLE ADVISORY BOARD MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
MONDAY, NOVEMBER 8, 2021
9:00 AM**

**STEVE HAZLEWOOD
BARRY AUTRY
ROBERT SADLER
NATHAN JONES
VICKIE LOUGH
MARY CLAUDIA SWANSON
PAUL PAVLETICH**

-
- 1. CALL TO ORDER**
 - 2. APPROVAL OF MINUTES**
 - 3. REVIEW AND CONSIDER AN APPLICATION SUBMITTED FOR A 4 FOOT VARIANCE ON THE SOUTHWEST PROPERTY LINE TO ALLOW FOR THE CONSTRUCTION OF A BOAT DOCK LOCATED AT 1953 CR 3108**
 - 4. CITIZEN PARTICIPATION**
 - 5. QUESTIONS, COMMENTS, DISCUSSION**
 - 6. ADJOURN**



THE CITY OF JACKSONVILLE

**LAKE JACKSONVILLE ADVISORY BOARD MEETING
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
MONDAY, NOVEMBER 1, 2021
12:00 PM**

**STEVE HAZLEWOOD
BARRY AUTRY
ROBERT SADLER
NATHAN JONES
VICKIE LOUGH
MARY CLAUDIA SWANSON
PAUL PAVLETICH**

-
- 1. CALL TO ORDER**
 - 2. APPROVAL OF MINUTES**
 - 3. REVIEW AND CONSIDER AN APPLICATION SUBMITTED FOR A 4 FOOT VARIANCE ON THE SOUTHWEST PROPERTY LINE TO ALLOW FOR THE CONSTRUCTION OF A BOAT DOCK LOCATED AT 1953 CR 3108**
 - 4. CITIZEN PARTICIPATION**
 - 5. QUESTIONS, COMMENTS, DISCUSSION**
 - 6. ADJOURN**

**JACKSONVILLE LAKE JACKSONVILLE ADVISORY BOARD MEETING
MONDAY, NOVEMBER 1, 2021
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mr. Autrey called the meeting to order at 12:00 PM.

APPROVAL OF MINUTES

Mr. Pavletich made a motion to approve the minutes from July 13th, 2021 as written. Mr. Jones seconded the motion. Mr. Autrey called for a vote, all members voted yay.

**REVIEW AND CONSIDER AN APPLICATION
SUBMITTED FOR A 4 FOOT VARIANCE ON THE
SOUTHWEST PROPERTY LINE TO ALLOW FOR THE
CONSTRUCTION OF A BOAT DOCK LOCATED AT 1953
CR 3108**

Mr. Silvey explained to the board in detail Item # 3 on the agenda. Mr. Autrey opened up the board to the applicant or anyone in favor. Marc Hostner was present. Mr. Hostner stated that due to the shape of the property lines, he is asking for the set back to be changed from 6 feet to 2 feet on the southwest property line. Mr. Hostner stated he wants to build an open boathouse to hold his barge, boat, and 2 jet skis. Mr. Hostner stated it will only be a couple feet closer to the adjoining property and will not interfere with the line of sight to the lake, and it will not impact navigation in the cove. Mr. Silvey stated it is a 12 foot tall single story with a standard pitch. Mr. Autrey asked how long the current dock is, Mr. Hostner stated it is 40 feet long. Mr. Autrey closed that portion of the meeting. Mr. Hazlewood made a motion to accept the variance as submitted. Mrs. Lough seconded the motion. Before voting, Mr. Jones stated he was unsettled about making a decision today. Mr. Autrey asked for a vote. Mr. Hazlewood and Mrs. Lough voted "aye". Mr. Pavletich and Mrs. Swanson voted "Nay". Mr. Jones and Mr. Autrey sustained from voting.

There was more discussion about the property owner contacting the adjoining property owners to make them aware of the variance request. Mr. Jones made a motion to table the item on the agenda, so Mr. Hostner can notify the adjoining property owner of the variance request and hold a special call meeting scheduled for Monday, November 8th at 9:00 AM. Mr. Pavletich seconded the motion. Mr. Autrey asked for a vote. All members voted "aye" motion carried.

CITIZEN PARTICIPATION

Marc Hostner, the applicant, was present.

QUESTIONS, COMMENTS, DISCUSSION

ADJOURN

Mr. Autrey adjourned the meeting at 1:01 PM.



CITY OF JACKSONVILLE
1220 S Bolton St., Jacksonville, TX 75766
Phone: 903-589-3510 customerservice@jacksonvilletx.org
Call or email for Inspection

RESIDENTIAL REMODEL PERMIT

PERMIT #: 293

JOB ADDRESS: 1953 CR 3108

Date Issued: 9/28/2021

Issued By: jkv.kmarks

Description of Work: RESIDENTIAL REMODEL

Parcel No:

Subdivision:

Zoning:

Building Valuation:

Occupancy	Type	Factor	Sq Feet	Valuation
-----------	------	--------	---------	-----------

TOTALS

Owner: Marc Hoster
1953 CR 3108
Jacksonville TX 75766

Owner Phone:

Contractor: Marc Hoster
1953 CR 3108
Jacksonville TX 75766

Email:
Phone:
Business Lic:

FEE CODE	QTY	DESCRIPTION	AMOUNT
BOA/PZ		BOARD OF ADJ/APPEALS/CODES/ZONING	\$ 75.00
TOTAL			\$ 75.00

This permit is non-transferable and expires 180 days from issue if work has not commenced, or if construction ceases for a period of 180 days. The undersigned applicant acknowledges that he is responsible for calling for each inspection required for this project before beginning the next phase of construction. THIS INCLUDES A FINAL INSPECTION FOR ALL TYPES OF CONSTRUCTION. Permission is hereby given to commence the above described work, according to the conditions hereon and in accordance with the approved plans and specifications pertaining thereto. The permit or approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable City of Jacksonville ordinances, federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations and the Americans with Disabilities Act. City staff may advise the applicant of issues regarding State and Federal laws that the City staff member believes would be helpful to the applicant, but any such advice or comment is not a determination or interpretation of Federal or State law or regulation.

All commercial dumpsters must be provided by Republic per City Ordinance. (800) 678-7274

Signature: Chris Silvey

Date: 9-28-21



THE CITY OF JACKSONVILLE

682-438-8517

APPEAL FOR MODIFICATION OF BUILDING ORDINANCE

Address all communications to the Building Official.

Meeting dates: 1st Tuesday of every month.

Applications for variance must be submitted and \$75.00 fee accepted sixteen (16) days before the scheduled meeting.

Petitioner (or his representative) must be present at the meeting.

Approvals of variances are null and void unless permit is obtained within 6 months.

Property Address 1953 CR 3108 Legal: Lot 17 Block
Addition

Owners Name: Marc Hoster Business Name: HAYS Construction

Petitioner's Name: Phone #:

Petitioner's Address: Street City State zip

Status of Job: Not Started ☒; Under Construction ☐; Finished ☐

Permit #: Plan Check #:

Specific ordinance modification desired: 4 to 6 Ft Variance South West
South Property Line Next to Lot 16

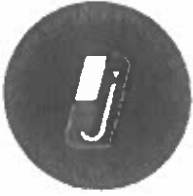
State why this ordinance is not practicable to comply with:

(additional sheets may be attached)

Date: 9-28-21 Owner's Signature:

(It is understood that only those points specified in this request are to be reviewed)

P.O. BOX 1390 • JACKSONVILLE, TEXAS 75766 • 903-589-3510 • FAX 903-541-2812 • www.jacksonville-texas.com



The City of Jacksonville
Residential Plan Review

CONTRACTOR: James + Associates
DAYTIME PHONE: 9-821 4976 CELL _____ FAX _____
JOB NAME OR NUMBER: 1953 CR 3108 Marc Hoster
ADDRESS OF JOB: 1953 CR 3108
LEGAL DESCRIPTION: _____ LOT 12 BLOCK _____
TOTAL JOB COST: 85K
TOTAL SQUARE FOOTAGE UNDER ROOF: 2,800

THE ITEMS LISTED BELOW MUST BE CHECKED IF APPLICABLE TO YOUR RESIDENTIAL PROJECT. IF ANY ITEMS NEEDED BELOW FOR PLAN REVIEW ARE NOT SUBMITTED, THEN THE CITY OF JACKSONVILLE INSPECTION DEPARTMENT WILL NOT ACCEPT DRAWINGS FOR REVIEW. FOR EXPLANATION OF CHECKLIST REFER TO DESCRIPTION (BUILDING PERMIT) HANDOUT.

TWO SETS OF COMPLETED PLANS AND SPECIFICATIONS CONSISTING OF THE FOLLOWING MINIMUM SIZE ALLOWED 11" X 17" AND ONE (1) PDF ELECTRONIC COPY.

- ☐ SITE/PLOT PLAN (2) COPIES WITH EASEMENTS, UTILITIES, STRUCTURES, DRAINAGE PLAN, EROSION CONTROL, DRIVE WAY AND SETBACKS OF BUILDING FROM PROPERTY LINES
- ☐ FOUNDATION PLAN
- ☐ FLOOR PLAN SHOWING DOORS, WINDOWS, ELECTRICAL AND PLUMBING FIXTURES
- ☐ RESCHECK - ENERGY COMPLIANCE REPORT FOR RESIDENTIAL BUILDINGS
- ☐ IF THE BUILDING IS WITHIN A 100 YEAR FLOOD PLAIN AN ELEVATION CERTIFICATE IS REQUIRED BY A LICENSED ENGINEER OR LICENSED SURVEYOR
- ☐ TPDES STORM WATER PERMIT THE STATE OF TEXAS REQUIRES THE STORM WATER PERMIT TO BE POSTED ON THE JOB SITE

**ALL COMMERCIAL DUMPSTERS MUST BE PROVIDED BY "REPUBLIC" PER CITY ORDINANCE **

SIGNATURE

05/27/2017

9-28-21

DATE

P.O. BOX 1390 • JACKSONVILLE, TX 75766 • 903.589.3510 • 903.541.2812 FAX • www.jacksonville.texas.com

HOSTER

Roof Line

Line

14'-0"

Upper Deck
16' x 30' x 9'

Pitch change

3 + 12

5 + 12

Ridge

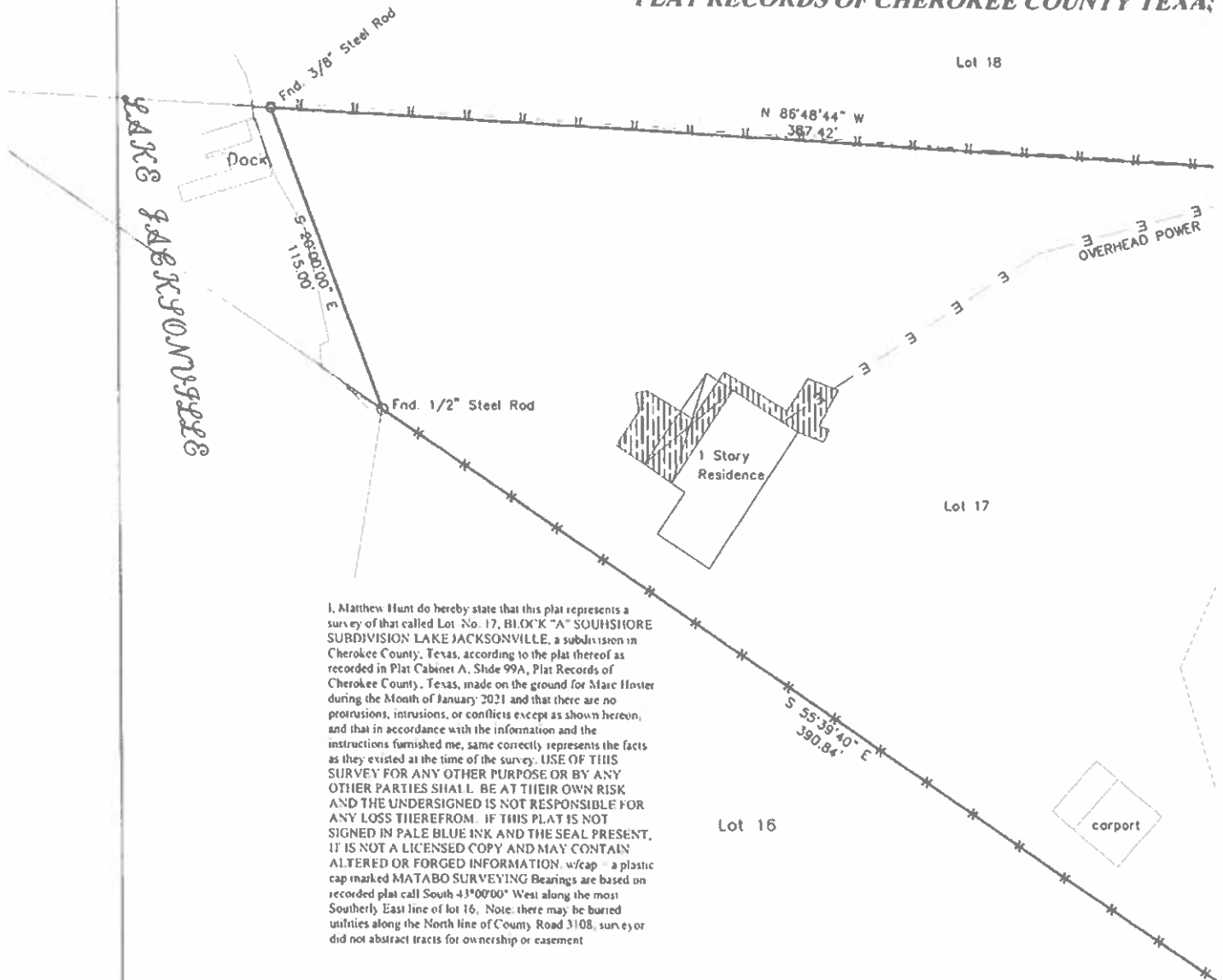
Ridge

Hip

Hip

1,89

**LOT 17, BLOCK "A" SOUTH SHORE SUBDIVISION
AS SHOWN IN CABINET A, SLIDE 99 A OF THE
PLAT RECORDS OF CHEROKEE COUNTY TEXAS**



I, Matthew Hunt do hereby state that this plat represents a survey of that called Lot No. 17, BLOCK "A" SOUTH SHORE SUBDIVISION LAKE JACKSONVILLE, a subdivision in Cherokee County, Texas, according to the plat thereof as recorded in Plat Cabinet A, Slide 99A, Plat Records of Cherokee County, Texas, made on the ground for Marc Hoster during the Month of January 2021 and that there are no protrusions, intrusions, or conflicts except as shown hereon, and that in accordance with the information and the instructions furnished me, same correctly represents the facts as they existed at the time of the survey. USE OF THIS SURVEY FOR ANY OTHER PURPOSE OR BY ANY OTHER PARTIES SHALL BE AT THEIR OWN RISK AND THE UNDERSIGNED IS NOT RESPONSIBLE FOR ANY LOSS THEREFROM. IF THIS PLAT IS NOT SIGNED IN PALE BLUE INK AND THE SEAL PRESENT, IT IS NOT A LICENSED COPY AND MAY CONTAIN ALTERED OR FORGED INFORMATION. w/cap - a plastic cap marked MATABO SURVEYING Bearings are based on recorded plat call South 43°00'00" West along the most Southerly East line of lot 16. Note: there may be buried utilities along the North line of County Road 3108, survey or did not abstract tracts for ownership or easement

Matthew Hunt
January 4, 2021
Registered Professional Land Surveyor No. 63198

Lake Variance Request

Lot 17 South Shore SD

1953 CR 3108





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>10.</u>
DEPARTMENT:	<u>Finance</u>	PREPARED BY:	<u>Roxanna Briley, Finance Director</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

During the August City Council meeting, a resolution was passed that authorized the publication of intent to issue certificates of obligation to finance a street repair and infrastructure project. At this time, a comprehensive street repair and infrastructure plan has not fully been developed.

RECOMMENDED ACTION:

A formal action, at the next council meeting, closing the loop on the existing notice of intent is recommended. Staff recommends a motion to "forego the issuance of certificates of obligation under the current notice of intent".

BID AND AWARD:

N/A

BUDGET DATA:

unbudgeted and not currently part of I&S tax rate

BUDGET JUSTIFICATION:

BACKGROUND:

Agenda Date: 08/10/2021 Item Number: 10 RESOLUTION NO. 08-2021-01 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS, AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; APPROVING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT; AND APPROVING OTHER MATTERS INCIDENTAL THERETO

POLICY/GOAL CONSIDERATION:

The city uses debt as a mechanism to equalize the costs of needed capital improvements for the benefit of both the present and future citizens. Adherence to the policy is essential to ensure that the city maintains a sound debt position and protects the credit quality of its obligations while providing flexibility and preserving fiscal stability.

LEGAL:

Bond Counsel has been consulted.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>11.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>Resolution of Support Comp-class study</u>

EXECUTIVE SUMMARY:

Recently staff went out for RFP for a compensation and classification study to review salaries, staff needs and position descriptions as well as other items relating to staffing and employee compensation. This resolution shows the council's support for this study and commitment by the council to offer competitive compensation and benefits to city employees.

RECOMMENDED ACTION:

Make a motion approving the resolution in support of the compensation and classification study.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Ensure competitive compensation and benefits aimed at attracting and retaining a skilled workforce.

LEGAL:

RESOLUTION NO.

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS ("CITY") SUPPORTING A COMPENSATION AND CLASSIFICATION STUDY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Jacksonville has awarded Paypoint HR a contract to conduct a citywide compensation and classification study; and

WHEREAS, the City Council intends to use the results of this study to develop and implement strategies and policies related to employee compensation and benefits; and

WHEREAS, the City Council recognizes the skill and commitment of our municipal employees and appreciates their hard work and commitment to the Citizens of Jacksonville.

WHEREAS, the City Council desires to offer competitive compensation and benefits aimed at attracting and retaining a skilled workforce;

THEREFORE, BE IT RESOLVED, that the **City of Jacksonville** hereby supports the compensation and classification study, and confirms that its governing body has voted specifically to approve the study;

This Resolution shall become effective from and after its passage.

PASSED AND APPROVED this 9th day of November, 2021

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	11/9/2021	ITEM NUMBER:	12.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Randall Chandler, DIRECTOR OF PUBLIC AND COMMUNITY SERVICES	EXHIBITS:	Jacksonville - Invitation - CWSRF, TWDB-0201A - JV Resolution, TWDB Sewer Line Proposal USGS

EXECUTIVE SUMMARY:

Stokes & Associates, Inc. (Stokes) is assisting the City of Jacksonville in the pursuit of financial assistance from the Texas Water Development Board (TWDB) for wastewater capital improvements. Approval of this resolution is required for submittal of the City's application to the TWDB to pursue a low-interest, long-term loan. Specifically, Stokes has teamed with the City to begin design on an estimated \$5.8 million project to replace approximately 1.5 miles of an 18" sanitary sewer main that generally extends from South Bolton St. to Nichols Green Park with a new 24" sewer main. The condition of the existing sewer line necessitates replacement and will address multiple areas of known inflow and infiltration. This project also includes replacement of the sanitary sewer lift station on Lakeshore Dr.

Approval of this resolution does not bind the City to acceptance of TWDB assistance, but is required to further pursue this opportunity. Final approval will require additional City Council action expected around mid-2022.

Details of the location of the line and a copy of the resolution are included in the attached documents.

RECOMMENDED ACTION:

Approve a resolution authorizing application for financial assistance to the Texas Water Development Board.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:

There has been an ongoing issue with this line when it rains for the last several years.

POLICY/GOAL CONSIDERATION:

Update/improve infrastructure for the citizens of Jacksonville.

LEGAL:

Texas Water Development Board requires a resolution authorizing the application for financial assistance.

September 9, 2021

Mr. Greg Smith
City Manager
City of Jacksonville
315 a Ragsdale Street
Jacksonville, TX 75766-1390
greg.smith@jacksonvilletx.org

**Re: State Fiscal Year 2022 Clean Water State Revolving Fund (CWSRF)
Application Invitation**

Dear Mr. Smith:

We are pleased to provide you this official notice that the City of Jacksonville is hereby invited to submit an application for funding to the Texas Water Development Board (TWDB) through the Clean Water State Revolving Fund.

The proposed project is listed in the Intended Use Plan (IUP) as being eligible to receive funding as shown below:

Project Description	Wastewater Capital Improvements
Eligible Phases	Acquisition Design & Construction
Project Information Form Number	13959
Eligible Project Costs	\$5,809,050

The eligible amount is subject to the current maximum commitment amount a project may receive under the SFY 2022 IUP of \$44 million.

For state fiscal year 2022, \$75,000 per project is available as principal forgiveness for the preparation of an emergency preparedness evaluation/audit plan that determines future needs to ensure compliance with statutory and regulatory standards of emergency operations that directly affect operation of a wastewater system during an extended power outage caused by severe weather that impacts the system. You are encouraged to include funds for these activities in your application if interested, even if they were not reflected in the project costs at the time the PIF was submitted.

Our Mission

Leading the state's efforts in ensuring a secure water future for Texas and its citizens

Board Members

Peter M. Lake, Chairman | Kathleen Jackson, Board Member | Brooke T. Paup, Board Member
Jeff Walker, Executive Administrator

Both of the following deadlines must be met for the project to receive funding consideration:

- The attached Intent to Apply Form must be submitted via email to SRFIUPSubmissions@twdb.texas.gov by 5:00pm CST on October 11, 2021. This will allow the TWDB to invite in rank order additional projects on the lists if an invited entity does not wish to pursue SRF funding for their project at this time.
- If you do intend to apply, the complete application must be received by TWDB no later than 5:00 p.m., CST on November 12, 2021. Late submittals will not be accepted. Application submittal guidance and the related application materials may be found on our website at www.twdb.texas.gov/financial/applications/.

A pre-application conference is a requirement of the Clean Water State Revolving Fund program. If you have not already scheduled yours, please contact Team 4 by phone at 512-936-0803 or by e-mail at Erika.Perez@twdb.texas.gov. They will be able to assist you with scheduling a meeting prior to your submission of the application.

We look forward to working with the City of Jacksonville on its project. Please contact Issá McDaniel, Program Coordinator, by phone at (512) 463-1706 or by email at issa.mcdaniel@twdb.texas.gov, should you have any concerns or questions.

Sincerely,



Mark Wyatt
Director, Program Administration and Reporting
Water Supply and Infrastructure

cc: Mr. Steve Wick, P.E., Stokes & Associates – Henderson; steve@stokesandassociates.com
WSI-RWPD-Team 4

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Jacksonville requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE City Council OF THE City of Jacksonville:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 5,809,050.00 to provide for the costs of Wastewater Capital Improvements.

SECTION 2: That Mr. James Hubbard, City Manager be and is hereby designated the authorized representative of the City of Jacksonville for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Jacksonville before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: Hilltop Securities
John Martin

Engineer: Stokes & Associates, Inc.
Neal Holland / Steve Wick, P.E.

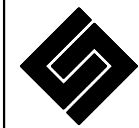
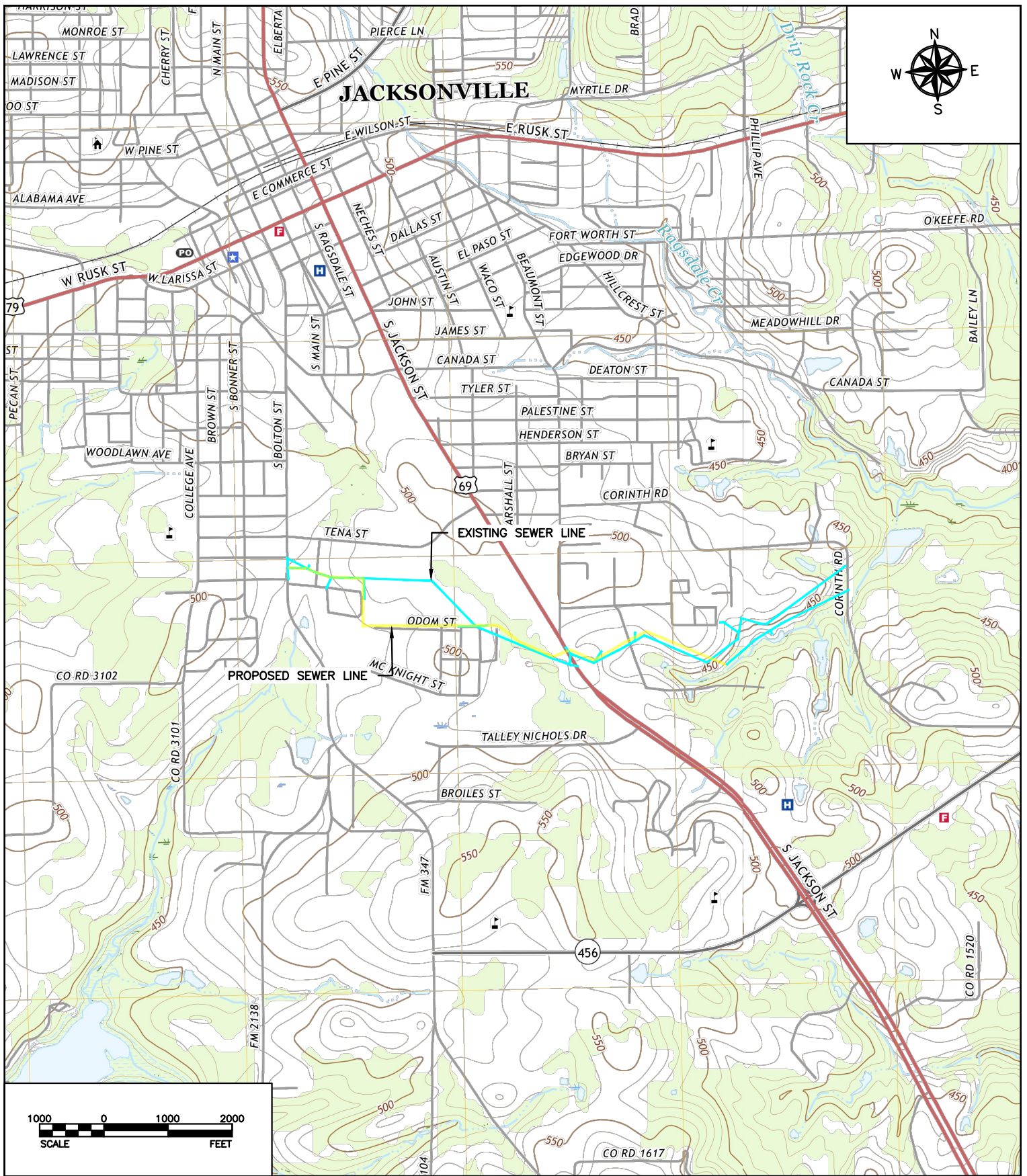
Bond Counsel: Bracewell LLP
Jonathan Frels

PASSED AND APPROVED, this the _____ day of November, 2021.

ATTEST: _____

By: _____

(Seal)



STOKES & ASSOCIATES, INC.

CONSULTANT ENGINEERS

P.O. BOX 1114 HENDERSON, TEXAS 75653

TEXAS FIRM REGISTRATION NO. F-967

Tel (903) 657-7558

Fax (903) 657-7864

Stokes & Associates, Inc. retains all right, title and interest in, and to, all information contained in this document, including, but not limited to, all intellectual property developed by, or on behalf of Stokes & Associates, Inc. Neither this drawing/specification, nor any information contained herein, shall be reproduced, used or relied upon for the preparation of specification or apparatus, or for any other purpose except as expressly authorized in writing by Stokes & Associates, Inc.

CITY OF JACKSONVILLE

CHEROKEE COUNTY, TEXAS

CITY OF JACKSONVILLE
TWDB APPLICATION
CURRENT AND PROPOSED SEWER LINES
USGS TOPO MAP

DWN BY: EJA DATE: October 4, 2021

File Name & Layout Name:
Sewer Line With USGS.dwg/TWDB APP



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	11/9/2021	ITEM NUMBER:	13.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	JOE WILLIAMS, POLICE CHIEF	EXHIBITS:	Comm Upgrade resolution - ammended

EXECUTIVE SUMMARY:

IN THE APRIL 2021 COUNCIL MEETING COUNCIL AUTHORIZED THE APPLICATION FOR A COMMUNICATIONS GRANT FOR THE POLICE DEPARTMENT. AT THAT TIME, FORMER CITY MANAGER GREG SMITH WAS NAMED AS THE CITY'S AUTHORIZED OFFICIAL FOR THE GRANT. THIS RESOLUTION NAMES CURRENT CITY MANAGER JAMES HUBBARD AS THE AUTHORIZED OFFICIAL.

RECOMMENDED ACTION:

MAKE A MOTION APPROVING A RESOLUTION NAMING JAMES HUBBARD AS AUTHORIZED OFFICIAL FOR THE COMMUNICATIONS UPGRADE GRANT.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:

N/A

POLICY/GOAL CONSIDERATION:**LEGAL:**

RESOLUTION

WHEREAS, The City of Jacksonville finds it in the best interest of the citizens of Jacksonville, that the Communications Upgrade in the 911 call center be operated for 2021; and

WHEREAS, City of Jacksonville agrees to provide applicable matching funds for the said project as required by the Office of the Governor Criminal Justice grant application; and

WHEREAS, City of Jacksonville agrees that in the event of loss or misuse of the Office of the Governor funds, City of Jacksonville assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Jacksonville designates City Manager James Hubbard as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Jacksonville approves submission of the grant application for the Communications Upgrade to the Office of the Governor.

Passed and approved this 9th of November, 2021

Grant Number: 4281001

RANDY GORHAN, MAYOR

ATTEST:

GREG LOWE, CITY SECRETARY

Commented [PC1]: Page: 1

It is not necessary to include the dollar or percentage amount, just a commitment to provide the applicable match. Changes in the award amount could result in a requirement for the grantee to submit a new resolution.

This provision is not required for resolutions submitted under some funding sources because no matching funds are required – check the application instructions for the applicable match requirements for this funding source.

Commented [PC2]: If you designate a name, you will always need to submit a new resolution if the authorized official changes.

Commented [am3]: The Grant Number (ex: 1650304) can be found in eGrants after you create a new or continuation funding solicitation.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>11/9/2021</u>	ITEM NUMBER:	<u>14.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>CCAD Board Ballot Resolution</u>

EXECUTIVE SUMMARY:

Last month, council nominated Dr. Michael banks and Mr. Joe Ballard for election to the Cherokee County Appraisal District Board. This resolution is to cast your votes for specific nominees for election to the board. The City of Jacksonville has 422 votes to be cast. The council may allocate these votes any way they see fit to as many as five of the nominees listed on the ballot. The five receiving the most votes will be elected to the board to serve a two-year term.

RECOMMENDED ACTION:

Make a motion approving a resolution allocating votes for nominee(s) to the Cherokee County Appraisal District Board.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Assure citizen representation on the CCAD board.

LEGAL:

Each taxing entity allocates their votes to elect members to CCAD board.

Cherokee County Appraisal District

P.O. Box 494 ♦ 107 East Sixth Street Rusk, Texas 75785 ♦ (903) 683-2296 ♦ (903) 683-9586 Fax

J. L. Flowers, B.S., R.P.A., R.T.A.

Chief Appraiser

Date: 28-Oct-2021

To: All Taxing Units, Presiding Officers and County Commissioners

From: Chief Appraiser

Re: 2022-2023 CCAD Director Voting Ballot

Folks:

The following list comprises the 2022-2023 CCAD Board of Directors Ballot:

Votes must be cast by official action and a copy of that action filed with me before:

December 15th

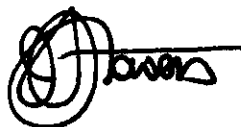
Enclosed, you will find a copy of the resolution ballot. You may cast your votes for one candidate or distribute them to several candidates.

The list of nominees for this election cycle are...

Joe Ballard	Jay Jones	Connie Nice	Kimberly Woodard
Michael Banks	Phillip Jones	Billie Petty	
Michael Evans	LeaAnne Kindle-Ousley	Wes Stripling	
Sam Hopkins	Jack McMullen	Jim Tarrant	
Tony Johnson	Steven Monday	Joe Taylor	

If you have any questions please contact me.

Respectfully yours,



J. L. Flowers

Chief Appraiser

Encl.

Cc: CCAD Directors

Voting Allocation for CCAD

2022-2023 Directorship Terms

§6.03(d) Texas Property Tax Code

<u>Unit</u>	<u>In County 2020</u> <u>Tax Rolls</u>	(1) ÷ (2)	(3) x 1,000 Votes	(4) x 5 Places
	(1)	(3)	(4)	<u>Allocated</u> <u>Votes</u>
Alto ISD	\$2,442,981	3.98094%	39.80944	199
Bullard ISD (Cherokee Co)	\$5,825,978	9.49368%	94.93685	475
Carlisle ISD (Cherokee Co)	\$825,061	1.34447%	13.44473	67
Jacksonville ISD	\$18,572,540	30.26476%	302.64762	1,513
New Summerfield ISD	\$1,003,857	1.63583%	16.35829	82
Rusk ISD (Cherokee Co)	\$4,689,426	7.64162%	76.41624	382
Troup ISD (Cherokee Co)	\$2,440,957	3.97765%	39.77646	199
Wells ISD (Cherokee Co)	\$1,103,274	1.79783%	17.97833	90
City of Alto	\$129,060	0.21031%	2.10309	11
City of Bullard (Cherokee Co)	\$409,833	0.66784%	6.67841	33
City of Jacksonville	\$5,181,792	8.44396%	84.43955	422
City of Rusk	\$650,154	1.05945%	10.59454	53
City of Troup (Cherokee Co)	\$34,731	0.05660%	0.56596	3
City of Wells	\$81,679	0.13310%	1.33099	7
Cherokee County	<u>\$17,975,557</u>	<u>29.29195%</u>	<u>292.91952</u>	<u>1,465</u>
	(2)			
In-County Totals	\$61,366,880	100.00%	1,000	5,001

**A RESOLUTION IN ORDER TO CAST
VOTES FOR THE BOARD OF DIRECTORS OF
THE CHEROKEE COUNTY APPRAISAL DISTRICT**

WHEREAS, Section 6.03(c) of the Texas Property Tax Code requires the election of the board of directors of an appraisal district by vote of the governing bodies of the taxing entities entitled by the Code to vote; and

WHEREAS, the Cherokee County Appraisal District Board of Directors is comprised of five elected members; and

WHEREAS, the City of Jacksonville is a participating taxing entity of the Cherokee County Appraisal District entitled to vote; and

WHEREAS, the City of Jacksonville is entitled by cumulative voting to cast 422 votes for the Cherokee County Appraisal District Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the City of Jacksonville casts its votes for the following nominee(s) for the Board of Directors, Cherokee County Appraisal District:

<u>Nominee</u>	<u>Votes Cast</u>
Joe Ballard	
Michael Banks	
Michael Evans	
Sam Hopkins	
Tony Johnson	
Jay Jones	
Phillip Jones	
LeaAnne Kindle-Ousley	
Jack McMullen	
Steven Monday	

<u>Nominee</u>	<u>Votes Cast</u>
Connie Nice	
Billie Petty	
Wes Stripling	
Jim Tarrant	
Joe Taylor	
Kimberly Woodard	

INTRODUCED AND PASSED by the City Council of the City of Jacksonville, this _____ day of _____, 2021.

ATTEST:

Presiding Officer

Secretary

City of Jacksonville



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	11/9/2021	ITEM NUMBER:	16.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	Police Report Oct2021, Copy of Copy of October 2021 Council Report Fire, Library Report October 2021, Museum Report October 21

EXECUTIVE SUMMARY:

The following reports are departmental reports and are part of the city manager report.

RECOMMENDED ACTION:

None. Information only

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Keep council informed on each department's activities.

LEGAL:

By charter the city manager is required to give a monthly report to council.

JACKSONVILLE POLICE DEPARTMENT



MONTHLY REPORT

October, 2021



POLICE PERSONNEL

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
TCOLE Training Hours	109	109	NNO - 3,500 attendees
Community Meetings	3	3	
Lake Patrol Hours	0	0	
Volunteer Hours	17	17	
Volunteer Security Checks	8	8	
Open Records Requests	28	28	
Special Events	3	3	

PART 1 UCR CRIMES

OFFENSE CATEGORY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Murder	0	0	
Rape	1	1	
Robbery	0	0	
Individual	0	0	
Business	0	0	
Assaults	25	25	
Aggravated	4	4	
Other Assaults	21	21	
Burglary	4	4	
Habitation	1	1	
Building	3	3	
Theft	16	16	
Burglary Vehicle	3	3	
Burglary Coin-Op Machine	0	0	
Thefts	13	13	
Motor Vehicle Theft	3	3	
TOTAL OFFENSES	49	49	

TRAFFIC ACCIDENT SUMMARY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Motor Vehicle Accidents	40	40	
Injury Accidents	5	5	
Number Transported	5	5	
Fatality Accidents	1	1	
Fatalities	1	1	

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
NCIC/TCIC Entries	18	18	
911 Calls - Total	446	446	
911 Calls - Police	242	242	
911 Calls - Fire	67	67	
911 Calls - EMS	137	137	

PATROL DIVISION ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Calls for Service	1,779	1,779	
Offense Reports Taken	147	147	
Patrol Div. Citations	143	143	
Response Time Avg- Emergency	4.98	4.98	
Response Time Avg- Non-Emergency	4.93	4.93	

TRAFFIC DIVISION ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Traffic Accidents	1	1	STEP suspended for a month for grant refresh and comm center shortage
Calls for Service	16	16	
Traffic Stops	53	53	
Traffic Div. Citations	46	46	
STEP Citations*	0	0	
STEP Hours Worked	0	0	

* STEP citations included in total citations

CRIMINAL INVESTIGATION ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Cases Assigned	45	45	
Cases Cleared	41	41	
Cases Filed (Misdemeanor)	18	18	
Cases Filed (Felony)	16	16	
Cases Filed (Juvenile)	0	0	

ARRESTS

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
DWI Arrests	6	6	
Adult Arrests	60	60	
City Warrants Cleared	9	9	
Drug Related Arrests	11	11	
Juvenile Arrests	0	0	

CODE ENFORCEMENT ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Inspections - Trash & Rubbish	17	17	
Junk Vehicles	2	2	
Grass/Weeds	14	14	
Illegal Signs	24	24	
Unsanitary-Unsafe Conditions	0	0	
Vendors	0	0	
Other	8	8	
Resolved - Trash & Rubbish	12	12	
Junk Vehicles	2	2	
Grass/Weeds	10	10	
Illegal Signs	24	24	
Unsanitary-Unsafe Conditions	0	0	
Vendors	0	0	
Other	8	8	

ANIMAL SERVICES ACTIVITY

ACTIVITY	Oct., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Dogs - Intake	24	24	Donated materials include dog and cat food.
Dogs - Adopted / Rescued	25	25	
Dogs - Reclaimed by Owner	10	10	
Cats - Intake	15	15	
Cats - Adopted / Rescued	9	9	
Cats - Reclaimed by Owner	0	0	
Calls for Service Total	62	62	
Barking Dogs	4	4	
Loose Animals	62	62	
Other Wildlife - Livestock	1	1	
Value of Donated Materials	\$500	\$500	
Volunteer Hours	68	68	
Community Service Hours	183	183	



Fire Department

October Council Report



Fire Responses	
EMS Backups	110
Vehicle/Trailer Fires	4
Structure Fire	3
Structure Fire-Fully Active	2
Fire Alarms	88
Brush Fire Mutual Aid	4
Misc. Fires	18
Motor Vehicle Assists	29
TOTAL	258

Notes For Council:

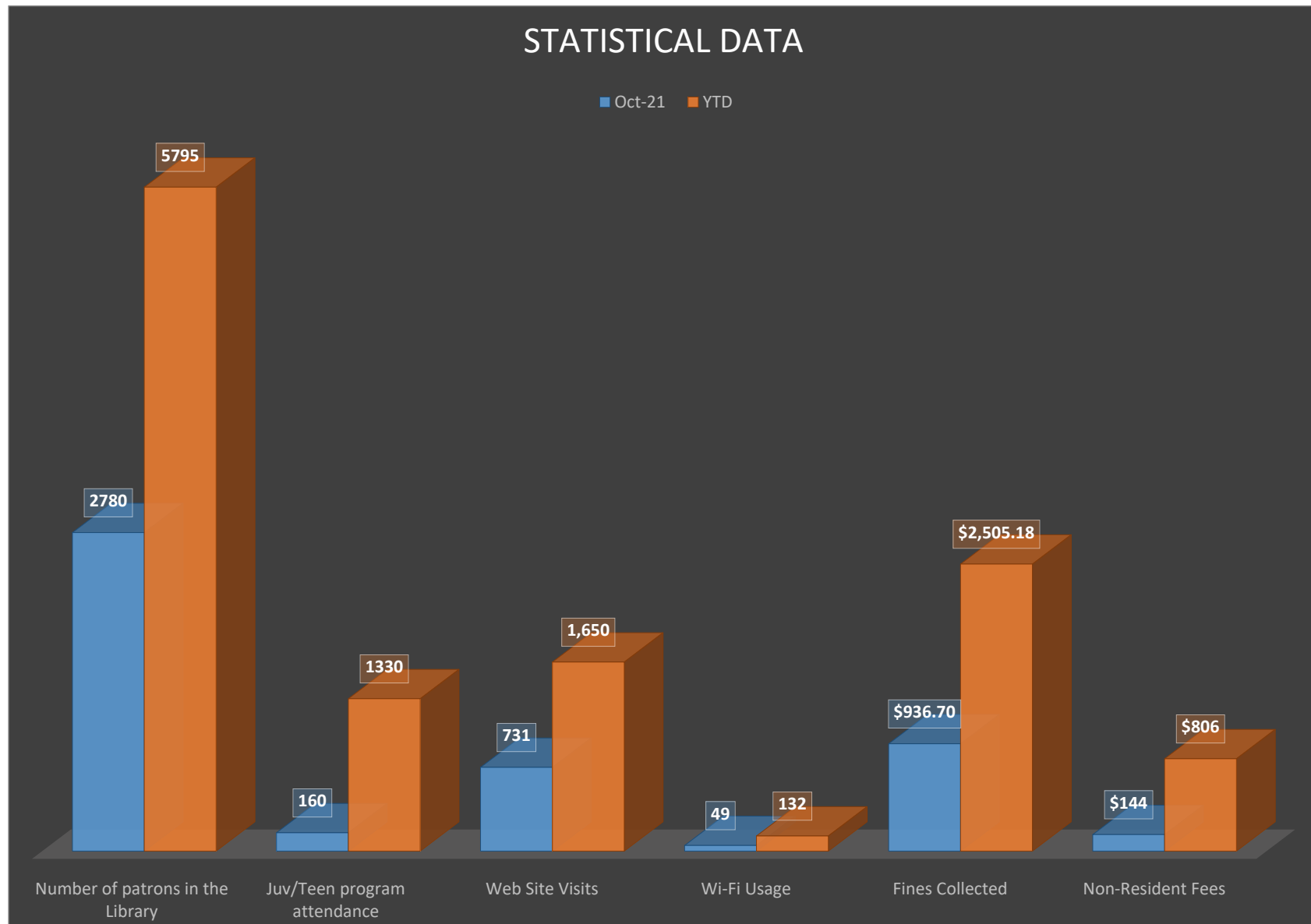
In the month of October, out of town transport numbers are back to this time of year's average. JFD experienced a decline in out of town transport numbers in previous months due to protocol adjustments made by hospitals to adhere to CDC recommendations to minimize the potential spread of Covid 19.

EMS Report	
Out of Town Transfers	32
Christus Tyler	20
UT Tyler	12
Rusk Nursing Home Transfers	3
Treatment no Transports	75
Airport Flight Crew Transport	0
Total 911 EMS Transports	192
TOTAL	227

Jacksonville Fire Department hired one new Paramedic in September. The department will be arranging his fire academy schooling in the near future. However, at this time, he will serve the COJ on the Ambulance. We are pleased to welcome to the team Alex Boothe, who brings over three years of experience as a Paramedic.

Fire Marshall's Office	
Fire Inspections	21
Fire Investigations	2
Fire Permits	8
Plan Review/Meetings	9
Fire Prevention/Tours	6
Bailiff Hours	16

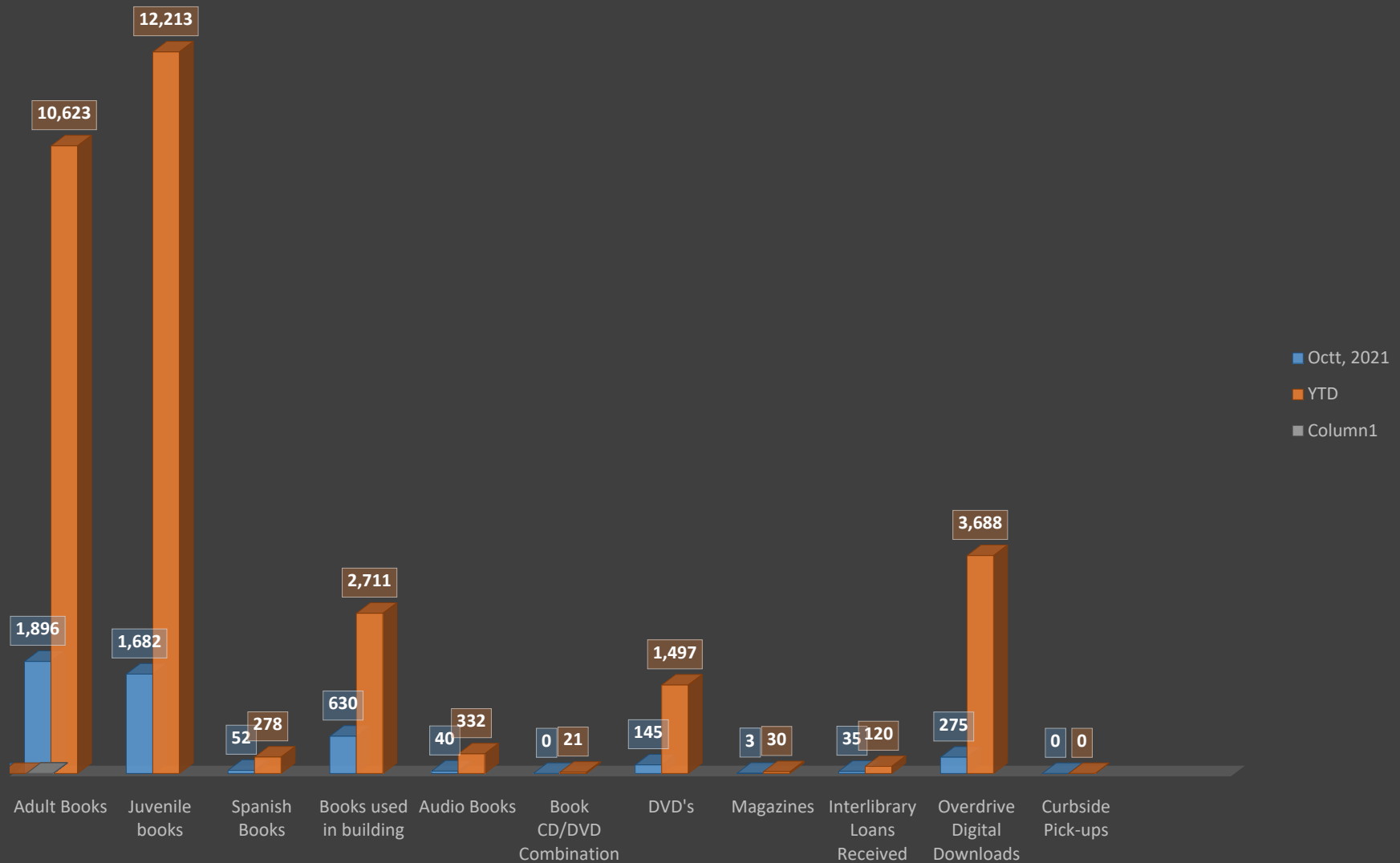
CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
October 2021



- LIBRARY OPENED MAY 27, 2021

CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
October 2021

TOTAL ITEM CIRCULATION



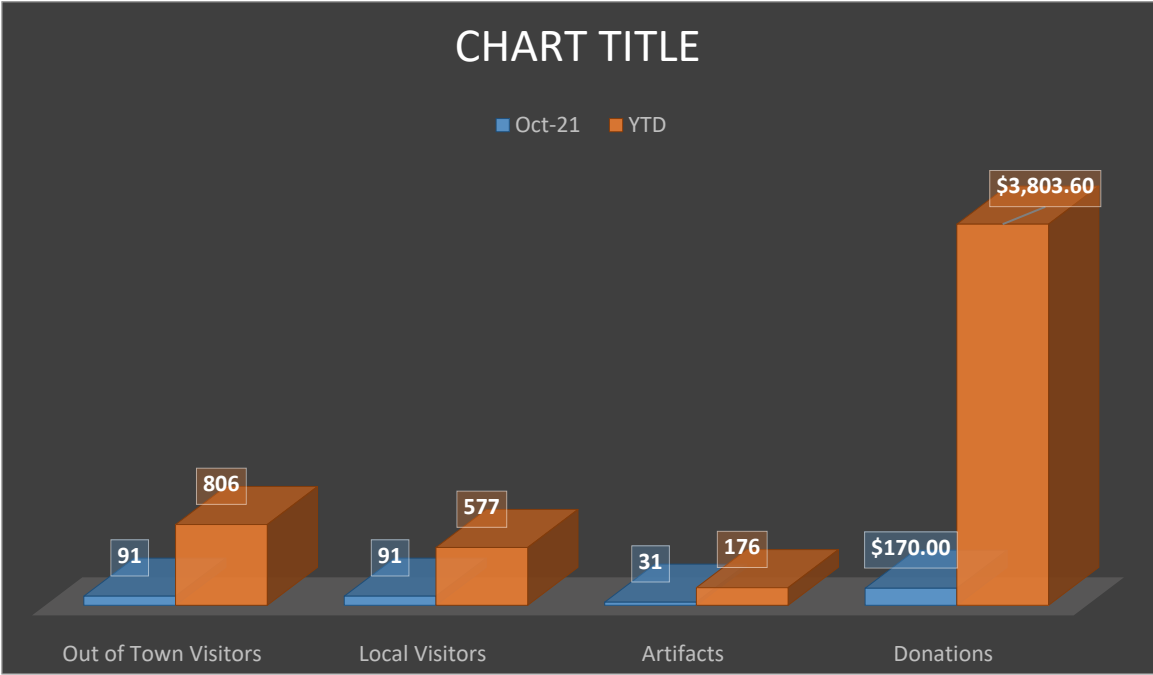
**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
October 2021**

Items provided to other libraries through Interlibrary Loan: 9 monthly / YTD 57 total.

Book and DVD gifts to the library for the month of October: 22 items / YTD 40 items.

The data for this report was gathered on October 29, 2021.

CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
October 2021



October 2021 --- total museum visitors - 182

Artifacts inventory for October = 98