



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, OCTOBER 12, 2021
6:00 PM**

Randy Gorham, Mayor
Rob Gowin, Mayor Pro-tem - District 4
Hubert Robinson - District 1
Mindy Gellock - District 2
Tim McRae - District 3

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
- 4. SPECIAL PRESENTATION –**
 - A. EMPLOYER OF THE MONTH - PLASTICS HOLDING, INC - PRESENTED BY ITERIM JEDCO PRESIDENT SHERRI MCDONALD**
 - B. PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH OCTOBER 2021 - PRESENTED BY MAYOR RANDY GORHAM**
- 5. CITIZEN PARTICIPATION**
- 6. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION**
 - A. MINUTE APPROVAL SEPTEMBER 14, 2021 REGULAR COUNCIL MEETING; SEPTEMBER 27, 2021 SPECIAL CALLED COUNCIL MEETING; SPECIAL CALLED MEETING OCTOBER 29, 2021; OCTOBER 5, 2021 AGENDA WORKSHOP**
 - B. FY 2021 WRITE OFF UTILITY BALANCES OVER 90 DAYS**
- 7. SECOND READING OF RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT EXPENDITURES.**
- 8. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES**
- 9. DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVAL OF AN ORDINANCE GRANTING A REQUESTED ZONE CHANGE FROM "BMH1 - MOBILE HOME SINGLE" TO "A - SINGLE FAMILY" LOTS 15 & 16 TRAILER PARK SUBDIVISION, 2412 LAKE PARK LANE.**
- 10. DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN AMENDMENT TO CONTRACT WITH KSA ENGINEERS, INC. FOR THE WATERTREATMENT PLANT CLEARWELL REHABILITATION PROJECT**
- 11. POSTPONEMENT OF THE CONSIDERATION OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE ISSUANCE OF CERTIFICATES OF OBLIGATION TO NOVEMBER 9, 2021**
- 12. DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION NOMINATING MICHEAL BANKS AND JOE BALLARD TO THE CHEROKEE COUNTY APPRAISAL BOARD**
- 13. OPEN FORUM FOR MAYOR AND COUNCIL**
- 14. CITY MANAGER REPORT**



THE CITY OF JACKSONVILLE

OCTOBER 12, 2021

PAGE 2

15. CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS
ACT-PER TEXAS GOVERNMENT CODE SECTION:
 - A. 551.072 REAL PROPERTY
 - B. 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
16. RECONVENE TO OPEN SESSION FOR ANY ACTION IF NECESSARY
17. ADJOURN

Posted this the 8th day of October 2021.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Secretary

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devises); and 551.087(Deliberations regarding economic development negotiations).The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided to those who provide notice to the City Secretary at (903)339-3306 at least 48 hours in advance.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>10/12/2021</u>	ITEM NUMBER:	<u>6.A.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Greg Lowe, City Secretary</u>	EXHIBITS:	<u>September 14, 2021 Regular Council Meeting, September 27, 2021 Special Called Council Meeting, September 29, 2021 Special Called Council Meeting, October 5, 2021 Agenda Workshop</u>

EXECUTIVE SUMMARY:

MINUTE APPROVAL SEPTEMBER 14, 2021 REGULAR COUNCIL MEETING; SEPTEMBER 27, 2021 SPECIAL CALLED COUNCIL MEETING; SPECIAL CALLED MEETING OCTOBER 29, 2021; OCTOBER 5, 2021 AGENDA WORKSHOP

RECOMMENDED ACTION:

Approve the minutes.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Council approves minutes of their meetings.

**JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 14, 2021
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM**

Meeting Items

CALL TO ORDER

Present: Mayor Randy Gotham, Mayor Pro team Rob Godwin, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock

INVOCATION

JEDCO Chair Mr. Darrell Dement

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Gorham led everyone in the pledge to the United States and Texas flags.

SPECIAL PRESENTATION –

.

EMPLOYER OF THE MONTH PRESENTED BY INTERIM JEDCO PRESIDENT SHERRI MCDONALD - SOUTHERN MULTIFOODS

Interim JEDCO President Sherri McDonald presented Robert Cudd, O.H. Seamands and several Southern Multifoods employees with the employer of the month plaque

RECOGNIZE BARRY HUGHES FOR HIS VOLUNTEER WORK AT THE VANISHING TEXANA MUSEUM

Mayor Gorham and Museum Curator Larry Lydick presented Mr. Barry Hughes with a certificate of appreciation for his volunteer work at the Vanishing Texana Museum.

PROCLAMATION DECLARING OCTOBER 5, 2021 AS NATIONAL NIGHT OUT

Mayor Randy Gorham read a proclamation declaring October 5, 2021 as National Night Out.

RECOGNITION OF JAMES HUBBARD FOR HIS WORK WITH JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION

JEDCO Chairman Darrell Dement presented City Manager James Hubbard with a plaque recognizing his work as JEDCO President over the past few years.

CITIZEN PARTICIPATION

Mr. Byron McCuin came forward with a list of issues needing to be addressed in district 1.

Mr. Fritz Curtis came forward to speak in favor of the proposed bike trail at Love's Lookout.

CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION

Councilman Hubert Robinson made a motion to approve the consent agenda. Second, by Councilman Tim McRae. All voted "Aye"

MINUTE APPROVAL AUGUST 10, 2021 REGULAR COUNCIL MEETING; SPECIAL COUNCIL MEETING AUGUST 23, 2021; SEPTEMBER 9, 2021 AGENDA WORKSHOP

APPROVE CLOSING THE 100 BLK. OF SOUTH BONNER BETWEEN WILSON AND COMMERCE FOR THE BULL BASH KICKOFF DANCE

APPROVE ROAD CLOSURES IN SUPPORT OF NATIONAL NIGHT OUT OCTOBER 5, 2021

APPROVE STREET CLOSURE FOR ANNUAL CHRISTMAS PARADE AS REQUESTED BY THE CHAMBER OF COMMERCE

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE ADOPTING THE 2021-2022 BUDGET. TAKE A RECORDED VOTE OF EACH COUNCILMEMBER

This item was removed from consideration and will be placed on a later meeting agenda.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN ORDINANCE SETTING A TAX RATE OF .68995 PER \$100 VALUE FOR THE 2021-2022 FISCAL YEAR. TAKE A RECORDED VOTE OF EACH COUNCILMEMBER

This item was removed from consideration and will be placed on a later meeting agenda.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION THE RE-PLAT OF LOT 8RR AND 9RR OF REDBIRD LANE SUBDIVISION	City Manager James Hubbard told council this request is the relocation of a property line between two lots. Mr. Hubbard stated normally this would be an administrative decision, but since these lots are city-owned lease lots, the request needed council approval. Councilwoman Mindy Gellock made a motion to approve the re-plat. Second, by Mayor Pro team Rob Gowin. All voted "Aye"
DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RE-PLAT OF LOTS 6 & 7 OF BLOCK C LAKE SPRINGS SUBDIVISION LAKE JACKSONVILLE	City Manager James Hubbard told council this is a request to combine two lots into one so a house can be built where the current property line separating the two lots can be built. Mayor Pro team Rob Gowin made a motion to approve the re-plat. Second, by Councilman Tim McRae. All voted "Aye"
DISCUSS AND CONSIDER WITH POSSIBLE ACTION APPROVING THE 2021-2022 JACKSONVILLE ECONOMIC DEVELOPMENT BUDGET	Mayor Randy Gorham stated a copy of the budget was in the council's packet and Interim JEDCO President Sherri McDonald was present to answer any questions. Mayor Pro tem Rob Gowin made a motion to approve the budget. Second, by Councilman Hubert Robinson. All voted "Aye"
DISCUSS AND CONSIDER APPROVAL OF AN INVOICE FROM DREWERY CONSTRUCTION FOR THE 2021 STREET OVERLAYS	City Manager James Hubbard reviewed the history of the contract with the council. Mr Hubbard stated this request is for approval of \$27,000 in overruns due to an expanded scope of work. Mayor Pro tem Rob Gowin asked if in the future staff would try to better define the scope of work to prevent these types of cost overruns. Mr. Hubbard stated every effort would be made to avoid overruns. Councilman Tim McRae made a motion to approve the invoice. Second, by Councilwoman Mindy Gellock. All voted "Aye"
DISCUSS AND CONSIDER APPROVAL OF AN INVOICE FROM CAPPS-CAPCO CONSTRUCTION FOR ASPHALT STREET PATCHING	City Manager James Hubbard stated expenditures of more than \$50,000 require council approval and staff is requesting approval of \$130,091.61 invoice for patching of pot holes and utility cuts largely due to the winter storm. Mr. Hubbard stated the patching of streets is an ongoing effort. Councilman Hubert Robinson made a motion to approve the invoice. Second by Councilman Tim McRae. All voted "Aye"
DISCUSS AND CONSIDER WITH POSSIBLE ACTION MODIFICATIONS TO THE ENGINEERING CONTRACT FOR THE DOWNTOWN SIDEWALK GRANT	City Manager James Hubbard reviewed the history of the project and stated the scope of work has changed several times. Mr. Hubbard stated this modification is a \$20,000 increase to the contract. Mr. Hubbard stated some of the changes were street lights and power for those lights as well as relocating some overhead powerlines underground. Mayor Pro tem Rob Gowin asked what the timeline was to get under construction. Mr. Robert Haberle Schaumberg & Polk came forward and stated they have submitted the project to all the regulatory agencies for their comment and approval. Mr. Haberle said, normally that process would take 45-60 days but they have no control on how long it will take to receive comments and approvals. Mayor Pro tem Rob Gowin made a motion to approve the modification. Second, by Councilman Tim McRae. All voted "Aye"
DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION SUPPORTING AND ADOPTING THE ALLOCATION METHOD FOR OPIOID SETTLEMENT PROCEEDS	City Manager James Hubbard stated Texas and 46 other states have sued opioid manufacturers. City Attorney Mr. Brett Brewer explained the lawsuit and settlement distribution. Mr. Brewer stated we could sue the manufacturers ourselves, but he is advising us to accept this settlement. Mr. Brewer stated the city's estimated portion of the settlement in excess of \$100,000 and as dependents are added, that number will likely increase. Mayor Randy Gorham pointed out the table provided by the attorney general indicated the City of Jacksonville would receive \$80,175. Mr. Brewer stated that estimate was based on a settlement amount to Texas of one billion dollars and the settlement has increased to 1.5 billion dollars. Councilman Tim McRae made a motion to approve the resolution. Second, by Councilwoman Mindy Gellock. All voted "Aye"
REVIEW AND DISCUSS TDA SECTION 3 PRESENTATION AS REQUIRED BY TEXAS DEPARTMENT OF AGRICULTURE FOR COMMUNITY DEVELOPMENT BLOCK GRANTS	City Manager James Hubbard told council the presentation is in their packet for their review. This is for information purposes only no action is required. Mr. Hubbard stated this is a requirement of the Texas Department of Agriculture regarding the downtown sidewalk grant.
DISCUSS AND CONSIDER WITH POSSIBLE ACTION	City Manager James Hubbard stated, in anticipation of a

AN ORDINANCE REMOVING BARRIADAES AT NACOGDOCHES AND HWY 69 AND ALLOWING FOR TWO WAY TRAFFIC

heavier traffic flow from Chic-fil-a, the city had proactively declared a portion of Nacogdoches St. one way and placed barricades at Hwy. 69 and Nacogdoches. Mr. Hubbard stated that staff had observed the intersection and no longer felt the barricades were necessary. Mr. Hubbard stated once the barricades are removed, staff will continue to monitor the intersection for 60-90 days and if it is determined the barricades are necessary, staff will come back to council with a plan to once again make that portion of Nacogdoches street one way. Councilwoman Mindy Gellock made a motion to approve the ordinance. Second, by Mayor Pro tem Rob Gowin. All voted "Aye"

DISCUSS AND CONSIDER WITH POSSIBLE ACITON AN ORDINANCE DELETING ORDINACE 1603 WHICH PROHIBITED THRU TRAFFIC ON DEVEREAUX STREET

City Manager James Hubbard stated that due to changes in the traffic flow in the public safety complex, staff feel Deveraux can remain open to thru traffic. Councilman Tim McRae made a motion to approve. Second, by Councilwoman Mindy Gellock. All voted "Aye"

OPEN FORUM FOR MAYOR AND COUNCIL

Mayor Pro tem Rob Gowin stated he is all for the bike park at Love's Lookout in response to Mr. Curtis who came forward during citizen participation.

CITY MANAGER REPORT

City Manager James Hubbard stated he inherited phenomenal team and stated he appreciated all the volunteers and board members who serve Jacksonville. Mr. Hubbard said the city is seeking a grant for playground equipment for Buckner Park. He reminded everyone that National Night Out is October 5. Mr. Hubbard said the public safety complex is nearing substantial completion and plan on having an open house early in 2022. Mr. Hubbard informed everyone a new communications director, Daniel Seguire, would begin work on Friday, the 24th of September. Mr. Hubbard said he had already met with the Tyler Bike Club regarding the proposed bike park and the project is moving forward.

CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:

6:41 PM

551.071 CONSULT CITY ATTORNEY

551.072 REAL PROPERTY

RECONVENE TO OPEN SESSION FOR ANY ACTION IF NECESSARY

7:10 PM Councilman Tim McRae made a motion to accept a gift of 4 acres west of and adjacent to the landfill which was previously deeded to JEDO back from JEDCO to the City. Second, by Councilman Hubert Robinson. All voted "Aye"

Councilwoman Mindy Gellock made a motion to authorize the city manager and city attorney to execute necessary documents and to negotiate conveyance of city property at and adjacent to 301 E. Commerce subject to JEDCO's negotiations with their potential prospects.

ADJOURN

7:11 PM

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary

**JACKSONVILLE CITY COUNCIL MEETING
MONDAY, SEPTEMBER 27, 2021
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM**

Meeting Items

CALL TO ORDER

Present: Mayor Randy Gorham, Mayor Pro tem Rob Gowin, Councilman Tim McRae, Councilwoman Mindy Gellock

Absent: Councilman Hubert Robinson

INVOCATION

Mayor Randy Gorham

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Randy Gorham led everyone in the pledges to the United States and Texas flags.

CITIZEN PARTICIPATION

No one came forward.

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN ORDINANCE ADOPTING THE 2021-2022 BUDGET.
TAKE A RECORDED VOTE OF EACH
COUNCILMEMBER**

Item #11, Discussion on proposed certificates of obligation was moved to this point in the meeting. See discussion notes below.

Finance Director Roxanna Briley reviewed changes in the budget as well as fund balances for the budget with the council. Mayor Pro tem Rob Gowin asked about removing money for the street overlays. Mayor Randy Gorham stated there is still \$245,000 in the budget. The amount had just decreased from \$445,000. Mrs. Briley told council there is a \$400,000 surplus which will be used to address salaries once the salary and compensation study is complete. She also said that with the surplus, once we figure out some of our unknowns, some of the items trimmed from the budget may be able to be put back in. Mrs. Briley went on to explain to council the I&S rate calculated and presented only covers our current debt payments and does not account for any additional debt to include the proposed street improvement project. Mayor Pro tem Rob Gowin asked about the money for the boating grant being available since the money for the sale of lake lots by the dam was removed. Mrs. Briley said she has already put that money back out of this year's budget. Councilman Tim McRae made a motion to adopt the budget as presented. Second, by Mayor Pro tem Rob Gowin.

Individual recorded vote:

Mayor Pro tem Rob Gowin	"Aye"
Councilman Tim McRae	"Aye"
Mayor Randy Gorham	"Aye"
Councilwoman Mindy Gellock	"Aye"

Motion carries 4-0

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN ORDINANCE SETTING A TAX RATE OF .68995 PER
\$100 VALUE FOR THE 2021-2022 FISCAL YEAR. TAKE
A RECORDED VOTE OF EACH COUNCILMEMBER**

Mayor Pro tem Rob Gowin made a motion to adopt a tax rate of .68995 per \$100 value. Second, by Councilwoman Mindy Gellock.

Individual recorded vote:

Mayor Pro tem Rob Gowin	"Aye"
Councilman Tim McRae	"Aye"
Mayor Randy Gorham	"Aye"
Councilwoman Mindy Gellock	"Aye"

Motion carries 4-0

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION REMOVING KIMBERLY LYNN AND
ADDING ROXANNA BRILEY TO ALL FINANCIAL
ACCOUNTS**

Councilman Tim McRae made a motion to adopt the resolution modifying signatories on financial accounts. Second, by Mayor Pro tem Rob Gowin. All voted "Aye" 4-0

**DISCUSS AND CONSIDER WITH POSSIBLE ACTION A
RESOLUTION APPROVING STAFF MAKE**

City Manager James Hubbard told council this resolution authorizes staff to make application for an ETCOG

APPLICATION TO ETCOG FOR A MUNICIPAL SOLID
WASTE GRANT

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
AN AMENDMENT TO CONTRACT WITH KSA
ENGINEERS, INC. FOR THE WATERTREATMENT
PLANT CLEARWELL REHABILITATION PROJECT

DISCUSS AND CONSIDER WITH POSSIBLE ACTION
APPROVING MODIFICATIONS TO THE CHARITY
CARE POLICY FOR EMS

DISCUSSION ON CITY'S PROPOSED CERTIFICATES
OF OBLIGATION

ADJOURN

sanitation grant and the money, if awarded, would most likely be used for a clean up day.
Mayor Pro tem Rob Gowin made a motion to approve the resolution. Second, by Councilman Tim McRae. All voted "Aye" 4-0

City Manager James Hubbard told council he would like to have KSA come to our October council meeting and explain these changes. Councilman Tim McRae made a motion to table this matter until the October meeting. Second, by Mayor Randy Gorham. All voted "Aye" 4-0

City Manager James Hubbard reviewed the policy and reason for the changes with council. Councilwoman Mindy Gellock made a motion to approve the changes. Second, by councilman Tim McRae. All voted "Aye" 4-0

City Manager James Hubbard stated council had given notice of intent to issue certificates of obligation at the September council meeting. Mr. Hubbard stated the staff is recommending postponing issuing those co's until a firm plan for street and infrastructure improvements can be developed. Mayor Pro tem asked if this would be just a postponement. Mr Hubbard stated it would be. No action was taken on this item.

6:27 PM

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary

**JACKSONVILLE CITY COUNCIL MEETING
WEDNESDAY, SEPTEMBER 29, 2021
JACKSONVILLE ECONOMIC DEVELOPMENT BOARD ROOM
309 E. COMMERCE
12:00 PM**

Meeting Items

CALL TO ORDER	Mayor Randy Gorham 12:02 PM Present: Mayor Randy Gotham, Mayor Pro team Rob Godwin, Councilman Tim McRae, Councilwoman Mindy Gellock Absent: Councilman Hubert Robinson
INVOCATION	JEDCO Chair Darrell Dement
CITIZEN PARTICIPATION	Mr. Anthony Williams of Cherokee Ranch Golf Club gave a history of the golf club and stated the current membership is 174 with 7000 green fees paid this year. Mr. Williams stated the lease ends 2/28/2022. Mr. Williams said there is an opportunity to purchase the golf course and club house. Mr. Williams stated that 35% of green fees are from out of town visitors.
CLOSED EXECUTIVE SESSION JEDCO CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:	12:08 PM
551.072 REAL PROPERTY	
551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS	
RECONVENE TO OPEN SESSION FOR ANY ACTION IF NECESSARY	2:33 PM. No action was taken by the City Council.
ADJOURN	2:37 PM Randy Gorham, Mayor City of Jacksonville Greg Lowe, City Secretary

**JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, OCTOBER 5, 2021
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mayor Randy Gorham 12:00PM

Present: Mayor Randy Gotham, Councilman Hubert Robinson, Councilman Tim McRae, Councilwoman Mindy Gellock

Absent: Mayor Pro team Rob Godwin

INVOCATION

Mayor Randy Gorham

CITIZEN PARTICIPATION

No one came forward.

FIRST READING OF RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES

City Manager James Hubbard read the resolution and explained that these incentives are for the downtown sidewalk grant match and the matching grant funds. He stated there is an amount not to exceed \$525,000 for the downtown sidewalk grant and \$400,000 in funds for the JEDCO matching grant funds program. Mr. Hubbard stated these funds were approved in JEDCO's 2021-2022 budget but required additional approval because it is over \$10,000. No action was taken on this item.

REVIEW AND DISCUSS AGENDA FOR REGULAR COUNCIL MEETING DAY OCTOBER 12, 2021. NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THIS LIST BY CITY COUNCIL, CITY MANAGER, CITY ATTORNEY OR CITY SECRETARY AS NEEDED ANY TIME PRIOR TO THE OFFICIAL POSTING OF MEETING AGENDA

City Manager James Hubbard reviewed the agenda with council. Mr. Hubbard reminded everyone that national night is tonight. He also told everyone the city has press box for homecoming. No action was taken on any items.

CALL TO ORDER

INVOCATION

SPECIAL PRESENTATIONS

EMPLOYER OF THE MONTH - PLASTICS HOLDING, INC - PRESENTED BY ITERIM JEDCO PRESIDENT SHERRI MCDONALD

CITIZEN PARTICIPATION

Second reading of resolution in support of economic development expenditures.

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION IN SUPPORT OF ECONOMIC DEVELOPMENT INCENTIVES

CONSENT- MINUTE APPROVAL SEPTEMBER 14, 2021 REGULAR COUNCIL MEETING; SEPTEMBER 27, 2021 SPECIAL CALLED COUNCIL MEETING; SPECIAL CALLED MEETING OCTOBER 29, 2021;OCTOBER 5, 2021 AGENDA WORKSHOP

DISCUSS AND CONSIDER WITH POSSIBLE ACTION AN AMENDMENT TO CONTRACT WITH KSA ENGINEERS, INC. FOR THE WATERTREATMENT PLANT CLEARWELL REHABILITATION PROJECT

POSTPONEMENT OF THE CONSIDERATION OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE ISSUANCE OF CERTIFICATES OF OBLIGATION TO NOVEMBER 9, 2021

DISCUSS AND CONSIDER WITH POSSIBLE ACTION A RESOLUTION NOMINATING _____ TO THE CHEROKEE COUNTY APPRAISAL BOARD

DISCUSS AND CONSIDER WITH POSSIBLE ACTION

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

QUESTIONS, COMMENTS, DISCUSSION	None
CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:	12: 18 PM
551.072 DELIBERATIONS ABOUT REAL PROPERTY	
551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS	
RECONVENE FOR ANY ACTION IF NECESSARY	1:31 PM No action was taken
ADJOURN	1:32 PM

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Secretary



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	6.B.
DEPARTMENT:	Finance	PREPARED BY:	Roxanna Briley, Finance Director
INITIATED BY:	Roxanna Briley, Finance Director	EXHIBITS:	Write Off over 90 days as of Sept 30 2021

EXECUTIVE SUMMARY:

The yearly process is run by financial software. Selected accounts based on inactive, disconnected, and over 90 days past due total \$ value of accounts to be written off is \$212,297.49 (report attached).

Prior year write off history:

w/o bal @ 09/30/2020 \$84,741.30

w/o bal @ 09/30/2019 write offs were not done

w/o bal @ 09/30/2018 write offs were not done

w/o bal @ 09/30/2017 \$20,496.49

w/o bal @ 0930/2016 \$17,918.42

Customer account balances remain, they are changed from active to write off status, the accounts receivable account is credited and bad debt expense is debited.

RECOMMENDED ACTION:

Council review and approve write off of \$212,297.49

BID AND AWARD:

BUDGET DATA:

\$212,297.49 bad debt expense (we do not budget bad debt expense)

BUDGET JUSTIFICATION:

While this is not a budgeted expense, it is a yearly expense, considered to be an audit (closing) entry.

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	7.
DEPARTMENT:	Jacksonville Economic Development Corporation	PREPARED BY:	Sherri McDonald
INITIATED BY:	Sherri McDonald	EXHIBITS:	10-2021-01 Resolution TDA project and OF JEDCO Incentives

EXECUTIVE SUMMARY:

This resolution is to approve economic development expenditures for the grant match for downtown sidewalk improvements and matching grants programs. \$525,000 is for downtown sidewalk and lighting enhancements. \$400,000 is for the matching grants programs. These items were approved by City Council in the 2021-2022 budget but require independent approval. This report will be for Item #8 as well.

RECOMMENDED ACTION:

Item #8 Make a motion approving a resolution in support of economic development expenditures.

BID AND AWARD:

BUDGET DATA:

\$525,000 for downtown sidewalk and lighting enhancements and \$400,000 for matching grants programs.

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Provide targeted funding for beautification.

LEGAL:

RESOLUTION NO. 10-2021-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS APPROVING PROJECTS OF THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION THAT MAY INCLUDE LAND, BUILDINGS, EQUIPMENT, FACILITIES, EXPENDITURES, TARGETED INFRASTRUCTURE, AND IMPROVEMENTS FOUND BY THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION'S BOARD OF DIRECTORS TO PROMOTE NEW OR EXPANDED BUSINESS DEVELOPMENT WITHIN THE CITY OF JACKSONVILLE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Jacksonville Economic Development Corporation (“EDC”) is a Type-B economic development corporation; and

WHEREAS, Section 505.158, Texas Local Government Code, requires that a Type B Corporation authorized by a city with a population of 20,000 or less that approves a project requiring an expenditure of \$10,000 or more may not undertake the project until the governing body of the city adopts a resolution authorizing the project after giving the resolution two separate readings; and

WHEREAS, the Board of Directors of the EDC has approved projects requiring an expenditure of \$10,000 or more; and

WHEREAS, the City Council finds these projects will promote new or expanded business enterprises in and near the City of Jacksonville; and

WHEREAS, the action authorized by this Resolution is in furtherance of the public interest, for the good government, peace, order, trade and commerce of the City and necessary and proper for carrying out of the authority granted by law to the City and the EDC.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS:

SECTION 1. The recitals contained in the preamble of this Resolution are determined to be true and correct and are hereby adopted as a part of this Resolution.

SECTION 2. The City Council of the City of Jacksonville hereby approves and authorizes the following projects for which the EDC may authorize expenditures provided all other statutory requirements are followed:

- a) An amount not to exceed \$525,000 for a Texas Department of Agriculture Downtown Revitalization Grant Project for downtown sidewalk and lighting enhancements.
- b) An amount not to exceed \$400,000 to fund the JEDCO matching grant programs in Fiscal Year 2021-2022.

SECTION 3. It is hereby declared that the sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable and, if any phrase, clause, sentence, paragraph, or section of this Resolution shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Resolution, because the same would have been enacted by the City Council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. All resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict herewith.

SECTION 5. This Resolution shall take effect immediately after passage hereof.

SECTION 6. This Resolution is read and adopted at a meeting that was open to the public and notice of the time, place and purpose of said meetings was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

FIRST READING by the City Council of the City of Jacksonville, Texas at first reading on the 5th day of October, 2021 at __:___ P.M.

FINALLY PASSED AND APPROVED on its Second and Final Reading by the City Council of the City of Jacksonville, Texas at second reading on the 12th day of October, 2021 at __:___ P.M.

Signed this _____ day of October 2021.

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Secretary

APPROVED:

Marvin J. Angle, City Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	9.
DEPARTMENT:	Community and Public Services	PREPARED BY:	Chris Silvey, BUILDING INSPECTOR
INITIATED BY:	Chris Silvey, BUILDING INSPECTOR	EXHIBITS:	PZ Snapshot 9.21.21, agenda packet 9.21.21, Ordinance Zone Change Trailer Park Sub.

EXECUTIVE SUMMARY:

THE PLANNING AND ZONING COMMISSION MET IN A PUBLIC HEARING TO REVIEW THE SUBMITTED APPLICATION AND TO MAKE A RECOMMENDATION TO COUNCIL. BOB AND COVITA JACKSON, THE APPLICANTS WERE PRESENT. THEY STATED THEY WOULD LIKE TO DEMOLISH THE EXISTING MOBILE HOME AND TO GET THE ZONE CHANGE TO ALLOW THEM TO BUILD A HOME. THE PLANNING AND ZONING BOARD MAKES A RECOMMENDATION TO THE CITY COUNCIL FOR APPROVAL OF THE ZONE CHANGE AS REQUESTED.

RECOMMENDED ACTION:

STAFF RECOMMENDS THE ZONE CHANGE TO BE APPROVED

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**



Planning and Zoning Commission

Date of meeting: _____

Item : _____

Members Vote:	YES	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

of Citizens present: _____

of who voted for: _____

of who voted against: _____



THE CITY OF JACKSONVILLE

**PLANNING AND ZONING BOARD MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, SEPTEMBER 21, 2021
12:00 PM**

**CLAUDE ARMSTRONG
BECKY PAVLETICH
ELAINE MCDONALD
BRENDA STAHELIN
ANDY CALCOTE**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
- 3. DISCUSS AND CONSIDER APPROVAL OF A REQUESTED ZONE CHANGE FROM "B-MH1 MOBILE HOME SINGLE" TO "A-SINGLE FAMILY" TO ALLOW THE APPLICANTS TO BUILD A HOME.**
- 4. "INFORMATIONAL/TRAINING PRESENTATION - MARK PRIESTNER, PLANNING CONCEPTS"**
- 5. CITIZEN PARTICIPATION**
- 6. QUESTIONS, COMMENTS, DISCUSSION**
- 7. ADJOURN**

**JACKSONVILLE PLANNING AND ZONING BOARD MEETING
TUESDAY, AUGUST 10, 2021
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mr. Armstrong called the meeting to order at 12:02 PM.

APPROVAL OF MINUTES

Mr. Calcote made a motion to approve the minutes from July 20, 2021. Mrs. Stahelin seconded the motion. The motion to approve the minutes was unanimous.

**REVIEW AND CONSIDER APPROVAL OF FINAL PLAT
FOR SOUTHSORE SUBDIVISION BLOCK "D", LOTS
1-7, H.C. EVANS SURVEY, ABSTRACT NO. 253
CHEROKEE COUNTY, TEXAS**

Mr. Silvey presented to the board item #3 on the agenda. Mr. Calcote stated that he did see that Lot 1 by the dam was corrected. Mr. Silvey stated that all lots are on natural undisturbed soil and that the plat had all the changes and corrections resolved. Mr. Calcote made a motion to approve the Final plat as submitted. Mr. Armstrong called for a vote. Mrs. Stahelin seconded the motion. All members voted "aye" motion, carried 3-0.

CITIZEN PARTICIPATION

John Hawkins, A board member of Craft Turney Water Supply, and Rhonda Briggs, The Manager of Craft Turney, were present.

QUESTIONS, COMMENTS, DISCUSSION

Mrs. Briggs and Mr. Hawkins were concerned about water services needing to be expanded in order to provide water to the lots, due to Craft Turney lacking the infrastructure needed.

ADJOURN

12:12 PM

**CITY OF JACKSONVILLE
ZONING APPLICATION**

PAR

- A. Requesting. Please check the type of zoning you are requesting:
- (X) General Zone Change (\$ 75.00) Non-refundable regardless of outcome
() Special Use Permit (\$ 75.00) Non-refundable regardless of outcome
() Temporary Use Permit (\$ 25.00) Non-refundable regardless of outcome

A General Zone Change is a request by an Applicant for a change in a designated Zoning District within the City limits of the City of Jacksonville to seek recommendation of the Planning & Zoning Commission for approval/denial of a request to change the designated Zoning to meet an applicant's specific request for use of their property. Recommendations are presented to the City Council for final approval. The process generally takes approximately 60-90 days. (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Special Use Permit is a permit requested in a designated Zoning District that is not a permissible use of the Zoning District in which the special use permit is being sought. Each Zoning District has specific Special Use Permits, which are required to be submitted before the Planning and Zoning Commission. (Examples: Included, but not limited to: Daycare Centers, Bed & Breakfast, Churches, Public Parks, Playground, Public or Private School & etc.) (REQUEST A COPY OF THE APPROVED USES OF ZONING DESIGNATIONS)

A Temporary Use Permit is a request initiated by a property owner or his authorized agent by filing an application with the Planning and Zoning Commission. The application shall be accompanied by a site plan, drawn to scale, showing the location and arrangement of the proposed temporary use. A Temporary Use Permit is for temporary use of property for an event or action that is not to be construed as permanent. A Temporary Use Permit shall be considered by the Planning and Zoning Commission and City Council and shall include specific time limits. (Examples: included, but not limited to: Carnival, Circus, Temporary Skating Rink, Temporary Church Revival, Tent Revival, Amusement Development for temporary or seasonal periods of time.)

B. Applicant (s) Name and Address

Applicant (s): Bob Covita - Jackson
Address: 1203 12th St
City and State: Jacksonville, TX 75766
Telephone No: (409) 792-7621

JBovita@gmail.com

Description & Location of Property requested to be changed

Lot, Block & Addition: Lot 15 & 16, Block A of TRAILER PARK Subdivision
Property Address/Location: 2412 Lake Park Ln Jacksonville lake
Jacksonville, TX
Plat Page No (s): (If applicable): Cabinet A, Slide 103B

PRESENT ZONING DESIGNATION

PROPOSED ZONING REQUEST

CLASSIFICATION:

CLASSIFICATION:

AREA (ACREAGE): Lot 15 & 16 Block A

AREA (ACREAGE): Lot 15 & 16 Block A

C. REASON (S) FOR REQUEST (Please be specific):

Currently zoned for TRAILER HOMES, Need to be rezoned
to build home.

D. STATEMENT REGARDING RESTRICTIVE COVENANTS/DEED RESTRICTIOIN:

I have searched all applicable records and, to my best knowledge and belief, there are no restriction covenants that apply to the property as described in Part I (B) which would be in conflict with this rezoning request.

JBovita@gmail.com

NONE **COPY ATTACHED**

E. Attached hereto the sum of: X (\$ 75.00) Zone Change/Special Use Permit
 (\$ 25.00) Temporary Use Permit

I do hereby understand that regardless of the outcome of this request, the processing fees stated above are non-refundable.

1. A site plan of all proposed uses on property under consideration to include but not limited to:
 - a. The zoning classification of all abutting zoning districts.
 - b. All public and private rights-of-way and easements bounding and intersecting the land under consideration.

CITY OF JACKSONVILLE
ZONING APPLICATION

**INFORMATION FOR COMPLETING APPLICATIONS FOR
REQUESTING ZONE CHANGES**

- A. All zoning is by ordinance and only the City Council has the authority to adopt or to change an ordinance. The Council has assigned the study of zoning and rezoning to the City Planning and Zoning Commission, which will make recommendations to the council. If the Planning and Zoning Commission recommends this request for rezoning, it will not be effective until it is passed by the City Council. The rezoning process normally requires a period of sixty (60) to ninety (90) days.
- B. All requests must be filed in the Planning and Zoning Department located at 1220 South Bolton St., Jacksonville, Texas. A filing fee must be received with the completed application form.
- C. The Planning and Zoning Commission hears all requests on the third (3rd) Tuesday of each month at 5:30 P.M. in the Municipal Court, 307 E. Commerce, Jacksonville, TX. Please have a representative present at public hearing.
- D. The applicant has the duty to produce evidence before the Planning and Zoning Commission and City Council to legally justify the proposed zoning change. This generally requires a showing that conditions affecting the property have substantially changed since the last zoning classification decision of the City.

*******IMPORTANT*******

PLEASE CHECK WITH THE BUILDING OFFICIAL OR THE PUBLIC SERVICE DIRECTOR AS TO THE AVAILABILITY OF WATER AND SEWER TO SERVICE THE AREA WHERE YOU ARE ZONING TO BUILD. CHECK WITH THE BUILDING OFFICIAL OR THE ZONING DEPARTMENT AS TO THE RESTRICTIONS AND REGULATIONS OF CITY REQUIREMENTS FOR THE SET BACK REQUIREMENTS, PARKING REQUIREMENTS, PAVING REQUIREMENTS, ETC. AND RESEARCH THE AREA IN WHICH YOU ARE REQUESTING A ZONE CHANGE FOR CRITERIA STANDARDS REQUIRED FOR THAT ZONED AREA. YOU MAY BRING YOUR REQUEST BEFORE THE PLANNING AND ZONING BOARD AT ANY TIME FOR ANY REQUEST, BUT YOU MUST BE AWARE OF THE ZONING REQUIREMENTS OF THE AREA FOR WHICH YOU ARE SEEKING A ZONE CHANGE.



CITY OF JACKSONVILLE
1220 S Bolton St., Jacksonville, TX 75766
Phone: 903-589-3510 customerservice@jacksonvilletx.org
Call or email for Inspection

RESIDENTIAL ACC STRUCTURE PERMIT

PERMIT #: 230

Date Issued: 8/26/2021

JOB ADDRESS: 2412 Lake Park Lane

Issued By: jkv.kmarks

Description of Work: RESIDENTIAL ACC STRUCTURE

Parcel No:
Subdivision:
Zoning:

Building Valuation:

Occupancy	Type	Factor	Sq Feet	Valuation
-----------	------	--------	---------	-----------

TOTALS

Owner: Bob & Covita Jackson
PO Box 1208
Jacksonville TX 75766

Owner Phone:

Contractor: Bob & Covita Jackson
PO Box 1208
Jacksonville TX 75766

Email:
Phone:
Business Lic:

FEE CODE	QTY	DESCRIPTION	AMOUNT
ZONING		ZONING MODIFICATION	\$ 75.00
TOTAL			\$ 75.00

This permit is non-transferable and expires 180 days from issue if work has not commenced, or if construction ceases for a period of 180 days. The undersigned applicant acknowledges that he is responsible for calling for each inspection required for this project before beginning the next phase of construction. THIS INCLUDES A FINAL INSPECTION FOR ALL TYPES OF CONSTRUCTION. Permission is hereby given to commence the above described work, according to the conditions hereon and in accordance with the approved plans and specifications pertaining thereto. The permit or approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable City of Jacksonville ordinances, federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations and the Americans with Disabilities Act. City staff may advise the applicant of issues regarding State and Federal laws that the City staff member believes would be helpful to the applicant, but any such advice or comment is not a determination or interpretation of Federal or State law or regulation.

All commercial dumpsters must be provided by Republic per City Ordinance. (800) 678-7274

Signature: _____

Date: _____



THE CITY OF JACKSONVILLE

NOTICE OF PUBLIC HEARING

Notice is hereby given that Bob and Covita Jackson has submitted an application for a requested zone change from “B-MHI Mobile Home Single” to “A – Single Family” to allow for the applicants to build a home located at 2412 Lake Park Lane, City of Jacksonville.

Lots 15 & 16
Block A

A Public Hearing has been scheduled for **Tuesday, September 21, 2021; AT 12:00 PM**
AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend meeting or provide written documentation.

A Second Public Hearing has been scheduled for **Tuesday, October 12, 2021; AT 6:00 PM AT 315**
S RAGSDALE ST and all property owners desiring to be heard should attend or provide written documentation.

PLANNING AND ZONING COMMISSION

[Home](#) [Submit a notice](#)powered by  **PUBLIC NOTICES**[All Notices](#)[Legal Notices](#)[Public Notices](#)

Public Notice

[Back](#)

Source Jacksonville Progress

Category Public Notice

Published Date September 7, 2021

Notice Details

NOTICE OF PUBLIC HEARING Notice is hereby given that Bob and Covita Jackson has submitted an application for a requested zone change from "B-MHI Mobile Home Single" to "A - Single Family" to allow for the applicants to build a home located at 2412 Lake Park Lane, City of Jacksonville. Lots 15 & 16 Block A A Public Hearing has been scheduled for Tuesday, September 21, 2021; AT 12:00 PM AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend meeting or provide written documentation. A Second Public Hearing has been scheduled for Tuesday, October 12, 2021; AT 6:00 PM AT 315 S RAGSDALE ST and all property owners desiring to be heard should attend or provide written documentation. PLANNING AND ZONING COMMISSION

© Copyright 2021, Public Notices. All rights reserved. Search powered by transpareensee

[About](#) | [Terms of Use](#) | [Privacy Policy](#)

Property Address	Owner Name	Mailing Street	Mailing City,State,Ztip
LAKE PARK LN	STEPHENS,CATHY	1303 ALAMEDA DR	JACKSONVILLE ,TX 75766
NO ADDRESS ASSIGNED	LONG RICHARD	18555 FM 747 N	JACKSONVILLE TX 75766
NO ADDRESS ASSIGNED	LONG RICHARD	18555 FM 747 N	JACKSONVILLE TX 75766
2400 LAKE PARK LN	ADCOCK W E JR & BETTIE	205 ADCOCK DR	JACKSONVILLE, TX 75766
2404 LAKE PARK LN	ADCOCK WILLIAM E JR	205 ADCOCK DR	JACKSONVILLE, TX 75766
2408 LAKE PARK LN	DUFF TOM G & JUDY	2408 LAKE PARK LANE	JACKSONVILLE, TX 75766
LAKE PARK LN JACKSONVILLE	STEPHENS CATHY	1303 ALAMEDA ST	JACKSONVILLE, TX 75766
2412 LAKE PARK LN	WARREN BILLIE A	2412 LAKE PARK LN	JACKSONVILLE, TX 75766
2436 LAKE PARK LN	LONG RICHARD	18555 FM 747 N	JACKSONVILLE, TX 75766
2428 LAKE PARK LN	HASSELL PATRICIA	18555 FM 747 N	JACKSONVILLE, TX 75766
LAKE PARK LN	STEPHENS,CATHY	1303 ALAMEDA DR	JACKSONVILLE ,TX 75766
LAKE PARK TX	SIMS BILL	224 CR 3127	JACKSONVILLE TX 75766
NO ADDRESS ASSIGNED	LONG RICHARD	18555 FM 747 N	JACKSONVILLE TX 75766
NO ADDRESS ASSIGNED	LONG RICHARD	18555 FM 747 N	JACKSONVILLE TX 75766
2404 LAKE PARK LN	ADCOCK WILLIAM E JR	205 ADCOCK DR	JACKSONVILLE, TX 75766
2408 LAKE PARK LN	DUFF TOM G & JUDY	2408 LAKE PARK LANE	JACKSONVILLE, TX 75766
LAKE PARK LN JACKSONVILLE	STEPHENS CATHY	1303 ALAMEDA ST	JACKSONVILLE, TX 75766
2412 LAKE PARK LN	WARREN BILLIE A	2412 LAKE PARK LN	JACKSONVILLE, TX 75766
2444 LAKE PARK LN	GOULD WALTER P AND LAURIE	P O BOX 762	ALTO, TX 75925
LAKE PARK	SIMS BILL	224 CR 3127	JACKSONVILLE, TX 75766
2436 LAKE PARK LN	LONG RICHARD	18555 FM 747 N	JACKSONVILLE, TX 75766
2428 LAKE PARK LN	HASSELL PATRICIA	18555 FM 747 N	JACKSONVILLE, TX 75766





ORDINANCE NO. 1608

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "B"-MOBILE HOME TO "A"-SINGLE FAMILY LOTS 15 & 16, TRAILER PARK SUBDIVISION, CITY OF JACKSONVILLE, TEXAS; BOB & COVITA JACKSON, APPLICANTS.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from Zone "BMH1"- Mobile Home, to "A"- Single family, Lots 15 & 16, City of Jacksonville, Texas, Bob & Covita Jackson, Applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the Planning and Zoning Commission of the City of Jacksonville, Texas had heretofore received an application for that purpose and referred the same to the City Council with a favorable recommendation and report of said Zoning Commission; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

- SECTION 1. That from and after the effective date of this ordinance, Lots 15 & 16, City of Jacksonville, Texas is hereby rezoned from Zone "BMH1"- Mobile Home, to "A"- Single family
That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Single family for ResidentiLOal use will not:
- SECTION 2.
- A. Substantially increase traffic hazards or congestion
 - B. Substantially increase fire hazards
 - C. Adversely affect the character of the neighborhood
 - D. Adversely affect the general welfare of the community
 - E. Overtax the public utilities
- SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 12th DAY OF OCTOBER, 2021.

MAYOR

RANDY GORHAM

ATTEST: _____

CITY SECRETARY



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	10.
DEPARTMENT:	Administration	PREPARED BY:	James Hubbard, CITY MANAGER
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	JA.041 AM 1 for signature

EXECUTIVE SUMMARY:

At the July 14, 2020 meeting, City Council approved a contract with Cherokee Painting and Sandblasting in the amount of \$540,857.00 for rehabilitation of two clearwell tanks at the surface water treatment plant. Originally, KSA Engineers, Inc. was responsible for construction administration and inspections, costing \$202,200. Approximately 25% of the way through the project, Cherokee Sandblasting went out of business. At the July 13, 2021 meeting, City Council approved a Tender Agreement assigning the contract to GM Roberts, Inc., d/b/a Corrosion Eliminators for completion. The attached contract amendment from KSA Engineers, Inc. requests an additional \$47,500 from the City for the additional time necessary to administer the new contract and perform on-site construction observation/inspections.

RECOMMENDED ACTION:

Approval

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

This is part of the approved Capital Projects approved within the Utility Fund for FY 2020-2021.

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

Amendment To Task Order No. 1

1. Background Data:

- a. Effective Date of Task Order Agreement: _____
- b. Owner: City of Jacksonville
- c. Engineer: KSA Engineers, Inc.
- d. Specific Project: Water Treatment Plant Clearwell Rehabilitation

2. Description of Modifications

- a. Engineer shall perform the following Additional Services: Additional Construction Administration, Part-time Resident Project Representative Services, and Reimbursable Expenses associated with an new construction contract with the completion contractor procured by the Surety from the original contractor.
- b. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: N/A
- c. The responsibilities of Owner with respect to the Task Order are modified as follows: N/A
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
Increase fee for Construction Administration by \$20,000,
Increase fee for Part-time Resident Project Representative Services by \$25,500
Increase fee for Reimbursable Expenses by \$2,000
- e. The schedule for rendering services under this Task Order is modified as follows:
- f. Other portions of the Task Order (including previous amendments, if any) are modified as follows: N/A

3. Task Order Summary (Reference only)

- a. Original Task Order amount: \$202,200.00
- b. Net change for prior amendments: \$ 0.00
- c. This amendment amount: \$ 47,500.00
- d. Adjusted Task Order amount: \$249,700.00

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER: City of Jacksonville

ENGINEER: KSA Engineers, Inc.

By: _____

By: 

Name: James Hubbard

Name: Mitchell L. Fortner, P.E.

Title: City Manager

Title: President

Date Signed: _____

Date Signed: 8-17-2021



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>10/12/2021</u>	ITEM NUMBER:	<u>11.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Secretary</u>
INITIATED BY:	<u>Roxanna Briley, Finance Director</u>	EXHIBITS:	<u></u>

EXECUTIVE SUMMARY:

During the August 10, 2021 city council meeting, council approved a resolution authorizing publication of notice of intent to issue certificates of obligation. These certificates of obligation were to be used for street repair and infrastructure. Staff is now recommending this issuance be postponed to allow for the street survey to be completed so an assessment can be done of the street repairs needed as well as the infrastructure needs under those streets. Staff feels a complete assessment and review of streets and infrastructure will allow them to better inform council on the amount of debt that is needed to address these repairs.

RECOMMENDED ACTION:

Make a motion postponing the consideration of an ordinance authorizing the issuance and sale of the issuance of certificates of obligation to November 9, 2021.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Make informed decision on debt obligation with appropriated and complete information.

LEGAL:

Bond counsel advised on this item.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	12.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	Greg Lowe, City Secretary	EXHIBITS:	Nominations BOD 2022-2023 Letter, 22 23 Director Allocation, Resolution CCAD Nominations

EXECUTIVE SUMMARY:

Every two years, taxing entities using Cherokee County Appraisal District to collect their property tax nominate people to the appraisal board. This item is consideration of a resolution making the nominations. This only the nomination process. Once the nominations are received a ballot will come before council for your consideration actually electing members of the board.

RECOMMENDED ACTION:

Make nominations and approve a resolution listing those nominees.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:**

Assure fair and accurate taxing of citizens by having citizen representation on the appraisal board.

LEGAL:

Taxing entities make nominations and elect members of the

Cherokee County Appraisal District

P.O. Box 494 ♦ 107 East Sixth Street Rusk, Texas 75785 ♦ (903) 683-2296 ♦ (903) 683-9586 Fax

J. L. Flowers, B.S., R.P.A., R.T.A.

Chief Appraiser

Date: 17-Sep-2021

To: All Taxing Units, Presiding Officers and County Commissioners

From: Chief Appraiser

Re: 2022-2023 CCAD Director Nominations & Election

Folks:

This fall marks the coming end of the two year term for each of the five members of our Board of Directors. In light of this, we must begin the statutory process for nominating and voting for the new terms that commence January 1 of next year. There is a time frame for doing this. It will be necessary to place this action on your September or October agendas in time to meet the various deadlines.

Nomination Process – (September/October Meeting)

Deadline: October 22nd

This process begins by nominating candidates for the five Board slots. To do this, please nominate up to five individuals by official ordinance or resolution. These nominations should be returned to me before October 22nd. Please include the home address of the nominee in order for us to confirm their property tax status.

Election Process – (November/December Meeting)

Deadline: December 15th

Upon receipt of the nominations, I will prepare a ballot listing all nominees. This ballot will be sent to you and you must cast your votes by official action and file a copy of that action with me before December 15th. Enclosed, I have compiled a list of the total number of votes that each unit may cast for your consideration.

After receiving all resolutions before the December deadline, I will count the votes, declare the winners and notify you of the results before December 31st.

I also have enclosed regulations concerning who may serve on the Board, as well as, a copy of a resolution form that you can use **if you do not have your own**. Please do not hesitate to call me if you have questions.

Respectfully yours,

J. L. Flowers
Chief Appraiser

Encl.

Cc: CCAD Directors

Statutory Eligibility Requirements for Service on the CCAD Board

1. Two year resident of *Cherokee County* prior to taking office.
2. Employees of a jurisdiction are **not** eligible unless they are also a member of a participating governing body or an elected official of a participating taxing unit.
3. Elected officials of jurisdictions are eligible.
4. Persons related to an individual who appraises property for use in ARB proceedings, or individuals who represent taxpayers in property tax matters are **ineligible**. Degrees of relation are specific. Contact the Chief Appraiser for questions regarding degrees of relation.
 - (4a) Individuals who in the past three years have prepared an appraisal for use in proceedings under the Property Tax Code, or who have represented property owners in matters subject to the Property Tax Code are **ineligible**.
5. Persons who have delinquent taxes are generally **ineligible**. Contact the Chief Appraiser for exceptions to this restriction.
6. Persons who have a substantial interest or who have a close relative who has a substantial interest in any contractual arrangement with the CAD are **ineligible**.
7. Persons who have a substantial interest or who have a close relative who has a substantial interest in any contractual arrangement with any participating taxing unit are **ineligible** if the contract relates to activities governed by the Texas Property Tax Code.
8. Persons who are related to employees of the CAD are **ineligible**.

Voting Allocation for CCAD

2022-2023 Directorship Terms

§6.03(d) Texas Property Tax Code

<u>Unit</u>	<u>In County 2020</u> <u>Tax Rolls</u>	(1) ÷ (2)	(3) x 1,000 Votes	(4) x 5 Places
	<u>(1)</u>	<u>(3)</u>	<u>(4)</u>	<u>Allocated</u> <u>Votes</u>
Alto ISD	\$2,442,981	3.98094%	39.80944	199
Bullard ISD (Cherokee Co)	\$5,825,978	9.49368%	94.93685	475
Carlisle ISD (Cherokee Co)	\$825,061	1.34447%	13.44473	67
Jacksonville ISD	\$18,572,540	30.26476%	302.64762	1,513
New Summerfield ISD	\$1,003,857	1.63583%	16.35829	82
Rusk ISD (Cherokee Co)	\$4,689,426	7.64162%	76.41624	382
Troup ISD (Cherokee Co)	\$2,440,957	3.97765%	39.77646	199
Wells ISD (Cherokee Co)	\$1,103,274	1.79783%	17.97833	90
City of Alto	\$129,060	0.21031%	2.10309	11
City of Bullard (Cherokee Co)	\$409,833	0.66784%	6.67841	33
City of Jacksonville	\$5,181,792	8.44396%	84.43955	422
City of Rusk	\$650,154	1.05945%	10.59454	53
City of Troup (Cherokee Co)	\$34,731	0.05660%	0.56596	3
City of Wells	\$81,679	0.13310%	1.33099	7
Cherokee County	<u>\$17,975,557</u>	<u>29.29195%</u>	<u>292.91952</u>	<u>1,465</u>
	<u>(2)</u>			
In-County Totals	\$61,366,880	100.00%	1,000	5,001

**A RESOLUTION IN ORDER TO MAKE
NOMINATIONS TO THE BOARD OF DIRECTORS OF
THE CHEROKEE COUNTY APPRAISAL DISTRICT**

10-2021-01

WHEREAS, Section 6.03(c) of the Texas Property Tax Code requires the election of the board of directors of an appraisal district by vote of the governing bodies of the taxing entities entitled by the Code to vote; and

WHEREAS, the Cherokee County Appraisal District Board of Directors is comprised of five elected members; and

WHEREAS, the City of Jacksonville is a participating taxing entity of the Cherokee County Appraisal District entitled to vote; and

WHEREAS, the City of Jacksonville is entitled to submit up to five nominees by resolution to the Chief Appraiser for members to serve two-year terms beginning January 1, 2022;

NOW, THEREFORE, BE IT RESOLVED that the City of Jacksonville submits the following nominee(s) for the Board of Directors, Cherokee County Appraisal District:

INTRODUCED AND PASSED by the City Council of the City of Jacksonville, this 12th day of October, 2021.

ATTEST:

Secretary

Mayor



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	10/12/2021	ITEM NUMBER:	14.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Secretary
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	Police Report Sept 2021, Museum Report September 21, Library Report September 2021

EXECUTIVE SUMMARY:

The items below are a part of the city manager's monthly report.

RECOMMENDED ACTION:

No action required.

BID AND AWARD:

N/A

BUDGET DATA:

N/A

BUDGET JUSTIFICATION:

N/A

BACKGROUND:**POLICY/GOAL CONSIDERATION:****LEGAL:**

The city manager is required, by charter, to provide a monthly report to the council.

JACKSONVILLE POLICE DEPARTMENT



MONTHLY REPORT

September, 2021



POLICE PERSONNEL

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
TCOLE Training Hours	212	2,187	
Community Meetings	3	38	
Lake Patrol Hours	0	119	
Volunteer Hours	11	1,044	
Volunteer Security Checks	20	986	
Open Records Requests	9	236	
Special Events	0	11	

PART 1 UCR CRIMES

OFFENSE CATEGORY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Murder	0	1	
Rape	2	26	
Robbery	1	3	
Individual	0	1	
Business	1	2	
Assaults	20	210	
Aggravated	10	54	
Other Assaults	10	156	
Burglary	3	75	
Habitation	2	28	
Building	1	47	
Theft	15	155	
Burglary Vehicle	3	25	
Burglary Coin-Op Machine	0	4	
Thefts	12	126	
Motor Vehicle Theft	2	29	
TOTAL OFFENSES	46	502	

TRAFFIC ACCIDENT SUMMARY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Motor Vehicle Accidents	32	338	
Injury Accidents	7	76	
Number Transported	8	68	
Fatality Accidents	0	2	
Fatalities	0	2	

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
NCIC/TCIC Entries	21	121	** specific data sets for 911 calls are unavailable this reporting period.
911 Calls - Total	891	13,488	
911 Calls - Police	Not Available	3,025	
911 Calls - Fire	Not Available	431	
911 Calls - EMS	Not Available	2,576	

PATROL DIVISION ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Calls for Service	1,059	27,021	
Offense Reports Taken	124	1,454	
Patrol Div. Citations	122	4,968	
Response Time Avg- Emergency	4.82	5.94	
Response Time Avg- Non-Emergency	5.38	5.03	

TRAFFIC DIVISION ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Traffic Accidents	3	7	
Calls for Service	23	173	
Traffic Stops	223	1,925	
Traffic Div. Citations	117	1,378	
STEP Citations*	0	383	
STEP Hours Worked	0	208	

* STEP citations included in total citations

CRIMINAL INVESTIGATION ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Cases Assigned	60	633	
Cases Cleared	40	539	
Cases Filed (Misdemeanor)	36	304	
Cases Filed (Felony)	26	305	
Cases Filed (Juvenile)	0	12	

ARRESTS

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
DWI Arrests	4	51	
Adult Arrests	44	649	
City Warrants Cleared	12	726	
Drug Related Arrests	6	151	
Juvenile Arrests	0	12	

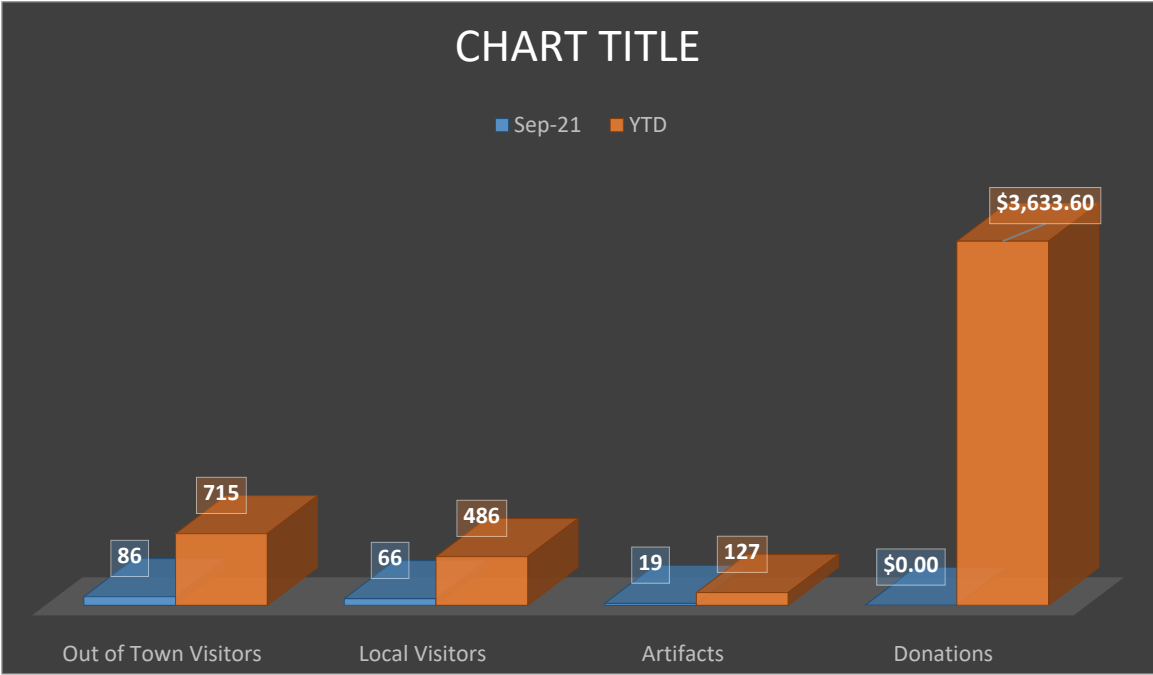
CODE ENFORCEMENT ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Inspections - Trash & Rubbish	5	608	
Junk Vehicles	1	162	
Grass/Weeds	3	334	
Illegal Signs	6	481	
Unsanitary-Unsafe Conditions	1	7	
Vendors	5	74	
Other	6	32	
Resolved - Trash & Rubbish	5	657	
Junk Vehicles	1	79	
Grass/Weeds	3	234	
Illegal Signs	6	481	
Unsanitary-Unsafe Conditions	1	4	
Vendors	5	75	
Other	6	18	

ANIMAL SERVICES ACTIVITY

ACTIVITY	Sept., 2021	Fiscal Year Oct. 1st - YTD	Notes:
Dogs - Intake	17	342	Donated materials include dog and cat food.
Dogs - Adopted / Rescued	10	242	
Dogs - Reclaimed by Owner	1	76	
Cats - Intake	15	186	
Cats - Adopted / Rescued	2	72	
Cats - Reclaimed by Owner	2	5	
Calls for Service Total	43	960	
Barking Dogs	4	33	
Loose Animals	60	385	
Other Wildlife - Livestock	5	45	
Value of Donated Materials	\$300	\$6,232	
Volunteer Hours	65	529	
Community Service Hours	121	3,224	

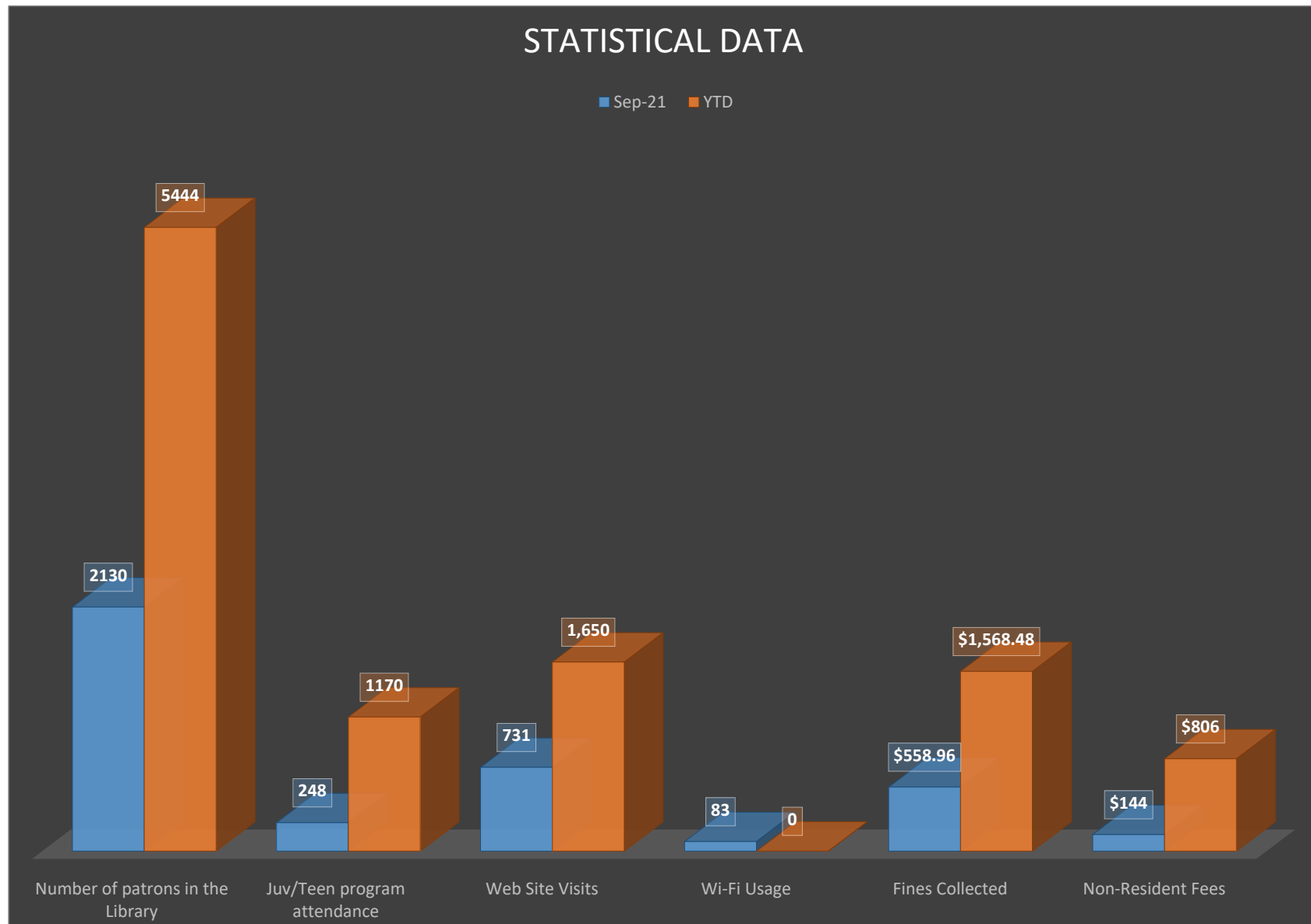
CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
September 2021



September 2021 --- total museum visitors - 152

Artifacts inventory for September = 49

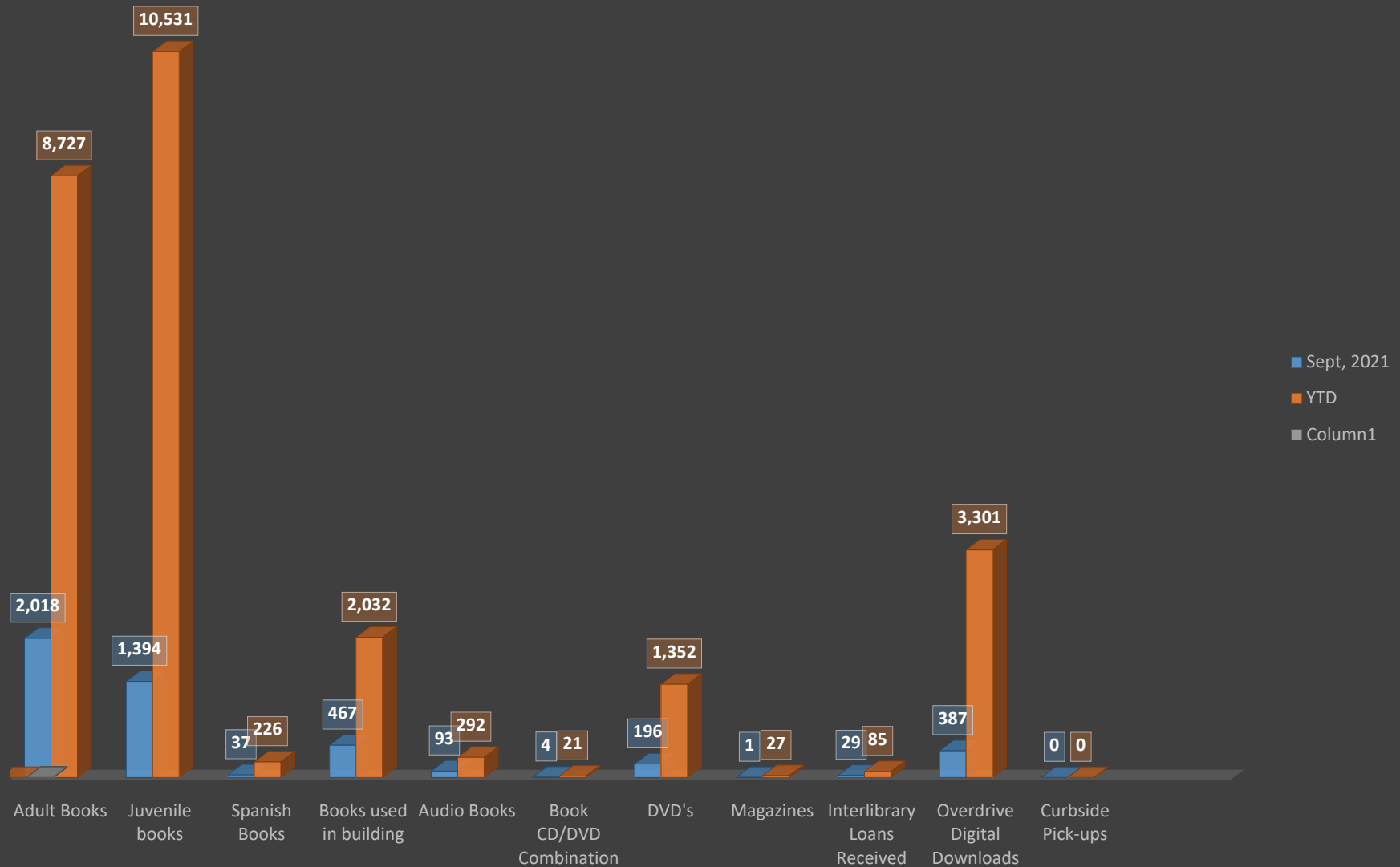
CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
September 2021



- LIBRARY OPENED MAY 27, 2021

CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
September 2021

TOTAL ITEM CIRCULATION



**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
September 2021**

The library reopened May 27, 2021.

Items provided to other libraries through Interlibrary Loan: 11 monthly / YTD 48 total.

Book and DVD gifts to the library for the month of May: 0 items / YTD 18 items.

The data for this report was gathered on September 28, 2021.