



THE CITY OF JACKSONVILLE

**JACKSONVILLE CITY COUNCIL MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, JULY 8, 2025
6:00 PM**

***5:15 PM CLOSED EXECUTIVE SESSION CITY HALL EXECUTIVE CONFERENCE ROOM**

**Randy Gorham, Mayor
Tim McRae, Mayor Pro Tem – District 3
Letitia Horace - District 1
Mindy Gellock – District 2
Rob Gowin - District 4**

-
- 1. 5:15 PM CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:
 - A. 551.071 CONSULT CITY ATTORNEY - PENDING LITIGATION 6:25-CV-00109 WILDE V. WILLIAMS ET AL: CITY OF JACKSONVILLE V. BERRY AND CLAY, INC. ET AL**
 - B. 551.072 REAL PROPERTY**
 - C. 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS****
 - 2. CALL TO ORDER**
 - 3. INVOCATION**
 - 4. PLEDGE OF ALLEGIANCE US & TEXAS FLAGS**
 - 5. SPECIAL PRESENTATION –
 - A. BUSINESS OF THE MONTH PRESENTED BY JEDCO PRESIDENT SHANE PACE - CREATION BRANDING**
 - B. PROCLAMATION DECLARING JULY PARKS AND RECREATION MONTH PRESENTED BY MAYOR RANDY GORHAM****
 - 6. CITIZEN PARTICIPATION**
 - 7. CONSENT AGENDA - ITEMS UNDER CONSENT AGENDA REQUIRE LITTLE OR NO DELIBERATIONS BY COUNCIL. APPROVAL OF CONSENT AGENDA AUTHORIZES THE CITY MANAGER OR HIS DESIGNEES TO PROCEED WITH CONCLUSION OF EACH ITEM IN ACCORDANCE WITH STAFF RECOMMENDATION
 - A. MINUTES APPROVAL - JUNE 10, 2025 COUNCIL MEETING; JULY 3, 2025 AGENDA WORKSHOP**
 - B. APPROVE THE ANNUAL JINGLE JOG ROUTE DECEMBER 13, 2025**
 - C. APPROVE THE "FOSTERING 5K" ROUTE NOVEMBER 1, 2025**
 - D. APPROVE AN INTERLOCAL AGREEMENT WITH THE EAST TEXAS COUNCIL OF GOVERNMENTS TO EXTEND 991 SERVICES****
 - 8. ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY**
 - 9. (A) PUBLIC HEARING - HEAR AND RECEIVE INPUT REGARDING A SPECIAL USE PERMIT TO ALLOW FOR A MOBILE VETERINARY AND ANIMAL HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN ADDITION, 1707 E RUSK ST, CITY OF JACKSONVILLE.
(B) DISCUSS AND CONSIDER POSSIBLE ACTION, AN ORDINANCE GRANTING THE REQUESTED SPECIAL USE PERMIT**
 - 10. DISCUSS AND CONSIDER POSSIBLE ACTION A RESOLUTION REGARDING GROUNDWATER WITHDRAWAL APPLICATIONS BY REDTOWN RANCH HOLDINGS, LLC AND PINE BLISS,**



THE CITY OF JACKSONVILLE

JULY 8, 2025

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- 11. DISCUSS AND CONSIDER POSSIBLE ACTION A RESOLUTION SUSPENDING ONCOR'S REQUESTED RATE INCREASE FOR 90 DAYS FROM THE PROPOSED EFFECTIVE DATE OF JULY 31, 2025**
- 12. DISCUSS AND CONSIDER POSSIBLE ACTION APPOINTMENTS TO THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION BOARD**
 - (A) DISTRICT 1**
 - (B) DISTRICT 2**
 - (C) DISTRICT 3**
 - (D) COUNCIL**
- 13. DISCUSS AND CONSIDER POSSIBLE ACTION AN INTERLOCAL AGREEMENT WITH THE CITY OF TYLER REGARDING A PURCHASING CO-OP**
- 14. OPEN FORUM FOR MAYOR AND COUNCIL**
- 15. CITY MANAGER REPORT**
- 16. ADJOURN**

Posted this the 3rd day of July 2025.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Clerk

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations). The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided for those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>7.A.</u>
DEPARTMENT:	<u>Council and Board</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>Greg Lowe, City Clerk</u>	EXHIBITS:	<u>June 10, 2025 City Council Minutes, July 3, 2025, Agenda Workshop Minutes</u>
ITEM TITLE:	<u>MINUTES APPROVAL - JUNE 10, 2025 COUNCIL MEETING; JULY 3, 2025 AGENDA WORKSHOP</u>		

EXECUTIVE SUMMARY:

These are the minutes for the June 10, 2025, City Council meeting and the July 3, 2025, Agenda Workshop.

RECOMMENDED ACTION:

Approve the minutes.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

City Council approved the minutes of their meetings.

JACKSONVILLE CITY COUNCIL MEETING
TUESDAY, JUNE 10, 2025
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
6:00 PM

Meeting Items

5:15 PM CLOSED EXECUTIVE SESSION CITY HALL
CONFERENCE ROOM-PER OPEN MEETINGS ACT-PER
TEXAS GOVERNMENT CODE SECTION:

551.071 CONSULT CITY ATTORNEY - PENDING
LITIGATION 6:25-CV-00109 WILDE V. WILLIAMS ET
AL

551.072 REAL PROPERTY

551.087 DELIBERATIONS REGARDING ECONOMIC
DEVELOPMENT NEGOTIATIONS

CALL TO ORDER

Mayor Randy Gorham 6:02

Present: Mayor Randy Gorham, Councilman Rob Gowin,
Councilwoman Mindy Gellock, Councilwoman Letitia
Horace

Absent: Mayor Pro tem Tim McRae

INVOCATION

Mayor Randy Gorham

PLEDGE OF ALLEGIANCE US & TEXAS FLAGS

Mayor Randy Gorham led everyone in the pledges to the
United States and Texas flags.

SPECIAL PRESENTATION –

BUSINESS OF THE MONTH, PRESENTED BY JEDCO
PRESIDENT SHANE PACE - NEIGHBORS COFFEE

JEDCO President Shane Pace presented Mr. Ben Casey of
Neighbors Coffee with the award.

CITIZEN PARTICIPATION

City Clerk Greg Lowe read a letter of gratitude from himself
and his wife to the community, the council, and city staff for
their support during his recent health challenges.

CONSENT AGENDA - ITEMS UNDER CONSENT
AGENDA REQUIRE LITTLE OR NO DELIBERATIONS
BY COUNCIL. APPROVAL OF CONSENT AGENDA
AUTHORIZES THE CITY MANAGER OR HIS
DESIGNEES TO PROCEED WITH CONCLUSION OF
EACH ITEM IN ACCORDANCE WITH STAFF
RECOMMENDATION

Councilwoman Mindy Gellock made A motion to approve
the consent agenda. Second, by Councilwoman Letitia
Horace. All voted "Aye." 4-0

MINUTES APPROVAL - MAY 13, 2025, CITY COUNCIL
MEETING; JUNE 5, 2025, AGENDA WORKSHOP

APPROVE CLOSING M.B DAVIS FROM H.B. JONES TO
HOLLOWAY STREET FOR THE
JUNETEENTH CELEBRATION JUNE 21

AUTHORIZE THE CITY TO ENTER INTO AN
AGREEMENT WITH US BANK TO PROVIDE CUSTODY
SERVICES FOR ITS INVESTMENT TRANSACTIONS

DISCUSS AND CONSIDER POSSIBLE ACTION A
RESOLUTION ADOPTING THE CITY OF
JACKSONVILLE, TEXAS INVESTMENT POLICY AND
INVESTMENT STRATEGIES

City Manager James Hubbard reviewed the changes to the
policy as recommended by Deep Blue Investment Advisors.
Mr. Hubbard explained this policy is adopted on an annual
basis. Mr. Hubbard stated that Deep Blue will visit the
council in August and provide a quarterly report.
Councilwoman Letitia Horace made a motion to approve the
resolution adopting the city investment policy. Second, by
Councilwoman Mindy Gellock. All voted "Aye." 4-0

DISCUSS AND CONSIDER POSSIBLE ACTION THE
PURCHASE OF A NEW POLICE INTERCEPTOR

City Manager James Hubbard informed the council that the
city staff is requesting the purchase of a new police
interceptor for the canine unit. Mr. Hubbard explained that
the existing unit has undergone numerous repairs and now
requires additional maintenance. Mr. Hubbard explained
that this vehicle is planned to be purchased in the upcoming
budget year. However, due to the maintenance issues with the
current vehicle, approval of this item would be moved to the
current budget year. Mr. Hubbard said there is a sufficient

DISCUSS AND CONSIDER POSSIBLE ACTION AN
APPOINTMENT TO THE LAKE ADVISORY BOARD -
COUNCIL APPOINTMENT

ANY ACTION OUT OF EXECUTIVE SESSION IF
NECESSARY

OPEN FORUM FOR MAYOR AND COUNCIL

CITY MANAGER REPORT

ADJOURN

fund balance in the vehicle replacement fund to cover the expense. Councilman Rob Gowin made a motion to approve the purchase with a price not to exceed \$53,430. Second, by Councilwoman Mindy Gellock. All voted "Aye." 4-0

City Manager James Hubbard reviewed the timeline of appointments with the council. Councilwoman Letitia Horace made a motion to appoint Dr. Kenya Etim to the Lake Advisory Board. Second, by Councilwoman Mindy Gellock. All voted "Aye." 4-0

No action was taken.

Councilman Rob Gowin asked about the multiple water well proposal to the west of Cherokee County. City Manager James Hubbard explained that a meeting is scheduled for June 19 to set public hearings on the matter. Councilwoman Letitia Horace invited everyone to the Juneteenth parade and grand re-opening of Lincoln Park on June 21 from 11 am to 1 pm.

City Manager James Hubbard also reminded everyone of the Juneteenth parade and grand reopening of Lincoln Park on the 21st. Mr. Hubbard said Tomato Fest would be held on Saturday, June 14, and the Flag Day celebration would take place the same day at 7 am.

6:25 pm.

Randy Gorham, Mayor
City of Jacksonville

Greg Lowe, City Clerk

**JACKSONVILLE CITY COUNCIL MEETING
THURSDAY, JULY 3, 2025
JACKSONVILLE CITY HALL EXECUTIVE CONFERENCE ROOM
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER	Mayor Randy Gorham, 12:00 pm. Present: Mayor Randy Gorham, Mayor Pro tem Tim McRae, Councilman Rob Gowin, Councilwoman Mindy Gellock, Councilwoman Letitia Horace
INVOCATION	Mayor Randy Gorham
CITIZEN PARTICIPATION	No one came forward.
QUARTERLY POLICE DEPARTMENT REPORT PRESENTED BY POLICE CHIEF STEVEN MARKASKY	Police Chief Steven Markasky presented the report to the council. No action was taken.
REVIEW AND DISCUSS THE AGENDA FOR THE REGULAR COUNCIL MEETING 8TH DAY OF JULY 2025 (SEE ATTACHED PROPOSED AGENDA). NO ACTION TO BE TAKEN – ITEMS MAY BE REMOVED OR ADDED TO THE PROPOSED AGENDA BY THE CITY COUNCIL, CITY MANAGER, CITY ATTORNEY, OR CITY CLERK AS NEEDED ANY TIME BEFORE THE OFFICIAL POSTING OF MEETING AGENDA	City Manager James Hubbard reviewed the proposed agenda with the council. No action was taken on any of the items.
QUESTIONS, COMMENTS, DISCUSSION	City Manager James Hubbard told the council that the TML conference would be Oct 29-31 in Ft. Worth, and registration begins July 29th. Mr. Hubbard told the council they would be receiving their annual cybersecurity training and test in the next few days.
CLOSED EXECUTIVE SESSION CITY HALL CONFERENCE ROOM - PER OPEN MEETINGS ACT-PER TEXAS GOVERNMENT CODE SECTION:	1:04 PM
551.071 CONSULT CITY ATTORNEY - PENDING LITIGATION 6:25-CV-00109 WILDE V. WILLIAMS ET AL	
ANY ACTION OUT OF EXECUTIVE SESSION IF NECESSARY	Reconvene at 1:23 pm. No action was taken.
ADJOURN	1:23 pm Randy Gorham, Mayor City of Jacksonville Greg Lowe, City Clerk



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>7.B.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>Greg Lowe, City Clerk</u>	EXHIBITS:	<u>Jingle Jog 5K Route</u>
ITEM TITLE:	<u>APPROVE THE ANNUAL JINGLE JOG ROUTE DECEMBER 13, 2025</u>		

EXECUTIVE SUMMARY:

Christus Trinity Mother Frances Hospital is holding its 9th annual Jingle Jog. The event will take place on Saturday, December 13, from 7:30 to 11:30 a.m. This item seeks approval of their proposed route. This is NOT a street closure approval, only a route approval. (Please see the attached proposed route map.)

RECOMMENDED ACTION:

Approve the route.

BID AND AWARD:

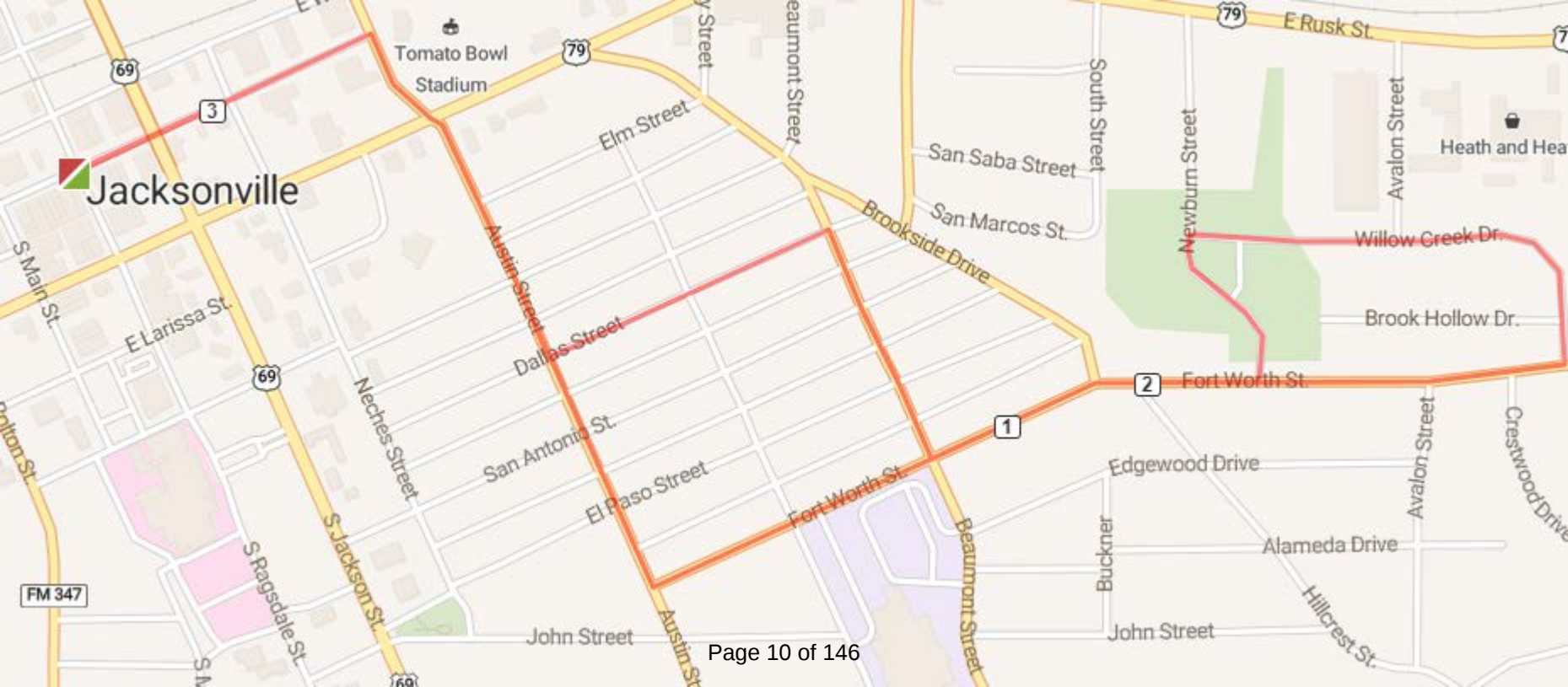
BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>7.C.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>Greg Lowe, City Clerk</u>	EXHIBITS:	<u>Fostering 5K Route</u>
ITEM TITLE:	<u>APPROVE THE "FOSTERING 5K" ROUTE NOVEMBER 1, 2025</u>		

EXECUTIVE SUMMARY:

Fostering Bridges is seeking route approval for a 5k run on Saturday, November 1, 2025, beginning at 9 a.m. Fostering Bridges promotes foster care and supports foster parents and children. This is NOT a street closure; it is just approval of the route.

RECOMMENDED ACTION:

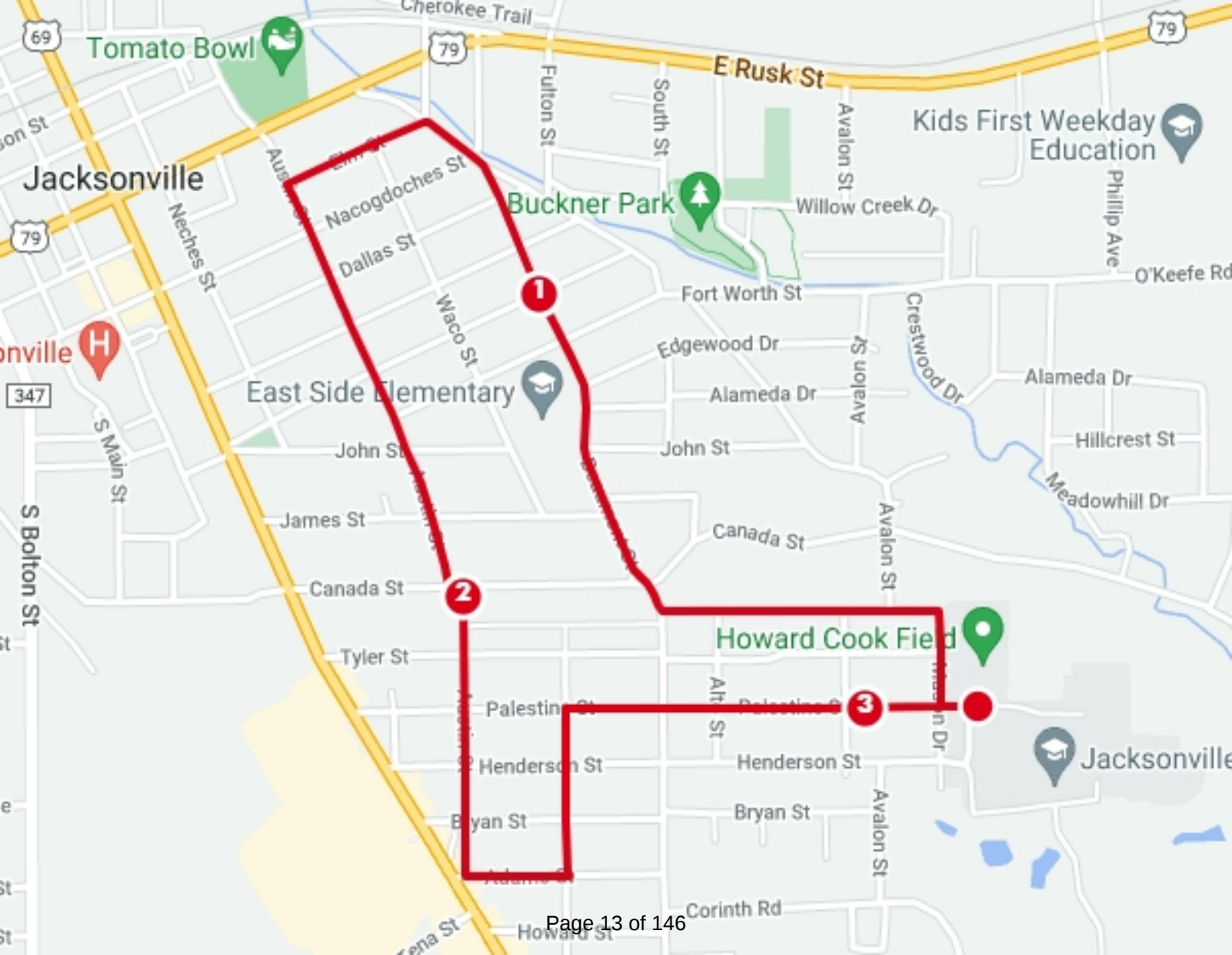
Approve the route.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP				
Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes	☐ 2.1 Code compliance and updates	☐ 3.1 Maintain a well-trained professional workforce	☐ 4.1 Assess the condition of infrastructure	☐ 5.1 Diversify the tax base
1.2 Leverage the talent and input of citizens	☒ 2.2 Parks, recreation, and community building	☒ 3.2 Proactively seek process improvements	☐ 4.2 Strengthen routine maintenance programs	☐ 5.2 Leverage and maximize City facilities
1.3 Transparent and engaging communication	☐ 2.3 Community policing and crime prevention	☐ 3.3 Ensure financial stability and stewardship	☐ 4.3 Adopt a capital improvement program	☐ 5.3 Disasters and emergencies
1.4 Ensure value of services	☐ 2.4 Preserve and revitalize existing neighborhoods	☐ 3.4 Pursue partnerships and grants	☐ 4.4 Protect natural resources	☐ 5.4 Comprehensive community planning
POLICY/GOAL CONSIDERATION:				
LEGAL:				





Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	7/8/2025	ITEM NUMBER:	7.D.
DEPARTMENT:	Administration	PREPARED BY:	Greg Lowe, City Clerk
INITIATED BY:	James Hubbard, CITY MANAGER	EXHIBITS:	FY26-27 Jacksonville ILA Cover Letter, FY26-27 Jacksonville PSAP Interlocal Agreement
ITEM TITLE:	APPROVE AN INTERLOCAL AGREEMENT WITH THE EAST TEXAS COUNCIL OF GOVERNMENTS TO EXTEND 991 SERVICES		

EXECUTIVE SUMMARY:

It's time to renew the Interlocal Agreement for "E9-1-1 Public Safety Answering Point Services". This agreement is updated and renewed every two years to ensure the continued delivery of 9-1-1 emergency calls to your Public Safety Answering Point (PSAP). The last renewal was in August 2023.

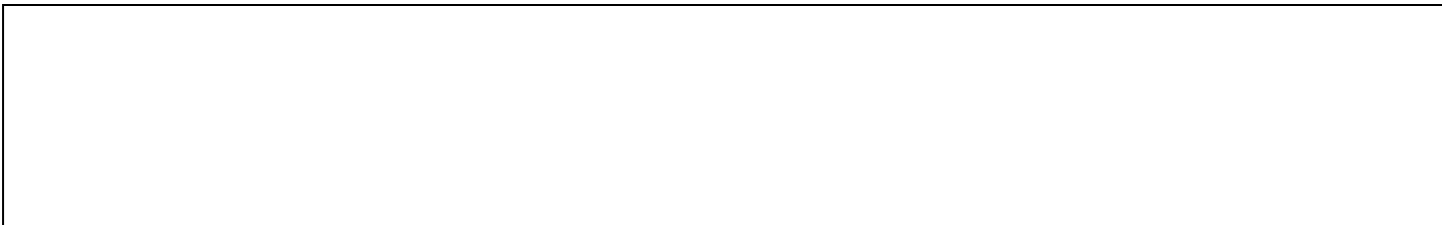
RECOMMENDED ACTION:

Approve the ILA for 911 services with ETCOG.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP				
Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes	2.1 Code compliance and updates	3.1 Maintain a well-trained professional workforce	4.1 Assess the condition of infrastructure	5.1 Diversify the tax base
1.2 Leverage the talent and input of citizens	2.2 Parks, recreation, and community building	3.2 Proactively seek process improvements	4.2 Strengthen routine maintenance programs	5.2 Leverage and maximize City facilities
1.3 Transparent and engaging communication	2.3 Community policing and crime prevention	3.3 Ensure financial stability and stewardship	4.3 Adopt a capital improvement program	5.3 Disasters and emergencies
1.4 Ensure value of services	2.4 Preserve and revitalize existing neighborhoods	3.4 Pursue partnerships and grants	4.4 Protect natural resources	5.4 Comprehensive community planning
POLICY/GOAL CONSIDERATION:				
LEGAL:				



3800 Stone Road
Kilgore, Texas 75662 - 903-218-6400 - Fax 903-983-1440

Serving a Fourteen County Region

June 30, 2025

Mayor Randy Gorham
City of Jacksonville
P. O. BOX 1390
Jacksonville, Texas 75766

Subject: 9-1-1 Services Agreement (FY2026 - FY2027)

Dear Mayor Gorham,

I am pleased to inform you that ETCOG is committed to continuing our support, services, and maintenance at all Public Safety Answering Points (PSAP) within the regional 9-1-1 program.

As mandated by the Commission on State Emergency Communications, we are requesting to enter into an agreement with the City of Jacksonville to ensure the continued delivery of 9-1-1 emergency calls to your PSAP.

To facilitate this, we have attached a contract for signature. Kindly review the following signing instructions:

- **Mayor:** Please sign pages 9 and 10.
- **Chief:** Please sign pages 9, 24, and 25.
- **Communications/PSAP Supervisor:** Please sign pages 24 and 25.

Once all signatures are obtained, kindly email the signed contract to me at **stephanie.heffner@etcog.org**. After receiving it, our Executive Director will sign the document, and we will promptly send you a fully executed copy for your records.

If you have any questions or require clarification, please don't hesitate to contact me at (903) 218-6461. We kindly request that all signed contracts be returned by **August 1, 2025**.

Best regards,

Stephanie Heffner
Director of Public Safety

cc: David A. Cleveland, Executive Director

INTERLOCAL AGREEMENT FOR 9-1-1 PUBLIC SAFETY ANSWERING POINT SERVICES

Article 1: Parties & Purpose

- 1.1 The East Texas Council of Governments (RPC) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Texas Local Government Code, Chapter 391. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region 0600 (Region), and the Commission on State Emergency Communications (Commission) has approved its current Strategic Plan.
- 1.2 City of Jacksonville (Local Government) is a local government that operates a Public Safety Answering Point (PSAP) that assists in implementing the Strategic Plan as approved by the Commission.
- 1.3 The Commission, as authorized by Health and Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.
- 1.4 The Contract for 9-1-1 Services between the Commission and the RPC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to the Commission and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

Article 2: Applicable Law

- 2.1 Applicable law includes but is not limited to federal law and regulations pertaining to the provisioning of 9-1-1 service; Texas Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act; Texas Government Code Chapters 783 (Uniform Grant and Contract Management), including the Texas Grant Management Standards (TxGMS) promulgated thereunder, 791 (Interlocal Cooperation Act), 2054 (Information Resources), and 2260 (Resolution of Certain Contract Claims Against the State); and Texas Local Government Code Chapters 391 (Regional Planning Commissions) and 441, Subchapter J (Preservation and Management of Local Government Records).
- 2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government with written notice of all new or amended policies, procedures or interpretations of Commission rules within a reasonable time after adoption, and in any event at least 10

days prior to the time such policies or procedures are enforceable against the Local Government.

Article 3: Deliverables

3.1 The Local Government agrees to:

3.1.1 Operate and maintain the Jacksonville Police Department PSAP located at 911 S. Bolton Street, Jacksonville, Texas 75766.

3.1.2 Provide 9-1-1 public safety answering service 24 hours per day, seven days per week; and

3.1.3 Cooperate with the RPC in providing and maintaining suitable PSAP space meeting all technical requirements.

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, regarding the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The RPC may maintain ownership, or it may agree to transfer ownership to the Local Government according to established policy.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Ownership and transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing ownership or transference of ownership of any such 9-1-1 equipment in accordance with TxGMS and the Texas Comptroller of Public Accounts. Sample forms are provided as Attachments A and B to this Agreement.

3.2.5 RPC will purchase replacement insurance for equipment solely acquired by ETCOG. Proof of insurance will be provided upon request. Coverage includes Customer Premise Equipment (CPE) and related ancillary equipment used in the delivery of 9-1-1 calls. PSAP recorders and generators are excluded, as they are purchased by the Local Government.

3.2.6 The RPC and/or the Commission shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

3.3 Inventory

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law;

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported by the Local Government to the RPC as soon as possible.

3.4 Security

3.4.1 The Local Government shall limit access to all 9-1-1 equipment and related data only to authorized personnel.

3.4.2 Any suspicious or unusual activity, which may indicate an attempt to breach the integrity of 9-1-1 equipment or systems, shall be reported immediately by Local Government to RPC staff. Any actual, attempted, or suspected misuse of 9 1-1 equipment shall be reported immediately by Local Government to RPC staff.

3.5 Training

3.5.1 The Local Government shall notify the RPC of any new 9-1-1 call takers and schedule for applicable training as soon as possible.

3.6 Cybersecurity Training

3.6.1 Local Government Computer System: RPC and Local Government represents and warrants its compliance with Texas Government Code Section 2054.5191 relating to the cybersecurity training program for local government employees who have access to a local government computer system or database. The Local Government shall verify and report on the completion of a cybersecurity training program certified under Texas Government Code 2054.519 by employees of the Local Government and require periodic audits to ensure compliance with this section.

3.6.2 State Computer System or Database: If RPC or the Local Government personnel have access to any state computer system or database, including a Commission computer system or database, such personnel must annually complete cybersecurity training certified under Texas Government Code Section 2054.519 and verify completion of the training program to the Commission pursuant to and in accordance with Texas Government Code Section 2054.5192.

3.7 Operations

The Local Government shall:

3.7.1 Designate a PSAP supervisor and provide related contact information to the RPC;

- 3.7.2 Monitor and test the 9-1-1 equipment and report any failures or maintenance issues immediately to the appropriate maintenance vendor and/or the RPC;
- 3.7.3 Coordinate with the RPC and local elected officials in the planning for and implementation and operation of all 9-1-1 equipment;
- 3.7.4 Allow 24-hour access to the 9-1-1 equipment for repair and maintenance service, as required;
- 3.7.5 Assist the RPC in conducting inspections of all 9-1-1 equipment at the PSAP as identified by the RPC for quality assurance;
- 3.7.6 Test all Telecommunications Devices for the Deaf (TDD) for proper operation;
- 3.7.7 Log all TDD 9-1-1 calls and equipment testing as required by the Americans with Disabilities Act of 1990;
- 3.7.8 Log all trouble reports and make copies available to the RPC as required by the RPC;
- 3.7.9 Make no changes to 9-1-1 equipment, software or programs without prior written consent from the RPC.

Article 4: Performance Monitoring

- 4.1 The RPC and the Commission reserve the right to perform on-site monitoring of the PSAP(s) for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the Commission for such purposes.

Article 5: Procurement

- 5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded with 9-1-1 Funds.
- 5.2 The RPC shall purchase supplies necessary for performance of the deliverables per this Agreement.
- 5.3 The RPC and Local Government shall require any company that submits a bid or proposal with respect to a contract for goods or services to certify that the company, and, if applicable, any of its holding companies or subsidiaries, is not:

- a. Listed in Section 889 of the 2019 National Defense Authorization Act (NDAA); or
- b. Listed in Section 1260H of the 2021 NDAA; or
- c. Owned by the government of a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4; or
- d. Controlled by any governing or regulatory body located in a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4.

Article 6: Financial

- 6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by Commission grants of appropriated 9-1-1 Funds.
- 6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.
- 6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.
- 6.4 The Local Government shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.
- 6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the Commission for approval.
- 6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

- 7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;
- 7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government, the PSAP, or by any other entity that has performed or will perform services related to this Agreement.

- 7.3 The Commission and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Assignment

- 8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

Article 9: Nondiscrimination and Equal Opportunity

- 9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 10: Dispute Resolution

- 10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.
- 10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with Article 10, until they have exhausted the procedures set out in Article 10.
- 10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.
- 10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.
- 10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.
- 10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 11: Suspension for Unavailability of Funds

- 11.1 In the event that (i) the RPC's approved budget and/or appropriations to the Commission from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 12: Notice to Parties

- 12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.
- 12.2 The RPC's address is:
Attn: Executive Director
3800 Stone Road
Kilgore, Texas 75662
- The Local Government's address is:
Attn: Mayor
City of Jacksonville
P.O. Box 1390
Jacksonville, Texas 75766
- 12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 13: Effective Date and Term

- 13.1 This Agreement is effective as of September 1, 2025, and shall terminate on August 31, 2027.
- 13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

- 13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 14: Force Majeure

- 14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 15: Confidentiality

- 15.1 The parties will comply with the Public Information Act, Texas Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.
- 15.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information related to this Agreement and all data and other information generated or otherwise obtained in its performance.

Article 16: Indemnification

- 16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 17. Historically Underutilized Business Requirements

- 17.1 The Local Government shall comply with requirements of Texas Government Code, Chapter 2161 regarding Historically Underutilized Businesses.

Article 18: Miscellaneous

- 18.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Law.

- 18.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.
- 18.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.
- 18.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.
- 18.5 The following Attachments are part of this Agreement:
- | | |
|--------------|---|
| Attachment A | Ownership Agreement |
| Attachment B | Transfer of Ownership Form |
| Attachment C | Scope of Work |
| Attachment D | PSAP Operations Performance Measures and Monitoring |
| Attachment E | Commission Documents |
- 18.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.
- 18.7 This Agreement is executed in duplicate originals.

East Texas Council of Governments

By: _____

David A. Cleveland
Executive Director

Date: _____

City of Jacksonville

By: _____

Randy Gorham
Mayor

Date: _____

As **Chief** of the City of Jacksonville, I hereby acknowledge and accept the terms of this agreement.

Chief of Police

Date: _____

Attachment A Ownership Agreement

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at Jacksonville Police Department, in Cherokee County, to be the property of the East Texas Council of Governments, hereinafter referred to as "Owner".

Following is an itemized listing of 9-1-1 equipment hereby defined as the property of Owner. Property includes CPE, ancillary equipment, and software necessary for the delivery of 9-1-1 calls.

See Attached equipment inventory list.

East Texas Council of Governments

City of Jacksonville

By: _____
David A. Cleveland
Executive Director

By: _____
Randy Gorham
Mayor

Date: _____

Date: _____

Attachment B

Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between _____(RPC) and _____(Local Government) dated _____, 20__, the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government.

Indicate the appropriate classification:

Transfer _____ Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory Number	Current Assignee:
Description	Location:
Serial Number	Signature:
Acquisition Date	Date:
Acquisition Cost	New Assignee:
Vendor	Location:
Invoice Number	Signature:
Purchase Order Number	Date:
Condition	

Continued.....

Attachment B
Transfer of Ownership Form (continued)

Action Recommended by: _____

Title: _____

Date: _____

Comments: _____

Approved: _____ Yes _____ No

Proceeds, if any: _____

Approved by: _____

Title: _____
Comptroller

Date: _____

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: _____
Executive Director (or other appropriate title of agency head)

Date: _____

Attachment C

Scope of Work

Specific Activities to Be Performed by the Public Safety Answering Point (PSAP)

Administrative Support & Reporting:

- Assist with the preparation and distribution of monthly PSAP performance reports.
- Track and monitor contract deadlines to ensure timely renewals and compliance.

Records Management:

- Organize, maintain, and archive all PSAP Standard Operating Procedures (SOPs).
- Ensure that PSAP documentation (manuals, policies, procedures) is up-to-date and easily accessible.
- Regularly audit records for accuracy and compliance with regulations.

Contingency Planning & Operational Readiness:

- Update and maintain PSAP's Contingency Plan to reflect current operational procedures, technological updates, and staffing levels.
- Conduct periodic reviews of disaster recovery and business continuity plans.
- Ensure that backup systems are regularly tested (e.g., generator).

Geolocation & Response Routing:

- Periodically test and verify accuracy of geolocation and response routing functions.
- Ensure that all location-based services, such as Automatic Location Identification (ALI) and Automatic Number Identification (ANI), are functioning correctly.

Compliance & Regional Coordination:

- Gather and provide ETCOG with any required documentation or data to support regional compliance and reporting efforts.
- Collaborate with neighboring PSAPs to ensure alignment of service standards and reporting.

Attachment D

PSAP Operations Performance Measures and Monitoring

Reports

The RPC may request the Local Government provide specialized reports that do not duplicate information already available from vendors.

Logs

The Local Government shall provide copies of logs and reports to support the RPC in collecting efficiency data related to PSAP operations. These documents include, but are not limited to, the following:

LOG TITLE	DUE
1. 9-1-1 In-House Training Log	At least once per <u>quarter</u>
2. Public Education Materials Distribution Log	At least once per <u>quarter</u>
3. 9-1-1 Equipment Trouble Log	At least once per <u>quarter</u>
4. Certification of TTY/TDD testing	At least once per <u>quarter</u>
5. 9-1-1 Network Testing Log	At least once per <u>quarter</u>
6. Text to 9-1-1 Testing Log	At least once per <u>quarter</u>
7. Generator Testing Log	At least once per <u>quarter</u>
FORM TITLE	DUE
8. ANI/ALI Discrepancy Form	As Needed
9. PSAP Move/Add/Change Policy	As Needed
10. Manual ALI Request Form	Upon submission of contract , pg. 23
11. ETCOG Restriction of Use Form	Upon submission of contract , pg. 24
12. Cybersecurity Training Log	Completed Annually by PSAP staff, pg.3 (3.6)
13. PSAP Monitoring Checklist	Completed Annually by ETCOG & PSAP

Quality Assurance Inspections

RPC personnel will conduct site visits, at least once per year, to evaluate the condition of equipment, efficiency of PSAP operations, and compliance with the Agreement.

Additional quality assurance inspections may be conducted under, but are not limited to, the following circumstances:

- In the event of a 9-1-1 service outage; and
- During the installation and/or replacement of equipment.

Attachment D			
ANI/ALI Discrepancy Form			
PSAP Name _____		Exchange _____	
Call Taker _____			
DISPLAYED INFORMATION			
DATE: _____	TIME: _____	ANI: _____	ESN: _____
NAME: _____			
ADDRESS: _____			
Phone Type (circle one) BUS RES COIN MOBL VOIP OTHER			
REASON FOR CORRECTION			
(check all that apply)			
_____ NO RECORD FOUND		_____ FOREIGN EXCHANGE (FX)	
_____ MISROUTE		ROUTE TO: _____	
_____ ADDRESS INCORRECT		_____ ESN INCORRECT	
CORRECT INFORMATION			
DATE: _____	TIME: _____	ANI: _____	ESN: _____
NAME: _____			
ADDRESS: _____			
Phone Type (circle one) BUS RES COIN MOBL VOIP OTHER			
PSAP SUPERVISOR SIGNATURE: _____ DATE: _____			
REMARKS:			

Attachment D

ETCOG Regional 9-1-1 Program

PSAP Move/ Add/ Change Policy

All PSAPs must notify ETCOG's Director of Public Safety or ETCOG's Public Safety Operations Manager in writing, on department letterhead, signed by the Chief/Sheriff and PSAP Supervisor notifying of any moves, adds, or changes to the 9-1-1 equipment. Notification must be sent at least 90 days prior to request date. The letter must include the following information:

- Type of move, add or change (remodel, moving of a position, move of dispatch, move of PSAP)
- Date requested to move, add, or change
- On Site project manager contact information
- Fund source – how the move is being paid for

PSAP must agree to notify ETCOG's Director of Public Safety and/or ETCOG's Public Safety Operations Manager of all meetings concerning the move, add, or change.

Director of Public Safety – stephanie.heffner@etcog.org

Public Safety Operations Manager – donetta.miller@etcog.org

Any charges that occur during the move, add, or change that have not been approved by ETCOG Program Manager will be billed to PSAP.

Attachment D
ETCOG Regional 9-1-1 Program
Manual ALI Request Form

PSAP Name: Jacksonville Police Department

This letter is to request that the “manual ALI Query” feature be enabled at Jacksonville Police Department.

The 9-1-1 customer premises equipment (CPE) provided by ETCOG has been configured to allow manual queries and is compatible with the manual ALI query protocol of ETCOG and the database provider. **MANUAL ALI QUERY SERVICES WILL ONLY BE USED IN THE HANDLING OF EMERGENCY CALLS.** All manual ALI queries must also be documented using the reason feature.

This PSAP and the Telecommunicators with access to 9-1-1 fully understand and agree to comply with the terms and conditions set forth under which this feature may be provided.

The ETCOG operations staff has access to a statistical report of Manual ALI Query per PSAP. Misuse of the proprietary ALI information may be cause for the termination of this feature for the PSAP.

Please mail, fax, email, or DocuSign this form and return it back to ETCOG no later than **August 1, 2025**, to:

East Texas Council of Governments
Stephanie Heffner, Director of Public Safety
3800 Stone Road
Kilgore, Texas 75662

Via Fax: 903-983-1440 or email at **stephanie.heffner@etcog.org**
Subject: **Interlocal Agreement-Manual ALI Agreement**

Acknowledgement signatures by authorized representatives of contracting 9-1-1 agency:

Chief / Sheriff

Date

Communications Supervisor / Manager

Date

Attachment D
ETCOG 911 Owned and Maintained Equipment
Restriction of Use Form

ETCOG shall establish ownership of all 9-1-1 and ancillary equipment procured with 9-1-1 funds as defined herein and located within the Local Government's jurisdiction. This includes all equipment with an ETCOG inventory sticker and associated accessory equipment. This includes Front room equipment - CPE equipment and workstations, monitors, keyboards, mouse's, printers and 911 phones. Back Room Equipment - UPS, routers, servers and bypass switches.

At no time is third party software or other equipment to be installed, added or plugged into ANY ETCOG equipment on site at the PSAP location. Specifically, the 911 UPS equipment is for the sole purpose of supporting the 911 system and no other equipment should be plugged into the 911 UPS or any outlets dedicated to the 911 UPS. Any electrical changes or configurations for the UPS equipment will be the sole responsibility of ETCOG and no other agency or vendor should work on 911 or UPS equipment. If the Local Governmental jurisdiction does not adhere to this request and failure of the equipment occurs it may be required to reimburse for the repair of the 911 and/or UPS Equipment.

If third party software is found on ETCOG equipment that is connected to the 911 UPS and/or 911 Equipment during an ETCOG monitoring visit, this finding will be referred to the ETCOG Executive Committee as a finding for non-compliance by the local jurisdiction. If Local Jurisdiction refuses to comply and correct the finding, the matter will be submitted to the Commission on State Emergency Communications.

Please acknowledge, by signing below, that the Local Jurisdiction is aware of these restrictions of Use for ETCOG 911 equipment.

Chief/Sheriff

Date

Communications Supervisor/Manager

Date

Attachment D
Cybersecurity Training Log
See page 3, Section 3.6
(Must be Completed Annually)

PSAP Name: _____

Date	Dispatcher Name:	Type of Training	Hours

Attachment D
PSAP Monitoring Checklist
(Must be Completed Annually)

Best Practices Model Monitoring Checklist for ETCOG PSAP's:			
County Name:		Date:	
PSAP Name:		Telephone Number:	
PSAP Contact Person:		RPC 9-1-1 Coordinator:	
Previous Findings:			
1. CPE - Front Room			
CPE: Leased or Owned			
CPE Vendor:			
CPE Maintenance Vendor:			
CPE Description/Model:			
Category	Check if in Compliance	Findings	Comments
Lighting			
Cleanliness			
Ventilation			
Inventory tags			
Inventory Taken			
Secure from general public; accessible to PSAP staff			
Redundant 9-1-1 call taking equipment functioning (PPS 31)			
ANI/ALI display (PPS 31)			
Map display, if applicable			
No unauthorized third-party software/integration (PPS 31)			
Language Line speed dial/direct dial transfer/accessibility (PPS 31)			
Language Line account number & PSAP access code visible			

ATTACHMENT D
PSAP Monitoring Checklist
PAGE 2

Poison Control direct dial transfer (PPS 31)			
Poison Control 10-digit number displayed			
Published PSAP 10-digit emergency telephone number (PPS 31)			
RPC Contact information			
Wireless Phase I E9-1-1 level of service (PPS 31)			
Equipment repair/trouble contact information			
Make busy overflow	To: _____		
Contingency Plan (PPS 31) To: Name of	To: _____		
Network Testing (PPS 31)			
Maintenance trouble/trouble report logs			
Direct dial transfers & labels, if applicable			
9-1-1 ANI/ALI Discrepancy Reports			
TTY test call log (PPS 31)			
Required TTY training offered (PPS 31)			
Stand alone TTY accessible (PPS 31)			
Printer functioning - adequate paper & ribbon, if			

ATTACHMENT D
PSAP Monitoring Checklist
PAGE 3

2. CPE Backroom			
Category	Check Box if in Compliance	Findings	Comments
Redundant network connections functioning			
Cleanliness			
Ventilation			
Lighting			
Secure from general public; accessible to PSAP staff			
Back-up Power/UPS (PPS 31)			
Generator testing			
3. Recorders			
Brand/Model:			
Category	Check Box if in Compliance	Findings	Comments
Accessible			
Verify & list number of channels			
Verify & list number of channels dedicated to 9-1-			
Functioning - each 9-1-1 line being recorded (PPS			
Adequate supply of storage media			
Monitored By:		PSAP Contact:	
Date:		Date:	

Attachment E

Commission Documents

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. Commission Legislation: https://www.csec.texas.gov/s/statutes?language=en_US
2. Commission Rules: https://www.csec.texas.gov/s/rules?language=en_US
3. Commission Program Policy Statements:
https://www.csec.texas.gov/s/program-policy-statements?language=en_US



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>9.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>Chris Silvey, BUILDING INSPECTOR</u>	EXHIBITS:	<u>Agenda Packet 6.24.25</u>
ITEM TITLE:	<u>(A) PUBLIC HEARING - HEAR AND RECEIVE INPUT REGARDING A SPECIAL USE PERMIT TO ALLOW FOR A MOBILE VETERINARY AND ANIMAL HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN ADDITION, 1707 E RUSK ST, CITY OF JACKSONVILLE. (B) DISCUSS AND CONSIDER POSSIBLE ACTION, AN ORDINANCE GRANTING THE REQUESTED SPECIAL USE PERMIT</u>		

EXECUTIVE SUMMARY:

On July 11, 2023, the council approved a special use permit to change 1707 E. Rusk from "G" commercial to "G" commercial special use permit, allowing for a mobile veterinary and animal hospital. One of the conditions of the special use permit was that the applicant, DeHart Vet Services, would apply for a building permit within 24 months. The period for obtaining the building permit is up in July. The applicant is again requesting a special use permit to facilitate mobile services and the eventual construction of a veterinary hospital.

The planning & zoning board met on June 26, 2025, to consider the application and hold a public hearing. The board voted unanimously to grant the special use permit.

The council may once again choose to put a time limit on obtaining a building permit, or may not include such a condition.

RECOMMENDED ACTION:

Staff & P&Z recommend approval of an ordinance granting a special use permit.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:

LEGAL:

The council considers all zoning changes.

**JACKSONVILLE PLANNING AND ZONING BOARD MEETING
TUESDAY, JUNE 24, 2025
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
12:00 PM**

Meeting Items

CALL TO ORDER

Mrs. Stahelin called the meeting to order at 12:00 PM

MINUTE APPROVAL

Mr. Franklin made a motion to approve the minutes from April 15, 2025 as written. Mrs. Pavletich seconded the motion. Mrs. Stahelin called for a vote. Mrs. Franklin and Mrs. Pavletich voted to accept the minutes.

PUBLIC HEARING: REVIEW AND CONSIDER APPROVAL OF AN APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW FOR A MOBILE VETERINARY AND ANIMAL HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN ADDITION, 1707 E RUSK ST, CITY OF JACKSONVILLE.

Mr. Silvey explained to the board in detail the item on the agenda. Mr. Silvey stated that the applicant, Sharon Marsh, with Dehart Veterinary Services, is applying for a Special Use Permit. Mr. Silvey stated that in G-Commercial zoning, all animal hospitals/veterinarian services require a Special Use Permit. Mr. Silvey stated she meets all the setbacks and requirements to allow for a mobile service through our Itinerant Vendor ordinance. Mr. Silvey noted that she was previously approved for a SUP and had a two-year timeframe to obtain a building permit, but due to circumstances, she has been unable to do so. There have been no calls or complaints in the years she has been located at 1707 E Rusk St. Mrs. Stahelin opened the meeting up to anyone in opposition; no one was present. Mrs. Stahelin closed that portion of the meeting. Mrs. Stahelin opened the meeting up to those in favor. Cynthia Youngblood, a representative for Dehart, was present and in favor of the request. Mrs. Stahelin closed that portion of the meeting. Mrs. Stahelin opened the board up for discussion. Mrs. Pavletich stated it is a wonderful asset to the community and is needed. Mrs. Stahelin closed that portion of the meeting and called for a motion. Mr. Franklin made a motion to approve the request as presented for the Special Use Permit. Mrs. Pavletich seconded the motion. All members voted yes.

CITIZEN PARTICIPATION

QUESTIONS, COMMENTS, DISCUSSION

ADJOURN

Mrs. Stahelin adjourned the meeting at 12:05 PM.



THE CITY OF JACKSONVILLE

**PLANNING AND ZONING BOARD MEETING
JACKSONVILLE CITY HALL COUNCIL CHAMBERS
315 S. RAGSDALE
TUESDAY, JUNE 24, 2025
12:00 PM**

**ELAINE MCDONALD
BECKY PAVLETICH
BRENDA STAHELIN
ANDY CALCOTE
RATMOND FRANKLIN**

- 1. CALL TO ORDER**
- 2. MINUTE APPROVAL**
- 3. PUBLIC HEARING: REVIEW AND CONSIDER APPROVAL OF AN APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW FOR A MOBILE VETERINARY AND ANIMAL HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN ADDITION, 1707 E RUSK ST, CITY OF JACKSONVILLE.**
- 4. CITIZEN PARTICIPATION**
- 5. QUESTIONS, COMMENTS, DISCUSSION**
- 6. ADJOURN**

Posted this the 20th day of June 2025.

5:00 PM

CERTIFICATION

I certify that this notice was posted at City Hall for public viewing on the date and time designated above.

Greg Lowe, City Clerk

All items on the agenda are for possible discussion and action. The Jacksonville City Council or this board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorneys); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about gifts and donations); 551.074 (Personnel Matters); 551.076(Deliberations about security devices); and 551.087(Deliberations regarding economic development negotiations). The City of Jacksonville is committed to compliance with the American with Disabilities Act (ADA). Reasonable accommodation and equal access to communications will be provided for those who provide notice to the City Clerk at (903)339-3306 at least 48 hours in advance.



CITY OF JACKSONVILLE, TX

1220 S Bolton St.
Jacksonville, Texas 75766
(903) 586-3510
www.jacksonvilletx.org

Zoning Application

Applicant Information:

Name/Entity:	Phone Number:	Email Address:	
Dehart Veterinary Services	903-590-7722		
Address:	City:	State:	Zip Code:
1707 E Rusk	Jacksonville	TX	75766

Property Owner Information:

(Complete if Different than Applicant; if different, *Authorized Agent Form* is required)

Name/Entity:	Phone Number:	Email Address:	
Sharon Marsh			
Address:	City:	State:	Zip Code:
903-590-7722			

Property Information:

Lot:	Block:	Addition:	Plat Page No. (If Applicable):
1		Rickey Brown Add	
Address:	City:	State:	Zip Code:
1707 E Rusk	Jacksonville	TX	75766
Area (Acreage):	Present Zoning Classification:	Requested Zoning Classification:	
4.47	SUP for Vet. and Vendor	Continue the same SUP	

Supporting Information (A site plane may be needed):

--

Type of Zone Change Requested:

- ☐ General Zone Change (See fee ordinance for the current non-refundable fee)
- ☒ Special Use Permit (See fee ordinance for the current non-refundable fee)
- ☐ Temporary Use Permit (See fee ordinance for the current non-refundable fee)

I have searched all applicable records, and, to my best knowledge and belief, there are not restriction covenants that apply to the property as described in Part 1 (B) which would be in conflict with this rezoning Request

Signature:	Date:
Sharon Marsh	6-04-25

Revised May 2025



CITY OF JACKSONVILLE, TX

1220 S Bolton St.
Jacksonville, Texas 75766
(903) 586-3510
www.jacksonvilletx.org

Itinerant Vendor's Permit Application

Business Name:	Primary Contact Name:	State Sales Tax ID Number:
Dehart Vet Services	Sharon Marsh	352-327-2400

Phone (Cell Phone Preferred):	Email Address:
3523272400	Shrnmarsh922@gmail.com

Business Address:	City:	State:	Zip Code:
570 CR 4408	Reklaw	TX	75784

Temporary Location or Door-to-Door? **Distance from nearest State maintained ROW:**

☒ Temporary Location	☐ Door-to-Door	500 feet
---	------------------------------------	----------

Proposed Sale Location Address:	City:	State:	Zip Code:
1707 E Rusk St	Jacksonville	TX	75766

Sale Location Owner Name:	Owner Phone Number:	Current Zoning of Location:
Sharon Marsh	352-327-2400	Commercial

Please state the nature of all goods, wares, or merchandise to be sold:

Spay/.neuter surgery and pet wellness services and products

Goods to be sold from:

☒ A Vehicle	☐ A Temporary Structure	☐ A Permanent Structure
--	---	---

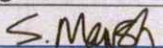
Will you display merchandise outside?

☒ Yes	☐ No
--------------------------------------	--------------------------

Name and Information for each employee/salesperson (Door-To-Door Only):

Name:	Telephone Number:	Drivers License Attachment:
		Please Attach Drivers License
		Please Attach Drivers License
		Please Attach Drivers License
		Please Attach Drivers License
		Please Attach Drivers License

Please note, the permit fee is \$100 and may be paid through our website at JacksonvilleTX.org/payments or a check delivered to our offices. All permits must be picked up in person at our office located at 1220 South Bolton St., Jacksonville, Texas 75766.

Signature:	Date:	Applicant's Drivers License:
 Sharon Marsh (Jun 4, 2025 09:44 CDT)	Sharon Marsh	 Please Attach Drivers License

Revised March 2022



THE CITY OF JACKSONVILLE

June 3, 2025
Ms. Marsh
1707 E Rusk St.
Jacksonville, Tx 75766

Subject: Compliance with Specific Use Permit Conditions

Dear Ms. Marsh

On July 11, 2023, the City Council of the City of Jacksonville approved a Specific Use Permit (SUP) authorizing the operation of a mobile veterinary clinic at the following location: 1707 E Rusk St.

As a condition of this approval, a building permit for the construction of a permanent structure was required to be submitted and approved no later than **July 11, 2025**. To date, our records indicate that no such permit has been submitted to the Planning and Zoning Department.

Please be advised that the SUP is scheduled to expire on **July 11, 2025**, unless the required building permit is submitted by that date. Failure to comply will constitute a violation of the City of Jacksonville's Zoning Ordinance and may result in an order to cease operations at the subject location.

To resolve this matter, you may pursue one of the following options:

1. **Submit an application to request a new Specific Use Permit** for the continued operation of the temporary mobile veterinary clinic. Please note this process requires review and approval by both the Planning and Zoning Commission and the City Council.
2. **Submit a building permit application** for the construction of a permanent facility to house your operations, as originally required by the SUP.

If you have any questions or require assistance with the application or permitting process, please do not hesitate to contact me. Our staff is available to guide you through the appropriate steps to ensure compliance.

Sincerely,

Chris Silvey
Building Official
1220 South Bolton
Jacksonville, Tx 75766
(903) 586-3510 Office
(903) 339-3403 Direct Number

Dehart Vet Service SUP

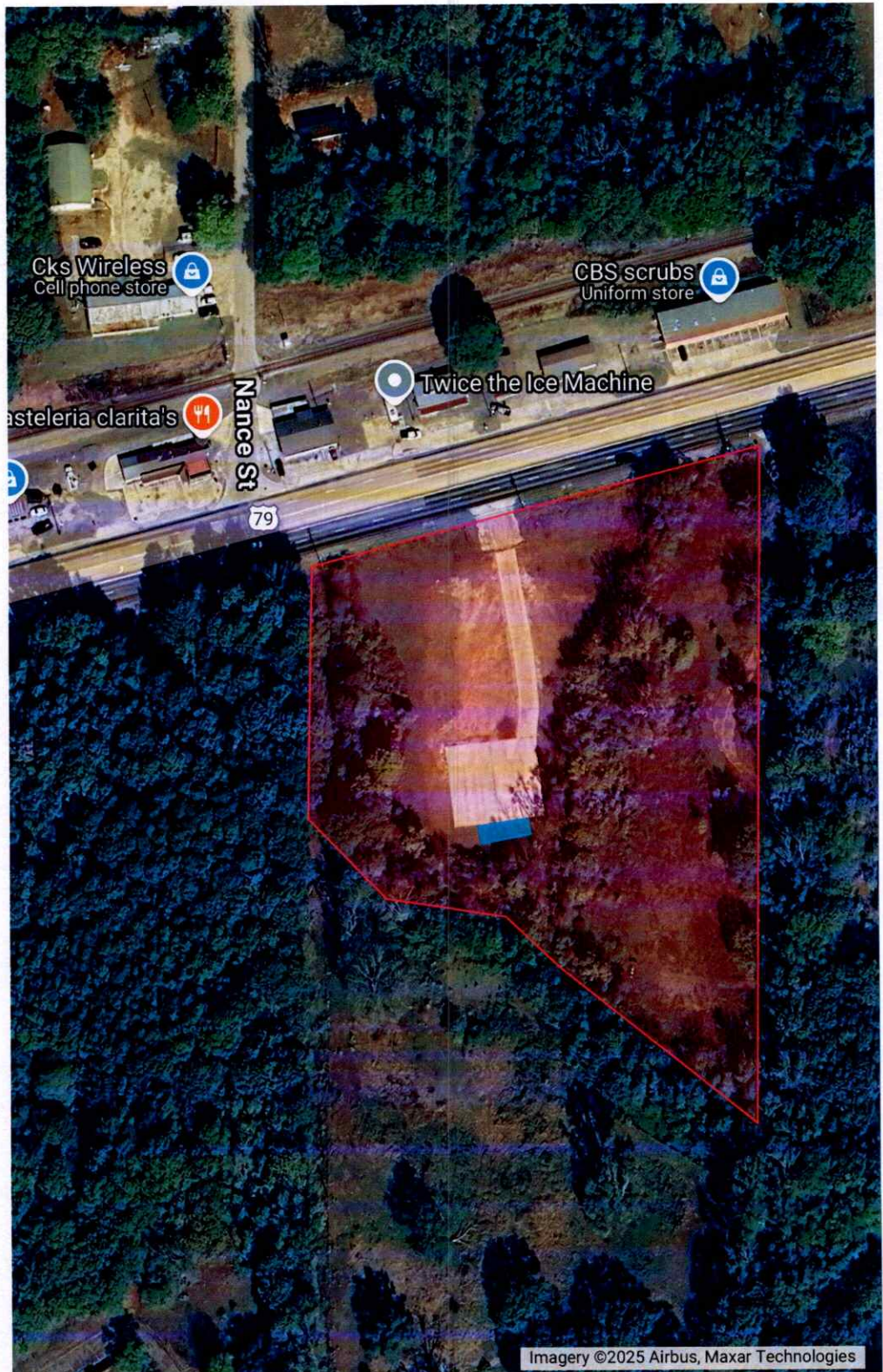
Site Plan 1707 E Rusk St.



Dehart Pprerty



Mobile Vet Trailer



ORDINANCE NO. 1658

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF JACKSONVILLE, TEXAS TO REZONE FROM ZONE "G"-COMMERCIAL TO "G"-SPECIAL USE PERMIT, LOT 1 OF THE RICKEY L. BROWN ADDITION, CITY OF JACKSONVILLE, TEXAS; "DEHART VETERINARY SERVICES", APPLICANT.

WHEREAS, the City Council of the City of Jacksonville, Texas desires to rezone from Zone "G"-Commercial, to "G"- Special Use Permit, Lot 1 of the Rickey L. Brown Addition City of Jacksonville, Texas, "Dehart Veterinary Services", Applicant.

WHEREAS, all notices and public hearings required in connection with the Zoning Amendment contained herein have been duly given and held in compliance with the Zoning Ordinance of the City of Jacksonville and State Law; and

WHEREAS, the Planning and Zoning Commission of the City of Jacksonville, Texas had heretofore received an application for that purpose and referred the same to the City Council with a favorable recommendation and report of said Zoning Commission; and

WHEREAS, the change of zoning classification hereinafter adopted for the subject property will promote the public health, peace, safety, and welfare and is consistent with the comprehensive plan of the City of Jacksonville, Texas.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS AS FOLLOWS:

SECTION 1. That from and after the effective date of this ordinance, Lot 1 of the Rickey L. Brown Addition, City of Jacksonville, Texas is hereby rezoned from Zone "G"- Commercial, to "G"- Special Use Permit with special conditions as follows:

1. Applicant will apply for a building permit within 24 months of the granting of the special use permit.

SECTION 2. That the City Council of the City of Jacksonville, Texas hereby determines that the proposed Special Use Permit for Residential unit incidental to primary permitted use will not:

- A. Substantially increase traffic hazards or congestion
- B. Substantially increase fire hazards
- C. Adversely affect the character of the neighborhood
- D. Adversely affect the general welfare of the community
- E. Overtax the public utilities

SECTION 3. It being deemed by the City Council that this ordinance will promote and preserve the public health, peace, safety and welfare, this ordinance shall become effective immediately after its passage, approval and publication according to law.

SECTION 4. Severability. It is the intention of the City Council of the City of Jacksonville that if any phrase, sentence, section or paragraph of this ordinance be declared unconstitutional or otherwise invalid by final judgement by a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase.

SECTION 5. Compliance. A notice was posted and this ordinance was passed accordance with the Texas Open Meetings Act.

SECTION 6. Effectiveness. The City Council by the City Jacksonville, Texas declares that this ordinance goes into effect after its passage, approval and publication according to law.

PASSED AND ADOPTED THIS THE 11th DAY OF JULY 2023.

ATTEST:
CITY CLERK


GREG LOWE


MAYOR

RANDY GORHAM



THE CITY OF JACKSONVILLE

CITY OF JACKSONVILLE PLANNING & ZONING COMMISSION NOTICE OF MEETING TUESDAY, JUNE, 24 2025, AT 12:00 P.M. CITY HALL, 315 S. RAGSDALE STREET, JACKSONVILLE, TEXAS 75766.

The Planning & Zoning Commission will hold a meeting for the following requests:

PUBLIC HEARING: REVIEW AND CONSIDER APPROVAL OF AN APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW FOR A MOBILE VETERINARY AND ANIMAL HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN ADDITION, 1707 E RUSK ST, CITY OF JACKSONVILLE.

This item is currently scheduled to appear before the City Council on TUESDAY, JULY 8, 2025, at 6:00 P.M. in the Council Chambers of City Hall, 315 S. Ragsdale Street, Jacksonville, Texas, 75766.

SEI EDS

Public Notice

OF A ORDER OF SALE

by the Clerk of said Court on said
off of said County, I
on the Tuesday in July, 2025,
se of said County, in the City
ing at 10:00 AM, and will
In said suit(s) in and to the
g and being situated in the County

	Adjudged Value
ood Division, a Texas described in Public Records of Real Estate Taxes	\$3,310.00
Hybrid Division, a Texas described in the Public Records of Real Estate Taxes	\$11,860.00
Hybrid Division, a Texas described in the Public Records of Real Estate Taxes	\$17,280.00
Subdivision, Unit 6, a Texas described in Public Records of Cherokee County (Judgment Taxes)	\$12,150.00
Wood Addition County, Texas, as 200 Official Records of (Taxes)	\$2,990.00
TR4	
Wood Addition County, Texas, as 200 Official Records of (Taxes)	\$3,330.00
TR4	
Wood Addition County, Texas, as 200 Official Records of (Taxes)	\$3,360.00
TR3 & TR4	
Wood Addition County, Texas, as 200 Official Records of (Taxes)	\$2,940.00
TR4	
Wood Addition County, Texas, as 200 Official Records of (Taxes)	\$4,320.00
TR7 TOGETHER	

Public Notice

Public Notice

PUBLIC NOTICE

THE CITY OF JACKSONVILLE

CITY OF JACKSONVILLE PLANNING & ZONING
COMMISSION NOTICE OF MEETING TUESDAY, JUNE, 24
2025, AT 12:00 P.M. CITY HALL, 315 S. RAGSDALE STREET,
JACKSONVILLE, TEXAS 75766.

The Planning & Zoning Commission will hold a meeting for the
following requests:

**PUBLIC HEARING: REVIEW AND CONSIDER APPROVAL
OF AN APPLICATION FOR A SPECIAL USE PERMIT TO
ALLOW FOR A MOBILE VETERINARY AND ANIMAL
HOSPITAL LOCATED AT LOT 1 OF THE RICKY L BROWN
ADDITION, 1707 E RUSK ST. CITY OF JACKSONVILLE.**

This item is currently scheduled to appear before the City
Council on TUESDAY, JULY 8, 2025, at 6:00 P.M. in the Council
Chambers of City Hall, 315 S. Ragsdale Street, Jacksonville,
Texas, 75766.

Receive a Powerful Law with Derrance
Warrant on June 1, 2025

Call now to receive your FREE Author's Guide
844-647-1401
or www.derranceinfo.com/heardman

DERRANCE

SAVE \$350 when you...
your patio...
Satter
America's #1 Award

- Instant shade—at the touch of a button.
- Enjoy more quality time with family and friends.
- Up to 10-Year Limited Warranty.

Call 1-844-997-3014 now to
SAVE \$350 TODAY!

Apply for financing!

Be prepared before the...
**It's not just
a game.**

CLARK ROBERT LEE & RICKI S
1009 S JACKSON ST STE 100
JACKSONVILLE TX 75766

CKS MANAGEMENT INC
101 NANCE ST
JACKSONVILLE, TX 75766

CKS MANAGEMENT INC
1751 JAY ELL DR
RICHARDSON ,TX 75081

GARDENDALE REALTY LLC
111 CLIFTON AVE
LAKEWOOD, NJ 08701

TRAWICK DAVID W II AND MELISSA ANN
P O BOX 1774

TRAWICK DAVID W II AND MELISSA ANN
1207 MYRTLE DR

MUNOZ ANTONIO & MARTHA
308 CR 1704
RUSK ,TX 75785

MUNOZ ANTONIO & MARTHA
1612 E RUSK ST
JACKSONVILLE ,TX 75766

MUNOZ,ANTONIO
3023 FM 347 N
RUSK ,TX 75785

SANDOVAL,LOURDES
1505 ALAMEDA DR
JACKSONVILLE TX 75766

SANDOVAL,LOURDES
1702 E RUSK ST
JACKSONVILLE TX 75766

PALAREA OSCAR RODOLFO AND
719 ADAMS ST
JACKSONVILLE TX 75766

MCCORMACK,MELISSA
1710 E RUSK ST
JACKSONVILLE TX 75766

MCCORMACK,MELISSA
1291 COUNTY ROAD 2011
NACOGDOCHES ,TX 75965

CLARK ROBERT LEE & RICKI S
1009 S JACKSON ST STE 100
JACKSONVILLE TX 75766

CLARK ROBERT LEE & RICKI S
1009 S JACKSON ST STE 100
JACKSONVILLE TX 75766

POSADA,JOSE
1306 BEAUMONT ST
JACKSONVILLE TX 75766

FIRST BAPTIST CHURCH JACKSONVILLE
TEX
210 PHILIP ST
JACKSONVILLE TX 75766

SHARON MARSH AND RICHARD ALLEN
MARSH
570 CR 4408
REKLAW, TX 75784

SHARON MARSH AND RICHARD ALLEN
MARSH
1707 E RUSK ST
JACKSONVILLE, TX 75766

BAKER,SAMUEL D
1113 MYRTLE DR
JACKSONVILLE TX 75766

PALAREA OSCAR RODOLFO AND
1702 RUSK E

TAYLOR O W AND MARY LOU
1291 CR 2011
NACOGDOCHES, TX 75965

JOHNSON,KALI A
1719 E RUSK ST
JACKSONVILLE ,TX 75766

SANTAMARIA,SOCRATES
607 MADISON ST
JACKSONVILLE ,TX 75766

POSADA,JOSE
1306 BEAUMONT ST
JACKSONVILLE ,TX 75766

JOHNSON,KALI A
1719 E RUSK ST
JACKSONVILLE ,TX 75766

Property Address	Zip Code	Owner Name	Mailing Street	Mailing City,State,Zip Code
	75766	CLARK ROBERT LEE & RICKI S	1009 S JACKSON ST STE 100	JACKSONVILLE, TX 75766
101 NANCE ST	75766	CKS MANAGEMENT INC	1751 JAY ELL DR	RICHARDSON ,TX 75081
1109 MYRTLE DR	75766	BAKER SAMUEL	1113 MYRTLE DRIVE	JACKSONVILLE, TX 75766
1113 MYRTLE DR	75766	BAKER,SAMUEL D	1113 MYRTLE DR	JACKSONVILLE ,TX 75766
1207 MYRTLE DR	75766	TRAWICK DAVID W II AND MELISSA ANN	P O BOX 1774	JACKSONVILLE, TX 75766
1612 E RUSK	75766	MUNOZ ANTONIO & MARTHA	308 CR 1704	RUSK, TX 75785
1612 E RUSK ST	75766	MUNOZ,ANTONIO	3023 FM 347 N	RUSK ,TX 75785
1702 E RUSK ST	75766	SANDOVAL,LOURDES	1505 ALAMEDA DR	JACKSONVILLE ,TX 75766
1702 RUSK E	75766	PALAREA OSCAR RODOLFO ANI	719 ADAMS ST	JACKSONVILLE, TX 75766
1706-16 E RUSK	75766	TAYLOR O W AND MARY LOU	1291 CR 2011	NACOGDOCHES, TX 75965
1719 E RUSK ST	75766	JOHNSON,KALI A	1719 E RUSK ST	JACKSONVILLE ,TX 75766
MYRTLE DR	75766	SANTAMARIA,SOCRATES	607 MADISON ST	JACKSONVILLE ,TX 75766
NO ADDRESS ASSIGNED	75766	CLARK ROBERT LEE & RICKI S	1009 S JACKSON ST STE 100	JACKSONVILLE TX 75766
NO ADDRESS ASSIGNED	75766	BAKER SAMUEL	1113 MYRTLE DRIVE	JACKSONVILLE TX 75766
RUSK E	75766	FIRST BAPTIST CHURCH	210 PHILIP ST	JACKSONVILLE ,TX 75766
RUSK E	75766	FIRST BAPTIST CHURCH	210 PHILIP ST	JACKSONVILLE ,TX 75766
RUSK E	75766	POSADA,JOSE	1306 BEAUMONT ST	JACKSONVILLE ,TX 75766
RUSK E JACKSONVILLE	75766	FIRST BAPTIST CHURCH	210 PHILIP STREET	JACKSONVILLE, TX 75766



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>10.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>Resolution opposing application for permits to drill water wells</u>
ITEM TITLE:	<u>DISCUSS AND CONSIDER POSSIBLE ACTION A RESOLUTION REGARDING GROUNDWATER WITHDRAWAL APPLICATIONS BY REDTOWN RANCH HOLDINGS, LLC AND PINE BLISS, LLC</u>		

EXECUTIVE SUMMARY:

The Neches and Trinity Valleys Groundwater Conservation District has received applications for permits to drill 22 water wells in Henderson County and 21 water wells in Anderson County, with additional wells being drilled outside the TVGCD's jurisdiction. The permit applications for the 43 wells request a total of over 15,000,000,000 gallons of water annually to be pumped from the Carrizo-Wilcox Aquifer.

On June 19, 2025, TVGCD held a public hearing to receive feedback from the public regarding the proposed water wells. During the meeting, the board voted to contract with the state Office of Administrative Hearings to hold evidentiary hearings. No permits have been granted at this time.

The Carrizo-Wilcox Aquifer is a major aquifer that extends from the Louisiana border to the Mexico border in a broad band adjacent to and northwest of the Gulf Coast Aquifer. It consists of the Hooper, Simsboro, and Calvert Bluff formations of the Wilcox Group and the overlying Carrizo Formation of the Claiborne Group. The aquifer is primarily composed of sand locally interbedded with gravel, silt, clay, and lignite.

Irrigation pumping accounts for slightly more than half the water pumped, and pumping for municipal supply accounts for another 40 percent. Water levels have declined in the Winter Garden area because of irrigation pumping and in the northeastern part of the aquifer because of municipal pumping.

RECOMMENDED ACTION:

Approve a resolution in opposition to issuing the requested permits.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP				
Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐
POLICY/GOAL CONSIDERATION:				
LEGAL:				

RESOLUTION NO. 07-2024-01

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS (“CITY”), OPPOSING APPLICATION FOR PERMITS TO DRILL WATER WELLS FILED BY PINE BLISS, LLC AND REDTOWN RANCH HOLDINGS, LLC; AND PROVIDING FOR REPLEASER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, it is the intent of the City Council to promote the public health and welfare;
and

WHEREAS, the City Council is an elected legislative and deliberative public body, serving the citizens of the City of Jacksonville, Texas; and

WHEREAS, having a clean and abundant supply of water is critical to the public health and welfare of the citizens and businesses of Jacksonville; and

WHEREAS, Redtown Ranch Holdings, LLC and Pine Bliss, LLC have applied to the Neches & Trinity Valleys Groundwater Conservation District for permits to drill a large number of high-capacity groundwater wells in Anderson County and Houston County; and

WHEREAS, the proposed wells would reportedly authorize the extraction of over 10 billion gallons of water per year from the Carrizo-Wilcox Aquifer which also supplies water to the City of Jacksonville; and

WHEREAS, such large-scale extraction of water creates a serious risk to the City of Jacksonville’s water supply, potentially including lower water pressure, reduced yield and potential depletion of the water source; and

WHEREAS, a growing number of local governments and elected state representatives have expressed their strong opposition to these applications for permits to drill high-capacity groundwater wells, including our state senator and Jacksonville resident, Robert Nichols (a copy of whose letter of opposition is labeled Exhibit “A” and attached hereto; and

WHEREAS, the City Council desires to join the chorus of opposition to these applications for permits.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS that the City Council does hereby adopt the following Resolution of opposition to the pending permit application submitted by Redtown Ranch Holdings, LLC and Pine Bliss, LLC to authorize the drilling of high-capacity groundwater wells for the extraction of water from the Carrizo-Wilcox aquifer before the Neches & Trinity Valleys Groundwater Conservation District, to-wit:

1. The City of Jacksonville joins with Senator Robert Nichols, Representatives Trent Ashby and Cody Harris, and various cities and counties in our region to urge the board of directors of the Neches & Trinity Valleys Groundwater Conservation District to deny the application for permits filed by Redtown Ranch Holdings, LLC and/or Pine Bliss, LLC for drilling high-capacity water wells as sought in their application; and
2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed; and
3. Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which, by operation of law shall be inapplicable, shall be deemed omitted or reformed to comply with the law, but the rest and remainder of this Resolution shall remain in full force and effect; and
4. That this Resolution shall become effective from and after its passage.

PASSED AND APPROVED this 8th day of July, 2025.

Randy Gorham, Mayor

ATTEST:

Greg Lowe, City Clerk

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney

EXHIBIT "A"

CAPITOL OFFICE
P.O. Box 12068
Austin, Texas 78711
(512) 463-0103
Fax: (512) 463-1526



ROBERT L. NICHOLS
STATE SENATOR

COMMITTEES
Transportation, Chair
Business & Commerce
Finance
Local Government

June 6, 2025

The Neches & Trinity Valleys Groundwater Conservation District
501 Devereaux St., Suite 201
Jacksonville, TX 75766

RE: Redtown Ranch Holdings LLC Application for Permits to Drill Wells

Dear Members of the Board:

I write to you regarding the pending permit application submitted by Redtown Ranch Holdings LLC authorizing the drilling of 21 high-capacity groundwater wells in Anderson County. After discussing this matter with Representatives Trent Ashby and Cody Harris, I join them in voicing concern about the scale of this project and the serious consequences it could have for the long-term stability of East Texas water supplies.

The proposed wells would reportedly authorize the extraction of over 10 billion gallons of water annually from the Carrizo-Wilcox Aquifer. Further, 11 additional proposed wells in neighboring Houston County, outside of the District's jurisdiction, could raise the total volume to 15 billion gallons annually. This is a staggering figure, especially considering that none of the water appears to be designated for use by the communities from which it would be drawn.

This kind of large-scale withdrawal poses serious risks to existing water users, particularly rural landowners, farmers, and municipalities who rely on stable aquifer conditions to support homes, crops, and livestock. In areas like Crockett, which is actively investing in long-term water infrastructure, nearby high-volume production could lower pressure, reduce yield, and force emergency reliance on already burdened public systems.

I respectfully urge the Board to carefully consider the cumulative impact of this application and to prioritize the long-term sustainability and equitable use of our region's groundwater resources. Denying this permit would be consistent with the District's responsibility to prevent waste and ensure the conservation of groundwater for all stakeholders.

Thank you for your attention to this matter and for your continued commitment to responsible groundwater management.

Sincerely,

A handwritten signature in black ink that reads "Robert Nichols".

Robert L. Nichols
State Senator, District 3

Senate District 3
E-mail: Robert.Nichols@senate.texas.gov



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>11.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>Dkt58306-Oncor SOI-2025-Resolution-Suspension-1-AIS-FINAL-062725, Dkt58306-Oncor SOI-2025-Resolution-Suspension-2-RESOLUTION-FINAL-062725</u>
ITEM TITLE:	<u>DISCUSS AND CONSIDER POSSIBLE ACTION A RESOLUTION SUSPENDING ONCOR'S REQUESTED RATE INCREASE FOR 90 DAYS FROM THE PROPOSED EFFECTIVE DATE OF JULY 31, 2025</u>		

EXECUTIVE SUMMARY:

On or about June 26, 2025, Oncor Electric Delivery Company LLC (“Oncor” or “Company”) filed a Statement of Intent to increase its revenues by approximately \$833.6 million, which equates to a net increase of approximately 13.0% in Oncor’s overall revenue.

Oncor proposes to implement its proposed increase in rates effective July 31, 2025. For a Residential customer using 1,000 kWh per month, their bill would increase by about \$7.00 per month.

The City must take action on Oncor’s application by no later than July 31, 2025. Failure to take action by July 31, 2025, will result in Oncor’s proposed rates being deemed approved by operation of law.

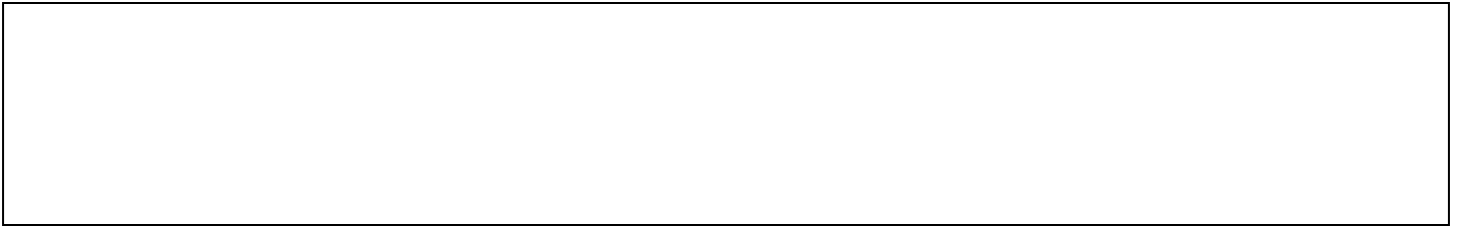
RECOMMENDED ACTION:

Approve the resolution delaying Oncor's proposed rate increase 90 days.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The City must take action no later than July 31, 2025. If the City does not take action by July 31, 2025, Oncor's proposed rates will be deemed approved by operation of law, subject to the City's right to hold a hearing to address Oncor's rate application

AGENDA INFORMATION SHEET
ITEM NO. _____

**APPLICATION FOR AUTHORITY TO INCREASE RATES
SUBMITTED BY ONCOR ELECTRIC DELIVERY COMPANY LLC ON
ABOUT JUNE 26, 2025**

BACKGROUND

On or about June 26, 2025, Oncor Electric Delivery Company LLC (“Oncor” or “Company”) filed a Statement of Intent to increase its revenues by approximately \$833.6 million, which equates to a net increase of approximately 13.0% in Oncor’s overall revenue. Oncor proposes to implement its proposed increase in rates effective July 31, 2025. For a Residential customer using 1,000 kWh per month, their bill would increase by about \$7.00 per month.

The City must take action on Oncor’s application by no later than July 31, 2025. Failure to take action by July 31, 2025, will result in Oncor’s proposed rates being deemed approved by operation of law.

Table 1 below shows the impact Oncor’s proposed increase in revenue would have on a customer-class basis.

TABLE 1

Rate Class	No. of Customers	Present Revenues	Proposed Change	Proposed Revenues	Pct Change
		(a)	(b)	(c)	(d)
Residential	3,462,111	\$2,580,905,272	\$317,904,421	\$2,898,809,693	12.3%
Secondary <= 10 kW	287,174	\$93,725,157	-\$860,323	\$92,864,834	-0.9%
Secondary > 10 kW	234,639	\$1,756,680,019	\$185,355,399	\$1,942,035,417	10.6%
Primary DL <= 10 kW	3,135	\$1,756,235	\$2,765,049	\$4,521,284	157.4%
Primary > 10 kW Dist. Line	7,018	\$381,413,705	\$82,980,877	\$464,394,582	21.8%
Primary > 10 kW Substation	163	\$78,526,823	\$21,136,368	\$99,663,191	26.9%
Transmission	340	\$210,042,143	\$66,414,244	\$276,456,387	31.6%
Lighting	<u>51,221</u>	<u>\$64,581,935</u>	<u>\$32,942,469</u>	<u>\$97,524,404</u>	<u>51.0%</u>
	4,045,801	\$5,167,631,289	\$708,638,504	\$5,876,269,793	13.7%
Wholesale Substation	18	\$1,796,211	\$148,164	\$1,944,375	8.2%
Wholesale DLS	52	\$8,861,401	-\$75,971	\$8,785,429	-0.9%

Other Revenue	-	\$68,238,685	\$12,775,644	\$81,014,329	18.7%
	4,045,871	\$5,246,527,585	\$721,486,341	\$5,968,013,926	13.8%
Network Transmission Revenue		1,737,120,067	\$174,336,145	\$1,911,456,212	10.0%
Transmission Related Other Revenues		\$46,131,717	\$0	\$46,131,717	0.0%
Total Cost of Service		\$7,029,779,369	\$895,822,486	\$7,925,601,855	12.7%
Less Affiliate NTS (in TCRF)		\$619,650,986	\$62,187,740	\$681,838,726	10.0%
Net Total Cost of Service		\$6,410,128,383	\$833,634,746	\$7,243,763,129	13.0%

REPRESENTATION AND PARTICIPATION IN ALLIANCE OF ONCOR CITIES (“AOC”):

The law firm of Herrera Law & Associates, PLLC has previously represented the City and its participation in the coalition of cities named the “Alliance of Oncor Cities” (“AOC”) in rate matters involving Oncor, including Oncor’s most recent general rate case, and the numerous interim rate increases Oncor has submitted. The accompanying Resolution authorizes retention of Herrera Law & Associates as Special Counsel and continued participation in the AOC coalition.

INTERVENTION AT THE PUBLIC UTILITY COMMISSION OF TEXAS

Oncor filed its Statement of Intent to raise rates with the City and with the Public Utility Commission of Texas (“PUCT”) on the same date, June 26, 2025. Oncor’s application poses complex regulatory issues that require time so as to evaluate the merits of Oncor’s proposed increase in rates. It is important to participate in these proceedings because the Commission’s decisions could impact rates within the City. Thus, the accompanying Resolution authorizes intervention in proceedings at the Commission as well as any appeals taken from the Commission’s decision.

RATE CASE EXPENSES

Cities, by statute, are entitled to recover their reasonable rate case expenses from the utility. Legal counsel and consultants approved by the City will submit monthly invoices to the City designated by AOC to serve as the “coordinating” city, who will then forward invoices to Oncor for reimbursement; that city historically has been Corsicana. No individual city’s budget is negatively affected. The accompanying Resolution directs Oncor to reimburse AOC’s rate case expenses on a monthly basis based on presentation of invoices from the cities.

SUSPENSION

Oncor's rate-filing package is voluminous, containing over five thousand pages of data, in a 12-volume package of data. To have time to review the rate-filing package, the Council is requested to suspend Oncor's proposed effective date for ninety (90) days. It is a virtual impossibility for the City to set just and reasonable rates without suspending the rate request for ninety days; suspension of Oncor's proposed effective date would permit its special regulatory counsel and experts an opportunity to perform a better review of Oncor's application and request additional information as necessary to fully evaluate the proposal and determine the most appropriate response. During the suspension period, the City will retain its right to dismiss Oncor's Statement of Intent if the City determines that Oncor failed to properly invoke the City's jurisdiction or if Oncor failed to provide adequate notice. The suspension period also allows time to attempt to resolve matters by agreement with Oncor, or to determine whether to deny Oncor's request and either adopt an increase different than that requested by Oncor, or deny it outright without adopting an alternative increase.

Note that action to suspend Oncor's proposed effective date by the statutorily allowed period of 90 days is not final action on Oncor's application to increase rates. The City will need to take final action on the merits of Oncor's request no later than October 29, 2025, which is the end of the suspension period.

RECOMMENDATION

It is recommended that the City suspend Oncor's proposed effective date for 90 days from July 31, 2025, Oncor's proposed effective date for its requested increase in rates. Absent an extension agreed to by Oncor and the City, the suspension period runs through October 29, 2025.

It is also recommended that the City continue its participation in AOC, intervene in proceedings at the PUCT and any related proceedings and/or appeals, and to retain the law firm of Herrera Law & Associates, PLLC to represent the City's interest in matters related to Oncor's rate case and to advise the City with regard to Oncor's application, and to retain consultants subject to approval by the AOC executive committee to assist Special Counsel in its review of Oncor's application to increase rates.

The City must take action no later than July 31, 2025. If the City does not take action by July 31, 2025, Oncor's proposed rates will be deemed approved by operation of law, subject to the City's right to hold a hearing to address Oncor's rate application.

RESOLUTION NO. 07-2024-02

RESOLUTION BY THE CITY OF JACKSONVILLE, TEXAS (“CITY”) SUSPENDING ONCOR ELECTRIC DELIVERY COMPANY LLC’S PROPOSED EFFECTIVE DATE OF JULY 31, 2025, FOR NINETY DAYS IN CONNECTION WITH ONCOR’S STATEMENT OF INTENT TO INCREASE RATES FILED ON OR ABOUT JUNE 26, 2025; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING PARTICIPATION IN THE COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING INTERVENTION AND PARTICIPATION IN RELATED RATE PROCEEDINGS; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

WHEREAS, Oncor Electric Delivery Company LLC (“Oncor” or “Company”) filed a Statement of Intent with the City on or about June 26, 2025, to increase its revenues; and

WHEREAS, Oncor proposes to implement its proposed increase in rates on or about July 31, 2025; and

WHEREAS, Oncor’s proposed increase in rates would result in an increase of approximately \$833.6 million in its annual revenue, which equates to an overall increase in revenue of approximately 13.0%; and

WHEREAS, Oncor asserts that the need for its increase in rates is driven in part by its investments of approximately \$11.6 billion since December 31, 2021, the end of the test year in its most recent rate case; and

WHEREAS, an evaluation of Oncor’s cost to provide electric service presents a complex series of regulatory issues; and

WHEREAS, for the Residential customer class, Oncor’s proposed increase in rates if approved would result in an increase of approximately 12.3% to that class; and a decrease of about 1% to small commercial ratepayers; and

WHEREAS, the Company seeks a Return on Equity (ROE) of 10.55%, and an overall Rate of Return (ROR) of 7.47%; and

WHEREAS, Oncor's rate request consists of a voluminous amount of information including Oncor's rate-filing package, exhibits, schedules, and workpapers; and

WHEREAS, it is not possible for the City to complete its review of Oncor's filing by July 31, 2025; and

WHEREAS, the City will need an adequate amount of time to investigate and determine whether Oncor has properly invoked the City's rate-setting jurisdiction, and if so, ultimately to review and evaluate Oncor's rate application to enable the City to adopt a final decision as a local regulatory authority with regard to Oncor's requested rate increase; and

WHEREAS, the City will require the assistance of specialized legal counsel and rate experts to review the merits of Oncor's application to increase rates; and

WHEREAS, to the extent Oncor seeks review at the Public Utility Commission of Texas of the City's final decision regarding Oncor's statement of intent to change rates, and because Oncor has submitted a statement of intent to the Public Utility Commission of Texas to increase rates in the environs of the City on the same date it submitted its request to the City, the decision of the Public Utility Commission of Texas could have an impact on the rates paid by the City and its citizens, and in order for the City's participation to be meaningful it is important that the City promptly intervene in such proceeding at the Public Utility Commission of Texas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, TEXAS THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. Oncor's proposed effective date for its proposed increase in rates is hereby **SUSPENDED** for ninety days beyond Oncor's proposed effective date or as may be amended by agreement or otherwise.

Section 3. The statutory suspension period may be further extended or its Statement of Intent dismissed if Oncor does not provide adequate data from which the City may make a reasonable determination of the Company's rate base, expenses, investment, and rate of return in the City, or if Oncor does not provide timely, meaningful, and proper public notice of its request to increase rates and revenue, or if its rate-filing package is otherwise materially deficient.

Section 4. The City authorizes intervention and full participation, including settlement negotiations, in proceedings related to Oncor's Statement of Intent before the Public Utility Commission of Texas and related proceedings in courts of law and participation in the coalition of cities known as the Alliance of Oncor Cities.

Section 5. The City hereby orders Oncor to reimburse the Alliance of Oncor Cities' rate case expenses as provided in the Public Utility Regulatory Act and that Oncor shall do so on a monthly basis and within 30 days after submission of such invoices for reasonable costs associated with activities related to this rate review or related to proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law.

Section 6. Subject to the right to terminate employment at any time, the City retains and authorizes the law firm of Herrera Law & Associates, PLLC to act as Special Counsel with regard to rate proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law, and to retain such experts as may be reasonably necessary for review of Oncor's rate application subject to approval by the City.

Section 7. The City, through its participation in the Alliance of Oncor Cities, shall review the invoices of the lawyers and rate experts for reasonableness before submitting the invoices to Oncor for reimbursement.

Section 8. A copy of this resolution shall be sent to Mr. Matt Henry, Vice President, General Counsel, Oncor, 1616 Woodall Rodgers Expressway, Dallas, Texas, 75202; and to Mr. Alfred R. Herrera, Herrera Law & Associates, PLLC, P.O. Box 302799, Austin, Texas 78703.

Section 9. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this 8th day of July, 2025.

Mayor

ATTEST:

City Clerk



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>12.</u>
DEPARTMENT:	<u>Jacksonville Economic Development Corporation</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>Shane Pace</u>	EXHIBITS:	<u></u>
ITEM TITLE:	<u>DISCUSS AND CONSIDER POSSIBLE ACTION APPOINTMENTS TO THE JACKSONVILLE ECONOMIC DEVELOPMENT CORPORATION BOARD (A) DISTRICT 1 (B) DISTRICT 2 (C) DISTRICT 3 (D) COUNCIL</u>		

EXECUTIVE SUMMARY:

This item is to retroactively (June 30) re-appoint or appoint members to the Jacksonville Economic Development Corporation Board. The terms are for two years. The Council makes its appointments each June.

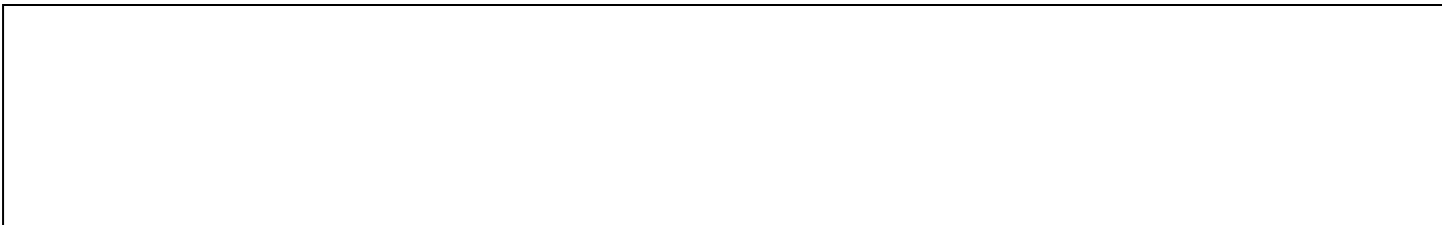
RECOMMENDED ACTION:

Make a motion nominating members to the JEDCO Board.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:



STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☒	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:

LEGAL:

The council makes all appointments to JEDCO.



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>13.</u>
DEPARTMENT:	<u>Administration</u>	PREPARED BY:	<u>James Hubbard, CITY MANAGER</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>ILA - Jacksonville and Tyler (purchasing)</u>
ITEM TITLE:	<u>DISCUSS AND CONSIDER POSSIBLE ACTION AN INTERLOCAL AGREEMENT WITH THE CITY OF TYLER REGARDING A PURCHASING CO-OP</u>		

EXECUTIVE SUMMARY:

The Interlocal Cooperation Act, Chapter 791 of the Texas Local Government Code, authorizes local governments and agencies of the state to partner through Interlocal Agreements (ILAs) to increase the efficiency and effectiveness of governmental functions and services.

The attached ILA between the City of Jacksonville (Jacksonville) and the City of Tyler (Tyler) aims to increase the efficiency and effectiveness of purchasing and procurement practices. As drafted, the proposed ILA would allow Tyler and Jacksonville to share contract pricing, commonly referred to as "piggybacking".

This practice allows one public agency to utilize the contract terms and pricing established by another public agency's competitively awarded contract, essentially "piggybacking" on the original contract. This procurement method can save time and potentially offer better pricing and terms for the agency using the piggyback contract. Vendors may elect not to honor pricing and/or terms via a piggyback contract.

Staff are seeking approval of the proposed ILA with Tyler. The ILA has an initial 12-month term with automatic renewals for additional 12-month periods until terminated by either party upon 30-day written notice.

There is no cost to enter this ILA. Tyler is expected to consider and approve the proposed ILA in July or August.

RECOMMENDED ACTION:

Approve subject to minor changes as proposed by the representative city attorneys.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☒	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☒	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:

LEGAL:

Initial reviews have been performed by attorneys with each City.

INTERLOCAL AGREEMENT

This Interlocal Agreement ("the Agreement") is made and entered into by and between the **CITY OF JACKSONVILLE, TEXAS**, a municipal corporation ("**JACKSONVILLE**") and **CITY OF TYLER ("TYLER")**, each organized and existing under the laws of the State of Texas, and acting by, through and under the authority of their respective governing bodies and officials in accordance with the "Interlocal Cooperation Act," Chapter 791 of the Texas Government Code (the "Act").

WHEREAS, **JACKSONVILLE and TYLER** are both governmental entities engaged in the purchase of goods and services, which is a recognized governmental function; and

WHEREAS, **JACKSONVILLE and TYLER** wish to enter into this Agreement to set forth the terms and conditions upon which they may purchase various goods and services commonly utilized by each entity; and

WHEREAS, participation in this Agreement will be highly beneficial to the taxpayers of **JACKSONVILLE and TYLER** through the anticipated savings to be realized and is of mutual concern to the parties; and

WHEREAS, **JACKSONVILLE and TYLER** have current funds available to satisfy any fees owed pursuant to this Agreement.

NOW THEREFORE, **JACKSONVILLE and TYLER**, for and in consideration of the premises and the mutual covenants set forth in this Agreement, and pursuant to the authority granted by the governing bodies of each of the parties hereto, do hereby agree as follows:

1. **JACKSONVILLE and TYLER** may cooperate in the purchase of various goods and services commonly utilized by the parties, where available and applicable, and may purchase goods and services from vendors under present and future contracts;
2. **JACKSONVILLE and TYLER** shall each be individually responsible for payments directly to the vendor and for the vendor's compliance with all conditions of delivery and quality of the purchased items under such contracts. **JACKSONVILLE and TYLER** shall each make their respective payments from current revenues available to the paying party;
3. The City Manager of **JACKSONVILLE** and the City Manager of **TYLER** are designated to act on all matters related to this Agreement;
3. The Agreement shall be in full force and effect for a period of 12 months and then continue to automatically renew for additional 12-month periods unless it is terminated by either party as provided below.
4. Notwithstanding anything herein to the contrary, participation in this Agreement may be terminated by either party upon thirty (30) days written notice to the other party;

5. The undersigned officer and/or agents of the party(ies) hereto are duly authorized officials and possess the requisite authority to execute this Agreement on behalf of the parties;

6. This Agreement may be executed separately by the parties, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective upon execution and dating by each party. This Agreement shall be effective from the last date signed and marked on this Agreement by a participating party.

CITY OF JACKSONVILLE

CITY OF TYLER

Randy Gorham, Mayor
Date: _____

Don Warren, Mayor
Date: _____

ATTEST:

ATTEST:

Greg Lowe, City Clerk

Cassandra Brager, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

D. Brett Brewer, City Attorney

Deborah Pullum Attorney



Jacksonville City Council

AGENDA ITEM REPORT

AGENDA DATE:	<u>7/8/2025</u>	ITEM NUMBER:	<u>15.</u>
DEPARTMENT:	<u>Council and Board</u>	PREPARED BY:	<u>Greg Lowe, City Clerk</u>
INITIATED BY:	<u>James Hubbard, CITY MANAGER</u>	EXHIBITS:	<u>May 2025 Financial Report, JPD Monthly Report 06.25, Fire Dept. Monthly Report June 2025, PCS report June 2025, Library Report June 2025, Museum Report June 25</u>
ITEM TITLE:	<u>CITY MANAGER REPORT</u>		

EXECUTIVE SUMMARY:

The reports following this council agenda report are the departmental monthly reports and are part of the required city manager's monthly report to the Council.

RECOMMENDED ACTION:

No action required.

BID AND AWARD:

BUDGET DATA:

BUDGET JUSTIFICATION:

STRATEGY MAP

Citizens First	Strengthen Neighborhoods	Manage the "Business"	Focus on Infrastructure	Planning and Preparedness
1.1 Customer-centric service and processes ☐	2.1 Code compliance and updates ☐	3.1 Maintain a well-trained professional workforce ☐	4.1 Assess the condition of infrastructure ☐	5.1 Diversify the tax base ☐
1.2 Leverage the talent and input of citizens ☐	2.2 Parks, recreation, and community building ☐	3.2 Proactively seek process improvements ☐	4.2 Strengthen routine maintenance programs ☐	5.2 Leverage and maximize City facilities ☐
1.3 Transparent and engaging communication ☐	2.3 Community policing and crime prevention ☐	3.3 Ensure financial stability and stewardship ☐	4.3 Adopt a capital improvement program ☐	5.3 Disasters and emergencies ☐
1.4 Ensure value of services ☐	2.4 Preserve and revitalize existing neighborhoods ☐	3.4 Pursue partnerships and grants ☐	4.4 Protect natural resources ☐	5.4 Comprehensive community planning ☐

POLICY/GOAL CONSIDERATION:**LEGAL:**

The city charter requires the city manager to provide the city council with a monthly report.



CITY OF
JACKSONVILLE
— TEXAS —

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING MAY 31, 2025



Unity In Action



Visit Our Website
www.jacksonvilletx.org

OVERVIEW

As of **May 31, 2025**, eight months of the **FY 2025** budget year has been completed. The **year-to-date budget benchmark** stands at **66.7%**.

Total **combined revenue** for the **General and Utility Funds** stands at **\$29,569,179**, exceeding budget expectations at **79.4%** of the annual budgeted amount. This marks a **\$13,180,972 (80.4%)** increase over **FY 2024 revenue**, largely due to the **\$11.7 million** issuance of **Series 2024B Certificates of Obligation (COs)**.

Total **combined expenditures** for the **General and Utility Funds** are **\$14,987,919**, representing **35.6%** of the annual budget—remaining **below both revenue received and budget projections**. Compared to **FY 2024**, expenditures have **increased by \$472,915 (3.3%)**.

YEAR TO DATE (YTD) ACTIVITY

▲ **Property Taxes** are **96.3%** of the Y-T-D projection.

▲ **Sales Taxes** are **67.1%** of the Y-T-D projection.

■ **Sanitation Fees** are **65.8%** of the Y-T-D projection.

■ **EMS/Ambulance Service Fees** are **62.7%** of the Y-T-D projection.

■ **Water Sales** are **61.9%** of the Y-T-D projection.

■ **Sewer Sales** are **61.1%** of the Y-T-D projection.

COMPARISON TO LAST YEAR

▲ **Property Taxes** are **103.6%** of prior year.

▲ **Sales Taxes** are **109.5%** of prior year.

▲ **Sanitation Fees** are **103.8%** of prior year.

■ **EMS/Ambulance Service Fees** are **90.6%** of prior year.

▲ **Water Sales** are **106.0%** of prior year.

▲ **Sewer Sales** are **114.6%** of prior year.

GENERAL FUND REVENUE

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	May 2025					Year-To-Date					Annual				Prior Year		
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%
Taxes		\$ 427,721	\$ 727,268	58.8%		\$ 7,368,905	\$ 5,818,147	126.7%		\$ 7,368,905	\$ 8,727,220	84.4%		\$ 6,989,711	\$ 8,447,162	82.7%	
Franchise Fees		136,102	108,083	125.9%		930,716	864,667	107.6%		930,716	1,297,000	71.8%		935,978	1,282,000	73.0%	
Intergovernmental Revenue		-	17,909	0.0%		144,171	143,274	100.6%		144,171	214,911	67.1%		-	150,000	0.0%	
Fines & Forfeiture		39,343	45,863	85.8%		344,056	366,900	93.8%		344,056	550,350	62.5%		341,277	562,850	60.6%	
License & Permits		17,257	3,954	436.4%		34,987	31,633	110.6%		34,987	47,450	73.7%		25,445	45,800	55.6%	
Fees & Charges For Services		220,270	235,354	93.6%		1,741,400	1,882,834	92.5%		1,741,400	2,824,251	61.7%		1,760,447	2,770,807	63.5%	
Investment Income		27,998	26,395	106.1%		218,150	211,156	103.3%		218,150	316,734	68.9%		270,312	385,000	70.2%	
Miscellaneous Receipts		2,696	16,300	16.5%		112,472	130,401	86.3%		112,472	195,601	57.5%		221,533	255,573	86.7%	
Transfers In		124,653	124,653	100.0%		997,228	997,228	100.0%		997,228	1,495,841	66.7%		1,022,305	1,532,105	66.7%	
Total Revenues		\$ 996,040	\$ 1,305,780	76.3%		\$ 11,892,085	\$ 10,446,239	113.8%		\$ 11,892,085	\$ 15,669,358	75.9%		\$ 11,567,009	\$ 15,431,297	75.0%	

YEAR-TO-DATE OVERVIEW

As of **May 31, 2025**—the eighth month of the FY25 budget year—General Fund non-property tax revenue totaled **\$6,910,119**, falling **\$87,990 short of projections**. However, when including property tax revenue, **total General Fund revenue exceeded projections by \$1,445,846**, representing a **2.8% increase** compared to the same period in the prior fiscal year.

PROPERTY TAXES

Property tax collections through May totaled **\$4,981,966**, which is **\$1,533,836 above budgeted projections** and **\$172,383 (3.6%) higher** than collections through the same period last year.

The majority of property tax revenue is typically collected within the **first five months of the fiscal year**, as taxes are **due by January 31**. Balances unpaid after this date accrue **penalties and interest**.

SALES TAXES

As of May 31, **sales tax revenue totaled \$2,386,939**, exceeding budget projections by **\$16,922** and reflecting a **\$206,811 increase** compared to the same period in FY24.

FRANCHISE FEES

Franchise fee revenue year-to-date stands at **\$930,716**, which is **\$66,049 above budget** but reflects a **0.6% decrease (\$5,263)** compared to the same period last year.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue includes grants and reimbursements from **local, county, state, and federal sources**. As of **May 31, 2025**, the City has received **\$144,171 from JEDCO** to support the **demolition of substandard structures**.

MUNICIPAL COURT

Municipal Court revenue through May totaled **\$344,056**, which is **\$22,844 below projections** but still represents a **\$2,779 increase** compared to the same period in FY 2024.

LICENSES & PERMITS

Revenue from licenses and permits totaled **\$34,987**, exceeding projections by **\$3,353** and outperforming prior year collections by **\$9,542**.

FEES & CHARGES FOR SERVICES

Year-to-date, revenue from this category totaled **\$1,741,400**, falling **\$141,433 below budgeted projections** and showing a **\$19,047 decrease (1.1%)** from the same period last year.

This category primarily includes **sanitation fees, EMS/ambulance service fees, and Lake Jacksonville lease payments**. Notably, **fee increases for EMS and sanitation services took effect on January 1**, but the impact on revenue growth may be lagging or offset by other factors.

INVESTMENT INCOME

As of **May 31, 2025**, investment income totaled **\$218,150**, exceeding projections by **\$6,994**. However, **interest earnings decreased by \$52,162** compared to the same period in **FY 2024**, likely reflecting shifting interest rates or reduced investment balances.

MISCELLANEOUS RECEIPTS

Miscellaneous revenue totaled **\$112,472**, which is **\$17,928 below year-to-date projections** and represents a **\$109,061 decrease** compared to the prior fiscal year.

The variance is primarily attributed to the **sale of capital property totaling \$130,373 in FY 2024**, a **one-time transaction** that was not repeated in **FY 2025**.

TRANSFERS IN

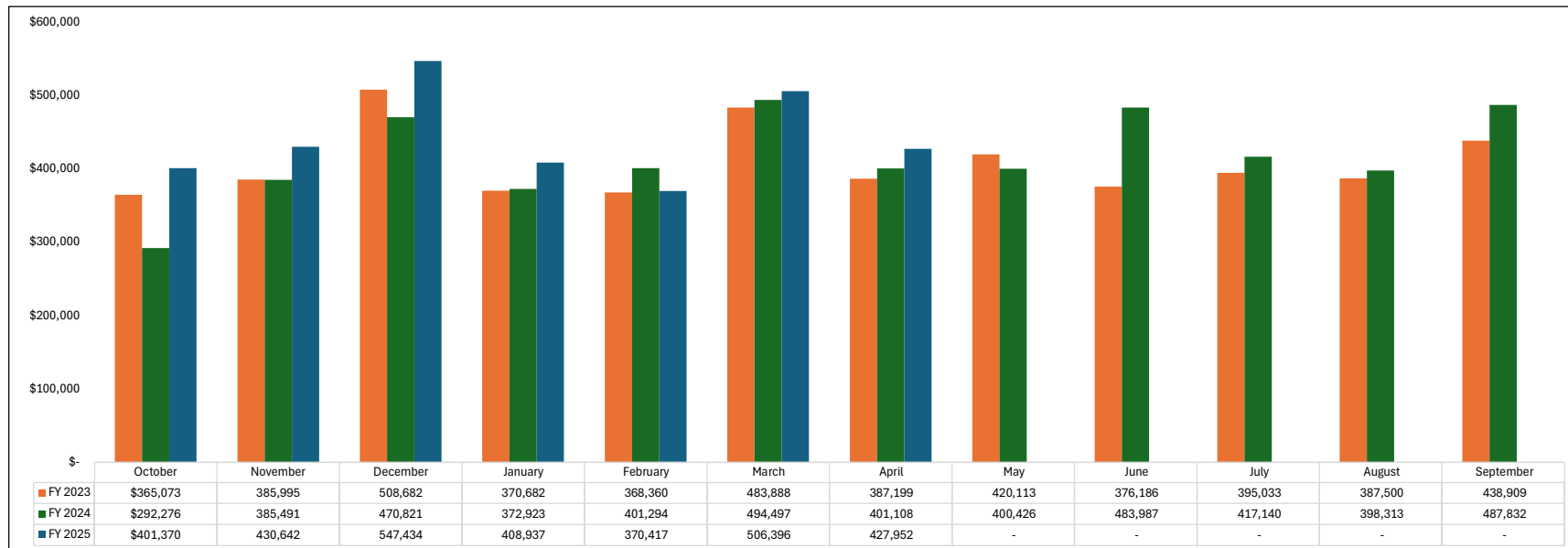
Transfers reimburse the General Fund for **general, administrative, and other applicable expenses** incurred on behalf of other funds. The following transfers have been made to date in **FY 2025**:

Water/Wastewater Utility Fund: \$1,422,014
Hotel/Motel Occupancy Tax Fund: \$56,052
Court Security Fund: \$17,775



Sales Tax History: Fiscal Years 2023 - 2025

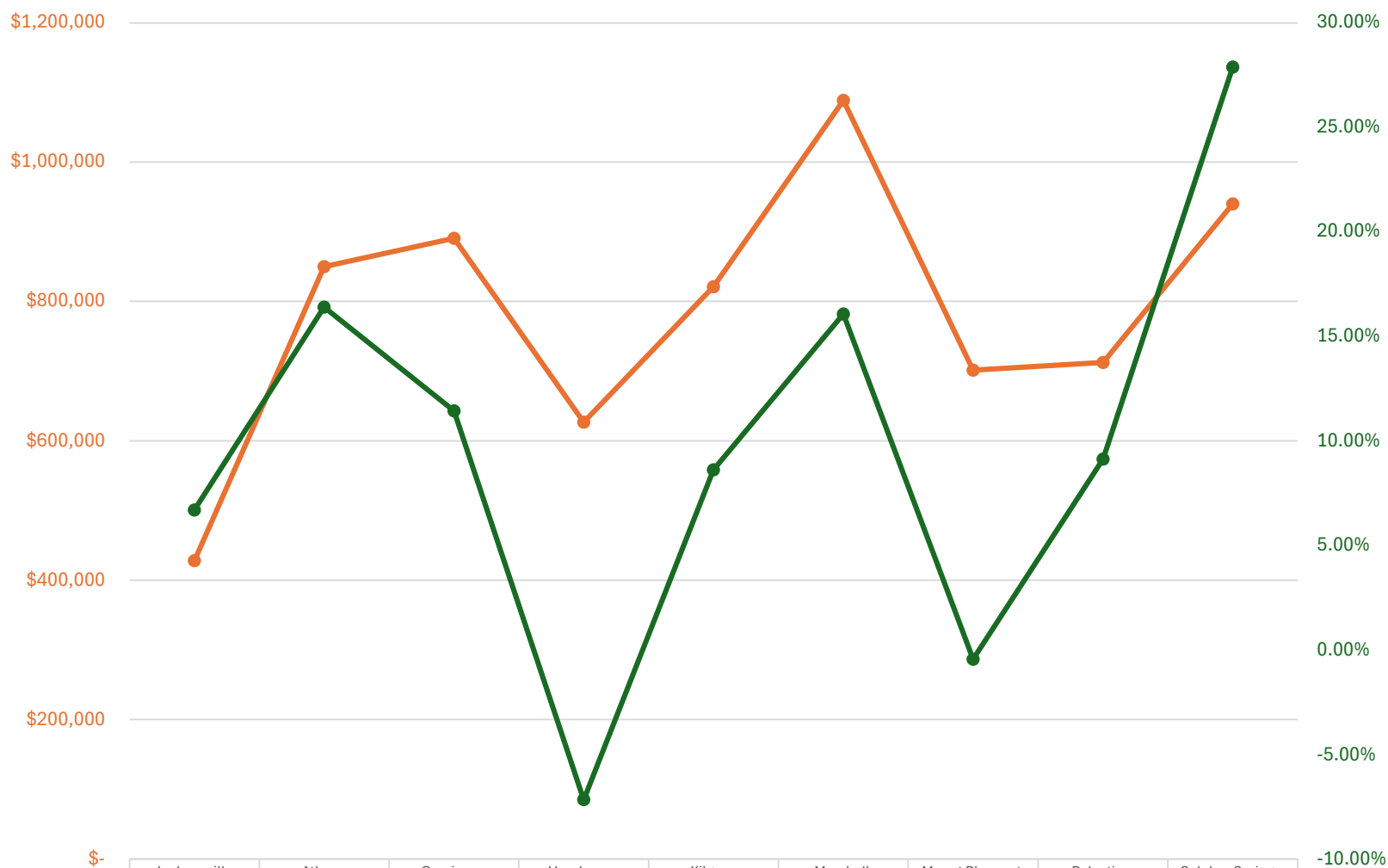
FY 2023					FY 2024					FY 2025				
	CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE		CITY	JEDCO	TOTAL	CUMULATIVE
	66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL		66.67%	33.33%	100.00%	TOTAL
October	\$ 243,382	\$ 121,691	\$ 365,073	\$ 365,073	October	\$ 194,851	\$ 97,425	\$ 292,276	\$ 292,276	October	\$ 267,580	\$ 133,790	\$ 401,370	\$ 401,370
November	257,330	128,665	385,995	751,068	November	256,994	128,497	385,491	677,767	November	287,094	143,547	430,642	832,012
December	339,121	169,561	508,682	1,259,750	December	313,881	156,940	470,821	1,148,588	December	364,956	182,478	547,434	1,379,446
January	247,121	123,561	370,682	1,630,432	January	248,616	124,308	372,923	1,521,512	January	272,625	136,312	408,937	1,788,383
February	245,573	122,787	368,360	1,998,791	February	267,530	133,765	401,294	1,922,806	February	246,945	123,472	370,417	2,158,801
March	322,592	161,296	483,888	2,482,679	March	329,665	164,832	494,497	2,417,303	March	337,597	168,799	506,396	2,665,197
April	258,133	129,066	387,199	2,869,878	April	267,405	133,703	401,108	2,818,410	April	285,302	142,651	427,952	3,093,149
May	280,075	140,038	420,113	3,289,991	May	266,951	133,475	400,426	3,218,837	May	-	-	-	3,093,149
June	250,791	125,395	376,186	3,666,177	June	322,658	161,329	483,987	3,702,823	June	-	-	-	3,093,149
July	263,355	131,678	395,033	4,061,210	July	278,093	139,047	417,140	4,119,963	July	-	-	-	3,093,149
August	258,334	129,167	387,500	4,448,710	August	265,542	132,771	398,313	4,518,276	August	-	-	-	3,093,149
September	292,606	146,303	438,909	4,887,620	September	325,221	162,611	487,832	5,006,108	September	-	-	-	3,093,149
	\$ 3,258,413	\$ 1,629,207	\$ 4,887,620			\$ 3,337,405	\$ 1,668,703	\$ 5,006,108			\$ 2,062,099	\$ 1,031,050	\$ 3,093,149	





City of Jacksonville, Texas
Financial Statement
As of May 31, 2025

Sales Tax FY 2025 - April - Period 7





Comparator Cities Calendar Year 2024-2025 Sales Tax Comparison % Δ

	Jacksonville			Athens	Corsicana	Henderson	Kilgore	Marshall	Mount Pleasant	Palestine	Sulphur Springs	Weighted Average
	2025 - 2022	2025 - 2023	2025 - 2024	2024 - 2025								
	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month	% Δ Month
Oct-24	16.4%	-3.1%	2.8%	4.5%	2.1%	7.8%	12.9%	-5.4%	-13.0%	-12.5%	-6.8%	-1.1%
Nov-24	15.2%	-2.1%	11.1%	16.2%	-5.8%	-8.6%	2.6%	-17.5%	-18.5%	14.6%	5.1%	-1.8%
Dec-24	-4.1%	9.9%	37.3%	25.8%	10.0%	12.8%	3.3%	-9.8%	1.4%	25.7%	22.7%	10.7%
Jan-25	18.0%	11.6%	11.7%	9.0%	6.5%	-10.0%	4.7%	-1.6%	-7.4%	-3.9%	1.6%	0.5%
Feb-25	5.8%	7.6%	16.3%	-40.9%	34.4%	23.3%	7.2%	8.8%	29.5%	8.4%	14.7%	5.9%
Mar-25	23.5%	10.3%	9.7%	0.0%	8.5%	-5.4%	14.1%	-3.7%	1.6%	5.0%	7.4%	17.9%
Apr-25	-5.3%	0.6%	-7.7%	65.6%	-4.3%	-18.6%	15.5%	-16.2%	-16.4%	-9.0%	-9.2%	-3.4%
May-25	2.0%	4.7%	2.4%	9.0%	6.9%	-9.1%	5.6%	-11.1%	-9.7%	3.5%	-6.3%	-1.9%
Jun-25	13.8%	10.5%	6.7%	16.4%	11.4%	-7.2%	8.6%	16.1%	-0.5%	9.1%	27.9%	10.4%
Jul-25												
Aug-25												
Sep-25												
	2025 - 2022	2025 - 2023	2025 - 2024	2024 - 2025								
	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD	% Δ YTD
Oct-24	16.4%	-3.1%	2.8%	4.5%	2.1%	7.8%	12.9%	-5.4%	-13.0%	-12.5%	-6.8%	-1.1%
Nov-24	15.7%	-2.6%	7.2%	10.6%	-2.0%	-1.2%	7.5%	-11.8%	-15.8%	0.9%	-0.8%	-1.4%
Dec-24	8.7%	1.0%	15.1%	15.3%	1.8%	3.4%	6.1%	-11.1%	-10.3%	8.0%	6.1%	2.3%
Jan-25	10.9%	3.5%	14.2%	13.8%	3.0%	-0.1%	5.8%	-9.0%	-9.6%	4.8%	4.9%	1.9%
Feb-25	9.6%	4.4%	14.7%	-5.8%	10.3%	4.7%	6.1%	-4.9%	-1.7%	5.7%	7.1%	2.9%
Mar-25	11.6%	5.3%	13.9%	9.6%	10.1%	3.3%	7.2%	-4.8%	-1.2%	5.6%	7.1%	4.8%
Apr-25	9.2%	4.7%	10.8%	14.2%	8.2%	0.5%	8.2%	-6.3%	-3.3%	3.7%	4.9%	3.7%
May-25	8.1%	4.7%	9.5%	13.5%	8.0%	-0.8%	7.9%	-7.1%	-4.2%	3.7%	3.3%	2.9%
Jun-25	8.7%	5.3%	9.2%	13.8%	8.4%	-1.5%	8.0%	-4.9%	-3.8%	4.2%	6.0%	3.7%
Jul-25												
Aug-25												
Sep-25												

"Month" is month in which revenue is received.



GENERAL FUND EXPENDITURES

Department	May 2025			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 532,103	\$ 753,430	70.6%	\$ 636,888	\$ 911,106	69.9%
Administration	394,423	735,835	53.6%	409,123	933,155	43.8%
I.T.	187,065	223,439	83.7%	127,946	233,023	54.9%
Communications	14,061	23,317	60.3%	33,545	53,465	62.7%
H.R.	90,245	189,580	47.6%	147,654	231,270	63.8%
Finance	345,985	531,770	65.1%	345,768	491,090	70.4%
Municipal Court	131,387	205,892	63.8%	134,965	218,089	61.9%
Police	2,577,947	4,219,836	61.1%	2,470,452	3,643,810	67.8%
Dispatch	-	-	0.0%	282,957	440,151	64.3%
Code Enforcement	165,565	276,209	59.9%	165,916	267,545	62.0%
Animal Services	164,905	306,054	53.9%	171,149	268,727	63.7%
Fire & EMS	2,192,811	3,629,784	60.4%	2,322,384	3,528,593	65.8%
Public & Community Services	74,202	120,523	61.6%	65,157	106,721	61.1%
Development Services	317,318	449,451	70.6%	119,455	397,516	30.1%
Traffic & Lighting	117,861	265,915	44.3%	141,137	248,338	56.8%
Streets	453,109	676,949	66.9%	343,472	489,018	70.2%
Sanitation	654,637	1,124,082	58.2%	613,439	1,067,467	57.5%
Library	282,355	454,762	62.1%	282,814	446,918	63.3%
Texana Museum	24,397	42,118	57.9%	35,357	54,245	65.2%
Parks	436,401	795,669	54.8%	355,140	783,392	45.3%
Recreation	43,255	186,131	23.2%	52,061	179,355	29.0%
Cemetery	94,110	181,740	51.8%	83,254	193,039	43.1%
Lake	25,281	117,870	21.4%	32,548	113,468	28.7%
Total Expenditures	\$ 9,319,422	\$ 15,510,353	60.1%	\$ 9,372,583	\$ 15,299,501	61.3%

YEAR-TO-DATE OVERVIEW

As of **May 31, 2025**, the year-to-date expenditure benchmark is **66.7%**. Total **General Fund expenditures** through this period totaled **\$9,319,422**, representing **60.1%** of the annual budget. **Overall spending remains below budgeted expectations**, indicating sound fiscal management citywide.

NON-DEPARTMENT

Non-Department expenditures reached **70.6%** of the annual budget. This overage is **primarily due to the annual premium payment for general property, plant, and equipment liability insurance**, which is **paid in full on October 1** each year.

INFORMATION TECHNOLOGY (IT)

IT expenditures totaled **83.7%** of the department's annual budget. This variance reflects that **most software-related expenses are incurred early in the fiscal year**, often as lump-sum annual payments for licensing and support.

DEVELOPMENT & FACILITY SERVICES

As of May 31, **Development & Facility Services** expenditures exceeded the **66.7% benchmark**. This was driven by **demolition costs for substandard structures** incurred earlier in the year. These costs were **partially offset by supplemental funding provided by JEDCO**.

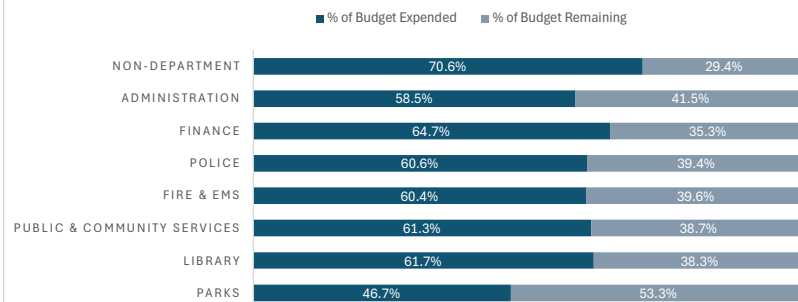
STREETS & INFRASTRUCTURE

The Streets & Infrastructure Department ended the month at **66.9%** of budgeted expenditures, slightly above the benchmark. This variance is attributed to the **capital lease payments for a street sweeper, haul truck, and trailer**, as well as **maintenance expenses** for streets, alleys, sidewalks, culverts, and bridges that are **trending ahead of budget projections**.

OTHER DEPARTMENTS

All other **General Fund** departments remained at or below projected expenditure levels as of May 31, continuing to **operate within budgetary expectations**.

BUDGET COMPARISON





UTILITY FUND REVENUES

Revenue Signal Key	
	> 100% of Projected
	95-100% of Projected
	< 95% of Projected

	May 2025					Year-To-Date					Annual				Prior Year		
	Signal	Actual	Projected	%		Signal	Actual	Projected	%		Actual	Projected	%		Actual	Projected	%
Taxes		\$ -	\$ -	0.0%			\$ -	\$ -	0.0%		\$ -	\$ -	0.0%		\$ -	\$ -	0.0%
Franchise Fees		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Intergovernmental Revenue		310,841	99,877	311.2%			323,716	799,019	40.5%		323,716	1,198,529	27.0%		149,011	710,138	21.0%
Fines & Forfeiture		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
License & Permits		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Fees & Charges For Services		644,827	653,431	98.7%			4,832,557	5,227,446	92.4%		4,832,557	7,841,169	61.6%		4,383,296	7,443,665	58.9%
Investment Income		64,536	33,333	193.6%			393,793	266,667	147.7%		393,793	400,000	98.4%		264,443	384,155	68.8%
Miscellaneous Receipts		-	1,011,462	0.0%			12,127,029	8,091,695	149.9%		12,127,029	12,137,543	99.9%		24,448	25,614	95.4%
Transfers In		-	-	0.0%			-	-	0.0%		-	-	0.0%		-	-	0.0%
Total Revenues		\$ 1,020,203	\$ 1,798,103	56.7%			\$ 17,677,094	\$ 14,384,827	122.9%		\$ 17,677,094	\$ 21,577,241	81.9%		\$ 4,821,198	\$ 8,563,572	56.3%

YEAR-TO-DATE OVERVIEW

As of May 31, 2025, total Utility Fund revenue reached **\$17,677,094**, exceeding the monthly projection by **\$3,292,267** and surpassing prior-year collections by **\$12,855,896**.

The variance is primarily due to the **\$11.7 million** received in December from the issuance of Series 2024B Certificates of Obligation (CO's) through the Texas Water Development Board (TWDB), which was deposited into the Utility Fund to support the Double Creek Wastewater Treatment Plant (WWTP) expansion project.

INTERGOVERNMENTAL REVENUE

This category includes grants and reimbursements from local, state, and federal sources. As of May 31:

\$319,091 in ARPA (American Rescue Plan Act) revenue has been received

\$4,625 in TXCDBG (Texas Community Development Block Grant) revenue has been recorded

WATER SALES

Water sales revenue totaled **\$2,403,068**, coming in **\$183,574** below projections, but showing a **6.0% increase** over the same period in FY 2024.

In May, the City billed **67,646,138** gallons of water, an **8.4% increase** compared to May 2024. Year-to-date, **519,094,663** gallons have been billed—**104.0%** of the year-to-date total for the prior fiscal year.

SEWER CHARGES

Sewer charges revenue totaled **\$2,263,696**, falling **\$204,381** below budgeted projections. However, this reflects a **14.6% increase (\$287,803)** compared to May 2024, indicating strong growth in billable sanitary sewer usage.

Sewer revenue is **directly tied to water consumption**, with higher usage typically resulting in increased sewer billing.

OTHER CHARGES FOR SERVICE

Revenue from other charges for service totaled **\$42,816**, which is **\$5,111** below projections as of May 31.

This category primarily reflects **tap fees**, which recover the cost of connecting homes and businesses to the City's water and sewer infrastructure.

FINES AND FORFEITURES

Fines and forfeitures revenue totaled **\$122,977**, ending the month **\$1,823** below projections. This category consists of **penalties on past-due utility bills**, which can fluctuate based on **payment timing** and **outstanding balances**.

INVESTMENT INCOME

As of May 31, 2025, investment income totaled **\$393,793**, exceeding projections by **47.7%** and outperforming the prior year by **\$129,350**.

The increase is driven by **interest earned on \$11.7 million in bond proceeds** from the Series 2024B CO's, which are held in **interest-bearing accounts** and were not present in FY 2024.

MISCELLANEOUS RECEIPTS

Miscellaneous revenue totaled **\$12,127,029** through May. The increase is largely due to the **full \$11.7 million in bond proceeds** from the TWDB, which were recorded in this category to support **WWTP improvements**.



UTILITY FUND EXPENDITURES

Department	May 2025			Prior Year		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Non-Department	\$ 1,854,872	\$ 2,687,294	69.0%	\$ 1,888,014	\$ 3,356,466	56.3%
Administration						
Communications	-	-	0.0%	17,720	28,055	63.2%
Finance						
Utility Billing	440,480	662,640	66.5%	370,966	609,385	60.9%
Public & Community Services	446,796	805,395	55.5%	436,169	785,218	55.5%
Water Production	433,368	724,754	59.8%	772,952	1,299,475	59.5%
Water Distribution	639,396	1,952,481	32.7%	440,399	1,300,718	33.9%
Wastewater Collection	1,218,933	7,118,685	17.1%	449,003	910,323	49.3%
Wastewater Treatment	634,653	12,667,959	5.0%	767,198	1,196,969	64.1%
Total Expenditures	\$ 5,668,497	\$ 26,619,208	21.3%	\$ 5,142,421	\$ 9,486,609	54.2%

OVERVIEW

As of **May 31, 2025**, the **eighth month of FY 2025**, the year-to-date expenditure benchmark is **66.7%**.

Year-to-date expenditures totaled \$5,668,497, representing just **21.3%** of the total Utility Fund budget.

The low percentage of budget utilization is primarily due to the timing of large-scale **capital improvement projects**, which account for a significant portion of the Utility Fund budget but are not spent evenly throughout the year. Major capital projects included in the FY 2025 budget are:

\$11.7 million for the **Series 2024B WWTP Upgrade and Expansion Project**

\$4.8 million for the **Series 2022A Certificates of Obligation – Sewer Main Replacement Project**

\$1.3 million for the **Highway 175 Utility Line Relocation Project**

\$575,000 for the **Nichols Green Trunk Line Infiltration and Inflow Project**

Although these funds are fully budgeted in FY 2025, **unspent amounts at year-end will be re-budgeted in future fiscal years** until project completion.

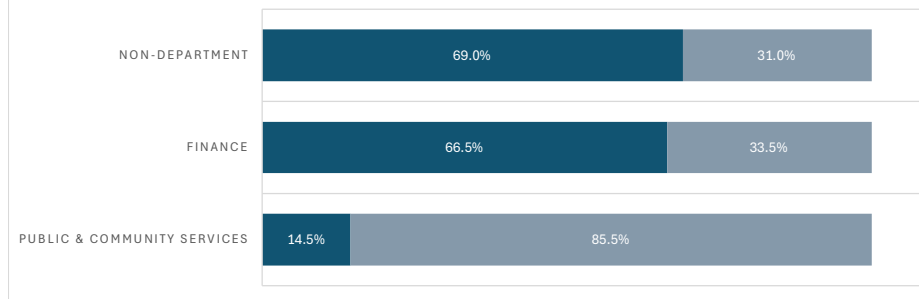
NON DEPARTMENT

As of May 31, **Non-Department expenditures totaled \$1,854,872**, or **69.0%** of the department's annual budget. The variance is due to the **annual payment for property, plant, and equipment liability insurance**, which is **paid in full on October 1** each year.

All other Utility Fund departments remained below budgeted expectations through May.

BUDGET COMPARISON

■ % of Budget Expended ■ % of Budget Remaining





City of Jacksonville, Texas
Financial Statement
As of May 31, 2025

Account Number	Project Description	FY 2025 Budget	Y-T-D Activity	Balance
<u>ADMINISTRATION</u>				
103-100-01-58881-037	Back-up Generator- City Hall **ARPA**	\$ 39,031	\$ -	\$ 39,031
<u>INFORMATION TECHNOLOGY</u>				
101-101-01-58881-000	Computer Replacement Program- Replace 20% of Citywide Computers Annually	43,600	29,695	13,905
<u>POLICE</u>				
104-400-02-58883-000	Police Vehicle Replacement Program- 3 New Vehicles w/ Upfitting Per Year	279,000	177,848	101,152
110-400-02-58881-053	Ballistic Shields	117,869	117,869	0
<u>FIRE / EMS</u>				
103-500-02-58880-000	Fire Station #2 Renovation	200,000	11,950	188,050
104-500-02-58881-000	Equipment Replacement Program- Power-Load Replacements for Medic Units	781,088	781,088	(0)
<u>PUBLIC & COMMUNITY SERVICES ADMINISTRATION</u>				
101-600-01-58881-000	Ice Machine- 50/50 split	2,958	2,958	-
103-600-01-58881-037	Back-up Generators- Public & Community Services Building **ARPA**	36,046	-	36,046
103-600-01-58892-000	Public & Community Services Equipment Building- Electrical Wiring	16,000	15,292	708
201-600-06-58881-000	Ice Machine- 50/50 split	2,958	2,958	-
<u>STREETS & INFRASTRUCTURE</u>				
103-603-03-58898-000	Canada Street Improvement Project	2,400,000	45,920	2,354,080
103-603-03-58898-000	Street Improvement Projects	523,266	-	523,266
103-603-03-58898-000	Forest Trail & Meadow Creek Retaining Wall	37,000	-	37,000
103-603-03-58898-000	US HWY 175 Utility Relocation - 35% street bonds	664,116	-	664,116
103-603-03-58899-000	Road/Street projects Engineering Services	-	-	-
103-603-03-58899-037	Canada Street Improvements Engineering **ARPA**	174,198	58,548	115,651
<u>WATER PRODUCTION</u>				
201-609-06-58880-000	Lighting at Wells & Water Treatment Plant	18,850	-	18,850
201-609-06-58881-000	Electric Pallet Jack	6,000	4,995	1,005
<u>WATER DISTRIBUTION</u>				
201-610-06-58882-000	Fire Hydrant Replacement Project	3,093	1,805	1,289
201-610-06-58889-000	US HWY 175 Utility Relocation - 35% department budget	664,116	-	664,116
201-610-06-58889-037	US HWY 175 Utility Relocation - 30% **ARPA**	698,529	319,091	379,439



City of Jacksonville, Texas
Financial Statement
As of May 31, 2025

Account Number	Project Description	FY 2025 Budget	Y-T-D Activity	Balance
<u>WASTEWATER COLLECTION</u>				
201-611-06-58879-000	Live Oak Apartments/Sunnydale St. Supplemental Environmental Project	460,444	186,219	274,225
201-611-06-58883-000	Vactor IMPACT Combination Sewer Jet/Vacuum Truck	440,307	440,307	-
201-611-06-58889-000	TWDB 2022A- Sanitary Sewer System- Trunk Main, Manhole, Lift Station, Force Main Replacements & Improvements	4,870,384	61,280	4,809,104
201-611-06-58889-052	Nichols Green Trunk Line Infiltration and Inflow Project	575,000	16,255	558,745
<u>WASTEWATER TREATMENT</u>				
201-612-06-58879-000	Dogwood Lift Station	23,427	-	23,427
201-612-06-58880-000	TWDB 2024B- Double Creek Wastewater Treatment Plant- Update & Expansion	11,535,357	41,920	11,493,437
201-612-06-58880-000	Upgrade Lighting in Double Creek Wastewater Treatment Plant Buildings	6,720	-	6,720
201-612-06-58881-000	60 kw Generator @ Lake Marina Lift Station	53,700	-	53,700
201-612-06-58881-000	Digestor @ Wastewater Treatment Plant	66,873	-	66,873
<u>LIBRARY</u>				
101-700-04-58882-000	Security Cameras for the Library	8,255	8,255	(0)
101-700-04-58887-000	Library Books, Materials, & Other Media Replacement Program	42,000	30,823	11,177
<u>PARKS</u>				
103-800-04-58884-037	Hazel Tilton Park **ARPA**	57,048	57,048	-
103-800-04-58884-037	Lincoln Park **ARPA**	13,647	9,128	4,519
103-800-04-58884-044	Hazel Tilton Park - Sale of Lake Lots	283,305	35,922	247,383
103-800-04-58884-051	Lincoln Park (Non Grant)	15,000	13,075	1,925
104-800-04-58881-000	Batwing Mower Trailer	11,699	10,700	999
110-800-04-58884-051	Lincoln Park - Grant	300,000	240,060	59,941
<u>LAKE JACKSONVILLE</u>				
103-803-04-58884-000	Lake Jacksonville Campground Improvements	40,000	-	40,000
103-803-04-58884-037	Lake Jacksonville Campground Improvements **ARPA**	25,000	21,060	3,940
110-803-04-58884-011	Boating Access Improvements Project Concession Park Ramp (BAGP)	1,863,785	841,938	1,021,847
Total		\$ 27,399,670	\$ 3,584,005	\$ 23,815,664



FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2024	Revenue	Expense	Ending Fund Balance 05/31/2025	Target Fund Balance	Over / (Under) Target Fund Balance
101 GENERAL FUND	\$ 4,692,168.42	\$ 11,865,584.00	\$ 9,307,172.53	\$ 7,250,579.89	\$ 3,102,070.61	\$ 4,148,509.28
DESIGNATED DONATIONS- STATE OF THE CITY DONATIONS	1,020.00	-	-	1,020.00		
DESIGNATED DONATIONS- POLICE DONATIONS	24,185.74	3,700.00	8,290.95	19,594.79		
DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	9,743.19	14,806.73	-	24,549.92		
DESIGNATED DONATIONS- FIRE/EMS DONATIONS	(1,395.00)	-	-	(1,395.00)		
DESIGNATED DONATIONS- LIBRARY DONATIONS	9,498.21	3,576.00	-	13,074.21		
DESIGNATED DONATIONS- LIBRARY NWSPPR DGTZTN	21,960.00	-	-	21,960.00		
DESIGNATED DONATIONS- MUSEUM DONATIONS	3,982.64	4,418.00	2,558.04	5,842.60		
DESIGNATED DONATIONS- MUSEUM RENOVATION	1,900.00	-	-	1,900.00		
DESIGNATED DONATIONS- PARKS & REC DONATIONS	2,152.00	-	1,400.00	752.00		
102 DEBT SERVICE FUND	324,631.77	2,324,580.92	1,095,039.08	1,554,173.61	210,846.00	1,343,327.61
103 CAPITAL PROJECTS FUND (GENERAL)	5,051,439.75	361,506.84	579,472.04	4,833,474.55		
104 VEHICLE / EQUIPMENT REPLACEMENT FUND	1,022,674.21	1,210,437.95	1,113,334.29	1,119,777.87		
110 GRANT FUND	927,379.36	612,994.63	1,254,318.62	286,055.37		
Total Major Governmental Funds	12,091,340.29	16,401,605.07	13,361,585.55	15,131,359.81		
111 TOURISM- HOTEL / MOTEL OCCUPANCY TAX FUND	394,876.88	194,273.19	150,806.67	438,343.40		
120 TOURISM- VENUE PROJECT FUND	(9,075.15)	287,530.61	240,774.31	37,681.15		
112 COURT- BUILDING SECURITY & TECHNOLOGY FUND	165,545.00	(8,217.01)	11,850.24	145,477.75		
114 COURT- CHILD SAFETY TRUST FUND	14,753.60	1,942.87	-	16,696.47		
115 POLICE- STATE FORFEITURE FUND	37,180.22	1,123.75	1,590.66	36,713.31		
116 POLICE- FEDERAL FORFEITURE FUND	3,558.10	108.14	-	3,666.24		
118 POLICE- LEOSE FUND	5,818.78	5,803.36	-	11,622.14		
Total Nonmajor Governmental Funds	612,657.43	482,564.91	405,021.88	690,200.46		
201 WATER & WASTEWATER UTILITY FUND	8,147,518.00	17,677,094.13	5,668,497.20	20,156,114.93	6,563,640.25	13,592,474.68
Total Enterprise Funds	8,147,518.00	17,677,094.13	5,668,497.20	20,156,114.93		
301 BEAUTIFICATION FUND	20,248.12	6,323.49	4,999.70	21,571.91		
Total Fiduciary Fund	20,248.12	6,323.49	4,999.70	21,571.91		
Grand Total- All Funds	\$ 20,871,763.84	\$ 34,567,587.60	\$ 19,440,104.33	\$ 35,999,247.11		



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101 - GENERAL FUND- DETAIL									
REVENUE									
41-TAXES									
101-41400	AD VALOREM TAX- CURRENT	\$ 4,982,375	\$ 4,957,375	\$ 67,410	\$ 4,814,229	97.1%	\$ 143,146	\$ 4,695,681	\$ 118,548
101-41401	AD VALOREM TAX- PRIOR	120,118	150,000	8,706	117,212	78.1%	32,789	91,065	26,147
101-41402	AD VALOREM TAX- PENALTY & INTEREST	82,342	92,000	11,266	78,553	85.4%	13,447	62,701	15,852
101-41403	AD VALOREM TAX- MISCELLANEOUS	11,930	11,930	-	11,083	92.9%	847	1,067	10,016
101-41404	SALES TAX	3,441,746	3,526,176	337,597	2,367,561	67.1%	1,158,615	2,162,475	205,086
101-41405	SALES TAX- TIMELY FILING DISCOUNT	600	600	51	401	66.9%	199	391	11
101-41406	MIXED BEVERAGE TAX	27,500	28,250	2,691	18,977	67.2%	9,273	17,262	1,715
101-41408	PROPERTY TAX REBATE	(53,309)	(49,698)	-	(49,698)	100.0%	(0)	(53,309)	3,611
101-41409	PAYMENT IN LIEU OF TAX	6,000	10,587	-	10,587	100.0%	(0)	12,379	(1,791)
*** REVENUE CATEGORY TOTALS ***		8,619,302	8,727,220	427,721	7,368,905	84.4%	1,358,315	6,989,711	379,194
42-FRANCHISE FEES									
101-42410	ROW RENTAL FEES- ELECTRICITY	500,000	475,000	-	360,388	75.9%	114,612	381,066	(20,678)
101-42411	ROW RENTAL FEES- GAS UTILITIES	125,000	120,000	56,252	100,874	84.1%	19,126	97,437	3,437
101-42412	ROW RENTAL FEES- TELECOM	17,000	17,000	3,173	10,336	60.8%	6,664	12,161	(1,825)
101-42413	ROW RENTAL FEES- CABLE TV	102,934	90,000	21,216	63,908	71.0%	26,092	73,444	(9,536)
101-42414	SANITATION FRANCHISE FEES	130,000	120,000	10,986	80,953	67.5%	39,047	90,459	(9,506)
101-42415	LANDFILL CONTRACT FEES	429,612	475,000	44,476	314,257	66.2%	160,743	281,413	32,845
*** REVENUE CATEGORY TOTALS ***		1,304,546	1,297,000	136,102	930,716	71.8%	366,284	935,978	(5,263)
43-INTERGOVERNMENTAL REVENUE									
101-43426	JEDCO FINANCING	50,000	194,171	-	144,171	74.2%	50,000	-	144,171
101-43427	MISCELLANEOUS GRANT REVENUE	18,000	20,740	-	-	0.0%	20,740	-	-
*** REVENUE CATEGORY TOTALS ***		68,000	214,911	-	144,171	67.1%	70,740	-	144,171
44-FINES & FORFEITURE									
101-44440	MUNICIPAL COURT- ADMINISTRATION FEES	240,000	216,000	12,145	123,374	57.1%	92,626	147,097	(23,723)
101-44444	MUNICIPAL COURT- FINES	315,000	320,000	26,309	212,251	66.3%	107,749	185,598	26,653
101-44445	MUNICIPAL COURT- JUDICIAL ADMIN FUND	600	600	26	260	43.3%	340	254	6
101-44446	MUNICIPAL COURT- JURY FUND	250	250	17	160	63.9%	90	163	(3)
101-44447	MUNICIPAL COURT- TRUANCY PREVENTION & DIVERSION	13,500	13,500	847	8,012	59.3%	5,488	8,166	(154)
*** REVENUE CATEGORY TOTALS ***		569,350	550,350	39,343	344,056	62.5%	206,294	341,277	2,779
45-LICENSE & PERMITS									
101-45450	BEER & WINE PERMIT-OFF PREMISE	500	500	-	150	30.0%	350	150	-
101-45451	BUILDING PERMITS	35,000	25,000	820	9,931	39.7%	15,069	14,498	(4,566)
101-45452	DEMOLITION PERMITS	1,500	1,500	300	300	20.0%	1,200	500	(200)
101-45453	ELECTRICAL PERMITS & LICENSES	7,500	8,100	7,837	11,471	141.6%	(3,371)	3,809	7,662
101-45454	EXCAVATION PERMITS	500	500	50	355	71.0%	145	250	105
101-45457	MECHANICAL PERMITS	1,000	1,000	8,025	8,160	816.0%	(7,160)	625	7,535
101-45458	OUTDOOR BURNING PERMITS	1,200	1,200	-	700	58.3%	500	650	50
101-45459	PLAT PERMITS	350	350	-	74	21.1%	276	48	26



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101-45460	PLUMBING & GAS PERMITS	5,000	5,000	225	2,746	54.9%	2,255	3,090	(345)
101-45461	SIGN PERMITS	2,500	2,500	-	300	12.0%	2,200	775	(475)
101-45462	SPRINKLER SYSTEM PERMITS	400	400	-	225	56.3%	175	225	-
101-45465	VENDOR PERMITS	200	600	-	375	62.5%	225	100	275
101-45466	ZONING PERMITS	800	800	-	200	25.0%	600	725	(525)
*** REVENUE CATEGORY TOTALS ***		56,450	47,450	17,257	34,987	73.7%	12,463	25,445	9,542
46-FEES & CHARGES FOR SERVICES									
101-46470	AMBULANCE FEES	935,000	900,000	69,558	564,126	62.7%	335,874	622,344	(58,218)
101-46471	AMBULANCE MEMBERSHIP FEES	26,650	26,650	2,056	16,880	63.3%	9,770	16,898	(18)
101-46472	ACCOUNT TRANSFER FEES	6,000	6,000	-	2,800	46.7%	3,200	2,400	400
101-46473	LAKE LOT LEASE FEES	93,000	96,548	-	36,281	37.6%	60,267	35,481	800
101-46474	FUEL PUMP SALES	100,000	65,000	1,466	4,179	6.4%	60,821	13,634	(9,454)
101-46475	CAMPGROUND RENTAL FEES	82,000	90,000	10,021	56,022	62.2%	33,979	48,837	7,185
101-46476	CONCESSION SALES	500	500	-	-	0.0%	500	-	-
101-46477	SANITATION FEES	1,503,507	1,503,507	124,966	989,857	65.8%	513,650	953,942	35,915
101-46478	GARBAGE CAN RENTAL FEES	-	30	-	15	49.5%	15	16	(1)
101-46479	SPECIAL PICK UP FEES	20,000	20,000	1,335	10,111	50.6%	9,890	12,645	(2,534)
101-46489	NSF CHECK FEES	-	-	30	30	0.0%	(30)	30	-
101-46493	POLICE DEPT FEES	2,500	2,500	26	796	31.8%	1,704	339	457
101-46494	ANIMAL SERVICES FEES	6,000	6,000	-	2,939	49.0%	3,061	3,967	(1,028)
101-46496	CEMETERY LOT SALES	25,000	25,000	1,220	12,940	51.8%	12,060	17,570	(4,630)
101-46497	INDUSTRIAL PARK RENTAL	3,550	39,076	3,000	27,076	69.3%	12,000	3,526	23,550
101-46498	LIBRARY FEES	12,500	14,000	1,165	8,965	64.0%	5,035	7,499	1,466
101-46499	PARKS & RECREATION FEES	7,800	7,800	1,046	1,905	24.4%	5,895	1,716	189
101-46500	RENTAL FEES	10,600	10,600	3,000	5,100	48.1%	5,500	19,605	(14,505)
101-46506	AQUATIC CENTER FEES	11,040	11,040	1,380	1,380	12.5%	9,660	-	1,380
*** REVENUE CATEGORY TOTALS ***		2,845,647	2,824,251	220,270	1,741,400	61.7%	1,082,850	1,760,447	(19,047)
47-INVESTMENT INCOME									
101-47510	INTEREST INCOME	350,205	316,734	27,998	218,150	68.9%	98,584	270,312	(52,162)
*** REVENUE CATEGORY TOTALS ***		350,205	316,734	27,998	218,150	68.9%	98,584	270,312	(52,162)
48-MISCELLANEOUS RECEIPTS									
101-48515	MISCELLANEOUS REVENUE	1,500	46,500	1,028	43,074	92.6%	3,426	5,299	37,775
101-48516	PRIOR YEARS REIMBURSEMENTS	10,000	17,601	512	12,358	70.2%	5,243	515	11,843
101-48517	REBATES & DISCOUNTS	20,000	22,500	20	22,444	99.8%	56	18,285	4,159
101-48518	INSURANCE PROCEEDS	57,753	50,000	-	8,095	16.2%	41,905	53,773	(45,678)
101-48523	SALE OF CAPITAL PROPERTY	-	-	-	-	0.0%	-	130,373	(130,373)
101-48534	DESIGNATED DONATIONS- POLICE DONATIONS	15,000	25,000	-	3,700	14.8%	21,300	4,500	(800)
101-48535	DESIGNATED DONATIONS- ANIMAL SHELTER DONATIONS	10,000	20,000	5	14,807	74.0%	5,193	3,667	11,140
101-48536	DESIGNATED DONATIONS- FIRE/EMS DONATIONS	10,000	-	-	-	0.0%	-	600	(600)
101-48537	DESIGNATED DONATIONS- PARKS & REC DONATIONS	1,000	1,000	-	-	0.0%	1,000	(800)	800
101-48539	DESIGNATED DONATIONS- LIBRARY DONATIONS	4,000	5,000	131	3,576	71.5%	1,424	2,446	1,130
101-48540	DESIGNATED DONATIONS- MUSEUM DONATIONS	4,000	7,000	1,000	4,418	63.1%	2,582	976	3,442
101-48545	DESIGNATED DONATIONS- SANITATION	1,000	1,000	-	-	0.0%	1,000	-	-
101-48546	DESIGNATED DONATIONS- MUSEUM RENOVATION	-	-	-	-	0.0%	-	1,900	(1,900)



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*** REVENUE CATEGORY TOTALS ***		134,253	195,601	2,696	112,472	57.5%	83,129	221,533	(109,061)
49-TRANSFERS IN									
101-49552	TRANSFER FROM COURT TECHNOLOGY & SECURITY FUND	17,775	17,775	1,481	11,850	66.7%	5,925	5,027	6,824
101-49553	TRANSFER FROM UTILITY FUND	1,422,014	1,422,014	118,501	948,009	66.7%	474,005	981,343	(33,333)
101-49554	TRANSFER FROM HOTEL/MOTEL OCC TAX FUND	56,052	56,052	4,671	37,368	66.7%	18,684	35,034	2,334
101-49555	TRANSFER FROM GRANT FUND	-	-	-	-	0.0%	-	902	(902)
*** REVENUE CATEGORY TOTALS ***		1,495,841	1,495,841	124,653	997,228	66.7%	498,614	1,022,305	(25,077)
*** TOTAL REVENUE ***		15,443,594	15,669,358	996,040	11,892,085	75.9%	3,777,273	11,567,009	325,076
10 -GENERAL FUND- DETAIL									
EXPENSE									
51-EMPLOYEE SERVICES									
101-51600	SUPERVISION	1,192,778	1,145,175	119,739	718,260	62.7%	426,915	778,567	(60,307)
101-51601	OPERATIONAL	5,438,400	5,246,584	573,187	3,327,008	63.4%	1,919,576	3,177,957	149,051
101-51602	PERMANENT PART-TIME	159,710	144,708	15,411	80,429	55.6%	64,279	86,125	(5,695)
101-51604	SEASONAL PART-TIME POOL	58,840	58,840	-	-	0.0%	58,840	96	(96)
101-51605	SEASONAL PART-TIME SUMMER	-	-	-	-	0.0%	-	9,000	(9,000)
101-51609	FIELD TRAINING OFFICER STIPEND	18,650	18,650	575	3,492	18.7%	15,159	13,198	(9,706)
101-51611	K9 CARE STIPEND	7,059	7,059	812	4,546	64.4%	2,513	4,584	(38)
101-51612	ON CALL STIPEND	7,300	8,275	695	4,169	50.4%	4,106	4,708	(539)
101-51613	BI-LINGUAL PAY	30,600	31,973	2,379	16,567	51.8%	15,406	18,814	(2,247)
101-51614	CERTIFICATION PAY	120,995	130,278	10,884	77,197	59.3%	53,081	77,809	(612)
101-51615	DIFFERENTIAL PAY	35,700	35,700	2,975	18,592	52.1%	17,108	23,356	(4,764)
101-51616	EDUCATION PAY	38,700	41,100	2,913	22,416	54.5%	18,684	24,777	(2,361)
101-51617	LONGEVITY PAY	38,180	38,180	2,990	21,724	56.9%	16,456	20,951	773
101-51620	AUTO ALLOWANCE	24,000	33,600	2,425	11,475	34.2%	22,125	9,642	1,833
101-51621	CELL PHONE ALLOWANCE	5,820	5,820	473	2,991	51.4%	2,829	3,138	(147)
101-51622	CLOTHING ALLOWANCE	4,000	4,000	-	4,000	100.0%	-	3,500	500
101-51629	OVERTIME	782,542	656,513	73,866	336,749	51.3%	319,764	493,212	(156,462)
101-51638	FICA	606,975	574,475	60,188	342,717	59.7%	231,758	350,932	(8,215)
101-51639	DENTAL INSURANCE	36,983	36,993	2,887	21,157	57.2%	15,836	20,991	167
101-51640	HEALTH INSURANCE	727,044	689,108	53,175	397,395	57.7%	291,713	387,207	10,188
101-51641	LIFE INSURANCE	2,898	2,898	220	1,595	55.0%	1,303	767	827
101-51642	TMRS	805,625	775,741	82,814	478,165	61.6%	297,576	484,845	(6,679)
101-51643	WORKER'S COMPENSATION	179,078	165,012	15,510	91,475	55.4%	73,537	97,552	(6,077)
101-51644	CONTRA WAGE EXPENSE	(43,179)	(34,179)	(15,221)	(28,538)	83.5%	(5,641)	(24,742)	(3,795)
101-51645	UNEMPLOYMENT	-	7,500	2,677	5,118	68.2%	2,382	-	5,118
101-51646	CONTRACT LABOR	175,750	194,401	30,682	109,162	56.2%	85,239	104,219	4,944
101-51647	BENEFIT ADMINISTRATION	4,518	4,518	168	1,175	26.0%	3,344	1,791	(617)
101-51648	EMPLOYEE TESTING	7,225	7,225	311	3,419	47.3%	3,806	2,791	628
101-51649	OTHER EMPLOYEE COSTS	15,872	15,872	-	4,707	29.7%	11,165	18,744	(14,037)
101-51650	RECRUITING & RETENTION	2,400	2,400	-	-	0.0%	2,400	2,456	(2,456)
101-51652	VOLUNTEER FIRE PENSION	3,000	3,000	-	3,000	100.0%	-	3,400	(400)
*** EXPENSE CATEGORY TOTALS ***		10,487,465	10,051,421	1,042,734	6,080,163	60.5%	3,971,258	6,200,386	(120,223)



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52-MAINTENANCE									
101-52700	R/M BUILDINGS & STRUCTURES	86,421	131,039	5,509	63,918	48.8%	67,121	73,286	(9,368)
101-52701	R/M EQUIPMENT & MACHINERY	135,046	138,196	9,493	56,505	40.9%	81,691	91,645	(35,140)
101-52705	R/M MOTOR VEHICLES	138,571	185,830	10,044	92,075	49.5%	93,755	107,394	(15,319)
101-52706	R/M OFFICE EQUIPMENT	200	200	-	112	55.8%	88	-	112
101-52707	R/M PARKS	63,700	74,100	1,230	25,598	34.5%	48,502	49,933	(24,335)
101-52708	R/M RADIO COMMUNICATION	6,600	6,600	2,193	5,373	81.4%	1,227	3,493	1,880
101-52709	R/M SIDEWALKS CULVERTS BRIDGES	15,000	49,018	200	31,613	64.5%	17,405	12,655	18,958
101-52710	R/M STREETS & ALLEYS	50,000	68,000	14,544	54,261	79.8%	13,739	13,260	41,002
101-52715	DAMAGES & CLAIMS	57,753	121,194	4,820	87,034	71.8%	34,159	63,679	23,355
101-52716	R/M ATHLETIC COMPLEX	13,400	13,400	487	8,371	62.5%	5,030	-	8,371
*** EXPENSE CATEGORY TOTALS ***		566,690	787,576	48,520	424,860	53.9%	362,717	415,344	9,516
53-UTILITIES									
101-53730	ELECTRICITY	313,285	343,533	20,076	163,898	47.7%	179,635	162,542	1,356
101-53731	NATURAL GAS	21,865	21,865	390	13,093	59.9%	8,772	13,571	(478)
101-53732	PHONE/CABLE/INTERNET	163,873	173,189	15,697	113,737	65.7%	59,452	116,317	(2,580)
101-53733	WATER/SEWER & GARBAGE	55,931	62,631	6,465	24,767	39.5%	37,864	17,687	7,080
*** EXPENSE CATEGORY TOTALS ***		554,954	601,218	42,627	315,495	52.5%	285,723	310,117	5,378
54-SUPPLIES									
101-54740	AMBULANCE SUPPLIES	55,000	60,000	4,613	24,424	40.7%	35,576	34,864	(10,439)
101-54741	ANIMAL CARE SUPPLIES	5,500	5,500	206	3,625	65.9%	1,875	3,510	115
101-54742	ANIMAL FOOD	5,000	5,000	444	2,081	41.6%	2,919	2,605	(524)
101-54743	BOOK SUPPLIES	6,010	6,010	252	1,225	20.4%	4,785	3,696	(2,471)
101-54744	BOTANICAL SUPPLIES	2,150	4,150	-	775	18.7%	3,375	247	528
101-54745	CASH OVER/SHORT	-	-	-	35	0.0%	(35)	(88)	123
101-54746	CHEMICAL SUPPLIES	28,375	33,375	-	4,544	13.6%	28,830	7,795	(3,251)
101-54749	FIRE ARM TRAINING SUPPLIES	8,000	8,000	31	4,447	55.6%	3,553	7,885	(3,438)
101-54750	HAZMAT RESPONSE/CLEANUP SUPPLIES	2,560	2,560	-	-	0.0%	2,560	1,200	(1,200)
101-54751	FIRE HOSE SUPPLIES	4,300	4,300	-	-	0.0%	4,300	-	-
101-54752	FOOD	27,824	31,952	5,437	19,692	61.6%	12,260	18,975	717
101-54755	INVESTIGATION SUPPLIES	4,200	4,200	252	1,927	45.9%	2,273	2,697	(770)
101-54756	JANITORIAL SUPPLIES	32,773	35,673	6,768	21,734	60.9%	13,939	22,688	(954)
101-54757	K-9 CARE SUPPLIES	7,600	7,600	186	3,630	47.8%	3,970	2,871	759
101-54762	MINOR TOOLS & EQUIPMENT	37,555	46,504	1,159	17,187	37.0%	29,317	36,497	(19,309)
101-54763	MISCELLANEOUS SUPPLIES	19,250	20,450	4,823	18,639	91.1%	1,811	13,652	4,987
101-54764	MOTOR VEHICLE FUEL	243,400	246,730	40,388	133,912	54.3%	112,818	142,058	(8,146)
101-54765	OFFICE EQUIP/FURNITURE/FIXTR	4,500	6,460	82	3,605	55.8%	2,855	2,156	1,450
101-54766	OFFICE SUPPLIES	23,278	25,417	768	8,855	34.8%	16,562	18,285	(9,430)
101-54767	OXYGEN SUPPLIES	8,500	11,250	-	6,356	56.5%	4,894	6,277	79
101-54768	PLAQUES & AWARDS	2,500	3,000	-	1,372	45.7%	1,628	960	412
101-54769	POSTAGE	12,070	12,970	615	5,954	45.9%	7,016	6,177	(224)
101-54770	PRINTING SUPPLIES	6,690	7,420	242	2,766	37.3%	4,654	3,898	(1,132)
101-54771	PROGRAMMING SUPPLIES	3,223	3,223	9	1,802	55.9%	1,421	1,080	722
101-54772	PROTECTIVE CLOTHING	10,000	10,000	365	1,408	14.1%	8,592	3,467	(2,059)
101-54773	PUBLIC EDUCATION SUPPLIES	3,400	3,400	191	191	5.6%	3,209	914	(723)



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101-54774	RECREATION SUPPLIES	1,950	1,950	14	130	6.6%	1,820	-	130
101-54775	RESALE GASOLINE	76,798	60,000	1,695	3,654	6.1%	56,346	4,783	(1,129)
101-54776	SAFETY EQUIPMENT	5,000	7,500	-	4,412	58.8%	3,088	4,869	(457)
101-54777	STREET SIGN SUPPLIES	9,000	19,660	-	13,313	67.7%	6,347	1,908	11,404
101-54778	TECHNOLOGY SUPPLIES	6,520	8,340	1,646	1,998	24.0%	6,342	8,310	(6,312)
101-54779	WEARING APPAREL	70,935	81,400	13,190	47,663	58.6%	33,737	48,357	(693)
101-54781	DESIGNATED DONATIONS	45,000	45,400	441	12,249	27.0%	33,151	11,397	852
101-54782	SPECIAL ACTIVITIES	6,000	6,450	523	2,811	43.6%	3,639	-	2,811
*** EXPENSE CATEGORY TOTALS ***		<u>784,861</u>	<u>835,844</u>	<u>84,338</u>	<u>376,416</u>	<u>45.0%</u>	<u>459,428</u>	<u>423,989</u>	<u>(47,573)</u>
55-SERVICES									
101-55800	ACCOUNTING & AUDITING	25,920	25,920	-	3,013	11.6%	22,907	21,120	(18,107)
101-55801	APPRAISAL DISTRICT	184,717	184,717	-	136,772	74.0%	47,945	114,738	22,034
101-55802	BAD DEBT EXPENSE	15,000	15,000	-	-	0.0%	15,000	-	-
101-55803	BANKING FEES	500	500	-	115	23.0%	385	337	(222)
101-55804	BILLING & COLLECTION SERVICES	172,446	161,761	5,595	73,761	45.6%	88,000	87,575	(13,815)
101-55805	CONSTRUCTION CONTRACTS	100,000	244,171	-	194,171	79.5%	50,000	178	193,993
101-55806	CONSULTING SERVICES	28,239	42,789	10,243	20,922	48.9%	21,867	27,035	(6,113)
101-55807	CONTINGENCY	50,000	15,000	-	-	0.0%	15,000	-	-
101-55809	CREDIT CARD PROCESSING FEES	10,300	14,630	(237)	2,387	16.3%	12,243	17,082	(14,695)
101-55810	ELECTION COSTS	-	8,000	5,837	5,837	73.0%	2,163	7,951	(2,114)
101-55812	ENGINEERING SERVICES	8,000	8,000	-	-	0.0%	8,000	1,784	(1,784)
101-55813	FEES & PERMITS	180	180	-	-	0.0%	180	30	(30)
101-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	212,929	225,089	-	225,089	100.0%	0	197,003	28,086
101-55819	LEASE/RENTAL OF EQUIPMENT	36,531	54,343	4,220	34,233	63.0%	20,110	27,965	6,268
101-55820	LEASE/RENTAL OF PROPERTY	6,000	6,000	500	4,000	66.7%	2,000	3,000	1,000
101-55821	LEGAL ADVERTISING	13,500	14,980	3,341	6,390	42.7%	8,590	7,473	(1,083)
101-55822	LEGAL SERVICES	500	7,500	77	6,439	85.9%	1,061	4,341	2,098
101-55824	MISCELLANEOUS SERVICES	37,598	38,234	6,711	20,805	54.4%	17,429	36,331	(15,525)
101-55826	PUBLIC COMMUNICATION	2,850	3,850	-	502	13.0%	3,348	1,276	(774)
101-55828	SOFTWARE	229,685	268,996	794	241,940	89.9%	27,056	144,314	97,626
101-55830	SUPPORT OF COMMUNITY SERVICES	5,000	5,000	-	1,807	36.1%	3,193	1,057	750
101-55833	VETERINARY SERVICES	5,000	5,000	-	110	2.2%	4,890	2,409	(2,299)
101-55834	SOLID WASTE & SLUDGE DISPOSAL	1,050,366	1,030,366	84,968	589,845	57.2%	440,520	587,696	2,149
*** EXPENSE CATEGORY TOTALS ***		<u>2,195,261</u>	<u>2,380,026</u>	<u>122,049</u>	<u>1,568,139</u>	<u>65.9%</u>	<u>811,887</u>	<u>1,290,696</u>	<u>277,443</u>
56-TRAVEL & EDUCATION EXPENDITURES									
101-56851	MEMBERSHIP DUES	37,661	37,661	1,163	15,353	40.8%	22,308	20,371	(5,017)
101-56852	TRAINING EXPENSES	93,346	94,542	3,689	34,222	36.2%	60,320	37,219	(2,996)
101-56853	TRAVEL & LODGING EXPENSES	50,975	53,075	6,658	25,233	47.5%	27,842	33,015	(7,783)
*** EXPENSE CATEGORY TOTALS ***		<u>181,982</u>	<u>185,278</u>	<u>11,510</u>	<u>74,809</u>	<u>40.4%</u>	<u>110,469</u>	<u>90,605</u>	<u>(15,796)</u>
57-DEBT SERVICE									
101-57862	CAPITAL LEASE INTEREST	6,477	6,477	758	6,443	99.5%	34	11,145	(4,702)
101-57863	CAPITAL LEASE PRINCIPAL	159,700	159,700	31,373	159,700	100.0%	0	155,031	4,669
*** EXPENSE CATEGORY TOTALS ***		<u>166,177</u>	<u>166,177</u>	<u>32,131</u>	<u>166,143</u>	<u>100.0%</u>	<u>34</u>	<u>166,177</u>	<u>(34)</u>



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58-CAPITAL EXPENDITURES									
101-58880	CAPITAL BUILDINGS & STRUCTURES	-	-	-	-	0.0%	-	5,825	(5,825)
101-58881	CAPITAL MACHINERY & EQUIPMENT	46,100	46,558	-	32,653	70.1%	13,905	40,963	(8,311)
101-58882	CAPITAL MISCELLANEOUS	-	8,255	-	8,255	100.0%	(0)	10,147	(1,892)
101-58883	CAPITAL MOTOR VEHICLES	-	-	-	-	0.0%	-	6,351	(6,351)
101-58887	LIBRARY BOOKS & MATERIALS	42,000	42,000	2,395	30,823	73.4%	11,177	32,835	(2,012)
*** EXPENSE CATEGORY TOTALS ***		88,100	96,813	2,395	71,731	74.1%	25,082	96,121	(24,390)
59 - TRANSFERS OUT									
101-59906	TRANSFER TO BEAUTIFICATION FUND	6,000	6,000	500	4,000	66.7%	2,000	4,000	-
101-59909	TRANSFER TO COURT SECURITY & TECHNOLOGY FUND	-	-	-	(29,000)	0.0%	29,000	(24,851)	(4,149)
101-59911	TRANSFER TO VEHICLE / EQUIPMENT REPLACEMENT FUND	400,000	400,000	33,333	266,667	66.7%	133,333	400,000	(133,333)
*** EXPENSE CATEGORY TOTALS ***		406,000	406,000	33,833	241,667	59.5%	164,333	379,149	(137,482)
*** TOTAL EXPENSE ***		\$ 15,431,490	\$ 15,510,353	\$ 1,420,138	\$ 9,319,422	60.1%	\$ 6,190,932	\$ 9,372,583	\$ (53,161)
102 -DEBT SERVICE FUND- DETAIL									
REVENUE									
102-41400	AD VALOREM TAX- CURRENT	\$ 1,509,810	\$ 1,484,810	\$ 17,721	\$ 1,456,204	98.1%	\$ 28,606	\$ 1,442,466	\$ 13,738
102-41401	AD VALOREM TAX- PRIOR	33,511	40,000	2,832	37,160	92.9%	2,840	30,920	6,240
102-41402	AD VALOREM TAX- PENALTY & INTEREST	28,978	32,000	3,559	24,773	77.4%	7,227	20,923	3,850
102-47510	INTEREST INCOME	42,686	42,686	5,965	36,574	85.7%	6,112	37,058	(484)
102-49553	TRANSFER FROM UTILITY FUND	1,001,973	1,001,973	83,498	667,982	66.7%	333,991	563,247	104,735
102-49561	TRANSFER FROM VENUE PROJECT FUND	152,831	152,831	12,736	101,887	66.7%	50,944	101,652	235
*** TOTAL REVENUE ***		2,769,789	2,754,300	126,310	2,324,581	84.4%	429,719	2,196,267	128,314
102 -DEBT SERVICE FUND- DETAIL									
EXPENSE									
102-55803	BANKING FEES	500	500	-	210	42.0%	290	225	(15)
102-57864	CONTINUING DISCLOSURE	3,500	3,500	-	-	0.0%	3,500	-	-
102-57865	DEBT SERVICE INTEREST	1,031,531	992,572	-	467,204	47.1%	525,368	414,393	52,811
102-57866	DEBT SERVICE PRINCIPAL	1,730,000	1,750,000	-	626,000	35.8%	1,124,000	608,000	18,000
102-57867	PAYING AGENT FEES	4,150	4,150	400	1,625	39.2%	2,525	2,450	(825)
*** TOTAL EXPENSE ***		\$ 2,769,681	\$ 2,750,722	\$ 400	\$ 1,095,039	39.8%	\$ 1,655,683	\$ 1,025,068	\$ 69,971
103 -CAPITAL PROJECTS FUND (GENERAL)- DETAIL									
REVENUE									
103-43427	MISCELLANEOUS GRANT REVENUE	\$ 179,667	\$ 418,146	\$ 52,215	\$ 213,834	51.1%	\$ 204,312	\$ 435,935	\$ (222,101)
103-47510	INTEREST INCOME	109,981	192,849	17,720	147,673	76.6%	45,176	199,589	(51,916)
*** TOTAL REVENUE ***		289,647	610,994	69,935	361,507	59.2%	249,488	635,524	(274,017)



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103 - CAPITAL PROJECTS FUND (GENERAL)- DETAIL									
EXPENSE									
103-52700	R/M BUILDINGS & STRUCTURES	16,000	-	-	-	0.0%	-	-	-
103-52710	R/M STREETS & ALLEYS	3,624,382	-	-	-	0.0%	-	1,124,366	(1,124,366)
103-55805	CONSTRUCTION CONTRACTS	-	68,050	-	68,050	100.0%	-	66,400	1,650
103-55806	CONSULTING SERVICES	-	100,000	3,028	73,613	73.6%	26,387	-	73,613
103-55812	ENGINEERING SERVICES	-	-	-	-	0.0%	-	157,227	(157,227)
103-55824	MISCELLANEOUS SERVICES	5,125	8,325	-	3,200	38.4%	5,125	49,275	(46,075)
103-58880	CAPITAL BUILDINGS & STRUCTURES	270,500	200,000	-	11,950	6.0%	188,050	48,950	(37,000)
103-58881	CAPITAL MACHINERY & EQUIPMENT	-	75,077	-	-	0.0%	75,077	16,654	(16,654)
103-58884	CAPITAL PARK IMPROVEMENTS	415,346	434,000	11,782	136,233	31.4%	297,767	102,878	33,355
103-58892	CAPITAL R/M BUILDINGS & STRUCTURES	-	16,000	-	15,292	95.6%	708	-	15,292
103-58898	CAPITAL R/M STREETS ALLEYS BRIDGES	-	3,624,382	-	45,920	1.3%	3,578,462	-	45,920
103-58899	CAPITAL ENGINEERING SERVICES	-	174,198	39,550	58,548	33.6%	115,651	-	58,548
103-59903	TRANSFER TO GRANT FUND	150,000	150,000	12,500	100,000	66.7%	50,000	333,333	(233,333)
103-59911	TRANSFER TO VEHICLE / EQUIPMENT REPLACEMENT FUND	100,000	100,000	8,333	66,667	66.7%	33,333	-	66,667
*** TOTAL EXPENSE ***		\$ 4,581,353	\$ 4,950,032	\$ 75,193	\$ 579,472	11.7%	\$ 4,370,560	\$ 1,899,083	\$ (1,319,611)

104 - VEHICLE & EQUIPMENT REPLACEMENT FUND - DETAIL
REVENUE

104-47510	INTEREST INCOME	\$ 60,000	\$ 45,000	\$ 4,323	\$ 30,557	67.9%	\$ 14,443	\$ 41,828	\$ (11,271)
104-48522	SALE OF CAPITAL EQUIPMENT	-	62,600	-	62,600	100.0%	-	-	62,600
104-48525	SALE OF CAPITAL VEHICLES	65,000	65,000	1,500	65,459	100.7%	(459)	-	65,459
104-48530	OTHER FINANCING SOURCES	-	718,488	-	718,488	100.0%	(0)	-	718,488
104-49550	TRANSFER FROM GENERAL FUND	400,000	400,000	33,333	266,667	66.7%	133,333	400,000	(133,333)
104-49556	TRANSFER FROM GEN CAPITAL PROJECTS FUND	100,000	100,000	8,333	66,667	66.7%	33,333	-	66,667
*** TOTAL REVENUE ***		625,000	1,391,088	47,490	1,210,438	87.0%	180,650	441,828	768,610

104 - VEHICLE & EQUIPMENT REPLACEMENT FUND - DETAIL
EXPENSE

104-57863	CAPITAL LEASE PRINCIPAL	-	143,698	-	143,698	100.0%	0	-	143,698
104-58881	CAPITAL MACHINERY & EQUIPMENT	76,699	792,787	-	791,788	99.9%	999	170,534	621,255
104-58883	CAPITAL MOTOR VEHICLES	279,000	279,000	1,706	177,848	63.7%	101,152	197,320	(19,472)
*** TOTAL EXPENSE ***		\$ 355,699	\$ 1,215,485	\$ 1,706	\$ 1,113,334	91.6%	\$ 102,151	\$ 367,854	\$ 745,480

Fund: 110 - GRANT FUND- DETAIL
REVENUE

110-43420	DEPT OF JUSTICE GRANT REVENUE	\$ 35,699	\$ 35,699	\$ 10,466	\$ 23,782	66.6%	\$ 11,917	\$ 23,146	\$ 636
110-43421	TX DEPT OF STATE HEALTH SERVICES GRANT REVENUE	30,964	8,449	-	8,449	100.0%	1	9,133	(684)
110-43425	TX STATE LIB & ARC COMMISS GRANT REVENUE	9,624	9,624	-	-	0.0%	9,624	-	-
110-43427	MISCELLANEOUS GRANT REVENUE	1,775	143,532	117,869	143,307	99.8%	225	6,513	136,795
110-43431	TXDOT GRANT REVENUE	9,000	9,000	1,957	1,957	21.7%	7,043	664	1,293
110-43433	TX PARKS & WILDLIFE GRANT REVENUE	1,150,000	1,150,000	58,840	335,501	29.2%	814,499	131,040	204,461



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110-43435	TX DEPT OF AGRICULTURE GRANT REVENUE	-	-	-	-	0.0%	-	45,900	(45,900)
110-49556	TRANSFER FROM GEN CAPITAL PROJECTS FUND	150,000	150,000	12,500	100,000	66.7%	50,000	333,333	(233,333)
*** TOTAL REVENUE ***		<u>1,387,062</u>	<u>1,506,304</u>	<u>201,631</u>	<u>612,995</u>	<u>40.7%</u>	<u>893,309</u>	<u>549,728</u>	<u>63,266</u>

Fund: 110 - GRANT FUND- DETAIL

EXPENSE									
110-51601	OPERATIONAL	34,179	34,179	10,466	23,782	69.6%	10,397	21,417	2,365
110-51629	OVERTIME	9,000	9,000	1,957	1,957	21.7%	7,043	664	1,293
110-53732	PHONE/CABLE/INTERNET	8,494	8,494	-	-	0.0%	8,494	-	-
110-54740	AMBULANCE SUPPLIES	6,964	8,449	-	8,449	100.0%	1	9,133	(684)
110-54760	LIBRARY SUPPLIES	-	-	-	-	0.0%	-	136	(136)
110-54766	OFFICE SUPPLIES	-	269	-	1,185	440.5%	(916)	-	1,185
110-54771	PROGRAMMING SUPPLIES	1,130	1,130	(9)	(9)	-0.8%	1,139	1,667	(1,676)
110-54779	WEARING APPAREL	1,520	1,520	-	-	0.0%	1,520	1,729	(1,729)
110-55812	ENGINEERING SERVICES	41,500	41,500	8,300	19,090	46.0%	22,410	-	19,090
110-55824	MISCELLANEOUS SERVICES	1,775	1,775	-	-	0.0%	1,775	-	-
110-56852	TRAINING EXPENSES	24,000	-	-	-	0.0%	-	-	-
110-58881	CAPITAL MACHINERY & EQUIPMENT	-	117,869	-	117,869	100.0%	0	-	117,869
110-58884	CAPITAL PARK IMPROVEMENTS	2,163,785	2,163,785	17,160	1,081,997	50.0%	1,081,788	133,436	948,561
110-58887	LIBRARY BOOKS & MATERIALS	-	-	-	-	0.0%	-	(9)	9
110-59900	TRANSFER TO GENERAL FUND	-	-	-	-	0.0%	-	902	(902)
*** TOTAL EXPENSE ***		<u>\$ 2,292,347</u>	<u>\$ 2,387,970</u>	<u>\$ 37,872</u>	<u>\$ 1,254,319</u>	<u>52.5%</u>	<u>\$ 1,133,651</u>	<u>\$ 169,074</u>	<u>\$ 1,085,244</u>

201 -WATER & WASTEWATER UTILITY FUND- DETAIL

REVENUE									
201-43427	MISCELLANEOUS GRANT REVENUE	\$ 1,056,084	\$ 1,198,529	\$ 310,841	\$ 323,716	27.0%	\$ 874,813	\$ 149,011	\$ 174,704
201-46472	ACCOUNT TRANSFER FEES	3,000	3,000	250	1,400	46.7%	1,600	1,800	(400)
201-46480	WATER SALES	4,129,963	3,879,963	313,797	2,403,068	61.9%	1,476,895	2,267,801	135,267
201-46481	WATER TAP FEES	6,000	6,000	750	4,000	66.7%	2,000	1,500	2,500
201-46482	SEWER SALES	3,952,116	3,702,116	310,135	2,263,696	61.1%	1,438,420	1,975,893	287,803
201-46483	SEWER TAP FEES	7,500	7,500	1,000	6,000	80.0%	1,500	2,000	4,000
201-46484	PENALTIES	177,303	185,000	15,773	121,327	65.6%	63,673	114,287	7,040
201-46486	RECONNECT FEES	-	90	-	30	33.2%	60	30	(0)
201-46488	METER TAMPERING FEES	1,000	1,000	-	151	15.1%	849	467	(315)
201-46489	NSF CHECK FEES	2,200	2,200	330	1,650	75.0%	550	1,440	210
201-46491	SERVICE APPLICATION FEES	14,000	16,000	1,075	8,854	55.3%	7,146	8,066	788
201-46501	METER PURCHASE FEE	10,000	15,800	1,716	9,881	62.5%	5,919	7,012	2,868
201-46504	WATER BORE FEES	5,000	22,500	-	12,500	55.6%	10,000	3,000	9,500
201-47510	INTEREST INCOME	300,000	400,000	64,536	393,793	98.4%	6,207	264,443	129,350
201-48515	MISCELLANEOUS REVENUE	1,500	18,143	-	18,143	100.0%	0	-	18,143
201-48517	REBATES & DISCOUNTS	2,500	2,500	-	2,348	93.9%	152	2,354	(7)
201-48518	INSURANCE PROCEEDS	48,913	17,304	-	10,094	58.3%	7,210	18,499	(8,405)
201-48527	GAIN/LOSS DISPOSAL-FIXED ASSET	-	(52,211)	-	(52,211)	100.0%	0	-	(52,211)
201-48529	CERTIFICATES OF OBLIGATION ISSUED	11,706,500	11,706,500	-	11,706,500	100.0%	-	-	11,706,500
201-48530	OTHER FINANCING SOURCES	-	440,307	-	440,307	100.0%	-	-	440,307
201-48547	SCRAP METAL REVENUE	5,000	5,000	-	1,849	37.0%	3,151	3,595	(1,746)



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		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D Activity	INC/(DEC) Prior Year
*** TOTAL REVENUE ***		21,428,579	21,577,241	1,020,203	17,677,094	81.9%	3,900,147	4,821,198	12,855,896
201 - WATER & WASTEWATER UTILITY FUND- DETAIL EXPENSE									
51-EMPLOYEE SERVICES									
201-51600	SUPERVISION	150,368	156,368	17,869	101,220	64.7%	55,149	96,277	4,942
201-51601	OPERATIONAL	781,566	754,695	75,247	485,537	64.3%	269,158	504,210	(18,673)
201-51612	ON CALL STIPEND	7,300	7,300	345	1,390	19.0%	5,910	1,200	190
201-51613	BI-LINGUAL PAY	1,800	1,800	150	1,109	61.6%	691	1,120	(10)
201-51614	CERTIFICATION PAY	7,500	7,500	450	4,347	58.0%	3,153	4,665	(318)
201-51616	EDUCATION PAY	3,900	3,900	325	2,403	61.6%	1,497	2,426	(23)
201-51617	LONGEVITY PAY	11,388	11,388	820	6,549	57.5%	4,839	6,760	(211)
201-51620	AUTO ALLOWANCE	-	-	-	-	0.0%	-	1,167	(1,167)
201-51621	CELL PHONE ALLOWANCE	2,100	2,100	105	1,085	51.7%	1,015	1,225	(140)
201-51629	OVERTIME	147,429	180,888	16,339	106,682	59.0%	74,207	86,975	19,707
201-51638	FICA	85,171	85,842	8,443	53,593	62.4%	32,249	53,046	547
201-51639	DENTAL INSURANCE	6,355	6,355	439	3,615	56.9%	2,740	4,081	(466)
201-51640	HEALTH INSURANCE	109,358	109,358	6,486	54,722	50.0%	54,637	66,633	(11,911)
201-51641	LIFE INSURANCE	504	504	36	289	57.2%	215	143	146
201-51642	TMRS	117,237	119,832	11,755	75,064	62.6%	44,768	74,211	853
201-51643	WORKER'S COMPENSATION	21,570	21,570	1,654	11,125	51.6%	10,445	12,177	(1,052)
201-51646	CONTRACT LABOR	4,800	7,210	1,766	4,175	57.9%	3,035	2,100	2,075
*** EXPENSE CATEGORY TOTALS ***		1,458,348	1,476,612	142,229	912,905	61.8%	563,707	918,417	(5,511)
52-MAINTENANCE									
201-52700	R/M BUILDINGS & STRUCTURES	92,969	82,969	10,597	43,163	52.0%	39,806	381,776	(338,613)
201-52701	R/M EQUIPMENT & MACHINERY	68,721	63,733	529	17,396	27.3%	46,337	32,100	(14,704)
201-52702	R/M LIFT STATIONS	324,637	83,585	27,029	75,198	90.0%	8,387	78,676	(3,478)
201-52703	R/M METERS TAPS SVC CONNECTS	95,000	105,000	4,388	64,078	61.0%	40,922	52,416	11,662
201-52704	R/M MISCELLANEOUS	376	376	-	-	0.0%	376	156	(156)
201-52705	R/M MOTOR VEHICLES	12,468	27,750	1,151	19,822	71.4%	7,929	4,098	15,724
201-52710	R/M STREETS & ALLEYS	90,484	90,484	7,025	54,552	60.3%	35,932	32,504	22,049
201-52711	R/M WASTEWATER PLANTS	22,000	24,300	866	15,166	62.4%	9,134	134,952	(119,786)
201-52712	R/M WATER & WASTEWATER MAINS	7,001,428	311,262	12,498	164,578	52.9%	146,685	525,127	(360,549)
201-52713	R/M WATER STORAGE TANKS	25,000	25,000	19,391	25,610	102.4%	(610)	7,691	17,919
201-52714	R/M WATER WELLS	75,000	75,000	14,389	58,257	77.7%	16,743	97,853	(39,596)
201-52715	DAMAGES & CLAIMS	48,913	45,213	39	13,393	29.6%	31,820	4,979	8,414
*** EXPENSE CATEGORY TOTALS ***		7,856,996	934,673	97,900	551,212	59.0%	383,461	1,352,327	(801,115)
53-UTILITIES									
201-53730	ELECTRICITY	500,000	500,000	48,352	264,311	52.9%	235,689	260,956	3,356
201-53731	NATURAL GAS	600	1,100	53	599	54.5%	501	363	236
201-53732	PHONE/CABLE/INTERNET	18,578	19,268	2,399	12,241	63.5%	7,027	10,972	1,269
201-53733	WATER/SEWER & GARBAGE	42,600	35,000	2,815	20,003	57.2%	14,997	22,769	(2,766)
*** EXPENSE CATEGORY TOTALS ***		561,778	555,368	53,619	297,155	53.5%	258,213	295,060	2,095



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		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D Activity	INC/(DEC) Prior Year
54-SUPPLIES									
201-54745	CASH OVER/SHORT	-	-	(3)	91	0.0%	(91)	34	57
201-54746	CHEMICAL SUPPLIES	278,699	275,549	17,152	154,438	56.0%	121,112	158,850	(4,412)
201-54752	FOOD	3,800	5,200	162	2,256	43.4%	2,944	2,757	(500)
201-54753	GROUNDWATER PURCHASES	35,000	35,000	-	13,681	39.1%	21,319	14,532	(851)
201-54756	JANITORIAL SUPPLIES	5,486	5,486	136	3,010	54.9%	2,476	3,336	(327)
201-54758	LAB EQUIPMENT & SUPPLIES	6,365	7,600	475	3,121	41.1%	4,480	4,161	(1,040)
201-54762	MINOR TOOLS & EQUIPMENT	31,272	31,272	567	11,941	38.2%	19,331	18,219	(6,278)
201-54763	MISCELLANEOUS SUPPLIES	7,111	7,111	806	2,831	39.8%	4,280	2,571	259
201-54764	MOTOR VEHICLE FUEL	83,052	83,052	10,110	35,305	42.5%	47,747	46,522	(11,217)
201-54765	OFFICE EQUIP/FURNITURE/FIXTR	525	525	-	-	0.0%	525	-	-
201-54766	OFFICE SUPPLIES	4,336	4,336	227	1,512	34.9%	2,824	2,770	(1,258)
201-54768	PLAQUES & AWARDS	550	550	-	-	0.0%	550	-	-
201-54769	POSTAGE	1,074	3,956	136	3,614	91.4%	342	225	3,389
201-54778	TECHNOLOGY SUPPLIES	7,506	7,506	3,762	7,625	101.6%	(119)	65,265	(57,640)
201-54779	WEARING APPAREL	12,243	13,313	809	8,430	63.3%	4,882	7,238	1,193
*** EXPENSE CATEGORY TOTALS ***		477,019	480,456	34,340	247,854	51.6%	232,602	326,480	(78,626)
55-SERVICES									
201-55800	ACCOUNTING & AUDITING	17,100	17,100	-	1,987	11.6%	15,113	14,080	(12,093)
201-55803	BANKING FEES	600	600	68	400	66.7%	200	360	40
201-55804	BILLING & COLLECTION SERVICES	50,000	50,000	3,903	31,515	63.0%	18,485	24,669	6,845
201-55809	CREDIT CARD PROCESSING FEES	140,000	158,000	9,840	85,983	54.4%	72,017	71,305	14,678
201-55811	ELECTROINC PAYMENT- UB CREDITS	26,400	30,000	2,479	19,090	63.6%	10,910	17,172	1,918
201-55812	ENGINEERING SERVICES	12,550	61,798	-	28,607	46.3%	33,191	15,488	13,120
201-55813	FEES & PERMITS	41,000	41,000	2,000	36,253	88.4%	4,747	37,697	(1,444)
201-55815	INSURANCE-PROPERTY, PLANT, & EQUIPMENT	109,692	109,692	-	101,579	92.6%	8,113	100,441	1,138
201-55818	LAB SERVICES	71,500	78,627	6,010	50,785	64.6%	27,842	46,174	4,611
201-55819	LEASE/RENTAL OF EQUIPMENT	18,525	72,687	5,824	50,285	69.2%	22,402	13,767	36,518
201-55821	LEGAL ADVERTISING	1,575	2,985	-	1,405	47.1%	1,580	2,184	(779)
201-55824	MISCELLANEOUS SERVICES	22,041	22,491	600	12,247	54.5%	10,244	16,569	(4,322)
201-55826	PUBLIC COMMUNICATION	4,900	4,900	-	-	0.0%	4,900	-	-
201-55828	SOFTWARE	104,229	104,229	5,702	95,707	91.8%	8,522	3,346	92,361
201-55834	SOLID WASTE & SLUDGE DISPOSAL	275,000	263,185	35,934	161,503	61.4%	101,682	180,373	(18,871)
*** EXPENSE CATEGORY TOTALS ***		895,112	1,017,294	72,359	677,345	66.6%	339,949	543,625	133,720
56-TRAVEL & EDUCATION EXPENDITURES									
201-56851	MEMBERSHIP DUES	627	777	36	266	34.3%	511	-	266
201-56852	TRAINING EXPENSES	13,165	14,165	-	2,916	20.6%	11,249	1,380	1,536
201-56853	TRAVEL & LODGING EXPENSES	2,095	2,271	-	176	7.8%	2,094	-	176
*** EXPENSE CATEGORY TOTALS ***		15,887	17,213	36	3,359	19.5%	13,854	1,380	1,979
57-DEBT SERVICE									
201-57861	BOND ISSUANCE COST	171,143	134,915	-	134,915	100.0%	1	-	134,915
201-57862	CAPITAL LEASE INTEREST	1,044	1,044	-	1,044	100.0%	-	2,068	(1,024)
201-57863	CAPITAL LEASE PRINCIPAL	55,805	151,889	-	151,889	100.0%	0	54,781	97,108



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		Original Total Budget	Current Total Budget	M-T-D Activity	Y-T-D Activity	% of Budget	Budget Remaining	Prior Year Y-T-D Activity	INC/(DEC) Prior Year
*** EXPENSE CATEGORY TOTALS ***		227,992	287,848	-	287,847	100.0%	1	56,849	230,998
58-CAPITAL EXPENDITURES									
201-58879	CAPITAL R/M LIFT STATIONS	-	483,871	1,050	186,219	38.5%	297,652	-	186,219
201-58880	CAPITAL BUILDINGS & STRUCTURES	11,560,927	11,560,927	12,360	41,920	0.4%	11,519,007	-	41,920
201-58881	CAPITAL MACHINERY & EQUIPMENT	129,073	129,531	-	7,953	6.1%	121,578	103,694	(95,741)
201-58882	CAPITAL MISCELLANEOUS	-	3,093	-	1,805	58.3%	1,289	-	1,805
201-58883	CAPITAL MOTOR VEHICLES	440,307	440,307	-	440,307	100.0%	-	-	440,307
201-58889	WATER SYSTEM IMPROVEMENTS	-	6,808,029	331,494	396,626	5.8%	6,411,404	-	396,626
*** EXPENSE CATEGORY TOTALS ***		12,130,307	19,425,758	344,904	1,074,829	5.5%	18,350,929	103,694	971,135
59-TRANSFERS OUT									
201-59900	TRANSFER TO GENERAL FUND	1,422,014	1,422,014	118,501	948,009	66.7%	474,005	981,343	(33,333)
201-59901	TRANSFER TO DEBT SERVICE FUND	1,001,973	1,001,973	83,498	667,982	66.7%	333,991	563,247	104,735
*** EXPENSE CATEGORY TOTALS ***		2,423,987	2,423,987	201,999	1,615,991	66.7%	807,996	1,544,590	71,401
*** TOTAL EXPENSE ***		\$ 26,047,425	\$ 26,619,208	\$ 947,387	\$ 5,668,497	21.3%	\$ 20,950,710	\$ 5,142,421	\$ 526,076



NON MAJOR FUNDS SUMMARY

	111 HOTEL/MOTEL OCCUPANCY TAX FUND	112 COURT BUILDING SECURITY & TECHNOLOGY FUND	114 COURT CHILD SAFETY TRUST FUND	115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND
Beginning Fund Balance	\$ 394,877	\$ 165,545	\$ 14,754	\$ 37,180	\$ 3,558
REVENUE					
TAXES	182,739	-	-	-	-
FRANCHISE FEES	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-
FINES & FORFEITURE	-	14,619	1,470	-	-
LICENSE & PERMITS	-	-	-	-	-
FEES & CHARGES FOR SERVICES	-	-	-	-	-
INVESTMENT INCOME	11,534	4,964	473	1,124	108
MISCELLANEOUS RECEIPTS	-	1,200	-	-	-
TRANSFERS IN	-	(29,000)	-	-	-
Total	194,273	(8,217)	1,943	1,124	108
EXPENSE					
EMPLOYEE SERVICES	2,804	-	-	-	-
MAINTENANCE	-	-	-	-	-
UTILITIES	1,600	-	-	-	-
SUPPLIES	1,675	-	-	1,591	-
SERVICES	13,777	-	-	-	-
TRAVEL & EDUCATION EXPENDITURES	250	-	-	-	-
DEBT SERVICE	-	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-	-
TRANSFERS OUT	130,701	11,850	-	-	-
Total	150,807	11,850	-	1,591	-
Surplus (Deficit)	43,467	(20,067)	1,943	(467)	108
Ending Fund Balance	\$ 438,343	\$ 145,478	\$ 16,696	\$ 36,713	\$ 3,666



NON MAJOR FUNDS SUMMARY				Keep Jacksonville Beautiful
	118 POLICE LEOSE	120 VENUE PROJECT FUND	TOTAL	301 BEAUTIFICATION FUND
Beginning Fund Balance	\$ 5,819	\$ (9,075)	\$ 612,657	\$ 20,248
REVENUE				
TAXES	-	52,211	234,950	-
FRANCHISE FEES	-	-	-	-
INTERGOVERNMENTAL REVENUE	5,564	100,000	105,564	-
FINES & FORFEITURE	-	-	16,088	-
LICENSE & PERMITS	-	-	-	-
FEES & CHARGES FOR SERVICES	-	41,356	41,356	-
INVESTMENT INCOME	240	622	19,065	613
MISCELLANEOUS RECEIPTS	-	8	1,208	1,711
TRANSFERS IN	-	93,333	64,334	4,000
Total	5,803	287,531	482,565	6,323
EXPENSE				
EMPLOYEE SERVICES	-	46,915	49,719	-
MAINTENANCE	-	44,478	44,478	-
UTILITIES	-	16,658	18,258	-
SUPPLIES	-	12,806	16,072	5,000
SERVICES	-	18,029	31,806	-
TRAVEL & EDUCATION EXPENDITURES	-	-	250	-
DEBT SERVICE	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
TRANSFERS OUT	-	101,887	244,439	-
Total	-	240,774	405,022	5,000
Surplus (Deficit)	5,803	46,756	77,543	1,324
Ending Fund Balance	\$ 11,622	\$ 37,681	\$ 690,200	\$ 21,572



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Summary of Cash and Investment Activity				
	Par Value	Book Value	Market Value	Ratio Market-to-Book Value
Beginning Balances				
Cash	\$ 20,199,681.38	\$ 20,199,681.38	\$ 20,199,681.38	100.00%
Investments	15,283,627.88	15,283,627.88	15,283,627.88	100.00%
Total	35,483,309.26	35,483,309.26	35,483,309.26	100.00%
Activity				
Cash	(11,342.40)	(11,342.40)	(11,342.40)	
Investments				
Net Accretion & Amortization				
Purchases	55,361.30	55,361.30	55,361.30	
Maturities/Calls	-	-	-	
Changes to Market Value	-	-	10,773.14	
Net Monthly Activity	44,018.90	44,018.90	54,792.04	
Ending Balances				
Cash	20,188,338.98	20,188,338.98	20,188,338.98	100.00%
Investments	15,338,989.18	15,338,989.18	15,349,762.32	100.07%
Total	\$ 35,527,328.16	\$ 35,527,328.16	\$ 35,538,101.30	100.03%



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Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
N/A	N/A	N/A	Cash In Austin Bank	\$2,514,494		\$ 100.000	4.340%	\$ 2,514,494	\$ 2,514,494	\$ 2,514,494	\$ -	1
N/A	N/A	N/A	Cash In BOK Financial	17,673,446		100.000	4.060%	17,673,446	17,673,446	17,673,446	-	1
N/A	N/A	N/A	Cash- Pooled- Fleetcor	399		100.000	0.000%	399	399	399	-	1
N/A	N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	24,832		100.000	3.350%	24,832	24,832	24,832	-	1
N/A	N/A	N/A	LOGIC	2,642,485		100.000	4.422%	2,642,485	2,642,485	2,642,485	-	1
N/A	N/A	N/A	TexSTAR	1,442,154		100.000	4.295%	1,442,154	1,442,154	1,442,154	-	1
N/A	N/A	N/A	TexasDAILY	1,442,657		100.000	4.310%	1,442,657	1,442,657	1,442,657	-	1
N/A	N/A	N/A	Lone Star	1,444,356		100.000	4.300%	1,444,356	1,444,356	1,444,356	-	1
N/A	N/A	N/A	Texas FIT	4,677,506		100.000	4.280%	4,677,506	4,677,506	4,677,506	-	1
6/5/2024	6/5/2025	15987UCUO	CD - Charles Schwab Bk SSB Westlake Tex	248,000		100.000	5.340%	248,000	248,000	248,032	32	5
3/6/2024	6/6/2025	33847GEK4	CD - Flagstar Bk Natl Assn Hicksville New York	240,000		100.000	5.140%	240,000	240,000	240,036	36	6
6/26/2024	6/26/2025	200339GFO	CD - Comerica Bk Dallas Tex	249,000		100.000	5.340%	249,000	249,000	249,142	142	26
7/11/2024	7/11/2025	89841MBE6	CD - Trustone Finl Cr Un Plymouth Minn	249,000		100.000	5.240%	249,000	249,000	249,192	192	41
3/12/2024	9/12/2025	95763PSJ1	CD - Western Alliance Bk Phoenix	240,000		100.000	5.090%	240,000	240,000	240,348	348	104
3/8/2024	12/8/2025	27002YGG5	CD - Eaglebank Bethesda Md	248,000		100.000	4.830%	248,000	248,000	248,665	665	191
6/20/2024	12/19/2025	05584CPQ3	CD - BNY Mellon Na Instl	249,000		100.000	5.070%	249,000	249,000	250,091	1,091	202
5/3/2024	5/4/2026	17312Q4UO	CD - Citibank Natl Assn Sioux Falls	249,000		100.000	4.970%	249,000	249,000	250,444	1,444	338
2/26/2025	8/26/2026	31424AAH3	CD - Amoco Fed Cr Un Texas City Tex	249,000		100.000	4.640%	249,000	249,000	249,134	134	452
6/20/2024	12/21/2026	61768E5Q2	CD - Morgan Stanley Private Bk Natl Assn	248,000		100.000	4.980%	248,000	248,000	251,115	3,115	569
2/14/2025	2/16/2027	PER200HW2	CD - Comenity Bank Wilmington De	200,000		100.000	4.260%	200,000	200,000	199,197	(803)	626
3/28/2024	3/29/2027	369674CV6	CD - General Elec Cr Un Cincinnati	249,000		100.000	4.700%	249,000	249,000	251,512	2,512	667
4/30/2024	4/30/2027	91739JAG0	CD - Utah First Fed Cr Un Salt Lake City	249,000		100.000	4.690%	249,000	249,000	251,692	2,692	699
8/23/2024	8/23/2027	98138MCH1	CD - Workers Fed Cr Un Littleton Ma	249,000		100.000	4.010%	249,000	249,000	248,176	(824)	814



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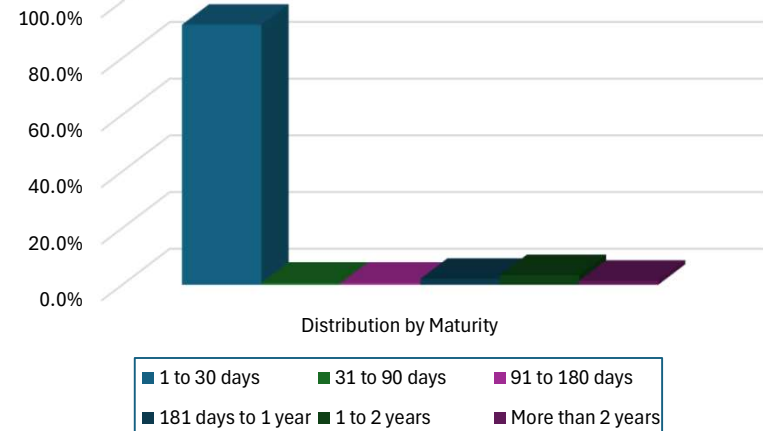
Summary of Cash and Investment Activity												
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase			Book Value	Market Value	Gain / (Loss)	Days to Maturity
						Price	Yield	Principal				
3/18/2025	9/20/2027	59013K5XO	CD - Merrick Bk South Jordan Utah	249,000		1.000	4.150%	249,000	249,000	248,998	(2)	842
Totals/Weighted Average				\$ 35,527,328			4.245%	\$ 35,527,328	\$ 35,527,328	\$ 35,538,101	\$ 10,773	39
Benchmark - 6-week Treasury Bill Rates Coupon Equivalent							4.310%					



Summary of Cash and Investment Activity

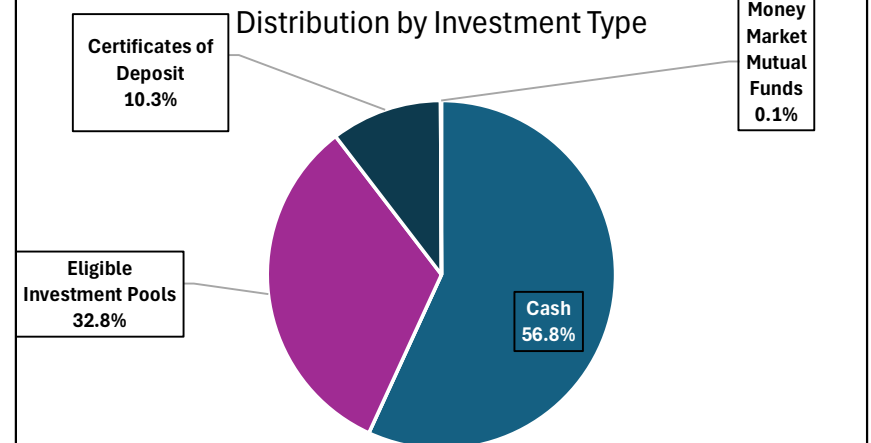
Distribution by Maturity

	Par Value	Percent
1 to 30 days	\$32,599,328	91.8%
31 to 90 days	249,000	0.7%
91 to 180 days	240,000	0.7%
181 days to 1 year	746,000	2.1%
1 to 2 years	1,195,000	3.4%
More than 2 years	498,000	1.4%
	<u>\$ 35,527,328</u>	<u>100.0%</u>



Distribution by Investment Type

	Book Value	Percent
Cash	\$20,188,339	56.8%
US Agencies & Instrumentalities	-	0.0%
Eligible Investment Pools	11,649,157	32.8%
Certificates of Deposit	3,665,000	10.3%
US Treasury Bills / Notes / Bonds	-	0.0%
Money Market Mutual Funds	24,832	0.1%
Repurchase Agreements	-	0.0%
	<u>\$ 35,527,328</u>	<u>100.0%</u>





Summary of Cash and Investment Activity									
Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
N/A	N/A	FNC - Cash, Money Funds, and Bank Deposits	Money Market Mutual Funds	\$ 12,028	\$ 12,028	\$ 12,028	\$ 24,832	\$ 24,832	\$ 24,832
N/A	N/A	LOGIC	Investment Pool	2,632,597	2,632,597	2,632,597	2,642,485	2,642,485	2,642,485
N/A	N/A	TexSTAR	Investment Pool	1,436,912	1,436,912	1,436,912	1,442,154	1,442,154	1,442,154
N/A	N/A	TexasDAILY	Investment Pool	1,437,394	1,437,394	1,437,394	1,442,657	1,442,657	1,442,657
N/A	N/A	Lone Star	Investment Pool	1,439,098	1,439,098	1,439,098	1,444,356	1,444,356	1,444,356
N/A	N/A	Texas FIT	Investment Pool	4,660,600	4,660,600	4,660,600	4,677,506	4,677,506	4,677,506
6/5/2024	6/5/2025	CD - Charles Schwab Bk SSB Westlake Tex	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	248,032
3/6/2024	6/6/2025	CD - Flagstar Bk Natl Assn Hicksville New York	Certificate of Deposit	240,000	240,000	240,000	240,000	240,000	240,036
6/26/2024	6/26/2025	CD - Comerica Bk Dallas Tex	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,142
7/11/2024	7/11/2025	CD - Trustone Finl Cr Un Plymouth Minn	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,192
3/12/2024	9/12/2025	CD - Western Alliance Bk Phoenix	Certificate of Deposit	240,000	240,000	240,000	240,000	240,000	240,348
3/8/2024	12/8/2025	CD - Eaglebank Bethesda Md	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	248,665
6/20/2024	12/19/2025	CD - BNY Mellon Na Instl	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	250,091
5/3/2024	5/4/2026	CD - Citibank Natl Assn Sioux Falls	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	250,444
2/26/2025	8/26/2026	CD - Amoco Fed Cr Un Texas City Tex	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	249,134
6/20/2024	12/21/2026	CD - Morgan Stanley Private Bk Natl Assn	Certificate of Deposit	248,000	248,000	248,000	248,000	248,000	251,115
2/14/2025	2/16/2027	CD - Comenity Bank Wilmington De	Certificate of Deposit	200,000	200,000	200,000	200,000	200,000	199,197
3/28/2024	3/29/2027	CD - General Elec Cr Un Cincinnati	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	251,512
4/30/2024	4/30/2027	CD - Utah First Fed Cr Un Salt Lake City	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	251,692
8/23/2024	8/23/2027	CD - Workers Fed Cr Un Littleton Ma	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,176



City of Jacksonville, Texas
Financial Statement
As of May 31, 2025

Summary of Cash and Investment Activity									
Transaction Information				Beginning			Ending		
Dates		Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
Purchase	Maturity								
3/18/2025	9/20/2027	CD - Merrick Bk South Jordan Utah	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	248,998
Total of Investments				15,283,628	15,283,628	15,283,628	15,338,989	15,338,989	15,349,762
Cash					20,199,681	20,199,681		20,188,339	20,188,339
Total Investments & Cash					<u>\$ 35,483,309</u>	<u>\$ 35,483,309</u>		<u>\$ 35,527,328</u>	<u>\$ 35,538,101</u>



Cash and Investment Distribution by Fund									
Transaction Information		101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	104 VEHICLE / EQUIPMENT REPLACEMENT FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT BUILDING SECURITY & TECHNOLOGY FUND	114 COURT CHILD SAFETY TRUST FUND
Description	Security Type								
LOGIC	Investment Pool	\$ 691,034	\$ 171,724	\$ 1,243,134	\$ 124,445	\$ 101,463	\$ 46,136	\$ 16,166	\$ 1,857
TexSTAR	Investment Pool	687,902	170,946	49,145	123,881	101,003	45,927	16,093	1,848
TexasDAILY	Investment Pool	688,142	171,006	49,162	123,924	101,039	45,943	16,099	1,849
Lone Star	Investment Pool	688,952	171,207	49,220	124,070	101,158	45,997	16,118	1,851
Texas FIT	Investment Pool	688,353	171,058	3,283,584	123,962	101,070	45,957	16,104	1,850
FNC	Money Market Mutual Funds	11,845	2,943	846	2,133	1,739	791	277	32
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	1,748,191	434,431	124,895	314,824	256,684	116,717	40,898	4,697
Total of Investments		5,204,420	1,293,315	4,799,987	937,240	764,156	347,469	121,755	13,984
Cash		1,199,594	298,103	85,702	216,029	176,134	80,090	28,064	3,223
Total Investments & Cash		6,404,014	1,591,419	4,885,689	1,153,269	940,290	427,559	149,819	17,207

Transaction Information		115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	118 POLICE LEASE FUND	120 VENUE PROJECT FUND	201 WATER & WASTEWATER UTILITY FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Description	Security Type								
LOGIC	Investment Pool	4,081	408	1,294	4,244	226,283	2,379	7,836	\$ 2,642,485
TexSTAR	Investment Pool	4,063	406	1,288	4,225	225,257	2,368	7,800	1,442,154
TexasDAILY	Investment Pool	4,064	406	1,288	4,226	225,336	2,369	7,803	1,442,657
Lone Star	Investment Pool	4,069	406	1,290	4,231	225,601	2,372	7,812	1,444,356
Texas FIT	Investment Pool	4,065	406	1,289	4,228	225,405	2,370	7,806	4,677,506
FNC	Money Market Mutual Funds	70	7	22	73	3,879	41	134	24,832
FNC Brokered CD's, Agencies	Certificates of Deposit, Agencies	10,325	1,031	3,273	10,737	572,455	6,019	19,823	3,665,000
Total of Investments		30,737	3,070	9,744	31,965	1,704,215	17,918	59,015	15,338,989
Cash		7,085	708	2,246	7,368	18,066,260	4,130	13,603	20,188,339
Total Investments & Cash		\$ 37,822	\$ 3,777	\$ 11,990	\$ 39,333	\$ 19,770,475	\$ 22,048	\$ 72,618	\$ 35,527,328.16



Summary of Cash and Investment Activity								
Summary of Investment Earnings								
Description	101 GENERAL FUND	102 DEBT SERVICE FUND	103 CAPITAL PROJECTS FUND	104 VEHICLE / EQUIPMENT REPLACEMENT FUND	110 GRANT FUND	111 HOTEL / MOTEL OCCUPANCY TAX FUND	112 COURT BUILDING SECURITY & TECHNOLOGY FUND	114 COURT CHILD SAFETY TRUST FUND
Bank Interest	\$ 4,682.90	\$ 1,163.72	\$ 334.56	\$ 843.32	\$ 687.58	\$ 312.65	\$ 109.55	\$ 12.58
LOGIC	2,585.74	642.56	4,651.58	465.65	379.66	172.64	60.49	6.95
TexSTAR	2,500.47	621.37	178.64	450.30	367.14	166.94	58.50	6.72
TexasDAILY	2,510.43	623.85	179.35	452.09	368.60	167.61	58.73	6.75
Lone Star	2,508.25	623.31	179.19	451.70	368.28	167.46	58.68	6.74
Texas FIT	2,487.92	618.26	11,867.88	448.04	365.30	166.10	58.20	6.68
FNC Money Market Mutual Funds	1.60	0.40	0.11	0.29	0.24	0.11	0.04	0.00
FNC Brokered CD's, US Agencies	6,877.48	1,709.08	491.34	1,238.53	1,009.81	459.17	160.90	18.48
Total	24,154.78	6,002.54	17,882.66	4,349.92	3,546.60	1,612.68	565.09	64.90

Summary of Investment Earnings								
Description	115 POLICE STATE FORFEITURE FUND	116 POLICE FEDERAL FORFEITURE FUND	118 POLICE LEOSE FUND	120 VENUE PROJECT FUND	201 WATER & WASTEWATER UTILITY FUND	301 BEAUTIFICATION FUND	801 PAYROLL PAYABLES	TOTAL
Bank Interest	27.66	2.76	8.77	28.76	58,030.87	16.12	53.10	\$ 66,314.91
LOGIC	15.27	1.53	4.84	15.88	846.71	8.90	29.32	9,887.73
TexSTAR	14.77	1.47	4.68	15.36	818.79	8.61	28.35	5,242.11
TexasDAILY	14.83	1.48	4.70	15.42	822.05	8.64	28.47	5,262.99
Lone Star	14.81	1.48	4.70	15.41	821.34	8.64	28.44	5,258.42
Texas FIT	14.69	1.47	4.66	15.28	814.68	8.57	28.21	16,905.94
FNC Money Market Mutual Funds	0.01	0.00	0.00	0.01	0.52	0.01	0.02	3.36
FNC Brokered CD's, US Agencies	40.62	4.06	12.88	42.24	2,252.07	23.68	77.99	14,418.30
Total	\$ 142.66	\$ 14.25	\$ 45.22	\$ 148.36	\$ 64,407.04	\$ 83.16	\$ 273.90	\$ 123,293.76

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policies and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Roxanna Briley

Roxanna Briley
Finance Director



JACKSONVILLE POLICE DEPARTMENT

MONTHLY REPORT June 2025

POPULATION DATA		
January-24	14,193	
January-25	14,550	
Annual Growth	357	2.52%

PART 1 UCR CRIMES

Offense Category	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/D decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/ Decrease
Murder	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00
Rape	2	3	-1	-33.33	5	0.34	6	0.42	-1	-16.67
Robbery	0	1	-1	-100.00	3	0.21	3	0.21	No Change	0.00
Individual	0	1	-1	-100.00	3	0.21	2	0.14	1	50.00
Business	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00
Assaults	17	23	-6	-26.09	115	7.90	127	8.95	-12	-9.45
Aggravated	1	2	-1	-50.00	7	0.48	21	1.48	-14	-66.67
Other Assaults	16	23	-7	-30.43	108	7.42	106	7.47	2	1.89
Burglary	0	2	-2	-100.00	10	0.69	22	1.55	-12	-54.55
Habitation	0	1	-1	-100.00	4	0.27	16	1.13	-12	-75.00
Building	0	1	-1	-100.00	6	0.41	6	0.42	No Change	0.00
Theft	23	12	11	91.67	90	6.19	108	7.61	-18	-16.67
Burglary Vehicle	2	0	2	*NC	4	0.27	1	0.07	3	300.00
Burglary Coin-Op Machine	0	0	No Change	*NC	0	0.00	0	0.00	No Change	*NC
Thefts	21	12	9	75.00	86	5.91	107	7.54	-21	-19.63
Motor Vehicle Theft	0	1	-1	-100.00	3	0.21	12	0.85	-9	-75.00
TOTAL OFFENSES	42	42	No Change	0.00	170	11.68	279	19.66	-109	-39.07

TRAFFIC CRASH SUMMARY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/D decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/ Decrease

Motor Vehicle Crashes	21	18	3	16.67	133	9.14	168	11.84	-35	-20.83
Injury Crashes	5	6	-1	-16.67	44	3.02	39	2.75	5	12.82
Number Transported	3	0	3	*NC	34	2.34	33	2.33	1	3.03
Fatality Crashes	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00
Fatalities	0	0	No Change	*NC	0	0.00	1	0.07	-1	-100.00

PATROL & TRAFFIC DIVISIONS ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Calls for Service	1,767	1,187	580	48.86	8,696	597.66	12,610	888.47	-3914	-31.04
Citations	242	218	24	11.01	1,358	93.33	1,954	137.67	-596	-30.50
Offense Reports	134	146	-12	-8.22	654	44.95	795	2226.89	-141	-17.74
Response Time Avg. Emergency	4.28	3.04	1.24	40.79	2.48		5.57		-3.09	-55.48
Response Time Avg. Non-Emer.	6.15	4.55	1.60	35.16	4.34		7.02		-2.68	-38.18

COMMUNICATIONS DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
NCIC/TCIC Entries	437	448	-11	-2.46	2,659	182.75	1,563	110.12	1096	70.12
911 Calls - Total	362	353	9	2.55	1,886	129.62	2,199	154.94	-313	-14.23
911 Calls - Police	206	198	8	4.04	1,088	74.78	1,309	92.23	-221	-16.88
911 Calls - Fire	77	93	-16	-17.20	502	34.50	482	33.96	20	4.15
911 Calls - EMS	158	151	7	4.64	915	62.89	881	62.07	34	3.86

CRIMINAL INVESTIGATION DIVISION ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Cases Assigned	18	38	-20	-52.63	176	12.10	307	21.63	-131	-42.67
Cases Cleared	11	35	-24	-68.57	188	12.92	263	18.53	-75	-28.52
Cases Filed (Misdemeanor)	36	59	-23	-38.98	341	23.44	285	20.08	56	19.65

Cases Filed (Felony)	20	31	-11	-35.48	176	12.10	184	12.96	-8	-4.35
Cases Filed (Juvenile)	4	1	3	300.00	9	0.62	18	1.24	-9	-50.00

ARRESTS

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
DWI Arrest	11	18	-7	-38.89	76	5.22	44	3.10	32	72.73
Adult Arrests	78	88	-10	-11.36	451	31.00	339	23.89	112	33.04
City Warrant Cleared	55	76	-21	-27.63	420	28.87	221	15.57	199	90.05
Drug Related Arrests	24	27	-3	-11.11	125	8.59	76	5.35	49	64.47
Juvenile Arrests	4	0	4	*NC	8	0.55	10	0.70	-2	-20.00

POLICE PERSONNEL

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
TCOLE Training Hours	245	345	-100	-28.99	2,746	188.73	2,846	200.52	-100	-3.51
Community Meetings	4	5	-1	-20.00	26	1.79	49	3.45	-23	-46.94
Lake Patrol Hours	20	17	3	17.65	37	2.54	70	4.93	-33	-47.14
Volunteer Hours	4	7	-3	-42.86	106	7.29	330	23.25	-224	-67.88
Volunteer Security Checks	4	12	-8	-66.67	155	10.65	211	14.87	-56	-26.54
Open Records Requests	100	100	No Change	0.00	692	47.56	843	59.40	-151	-17.91
Special Events	4	3	1	33.33	18	1.24	6	0.42	12	200.00

CODE ENFORCEMENT ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Inspections - Trash	27	29	-2	-7	214	14.71	213	15.01	1	0.5
- Junk Vehicles	9	3	6	200	41	2.82	71	5.00	-30	-42.3
- Grass/Weeds	39	76	-37	-49	189	12.99	194	13.67	-5	-2.6
- Illegal Signs	55	52	3	6	331	22.75	311	21.91	20	6.4

- Unsafe Conditions	0	0	No Change	*NC	1	0.07	4	0.28	-3	-75.0
- Vendors	1	1	No Change	0	7	0.48	2	0.14	5	250.0
- Other	7	9	-2	-22	33	2.27	89	6.27	-56	-62.9
Resolved - Trash	18	17	1	6	135	9.28	202	14.23	-67	-33.2
- Junk Vehicles	1	2	-1	-50	13	0.89	55	3.88	-42	-76.4
- Grass/Weeds	8	39	-31	-79	80	5.50	125	8.81	-45	-36.0
- Illegal Signs	55	52	3	6	331	22.75	312	21.98	19	6.1
- Unsafe Conditions	0	0	No Change	*NC	0	0.00	2	0.14	-2	-100.0
- Vendors	0	1	-1	-100	7	0.48	2	0.14	5	250.0
- Other	4	7	-3	-43	27	1.86	63	4.44	-36	-57.1

ANIMAL SERVICES ACTIVITY

ACTIVITY	MONTHLY				YEAR TO DATE					
	Monthly Totals	Previous Month's Totals	Amount of Change	Percent Increase/Decrease	YTD 2025	2025 Per 1000/capita	YTD 2024	2024 Per 1000/capita	Amount of Change	Percent Increase/Decrease
Dogs - Intake	28	36	-8	-22	181	12.44	213	15.01	-32	-15.0
Dogs - Adopted / Rescued	11	8	3	38	68	190.48	108	7.61	-40	-37.0
Dogs - Reclaimed by Owner	11	5	6	120	40	2.75	32	2.25	8	25.0
Cats - Intake	18	7	11	157	63	4.33	101	7.12	-38	-37.6
Cats - Adopted / Rescued	14	7	7	100	48	3.30	79	5.57	-31	-39.2
Cats - Reclaimed by Owner	1	1	No Change	0	5	0.34	1	0.07	4	400.0
Calls for Service Total	102	104	-2	-2	556	38.21	653	46.01	-97	-14.9
Barking Dogs	1	1	No Change	0	2	0.14	1	0.07	1	100.0
Loose Animals	78	90	-12	-13	536	36.84	482	33.96	54	11.2
Other Wildlife - Livestock	9	1	8	800	23	1.58	19	1.34	4	21.1
Value of Donated Materials	\$200	\$0	200	*NC	\$1,780	122.34	\$1,300	91.59	\$480	36.9
Volunteer Hours	120	5	115	2300	140	9.62	26	1.83	114	438.5
Community Service Hours	360	48	312	650	941	64.67	1132	79.76	-191	-16.9

MONTHLY REPORT

JUNE 2025



Total Incidents

350

Average Response Time

4:59



124

Fire-Related Incidents



226

Medical Incidents



5

Fire Calls



13

Motor Vehicle Accidents



27

Service Calls



15

False Alarm/Good Intent Calls



Happy Retirement!

Captain Ted Hunt

April 6, 1984 - 1997

November 18, 2002 - June 29, 2025

CONGRATULATIONS

CAPTAIN TED HUNT!

33 YEARS

IT'S TIME TO CLOCK OUT!

Happy Retirement!

Captain Ted Hunt

April 6, 1984 - 1997

November 18, 2002 - June 29, 2025

Happy Retirement!

Captain Ted Hunt

April 6, 1984 - 1997

November 18, 2002 - June 29, 2025



Happy Retirement!

April 6, 1984 - 1997

November 18, 2002 - June 29, 2025

Community & Public Services Reported Concerns

Monthly Report

June-25

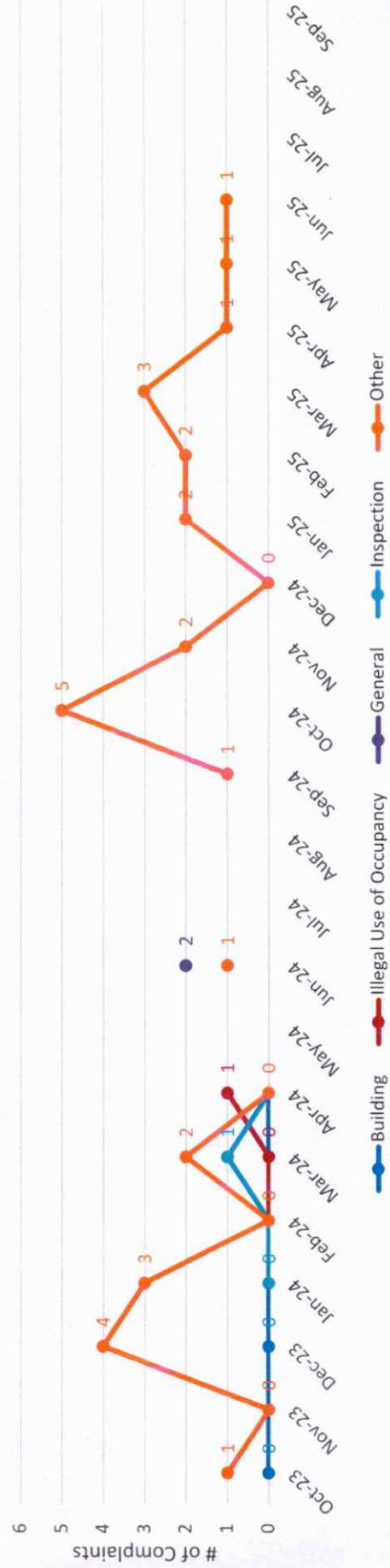


Gov Pilot Work Orders

Building
CONCERN
Building
General
Inspection
Other

	Jun-25	Oct. 1 - YTD	Notes:
Building	0	0	
General	0	0	
Inspection	0	0	
Other	1	17	

Number Building Complaints



Parks

CONCERN

Overgrowth

Trash & Rubbish

Other

Parks/Facility Maintenance

Jun-25

0

0

0

0

Oct. 1 - YTD

1

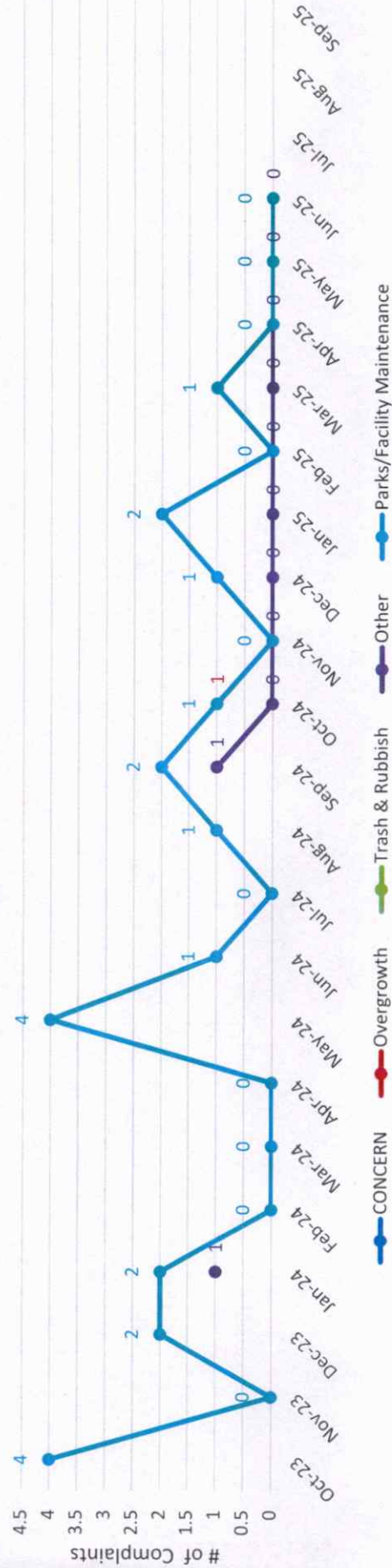
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5

Notes:

Number Park Complaints



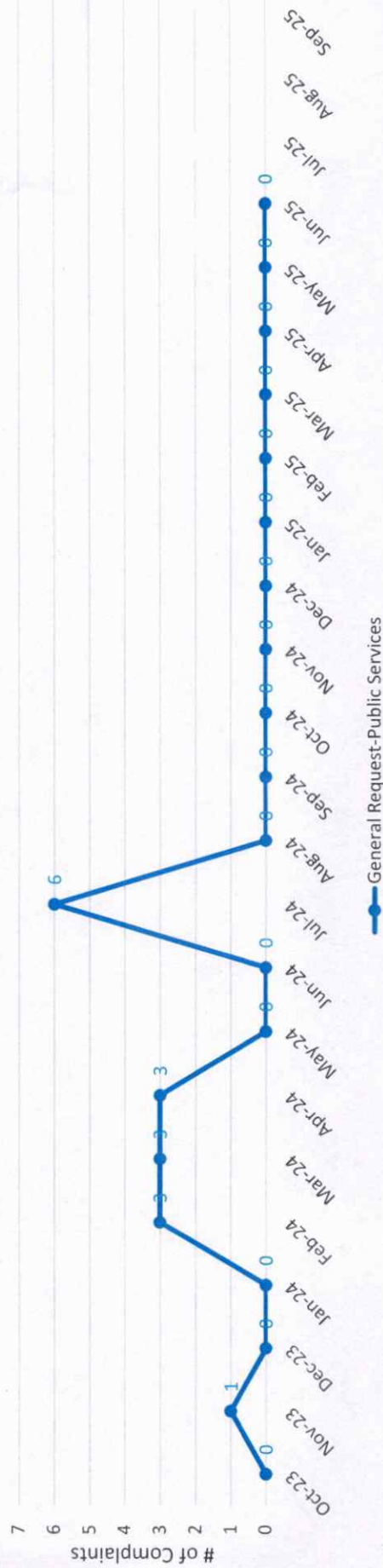
Public Services

CONCERN

General Request-Public Services

Jun-25	Oct. 1 - YTD	Notes:
0	0	

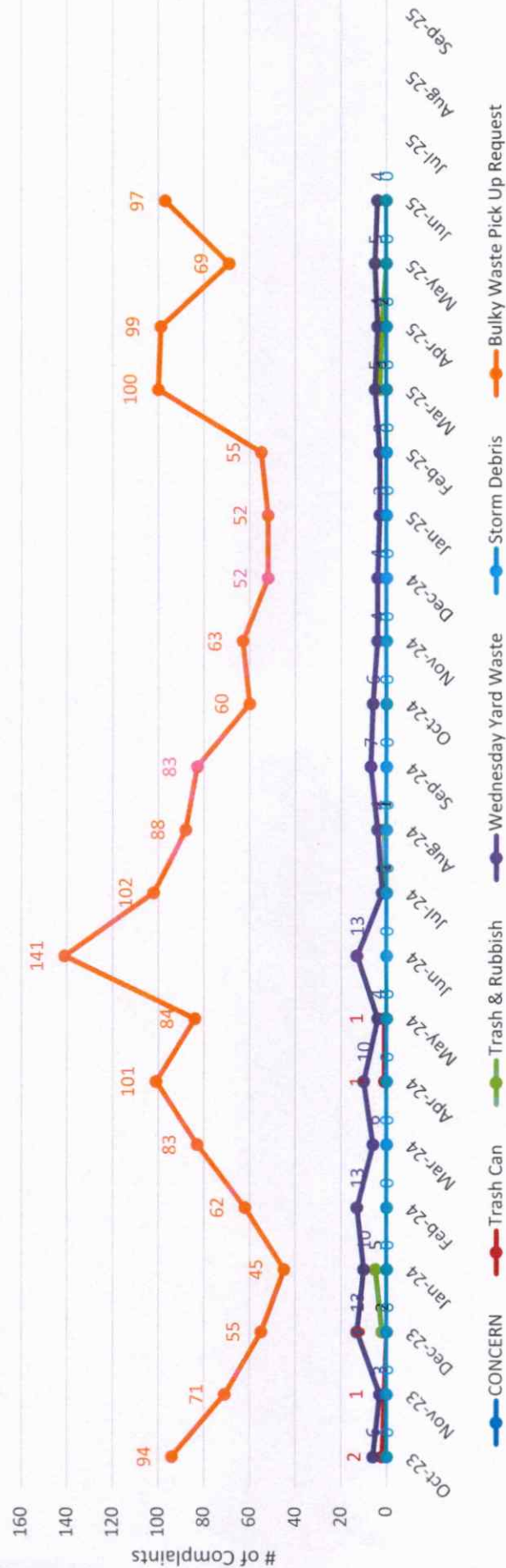
Number Public Services Complaints



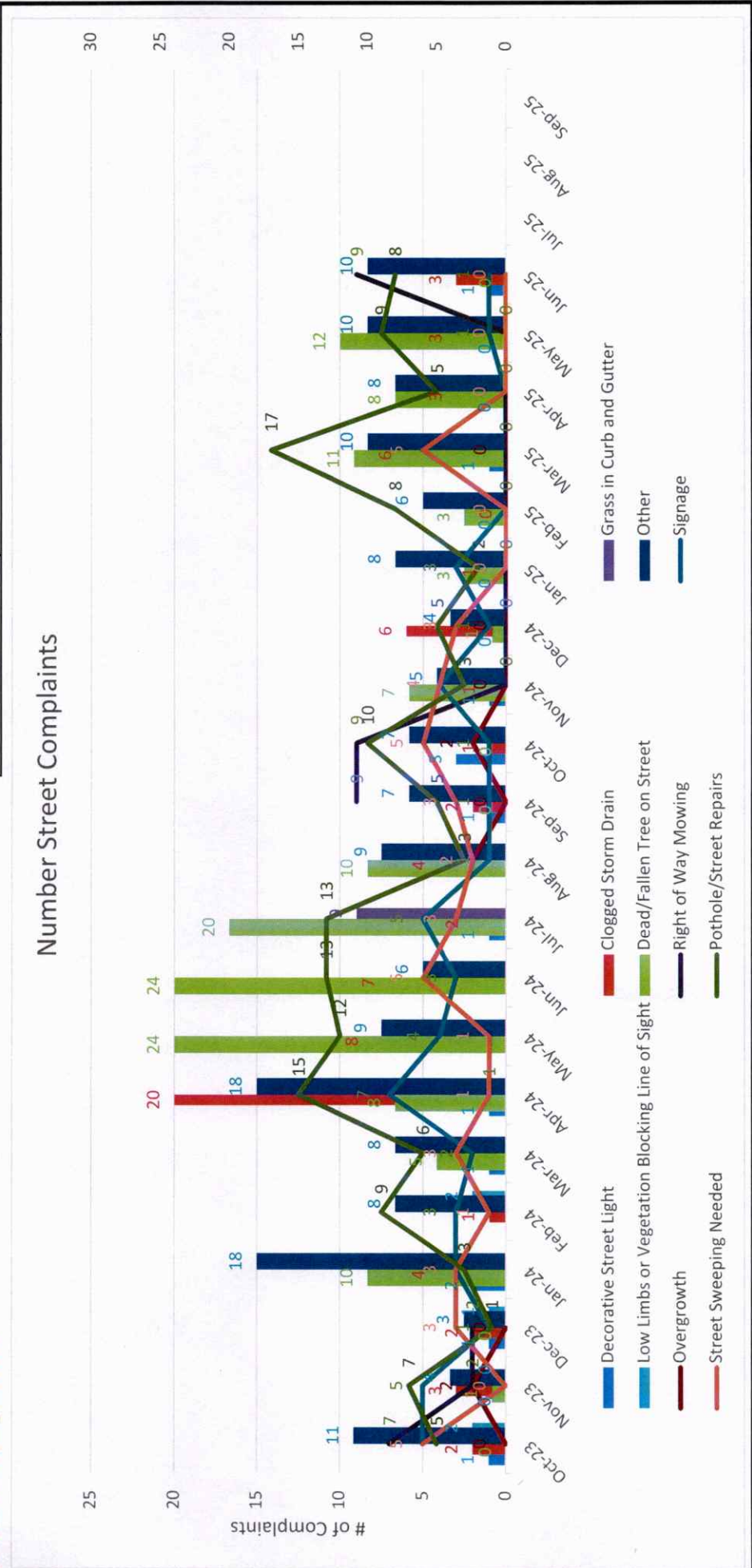
Sanitation

CONCERN	Jun-25	Oct. 1 - YTD	Notes:
Trash Can	0	0	
Trash & Rubbish	0	5	
Wednesday Yard Waste	4	38	
Bulky Waste Pick Up Request	97	647	

Number Sanitation Complaints



Streets			Notes:	
CONCERN	Jun-25	Oct. 1 - YTD		
Decorative Street Light	1	6		
Clogged Storm Drain	3	24		
Dead/Fallen Tree on Street	0	45		
Other	10	68		
Overgrowth	0	2		
Pothole/Street Repairs	8	67		
Right of Way Mowing	9	18		
Signage	1	16		
Street Sweeping Needed	0	17		



Water

CONCERN

Fire Hydrant Maintenance

locates

Water Leaks

Water Meter Leaks

Meter Turn on/Turn off

AMI Meter repairs/ replacements

Other

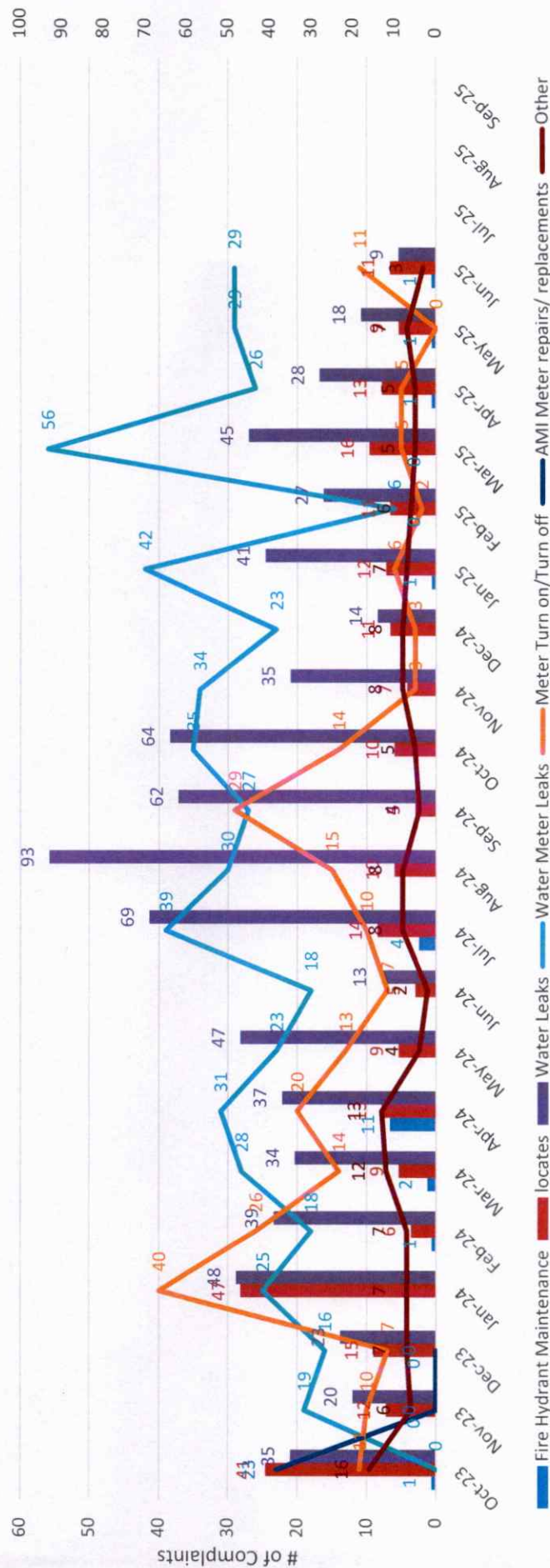
Notes:

Oct. 1 - YTD

Jun-25

4
100
281
280
49
0
54

Number Water Complaints



Wastewater Collection

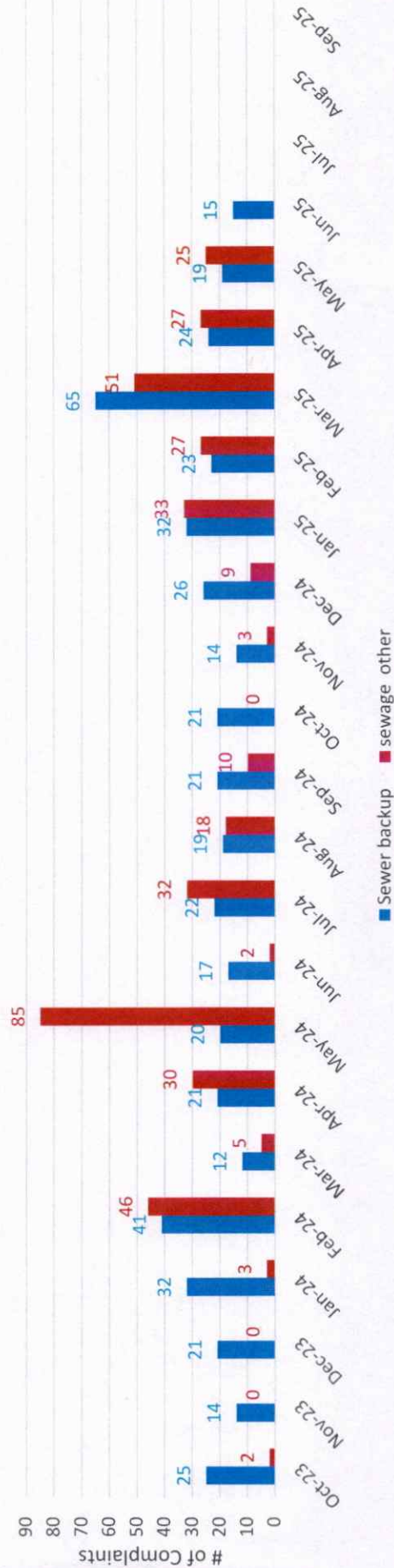
CONCERN

Sewer backup

sewage other

Jun-25	Oct. 1 - YTD	Notes:
15	239	
0	175	

Number Wastewater Complaints



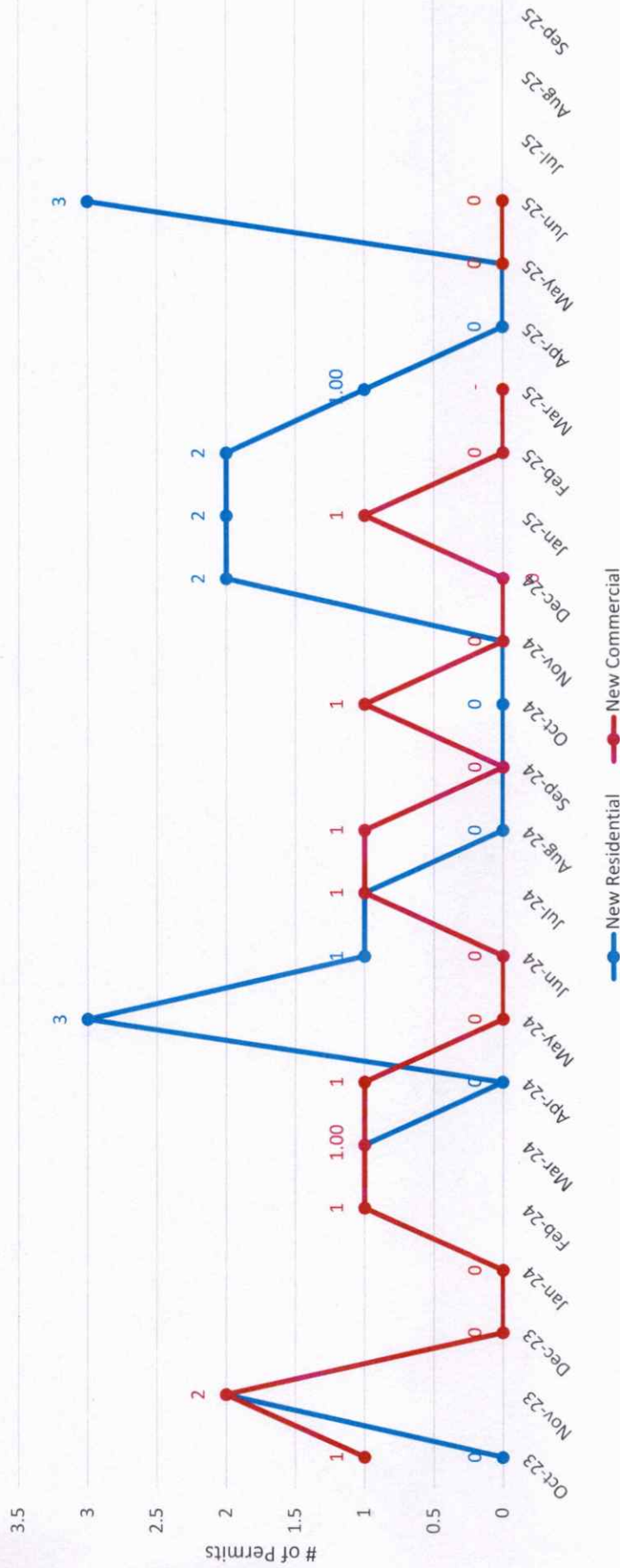
Gov Pilot Totals

213

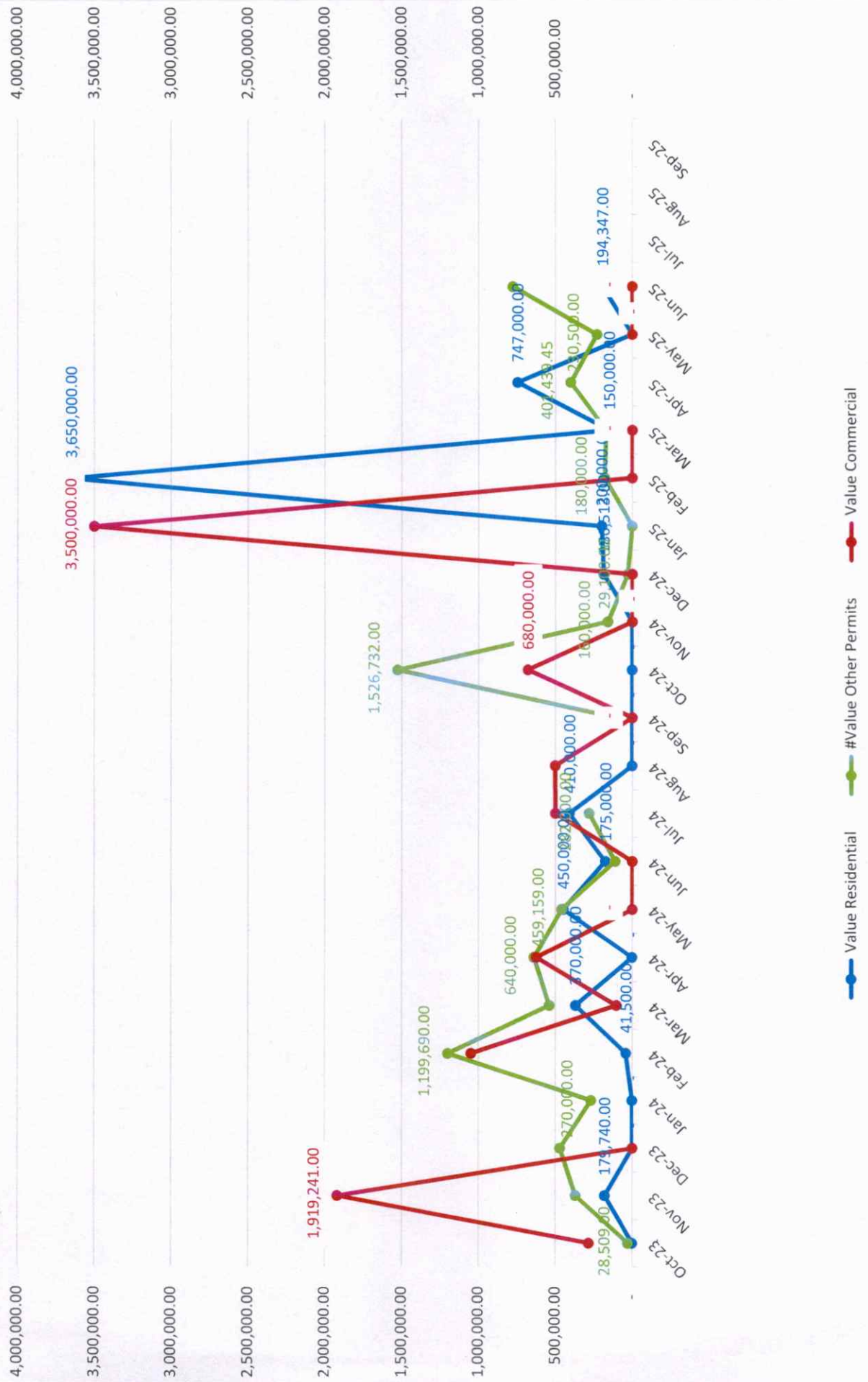
2158

Building Department

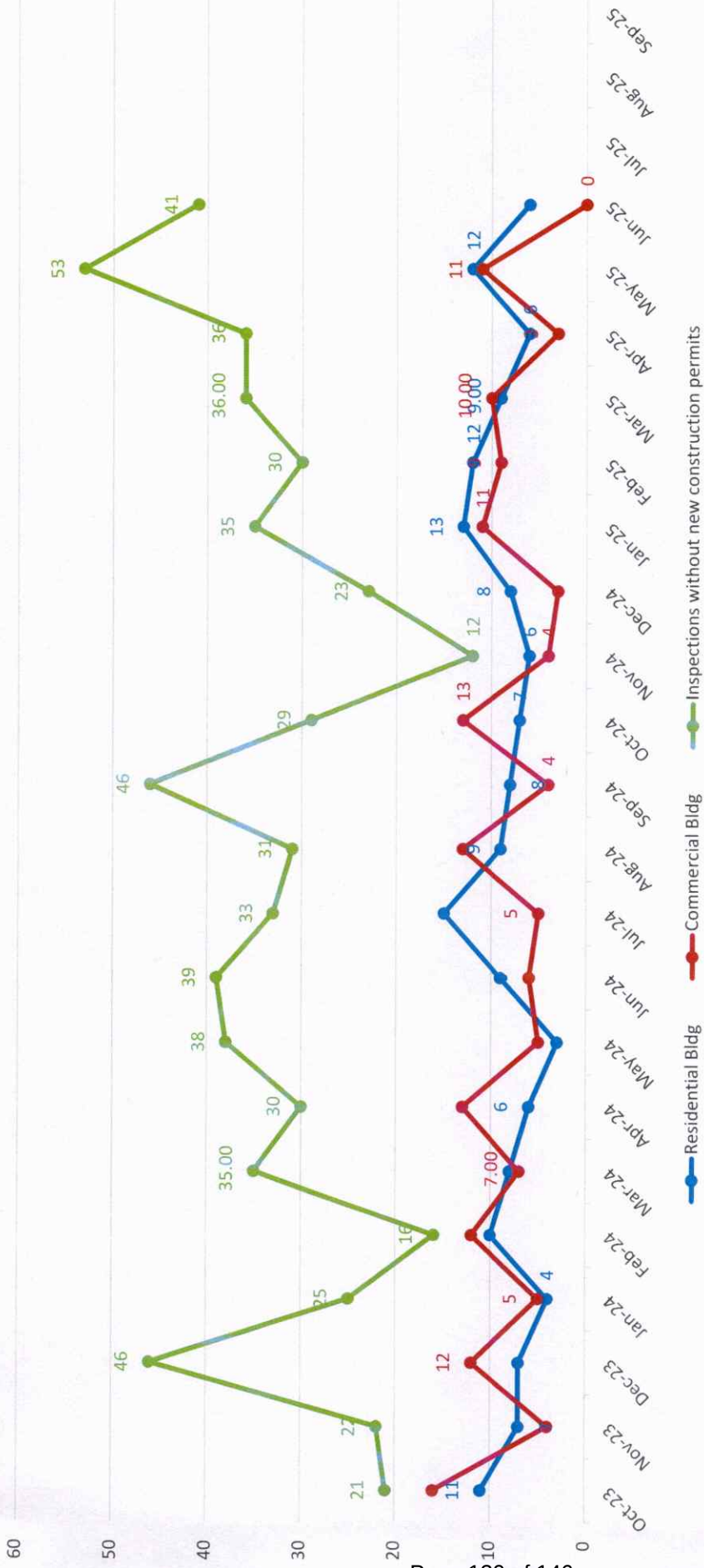
Number Building Permits Issued



Construction Value of Permit Dollars

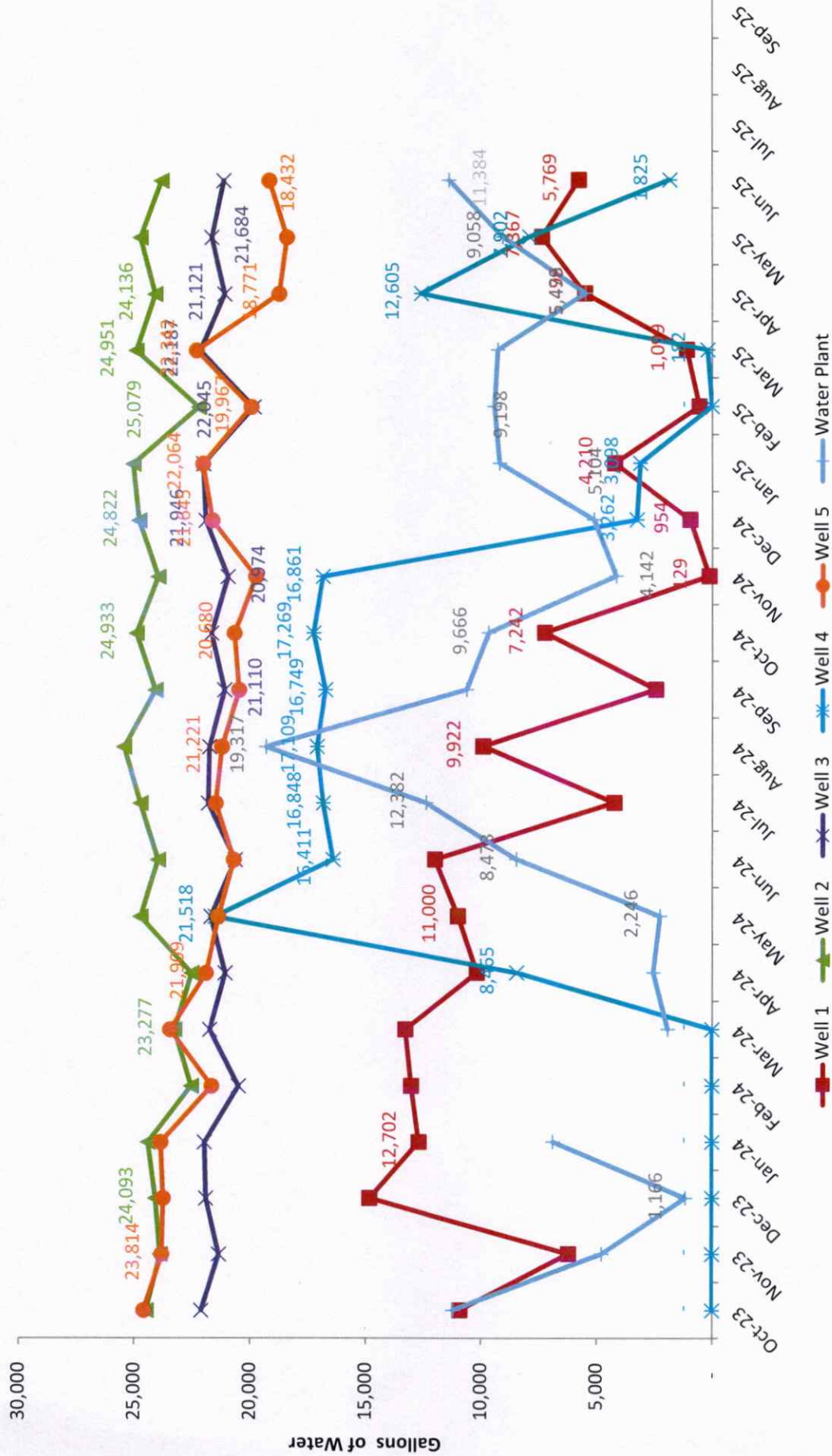


of Inspections



Water Production Department

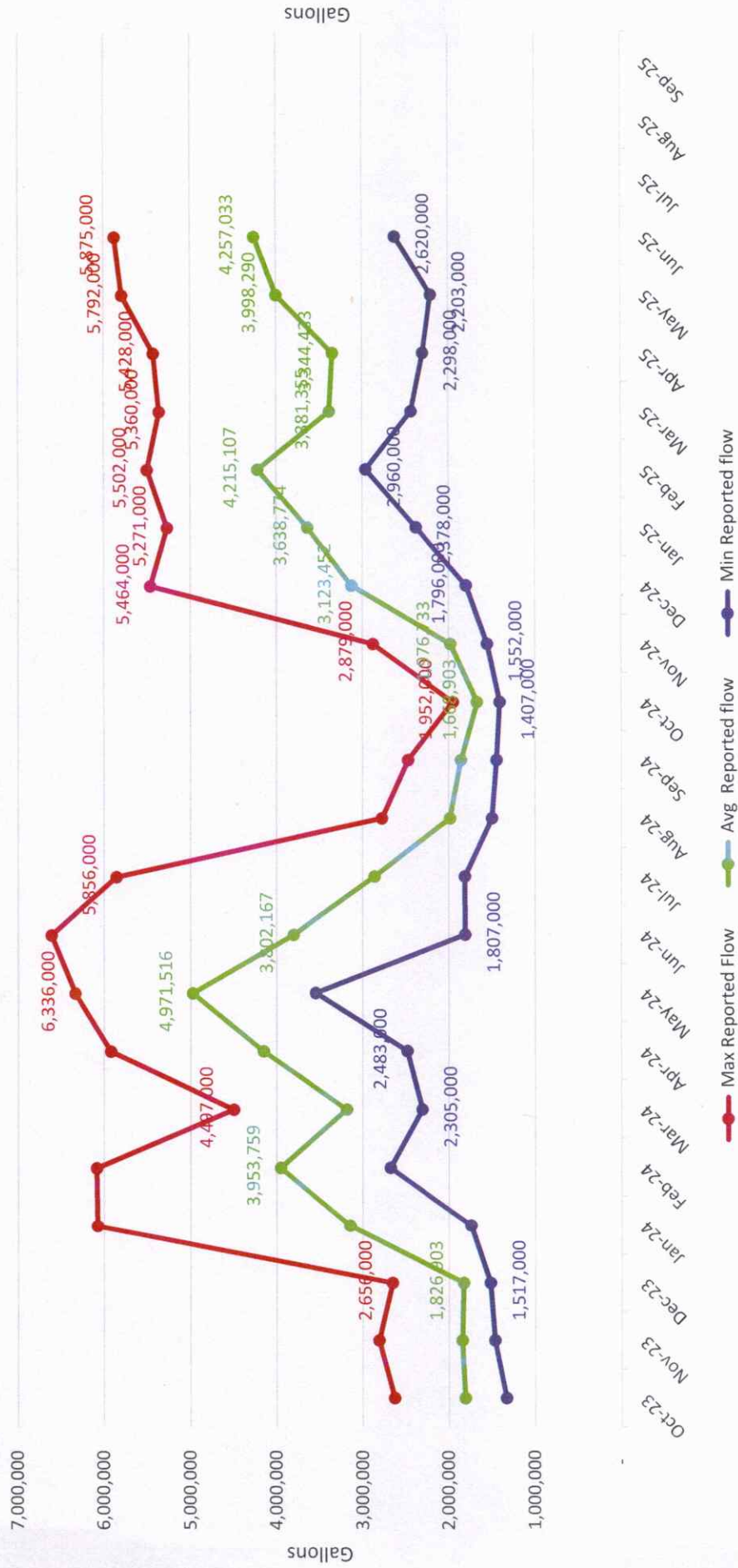
Monthly Water Production

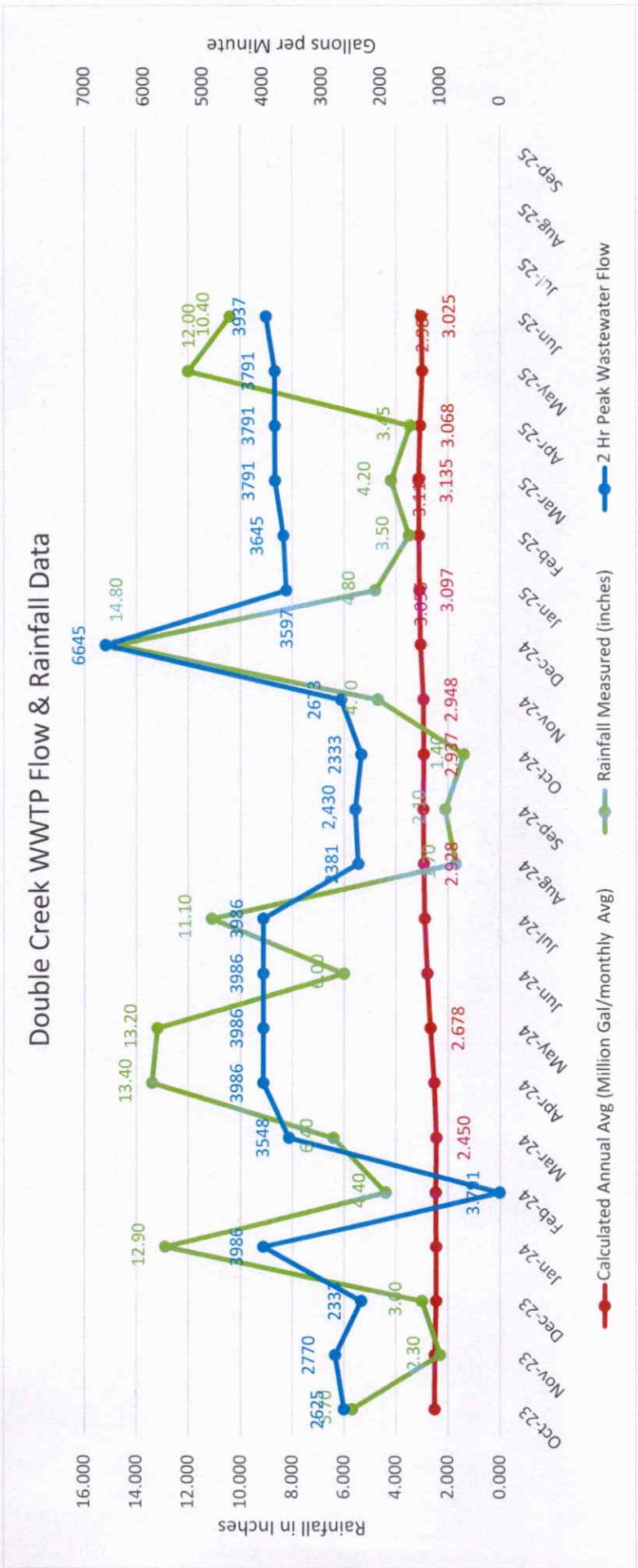


** information from Water Plant Daily Production Logs

Wastewater Treatment Department

Double Creek WWTP reported Flows

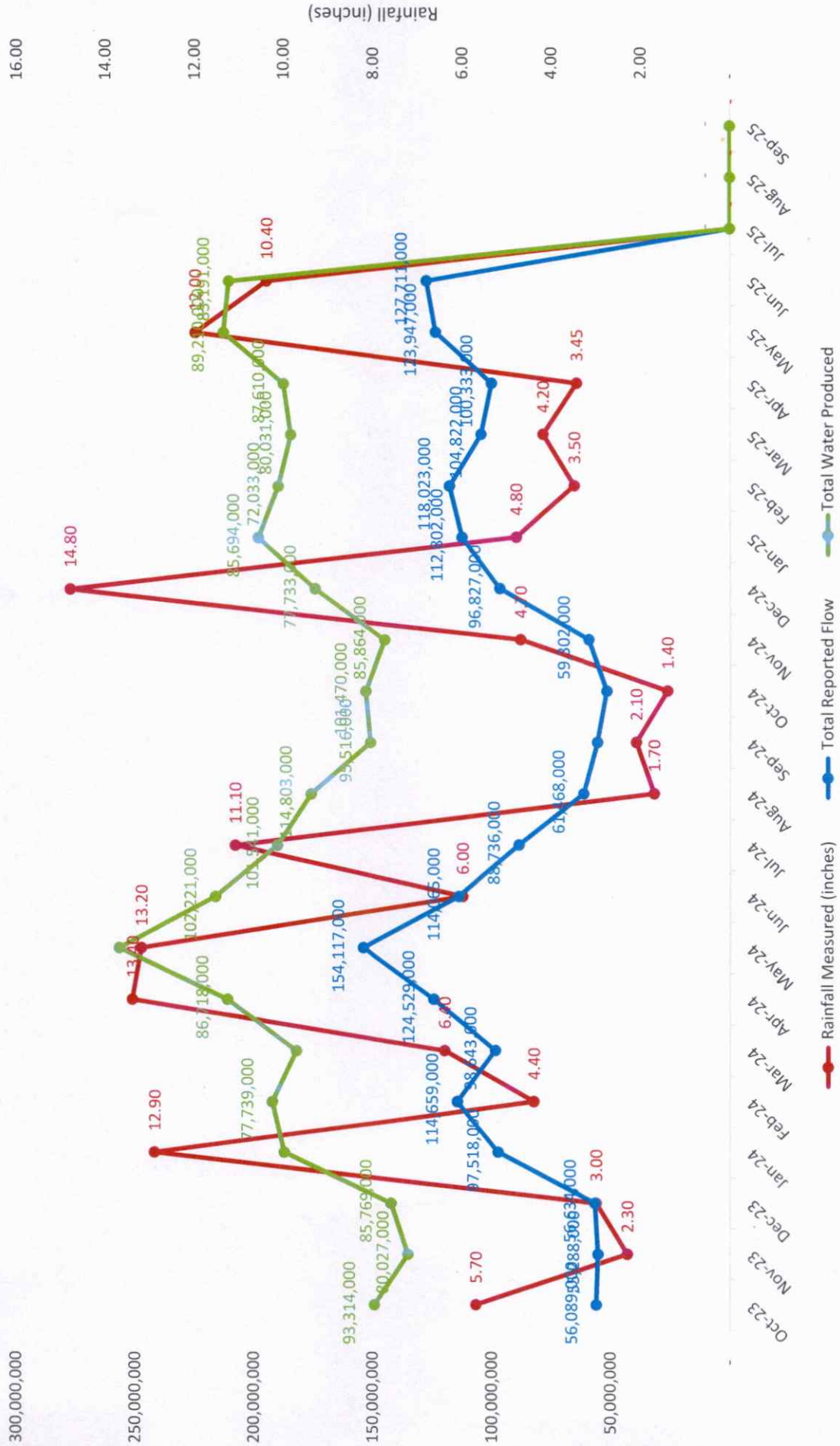




** information from Wastewater Plant Daily Log Reports

Water Vs Wastewater Treatment Comparison

Water Produced Vs Wastewater Treated vs rainfall



Special Projects on Smartsheet

TWDB # 73921 24" Sewer Line Replacement	page	16
2025 Morris Street Sewer Repair	page	17
Canada Street Project	page	18
Sunnydale Lift Station	page	19
Tx CDBG Sewer Upgrade Sycamore & Nichols	page	20
TWDB # _ Double Creek Expansion	page	21
Hwy 175 Utility Relocation	page	22

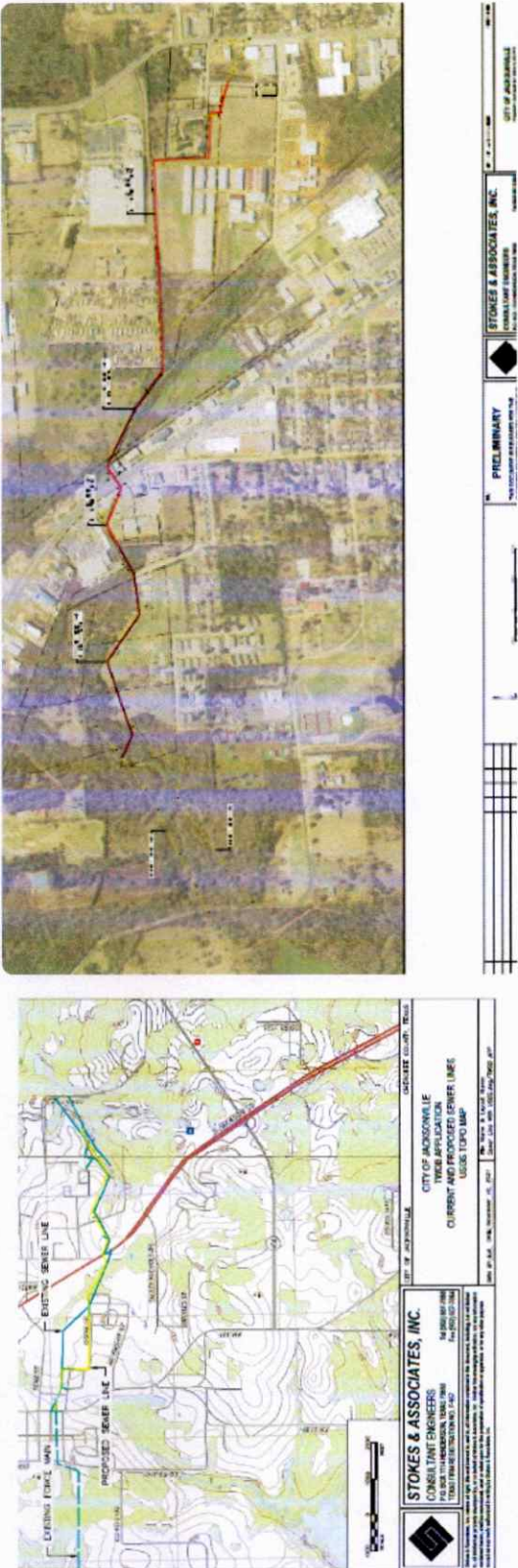


TWDB #73921 24" Sewer replacement (Medivac)
Capital # 2023-611-03

Replacement of approximately 9,500 feet of 60-plus year old unreinforced concrete sewer trunk main and associated manholes. Numerous structural failures of the trunk main have resulted in significant overflows and subsequent enforcement by TCEQ. Over the years of service, the sewer gases have severely deteriorated the concrete pipe, leading to failures in the collection system. Additionally, a major lift station (located at Lakeshore) that serves the southwest portion of the City will be upgraded. Recent growth and expansion along the City's west boundary have increased and an upgrade of this station is imperative. This station is located immediately upstream of Lake Jacksonville which is the potable drinking water source for the City.

Progress Report TWDB 24" Sewer line (Medivac)

Primary	Notes & Description	Budget Cost	Actual Cost
Project Name	TWDB 24" Sewer Main Project		
Funding Source	Project # 73921	\$5,809,000.00	To Be Calculated
TWDB			



Information Only

Smartsheet is still being constructed** Data is not current to date

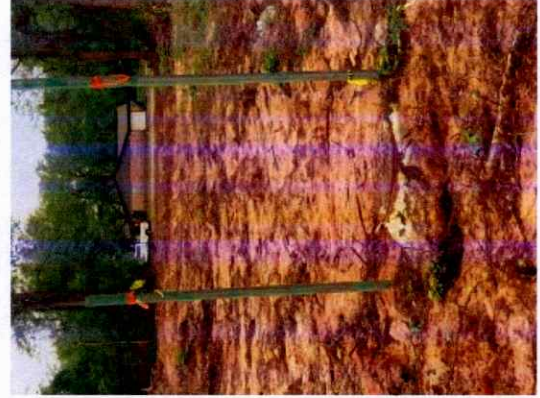


Morris Street Sewer Repair

Contractor shall dig and replace (in-place) an existing 6" diameter clay tile sewer main and install new 6" diameter SDR-35 PVC sewer pipe in the same trench, totaling approximately 1,100 linear feet including but not limited to replacing four (4) 4' diameter precast concrete manholes to be installed at the locations shown on the exhibit above, clearing and grubbing, and re-connection of existing service lines for a complete and operable water-light sewer system.

Progress Report - Morris St Sewer

Task Name	Notes & Description	Start Date	End Date	Budget Cost	Actual Cost	% Budget remaining	\$ Remaining Budget	Status
Project Name Morris St Sewer Repair		01/30/25	03/26/25	\$50,000.00	\$52,311.87	-5%	-\$2,311.87	Complete
cash funded/ non-budgeted	201-611-06-52712							
Capps; time/labor/Equipment chg	po 6110000 3	02/25/25	04/04/25	\$32,685.00				Complete
6" SDR 35 PVC Sewer pipe 1100 lf	PO issued Ferguson	01/30/25	03/31/25					Complete
Ferguson	PO 61100001	01/30/25	03/31/25	\$5,275.62				Complete
Accounts Payable:					\$52,311.87			



COMPLETED March 2025



Canada Street Project Capital # 2024-603-05

This project will include a new concrete street, sidewalk, and call for the installation of new water, sewer, and drainage improvements along Canada Street from South Bolton Street to South Jackson Street. Professional Engineering Services are provided by Schamburg & Polk. Their scope of work will include design, bidding, construction phase administration, and construction review.

Progress Report Canada Street

Primary	Notes & Descriptions	Start Date	Budgets Cost	Actual Cost	% budget remaining	\$ remaining
Project Name : Canada Street Project	Capital # 2024-603-05	04/06/23	\$2,400,000.00	-\$290,220.00	88%	\$2,109,780.00
Funding Source:	Cash Funded 103-603-03-52710					
FY 22-23 total	-\$44,800.00					
FY 23-24 total	-\$161,050.00					
Year to Date: FY 24-25	-\$84,370.00					





Sunnydale Street Lift Station SEP Project Capital # 2022-611-01

Installation of approx 1,430 LF of 8" & 6" PVC sanitary sewer gravity main, manholes, sewer services, PVC sewer forcemain & a duplex lift station including electrical controls & generator

Sunnydale LS project report

Primary	Start Date	End Date	Budgeted Cost	Actual Cost	% budget remaining	\$ Remaining	Notes & Descriptions
Sunnydale Lift Station Project			\$250,000.00	\$441,957.45	-77%	-\$191,957.45	
Cash Funded							
Yearly totals:							
FY 21-22 total							\$460,652.54
FY 22-23 total							\$25,384.90
FY 23-24 total							\$17,540.00
Year to Date: FY 24-25							\$19,837.70
Planning: Workorder 030-2216							\$397,889.94
Stokes & Associates	01/08/19		\$48,000.00	\$79,903.54	-66%	-\$31,903.54	
PO 2117 Capps Capco	11/18/24	03/18/25					120 calendar days
Capps Capco			\$502,113.50	\$362,053.91	28%	\$140,059.59	





Nichols & Sycamore Sewer Replacement * I & I Project **TxCDBG Grant CDV23-0193** **Capital # 2025-611-01**

Nichols Green:

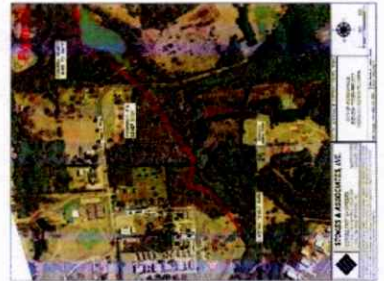
Sewer main replacement will cross Corinth Rd and enter city owned Nichols Green Park, ending approximately 900 feet southeast of the intersection of Jackson Dr & Heritage Dr. Replace three thousand two hundred fifty linear feet (3,250 l.f.) of eight-inch (8 in.) of gravity sewer truck main, nine (9) manholes, seventy-five linear feet (75 l.f.) of encased road bore, disposal and pipe embedment and all associated appurtenances

Sycamore Street:

Sycamore St between Hwy 79 & Sunset Ave. Replace seven hundred twenty five linear feet (725l.f.) of eight-inch (8 in.) sewer line , reconections, bypass pumping, pavement repairs and all associated appurtenances.

Progress Report - Nichols I & I Project

Primary	Start Date	End Date	Budget Cost	Actual Cost	\$ Remaining Budget	% Budget remaining
Project Name Nichols I & I						
TxCDBG Grant			\$575,000.00	\$29,358.50	\$545,641.50	95%
COJ city match			\$500,000.00			
Nichols Green Sewer Main			\$75,000.00			
Sycamore St Sewer						
Pre Agreement Cost Begins	05/03/23	05/30/23				
Grant Contract Period Begins	02/01/25	02/21/25				
Environmental Reviews/ Plans & Specifications Recommended to be completed	04/13/25	08/01/25				
Group B Forms Required to be Completed	01/02/26	02/01/26				
Project Recommended to be Complete, including inspections	05/04/26	10/01/26				
Grant Contract Ends	01/16/27	01/31/27				
Final Payment and Closeout Documents required to be submitted	03/17/27	04/01/27				
Contract Engineering Firm:						
Stokes & Associates	10/01/24		\$72,000.00	\$7,280.00	\$64,720.00	90%
Grant Admin:						
Gary Traylor			\$48,500.00	\$8,975.00	\$39,525.00	81%
Accounts Payable total dollars:				\$29,358.50		





TWDB # Double Creek Expansion
Capital # 2025-612-21
TWDB Project # 73955

The Double Creek Wastewater Treatment Plant Upgrade and Expansion Project will be funded with a loan from the Texas Water Development Board (TWDB) Clean Water State Revolving Fund Loan. The expansion will increase the permitted capacity of the current WWTP from 2.90 MGD to approximately 5.80 MGD and include an equalization basin. The Engineering firm Stokes and Associates will be responsible for planning, acquisition, design, and construction. The City closed the former Canada Street WWTP several years ago and has not replaced the lost capacity from that plant closure.

This project was eligible for an additional subsidy (principal forgiveness) in the amount of \$8,151,500. (68% loan forgiveness)

Progress Report TWDB Double Creek Expansion

Primary	Notes & Description	Budget Cost	Actual Cost	\$ Remaining Budget	% Budget remaining
Project Name Double Creek WWTP Upgrade & Expansion	Clean Water State Revolving Fund Loan				
TWDB	Project # 73955 PIF# 15168	\$11,895,000.00	\$65,420.00	\$11,829,580.00	99.5%
Yearly totals:					
FY 22-23		\$65,420.00			
FY 23-24		\$3,000.00			
Year-to-date FY 24-25		\$18,100.00			
		\$44,320.00			



P.O. Box 12231, 1202 N. Congress Ave.
Austin, Texas 78711-2231
Phone (512) 463-1047 Fax (512) 476-2055

Official Electronic Mail sent via email. No hard copy to follow.

May 29, 2024

Mr. James Hubbard
City Manager
City of Jacksonville
315 S. Magnolia St.
Jacksonville, TX 75766
james.hubbard@jacksonville.tx.us

Re: Funding Determination Letter - SFY 2024 (BIA-Equivalency)

Dear Mr. Hubbard:

The Texas Water Development Board (TWDB) received your application for financial assistance for the project detailed below.

Program	Clean Water State Revolving Fund (CWSRF)
Project Description	Double Creek WWTP Upgrade & Expansion
Project Number	73955
PIF Number	15168

This project is eligible for funding under the capitalization grant provided through the Infrastructure Investment and Jobs Act (IIJA). This is an equivalency project; therefore, the project must follow all federal requirements.

This project is eligible for additional subsidy (principal forgiveness) in an amount not to exceed the following:

Disadvantaged Community	\$8,151,500
-------------------------	-------------

The remainder of this funding available for this project will be in the form of an equivalency loan at the program's regular terms.

The application is currently under technical review by TWDB staff. Until the project receives a funding commitment from the TWDB, the budgeted amounts in the application are subject to change.

Our Mission
Leading the way in providing clean water and wastewater services to the people of Texas.
Board of Directors
Robert L. Frick, Chairman | George S. Taylor, Vice Chair | David L. Higgins, Vice Chair
Bryan W. Hight, Treasurer | Kenneth A. Adkins, Secretary





Hwy 175 Utility Relocation
Capital # 2024-610-01

Due to the Widening of Hwy 175 north of Jacksonville, the City is responsible for relocating utilities ending at North Bolton. This project will include approximately 3,367 LF of 8" waterline, 1,475 LF of 2" waterline, 1,758 LF of sewer lines, gate valves, manholes, water and sewer service connections, and removal and grouting of existing water and sewer lines.

Hwy 175 Utility Progress Report

Primary	Notes & Descriptions	Budgeted Cost	Actual Cost	\$ Remaining	% Budget Remaining	Start Date
Project Name Hwy 175 Utility Relocates		\$1,884,316.00	\$510,008.45	\$1,374,307.55	73%	08/04/21
Cash Funded	103-603-03-52710	\$664,116.00				10/01/24
Cash Funded	201-610-06-52712	\$664,116.00				10/01/24
ARPA funded	201-610-06-52712-037	\$556,084.00				10/01/24
Year to Date FY 24-25	\$399,008.45					
Engineering: SPI PO 1896	FY 2023-24	\$112,497.60	\$111,000.00	\$1,497.60	99%	
SPI PO 2154	FY 24-25	\$82,500.00	\$23,925.00	\$58,575.00	29%	10/01/24
Construction	270 days					03/01/25
AP Payments: McKinney	po 2168	\$1,373,400.62	\$375,083.45	\$998,317.17	27.3%	11/13/24

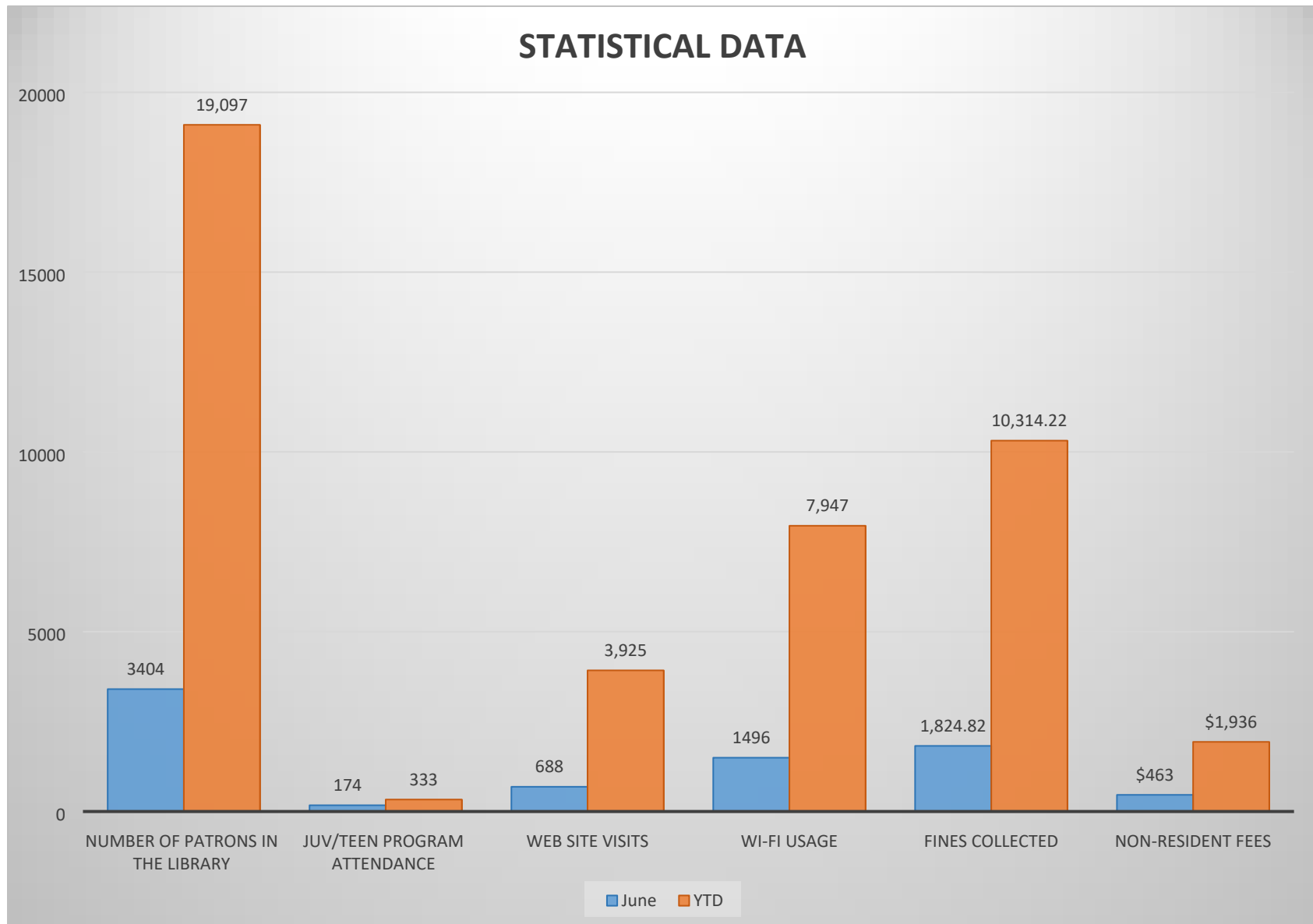
Important dates:

Official Construction Start date : March 1, 2025

Estimated Completion: 270 days November 1, 2025

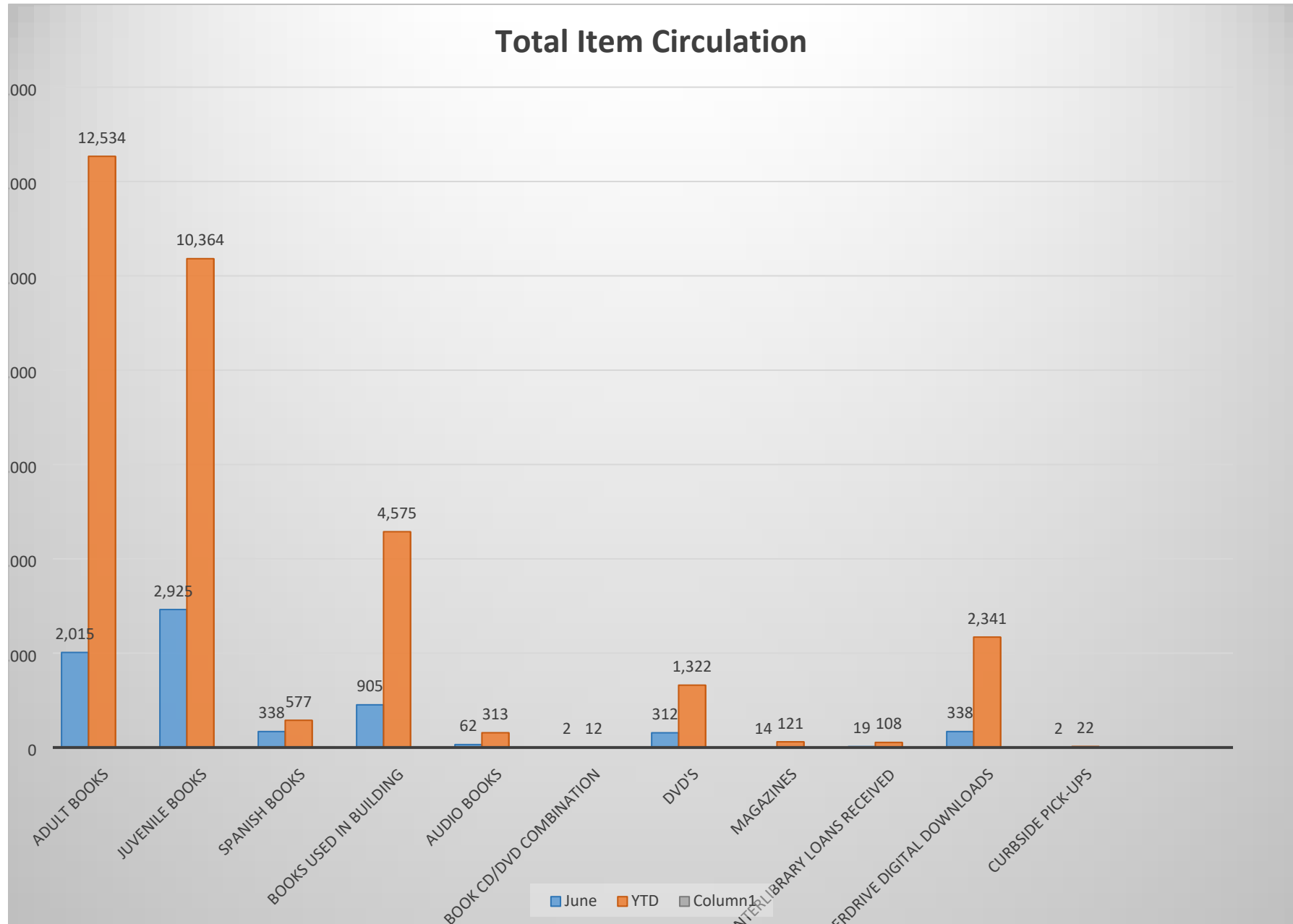


CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
June 2025



CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
June 2025

Total Item Circulation



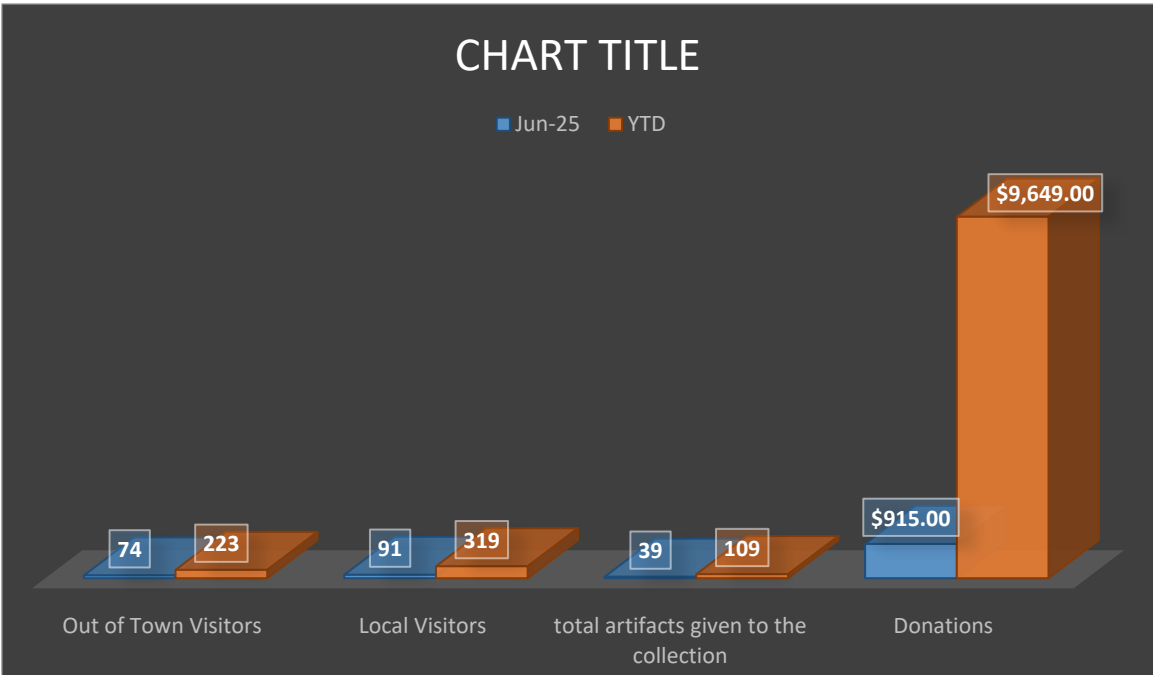
**CITY OF JACKSONVILLE
PUBLIC LIBRARY
MONTHLY REPORT
June 2025**

Items provided to other libraries through Interlibrary Loan: monthly 19 / 135 YTD total.

Book and DVD gifts to the library for the month of June: 6 items / 324 YTD items.

The data for this report was gathered on June 27, 2025.

CITY OF JACKSONVILLE
Vanishing Texana Museum
MONTHLY REPORT
June 2025



June 2025 total museum visitors - 165

Artifacts loaned for June = 0

Special Events for June - 4